

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **MARCH 17, 2008** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

Call to order - The meeting was called to order by Village President Paul Ziehli at 7:00 PM.

Roll call by Clerk – Trustees present were: Kevin Porter, Gary Ziegler, Janet Hardyman, Josh Graves, Terry Kringle and Paul Ziehli. Excused: Deb Kazmar

Also present: Michael Parkin, Don Cosgrove, Steve Gochenauer, Rick Francois; and April Little, Jerry Butts and Roger Hillebrand, staff.

Posting of Open Meeting Notice – The Clerk stated the meeting had been posted as required by law.

Visitors – Michael Parkin (34 E. Church Street): He stated that agenda item Old Business – C required a class 1 notice. He also said that (item New Business – L) a Farmer’s Market could not have exclusive use of the park.

Approval of Minutes – Trustee Ziegler made a motion to approve the minutes from the March 3, 2008 Village Board meeting; seconded by Trustee Graves. Motion passed unanimously.

Approval of Bills – Trustee Ziegler made a motion to approve the bills; seconded by Trustee Kringle. Motion passed unanimously.

Committee Reports – Trustee Graves asked for feedback on the ordinance regarding the limitation on the number of animals that may be kept in the village.

President’s Report – President Ziehli asked Village Board members to contact Becky Olson if interested in serving on the Upper Sugar River Watershed Board. Sandbags obtained for emergencies will have to be returned as most were spoiled. A contact for flood damaged properties was provided for information. Work on stormwater plans for the West Side Development will be stopped until issues are resolved with the developers.

Administrator/Clerk/Treasurer’s Report – Board of Review members who need training recertification should work on obtaining that now.

Old Business:

- A. **Water and Sewer 2008 Budget – Trustee Ziegler made a motion to adopt the 2008 water and sewer budget; seconded by Trustee Porter. Motion carried with Trustee Kringle voting no.**
- B. **Proposed Ordinance #2008-03-01: Amendment to Section 12-1-26 Regarding Alternate Side Parking – Trustee Graves made a motion to adopt Ordinance 2008-03-01; seconded by Trustee Ziegler. Motion passed unanimously.**

- C. **Proposed Task Order to MSA for Pedestrian Bridge Cost Estimate** – Estimate was received for engineering for removal of the damaged bridge only. Funds could come from undesignated, the lake fund or possibly CDA. President Ziehli expressed concern for safety. Permits from the DNR are needed. Tabled.

New Business:

- A. **Proposed Reconsideration of West Neighborhood Concept Plan Cul-de-Sac Issue** – President Ziehli made a motion to bring the amendment to the West Side Development plan cul-de-sac back to the table; seconded by Trustee Kringle. Motion passed unanimously. The vote last meeting was to pass an ordinance amending the Smart Growth Plan, with Exhibit A being amended to change the long cul-de-sac in the future Shamrock Hills area east/west to a through street. Steve Gochenauer presented arguments for why the cul-de-sac should be allowed: 1) There was no discussion at Plan Commission that this was a concern; 2) Length is within maximum allowed by ordinance; 3) Costs for change would be \$80,000; 4) Larger and mid-size lots would need to be eliminated; 5) Lots have already been decreased, and more decrease would not be financially feasible; 6) The three intersections would be too close together; 7) The topography is very steep; 8) Village of Belleville maintenance costs would increase; and 9) a walking path would be provided. It was expressed by Village Board that snow removal in cul-de-sacs can be problematic. Trustee Kringle said he did not oppose a cul-de-sac. Public Works Committee recommended approval of the change. **Trustee Porter made a motion to allow leaving the cul-de-sac as shown on the plan; seconded by Trustee Ziegler. Motion passed unanimously.**
- B. **Proposed Appointment of Ad-Hoc Subcommittee for Development of an Intergovernmental Agreement with Town of Montrose** – The Town would like written confirmation in an agreement of verbal understandings with the Village Board. **President Ziehli made a motion to appoint himself, Trustee Kringle and Trustee Ziegler to serve as representatives on an ad-hoc subcommittee to develop an intergovernmental agreement; seconded by Trustee Porter. Motion passed unanimously.**
- C. **Proposal Received for Joint Representation Related to the Capitol Area Regional Planning Commission (CARPC)** – Discussion of the question of whether this representation only applies to pending applications; the Village of Belleville has one proposal for the North Side Development pending now. **Trustee Kringle made a motion to enter into an agreement for representation on the condition that no less than seven other members (including Belleville) participate and for a term not to exceed three months, with funds coming from Plan Commission. Seconded by Trustee Ziegler. Motion passed unanimously.**
- D. **Proposed Preliminary TIF 3 Project Plan and Boundaries** – no discussion
- E. **Proposal to Close TIF District #2** – no discussion
- F. **Recommendation from Community Development Authority (CDA) to Transfer TIF 2 Funds to CDA** – no discussion
- G. **Proposed Resolution to Apply for BUILD Grant Funds for the Purpose of Creating Downtown Design Standards and Façade Loan/Grant Program** – **Trustee Ziegler made a motion to authorize an application for a BUILD grant for creation of a Downtown**

Design Standards and Façade Loan/Grant Program; seconded by Trustee Graves. Funds would be used for technical/consulting assistance. The Village of Belleville's match could possibly come from CDA/TIF 2 funds. A resolution would be needed before grant acceptance. Façade improvement has been identified as a goal by the downtown walkabout program and in other planning efforts. **Motion passed unanimously.**

- H. Driveway – Lot 1 of Industrial Park** – President Ziehli stated that it would be a benefit to make this lot saleable now by installing some improvements. **Trustee Ziegler made a motion to approve purchase and installation of a driveway culvert for Lot 1 of the Industrial Park, with funds from TIF 2; seconded by Trustee Porter. Motion passed with Trustee Graves voting no.**
- I. Granting of Driveway Permit for Lot 1 in Business Park from CTH D** – Trustee Ziegler made a motion to apply for a permit (cost of \$55) and install two culverts for Lot 1 of the Business Park, with funds from TIF 2; seconded by Trustee Porter. The total for all three culverts is \$1513.60 (including above). **Motion carried with Trustee Graves voting no.**
- J. Proposed Extension of Sanitary Sewer from Countryside Drive to Lot 1 of Business Park** – Trustee Kringle made a motion to extend the sewer line from Countryside Drive to Lot 1 of Business Park, with funds from TIF 2; seconded by Trustee Ziegler. **Motion passed unanimously.**
- K. Proposed Resolution 2008-03-01: Resolution Relating to the Sale of Land** – Trustee Ziegler made a motion to approve Resolution 2008-03-01; seconded by Trustee Graves. **Motion passed unanimously.**
- L. Approval of Park Use Permit Applications:**
- i. Belleville Chamber of Commerce for Farmer's Markets, 7:30 AM – 12:30 PM Saturdays May 3 – November 1, 2008 (Library Park).** Trustee Ziegler made a motion to approve the Chamber's permit application for a Farmer's Market; seconded by Trustee Graves. The location would be near the sidewalk. Rick Francois, representing the Chamber, said that they are not opposed to other groups using the park these times as well and are willing to accommodate other groups and give them preferences in location. **Motion passed with President Ziehli abstaining.**
 - ii. Belleville Community Club, Wednesdays April 30 – August 6, 2008, 5:30 – 11 PM (Community Park).** The application is regarding Wednesday night softball. Trustee Kringle made a motion to approve the permit application for Community Club softball. **Seconded by Trustee Graves. Motion carried with Trustee Ziegler abstaining.**
 - iii. Belleville Community Club, August 7 – 10, 2008 (Community Park);** The application is regarding the Community Picnic. **Tabled** (application missing from packet).
- M. Approval of Temporary Class "B" Fermented Malt Beverage (Beer) License for Belleville Community Club, April 30 – August 10, 2008 (Community Park)** – Trustee Graves made a motion to approve the license for the Community Club; seconded by Trustee Hardyman. **Motion carried with Trustee Ziegler abstaining.**

N. Approval of Bid for Purchase of 2008 Squad Car for Police Department – Trustee Graves stated that four bids were received, and all met requirements. All included a three-year warranty and were the same except that the Kayser on-lot vehicle had cloth seats. Public Works Committee recommended purchase of the Kayser on lot vehicle. Trustee Ziegler asked about consideration of other vehicles because of winter issues, such as an Explorer. Trustee Graves replied that there is also concern, however, with gas mileage and increased maintenance costs. Question about 3-year warranty. Hillebrand commented that typically 75,000 miles is reached before the time expires. **Trustee Graves made a motion to accept the on-lot vehicle bid from Kayser for \$23,283; seconded by Trustee Hardyman. Motion passed unanimously.**

O. Proposed Village Hall Heating System Improvements – Trustee Ziegler made a motion to accept the proposal from Unique Heating; seconded by Trustee Graves. Motion passed unanimously. Funds would be from Building funds.

P. Other Business:

Future Meeting Dates – Special Village Board and Plan Commission, tentatively April 3.

Q. ADJOURN TO CLOSED SESSION for discussion of a Preparation for Negotiations of TIF-Related Development Agreements, per WI Stats 19.85(1)(e) – Not Convened.

Adjournment – Trustee Ziegler made a motion to adjourn; seconded by Trustee Graves. Motion passed unanimously. Adjourned 9:02 PM.

By: April Little, Administrator/Clerk/Treasurer

These minutes are not official until approved by the Village Board.