

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **DECEMBER 6, 2010** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Terry Kringle at 7:02 PM.
2. Roll call by Clerk – Trustees present were: Terry Kringle, Jim Schmitz, Gary Ziegler, and Bonnie Wilcox. Absent: Deb Kazmar and Ben O'Brien
3. Visitors: Jim Root, Michael Parkin, Rick Francois, Dave Eustice, Mike & Jean Tretow, Brad Peterson-Recorder, Jeff Hruby-Montgomery & Associates, Jill Wennesheimer-ADA, and Linda K. Kahl-ADA
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now - None
6. Visitors Who Would Like to Speak on an Agenda Item – no discussion.
7. **Consent Agenda: Trustee Ziegler made a motion to approve the consent agenda items as follows; seconded by Trustee Wilcox. Motion carried.**
 - a. Approval of Minutes (November 15, 2010)
 - b. Approval of Minutes (November 29, 2010)
 - c. Approval of Treasurer's Report for November 2010
 - d. Approval of Bills for November 2010
 - e. Approval of Application for Operator's License for Cody D. Salisbury (Sugar River Lanes)
8. Committee Reports – No discussion.
9. **President's Report** – No second December Village Board meeting will be held.
10. **Administrator/Clerk/Treasurer's Report** – The Village may receive tree grant funds for 2011 if some excess funds should become available for the DNR Urban Forestry grant. More applications were received than funds were available. New Belleville logo design and park plan surveys will be available online and paper copies at Village Hall. Mil rate figures were distributed. The Village had a lower increase for its portion than other jurisdictions.
11. **Unfinished Business:**
 - a. **Lake Restoration Project**
 - i. **Project Update** – Hruby: Mud is being dredged out at the southeast corner first.
 - ii. **Project Change Orders** – Expected in January.
 - iii. **Fundraising Priorities – Target Budgets** – Fundraising efforts continue. One major pledge was revoked.
 - iv. **West Lake Dredging Project Proposed Dredging Concepts** – Hruby: Permit

applications have been submitted. Montgomery met with the DNR; there was discussion of the idea of in-lake fill for habitat but not consensus from the DNR. The submitted plan assumed a five-foot depth and combined the first two concepts. Three refined proposals were discussed. Cost estimate for option 3 is \$367,000 – 433,000. All estimates include 20 percent contingency and engineering. Option 3 would be 8.4 acres, and 5-feet deep. The Option 4 concept modification proposed targeted deeper dredge areas, ranging from 3-5 feet deep, at 6.4 acres, and 16,200 cubic yards of dredged materials removed. This concept brings down the cost estimate to \$229,840 – 268,840. Option 5 brings the cost estimate down to \$190,600 – 221,650, with depths from 3-4 feet, 6.4 acres and 12,400 cubic yards removed. Dredging near park will be more cost-effective than dredging on the opposite side.

The impact of the river dredge was discussed. The project would not impact flooding one way or another. Right now, the river is doing maximum “cutting” because the gates are open. The Chapter 30 permit process could take three months. Frozen ground conditions would be best for dredging, especially for the west side. Later in the engineering process, sedimentation rate will be estimated (i.e. how long the dredged area will take to fill in). Pledges total about \$290,000 at this time. Some is set aside for the park fill project. Target project dollars to allocate were previously discussed at \$250,000. There is no great benefit to going to 5-foot depth rather than 4-foot. Option 4 with refinement seemed like the best option for the money. Discussion of dredging out a small piece near the park; many did not feel it was necessary. Sediment tends to accumulate where the water does not strongly flow toward the dam. Sediment drops as water slows.

Trustee Ziegler made a motion to go with option 4, revised to take out dredge area from boat land to the point, and to extend the dredge area to the south of the mark, with maximum project budget of \$250,000; seconded by Trustee Wilcox. Motion carried. Next steps – plan and estimate will be refined. Sediment accumulation rate will be studied. In January, the Village Board must decide on final engineering, if work is to be done in February.

- f. **Appointment to Emergency Management Committee** – President Kringle asked for help with names for appointment.
- b. **Discussion of Future Use of UW-Clinic Building** – A meeting will be set up with Tammi Alexander with the clinic project in the next few weeks to discuss further. Rick Francois mentioned that we should be careful where we locate public buildings as the bike trail might make Vine Street more of a major commercial corridor, as well as consider the tax impact (as the area is within the TIF 5 district).
- c. **Far West Side Development Test Well** – President Kringle said a presentation to the School Board would be made next Monday on the well location.
- d. **Village Financial and Various Policies & Complaint Form** – Complaint form – suggestions: on the ADA form, place a “tracking box” and clarification of where forms will be sent. The board did not want to allow anonymous complaints. The general and ADA complaint forms will come back with revisions in January. Discussion of ADA policy in handbook. The ADA Ordinance covers federal Title 2 regulations; title 1 complaints relate to employment. The handbook policy is 18 years old, and the transition

plan has been replaced by the ADA new work plan. **Trustee Ziegler made a motion to approve the Village budget and financial policies dated 12/06/2010; seconded by Trustee Wilcox. Motion carried. Trustee Ziegler made a motion to remove ADA grievance procedure and transition plan dated 1992 from the employee handbook; seconded by Trustee Wilcox. Motion carried. Trustee Ziegler made a motion to adopt the memorial gift and donation policy and key control policy; seconded by Trustee Wilcox. Motion carried.**

12. New Business:

- a. **Approval of Task Orders with MSA Related to Highway Construction in TIF 3 District Area** – The intersections on PB and westernmost intersection on Hwy 69/92 must be brought up to DOT standards for the clinic project. Question of how many intersections that the DOT is requiring to be improved. Five minute recess at 7:55 to contact engineer. **Trustee Ziegler made a motion to approve task order 372041 phase 1 #; seconded by Trustee Schmitz. Motion carried.** Intent is to topo the whole area and proceed with design for the first two intersections mentioned.
 - b. **Approval of Agreement with Dane County CDBG for Handicapped Accessibility Improvements Grant** – **Trustee Ziegler made a motion to approve the CDBG agreement with Dane County; seconded by Trustee Wilcox. Motion carried.** An extensive bid packet must be put together, and will be done in March 2011.
 - c. **Approval of Historic Marker Installation for Library Park** – **Trustee Ziegler made a motion to approve the installation of the historical sign located along the sidewalk near the current sign and fountain, contingent on gaining other needed approvals/permits; seconded by Trustee Schmitz. Motion carried.** Cost would be split between CDA and Historic Commission.
 - d. **Approval of Holiday Hours for December/January / Next Village Board meeting** – **Trustee Wilcox made a motion to be closed for holidays December 23 and 24 and December 31, and a floating holiday be granted for New Year’s Day to be used in 2011. [Only Clerk’s office will be open December 31]. Seconded by Trustee Schmitz. Motion carried.** The handbook policy will be looked at in the future, for two-day holidays when a Saturday holiday backs up onto a Friday that is already a holiday.
13. **ADJOURN TO CLOSED SESSION** for discussion of: **Purchase of Wetlands** per Wis. Stats. 19.85(1)(e) – Not held. It is hoped to reach an agreement before year’s end.
14. **Other Business:** Future meeting dates were noted.
15. **Adjournment** – Trustee Wilcox made a motion to adjourn; seconded by Trustee Schmitz. Motion passed unanimously. The meeting was adjourned by President Kringle at 8:56 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on January 3, 2011.