

**Village of Belleville
Public Works and Parks Committee Meeting
May 17, 2010
Minutes**

Present: Gary Ziegler, Ben O'Brien, Jim Schmitz, Jerry Butts

Absent:

Guests: April Little, Kevin Lord, Tom Fitzwilliams, Ron Pattinson, Roger Hillebrand, Jason Jackson (by phone)

Meeting Called to Order by Gary Ziegler at 6:02 p.m.

Visitors Wishing to Speak on Items Not on the Agenda – There were no visitors wishing to speak on items not on the agenda.

Visitors Wishing to Speak on Agenda Items – Ron Pattinson asked to speak on old Business Item # 2, Library Park Gazebo/Old Library Ramp

Public Works Director Report – No report

Old Business

Far West Side Sanitary Sewer Interceptor and Related Street Reconstruction Project / Far West Side Watermain Extension – Kevin Lord provided an update on the Project. Everything is moving along well.

Kevin presented two (2) Change Orders for the Project.

Change Order # 2 for Far West Side Sanitary Sewer Interceptor – Project B in the amount of \$2,520.00 for entrance culvert on CTH PB and ditch checks as shown on the plans but not included on the bid.

Motion by Ben O'Brien, seconded by Jim Schmitz to recommend to the Village Board approval of Change Order # 2 for Far West Side Sanitary Sewer Interceptor – Project B in the amount of \$2,520.00 for entrance culvert on CTH PB and ditch checks as shown on the plans but not included on the bid. Motion carried.

Change Order # 2 for Far West Side Sanitary Sewer Interceptor – Project A in the amount of \$24,207.00 for Wisconsin DOT approved detour change from Bidding Documents (\$17,325.00) and additional tree removal along E. Church St. and James Avenue (\$6,882.00).

Motion by Ben O'Brien, seconded by Jim Schmitz to recommend to the Village Board approval of Change Order # 2 for Far West Side Sanitary Sewer Interceptor – Project A in the amount of \$34,307.00 for Wisconsin DOT approved detour change from Bidding Documents (\$17,325.00) and additional tree removal along E. Church St. and James Avenue (\$6,882.00).

Library Park Gazebo/Old Library Ramp – April Little presented the Revised plan ("Plan C") for the Old Library Ramp. MSA had provided elevations to Jason Jackson, General Engineering Services, from which the latest plan was drawn. Ron Pattinson was present to represent the Village Historic Preservation Committee for their input on the plans. The plan appears to meet the expectations of the Historic Preservation Committee. **Motion by Ben O'Brien, seconded by Jim Schmitz to recommend to the Village Board approval of the revised plan for the Old Library Ramp. Motion carried.**

Stormwater Utility – Gary Ziegler reminded April Little that the Village needs to send a letter to all Village businesses regarding the Stormwater Utility.

2009 Urban Forestry Grant – Tabled to a future Public Works and Parks Committee meeting.

Review Ordinance Committee Recommendations to Public Works Related Ordinance – to a future Public Works and Parks Committee meeting.

Review Public Works Job Descriptions – to a future Public Works and Parks Committee meeting.

Tree Ordinance – April Little distributed a letter dated May 17, 2010 from Stafford Rosenbaum regarding the Tree Ordinance. This letter will be reviewed at the May 24, 2010 Public Works and Parks Committee meeting.

New Business

Parks Use Requests - The following park use request have been received:
No requests were received.

Janet Hardyman Memorial Tree – The Village Board has previously discussed planting a tree in honor of Janet Hardyman, former Village Board member who recently passed away. The Public Works and Parks Committee was asked to discuss the type of tree and location for planting. **Motion by Jim Schmitz, seconded by Ben O'Brien to recommend to the Village Board that the Village purchase a tree, species to be determined by the Village Forester and Village Administrator, in memory of Janet Hardyman to be planted in the Veterans Park. Motion carried.**

Seasonal Public Works Position – Gary Ziegler reported that the Seasonal Public Works Position has been posted. Applications are due Monday, May 24, 2010. Jerry Butts and April Little will review the applications and forward up to 10 applications to the Public Works and Parks Committee for their review. The Public Works and Parks Committee will review the applications and decide how many applicants to interview. Interviews will take place the week of May 24th or 31st so that a recommendation can be forwarded to the Village Board for their June 7, 2010 meeting.

Federal Industries Effluent Requirement – Tom Fitzwilliams distributed and reviewed a letter to Federal Industries dated May 17, 2010. The letter discusses Federal Industries Industrial Wastewater Discharge to the Village Sanitary Sewer System with a new chemical used to clean parts prior to the painting process. The Public Works and Parks Committee asked Tom to add the following item to the letter:

Federal Industries to install 5/8" water meter on the water line used at the parts cleaning booth.
Federal Industries will pay for the monthly samples required by the letter.

Tom will revise the letter and forward to the Village Board for their approval

Motion by Jim Schmitz, seconded by Ben O'Brien to recommend to the Village Board the Federal Industries Industrial Wastewater Discharge as revised. Motion carried.

The Public Works and Parks Committee will meet on the following dates:

Monday, May 24, 2010 – 6:00 p.m. – Public Works Building

Motion by Ben O'Brien, seconded by Jim Schmitz to adjourn (6:44 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee