

Village of Belleville

EMERGENCY MANAGEMENT COMMITTEE

Minutes of Meeting

6/14/2010

In attendance: Dan; Rick Z.; Gary; Terry; Roger; Jerry; April; Tom

Absent: Rick F.

OLD BUSINESS

1. discussed preparation of 1-2 page summary of EM plan suitable for use by the general public. Would be sent out as special mailing from the village and posted to the village web site. Dan will draft up and work with Terry to get a first draft to be sent to members for input.
2. Decision to open EOC is not as black and white as we would like it to be. After discussion, we agreed that those in the best position to ask for the EOC to be open are our Emergency services and Public Works directors who are typically in the field and leading incident command at the site of the disaster. Generally speaking, the EOC can best serve them and the community when they are in need of help with securing and deploying additional resources to assist in response to the disaster. Second, when it is in the best interests of the Village to document expenses and damages associated with a disaster where the County, State, and/or Federal Governments get involved and where assistance may be available to the Village.
3. This was not scheduled and pended for now.

New Business

1. All members should have received updates from Julie. Please insert them in your book.
2. Discussion based on questions from the ADA committee about the number of, locations, and facilities capable of utilizing generator power. After discussion, the PW committee will inventory and report back to us at next meeting to facilitate further discussion.
3. April updated committee on the need for the Village to prepare or update existing continuity plans. We are awaiting updated plan for our review from Green County (unsure about Dane County) and this item will be placed in the Parking Lot until received.
4. The Village has contracted with Montgomery and Associates for some work including preparation of a emergency action plan in the event of a dam failure. The draft of this will be sent to our committee for review. This item will also be placed in the Parking Lot until draft received.
5. Roger provided an update on grant application submitted for new base station for EOC. Again, will be place in Parking Lot until we hear further.
6. no other business

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Next meeting

Fall 2010. Watch for subsequent communication on exact date.

“To Do” for next meeting

1. 1-2 page summary of EM plan for public distribution (Dan/Terry)
2. generator/facility inventory (Gary)

Parking lot items

1. continuity of operations plans
2. dam failure protocol
3. mobile radio base station grant application