

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, JANUARY 17, 2011 AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Terry Kringle at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Terry Kringle, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox. Ben O'Brien was excused.
3. Visitors: Jill Wennesheimer-ADA Committee, Dave Eustice, Paul Ziehli, Howard W. Ward, G. Donovan, Mike & Jean Tretow, Rick Francois, Bob Street, Herb Blaser and Brad Peters-Belleville Recorder
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now
6. Visitors Who Would Like to Speak On an Agenda Item
7. **Consent Agenda: Trustee Ziegler made a motion to approve; seconded by Trustee Wilcox. Motion carried.**
 - a. Approval of Minutes (January 3, 2011)
 - b. Approval of Bills for January 2011 To Date
8. **Approval of Treasurer's Report for December 2010 / Fourth Quarter 2010 Report –** Trustee Wilcox made a motion to approve; seconded by Trustee Ziegler. Motion carried.
9. Committee Reports – No report
10. President's Report – No report
11. Administrator/Clerk/Treasurer's Report – No report
12. **Unfinished Business:**
 - a. **Lake Restoration / West Lake Dredging Projects**
 - i. **Projects / Schedule Update** – The main project is on schedule.
 - ii. **Project Change Orders – Change Order with Advance Construction for Berm Materials** – There was an excess of material used because of compaction onto soft materials. In any project there are unknowns. Also, the berm was built too high because of the company's mistake (not using the most up-to-date plans). Those costs were removed. Bob Street and Paul Ziehli: expressed concern with the extra materials used.

Engineer Siggi Sigmarsson was available via telephone. Question about why

the area was not “mucked out” first. Excavation was not part of the bid. Soil borings would have been required and it would have required more materials. Settling is less now than if excavation would have been done. Question about additional settling. It will settle less as time goes, down toward a minimal level. It is possible they will need to add a little more fill but it is doubtful. Question about the weight and impact of the overfill. Some impact is possible. Sigmarsson was unsure of the additional weight. Question about the use of mesh and whether a settling factor was used; Sigmarsson believes this was included in calculations. This project is a bit unusual in its use of a berm. There is also a need to minimize impact to a sensitive area. Question about undermining concerns on the berm. Sigmarsson said it would not be a concern for the future.

Sigmarsson gave a presentation on the status of the west lake dredging. A meeting was held with the DNR and Army Corp of Engineers (ACOE). At an initial meeting, as there is no permanent filling it did not seem that a permit was needed. Since then, a new reviewer at the ACOE took a look at the project and had a different take on the project. A temporary placement of fill on the lake bed WOULD require a permit according to her reading (such as haul roads). The DNR did not have major issues but wanted some restoration work accomplished. Bidding documents however are done. The problem is scheduling – work was to take place over the winter so refilling can begin. Work would be prohibited by the WDNR from April – June because of fishery issues (could discuss this further).

Possible solutions: 1) Continue with current project in June; this would delay lake refilling and have dredging inefficiency. 2) Modify project into two projects (west side – a navigation project and park area – a recreation project). In that scenario, the park side would not be a problem and project could start March 1. On the west side, 5-foot depth dredging would be done but not dredging of 3-foot areas to avoid the need for a permit. The dredging amount would decrease from 16,200 cubic yards to 10,500. Montgomery would like to bid a modified project with current project as an alternate bid. This would make certain some project would be accomplished, but a contractor might be able to get more area done if they could meet the ACOE restrictions.

Bid documents were advertised. Full plan set is not yet ready. All is ready except the plan document drawings. Use of mats for equipment could be confirmed with the ACOE; that is a possibility if conditions stay frozen. Street asked about access from the west area. On the west side they would allow temporary fill. A few items needed clarification with the ACOE. It would not disturb the property shoreline. Question of fill rate effect. Width of the park side dredge would be 60 feet. On the west side it would be 80-100 feet. Depths are as measured after normal water levels return. Question about whether the project could be delayed. The river level would not be able to go down as far as it is now. And cost would increase. Mobilization is about \$30,000. Fill sites include Community Park and land owned by Jim Olson. Question: impact of not dredging center section. A set aside of \$250,000 in

fund raising dollars was designated for this project. So far, \$397,000 in pledges has been received, which will pay for this project and the Community Park restoration. Question about whether dredging could go to the north a bit instead.

Trustee Ziegler made a motion to go out to bid for the proposed modified project in drawing B with 10,500 CY dredged, with an alternate of the original project (A) if ACOE and DNR guidelines can be met, and if this is not possible to expand dredging north to the boat landing. Seconded by Trustee Wilcox. Intent is to do as much of project A as possible. Motion carried.

Change order – Trustee Ziegler made a motion to table the change order request; seconded by Trustee Kazmar. Pay request #5 to Advance Construction minus the change order will be paid. **Motion carried.** This will come to the next Village Board agenda.

- iii. **Fundraising Priorities / Target Budgets** – President Kringle explained that the contingency funds have been about used up because of the change order and loss of a major donor. Total pledges are \$397,105; \$160,905 of that is in the bank.
- b. **Belleville Logo Selection / Proposal for Implementation** – The recommendation is “option C”, with a slight modification of the first picture. Surveys for the public were available online and at the Village Hall. This came from the Chamber of Commerce initiative. President Kringle made a motion to adopt logo C as the Belleville logo for everything associated with the Village. Motion dies for lack of a second.
- c. **Recommendation for Appointment to Emergency Management Committee** – No objections were heard with holding the appointment until April.
- d. **Establishment of Facilities Ad-Hoc Committee** – President Kringle recommended the following persons for an ad-hoc committee to look at space needs and locations for public facilities: April Little; Roger Hillebrand; Jerry Butts; Jean Christensen; Karen Stremikis; Bonnie Wilcox, Deb Kazmar, Ben O’Brien; Brian Becker; Rod Clark; and Glen Kazmar. **Trustee Ziegler made a motion to approve the appointments; seconded by Trustee Schmitz. Motion carried.**
- e. **Plan Commission Member Appointment** – No objections were heard with holding the appointment until April.

13. New Business:

- a. **Proposed 2010 Carryover Funds** – A total of \$27,214.57 for General Fund accounts and \$114,768.31 in Capital Funds was included in the proposed carryovers. Trustee Ziegler suggested adding \$1751 for repairs to the Public Works building in the physical plant accounts. **Trustee Ziegler made a motion to approve the 2010 carryovers with the addition of \$1751 from account 100-51890-810-203 for Public Works building repairs, with the server purchase to come from fund balance (\$6810); seconded by Trustee Wilcox. Motion carried.**

- b. **Approval of New Election Inspectors** — Trustee Ziegler made a motion to approve Mary Lou Bollig and Judy Moe as election inspectors; seconded by Trustee Kazmar. Motion carried.
14. **Adjourn To Closed Session For Discussion Of Municipal Court Clerk Hiring Per 19.85(1)(C)** – Discussion in open session. A meeting will be held with judge, police chief, Administrator and attorney to make recommendations (but could not be scheduled before Village Board). Little explained that the current police clerk and municipal court clerk job descriptions and functions must be closely examined because of changes in the statutes requiring separation of duties. President Kringle suggested the police clerk could become a full time position. The current staffing is at 50 hours per week.
15. **Other Business:** Future meeting dates were noted.
16. **Adjournment** – Trustee Wilcox made a motion to adjourn; seconded by Trustee Kazmar. Motion passed unanimously. The meeting was adjourned by President Kringle at 9:04 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on February 7, 2011.