

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, JULY 19, 2010 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Terry Kringle at 7:00 PM.
2. Roll call by Clerk – Trustees present were: John LaFay, Ben O’Brien, Terry Kringle, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox
3. Visitors: Brad Peterson-Recorder, Jill Wennesheimer-ADA Committee Chair, G. S. Donovan, Herb Blaser, and Rick Francois.
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now
  - a. **Anna Schramke, Green County Development Corporation** – Schramke provided an annual report for review. The Corporation is trying to strengthen communication with communities. In the past year they have focused on marketing, food and agribusiness, business retention, entrepreneurship, and community preparedness. They are not receiving much funding any longer from the state, but have gained some private sector support. They are also working on converting to non-profit status, to better apply for grant funds. The Corporation is also working with Thrive on a business retention software and survey program. Money is tight; not seeing as many business prospects as would be hoped.
6. Visitors Who Would Like to Speak On an Agenda Item – None.
7. **Consent Agenda: Trustee Kazmar made a motion to approve consent agenda items as follows; seconded by Trustee Wilcox. Motion carried.**
  - a. Approval of Minutes (July 6, 2010)
  - b. Approval of Minutes (July 12, 2010)
  - c. Approval of Park Use Permit Application for Library Park for July 30, 2010, for Belleville Public Library for Chamber of Commerce
  - d. Approval of Treasurer’s Reports for June 2010 / Second Quarter Report
8. Committee Reports – No discussion.
9. President’s Report – President Kringle met with another company interested in Belleville’s western development. There does appear to be interest.
10. Administrator/Clerk/Treasurer’s Report – ADA Committee milestones were presented; some possible improvements will be addressed during the 2011 budget process.

## 11. Unfinished Business:

### a. **Lake Restoration Project**

- i. **Project / Construction Update** – No definitive start date yet. President Kringle and April Little met with the engineers on dam modification and Community Park restoration proposals. They will be discussed further at Public Works Committee on July 26.
- ii. **Fundraising Committee Appointments / Update** – President Kringle recommended appointing Lena Funseth, Tim Scott and Joe Donlin to the fundraising committee. Trustee Ziegler made a motion to approve the recommended appointments; seconded by Trustee Wilcox. Motion carried.
- iii. **Project Change Orders** – No discussion.

### b. **Proposed Ordinance Amendments**

- i. Proposed Ordinance 2010-06-01: An Ordinance Amending Title 2 Chapter 6 – ADA; No discussion.
- ii. Proposed Ordinance 2010-06-11: An Ordinance Creating Title 7 Chapter 2 Section 19 Relating to Licensing and Regulation of Beer Gardens – Meeting with subcommittee must be scheduled.
- iii. Proposed Ordinance 2010-06-12: An Ordinance Creating Title 7 Chapter 2 Section 20 Relating to Licensing and Regulation of Sidewalk Cafes – Subcommittee meeting to be scheduled.

### c. **Second Reading / Possible Approval of Proposed Ordinances:**

- i. **2010-07-01: Amending Title 3 Chapter 1 – Finance** – Trustee Wilcox made a motion to approve Ordinance 2010-07-01; seconded by Trustee Kazmar. Motion carried.
- ii. **2010-07-02: Amending Title 3 Chapter 2 – Special Assessments** – Trustee Wilcox made a motion to approve Ordinance 2010-07-02; seconded by Trustee Kazmar. Motion carried.
- iii. **2010-07-03: Amending Title 3 Chapter 3 – Public Records** – Trustee Wilcox made a motion to approve Ordinance 2010-07-03; seconded by Trustee Kazmar. Motion carried.
- iv. **2010-07-04: Amending Title 3 Chapter 4 – Disposal of Lost, Abandoned and Surplus Property** – Trustee Kazmar made a motion to approve Ordinance 2010-07-04; seconded by Trustee Wilcox. Motion carried.
- v. **2010-07-05: Creating Section of Title 2 Chapter 4 - Police Discipline Committee** – Not ready.

- d. **Stormwater Fee Charges** – The original resolution said that the 2010 charge would be \$25, but approval of the water rate increases have been delayed by the PSC. Monthly charge would be \$4.17, or it could start at the beginning of 2011. Could get the resolution ready for approval in conjunction with the PSC's hearing date. It was agreed that charges would be per month. Working on perfecting the database to

implement the utility.

- e. **Fireworks Display Permit Application for Belleville Community Club for August 6 (or 7)** – Insurance certificate will be arriving after August 1. Trustee Kazmar made a motion to approve the permit application, contingent on receipt of the insurance information; seconded by Trustee Wilcox. Motion carried with Trustee Ziegler abstaining.

## 12. New Business:

- a. **Appointment of Union Negotiation Subcommittee** – President Kringle recommended Finance and Personnel Committee members (Schmitz, Wilcox and LaFay) with Trustee Wilcox the lead. Trustee Ziegler made a motion to approve the recommendations; seconded by Trustee Kazmar. Motion carried.
- b. **Task Order for Construction Related Services (CRS) with Montgomery Associates** – Trustee Ziegler made a motion to approve the task order for construction services for the lake project with a lump sum of \$147,200 and itemized billing, with funds to come from the lake project; seconded by Trustee Wilcox. President Kringle suggested including itemized billing. Discussion of the meaning of “lump sum.” Motion withdrawn. Trustee Ziegler made a motion to approve the task order with Montgomery Associates for CRS not to exceed \$147,200 with funds to come from lake funds; seconded by Trustee Wilcox. Motion carried.
- c. **Site Access Agreement with Verizon** – Trustee Ziegler made a motion to approve the site access agreement; seconded by Trustee Schmitz. Motion carried.
- d. **Easement Road Agreement with Philip Fahey** – Trustee Ziegler made a motion to approve the agreement for access to the water tower; seconded by Trustee Kazmar. Motion carried.
- e. **Street Closing Permit for Community Club for Car Show on Sunday, August 8, 2010 for S. Vine (from Main St. to Pearl St) and W. Pearl St. (from S. Vine St. to Hwy 92)** – Trustee Kazmar made a motion to approve the street use permit; seconded by Trustee Wilcox. Motion carried with Trustee Ziegler abstaining.
- f. **Change Order for Main Street Water Valve Parts Replacement** – Jerry Butts explained that the flanges are rusted off the main, in addition to the bolts that were discussed at the previous meeting. It was difficult to determine from the information provided the exact price per part. There may be some savings during the project in other areas. Jerry Butts explained that during the past construction project, substandard parts may have been used but the Village did not have standard specifications at the time (as it does now). Now parts are stainless steel and should last longer than 20 years. There is no recourse for the defective parts. No action.
- g. **First Review of Policy Handbook Revisions** – The entire manual was reviewed by committee. But group sick bank and just cause vs. at will employment issues should be particularly examined. Some sections would be removed to a supervisor’s manual. It will be discussed further at August 16 meeting.

13. ADJOURN TO CLOSED SESSION for discussion of: a) **Purchase of Cosgrove Wetlands /**

**Stewardship Grant Award; b) Offer from Don and Betty Fahey for sale of land for a clean fill dump / future Public Works Building site c) Development Agreement for Bell West** per Wis. Stats. 19.85(1)(e) – Trustee O'Brien made a motion to go into closed session; seconded by Trustee LaFay. Motion passed unanimously on a roll call vote.

14. **RECONVENE TO OPEN SESSION for possible action on items discussed in closed session** – Trustee Ziegler made a motion to reconvene to open session; seconded by Trustee Wilcox. Motion carried. Discussion of purchasing two pieces of property and a draft developer's agreement. Trustee Ziegler made a motion to do a real estate purchase agreement to Cosgrove with the contingency that if the grant falls because of DNR hunting rules through it is null and void; seconded by Trustee Schmitz. Motion carried.

15. **Other Business:**

b. Announcements – July 30: Speakers from Dane County and Green County Emergency Preparedness.

c. Future Meeting Dates were announced.

d. Questions and Items for Referral – Trustee Ziegler discussed a written proposal from Dane County regarding emergency management radios. A DCCVA meeting is scheduled for next week for further consideration. Kathleen Falk wrote a letter explaining a few options and her recommendation. More information may be forthcoming for Village action.

16. **Adjournment** – Trustee Schmitz made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Kringle at 9:20 PM.

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on August 2, 2010.*