

**Village of Belleville
Public Works and Parks Committee Meeting
July 26, 2010
Minutes**

Present: Gary Ziegler, Ben O'Brien, Jim Schmitz, Jerry Butts

Absent:

Guests: Kevin Lord

Meeting Called to Order by Gary Ziegler at 6:00 p.m.

Approval of Minutes – No minutes to approve

Visitors Wishing to Speak on Items Not on the Agenda – There were no visitors wishing to speak on items not on the agenda.

Visitors Wishing to Speak on Agenda Items – There were no visitors wishing to speak on items on the agenda.

Public Works Director Report – See attached report.

Engineers Report – See discussion at agenda items below.

The Public Works and Parks Committee joined the Advisory Committee for a joint meeting at 7:07 p.m.. The Public Works and Parks Committee did not conduct any Committee business during the joint meeting. The joint meeting adjourned at 8:34 p.m. at which time the Public Works and Parks Committee continued with their agenda.

Old Business

Far West Side Sanitary Sewer Interceptor and Related Street Reconstruction Project / Far West Side Watermain Extension – Kevin Lord provided an update on the Project. Everything is moving along well and is on schedule

Project A Update - Kevin reported that Phase 2 of Project A will be paved by the Community Picnic. Kevin reported that nine (9) of the water valves have been replaced, leaving seven (7) remaining to be done. Kevin noted that there are very few problem with the phalanges.

Project B Update – Kevin reported that the Lift Station still needs to be completed (S&L Has been working on the DOT Highway 92 Project instead of the Lift Station).

Highway 92 Construction Project – Kevin Lord provided an update on the Project. Everything is moving along well.

Library Park Gazebo/Old Library Ramp – April Little reported that the Village is waiting for bids from two (2) Contractors.

Stormwater Utility – Gary Ziegler reported that April Little and Mary Austin are working on entering the Stormwater Utility information into the Utility billing software. After the information has been entered, letters will be sent to all non-residential customers of the Utility indication their Stormwater Utility Fee. This is being done in advance of the Stormwater Utility Fee to allow for adjustment requests.

Confined Space Entry/Rescue Equipment – Jerry Butts reported that equipment is being placed in the trailer. The Public Works Department is looking to purchase a 5KW generator for the trailer. Jerry

reported that once all the equipment is delivered and placed in the trailer, the Public Works Department will participate in two (2) days of training in the use of the equipment.

Clean Fill (Land for Sand Pit or Other Option for Disposal) – The Village has received a Offer to Sell from the Property Owner. Gary Ziegler will follow up with the Property Owner as to the terms of the Offer to Sell. The Village Board will need to develop a Counter Proposal to the Offer to Sell

Main Street Crosswalks – Jerry Butts reported that he has just received the standards for crosswalks from his DOT contact. Jerry will review the standards and provide a proposal for a future Public Works and Parks Committee meeting.

2010 Budget Review – Tabled to a future Public Works and Parks Committee meeting.

Review Virchow Krause Report Recommendations Regarding Public Works Department – to a future Public Works and Parks Committee meeting.

Far West Side Well Study – The Village Board approved MSA Task Order # 372003, Task 2 for the plan design and specification of the test well for West Side Well # 3 for submission to DNR for their approval at their June 7, 2010 meeting. Kevin Lord reported that after the DNR approves the plans, the Village has two (2) years to construct the test well or the plans will need to be resubmitted to the DNR for their approval again. Kevin is forwarding several documents to Matt Dregne regarding the Agreement/Easement the Village will need to enter into with the School District of Belleville.

2009 Urban Forestry Grant – April Little is reviewing the Grant to see how much money is remaining. Any remaining funds will need to be spent by 12/31/10.

Village Ordinance Enforcement – The Village Board and Village staff will be asked for input as to which properties need to be reviewed in the Village. General Engineering Services will start their review in late Summer or early Fall.

Review Ordinance Committee Recommendations to Public Works Related Ordinance – Tabled to a future Public Works and Parks Committee meeting.

Review Public Works Department Job Descriptions – Tabled to a future Public Works and Parks Committee meeting.

Recreation Program - Tabled to a future Public Works and Parks Committee meeting.

Meter Hardware/Software/Meter Replacement – Jerry Butts reported that he is still working with Badger Meter and JJ Antonetti, Village IT Staff, on installing the antenna on the water tower. After the antenna is placed, the software will be installed and the Public Works Department will need to install at least 20 meters to test the System.

Cellular Telephone Antenna on Water Tower – Nothing new to report.

Mailbox Replacement Policy – Tabled to a future Public Works and Parks Committee meeting.

Tree Ordinance – Tabled to a future Public Works and Parks Committee meeting.

Federal Industries Effluent Requirements – Neither the Village or MSA has received any response to date to the previously sent letter from Federal Industries.

Review Urban Forestry Plan & Tree Inventory Summary and Emerald Ash Borer Readiness Plan - Tabled to a future Public Works and Parks Committee meeting.

Review ADA Committee Village Property Recommendations – Tabled to a future Public Works and Parks Committee meeting.

Stormwater Management Plan – Kevin Lord reported that Eric Thompson will be attending the August 16, 2010 Village Board meeting to discuss the Stormwater Management Plan and review the recommendations.

Fire Station Storm Sewer – Gary Ziegler reported that The Belleville Montrose and Exeter Fire and EMS Association met to discuss this Project. The Association decided to not do this Project at this time. Kevin Lord stated that this Project will need to be done at some point in the future as it was included in the September, 2007 Sanitary Sewer Evaluation done by MSA and forwarded to the State of Wisconsin. The Public Works and Parks Committee will review the Sanitary Sewer Evaluation document at their August 23, 2010 meeting as the remaining projects included in that document will need to be budgeted for at some point in the future.

Shamrock Hills Subdivision Phase 1 – Kevin Lord reported that the Project is done

Main Street Valves – Kevin Lord reported that nine (9) of the water valves have been replaced, leaving seven (7) remaining to be done. Kevin noted that there are very few problem with the phalanges.

2010 Street Work – Jerry Butts reported that the Crack Filling portion of the 2010 Street Work is done. Green County will be doing the remainder of the work in late August.

New Business

Parks Use Requests - The following park use request have been received:
No requests were received.

Youth Sports Park Usage Report Review - Tabled to a future Public Works and Parks Committee meeting.

Storm Sewer/Sanitary Sewer Connection – 128 W. Main St. – Kevin Lord discussed some issues with the Storm Sewer and Sanitary Sewer connections at the 128 W. Main St. property. Gary Ziegler will talk with Terry Kringle to discuss any further action.

Dam Design Improvement Plan – See minutes of Joint Public Works and Parks Committee/Advisory Committee Meeting. There was only discussion of this item. No recommendations made by Public Works and Parks Committee regarding this item.

Community Park Restoration Plans – See minutes of Joint Public Works and Parks Committee/Advisory Committee Meeting. There was only discussion of this item. No recommendations made by Public Works and Parks Committee regarding this item.

The Public Works and Parks Committee will meet on the following dates:

Monday, August 23, 2010 – 6:00 p.m. – Village Hall

Motion by Ben O'Brien, seconded by Jim Schmitz to adjourn (9:30 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee