

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **JANUARY 18, 2010** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Terry Kringle at 7:00 PM.
2. Roll call by Clerk – Trustees present were: John LaFay, Ben O’Brien, Terry Kringle, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox

Visitors: Brad Peterson-Recorder, and Mike Willett, Dane County Supervisor.
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak on an Agenda Item - Mike Willett: interested in letter regarding emergency management / county radio proposal (10b).
6. **Consent Agenda:** Trustee Kazmar made a motion to approve the minutes from January 4, 2010; seconded by Trustee Wilcox. Correction that minutes were from 2010. Motion passed unanimously. Little reported that December Treasurer’s Report was not quite finished, as \$6.5 million in transfers to CDs were not yet reflected in the report.
 - a. Approval of Minutes
 - b. Approval of Treasurer’s Report for December 2009 / 4th Quarter Reports
7. **Committee Reports / Building Inspector Report** - Trustee Ziegler reported utility meters now have remote read; but the reader to current system is no longer available. If the reader dies, no new reader can be bought. It is six figures to update the system however. Eventually an upgrade will be needed. If the system fails, manual, inside meter reading is the backup plan.
8. **President’s Report** – Trustee Kringle said that the pc has a subcommittee to meet with Montrose to begin the discussions to begin talking about intergovernmental agreements. Later, we hope to meet with Exeter.
9. **Administrator/Clerk/Treasurer’s Report** – Will be asking the Town of Montrose to contribute lake funding, and we met with legislators regarding their assistance to obtain more funding.
10. **Unfinished Business:**
 - a. **Utilities Budgets / Rate Study** - Trustee Ziegler reported that several suggestions were made regarding reducing the utility budgets, including not filling a vacant position in the utility budgets. Water – changes including moving funds from recycling and reductions that will require a budget amendment later in the year. Some

capital items were moved from utilities to the capital budget. Some office staffs hours been shifted onto the General Fund. Water leak money was eliminated, as many repairs to the system have been done. Could possibly reduce some more in fringes. Hours are left in parks and cemetery from the vacant position, which could be used to hire summer temporary help. Trustee Ziegler suggested in the future the vacant position could be filled gradually over time, but some hours are left in other budgets. Water leak survey could be every other year. Many reductions are permanent. Sewer – many of the cuts are similar to those proposed in water. Virchow Krause will have to work out a rate from these numbers as presented.

- b. **Dane County Emergency Radio Communications Network** - In 2014, radios will be registered with the county's emergency system, which will track how many minutes that they are used. The issue is whether the communities or county will pay the cost. Everyone seems to agree on the technology. Dane County has not sent a response yet to DCCVA's counter proposal. Radio cost is expected to be \$291 each. Two-thirds future cost would be based on air time (radio use). In January 2013, FCC narrow-banding regulations go into effect. Hillenbrand understood that the currently used frequencies could be kept if narrowed. Radios that are pre-1996 will no longer work. Public works could probably use their own radios for daily operations. It will allow communications between public works, police, fire and EMS. Time and testing is needed before implementation.

Trustee Ziegler said the proposed system is much better than the existing with much better coverage (especially with hilly terrain). Willett said that he was going to bring back a resolution to the county; question is really on which levy will costs be? Full county cost coverage is the only way to guarantee 100 percent participation.

Trustee Ziegler made a motion to enter into the letter of intent with Dane County for a new radio system with a letter from the Village that states that we feel the system would work better if the county picks up the operation and maintenance cost to ensure 100 percent participation; seconded by Trustee Wilcox. An amendment was suggested that we only agree to participate in the new system if a minimum of 75 percent of other municipalities also participate; if that does not happen another decision may be made. Amendment made by Trustee LaFay; seconded by Trustee Kazmar. Amendment approved unanimously. Motion passed unanimously (on original motion).

- c. **Second Reading on Proposed Ordinance 2010-01-03: An Ordinance Amending Sections of Title 11 Relating to Law Enforcement – Offenses Against Public Safety, Peace and Property** - Trustee Kazmar made a motion to adopt ordinance 2010-01-03; seconded by Trustee LaFay. Motion passed unanimously.

11. New Business:

- a. **MSA Task Order 372035 for GIS Data Set Maintenance** - Trustee Ziegler said that MSA has a web site that can be used for viewing Village infrastructure. The main cost is for set up. Yearly cost to maintain is \$1200, but this is included in the first year. Set up fee is \$12,200. It can even be used by emergency services. Public works

- has \$4070, utilities should each have a share as well (\$8140 - now proposed to go into capital). Trustee Ziegler made a motion to enter into an agreement with MSA for GIS Data Maintenance not to exceed \$12,200; seconded by Trustee O'Brien. Motion carried with Trustee LaFay voting no.
- b. **MSA Task Order 372034 for 2010 General Public Works Department Services**
Trustee Ziegler said that the order is for general services and to designate MSA as our engineer. Trustee Ziegler made a motion to enter into an agreement with MSA for 2010 and rate schedule; seconded by Trustee Wilcox. Motion passed unanimously.
 - c. **Recommended Appointment of Herb Blaser to Economic Development Committee** - Bruce Anderson had to resign from the committee because of time schedule restraints. Trustee Ziegler made a motion to approve Herb Blaser's appointment to Economic Development Committee; seconded by Trustee Kazmar. Motion passed unanimously.
 - d. **Proposed 2009 Budget Amendment** - Trustee Kringle said it is important to note that we have taken on the responsibility of investigating whether tax payers are in the floodplain. Also, uniform money was carried over per union contract but this can only be carried for one year. Some personnel costs were shifted to General Fund; fund balance will be applied as an offset. Trustee Ziegler made a motion to adopt Budget Resolution 2009; seconded by Trustee Kazmar. Motion carried on a roll call vote.
12. **ADJOURN TO CLOSED SESSION** for discussion of: **Purchase of Cosgrove Wetlands / Stewardship Grant Award** per Wis. Stats. 19.85(1)(e) – Not held. Waiting to hear from DNR; contracts were expected in December. DNR did approve Cosgrove's crossing of the wetlands.
13. **Other Business:** Next Monday, Public Works Committee will discuss the tree inventory. Kringle and Little met with lake engineers today about the dam. DNR is supposed to do an inspection of the dam, which hasn't been done since 1991. Engineers will negotiate with DNR and will come back to the Village Board eventually to propose actions.
14. **Adjournment** – Trustee Kazmar made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. Adjourned 8:56 p.m.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on February 1, 2010.