

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **APRIL 5, 2010** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Terry Kringle at 7:00 PM.
2. Roll call by Clerk – Trustees present were: John LaFay, Ben O’Brien, Terry Kringle, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox.

Also present: Rick Francois, G.S. Donovan, Judy Bacha, Brad Peterson and Anthony G. Wickersham.

3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – Tony Wickersham: Running for 27th Senate District office; he asked for support and gave a statement.
5. Visitors Who Would Like to Speak on an Agenda Item – no discussion.
6. **Consent Agenda: Item C removed; Trustee Ziegler made a motion to approve the consent agenda as follows [less item c]; seconded by Trustee Kazmar. Motion passed unanimously.**
 - a. Approval of Minutes (March 15, 2010)
 - b. Approval of Bills for March 2010
 - c. First Quarter Financial Report 2010
 - d. Approval of Application for Temporary Class “B”/”Class B” Retailers License for Belleville Fire Department for May 15, 2010
7. Committee Reports – Trustee Kazmar: Verona is giving up its senior case manager. The position will be funded by Dane County. Belleville will not need to add funds to the senior program. New persons are being interviewed for the position.
8. President’s Report – President Kringle: Packet includes a letter sent by Belleville to Dane County pertaining to the emergency radio system. President Kringle also asked for comments on the proposed boundary for an intergovernmental agreement with Montrose.
9. Administrator/Clerk/Treasurer’s Report – Trustees may receive Board of Review training. Voting for the Pepsi Refresh money for the lake project is underway.

10. **Unfinished Business:**

- a. **Proposed Creation of Stormwater Utility and Associated Ordinance** – Trustee Ziegler said that a committee was set up with citizenry to investigate this issue. Reaction was very positive in favor of setting up a utility. Creation of a stormwater utility would take adoption of an ordinance and resolution. Needed funds came out to \$4.17 per month for a residential user. This would go on the water/sewer bill. The

issue was tabled previously pending the audit and water rate study.

Businesses can apply for a credit. Uses of funds received would be only for stormwater projects. The advantage is that non-taxed entities would pay, including schools, churches and the Village. It was suggested to be phased and implemented when water new rates are implemented. Trustee Ziegler made a motion to adopt Resolution 2010-04-01, with the correction that the rate is \$25 per year for 2010, and effective when Village receives other allowable utility rate increases, and rate would increase to \$50 per year on January 1, 2011. Seconded by Trustee O'Brien. Motion carried 6-1 with Trustee LaFay opposed. Information will be sent out to all residents.

- b. **Dane County Emergency Radio Communications Network** – Nothing new to report; Dane County and Dane County Cities and Villages Association are still at impasse regarding payment of costs.
- c. **Proposed Ordinance 2010-04-01 [renumbered]: Amendments to Title 5 Chapter 4 Regarding Private Alarm Systems** – Trustee Kazmar made a motion to approve Ordinance 2010-04-01; seconded by Trustee Wilcox. Motion passed unanimously.
- d. **2010 Project Priorities / Village Board Goals** – A suggested list of about 25 items/projects was provided for discussion. President Kringle's concern was the amount of things going on at one time. He did not want to see things get shorted by lack of time. Trustee Ziegler suggested a capital improvement plan, equipment and municipal building planning. Other ideas: Intergovernmental sharing of equipment and joint community buildings.
- e. **Proposed Police Internship Program** – Roger Hillenbrand said that there would be no cost to the Village; the person would be working for school credits. Discussion of possibility of providing a daily stipend from the police budget. The person could be appointed as a marshal to do some functions like writing parking tickets. Trustee LaFay made a motion to move ahead with police intern program and provide a stipend to be decided by Police Committee; seconded by Trustee Wilcox. Motion passed unanimously.
- f. **Recommendations for Appointment to Special Police Committee (per Sec. 61.65 (1), Wis. Stats.)** – Trustee Ziegler made a motion to appoint Jessica Kramer as chair, Kyle Hanson and Brian Becker to the Special Police Committee; seconded by Trustee Wilcox. Motion passed unanimously.

11. **New Business:**

- a. **Proposal for Establishment of Belleville-Area Community Fund with Madison Community Foundation (Invited: Bob Sorge, Village President)** – Madison Community Foundation is 501c3 nonprofit. Their purpose is to encourage long-term community assets. Belleville's library and food pantry have already received Foundation funding. They typically work on building assets rather than basic needs programs. They are also considering awarding Belleville a grant for the lake project. Sorge said there are two funds that may be of interest: a pass-through lake fund and/or an affiliate community fund. The Foundation receives, processes and acknowledges all contributions. They can receive almost any kind of asset in many formats, including annuities and stocks. For pass-throughs, 99 percent of funds are

- available for distribution. It would not be a long-term account and there is not an investment aspect. The Foundation also provides donor anonymity. An endowment fund could also be set up. About 5 percent of endowment funds are returned yearly and funds are invested. Their staff can also provide expertise, and they have variance authority. Their board approves all distributions, but an advisory committee would be set up by the community to advise distributions. Operating guidelines must be established. This will come back on the April 19 agenda.
- b. **Proposed General Engineering – Village-Wide Code Enforcement Plan** – Trustee Ziegler explained that the new inspector was hired with the understanding that General Engineering would do community-wide property inspections. Trustee Ziegler made a motion to utilize General Engineering for property inspections for community-wide code enforcement, by Village wards chosen by drawing of lots; with staff to come up with a list of top ten properties to inspect; funds to come from budget. Seconded by Trustee O'Brien. May be a four-year process to get through the whole Village. Motion carried 6-1 with Trustee LaFay voting no.
 - c. **Wisconsin Department Of Revenue County And Municipality Agency Agreement For Tax Refund Interception** – Trustee Ziegler made a motion to enter into an agreement with Wisconsin Department of Revenue for Tax Refund Interception; seconded by Trustee Wilcox. Motion passed unanimously. Little said that the program could be used to collect delinquent personal property tax payments instead of a chargeback.
 - d. **Proposed Post-Issuance Debt Compliance Policy** – Trustee Wilcox made a motion to adopt the debt compliance policy; seconded by Trustee Kazmar. Motion passed unanimously. Little reported the policy language was suggested by Ehlers to assist with compliance with IRS requirements on the new borrowing.
 - e. **Recommendations for Utility Bill Reductions from Public Works Committee** – Trustee Ziegler reported that a few times a year, complaints are received on utility bills, and treatment on their resolutions has been inconsistent. They are recommending that complaints be filed with the Village within 30 days. Also, water would be calculated to 200 percent of usage of last few months; sewer would be 120 of usage of the last few months. The new metering system should help flag large monthly bills on a daily basis. President Kringle asked whether complainants should make the request to Village Board. Complaint could be made to Public Works director. President Kringle said that it should come back to Village Board for final vote. Little will check professional network sites for sample policies. Trustee Ziegler made a motion to adjust the utility bills for the Griffins, Philip Fahey, and Richard Miller as proposed. Seconded by Trustee O'Brien. Motion passed unanimously.
 - f. **Trustee Pay for Non-Village Committee Meetings** – Any change would take effect after 2011 elections. Examples of allowable per diem pay would be meetings with CARPC, attorneys and other non-committee mtgs. Trustee Ziegler made a motion to adopt non-committee meeting policy; seconded by Trustee Wilcox. Motion passed unanimously.

12. ADJOURN TO CLOSED SESSION for discussion of: a) **Purchase of Cosgrove Wetlands / Stewardship Grant Award** and b) **Sale of Village Property** per Wis. Stats. 19.85(1)(e); and c) **Annual Performance Evaluation of Administrator/Clerk/Treasurer** per 19.85(1)(c)

Trustee Wilcox made a motion to adjourn to closed session; seconded by Trustee Kazmar. Motion passed unanimously on a roll call vote.

13. RECONVENE TO OPEN SESSION for possible action on items discussed in closed session – Trustee Ziegler made a motion to go into open session; seconded by Trustee LaFay. Village Board decided to make an offer to purchase on Cosgrove's land. Evaluation delayed until April 19. No action on item b.

14. **Other Business:** Future meeting dates were noted. Election Day is April 6. Official changeover is the 20th so no meetings can be scheduled now until after the organizational meeting to be held the first meeting in May (3rd).

Questions and Items for Referral –Village Board members liked the idea of planting a tree for form trustee Janet Hardyman; a policy on such contributions will be drafted in Committee.

15. **Adjournment** – Trustee Kazmar made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Kringle at 9:25 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on April 19, 2010.