

**Village of Belleville  
Public Works and Parks Committee Meeting  
January 5, 2010  
Minutes**

Present: Gary Ziegler, Ben O'Brien, Terry Kringle, Jerry Butts

Absent:

Guests: April Little, Jeff Hruby

**Meeting Called to Order by Gary Ziegler at 6:00 p.m.**

**Approval of Minutes – Motion by Terry Kringle, seconded by Ben O'Brien to approve the minutes of the December 15, 2009 Public Works and Parks Committee meeting. Motion carried.**

**Visitors Wishing to Speak on Items Not on the Agenda –** There were no visitors wishing to speak on items not on the agenda.

**Visitors Wishing to Speak on Agenda Items –** There were no visitors wishing to speak on items on the agenda.

**Public Works Director Report –** No report.

**Engineers Report –** No report.

April Little and Jeff Hruby were present to discuss the vehicle bridge in the Community Park. As part of the Lake Restoration Project, it has been suggested that the bridge be removed and replaced with a culvert. The culvert would be covered and paved and would act as the new vehicle bridge for the park. This would also require the current Sewer and Water lines that go to the Community Park under the current bridge to be relocated. April and Jeff were present to get any comments/concerns from the Public Works and Parks Committee regarding the proposal.

**Old Business**

**Library Park Gazebo –** Gary Ziegler reviewed the variance granted by the Department of Commerce on December 14, 2009. Some changes need to be made to the plans. April Little will see that the changes get made. The Village will also need to get plans for the required changes to the Old Library. The REVISED plans will then be forwarded to the previous bidders of the project to give them an opportunity to bid on the new plans. The Old Library portion of the Project will be bid as an Alternate in the event the Village decides to wait on that portion of the Project.

**Stormwater Utility –** Tabled to January 25, 2010 Public Works and Parks Committee Meeting.

**Confined Space Entry/Rescue Equipment –** Nothing new to report.

**Clean Fill (Land for Sand Pit or Other Option for Disposal) –** Jerry Butts reported that the land to the east of the Sewer Plant may be available for purchase in the future. MSA will check to see if the land is in the floodplain. Jerry feels the Public Works and Parks Committee should walk the property to determine if it will meet the needs of the Village.

**Main Street Crosswalks –** The status of the crosswalk is in question. If it is installed it should be delayed until the Highway 92 project is completed. It needs to be determined the number of parking stalls that will be lost. Jerry Butts will work with Kevin Lord, and the DOT, if needed, to make this determination. A decision on how to proceed will be made after this information has been determined.

**2010 Budgeted Capital Projects, Maintenance Projects (Streets, Sidewalks, Buildings) –** Nothing new to report.

**Review Virchow Krause Report Recommendations Regarding Public Works Department -** Tabled to January 25, 2010 Public Works and Parks Committee Meeting.

**Blaser Park Bathrooms –** Jerry Butts reported that the project is completed except for the landscaping which will not occur until Spring 2010. The Village is holding \$15,000.00 in payments until the project is completed.

**Village Ordinance Enforcement –** Tabled to January 25, 2010 Public Works and Parks Committee Meeting.

**Review Ordinance Committee Recommendations to Public Works Related Ordinance –** The Public Works and Parks Committee reviewed the Ordinance Committee recommendations regarding Public Works and Parks related Ordinances. Revisions were made to numerous Ordinances. Gary Ziegler will make the revisions as necessary and the Public Works and Parks Committee will review the revisions before recommending them to the Village Board.

**Review Public Works Job Descriptions -** Tabled to January 25, 2010 Public Works and Parks Committee Meeting.

**Recreation Program –** Tabled to January 25, 2010 Public Works and Parks Committee Meeting.

**2010 Sewer/Water Budget Work Session –**The Village Board is still in the process of approving the 2010 Sewer/Water Budget. Virchow Krause is in the process of studying a rate change request to the Public Service Commission. Virchow Krause will also be performing their audit work at the end of January. Further discussion on the 2010 Sewer/Water budget will wait until the Virchow Krause rate study and audit work is done.

**Meter Hardware/Software/Meter Replacement –** This item should be added to the Capital Project list. Jerry Butts and Gary Ziegler will prepare a pros and cons list about the Project. Tabled to January 25, 2010 Public Works and Parks Committee Meeting.

### **New Business**

**Parks Use Requests -** The following park use request have been received:  
No requests were received.

**Youth Sports Park Usage Report Review -** Tabled to January 25, 2010 Public Works and Parks Committee Meeting.

**Cellular Telephone Antenna on Water Tower –** Jerry Butts reported that Verizon Wireless is interested in placing an antenna on the Water Tower for their cellular telephone service. The antenna would be placed on a 20' pole that would be placed on the top of the Water Tower. Jerry will get Verizon Wireless the Water Tower specifications so that they can determine in a pole and antenna could be placed. Verizon Wireless would pay the Village monthly rent for the use of the Water Tower. Additional discussion will occur after Verizon Wireless makes a determination as to whether or not the Water Tower is usable.

**Mailbox Replacement Policy –** Gary Ziegler distributed a copy of the Village Mailbox Ordinance (6-2-8). The Public Works and Parks Committee needs to review the Ordinance, specifically the part of the Ordinance that deals with damage to mailboxes by Village equipment (specifically snowplows). April Little will review other municipalities ordinances regarding mailbox replacement/

The Public Works and Parks Committee will meet on the following dates:

Monday, January 25, 2010 – 6:00 p.m. – Village Hall **OR**  
Tuesday, January 26, 2010 – 6:00 p.m. – Village Hall

**Motion by Ben O'Brien, seconded by Terry Kringle to adjourn (9:17 p.m.). Motion carried.**

Respectfully submitted,

Gary J. Ziegler, Chair  
Public Works and Parks Committee