

Belleville Library Board Meeting

October 19, 2011

Call to Order: The meeting was called to order at 6:05 pm.

Present: Linda Schmitt, Denise Mussehl, Barbara Belle, Jean Christensen, Bonnie Wilcox **Absent:** Mary Gehin

Visitors Who Would Like to Speak Now:

Visitors Who Would Like to Speak on an Agenda Item:

Reading of Minutes from Last Meeting/Secretary's Report: The minutes from the September 2011 meeting were reviewed. Barb made a motion to accept the minutes; the motion was carried.

Treasurer's Report:

a. Payment of Bills

The September 2011 Budget Comparison and October 2011 Payment of Bills documents were reviewed. The final cost of painting came in above bid due to the need for more paint and increased labor time. Bronna and Jean plan to meet with Deb from SCLC to discuss furniture options. Bonnie made a motion to accept the Treasurer's Report; the motion was carried.

OLD BUSINESS

A. Building

Grant money in the amount of approximately \$57,400 has been secured by the Village. Board members reviewed proposed floor plans for Library renovations, which include installing a handicap-accessible entry door and making the restrooms handicap-accessible. Board members suggested the following in regard to the proposed plans: move the drinking fountain back to current location and forego installing a cup dispenser; don't install hand dryers in restrooms, provide paper toweling instead; include a urinal in the men's restroom.

B. KOHA Update

Jean reported that the problems with the KOHA system remain. A group of Dane County librarians are looking at alternative systems. A meeting of interested librarians is to be held on November 11; Bronna and Jean plan to attend. The group will look at other vendors when a representative attends the American Library Association Meeting.

NEW BUSINESS

A. Village Ordinance NO 2011-10-01

Bonnie reported that the Village is ordering signs regarding concealed weapons for every public building in the Village.

B. Weapons Policy

Board members reviewed "Model Policy: Weapons in the Library" document. Linda made a motion to approve the weapons in the library policy with an amendment (adding Belleville Public Library where applicable); the motion was carried.

REPORTS

A. Village Representative:

B. Director:

1. The Addendum to the Agreement to Participate in a Shared Automation System was reviewed and must be signed. Linda made a motion to accept the agreement and signed in Mary's absence; the motion was carried.
2. Jean reported that video cameras were installed and the monitors are going to be installed soon. The final cost of the project was approximately \$4000.
3. The door on the History Room will remain.
4. Bronna will be working an additional 8 hours per week as approved by the Board. Jean will be working one day less a week. The change is effective January 1, 2012.
5. Jean proposed raising the under 18 patron fines from \$2 to \$5 and restrict card use for chronic abusers. Board members felt the fine should remain at \$2.

6. "Fines for Food" will take place at the Library November 7-10. Anyone who brings in goods for the Food Pantry will receive a reduction in fines.

Adjournment:

Bonnie made motion to adjourn; Denise seconded the motion. The motion was carried and the meeting was adjourned at 7:00 pm.