

Finance and Personnel Committee Meeting Minutes
March 26, 2013

Present: Gary Ziegler, April, Little, Bonnie Wilcox

Excused: Tyler Kattre

1. Bonnie called the meeting to order at 6:00 pm.
2. Minutes from the March 4, 2013 meeting were approved as presented.
3. New Business
 - **Possible Refinancing of 2009 Taxable G.O. Community Development Bonds & 2010 Taxable G.O. Public Improvements Bonds due to Sequestration Cuts:** This will be discussed at the April 16 meeting. Ehlers will be present to answer questions.
4. Old Business
 - **Website Bulk Email Test & Ideas** has been postponed until a later date.
 - **Employee Manual Changes and Explanations**
 - **Holiday pay** is defined as one and one-half of regular pay. If a person works a holiday, they are entitled to another day off (floating holiday). This applies to non-represented employees.
 - **Minimum Call-out Time for Public Works Staff:** This section (5.3) of the policy was changed to reflect actual work situations. An employee on-call for the weekend will receive \$15 per day. If the employee is called out, he or she will be paid actual time worked rounded to the nearest hour at 1.5 of his or her hourly wage.
 - **Correction to Vacation Policy for Exempt Employees:** The chart has been changed: 1-4 years of service 80 hours of vacation earned.
5. The next finance meeting will be Tuesday, April 23, at 6:00.

The meeting was adjourned at 7:20pm.

Respectfully submitted,
Bonnie Wilcox