

*VILLAGE OF BELLEVILLE*

**ADA COMPLIANCE COMMITTEE MEETING MINUTES**

Saturday, March 19, 2011

The meeting was called to order at 8:33 a.m. in the conference room of the Belleville Police Department, 31 E. Main St..

The following committee members were present: Renee Funseth, Linda Kahl, Jerry Butts (Public Works), Debbie Bongard, and Jill Wennesheimer (chair). Absent were April Little, Ben O'Brien, Jean Christensen and Roger Hillebrand.

In reviewing the posted agenda, it was noted that 'Announcements' was added at the end.

The February 12, 2011 meeting minutes were reviewed. Deb Bongard moved we accept the minutes as written; motion seconded by Renee Funseth. The motion passed by voice vote. Chairperson, J. Wennesheimer agreed to act as recorder for this meeting.

Old Business:

We began reviewing distribution materials to assist the emergency planning of the disabled by first speculating the number of disabled within the village that we suspect will surface with the 2010 data. In working from the 2000 village data, we settled on a current total disabled population within the village at approximately 250 persons as a fair speculation. Discussion of the 2 mock-ups of the business card sized magnet dedicated to the Dane Co. Disaster Assistance Registry that was approved by the Village Board on March 7, ended in a motion to produce proposal #2 with the addition of 'Dane County' likewise being bolded and the area code added to the Green County phone number. The printing of 250 magnets will cost approximately \$100. Motion made by Deb Bongard, second by Renee Funseth to accept proposal #2 with the above modifications passed unanimously by voice vote.

We continued our discussion of distribution materials by reviewing 2 proposals to develop a more extensive informational version for broader distribution: 1) A 5" X 7" 2-sided card (black on yellow) that can be laminated; and 2) A larger 6" X 8" magnet. The consensus was to propose to the Board that we use the less expensive 2-sided, half-page, non-laminated, yellow card for our test market at the EMS Open House on May 18<sup>th</sup>. With further approval and possible modifications to meet our market's needs, we can then invest in the larger magnet to encourage increased household retention of the information. Jerry Butts agreed to present a short committee report at the March 21<sup>st</sup> Board meeting to share our plan and to solicit comments and suggestions. We discussed the 7+ items we will be offering at the EMS Open House—most of them from other sources, and the need to have someone staff the table.

A short review of the week's activities regarding the Dane County Community Development Block Grant (CDBG) application for additional funds for completing phase II of the F.I.D. project was given by Jill.

New Business:

Renee regrettably announced that she is not likely to find the time to commit her efforts to the ADA Committee for the next 3-year term due to a new professional effort. Members reminisced about her nearly 20 years of voluntary service to this committee, expressed our gratitude and admiration for her efforts, and offered to temporarily absorb her committee workload and/or to use her solely as the valued consultant she has been to us.

Motion to adjourn the meeting was made by Jerry Butts, seconded by Linda Kahl with adjournment at 9:50 a.m.

~ jmwe