

VILLAGE OF BELLEVILLE  
SPECIAL MEETING of the VILLAGE BOARD  
**Monday, August 19, 2013 at 7:00 P.M.**  
Village Hall - 24 West Main Street

**AGENDA**

1. Call Meeting to Order
2. Roll call by Clerk
3. Posting of Open Meeting Notice
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:**
  - a. Approval of Minutes – August 5, 2013 Village Board Meeting
  - b. Approval of Bills for August 2013 to date
  - c. Approval of July Treasurer's Reports
  - d. Approval of Permits for Belleville Lakefest September 1, 2013: Application for Temporary Class "B" / "Class B" Retailer's License
  - e. Approval of Operator's License Applications for the 2013-15 Licensing Year:
    - i. Jennifer A. Timmerman (Burreson's)
    - ii. Megan M. Short (The Nest)
7. Committee Reports
8. President's Report –
9. Administrator/Clerk/Treasurer's Report –

**ACTION REQUIRING A VOTE MAY BE TAKEN ON  
ANY OF THE FOLLOWING ITEMS**

**10. Unfinished Business:**

- a. Lake / Pedestrian Bridge Projects Update & Issues
  - i. Lakefest 2013
- b. Approval of Minor Construction Work for Village Hall
- c. Reconsideration of Fall Clean Up Day

**11. New Business:**

- a. Proposal for Construction of Community Park Restroom Facility (Invited: MSA)
- b. Approval of Amendment to Intergovernmental Agreement with Town of Montrose including One Additional Section (3.3)
- c. Proposed Committee Appointment(s)

- d. Proposed Sewer Rate Increases

**12. Adjourn to Closed Session for:**

- a. Discussion of Public Works Committee Recommendations Regarding Hiring of Public Works Director and Candidate Interviews, per 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and
- b. Recommendation from Community Development Authority to Negotiate the Purchase of a Property per 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

**13. RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session

**14. Other Business:**

- a. Correspondence
- b. Announcements –
- c. Future Meeting Dates –
- d. Questions and Items for Referral

**15. Adjournment**

*-By Howard Ward, Village President*

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**The Village of Belleville complies with the Americans with Disabilities Act (ADA):**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un interprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuniquese al numero de telefono que figura a continuacion dos dias habiles como minimo antes de la reunion.

**Contact:** April Little, Village Administrator, 24 W. Main Street  
608.424.3341  
alittle@villageofbelleville.com

**Final agenda will typically be posted by 4 p.m. Friday preceding the meeting at these locations:**  
Union Bank & Trust Co (UB&T), Sugar River Bank, Bank of Belleville, Post Office, Village Hall, Belleville Library, Village of Belleville Web site.

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, AUGUST 5, 2013 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Roger Hillebrand, Ben O'Brien, Howard Ward, Gary Ziegler, Bonnie Wilcox, Daniel Rung, and Deb Kazmar
3. Visitors: Glen Kazmar, Herb Blaser, Mike Tretow, Jill Wennesheimer, Debbie Bongard, Donna Wuebben, Barb Hillebrand, Rick Francois and Brad Peterson-Post Messenger Recorder
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now – No discussion.
6. Visitors Who Would Like to Speak on an Agenda Item – Three people were present to speak on the garbage pickup day.
7. **Consent Agenda:** *Trustee Wilcox made a motion to accept the consent agenda as presented; seconded by Trustee Rung. Motion carried with Trustee Ziegler abstaining.*
  - a. Approval of Minutes – July 15, 2013 Village Board Meeting
  - b. Approval of Bills for July 2013
  - c. Approval of June Treasurer's Reports
  - d. Approval of Second Quarter 2013 Treasurer's Reports
  - e. Approval of Street Use Permits for Belleville Community Picnic
    - i. Remy Road (Village Portion), STH 92 to Enterprise Avenue for August 9-10, 2013
    - ii. South Vine / West Pearl, West Main / South Vine to West Pearl / STH 92 for August 11, 2013
  - f. Approval of Operator's License Applications for the 2013-15 Licensing Year:
    - i. Catherine A. Johnson (Burreson's)
    - ii. Tiffany L. Timmerman (Burreson's)
8. **Committee Reports** – Trustee Ziegler reported that Public Works Committee spoke about building a new restroom shelter at Community Park. MSA will be present at the next meeting to discuss in more detail.
9. President's Report – No discussion.
10. **Administrator/Clerk/Treasurer's Report** – A Revolving Loan Fund Application form was prepared by CDA. Money was set aside in CDA budget for potential loans. Any applications would need to be reviewed by Village Board.

## **11. Unfinished Business:**

### **a. Lake / Pedestrian Bridge Projects Update & Issues**

- i. Lakefest 2013 next meeting is August 14 at Community Park to discuss logistics.
- ii. **Proposed Resolution 2013-08-01: Approval to Apply for a DNR Aquatic Invasive Species Control Grant for Carp Removal in Lake Belle View** – This grant requires a 25% match from the Village, which would be covered by donated time and equipment. Grant funds would also help to offset required monitoring funds. *Trustee Ziegler made a motion to adopt Resolution 2013-08-01; seconded by Trustee Wilcox. Motion carried.*

## **12. New Business:**

- a. **Approval of Proposed Main Street Crosswalk Flags (ADA Committee)** – Trustee Ziegler said that ADA Committee / Kiwanis representatives were at last Public Works Committee to speak in favor of installing crosswalk flags on Main Street at Harrison and Vine Streets. Poles may need to be purchased. Flags would be 18 x 18 inches. Committee is recommending them also for the north of town as well. *Trustee Ziegler made a motion to approve the Main Street and River Street crosswalk flags; seconded by Trustee Hillebrand. Wennesheimer also commented that a strong instruction program should be included with flags. Police will work with the local newspaper to help with education. Motion carried.*
- b. **Approval of Proposed Additional Street Repair Work** – Trustee Ziegler said that a DNR urban forestry grant that was awarded to the Village in 2011 had expired, but we were able to be reimbursed \$22,000 for completed tree work completed in 2012. *Trustee Ziegler made a motion to utilize \$11,000 of these funds (fund balance) and reallocate them to street work; seconded by Trustee O'Brien. Motion carried.*
- c. **Approval of Minor Construction Work for Village Hall** – Tabled. Work has been ongoing in municipal facilities with technology upgrades and construction.
- d. **Reconsideration of Fall Clean Up Day** – In the past contract, the fall cleanup day was included as part of the Waste Management contract. This service is not included in the present waste contract with Pellitteri. Pickup is charged individually to those who request special collection service. Several people spoke in favor of reinstating the program as a service. Trustee O'Brien said that people who don't use service shouldn't have to pay for it. It appeared that under Pellitteri's RFP the cost was \$1500 plus \$50 per ton for a spring clean up day, but this needs confirmation. Trustee Kazmar made a motion to bring back the cleanup day; President Ward seconded. Trustee Ziegler asked where funds for this was coming from. It could be made a line item in the 2014 budget but this is not a budget item in 2013. There is a private person that does some collection. We could check with Waste Mgt on approximate tonnage. Waste charges are paid in arrears. Trustee Kazmar and President Ward withdrew their motions. Tabled until August 19.

13. **Adjourn to Closed Session** for: a) Discussion of Public Works Committee Recommendations Regarding Hiring of Public Works Director and Candidate Interviews, per 19.85(1)(c); and b) Evaluation of Administrator/Clerk/Treasurer per 19.85(1)(c); and c) Recommendation from Community Development Authority to Negotiate the Purchase of a Property per 19.85(1)(e). – *Trustee Ziegler made a motion to go into closed session; seconded by Trustee Kazmar. Motion passed unanimously on a roll call vote.*
14. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – *Trustee Ziegler made a motion to reconvene in open session; seconded by Trustee Wilcox. Motion carried.*
15. **Other Business:** Future meeting dates were noted.
16. **Adjournment** – *Trustee Wilcox made a motion to adjourn; seconded by Trustee Hillebrand. Motion passed unanimously. The meeting was adjourned by President Ward at 9:18 PM.*

*By April Little, Administrator/Clerk/Treasurer*

*These minutes are not official until approved by the Belleville Board of Trustees.*

8/15/2013

9:35 AM

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ACCT

## GENERAL FUND CHECKING

ALL Checks

Posted From: 8/01/2013 From Account:  
Thru: 8/15/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
15496	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEMS	
15497	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEMS	
15498	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEM	
15499	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEM	
15500	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEM	
15501	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEM	
15502	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEM	
15503	8/06/2013	VOID	0.00
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15504	8/06/2013	VOID	0.00
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15505	8/06/2013	VOID	0.00
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15506	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEM	
15507	8/06/2013	VOID	0.00
	Manual Check	PRINTING PROBLEM	
15508	8/07/2013	BUTTS, JERRY D.	1,243.89
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15509	8/07/2013	CARR, CELIA	151.45
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15510	8/07/2013	DIEDERICH, FREDERICK H.	922.49
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15511	8/07/2013	HELLER, MOLLY K	181.21
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15512	8/07/2013	HULTINE, MOLLY M.	1,540.35
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15513	8/07/2013	MANKOWSKI, JAMES B.	565.65
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15514	8/07/2013	O'CONNOR, THOMAS P.	1,292.64
	Manual Check	Pay period 07/22/2013 to 08/04/2013	

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ALL Checks

Posted From: 8/01/2013 From Account:  
Thru: 8/15/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
15515	8/07/2013	PAULI, DAVID J.	1,019.80
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15516	8/07/2013	PELTON, TERESA A.	619.25
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15517	8/07/2013	SOLBERG, SHEREE	211.17
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15518	8/07/2013	WEASNER, BRIAN	66.50
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
15519	8/07/2013	YOUNG, TERESA M	197.89
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
20662	8/06/2013	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	
20663	8/06/2013	ALLIANT ENERGY/WP&L ACCT # 366426-010	5,651.61
20664	8/06/2013	ALLIANT ENERGY/WP&L (2) ACCT # 393374-010	577.22
20665	8/06/2013	BAKER & TAYLOR ACCT # L510503	888.83
20666	8/06/2013	BELLEVILLE MUNICIPAL WATER DEPT ACCT # 049-0101-00	1,415.56
20667	8/06/2013	BELLEVILLE MUNICIPAL WATER DEPT (2)	97.79
20668	8/06/2013	BUCKY'S PORTABLE TOILETS, INC. INV # 39908 BIKE TRAIL THRU 8-22-13	255.00
20669	8/06/2013	BUD HOEKSTRA THE LIFE & TIMES OF A RAILROAD ENGINEER	25.00
20670	8/06/2013	BUSINESS CARD ACCT # 5472 0690 0015 2275 (UPS)	838.73
20671	8/06/2013	BUSINESS CARD (2) ACCT# 5472-0635-7769-4371	88.56
20672	8/06/2013	CAPITAL LOCK, INC. INV 51469 REKEY MUNICIPAL COURT OFFICE	103.43
20673	8/06/2013	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015586	133.40
20674	8/06/2013	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0001982	195.73
20675	8/06/2013	CHIEF SUPPLY CORPORATION ACCT # 229261	32.98

8/15/2013

9:35 AM

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ALL Checks

Posted From: 8/01/2013 From Account:  
Thru: 8/15/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
20676	8/06/2013	CINTAS CORPORATION # 446 ACCT # 446-32222	367.95
20677	8/06/2013	CITGO FLEET # 131801342	1,074.76
20678	8/06/2013	CITGO (2) FLEET # 132004243	1,345.79
20679	8/06/2013	CUSTOM SERVICE INFORMATION, LLC	250.00
20680	8/06/2013	DANE COUNTY LIBRARY SERVICE INV # 130726BLV	16.20
20681	8/06/2013	DANE COUNTY REGISTER OF DEEDS RODGER/KIM GOKE CUP RECORDING FEE	30.00
20682	8/06/2013	DANE COUNTY TREASURER JULY COURT	130.00
20683	8/06/2013	DANE COUNTY TREASURER (3) CUSTOMER # 20404	1,500.00
20684	8/06/2013	DARLENE HENDRICKSON MEAL/MILEAGE APRIL 11-12, JULY 14-19	147.79
20685	8/06/2013	DEBRA FREEMAN JULY 31ST-SCLS - REPORT USER'S GROUP	35.60
20686	8/06/2013	DEMCO INV # 5029895	52.01
20687	8/06/2013	FREDERICK DIEDERICH REIMBURSE - DOOR BELL BATTERY	3.43
20688	8/06/2013	FRONTIER (2) 608-424-3545-010165-5	233.27
20689	8/06/2013	GEHIN CONSTRUCTION INV # 2439 REPAIR VILLAGE HALL ROOF	2,265.00
20690	8/06/2013	GORDON FLESCH CO., INC. CUSTOMER # 10V743	141.83
20691	8/06/2013	GREEN COUNTY HIGHWAY COMMISSION PROJECT 2822 SEALCOAT STREETS	6,064.47
20692	8/06/2013	J & K SECURITY SOLUTIONS, INC. INV # 41588 REMOVE BROKEN KEY	130.00
20693	8/06/2013	J.P. COOKE COMPANY INV # 242695 CAT LICENSE TAGS - 2014	57.39
20694	8/06/2013	JERRY BUTTS REIMBURSE - SCADA BATTERIES	319.84

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ALL Checks

Posted From: 8/01/2013 From Account:  
Thru: 8/15/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
20695	8/06/2013	KIRBY BUILT QUALITY PRODUCTS INV # K13071059 BENCH	726.09
20696	8/06/2013	L-3 COMMUNICATIONS MOBILE-VISION, INC. INV # 0201468-IN	7,061.00
20697	8/06/2013	L.W. ALLEN, INC. CALIBRATE FLOW METERS	1,160.30
20698	8/06/2013	MADISON COLLEGE INV # CORP-000000034712 EICHELKRAUT	27.38
20699	8/06/2013	MIDWEST TAPE INV # 91102896	137.92
20700	8/06/2013	MSA PROFESSIONAL SERVICES, INC. R00372052.0 B'VILLE GEN ENGINEERING 2013	5,522.10
20701	8/06/2013	NEWS PUBLISHING COMPANY, INC. DPW ASST DIRECTOR	979.74
20702	8/06/2013	NORTH SHORE BANK,FSB AUG 7TH PAYROLL	250.00
20703	8/06/2013	NORTHERN LAKE SERVICE, INC. INV # 237390	166.80
20704	8/06/2013	PELLITTERI INV # 37X02188 AUGUST	10,475.10
20705	8/06/2013	PET WASTE ELIMINATOR INV 3722716 WASTE ELIMINATOR BAGS (3200)	142.99
20706	8/06/2013	PROFESSIONAL EQUIPMENT & SUPPLY REC # 37126	270.79
20707	8/06/2013	PURCHASE POWER ACCT # 8000-9090-0547-6721	107.99
20708	8/06/2013	REINDERS, INC. CUSTOMER # 278854	46.32
20709	8/06/2013	RICK STAUTZ REIMBURSE FOR MOTEL ROOM	124.44
20710	8/06/2013	RIVERSIDE MANUFACTURING COMPANY ACCT # 12299	128.81
20711	8/06/2013	ROLAND SKREDE CLEAN WINDOWS 8/1/13	65.00
20712	8/06/2013	S&L UNDERGROUND AND TRUCKING, INC. INV # 203360	11,867.47
20713	8/06/2013	STAFFORD ROSENBAUM LLP GENERAL MUNICIPAL ADVICE	2,233.90

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ALL Checks

Posted From: 8/01/2013 From Account:  
Thru: 8/15/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
20714	8/06/2013	STATE OF WISCONSIN JULY COURT	401.70
20715	8/06/2013	SUGAR RIVER BANK BUTTS	200.00
20716	8/06/2013	T.C.O. - POWER CENTER INV # 164744 WEED EATER	42.79
20717	8/06/2013	THE MINNESOTA LIFE INSURANCE COMPANY SEPTEMBER 2013 PREMIUM	428.47
20718	8/06/2013	TIGERDIRECT INC ACCT # 0401882188	860.88
20719	8/06/2013	TOM O'CONNOR SHOE REIMBURSEMENT	79.99
20720	8/06/2013	VISA ACCT # 2884 MENARDS	181.48
20721	8/06/2013	WI DEPART OF JUSTICE - TIME INV # T15397 JULY - SEPT 2013	244.50
20722	8/06/2013	WISCONSIN PROFESSIONAL POLICE ASSOCIATION, INC AUGUST DUES # 243	119.25
20723	8/06/2013	WJZ CLEANING, LLC INV # 6396 JULY CLEANINGS/SUPPLIES	335.24
20724	8/06/2013	WJZ CLEANING, LLC (2) INV # 6397 JULY CLEANINGS/SUPPLIES	329.73
20725	8/15/2013	*** Test Check *** Test Check *** VOID *** VOID *** VOID *** VOID ***	0.00
20726	8/15/2013	GHC-SCW ACCT # 235983	573.80
20727	8/15/2013	VISA ACCT # 2520	18.00
V1041	8/07/2013	ANDERSON, DONNA Manual Check Pay period 07/22/2013 to 08/04/2013	916.39
V1042	8/07/2013	BEIERSDORF, VICTORIA L. Manual Check Pay period 07/22/2013 to 08/04/2013	1,057.82
V1043	8/07/2013	BIGLER, JULIE L. Manual Check Pay period 07/22/2013 to 08/04/2013	221.61
V1044	8/07/2013	CAMP, MICHELLE Manual Check Pay period 07/22/2013 to 08/04/2013	325.93
V1045	8/07/2013	EICHELKRAUT, WILLIAM B. Manual Check Pay period 07/22/2013 to 08/04/2013	1,350.04

## GENERAL FUND CHECKING

ALL Checks

Posted From: 8/01/2013 From Account:  
Thru: 8/15/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1046	8/07/2013	FREEMAN, DEBRA	544.99
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
V1047	8/07/2013	HENDRICKSON, DARLENE M.	926.59
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
V1048	8/07/2013	LARSON, JEREMY	1,067.45
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
V1049	8/07/2013	LEHMANN, BRONNA B.	1,047.40
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
V1050	8/07/2013	LIEN, TRACY	312.11
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
V1051	8/07/2013	LITTLE, APRIL A. W.	1,501.73
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
V1052	8/07/2013	MARTIN, JEREMY A	1,144.52
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
V1053	8/07/2013	VEENEMAN, MICHELLE	505.77
	Manual Check	Pay period 07/22/2013 to 08/04/2013	
ACHAUGDENT	8/01/2013	DENTAL INSURANCE	1,980.42
	Manual Check	AUGUST 2013	
		Grand Total	90,694.20

GENERAL FUND CHECKING

ALL Checks

Posted From: 8/01/2013 From Account:  
Thru: 8/15/2013 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	45,210.76
Total Expenditure from Fund # 550 - WASTE MANAGEMENT	10,610.29
Total Expenditure from Fund # 600 - WATER & SEWER	13,400.60
Total Expenditure from Fund # 650 - STORM WATER UTILITY	12,051.88
Total Expenditure from Fund # 900 - LIBRARY	8,504.28
Total Expenditure from Fund # 950 - CEMETERY FUND	916.39
Total Expenditure from all Funds	90,694.20

## JULY 2013 TREASURER'S REPORT

Account Balances:	CHECKING	SAVINGS	CD ACCOUNTS	TOTALS
General Fund (100)	\$400,741.08	\$0.01		\$400,741.09
Debt Services (300)	\$221,710.45	\$0.00		\$221,710.45
Debt Service Reserve Funds	\$186,636.54			\$186,636.54
Capital Projects (500)	\$81,644.74	\$0.00		\$81,644.74
TIF 3 (510)	-\$238,423.80	\$50,796.27		(\$187,627.53)
TIF 4 (520)	-\$15,114.89	\$0.00		(\$15,114.89)
TIF 5 (530)	-\$15,659.28	\$0.00		(\$15,659.28)
Waste Management (550)	\$18,309.20	\$0.00		\$18,309.20
Water/Sewer (600)	\$678,291.09	\$443,243.31		\$1,121,534.40
Stormwater (650)	-\$12,287.49	\$0.00		(\$12,287.49)
CDA (720)	\$3,047.40	\$363,710.01		\$366,757.41
Lake Restoration (800)	\$6,248.34	\$0.00		\$6,248.34
Library (900)	\$160,988.84	\$0.00	\$99,397.00	\$260,385.84
Cemetery (950)	\$23,649.32	\$24,868.28		\$48,517.60
	\$1,499,781.54	\$882,617.88	\$99,397.00	\$2,481,796.42
<b>Prior Month End Balance</b>	<b>\$5,340,122.20</b>	<b>Debits</b>	<b>Credits</b>	
<b>Expenditures:</b>		\$135,604.65		
Payroll		\$60,427.04		
<b>Receipts:</b>			\$245,382.70	
June Interest			\$310.82	
Wire Transfer		\$3,890,002.49		
<b>Month End Balance</b>	<b>\$1,499,781.54</b>			

## Treasurer's Report for Fund 600 - Water and Sewer

Acct #	Acct Name	Previous Balance	Current Transactions	Running Balance
600-00-11101-000-000	<b>CASH</b>	114,634.79	-776.00	113,858.79
600-00-21200-000-232	Vouchers Payable from 2012	-8,415.72	0.00	-8,415.72
	<b>TOTAL CASH</b>	106,219.07	-776.00	105,443.07

<b>WATER</b>				
600-00-11109-005-000	Water Projected Projects	0.00		0.00
600-00-11110-007-000	Savings Water - Undesignated	29,532.30		29,532.30
600-00-11110-008-000	Savings Water - Reserve	34,885.43		34,885.43
	Water Receipts + Private Fire Prot Receipts	105,122.15	17,530.51	122,652.66
	Public Fire Protection Receipts	52,866.60	9,589.38	62,455.98
	Misc Recpts (Bulk water, NSF, Meter Reconn, Tower)	10,481.68	1,212.50	11,694.18
	Interest Earned	618.23	73.54	691.77
	Expense	-101,834.09	-16,780.38	-118,614.47
	Prepaid Expenses	0	0	0
	<b>TOTAL WATER CASH ACCOUNTS</b>	131,672.30	11,625.55	143,297.85

<b>SEWER</b>				
600-00-11103-000-000	Current Sewer Connection Fee	776.00	0.00	776.00
600-00-11104-000-000	Wastewater Plant Repair & Replacement Cash	257,163.58	0.00	257,163.58
600-00-11109-000-000	Clean Water Redemption Acc (Tx in from Cash)	784,222.18	55,000.00	839,222.18
600-00-11101-000-000	Clean Water TX from Cash to Redemption Acct	-330,000.00	-55,000.00	-385,000.00
600-00-11109-000-000	Less Clean Water Debt Pd (April & Oct)	-543,438.38	0.00	-543,438.38
600-00-11110-002-000	Savings Prior R&R Fund	105,339.00		105,339.00
600-00-11110-003-000	Savings Set Aside Connection Fee	168,041.78		168,041.78
600-00-11110-006-000	Savings Sewer Reserve	105,444.80		105,444.80
	Sewer Receipts	409,208.81	64,578.06	473,786.87
	Deduct Meter Receipts	1,925.00	175.00	2,100.00
	Misc Recpts (NSF, Meter Reconn)	1,434.79	12.50	1,447.29
	Interest Earned	927.37	110.30	1,037.67
	Expense	-125,735.51	-27,207.96	-152,943.47
	Misc Exp (Sewer Use Adj Refund, NSF back to AR)		0.00	0.00
	Prepaid Expenses	0.00	0.00	0.00
				0.00
	<b>TOTAL SEWER CASH ACCOUNTS</b>	835,309.42	37,667.90	872,977.32

600-00-11800-000-000	<b>Petty Cash (Jerry)</b>	25.00	0.00	25.00
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**Total Cash and Marketable Securities**

1,073,225.79

**1,121,743.24**

Fund: 600 - WATER &amp; SEWER

Report Date: 07/31/2013

Account Number		Debit	Credit
600-00-11101-000-000	TREASURERS CASH - CHECKING SRB	124,751.55	
600-00-11103-000-000	CURRENT SEWER CONNECTION FEE	776.00	
600-00-11104-000-000	WWTP REPAIR & REPLACEMENT CASH	257,163.58	
600-00-11108-300-001	TREASURER'S CDs		
600-00-11108-300-002	TREAS CDs - WATER		
600-00-11109-000-000	CLEAN WATER REDEMPTION ACCOUNT	295,783.80	
600-00-11109-005-000	WATER PROJECTED PROJECTS		
600-00-11110-002-000	SAVINGS PRIOR R&R FUND	105,339.00	
600-00-11110-003-000	SAVINGS SET ASIDE CONNECT FEE	168,041.78	
600-00-11110-006-000	SAVINGS SEWER RESERVE	105,444.80	
600-00-11110-007-000	SAVINGS WATER UNDESIGNATED	29,532.30	
600-00-11110-008-000	SAVINGS WATER RESERVE	34,885.43	
600-00-11800-000-000	PETTY CASH FUND	25.00	
<b>CASH AND MARKETABLE SECURITIES</b>		<b>1,121,743.24</b>	
600-00-13100-000-142	CUSTOMER ACCOUNTS RECEIVABLE	124,347.59	
600-00-13105-000-142	ACCTS REC. OTHER		
<b>ACCOUNTS RECEIVABLE</b>		<b>124,347.59</b>	
600-00-14000-000-183	CONSTRUCTION/SEWER		
<b>OTHER ASSETS &amp; DEFERRED DEBITS</b>			
600-00-15100-000-145	DUE FROM GENERAL FUND		
<b>DUE FROM OTHER FUNDS</b>			
600-00-16110-000-150	WATER MATERIALS AND SUPPLIES	8,723.00	
600-00-16110-000-165	Prepaid Expenses - Water		
600-00-16110-000-166	Prepaid Expenses - Sewer		
600-00-16111-000-184	DEBT ISSUE COSTS - 08 NOTE	11,749.00	
600-00-16111-000-185	DEBT ISSUE COSTS - 2010 BAN	8,962.00	
<b>INVENTORIES</b>		<b>29,434.00</b>	
600-00-18112-000-310	LAND & LAND RIGHTS	11,096.80	
600-00-18112-000-314	WELLS & SPRINGS	8,056.67	
600-00-18113-000-321	WATER PUMPING PLANT STRUCTURE	48,067.46	
600-00-18113-000-325	WATER ELECTRIC PUMPING EQUIP	49,968.61	

Fund: 600 - WATER & SEWER  
Report Date: 07/31/2013

Account Number		Debit	Credit
600-00-18113-000-328	WATER COMBUSTION PUMP EQUIP	1,087.39	
600-00-18114-000-332	WATER TREATMENT EQUIP	2,924.12	
600-00-18114-001-343	MAINS - CONTRIBUTED	1,148,528.00	
600-00-18114-001-345	SERVICES - CONTRIBUTED	162,781.00	
600-00-18114-001-348	HYDRANTS - CONTRIBUTED	145,004.00	
600-00-18115-000-340	WATER LAND & LAND RIGHTS	2,925.50	
600-00-18115-000-342	STANDPIPE	48,624.49	
600-00-18115-000-343	WATER MAINS	2,148,586.00	
600-00-18115-000-345	WATER SERVICES	919,164.72	
600-00-18115-000-346	WATER METERS	353,705.40	
600-00-18115-000-348	WATER HYDRANTS	253,661.61	
600-00-18115-000-349	WATER FOUNTAINS & BASINS	48.02	
600-00-18115-000-394	PROPERTY FOR FUTURE USE	30,000.00	
600-00-18116-000-371	WATER STRUCTURES & IMPROVEMENT	154.52	
600-00-18116-000-372	WATER OFFICE EQUIPMENT	7,125.92	
600-00-18116-000-379	WATER MISC. EQUIPMENT	15,547.80	
600-00-18116-000-395	WATER SYSTEM STUDY	7,000.00	
600-00-18116-000-396	SCHOOL ST 08 W	89,635.36	
600-00-18116-000-397	SCADA	15,345.00	
600-00-18390-000-110	WATER ACCUMULATED DEPRECIATION		431,665.87
600-00-18390-002-110	ACCUMULATED DEPRECIATION CIAC		292,290.00
<b>WATER UTILITY PLANT</b>		<b>4,745,082.52</b>	
600-00-19112-000-312	SEWER SERVICE CONNECTIONS	113,234.12	
600-00-19112-000-313	SEWER COLLECTING SYSTEM	3,773,795.49	
600-00-19112-000-315	SEWER FORCE MAINS	153,446.75	
600-00-19112-000-316	SEWER OTHER COLLECTING EQUIP	28,247.27	
600-00-19113-000-320	SEWER LAND & LAND RIGHTS PUMP	500.00	
600-00-19113-000-323	SEWER ELECTRIC PUMP EQUIP	460,332.47	
600-00-19114-000-330	SEWER LAND & LAND RIGHTS TREAT	29,650.00	
600-00-19114-000-331	SWR TREATMENT & DISPOSAL PLANT	841,660.80	
600-00-19114-000-332	SWR PRELIM TREAT EQUIP	1,337,322.71	
600-00-19114-000-333	SWR PRIMARY TREATMENT EQUIP	78,920.76	
600-00-19114-000-334	SWR SECONDARY EQUIP	4,578,341.97	
600-00-19114-000-336	SWR CHLORINATION EQUIP	331,970.77	
600-00-19114-000-337	SWR SLUDGE/DISPOSAL EQUIP	249,615.32	
600-00-19114-000-338	SWR PLANT SITE PIPING	1,282,242.33	

Fund: 600 - WATER &amp; SEWER

Report Date: 07/31/2013

Account Number		Debit	Credit
600-00-19114-000-339	SWR FLOW METERING EQUIP	27,483.70	
600-00-19114-000-340	SWR OUTFALL SEWER PIPES	18,529.11	
600-00-19114-000-346	SWR DEDUCT METERS	8,369.96	
600-00-19115-000-371	SWR STRUCTURES & IMPROVEMENTS	18,312.66	
600-00-19115-000-372	SWR OFFICE EQUIPMENT	37,991.58	
600-00-19115-000-373	SWR TRANSPORTATION EQUIP	107,767.33	
600-00-19115-000-379	SWR MISC EQUIP	92,849.43	
600-00-19116-901-395	SEWER PLANT STUDY UPGRADE		
600-00-19116-902-395	NESSSI	7,855.39	
600-00-19390-000-110	ACCUMULATED DEPRECIATION		2,919,619.00
600-00-19390-000-183	ACCUMULATED DEPRECIATION		
<b>SEWER UTILITY</b>		<b>10,658,820.92</b>	
<b>TOTAL ASSETS</b>		<b>16,679,428.27</b>	
600-00-21200-000-000	VOUCHERS PAYABLE		
600-00-21200-000-232	VOUCHERS PAYABLE		1,983.82
600-00-21200-000-238	VOUCHERS PAYABLE		3,494.80
<b>ACCOUNTS PAYABLE</b>			<b>5,478.62</b>
600-00-22300-000-222	WELL LAND ADVANCE		16.00
600-00-22300-000-223	PEARL ST ADVANCE		
600-00-22300-000-224	SEWER ADVANCE		
600-00-22300-000-226	SCADA SYSTEM LOAN		24,606.00
600-00-22300-000-227	WTR SCHOOL ST- 08 NOTE		520,421.00
600-00-22300-000-228	WTR CONTINUITY- 08 NOTE		54,205.00
600-00-22300-000-229	WTR UNDESIG- 08 NOTE		15,374.00
600-00-22300-000-230	2010 NOTE - HWY 92		325,000.00
600-00-22400-000-237	INTEREST ACCRUED		30,851.00
600-00-22500-000-224	CLEAN WATER FUND		631,873.14
600-00-22500-000-225	CLEAN WATER FUND NEW PLANT		5,242,933.91
600-00-22500-000-226	SWR SCHOOL ST - 08 NOTE		30,215.00
600-00-22500-000-227	SWR CONTINUITY - 08 NOTE		4,185.00
600-00-22500-000-228	SWR UNDESIG-08 NOTE		600.00
<b>LONG TERM DEBT</b>			<b>6,880,280.05</b>

Fund: 600 - WATER &amp; SEWER

Report Date: 07/31/2013

Account Number		Debit	Credit
600-00-25100-000-236	TAXES DUE TO GENERAL FUND		58,417.00
600-00-25100-000-253	WATER PSC/CIAC		50,787.00
600-00-25101-425-000	AMORTIZ OF REG LIABILITY (REV)		41,553.00
<b>DUE TO OTHER FUNDS</b>			<b>150,757.00</b>
<b>TOTAL LIABILITY</b>			<b>7,036,515.67</b>
600-00-31100-000-200	WATER CAPITAL PD IN BY MUNICIP		
600-00-31100-000-201	SEWER CAPITAL PD BY MUNICIP		
600-00-31200-000-271	CONTRIBUTE AID OF CONST WATER		
600-00-31200-000-272	CONTRIBUT AID OF CONST SEWER		
<b>CONTRIBUTED CAPITAL</b>			
600-00-33900-000-216	UNAPPROPRIATED EARNED SURPLUS		9,120,042.75
600-00-33900-001-216	UNAPPROP SURPLUS-CONTRIBUTED		
600-00-33900-002-216	UNAPPROP EARNED SURPLUS CIAC		
600-00-33901-000-000	WWTP REPAIR & REPLACEMENT FUND		
<b>RETAINED EARNINGS</b>			<b>9,120,042.75</b>
600-00-34200-000-000	NET INCOME/EXPENSE SUMMARY		660,855.72
<b>FUND BALANCE</b>			<b>660,855.72</b>
<b>TOTAL FUND EQUITY</b>			<b>9,780,898.47</b>
	2013 Revenues		679,645.97
	2013 Expenditures	817,631.84	
<b>GRAND TOTALS</b>		<b>17,497,060.11</b>	<b>17,497,060.11</b>

## APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8/14/13

Town  Village  City of Belleverille County of Dane

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9/1/13 and ending 9/1/13 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Belleverille Chamber of Commerce

(b) Address PO Box 302  
(Street)  Town  Village  City

(c) Date organized 1-1-92

(d) If corporation, give date of incorporation —

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Brad Peterson

Vice President Mark Schwaeplw

Secretary Melissa Anderson

Treasurer Faye Nolden

(g) Name and address of manager or person in charge of affair: Brad Peterson  
7002 Little Lakes Rd., Belleverille, WI 53508

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1 Brass Circle

(b) Lot — Block —

(c) Do premises occupy all or part of building? Shelter

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Belleverille Lakefest

(b) Dates of event 9/1/13

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 8-14-13

Date Granted by Council \_\_\_\_\_

\_\_\_\_\_  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer Faye Nolden  
(Signature/date)

Date Reported to Council or Board 8-19-13

License No. \_\_\_\_\_

Burresoms

# APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE

BELLEVILLE, WISCONSIN 53508

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN:

I hereby apply for a license to serve, from date hereof to June 30, 2013, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

**NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.**

Name of Applicant Jennifer Aluse Timmerman  
Middle Last

Address: \_\_\_\_\_ Phone Number \_\_\_\_\_  
508

I am \_\_\_\_\_ ars of age. Date of Birth \_\_\_\_\_ er's License # \_\_\_\_\_

RENEWAL OPERATOR'S LICENSE - \$25.00 Two Year License (Exempt from Beverage Training Course)

NEW OPERATOR'S LICENSE - \$30.00 Two Year License

Have you completed the Responsible Beverage Course?  
 YES - Year Completed 2013 (Copy of certificate attached)  
 NO - I have held a license within the last two years (Copy of license attached)  
 NO - I am registered to take class on \_\_\_\_\_  
 I would like a PROVISIONAL LICENSE (\$15.00) until I am able to complete the course.

### THIS BOX MUST BE COMPLETED BY ALL APPLICANTS

- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? YES  (Circle one)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? YES

If you answered yes above, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. If more room is needed, continue on reverse side of this form.

Nature of Offense: \_\_\_\_\_

Date of Conviction/Trial Date: \_\_\_\_\_ Name of Court: \_\_\_\_\_

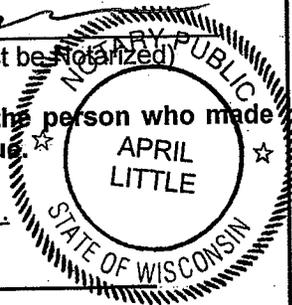
State of Wisconsin )  
 County of Dane )

Jennifer Timmerman  
 Applicant's signature (Must be Notarized)

Jennifer Timmerman being first duly sworn on oath says that he/she is the person who made and signed the foregoing application and that all statements made by the applicant are true.

Subscribed and sworn to before me this 5th day of August, 2013.

April Little, Notary Public. My commission expires: \_\_\_\_\_



OFFICE USE ONLY

Approved by Police:  Yes  No By WBE Date 8-5-13 Village Board Approved on \_\_\_\_\_  
 Date Paid 8-5-13 By Burresoms Revised for use 3/16/09 vb

The Nest

# APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE

BELLEVILLE, WISCONSIN 53508

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN:

I hereby apply for a license to serve, from date hereof to June 30, 20 15, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

**NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.**

Name of Applicant Megan M Short  
First Middle Last

Address: \_\_\_\_\_ Phone Number \_\_\_\_\_

I am \_\_\_\_\_ years of age. Date of Birth \_\_\_\_\_ Driver's License # \_\_\_\_\_

**RENEWAL OPERATOR'S LICENSE** - \$25.00 Two Year License (Exempt from Beverage Training Course)

**NEW OPERATOR'S LICENSE** - \$30.00 Two Year License.

Have you completed the Responsible Beverage Course?

YES - Year Completed \_\_\_\_\_ (Copy of certificate attached)

NO - I have held a license within the last two years (Copy of license attached)

NO - I am registered to take class on \_\_\_\_\_

I would like a **PROVISIONAL LICENSE** (\$15.00) until I am able to complete the course.

### THIS BOX MUST BE COMPLETED BY ALL APPLICANTS

1. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? YES **NO** (Circle one)
2. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? YES **NO**

If you answered yes above, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. If more room is needed, continue on reverse side of this form.

Nature of Offense: \_\_\_\_\_

Date of Conviction/Trial Date: \_\_\_\_\_ Name of Court: \_\_\_\_\_

State of Wisconsin )  
County of Dane )

Megan Short  
Applicants signature (Must be Notarized)

Megan M Short being first duly sworn on oath says that he/she is the person who made and signed the foregoing application and that all statements made by the applicant are true.

Subscribed and sworn to before me this 5 day of June, 2013

Allen Andersen, Notary Public. My commission expires: 02-12-17

#### OFFICE USE ONLY

Approved by Police:  Yes  No By: WJBE Date: 8-14-13 Village Board Approved on: \_\_\_\_\_  
Date Paid: 8-13-12 By: Megan S. Revised for use 3/16/09 vb

Belleville, Montrose and Exeter Fire Association Special Meeting  
Tuesday, August 13, 2013 Minutes

Meeting was called to order by President Roger Hodel at 8:15 p.m.

Members Present: Montrose- President Roger Hodel, Dan Palmer, Exeter-Mark Gundlach, Ted Fahey, Belleville-Howard Ward and Secretary Julie Bigler

Visitors: Fire Chief Ron Babler and Randy Dreger

Secretary stated for the record that notice for meeting and bid had been posted according to Open Meeting Laws.

Five bids were received for the 1976 Ford F-250 Brush Truck

Before bids were opened a motion was made. **Motion made by Howard Ward, seconded by Mark Gundlach to accept the highest bid over \$5,000. Motion carried unanimously.**

Bid #1 – Brian Schmidt \$5,750  
Bid #2 – Randy Dreger \$6,300  
Bid #3 – Paul Hausmann \$2,564  
Bid #4 – Gary Lewis \$1, 052  
Bid #5 – Jonathon Slaner \$1,299.99

Three were rejected

Two were accepted

**Motion made by Ted Fahey, seconded by Howard Ward to accept bid of \$6,300 from Randy Dreger for the 1976 Ford F-250 Brush 9 Truck. Motion carried unanimously.**

Some discussion held on fire call fees

Motion made by Dan Palmer, seconded by Howard Ward to adjourn meeting at 8:40 p.m.

Respectfully Submitted,  
Julie L. Bigler, Association Secretary

Fire and EMS Association Minutes  
June 24, 2013 at EMS Building

Meeting was called to order by President Roger Hodel at 8:00 p.m.

Secretary stated for the record that notice had been posted according to Open Meeting Laws.

Members Present: Roger Hodel, Dan Palmer, Mark Gundlach, Deb Kazmar, Howard Ward, Ted Fahey, Fred Clark and Secretary Julie Bigler

Others Present: Bradley Roraff and Kimberly Bierback from Three Rivers Billing, Chansé Kazmarski, Fire Chief Ron Babler and Gary Ziegler

Discussion held on Fire Call Fees - It would be up to the Fire Association discretion on where the billing would stop (i.e. after 3 billings) or if it would go to collection. Three Rivers only gets paid on what they collect. The Association can bill only the ones they want to and can bill on their own if they decide to. An ordinance for each municipality needs to be done and the money collected needs to be designated specifically to an account. Gary Ziegler will look into attaching an assist fee for the Fire Department.

Presentation by Bradley Roraff and Kimberly Bierbach from Three Rivers Billing-They currently do the billing for the Belleville EMS. Motor vehicle accident billing makes up the majority of the bills done. They would bill the landowner for fire and vehicle and not the insurance company. Home owners and vehicle insurance typically pays for fire calls. They would charge per vehicle serviced by fire department and could have multiple billing for each call. An ordinance needs to be done before billing will be paid by insurance (required by insurance companies). 5 1/2 % charge back to Three Rivers for fire calls. Some structure fires are billed as 1<sup>st</sup> hour at \$500 with each additional ½ hour at \$250. Insurance companies generally have paid up to \$15000. An option of charging a minimum fee when Fire Department actually assists EMS on calls.

**Motion made by Dan Palmer, seconded by Mark Gundlach to adjourn at 9:35 p.m.**

Next meeting will be June 11<sup>th</sup> at Fire Station at 8:00 p.m.

Respectfully Submitted,  
Julie Bigler, Secretary

Village of Belleville  
Community Economic and Development Committee  
Minutes  
June 13, 2013  
Village Hall

Present: Mike O'Connor, Diane O'Connor, Herb Blaser, Johan Veeneman,  
Scott Hayes, Rick Francois.

Excused Absence: Randi MacLeod

Absent: Howard Ward and Bonnie Wilcox

Meeting called to order by Chair, Judy Bacha at 7:03 AM.

Diane O'Connor introduced her guest, Gary Cutter who has joined the team at UB&T.

Rick Francois moved to approve the May 9, 2013 minutes as written. Diane O'Connor seconds the motion. Mike O'Connor moved to approve the April 11, 2013 minutes as written. Rick Francois seconds the motion.

Madison Magazine's Rating of the Suburbs: Belleville, took precedence in discussions between the members. Through a web search, Rick Francois added a couple of positive facts to the list which include 69% of the Belleville residents commute 16 minutes or less; and Belleville has an expected future job growth of 37%. The community of Belleville definitely has a number of great benefits to attract prospective business.

Scott Hayes informed the members of a bio-tech firm looking to relocate. A short discussion on available existing property to house this organization, as well as, the possibility of building a facility in Belle West was recommended.

Johan Veeneman moved to adjourn. Herb Blaser seconds the motion.

Meeting adjourned at 8 AM.

Respectfully submitted,  
Judy Bacha, Chair

Buol Builders, LLC  
W3773 Fahey Rd.  
Belleville, WI 53508

Name: Village of Belleville  
24 West Main Street  
Belleville, WI 53508

Date: 7/22/2013

Re: Estimate for closet in village hall.

Move 13' wall approximately 4'. Build 3 - 4' x 7' walls.  
Purchase 3' x 3' double strength glass and install.

Glass	\$40.00
30' - 1 x 4 prefin. Oak	\$60.00
60' - 1 x 2 1/4" prefin. Oak	\$80.00
2 - 6' 8" oak veneer jambs, prefin.	\$20.00
Drywall, tape, mud	\$30.00

Labor	<u>\$1,350.00</u>
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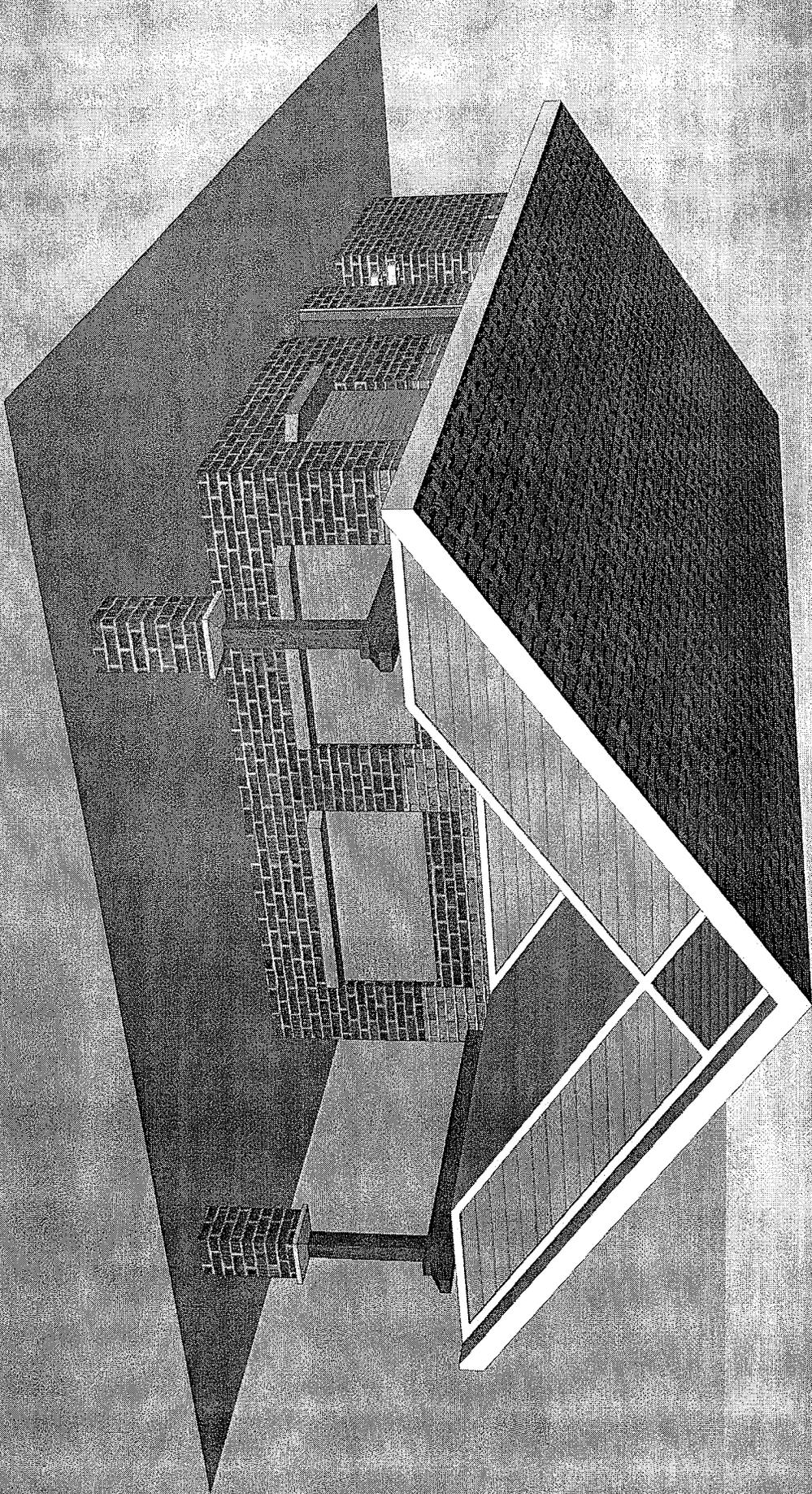
Total	\$1,580.00
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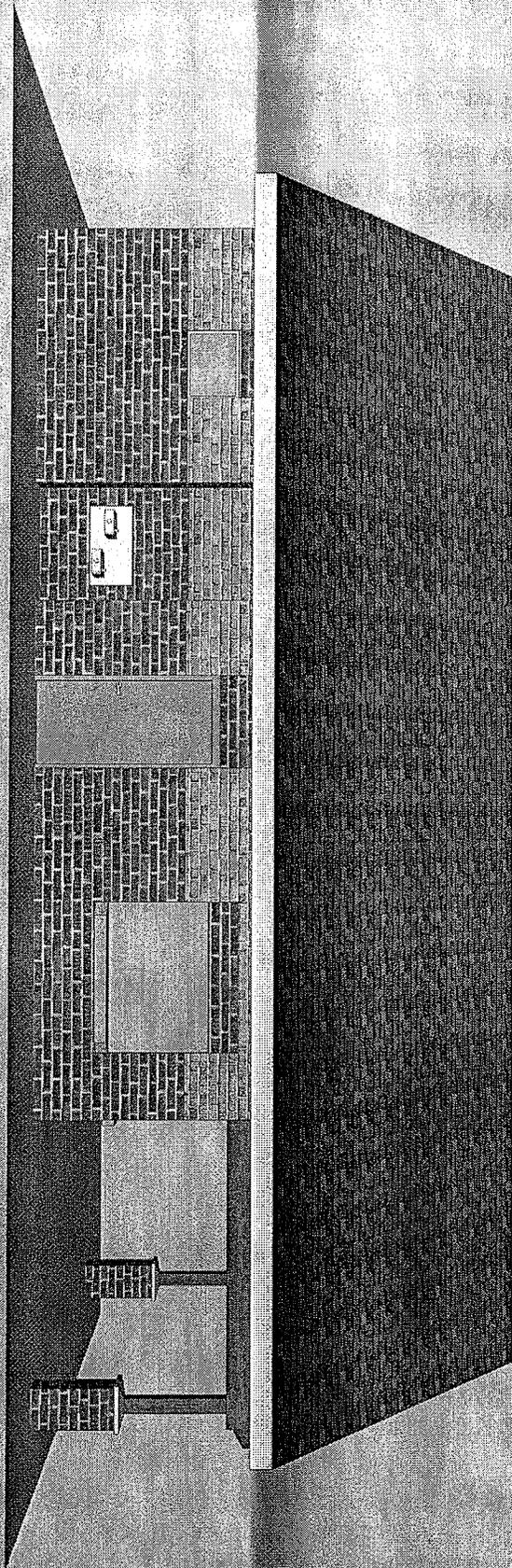
Extra labor if we have to tear wall apart because we can't  
move it in one piece.

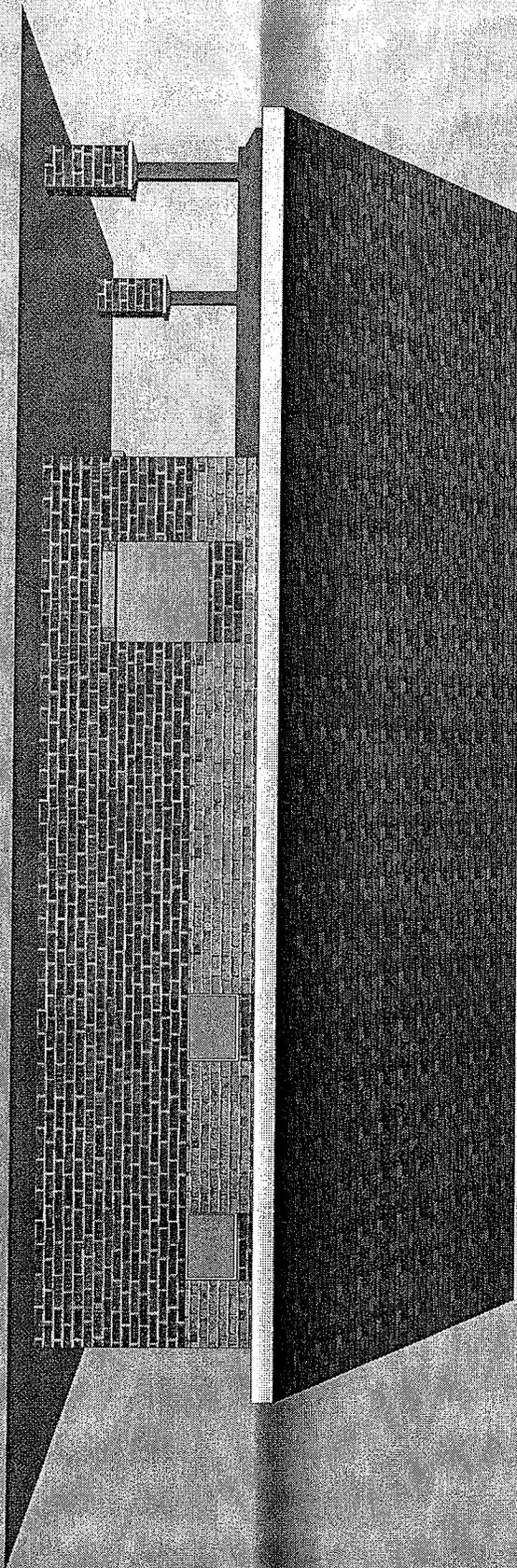
\$220.00

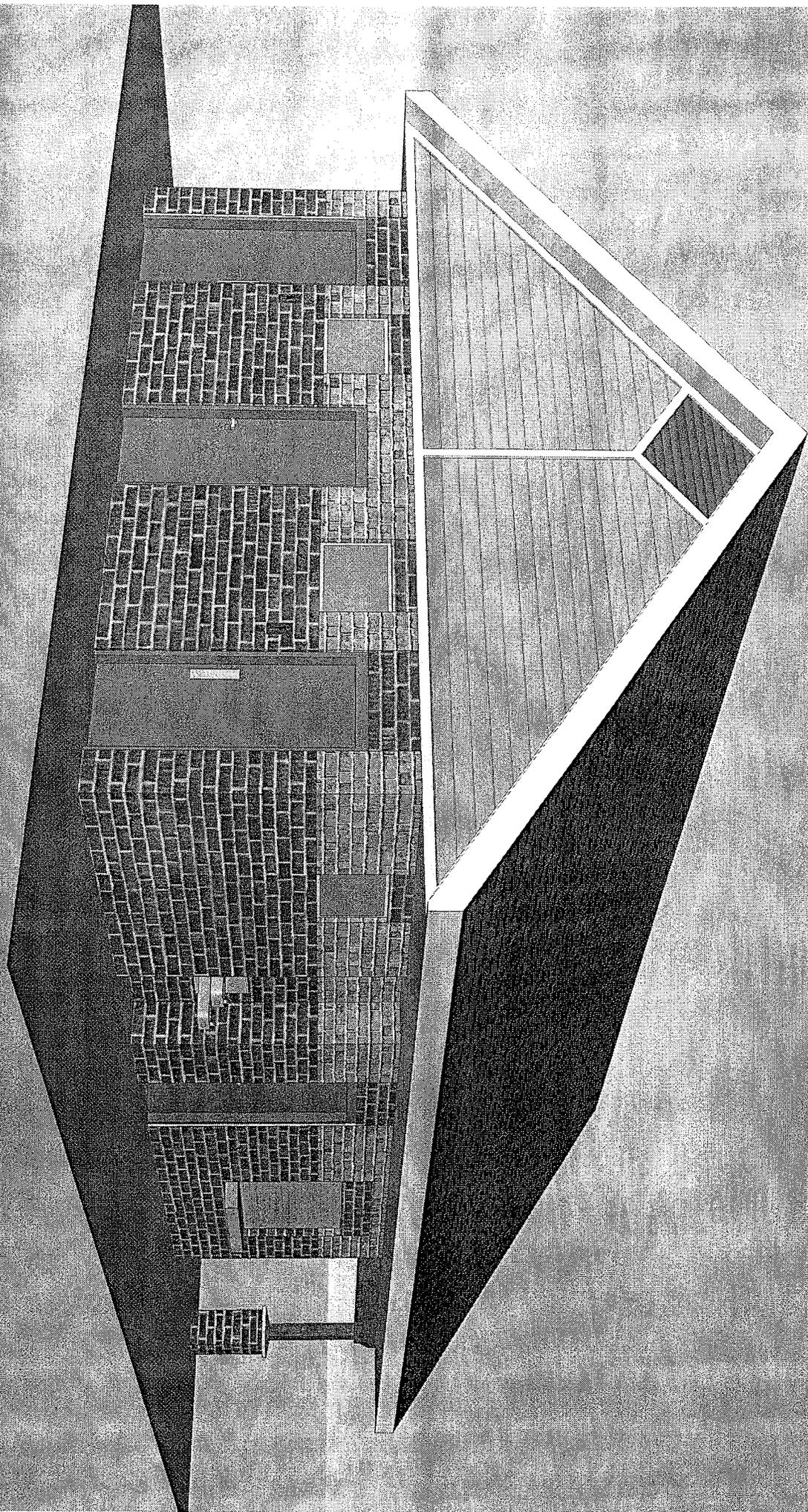
Total	\$1,800.00
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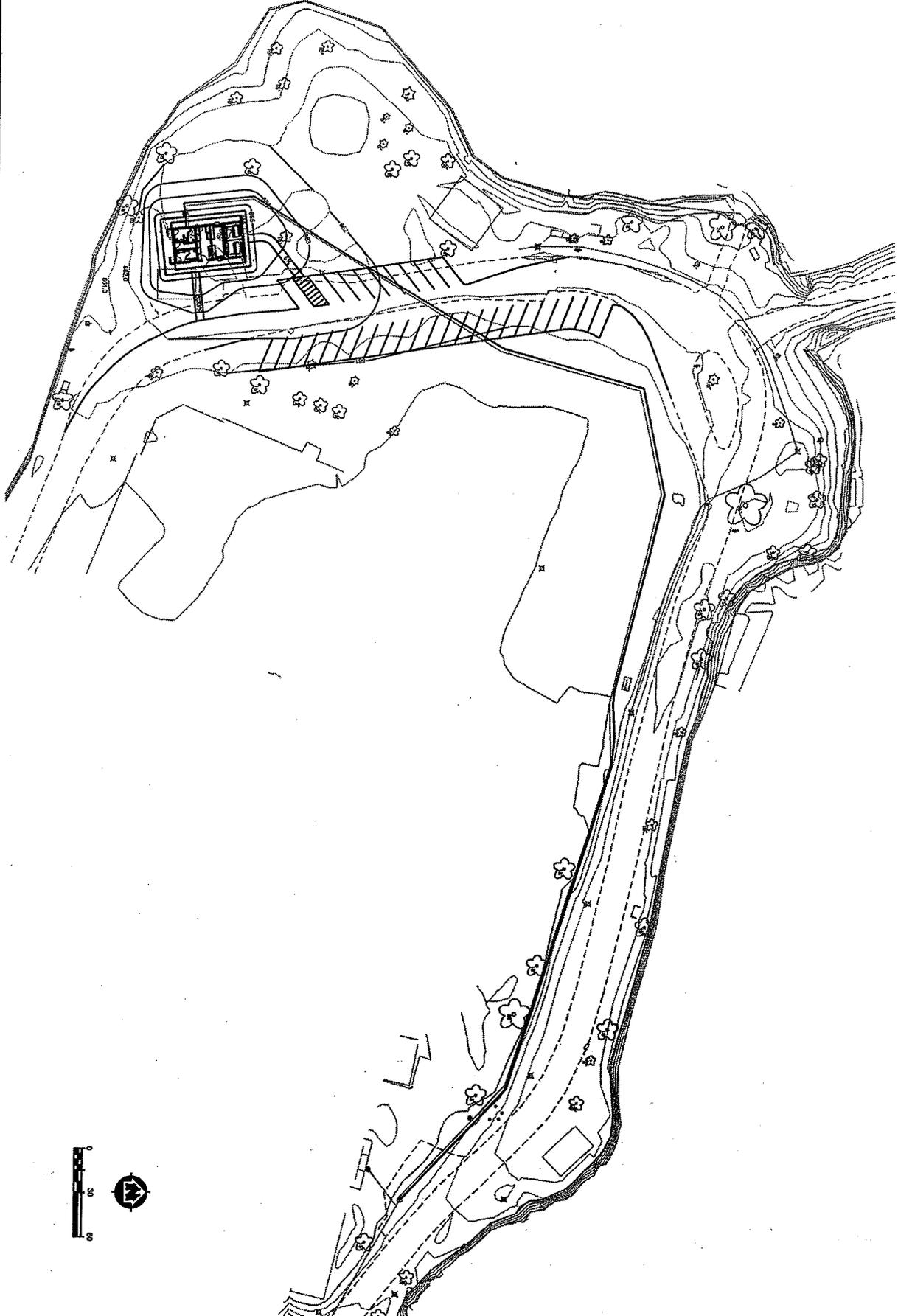
No painting or wall paper figured  
No electrical figured  
No flooring figured











ALL DIMENSIONS ARE SHOWN UNLESS OTHERWISE SPECIFIED IN THE NOTES.

	PRELIMINARY FLOOR PLAN & ELEVATIONS <b>BELLEVILLE COMMUNITY PARK</b> 2013 IMPROVEMENTS GREEN/DANE COUNTY		PROJECT NO. 000372054 PROJECT DATE 07/22/13	SCALE As Indicated DRAWN BY KCL CHECKED BY ECA	DATE REVISION BY	<b>MSA</b> <small>PROFESSIONAL DESIGN</small>	<small>TRANSPORTATION • MUNICIPAL DEVELOPMENT • ENVIRONMENTAL</small> 1200 South Paulding Street, Suite 101 Madison, WI 53703 608-255-4771 • 800-543-4335 Fax: 608-254-2770 <small>MSA IS AN EQUAL OPPORTUNITY EMPLOYER</small>
	<b>PRELIMINARY</b>			© MSA PROFESSIONAL SERVICES			

**Engineer's Estimate of Probable Cost  
Community Park Pavilion  
August 13, 2013**

<u>Item</u>	<u>Estimated Qty.</u>	<u>Units</u>	<u>Estimated Unit Cost</u>	<u>Estimated Total Cost</u>
<b>Civil Site Estimate</b>				
Mobilization/Bonds/Insurance	1	LS	\$2,500.00	\$2,500.00
Topsoil Stripping	1,350	SY	\$4.00	\$5,400.00
Pavement Removal	1,100	SY	\$2.00	\$2,200.00
Imported Fill	480	CY	\$5.00	\$2,400.00
EBS	40	CY	\$7.00	\$280.00
3" Breaker Run	40	TON	\$9.00	\$360.00
1 1/4-Inch Aggregate Base Course	1,130	TON	\$12.00	\$13,560.00
Asphaltic Concrete Pavement 3.25"	325	TON	\$65.00	\$21,125.00
Concrete Sidewalk	400	SF	\$4.50	\$1,800.00
Pavement Marking 4"	900	LF	\$0.50	\$450.00
Accessible Parking Signs and Posts	2	EA	\$100.00	\$200.00
Topsoil, Fertilizer, Seed, & Mulch	1,500	SY	\$4.00	\$6,000.00
Grinder Pump	1	LS	\$15,000.00	\$15,000.00
Sanitary forcemain SDR 11 1.5" HDPE	950	LF	\$20.00	\$19,000.00
Water Lateral 1"	950	LF	\$20.00	\$19,000.00
Electrical Connection	1	LS	\$3,000.00	\$3,000.00

**Civil Estimate Total**

**\$112,275.00**

**Building Estimate**

Site Excavation, haul off site and dispose	155	CY	\$10.00	\$1,550.00
Backfill Foundation	155	CY	\$11.00	\$1,705.00
Strip Footings: 8" thk x 16" w	120	LF	\$21.00	\$2,520.00
Spread Footing - 3 ft sq x 8" deep	2	EA	\$200.00	\$400.00
Conc Foundation Wall: 8" x 4' H - direct chute	120	LF	\$80.00	\$9,600.00
Floor Slab - 4" w/ 6" base	2,280	SF	\$5.00	\$11,400.00
8" Block Walls, Exterior	875	SF	\$16.00	\$14,000.00
6" Block Walls, Interior	624	SF	\$10.00	\$6,240.00
2' Sq Masonry Piers w/ Stonecap	2	EA	\$1,200.00	\$2,400.00
Steel Beams & Columns	1,000	LB	\$2.00	\$2,000.00
2x8 wood nailers on top of masonry wall	0.25	MBF	\$3,000.00	\$750.00
Wood Screen Fences	2	EA	\$1,000.00	\$2,000.00
2x8 wood subfascia	0.5	MBF	\$3,000.00	\$1,500.00
2x4 wood blocking	0.5	MBF	\$3,000.00	\$1,500.00
Wood trusses at 24" oc	1,554	SF	\$3.50	\$5,439.00
Roof Sheathing, 5/8" wood	1,882	SF	\$1.60	\$3,011.20
Wood trim, allowance	2	EA	\$1,000.00	\$2,000.00
Solid Surface Countertop	108	SF	\$50.00	\$5,400.00
Attic Access Hatch	1	EA	\$200.00	\$200.00
Blown in fg insul R-12	840	SF	\$1.00	\$840.00
Cement Board Siding, soffit & Trim	1,100	SF	\$6.00	\$6,600.00
Cement Board covered columns	3	EA	\$330.00	\$990.00
Weather Barrier	500	SF	\$1.00	\$500.00

Park Pavilion Overall Cost Estimate

Ice & Water Barrier	414	SF	\$1.00	\$414.00
Ceiling plastic 6 mil air/vapor barrier	840	SF	\$0.40	\$336.00
Asphalt Shingles	6,000	SF	\$3.15	\$18,900.00
Ext H.M. Dr & Fr, ptd, clr	4	EA	\$1,400.00	\$5,600.00
Aluminum fixed windows, temp singlr pane	30	SF	\$65.00	\$1,950.00
Coiling door installed - Manual	2	EA	\$3,500.00	\$7,000.00
Coiling door installed - Manual	2	EA	\$1,800.00	\$3,600.00
Mag Locks System at Entry Doors	2	EA	\$2,000.00	\$4,000.00
5/8 inch drywall, taped and textured	840	SF	\$5.00	\$4,200.00
Paint int cmu, block filler, 2 finish coats	1,800	SF	\$1.25	\$2,250.00
Painting misc - cement bd trim, s&v wood, etc	1	E	\$2,500.00	\$2,500.00
Grab bars	6	EA	\$100.00	\$600.00
2'x3' Mirror, SS frame	2	EA	\$150.00	\$300.00
Electric Hand dryer	2	EA	\$150.00	\$300.00
Waste Receptacle	2	EA	\$150.00	\$300.00
Baby Changing Station	2	EA	\$250.00	\$500.00
Signage	2	EA	\$50.00	\$100.00
Toilet Partition, plastic, flr mtd, head rail braced	3	EA	\$800.00	\$2,400.00
Uninal Screen, paited metal, flr mtd	1	EA	\$270.00	\$270.00
Fire Extinguisher	1	EA	\$100.00	\$100.00
Plumbing	1	EA	\$32,000.00	\$32,000.00
Ventilation	1	EA	\$6,000.00	\$6,000.00
Electrical	1,100	SF	\$20.00	\$22,000.00
<b><i>Building Estimate Total</i></b>				<b><u>\$198,165.20</u></b>
<b><i>ESTIMATED TOTAL</i></b>				<b>\$310,440.20</b>
Contingency 6%				<b><u>\$18,626.41</u></b>
<b>TOTAL</b>				<b><u>\$329,066.61</u></b>

## Belleville Pavilion Schedules

### Fall 2013 Start:

- |      |                                |                   |
|------|--------------------------------|-------------------|
| i.   | Prepare Construction Documents | Late August-Sept  |
| ii.  | Bids Due                       | Early October     |
| iii. | Award                          | Mid October       |
| iv.  | Construction Start             | November          |
| v.   | Completion                     | Spring 2014 (May) |

### Spring 2014 Start

- |      |                                |                     |
|------|--------------------------------|---------------------|
| i.   | Prepare Construction Documents | December 2013       |
| ii.  | Bids Due                       | January 2014        |
| iii. | Award                          | February 2014       |
| iv.  | Construction Start             | Spring 2014 (March) |
| v.   | Completion                     | Summer 2014 (July)  |



# INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF MONTROSE AND THE VILLAGE OF BELLEVILLE

*Village of Belleville/Town of Montrose*-This is an Intergovernmental Agreement (“Agreement”) made and entered into this 19th day of August, 2013, by and between the Town of Montrose, a municipality located in Dane County, Wisconsin, (“Town”) and the Village of Belleville, a municipality located in Dane and Green Counties, Wisconsin, (“Village”).

## RECITALS

1. The Town and the Village have enjoyed a good relationship over the years. The Town and the Village believe that entering this Agreement will preserve the existing good relationship and provide greater certainty with respect to joint planning in the future.
2. The Town and Village agree that the Joint Planning Area provided for in this Agreement will eventually develop at an urban scale, and that development in the Joint Planning Area should be served by a full range of urban services, including municipal water and sewer services. The Town does not believe it is economical for the Town to provide a full range of urban services to high-density urban development. Therefore, the Town and Village agree to provide for the joint planning of the Joint Planning Area pursuant to this Agreement.
3. Capital infrastructure improvements typically require a planning, design and construction timeline of several years in length. Successful implementation of this Agreement will enable the Village confidently to plan for the future extension of public infrastructure improvements into, and annexation of, the Joint Planning Area. The timely extension of such public infrastructure, and the orderly phasing of urban growth and development, will be greatly enhanced by joint planning.
4. The Town and the Village agree that the farmland located outside the Joint Planning Area in the Town is an irreplaceable resource which provides food and fiber for basic maintenance of the economy. Market forces, unguided by land use planning, may impinge on the viability of farming by introducing incompatible residential and commercial uses in the vicinity of farm operations. Further, inappropriate residential growth may cause the value of farmland to increase to the point where farmers make an economic decision to abandon farming, which causes the withdrawal of valuable land from production. The Town and the Village expressly intend to use this Agreement to prevent annexation or development pressure from leading to excessive and unnecessary conversion of farmland to other uses.

## AGREEMENT

### SECTION 1: JOINT PLANNING

- 1.1 **Joint Planning Committee:** The Town and the Village do hereby formalize their commitment to joint planning by establishing a Joint Planning Committee (“JPC”) to address land use and planning issues affecting both the Town and Village, as set forth herein.
- 1.2 **Joint Planning Area:** The Town and Village do hereby create a Joint Planning Area (“JPA”) consisting of the Town territory described in Appendix A.
- 1.3 **Rural Preservation Area:** The Town and Village do hereby create a Rural Preservation Area, consisting of the Village’s entire extraterritorial plat approval jurisdiction outside of the Joint Planning Area.

### SECTION 2: ESTABLISHMENT OF JOINT PLANNING COMMITTEE (“JPC”)

- 2.1 **Establishment of Joint Planning Committee.** The Town and the Village do hereby create a Joint Planning Committee (“JPC”) to serve as a recommending body to the Town Board, Town Land Use Committee, Village Board, and Village Planning Commission for the purposes set forth in this Agreement.
- 2.2 **Nature of JPC.** The JPC shall serve in an advisory capacity to the Town Board and Town Land Use Committee, Village Plan Commission and Village Board, with respect to those joint planning activities provided for in this Agreement.
- 2.3 **Membership:** The JPC shall consist of six (6) members, three (3) of whom are appointed by the Town Chairperson subject to confirmation by the Town Board and three (3) of whom are appointed by the Village President subject to confirmation by the Village Board. Village members shall be Village residents, and Town members shall be Town residents.
- 2.4 **Appointments, Term:** Initial appointments for the Town’s delegation shall be for a term of one (1) year for one member, two (2) years for one member and three (3) years for the third member, and for the Village’s delegation, the appointment shall be for a term of one (1) year for one member, two (2) years for one member and three (3) years for the third member. Initial appointments shall be deemed made as of June 1 of the year made. Following initial appointments, appointments to fill vacancies resulting from expired terms shall be made in May of each year. Following initial appointments, subsequent appointments to fill vacancies resulting from expired terms shall be for terms of three (3) years.
- 2.5 **Vacancy:** A vacancy shall be created if a JPC member’s residency terminates during the term of appointment, or if the position is otherwise vacant due to resignation, failure to attend three consecutive meetings, or by removal by majority vote of the governing board that appointed such member. Vacancies shall be promptly filled for the unexpired term in the same manner as the original appointment and successors shall serve the remaining term.
- 2.6 **Officers:** There shall be a chairperson and vice chairperson of the JPC, selected by majority vote of the JPC. The chairperson for the JPC shall alternate from the Town to the Village on an annual basis. In the first year the chairperson shall be selected from the Village of Belleville representatives. The vice chairperson shall be from the community that is not serving as the chairperson. The chairperson and vice chairperson shall be

selected by the JPC annually on the third Tuesday of June. A member or non-member of the JPC shall be appointed secretary by the JPC, with the secretary's per diem to be established by the JPC, subject to approval by the Town and the Village, and paid equally by the Village and the Town.

- 2.7 **Meetings:** Meetings shall be conducted by the chairperson. In the chairperson's absence, meetings shall be conducted by the vice chairperson. Meetings of the JPC may be called by the chairperson of the JPC, the Town Chairperson, or the Village President. The JPC shall meet on the third Tuesday of the month unless the chairperson determines that another meeting date is needed for scheduling reasons. The JPC shall meet at least annually. The meeting location shall be the chair's municipal building. Members shall receive per diems as determined by the community that the member represents. The JPC's recommendations shall be made as determined by simple majority. If there is no majority on a particular issue, the report back to the Town and Village Boards shall state that the JPC is divided and unable to make a recommendation. Meetings shall be noticed and conducted in accordance with the Wisconsin Open Meeting Law.
- 2.8 **Cost Sharing:** Any outside consultant costs or fees (including but not limited to joint engineering, planning or legal) to be incurred by the JPC must be pre-approved by the Town Board and Village Board. Such pre-approved costs will be shared proportionally based on the equalized value of the Town and Village. Neither the Town nor the Village shall be responsible for paying costs that have not been pre-approved.
- 2.9 **Duties of Joint Planning Committee:** As set forth below, the JPC's responsibilities shall include: cooperative planning in the Joint Planning Area pursuant to this Agreement; advising the Town and Village on land use decisions in the Rural Preservation Area pursuant to this Agreement; periodic review of this Agreement; and, such other planning issues as are assigned from time to time to the JPC by both the Town and Village.
- 2.9.1 **Review Land Use Decisions in the Rural Preservation Area:** In order to further a cooperative approach and promote the planning goals of each community, the JPC shall serve as an advisory body to the Town Board and Village Board with respect to development in the Rural Preservation Area. To that end, the following issues shall be referred to the JPC for its review and recommendation prior to final action by either the Town Board or Village Board; *provided, however*, if the JPC does not meet within forty-five (45) days of referral, or make a recommendation within 60 days of referral, the Town and Village may proceed without a recommendation from the JPC: The division, rezoning, or annexation of land within the Rural Preservation Area; amendment of the Town of Montrose Comprehensive Plan relating to or affecting the Rural Preservation Area; or the construction of a new road or alteration of an existing road within the Rural Preservation Area.
- 2.9.2 **Joint Planning Area Comprehensive Plan:** The JPC shall prepare a recommended Joint Neighborhood Plan for the Joint Planning Area, for the Village and Town to consider incorporating in their respective Comprehensive Plans pursuant to Wis. Stat. sec. 66.1001. The Joint Neighborhood Plan shall, at a minimum, include a future land use map for the Joint Planning Area, prohibit any change in zoning or land division in the Joint Planning Area that is inconsistent with the Neighborhood Plan, and prohibit any change in zoning or division of land in the Joint Planning Area unless such land is first annexed to the Village.
- 2.9.3 **Consider need for joint municipal services.** Both the Town and the Village are committed to providing necessary municipal services efficiently and effectively, and wish

to explore whether jointly providing services will be more beneficial than providing the same services separately. The JPC shall review the current services provided by the Village, the Town and/ or joint service providers in which the Town and/or Village participate and shall consider whether any services overlap, and recommend whether services could be more effectively or more efficiently provided jointly. Reports and recommendations from the JPC on joint municipal services shall be made to the Town Board and Village Board on an as needed basis or as requested by the Town Board and/or Village Board.

- 2.9.4 **Periodic review of agreement and joint planning areas.** This Agreement and the designation of the Joint Planning Area shall be reviewed by the JPC on no less than an annual basis, and summary recommendations shall be provided to the Town Board and Village Board within sixty (60) days thereafter. The JPC shall also conduct such a review within sixty (60) days of a request from either the Town Board or Village Board.
- 2.9.5 **Other duties as assigned.** In addition to the duties described above, the JPC shall also perform such duties as may be assigned to it from time to time jointly by the governing boards of the Town and the Village.

### **SECTION 3: LAND USE DECISIONS AND FUTURE ANNEXATIONS AND SERVICES WITHIN THE JOINT PLANNING AREA**

- 3.1 **Annexation requests in Joint Planning Area:** In the event the Village and the Town both incorporate the recommended Joint Neighborhood Plan in their respective Comprehensive Plans, then neither the Village nor the Town may approve any official map, rezoning, conditional use permit, land division or annexation that is inconsistent with the Joint Neighborhood Plan or this Agreement. In the event the Village and the Town both incorporate the recommended Joint Neighborhood Plan in their respective Comprehensive Plans, the Town shall not object to or otherwise challenge any Village annexation of territory in the Joint Planning Area that is consistent with the recommended Joint Neighborhood Plan, and the Town shall cooperate with and support any Village application to amend the Dane County Area Water Quality Plan to add such territory to the Village's Urban Service Area.
- 3.2 **Services provided by each community:** Except as otherwise agreed or required by law, the Town and Village acknowledge and agree that each community will continue to be responsible for providing services to the residents of its community.
- 3.3 **Payment of Taxes:** If the Village annexes territory in the Joint Planning Area, the Village shall pay annually to the Town, for 5 years, an amount equal to the amount of property taxes that the town levied on the annexed territory, as shown by the tax roll under Wis. Stat. § 70.65, in the year in which the annexation is final.

### **SECTION 4: LAND USE DECISIONS AND FUTURE ANNEXATIONS WITHIN THE RURAL PRESERVATION AREA.**

- 4.1 No territory in the Rural Preservation Area shall be annexed by the Village during the term of this Agreement.

## **SECTION 5: EXTRATERRITORIAL PLAT APPROVAL JURISDICTION**

- 5.1 **Extraterritorial Plat Approval Jurisdiction:** Plat approval in the Villages extraterritorial plat approval jurisdiction shall be an area of joint concern. In the Village's extraterritorial plat approval jurisdiction area, the following restrictions and limitations shall apply:
- 5.1.1 The Village will only exercise its extraterritorial plat approval jurisdiction authority within the first one-half (0.5) mile of its one and one-half (1.5) miles extraterritorial jurisdiction.
- 5.1.2 Land divisions and zoning changes in the Village's extraterritorial plat approval jurisdiction shall be consistent with the Town of Montrose Comprehensive Plan. Any amendment to the Town of Montrose Comprehensive Plan relating to or affecting the Village's extraterritorial plat approval jurisdiction shall be referred to the JPC for review and recommendation prior to approval by the Town.

## **SECTION 6: ANNEXATION MAINTENANCE OF ROADS AND AGRICULTURAL PRACTICES**

- 6.1 If the Village annexes land which includes road right-of-way, but does not annex the full width of the road, the Village and Town shall use their best efforts to negotiate, prepare and execute an Agreement specifying the responsibilities for maintenance of such road in a fashion which minimizes the inefficiency which otherwise might result from split responsibility for a length of roadway.
- 6.2 This Agreement recognizes that land use incompatibility problems may arise when new residential development is established adjacent to pre-existing agricultural operations. The Village and Town shall require their respective development agreements for newly platted residential areas to require developers to inform buyers of newly platted lots of the potential impacts of noise, odor, dust, machinery, or traffic that may result from nearby agricultural operations.

## **SECTION 7: DANE COUNTY ACTIONS**

- 7.1 The parties recognize that Dane County has certain authority in land use planning and regulation which neither party can control. However, each party agrees to oppose actively any decisions or actions by Dane County which are inconsistent with the provisions of this Agreement, or with their respective Comprehensive Plans.

## **SECTION 8: GENERAL PROVISIONS**

- 8.1 **No third party beneficiary:** This Agreement is intended to be solely between the Town and the Village. Nothing in this Agreement accords any third party any legal or equitable rights whatsoever. A non-party shall not have standing to enforce this Agreement.
- 8.2 **Enforcement:** This Agreement is intended to provide each party with the right and standing to challenge by court action (including action by *certiorari* or otherwise to declare a governmental act invalid) any act of the other party that violates this Agreement. This Agreement is intended to provide each party with the right and standing to seek any available legal or equitable remedy to enforce or seek damages for the breach of this Agreement. In any action concerning an alleged violation of this Agreement, the prevailing

party shall be entitled to recover from the other party its reasonable costs and expenses of litigation, including reasonable attorneys' fees.

- 8.4 **Amendment:** This Agreement may be amended or terminated at any time by written agreement by the governing bodies of both parties.
- 8.5 **Complete agreement:** This Agreement represents the entire integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral
- 8.6 **Enforceability:** The parties have entered into this Agreement under the authority granted by sections 66.0301 and 62.23 (7a) of the Wisconsin Statutes. Its enforceability will not be affected by changes in the forms of Town or Village government, or changes in elected officials. The parties agree that this Agreement shall be construed so as to be binding on their respective successors, agents and employees.
- 8.7 **No waiver:** The failure of any party to require strict performance with any provision of this Agreement, will not constitute a waiver of the provision or of any of the parties' rights under this Agreement. Rights and obligations under this Agreement may only be waived or modified in writing. A writing waiving a right must be signed by the party waiving the right. If an obligation of a party is being waived or released of one obligation, it will not constitute a waiver or release of any other right or obligation of any party. Waivers and releases will affect only the specific right or obligation waived or released and will not affect the rights or obligations of any other party that did not sign the waiver or release.
- 8.8 **Performance standard:** This Agreement requires the parties to act or to refrain from acting on a number of matters. The parties hereby acknowledge that this Agreement imposes on them a duty of good faith and fair dealing.

## SECTION 9: EFFECTIVE DATE AND TERM OF THE AGREEMENT

- 9.1 This Agreement shall be effective upon the first date set forth above. This Agreement shall terminate at 11:59 p.m. on the tenth (10<sup>th</sup>) anniversary of said effective date. Notwithstanding the foregoing, if the JPC does not recommend a Joint Neighborhood Plan for the Joint Planning Area, and the Village and Town do not incorporate such Joint Neighborhood Plan into their respective Comprehensive Plans, pursuant to Section 2.9.2 of this Agreement, by the 1<sup>st</sup> anniversary of the effective date, then this Agreement shall terminate at 11:59 p.m. on the 1<sup>st</sup> anniversary of said effective date.

**1. APPENDIX A**

**JOINT PLANING AREA**

This space will contain the map labeled "Village of Belleville and Town of Montrose  
Joint Planning Area Land Use Plan labeled Draft October 2012.

**FOR THE VILLAGE OF BELLEVILLE:**

\_\_\_\_\_  
By Howard Ward, Village President

ATTEST:

\_\_\_\_\_  
April Little, Village Administrator/Clerk/Treasurer

Date signed: \_\_\_\_\_

**FOR THE TOWN OF MONTROSE:**

\_\_\_\_\_  
By Roger Hodel, Town Chairman

ATTEST:

\_\_\_\_\_  
Julie Bigler, Town Clerk

Date signed: \_\_\_\_\_