

### **Ineligible Activities**

Program loans shall not be available for the following activities:

- a) General inventory purchases. (Expansion of inventory may be eligible as working capital expense.)
- b) Refinancing or consolidating of existing debt from other sources.
- c) Reimbursement for expenditures or binding financial obligations prior to loan approval.
- d) Specialized equipment that is not essential to the business operation
- e) Residential building construction or reconstruction (unless such reconstruction is intended to convert the building to a business or industrial operation)
- f) Routine maintenance
- g) Professional services such as feasibility and marketing studies, accounting, management services, and other similar services. Exception: Legal services incurred in the closing of a RLF loan are eligible.
- h) Speculative activities, such as land banking or construction of spec buildings
- i) RLF funds cannot be used to provide the minimum equity contribution required of any federal or state loan program.

### **RLF Requirements and Policies:**

The following program requirements will apply to all projects that are approved for funding:

1. **Loan Application:** The applicant must submit a loan application that includes a description and history of the business, organizational structure including ownership, marketing strategy, methods of production and such other information requested by CDA.
2. **Financial Feasibility and Business Viability:** The applicant must demonstrate to the reasonable satisfaction of CDA that the proposed project is viable and the business will have the economic ability to repay the loan.
3. **Compliance with Applicable Laws:** Applicants shall comply with all applicable local, state, and federal laws and codes.
4. **Project Completion:** Projects shall commence within 6 months from the date of the loan approval. Applicants shall provide CDA with a project implementation schedule not exceeding 12 months for project completion and job creation/retention. In addition, the applicant must maintain the positions for at least 24 months from the completion of the project. In the event the positions are not maintained, CDA may accelerate the repayment of the loan.
5. **Participation/Loan Agreement:** Whenever possible, RLF loans will be made in partnership with a lead lender through a Participation Agreement. Loan recipients and their lenders will be required to enter into a Loan Participation Agreement with CDA.

6. **Records:** Loan recipients will maintain those records that are necessary for the CDA to determine if the performance of the business complies with the terms of the loan agreement. The records may include, but are not limited to, purchase orders, invoices, records of payments, canceled checks, and payroll records for new or retained employees that are a part of the project. The applicant must agree to provide CDA with access to all records pertinent to the project for the purposes of examination and transcription.
7. **Nondiscrimination:** Recipient businesses may not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, national origin, age, or handicap.
8. **Environmental Review:** Recipient businesses will comply with all state and federal environmental regulations regarding the use of RLF loan funds.
9. **Progress Reports:** Loan recipients will be required to submit annual progress reports to CDA during the outstanding term of the loan that includes:
  - 1) a description of current and projected employment;
  - 2) an updated business plan;
  - 3) financial statements for the preceding six months, and
  - 4) most recent annual income tax return.

A CDA representative may also make annual on-site inspections.

10. **RLF Plan Amendments:** This RLF plan may be amended to meet the changing conditions or the future needs of the Village of Belleville upon approval by quorum of the members of CDA.
11. **Failure to Follow RLF Requirements/Policies & Terms/Covenants/Conditions:** If an applicant does not follow the RLF requirements and policies or adhere to the terms, covenants and conditions of the loan agreement, it may result in an application being denied or loan having to be repaid in full immediately.
12. **Disbursement of Funds:** Loan funds will not be disbursed until proof of purchase and/or project completion is documented, to the satisfaction of CDA. Payment will be issued to the loan recipient and vendor, unless another payment method is approved by CDA.

## SECTION 4. TERMS AND CONDITIONS

- 1) **Loan Amount:** The minimum loan size shall be \$5,000. The maximum loan amount will be dependent upon an individual borrower's request and collateral, and, subject to the availability of program funds. The CDA reserves the right to determine the maximum loan amount based on sufficient collateral and risk analysis of the project. However, no guarantees are made that a loan will occur if requested by the applicant.
- 2) **Interest Rate:** The minimum rate of interest will be 3% per annum. The interest rate may range from a minimum of 3% to market rates plus points depending on the project, risk involved collateral and economic development benefits associated with the project. The "market" rate shall be determined by CDA from time to time. CDA may consider a period of deferred but capitalized interest. The interest rate will be fixed for the entire term of the loan at the time a loan agreement is signed with CDA.
- 3) **Loan Terms:** Standard terms for RLF loans will be as follows:
  - a) machinery, equipment, and fixtures up to 10 years, tied to the life of the asset financed;
  - b) buildings and land up to 10 years, with possible consideration of a longer term.
  - c) working capital up to 2 years, (CDA may consider a working capital loan up to \$10,000 with a term of 6 months at 0% interest rate if there is a tangible community benefit and sufficient collateral and appropriate capital.)
  - d) in any case, the term of the loan shall not have a term longer than the terms of the other private financing in the project.

The specific term for an individual borrower will be based on the useful life of the asset as well as the terms offered by the private sector financial institution participating in the project. However, CDA retains the right to adjust individual loan terms in order to facilitate a successful RLF project.

- 4) **Equity Requirements:** The minimum equity requirement to satisfy the RLF will normally be 20 percent of the total cost of the project, but may be in contributed assets other than cash, especially for working capital loans. CDA may require an equity injection for each RLF loan, when it deems it appropriate. Consideration will be given for individuals that have made substantial equity commitments to the applicant's business, as well as to individuals who do not have sufficient financial resources to contribute to the RLF project.
- 5) **Deferral of Payment:** CDA has the option of deferring principal and interest payments at any time during the term of the loan upon demonstration of need by the recipient business or as a business incentive. Interest will accrue during the deferral period and may be paid in one lump sum at the end of the deferral period or added to the principal of the loan and amortized over the remaining term of the loan.

- 6) Repayment:** The terms and repayment schedule shall be in accordance with the loan agreement.
- 7) Prepayment:** There shall be no prepayment penalties.
- 8) Collateral Requirements:** The collateral requirements will be determined on an individual basis by CDA and may include: mortgages on land and buildings, liens on machinery and equipment, and liens on accounts receivable and inventory.
- Collateral must be sufficient to cover the amount of the loan. CDA must have first position to cover the loan, however, may accept a lesser position with personal guarantees satisfactory to CDA.
  - Personal guarantees from the principals of the business will be required.
  - Providing collateral or letters of credit will strengthen your application. In addition, key-person life insurance coverage with an adequate balance to cover the loan amount, naming CDA as a beneficiary, with a declining balance equal to the outstanding loan balance, and junior liens on all corporate assets may be used where appropriate.
  - Finally, businesses receiving loans for fixed assets will be required to obtain property and casualty insurance for the appraised value of the property being financed, and have CDA listed as an additional insured on the insurance policy. For fixed asset loans, the weighted average of the useful life of the assets being financed should equal the term of the loan.
- 9) General Policies for Restructuring RLF Loans:** RLF loans may be restructured when restructuring will improve the borrower's ability to repay the RLF loan, as long as the business is financially viable as evidenced through a business credit analysis. CDA will work with the owner(s) of the business to determine the need for restructuring, and, if appropriate, may restructure the RLF loan to improve cash flow within the business. Restructuring can include deferring principal and interest payments, adjusting the rate of interest, or providing additional working capital.
- 10) Loan Application Fee:** CDA may require a loan application fee up to 1 percent of the loan amount, but not less than \$500, paid at the time of loan closing. The loan application fees will be identified as RLF program income and deposited in the RLF account. These funds will then be used to pay for administrative costs associated with the RLF program.
- 11) Loan Origination Fees:** CDA may require a loan origination fee equal to 1 percent of the loan amount plus payment of the VILLAGE's attorney fees for the RLF loan documents and closing. The fees may be added to the principal amount of the loan and paid with RLF funds. All loan origination fees, including attorney's fees, will be identified as RLF

program income and deposited in the RLF account. These funds will then be used to pay for administrative costs associated with the RLF program.

**12) Availability of Funds:** In those instances where the number of requests for RLF funds exceeds available funding, RLF applications will be prioritized based upon the date of receipt of all requested application materials, collateral, risk analysis, economic development benefits, and the amount of private sector leverage that is included in the project. When feasible, the amount of RLF funds contributed to each project may be reduced in order to facilitate as many RLF loan requests as possible.

## REVOLVING LOAN FUND PROJECT DOCUMENTATION

Please include the following supporting documentation along with each economic development loan fund application. All information must be signed and dated.

- 1) A current business plan that includes a detailed description of the proposed expansion project (see Note 1 for business plan requirements).
  - 2) Financial statements for the past three years (audited, reviewed or compiled, if available) and a current internal financial statement, including balance sheets, profit and loss statements and cash flow statements, in accordance with generally accepted accounting principles (GAAP). (see Note 2 for business credit guidelines to be used in evaluating loan fund projects).
  - 3) Financial projections for the first three years of the project, including balance sheets, profit and loss statements and cash flow statements that are prepared either internally or by an independent accountant in accordance with GAAP and include a discussion of all significant assumptions (officers compensation and direct labor costs should be listed separately). In addition, start-up businesses should provide quarterly financial projections for the first two years (see Note 2 for business credit guidelines to be used in evaluating loan fund projects).
  - 4) Three (3) years of business income tax returns.
  - 5) Personal financial statements and 3 years of personal income tax returns from the person(s) making the application on behalf of the business in the event personal guarantee is required.
  - 6) A statement of the anticipated benefits to be derived from the proposed loan fund project.
  - 7) Resumes of owners and key management personnel (CEO, CFO, COO if applicable).
  - 8) A letter of commitment from the financial institution or other source of debt financing for the amount of debt financing that is a part of the project.
  - 9) Documentation of the availability of funds for the private equity injection that is a part of the loan fund project.
  - 10) A letter from the Chief Executive Officer or authorized representative committing the business to the proposed project.
  - 11) Cost estimates for all machinery and equipment purchases, land and building acquisition, and building construction or renovation that is a part of the loan fund project.
  - 12) A lease or pre-lease agreement for rental property or an offer to purchase for fixed assets that are a part of the project.
  - 13) A schedule of the jobs to be created and/or retained with job titles and a brief description of the qualifications required for the new jobs.
  - 14) Documentation that the project is in compliance with local and state building codes and zoning regulations and other applicable local and state ordinances.
  - 15) A map showing the exact location of the project.
  - 16) Other documentation that may be required by the Finance Committee that is deemed important relative to a determination regarding the loan fund project.
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Note 1: The business plan should present a detailed description of the business that includes the following level of detail:

1. A description of the firm.
2. A description of the ownership--corporate officers, shareholders with number of shares owned, articles of incorporation, partnership agreements, agreements with other businesses, etc.
3. A discussion of the management team and its experience.
4. A discussion of the marketing strategy, composition of the customer base, identification of major competitors, and a list of all in-state competitors.
5. A discussion of projected sales growth and the financing and capital requirements necessary to achieve the projected growth.
6. A discussion of accounting methods applied to inventory and the aging of inventory.
7. A discussion of terms offered to customers and the aging of accounts receivables.
8. A discussion of agreements with suppliers and other trade accounts and the aging of accounts payable.
9. A description of the debt structure, the status of outstanding debts, a listing of all assets currently pledged as security and a debt service schedule for all debt during the three-year projection period.
10. A discussion of working capital needs and how working capital is generated.

Note 2: Historical financial statements and financial projections will be examined to determine whether the applicants business conforms to industry standards as set forth in the most recent edition of Robert Morris Associates, Annual Statement Studies or generally recognized source of industry financial information. In addition, the proposed project will be examined to determine whether or not there is sufficient cash flow to cover debt service and the additional expenses that will be generated as a result of the project.

The following business credit guidelines may be used by CDA to evaluate the financial statements and financial projections of the applicant business:

Balance Sheet Analysis:

- 1) Does the business adequately collect on its account receivables?
  - days accounts receivable vs. terms offered co customers
  - trends in days accounts receivable over time
- 2) Does the business pay its vendors in a timely fashion?
  - days accounts payable vs. terms offered to vendors
  - trends in days accounts payable over time
- 3) Does the business control inventory?
  - days inventory vs. inventory cycle
  - trends in days inventory over time
- 4) Are the officers committed to the business?
  - owners' equity in the business
  - profit after taxes vs. retained earnings
  - notes payable to officers

- notes receivable to officers
- 5) Does the business have a positive operating history?
  - growth in retained earnings
  - debt to equity ratio

#### Profit and Loss Statement Analysis

- 1) Is the business growing?
  - historical sales growth
- 2) Does the business control profitability?
  - cost of goods sold as a percentage of sales
  - gross profit margin
- 3) Does the business control expenses?
  - selling, general & administrative expenses as a percentage of sales
  - use of selling, general & administrative expenses
- 4) Is the business truly profitable?
  - before tax less other income
  - earnings before tax as a percentage of sales, earnings
  - cost of goods sold as a percentage of inventory
- 5) Does the business have hidden cash flow?
  - excess officer compensation
  - depreciation expense
  - interest expense
  - rent expense

Village of Belleville  
Police Committee Minutes  
July 3, 2013  
5:45 pm  
Belleville Police Department  
31 East Main Street

Belleville, WI 53508

**Agenda**

**Call to Order**

**Visitors Who Would Like to Speak Now**

**Visitors Who Would Like to Speak on an Agenda Item**

**Approval of the April 3, and 15<sup>th</sup> Motion to approve the minutes by Bonnie and second by Debbie Motion carried.**

**2013 minutes**

**Chief's Report See attached sheet**

**New Business**

Discussion and Possible Action On Following Items

- 1) Court Location/Clerk Office Staff Discussion was held on the court location. Motion was made by Debbie and second by Bonnie to make a recommendation to the Village Board on July 15 that the court location move to the Village Hall by Sept 1, 2013. Motion carried. We will have the discussion of Police clerk staffing while working on the 2014 budget. Also, looking at adding a full time officer as of Jan. 2014
- 2) Budget Status 2013 Went over the budget for 2013 and looking good.
- 3) Budget 2014 We will be looking at our staffing while working on our 2014 budget.
- 4) Hiring of Officer(s) We will be looking at our 2014 budget and would like to hire a fulltime officer for 2014.

**Introduction of New Officer**

**Motion to go into closed session by Debbie and second by Bonnie. Motion carried.**

**Roll call vote taken**

**Adjourn To Close Session**

**In closed session we will discuss employee's employment/performances**

- 1) Adjourn to close session per Wisconsin statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governing board has jurisdiction responsibility and consideration or employee performance complaint.

**Motion to adjourn into open session by Debbie and second by Bonnie. Motion carried**

**In closed session we discussed employee's employment and performances.**

**Debra Kazmar**

**Police Committee Chairperson**

**Next meeting August 7, 2013**

**Attending: William Eichelkraut, Roger Hillebrand, Ben O'Brien, Bonnie Wilcox, Deb Kazmar and Teresa Pelton**

# Invasives Rapid Response Project Proposal

Lake Belle View, Belleville Wisconsin

**The Problem:** Extensive repopulation of carp in a recently restored lake. This project is proposed to control a newly document carp population in Lake Belle View which threatens the restoration efforts designed to improve the lake's water quality, wildlife habitat, and sport fishery.

Recent restoration monitoring data has shown the lake to have less than expected water quality and only limited reestablishment of native plant communities. Some of the native fish species, primarily bluegills and green sunfish, which were introduced into the lake when it was first refilled, appear to have survived well and have begun to provide a popular sport fishery in the lake. However, if the carp population cannot be controlled, the ability of these native fish to suppress common carp reproduction will be limited and the nonnative carp will become even more problematic.

**Background:** Lake Belle View was created as a 40 acre off-channel lake in 2011 following river diversion by construction of a berm to separate the lake from the Sugar River. It is located approximately 20 miles southwest of Madison along the Sugar River in the Village of Belleville, Dane County, Wisconsin. The former Lake Belle View (millpond) drained a massive 172 square miles (watershed area to lake area ratio of 1100:1) of predominantly intensive agricultural lands along with rapid urban expansion. Water quality was very poor and habitat was virtually non-existent due to prolific densities of common carp.

During project construction the lake was completely drawn down to allow for construction of a separation berm and for mechanical dredging of the newly separated lake during winter. All fish were believed to have been eradicated by the drawdown and frozen conditions experienced during the project's construction phase. Final lake map is shown in Figure 1. It should be noted the lake's design included potential accommodations for future fish management operations by establishment of a separate water level control structure along with a lake morphometry that would allow for effective fish management and habitat manipulation.

Following refill of the lake, an extensive fish re-stocking effort was conducted. Native species were captured and transferred to the lake. Additional fish were purchased to supplement a game fish population designed to provide for recreational fishing. See Figure 2.

- a. **Current Conditions – Water Quality.** Figures 3 thru 6 display lake water clarity and dissolved oxygen monitoring results through July 2013. Water chemistry TSI results are shown in Figure 7.

As can be seen, water clarity continues to be less than predicted given the significant reductions in phosphorus loadings received by the lake. Sediment turbidity appears to be limiting water

clarity, a result of excessive carp activity within the lake. Phosphorus inputs to the lake were greatly reduced and lake concentrations will continue to decline given the high groundwater inputs to the lake. However, without control of the carp, sediment caused turbidity will only continue to increase.

- b. **Current Conditions – Macrophytes.** Lake surveys prior to restoration showed the lake to have virtually no rooted plants. Bottom benthic algae dominated the plant community. Following refill of the lake, an extensive effort was made to re-establish rooted plants in the lake. Aquatic plantings included water lilies, wild celery, pondweeds and Chara. A plant survey conducted in June, 2013, showed some rooted plant establishment, although beds were limited to the near shore areas of the lake. No rooted plants were found in the deeper water areas of the lake, a result of the reduced water clarity caused by the carp.
- c. **Current Conditions – Fish Community.** Figure 2 shows the number of fish initially restocked to the lake. A near shore fish survey conducted in May, 2013, found that many of the stocked fish had survived and appeared to be healthy. A survey conducted by the DNR in May 2013, found that carp dominated. See xxx for survey results.

**Plan of Action: Phase 1:** A commercial harvester/DNR will be contracted to seine a portion of the lake to capture up to 100 carp? which will then be tagged with Floy tags and/or fin clipped.

**Plan of Action: Phase 2:** The DNR will be listing the lake as being eligible for commercial harvesting of carp with awards to commercial operators being made by bid on January 1, 2014.

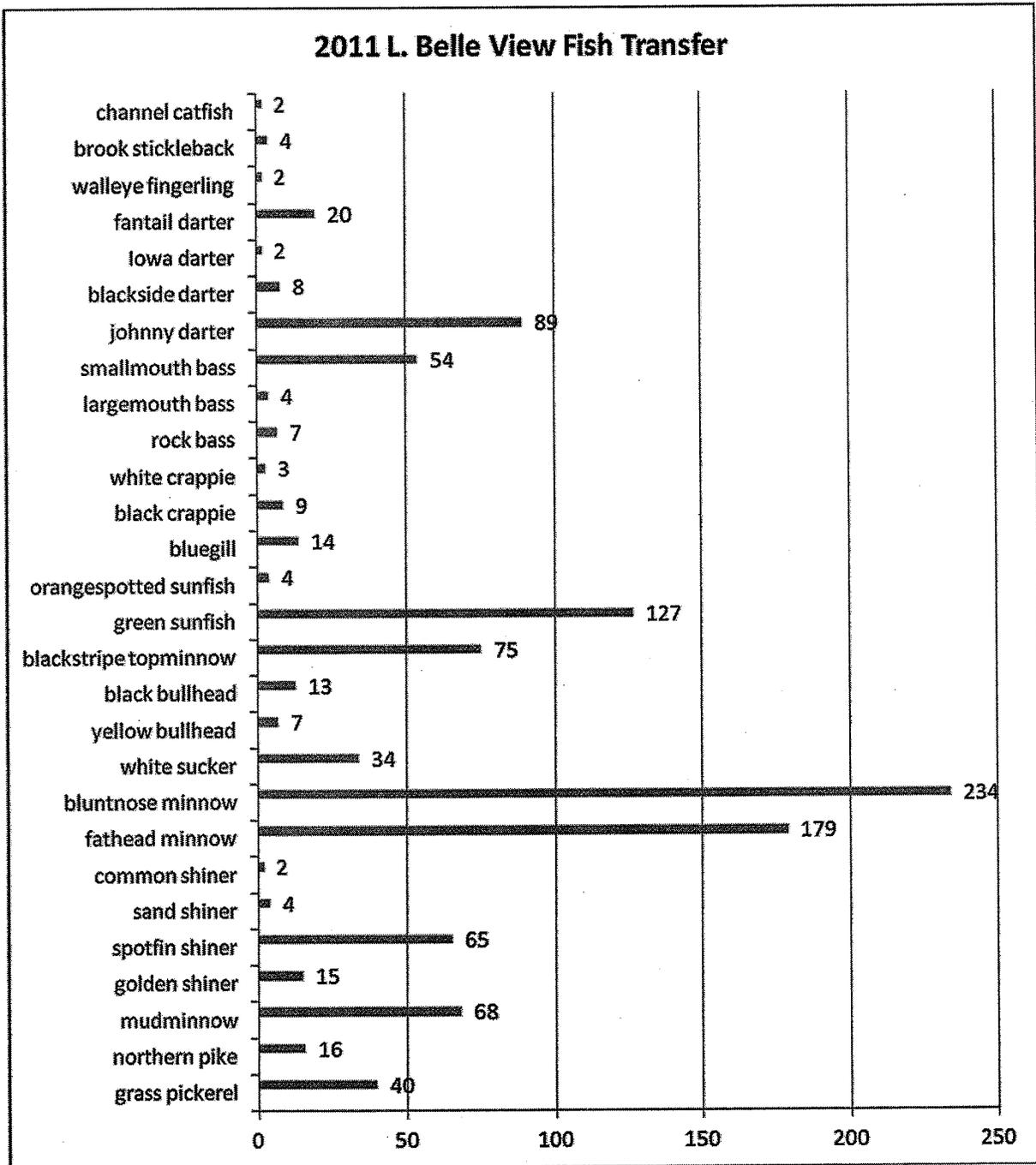
An expected xx% of carp will be removed from the lake, with numbers of tagged carp and carp removed to estimate population remaining in the lake.

This harvest is expected to greatly reduce the carp population as was experienced with recent projects in both Lake Wingra and Yellowstone Lake. With significant reduction of the current carp population, water clarity is expected to improve and the native fish population will have improved recruitment conditions along with the ability to limit future carp hatches.

**Plan of Action: Phase 3:** Following commercial carp removal and an estimate made of carp remaining, fishing of carp in the lake by both bow-fishing and hook and line will be encouraged. All caught carp will be required to be removed and a reward of \$5? (or locally donated/purchased prizes) will be offered for all tagged fish. Successful anglers will be interviewed to determine the total number of fish harvested per tagged fish. As a result, population estimates will continue to be obtained along with additional carp being controlled which were not removed by the commercial operation.

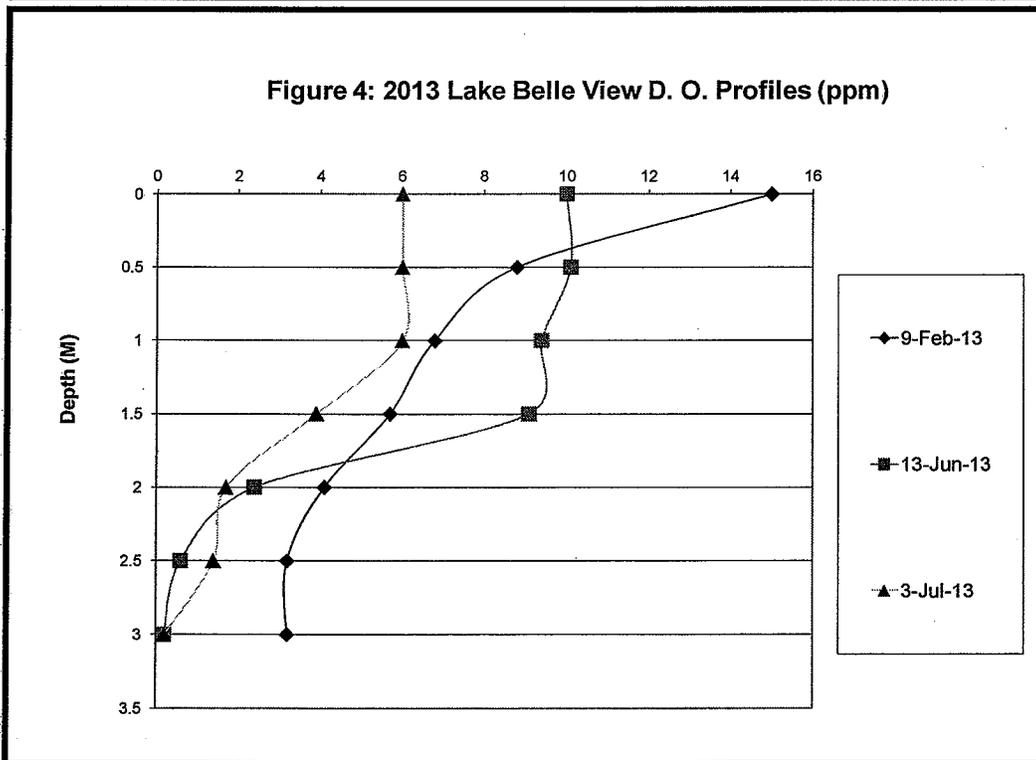
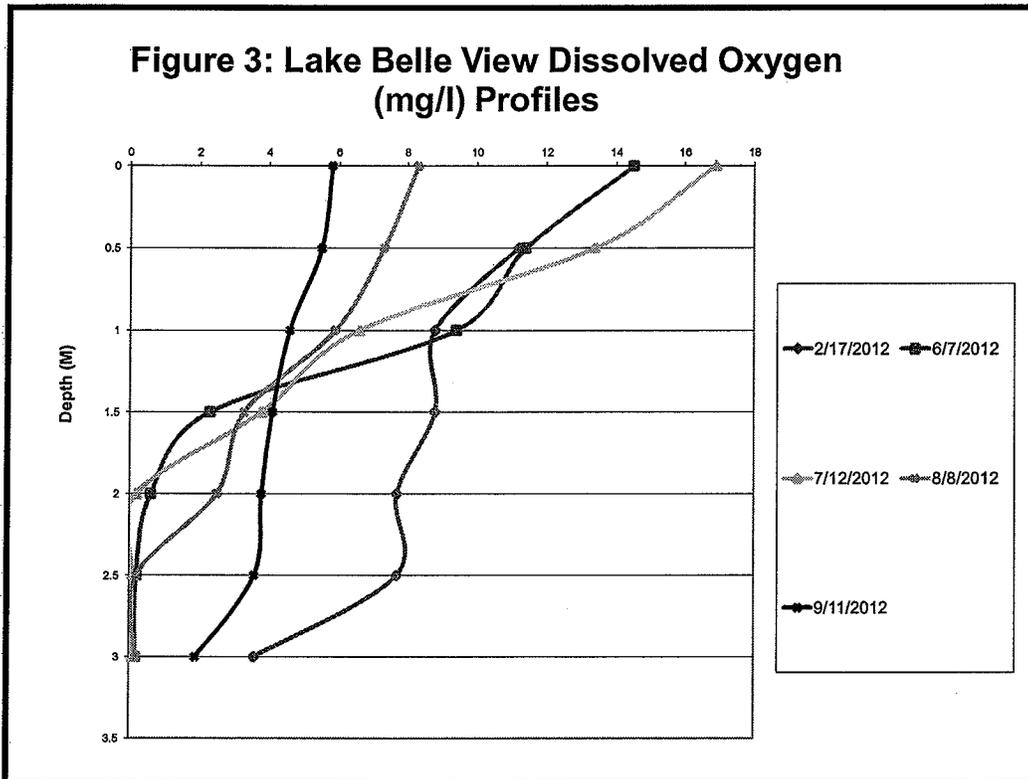


Figure 2: Lake Belle View Fish Transfers and Stocking

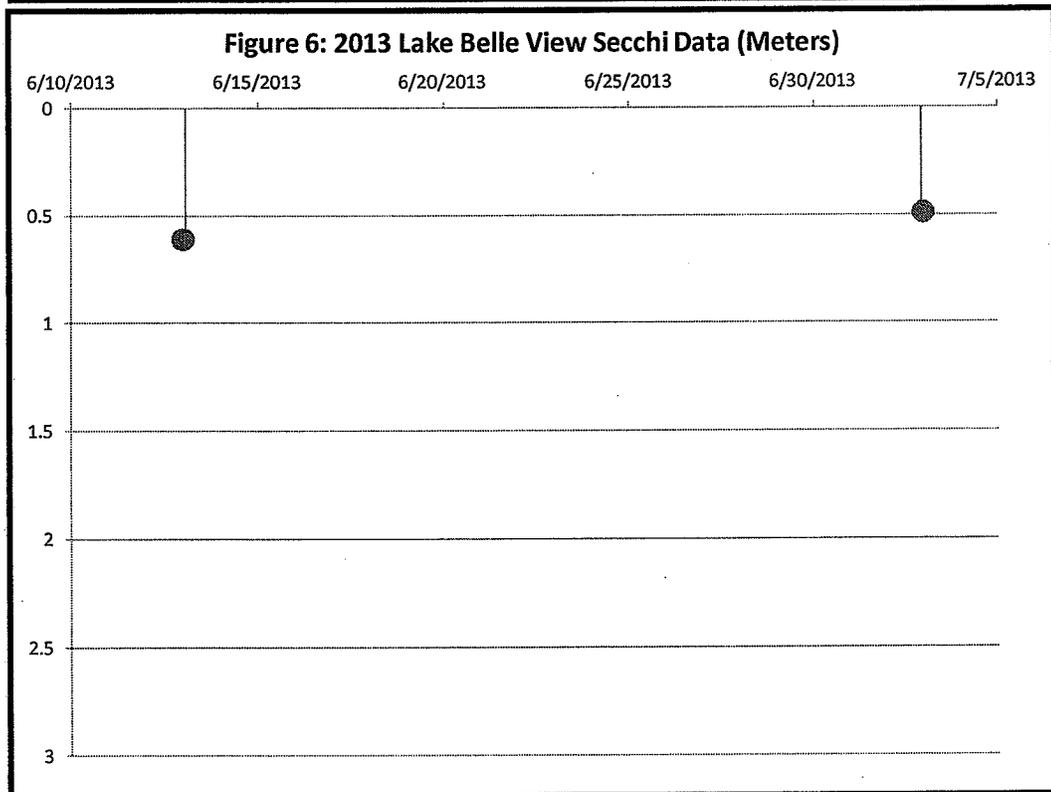
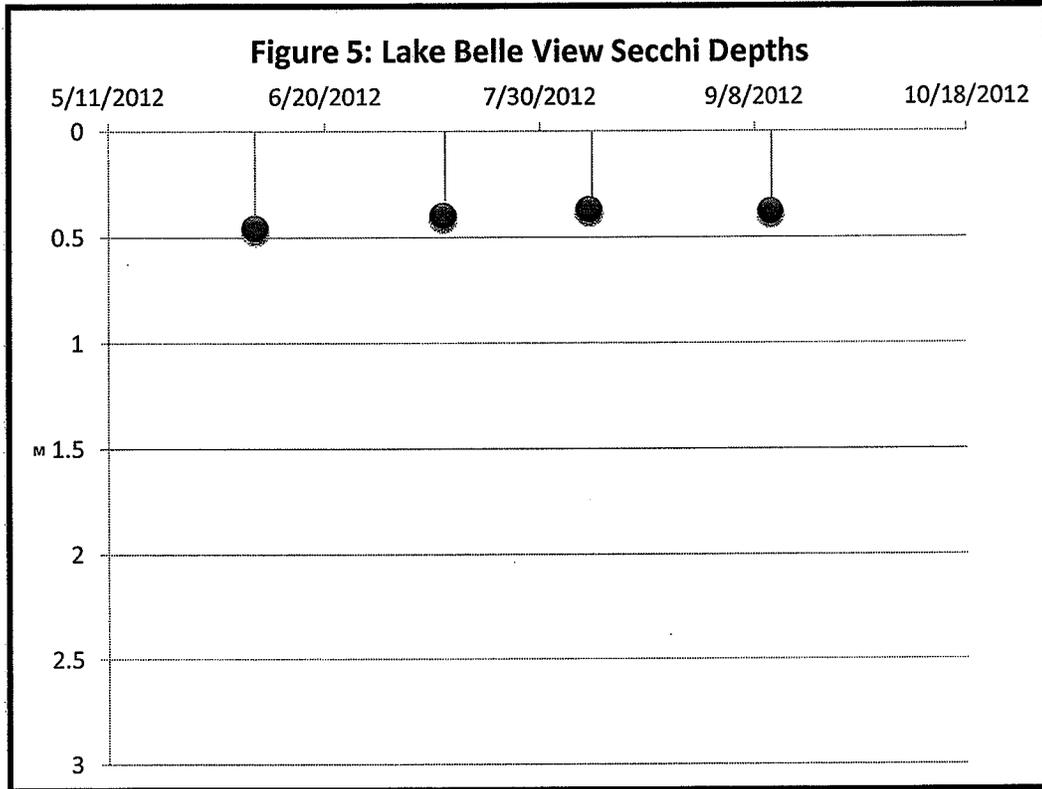


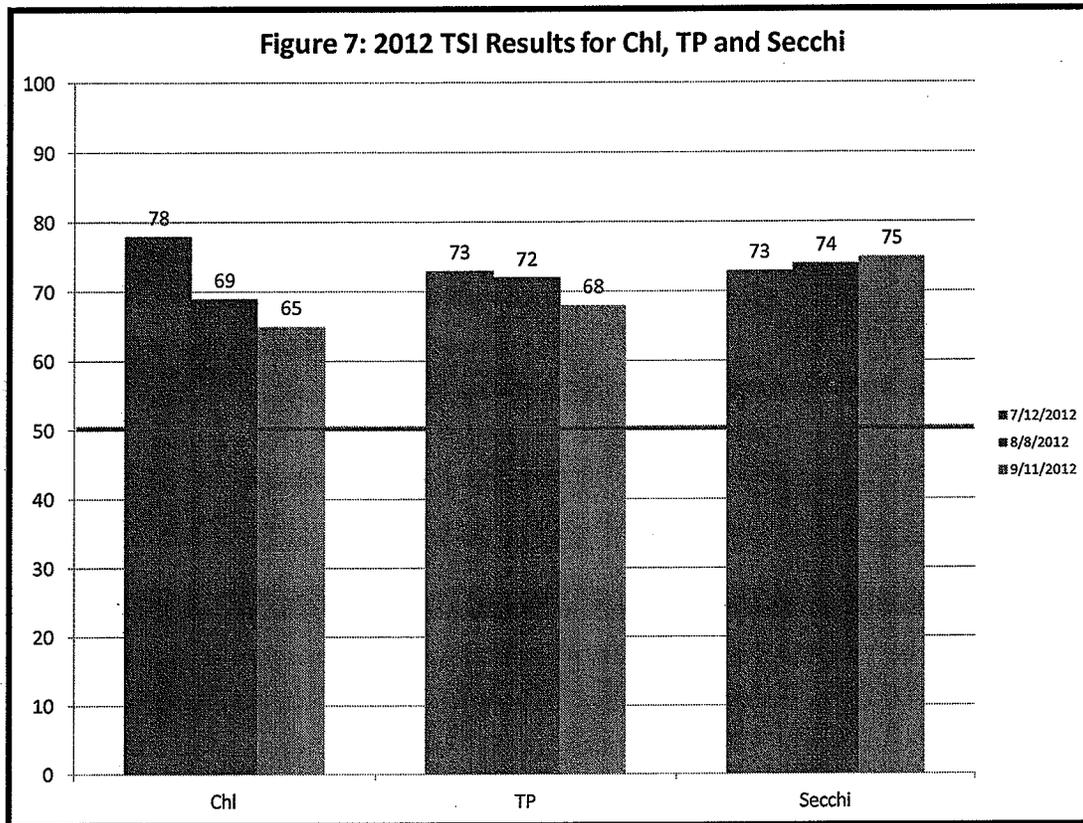
Hatchery fish stocking: 200 bluegill, 200 black crappie, 75 largemouth bass, 40 walleye, 40 northern pike and 50 lbs. golden shiners.

Figures 3 and 4: Lake Belle View D.O. Profiles



Figures 5 and 6: Lake Belle View Water Clarity Data (Meters)





**Table 1: Work Schedule following Carp Harvest**

Activities – Year 2014 and 2015	Feb.	June	July	Aug.	Sept.	Oct.	Nov.
Total phosphorus and chlorophyll		X	X	X	X		
Aquatic plant community inventories			X				
Near shore fish surveys		X					
Report preparation – Interim and final. Public meetings will be scheduled early summer 2014 and fall 2015.							X

- Schedule doesn't include volunteer monitoring activities, only consultant activities

**Table 2: Budget**

	Cash Costs	Donated Value
Village Administration		\$2200
Agrecol Consulting, Project Management, Monitoring and Report Preparation*	\$11,670.00	\$4000
SLOH	\$480.00	
Commercial Harvester Contract(s)	\$5,000	
Fish tagging equipment.	\$350.	
Fish Population Determinations	\$500	
Tag Return Incentives	\$2000	
Donated Equipment Use		\$800.00
Totals	\$19,520.00	\$7000.00
Project Total	\$26,520.00	

\*\_Overall general project coordination related to initial fish capture and tagging, commercial harvester activities, data analysis, report preparation and public meetings presenting data - 65 hours. Lake monitoring of project success in 2013 and 2014 – 100 hours.

**Notice:** Use of this form is required by the DNR for any application filed pursuant to ch. NR 198, Wis. Adm. Code. Personal information collected on this form, including such data as your name, address, phone number, etc., will be used for management and enforcement of DNR programs, and is not intended to be used for any other purpose. Information may be made accessible to requesters under Wisconsin's Open Records laws (s. 19.32-19.39, Wis. Stats.) and requirements.

**Section I: Application Type**

Check one:

Education, Prevention & Planning

Early Detection & Response

Established Infestation Control

Legislative District Numbers	
Senate	Assembly
27	80

To determine your legislative district, go to

<http://165.189.139.210/WAML/>

Type in complete address, next screen shows information.

**Section II: Applicant Information**

Applicant Village of Belleville	Type of Eligible Applicants			
Waterbody Name Lake Belle View	<input type="checkbox"/> County	<input type="checkbox"/> Tribe	<input type="checkbox"/> Other Gov't Unit	<input type="checkbox"/> Federal
Project County/Township/Section/Range Dane / Montrose T.5N / R.8E	<input type="checkbox"/> City	<input type="checkbox"/> Sanitary Dist.	<input type="checkbox"/> Nonprofit Org.	<input type="checkbox"/> State
	<input checked="" type="checkbox"/> Village	<input type="checkbox"/> Dist.	<input type="checkbox"/> College, School, etc.	<input type="checkbox"/> Other
	<input type="checkbox"/> Town	<input type="checkbox"/> Assoc.		

Authorized Representative Named by Resolution April Little	Project Contact Name April Little
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Authorized Representative Title Administrator	Project Contact Title Administrator
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Address 24 W. Main Street, PO Box 79	Address 24 W. Main Street, PO Box 79
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City Belleville	State WI	ZIP Code 53508	City Belleville	State WI	ZIP Code 53508
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Daytime Phone (area code) (608) 424-1655	Evening Phone (area code) (608) 346-0828	Daytime Phone (area code) (608) 424-1655	Evening Phone (area code) (608) 346-0828
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E-mail Address alittle@villageofbelleville.com	E-Mail Address alittle@villageofbelleville.com
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**Mail Check to:** (if different from applicant)

Name and Title	Address
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Organization	City	State	ZIP Code
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**For DNR Use Only**

Application Type	Date Received	Date Reviewed (AIS/LO/RC)	AIS/Lake/River Coordinator Approval /Date
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Waterbody ID#	Adequate Public Access <input type="checkbox"/> Yes <input type="checkbox"/> No	Environmental Grants Specialist Approval / Date
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Eligible Project <input type="checkbox"/> Yes <input type="checkbox"/> No	Eligible Applicant <input type="checkbox"/> Yes <input type="checkbox"/> No	Project Priority Rank	Research / Demo Project <input type="checkbox"/> Yes <input type="checkbox"/> No
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Prior Grant Award(s) <input type="checkbox"/> Yes <input type="checkbox"/> No	Fiscal Year(s)	Amount Received To Date \$	Project Awarded <input type="checkbox"/> Yes <input type="checkbox"/> No
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# Aquatic Invasive Species (AIS) Control Grant Application

Form 8700-307 (12/11)

**Section III: Project Information**

Project Title Invasive Rapid Response - Carp Removal in Lake Belle View	Proposed Ending Date 12/31/14
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Other Management Units	Letter of Support	Other Management Units	Letter of Support
1.	<input type="checkbox"/>	4.	<input type="checkbox"/>
2.	<input type="checkbox"/>	5.	<input type="checkbox"/>
3.	<input type="checkbox"/>	6.	<input type="checkbox"/>

**Section IV: Public Access**

Number of Public Vehicle Trailer Parking Spaces Available at Public Access Sites:	10
Number of Public Access Sites Including Boat Launches and Walk-ins:	25

**Section V: Cost Estimate and Grant Request**

<b>Section V must be completed or application will be returned. Details in support of Section V are welcome.</b>	Project Costs		
	Column 1 Cash Costs	Column 2 Donated Value	<i>DNR Use Only</i>
1. Salaries, wages and employee benefits		2,200.00	
2. Consulting services	11,670.00	4,000.00	
3. Purchased services--printing and mailing			
4. Other purchased services (specify):	4,500.00		
5. Plant material			
6. Supplies (specify)	1,350.00		
7. Depreciation on equipment			
8. Hourly equipment use charges		800.00	
9. State Lab of Hygiene (SLOH) Costs	480.00		
10. Non-SLOH Lab Costs			
11. Other (specify)	2,000.00		
12. <b>Subtotals</b> (sum each column)	20,000.00	7,000.00	
13. <b>Total Project Cost Estimate</b> (sum of column 1 plus sum of column 2)	27,000.00		
14. <b>State Share Requested</b> (up to 75% of total costs may be requested)	20,250.00		

Subject to the following maximum grant amounts:

- Education, Prevention and Planning Projects--up to \$150,000
- Early Detection and Response Projects--up to \$20,000
- Established Infestation Control Projects--up to \$200,000

Use of Federal funding as match: (check box below if applicable)

We are using or planning to apply for Federal funds to be used as match.

If known, indicate source of funding:

**Section VI: Attachments (check all that are included)**

**A. For all applicants: (Refer to instructions for applicability.)**

- 1. Authorizing resolution
- 2. Letters of support
- 3. Map of project location and boundaries
- 4. Lake map or river segment with public access sites identified (per Section IV of this application and page 20 of the guidelines)
- 5. Itemized breakdown of expenses
- 6. For projects that entail sending samples to the State Laboratory of Hygiene (SLOH) only: a completed SLOH Projected Cost Form
- 7. Project scope/description:
  - a. Description of project area
  - b. Description of problem to be addressed by project
  - c. Discussion of project goals and objectives
  - d. Description of methods and activities
  - e. Description of project products or deliverables
  - f. Description of data to be collected, if applicable
  - g. Description of existing and proposed partnerships
  - h. Discussion of role of project in planning and/or management of lake
  - i. Timetable for implementation of key activities
  - j. Plan for sharing project results
  - k. Other information in support of project not described above

**B. For applicants that are Lake Management Organizations (LMOs), River Management Organizations (RMOs) or Qualified Non-profit Organizations:**

- 1. For first time applicant LMOs/RMOs only: A completed Form 8700-226 (Lake Association Organizational Application) or 8700-287 (River Management Organization Application)
- 2. For first time applicant Qualified Nonprofit Organizations only: Copy of IRS 501(c)(3) determination letter and copies of your Articles of Incorporation and Bylaws
- 3. List of national and/or statewide organizations with which you are affiliated
- 4. List of board members' names, including municipality and county of residence. Designate officers
- 5. Documentation of current financial status
- 6. Brochures, newsletters, annual reports or other information about your organization

**C. Education, Prevention and Planning Projects: (No additional attachments required.)**

**D. Early Detection and Response Projects:**

- 1. APM Permit application

**E. Established Infestation Control Projects:**

- 1. Management Plan
- 2. APM Permit application

**Section VII: Certification**

I certify that information in this application and all its attachments are true and correct and in conformity with applicable Wis. Statutes.

Print/Type Name of Authorized Representative

April Little

Signature of Authorized Representative

Title of Authorized Representative

Administrator

Date Signed

**Summary of Project Costs**  
Village of Belleville Lake Projects  
Updated September 12, 2012

Year	Total Authorized	Total	Remaining								
2010-2011	\$2,193,149.72	\$2,140,579.72	\$0.00 (Includes Changes Orders 1&3)								
2011	\$29,265.00	\$29,265.00	\$0.00 Change Order 2								
2011	\$112,400.00	\$105,890.00	\$0.00 Change Order 4								
2011	\$17,935.00	\$16,668.00	\$0.00 Change Order 5								
2011	\$885.00	\$885.00	\$0.00 Change Order 6								
2011	-\$60,347.00		Change Order 7								
2010-2011	\$2,293,287.72	\$2,293,287.72	\$0.00 "Total" is the estimated final contract price including all pay requests. "Remaining" is the retainage that will be paid at final payment and is included in the "Total" contract.								
2010-2012	\$147,200.00	\$147,200.00	\$0.00 Project closeout and FEMA Submittal remaining								
2012		\$5,300.00	\$0								
2011	\$90,410.50	\$90,368.60	\$0 Includes Construction Related Services								
Additional Items	Year	Total	Long Term Restoration Contract + CRS <sup>1</sup>	Additional Restoration Work previously on construction contract (Proposed)	Monitoring <sup>2</sup>	Lake Monitoring DNR coverage and Lake Planning Grant	Fishery <sup>3</sup>	Aquatic Vegetation <sup>4</sup>	Berm/Structure Maintenance	Habitat Maintenance	West Lake Dredging + CRS <sup>5</sup>
	2011	\$147,024	\$20,540	\$11,602	\$14,600	-\$500	\$3,875	\$11,055	\$0*	\$0*	\$85,852
	2012	\$138,952	\$22,822	\$12,950	\$29,000	-\$12,500	\$0	\$6,000	\$0*	\$0*	\$80,680
	2013	\$112,187	\$88,787		\$32,900	-\$12,500	\$0	\$3,000	\$0*	\$0*	
	2014	\$64,671	\$46,671		\$15,000		\$0	\$3,000	\$0*	\$0*	
	2015	\$35,980	\$0		\$21,800		\$0	\$3,000	\$2,180	\$9,000	
	2016	\$8,670	\$0		\$1,000		\$0	\$3,000	\$2,180	\$2,490	
	2017	\$9,170	\$0		\$1,000		\$0	\$3,000	\$2,180	\$2,990	
	2018	\$21,804	\$0		\$1,000		\$0	\$3,000	\$2,180	\$15,624	
	2019	\$8,320	\$0		\$1,000		\$0	\$3,000	\$2,180	\$2,140	
	2020	\$16,670	\$0		\$4,000		\$5,000	\$3,000	\$2,180	\$2,490	
	2021	\$18,320	\$0		\$1,000		\$10,000	\$3,000	\$2,180	\$2,140	
	2022	\$8,670	\$0		\$1,000		\$0	\$3,000	\$2,180	\$2,490	
	2023	\$13,420	\$0		\$1,000		\$0	\$3,000	\$2,180	\$7,240	
	2024	\$8,670	\$0		\$1,000		\$0	\$3,000	\$2,180	\$2,490	
	2025	\$8,320	\$0		\$1,000		\$0	\$3,000	\$2,180	\$2,490	
	<b>TOTAL</b>	<b>\$620,848</b>	<b>\$178,820</b>	<b>\$24,552</b>	<b>\$126,300</b>	<b>-\$25,500</b>	<b>\$18,875</b>	<b>\$56,055</b>	<b>\$23,980</b>	<b>\$51,234</b>	<b>\$166,532</b>

\* Included in proposed long term restoration contract cost

Notes: Maintenance costs will extend beyond 2025 and will consist of minimal monitoring, spot removal of invasive species, and berm/structure

1. Includes MARS CRS contract for \$16,820.
2. 2011 - 2015 includes monitoring contract & additional Lake Planning Grant monitoring activities w/ grant offsets. See Grant reimbursement next column.
3. Includes fish stocking from Gollum (\$2,000) approved and incurred and 2 fish transfers this fall (\$1875), incurred but not approved.
4. Year 2011 includes incurred cost for emergent seeding (\$6,800) and aquatic vegetation (\$2,000). Also includes incurred work for installing aquatic vegetation (\$2,255) which hasn't been approved. Year 2012: \$4000 additional vegetation + 2x \$1000 weed harvesting. Year 2013-2025 \$1000 misc. expenses and 2x \$1000 weed harvesting.
5. Includes MARS Construction Related Services of \$19,447.23. Cost split between years is an estimate. Change Order 1 included. Sewer pipe installation cost NOT INCLUDED

**Village of Belleville, WI****CLIENT LIAISON:**

Kevin Lord, P.E., R.L.S.

Phone: (800) 446-0679

Cell: (608) 712-2563

klord@msa-ps.com

**DATE:**

July 22, 2013

**SERVICE DATES:**

June 16, 2013 – July 13, 2013

**R00372052 – VILLAGE OF BELLEVILLE 2013 GENERAL ENGINEERING****PHASE 100 – GENERAL MUNICIPAL**

Kevin Lord prepared two separate permits for work within the Village of Belleville on STH 92. Both permits were for work within the right-of-way. The first permit was for work at the intersection of STH 92 and Mitchell Street where a hydrant was hit by a vehicle and since has been shut off. The Village requested the hydrant to be dug up and verified for any leaks prior to be turned back on. The second permit was for STH 69-92 between Lincoln Street and Grant Street. The Village had a watermain leak over the winter and the roadway had just been patched with cold mix. Due to water runoff concerns the Village desired to add an inlet along the northerly side of the roadway while completing this work. MSA coordinated with contractors for the storm sewer and paving work.

Kevin Lord attended the Public Works meeting on June 25, 2013. Kevin Lord provided an update on the planned construction along STH 92. Kevin Lord discussed the library maintenance project and was authorized to have Carter update the documents so the Village could bid these sooner than later. The Community Park pavilion was discussed for the location and revised layout. The overall layout was accepted with minor comments and the plan is to have the location staked prior to the July meeting to view in the field. A detailed site plan and construction cost estimate will be worked on for the next meeting in order to go through some detailed amenities and see the price impacts.

Work along the STH 92 in the Village for the storm sewer, paving, and hydrant verification was completed on July 10-11<sup>th</sup>. Kevin Lord visited the site on July 10<sup>th</sup> as work was beginning for the storm sewer. Kevin Lord reviewed the traffic control and storm sewer with Jerry Butts. The roadway was paved back the same day. Kevin Lord would review the site the next time in the Village but Jerry Butts was pleased with the work.

Carter Arndt prepared updated plans and specifications for the library maintenance project. This was an update to the plans that were prepared last year but the work was not completed. Carter removed items not relevant for the masonry improvements and cleaning and had the plans and specifications sent to the bidding exchanges per the request of the Village.

Kevin Lord reviewed the zoning maps with April to discuss areas of concern. Kevin Lord reviewed past information and April provided ordinances that were found to help clarify questionable areas. Edits were made on the maps and final copies will be delivered to the Village Hall.

**PHASE 115 – WATERMAIN PRESSURE INSPECTION**

MSA was asked to review the water system in the Village following some water meter complaints by residents. A pressure variation has been noticed in a few of the meters and the exact cause is not specifically known. It has come to recent attention that the booster pump system at the school may not be functioning properly. The school resolved the issue by having a plumber replace some failed check valves. Scott Chilson went down to

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PROJECT UPDATE

**PROJECT UPDATE**

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Belleville on June 21, 2013 to review the system with Jerry. The booster pump system at the school and pool were reviewed. Scott prepared a field report that was submitted to the Village and everything was working correctly the day of the inspection. It was noted that the failing check valves in the booster pump station would have caused the pressure variation.

**R00372054 – BELLEVILLE COMMUNITY PARK MULTI-USE PAVILION**

MSA has updated the pavilion site plan and layout based on comments by Village staff. MSA has begun working on a detailed cost estimate in order to discuss details with the Village on the layout. The planned location will be staked for visual reference at the July Public Works Meeting. Construction timing will be dependent upon desires of the Village with available funds and allowable time to get documents together and bidding completed.

# FOCUS

## The 2013-15 state budget (II): Bottom lines

Now law, the state's 2013-15 budget authorizes \$68.3 billion (b) in expenditures from all sources, plus over \$2b in bonding. Spending from the main general fund totals \$30.2b with estimated increases of 3.7% or more in each of the next two years. Hurdles the new budget might face include optimistic revenue forecasts, an excess of ongoing expenditures over revenues, and a small ending balance.

The long and winding road to a state budget came to an end recently when Governor Scott Walker (R) put his pen to the 2013-15 spending plan.

The journey began almost a year ago when the governor issued budget instructions to state agencies, and they responded with budget requests last September. The governor unveiled his proposed budget in mid-February, and legislative work concluded in June.

Gov. Walker signed AB 40 (now, 2013 Act 20) on June 30, just before the start of the new 2013-14 fiscal year. Before signing the budget bill, he used his partial veto 57 times.

The governor called the veto number "minimal," and their nature was largely technical, with little impact on state taxes or spending. The only significant veto in dollar terms boosted allowable state bonding by \$250 million (m) from \$1.80 billion (b) to \$2.05b, although the governor said he did not plan to use the extra authority. The prior budget authorized \$1.73b in borrowing.

### Biennial budget writ large

From all revenue sources other than bonding, the budget authorizes \$68.3b in gross expenditures, about \$33.7b this fiscal year and \$34.6b in 2014-15. For comparison only, the 2011-13 budget called for gross all-funds spending of \$64.3b when enacted two years ago.

The single largest share of biennial expenditures (over 44%) comes from the

general fund, which is supported mostly by income, sales, and excise taxes. Other funding sources are federal money (\$19.7b), program fees and charges (\$10.2b), and segregated taxes and fees (approaching \$7.8b), such as gas taxes and vehicle registrations.

### General fund focus

State politicians and the media focus largely on the general fund budget, which is understandable since most state taxes are deposited there. General fund tax and spending activity over the next two years is summarized in the table below.

For example, the new biennium opens with a \$669.6m surplus carried

**2013-15 State General Fund Budget**  
2013 Act 20, Dollars in Millions

	2013-14	2014-15
Prior surplus	\$669.6	\$463.5
<i>Revenues</i>		
Taxes		
Other Rev's		a
Rev. Available	15,299.5	15,542.3
<i>Appropriations</i>		
Gross	14,977.1	15,433.4
Compensat'n	78.8	133.1
Other	75.3	154.5 b
Lapses	-295.3	-334.9 c
Net Total		
<i>Balances</i>		
Gross	463.5	156.3
- Stat. Reserve	-65.0	-65.0 d
Net	\$398.5	\$91.3
Rev-Appr.		e

Notes: (a) incl. tribal gaming and dept. rev's, (b) mostly transfers to transportation fund, (c) future cuts or returns to state treasury, (d) contingency required by law, (e) difference between ongoing revenues and expenditures (blue boxes).

over from 2012-13. When the surplus is combined with general fund taxes and other revenues, such as departmental fees, total revenue available to spend in 2013-14 equals \$15,299.5m. Gross appropriations total \$14,977.1m, plus \$78.8m for state employee pay increases and \$75.3m for other uses, mainly transfers to the transportation fund. Total expenditures are then reduced by lapses, e.g., unspent money or yet-to-be identified cuts, of \$295.3m.

The result is net 2013-14 appropriations of \$14,835.9m. The difference between total revenues available (\$15,299.5m) and net expenditures (\$14,835.9m) is the gross ending balance, or surplus, of \$463.5m, which carries over to 2014-15. Of that, the budget sets aside \$65.0m for a "statutory reserve," or contingency, which results in a net ending balance of \$398.5m.

### Trends and issues

In this litany of numbers and terms, a few important insights into the new state budget can be lost.

First, expenditures are budgeted to increase. In February, the governor estimated 2012-13 general fund spending would be \$14,296.6m. Based on that number (since actual figures are not yet available), budgeted spending would grow 3.8% to \$14,835.9m this year and another 3.7% to \$15,386.0m in 2014-15.

Second, in addition to the spending increases, another major feature of the

budget is a \$650m income tax cut. Both became possible due to a tight 2011-13 budget and unexpected growth in recent and projected revenues. When state tax revenues were reestimated in May, earlier forecasts were raised by \$215m for 2012-13 and by \$180m for each of the next two years.

This new-found money allowed the legislature to increase 2013-15 spending by \$59m over what the governor originally requested while at the same time increasing the income tax cut he proposed in February by almost \$300m. The one hitch is that the \$360m in newly estimated revenue on which Act 20 now relies depends on

sustained growth in the national and state economies.

A third issue also relates to the \$669.6m surplus carried over from 2012-13. The approved budget reduces that to gross balances of \$463.5m this year and to \$156.3m in 2014-15. The arrow in the preceding budget table (p. 1) traces the drawdown of the surplus by more than \$500m over the budget's two years.

Reliance on carryover surplus suggests a fourth issue that could confront the new budget. As shaded areas in the preceding table show, ongoing revenues in each fiscal year are less than ongoing expenditures.

For example, in 2013-14, revenues are estimated to be \$14,629.9m, while net expenditures are budgeted at \$14,835.9m. This is a gap of \$206.0m, which grows to \$307.2 in 2014-15.

### Beyond 2014

Whether these imbalances will be manageable when the next governor begins preparing the new 2015-17 state budget depends largely on the economy and future collections of the state's "big three" taxes—individual income, corporate income, and sales. Over the past five years, annual growth in the three has varied considerably—from +7.3% in 2010-11 to -7.5% in 2008-09.



## Wisconsin Taxpayers Alliance

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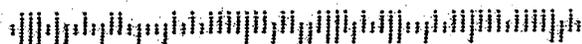
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3212 Focus #12-13 11/30/2013

VILLAGE OF BELLEVILLE  
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## Capital Notes

- Gov. Scott Walker (R) recently named Jan Mueller, former head of the legislature's audit bureau, and Margaret Farrow, former lieutenant governor and state senator, to the University of Wisconsin Board of Regents.
- Incumbent state superintendent Tony Evers was sworn in on July 1 to serve a second term heading the Department of Public Instruction. He was reelected in the April election.

- Wisconsin's first woman state senator has passed away at 71. A former economics professor, Kathryn "Katie" Morrison (D-Platteville) served in the upper house from 1975 to 1979.
- Mark Bugher, Director of UW-Madison's Research Park since 1999, will retire in October. Bugher previously held positions in Republican administrations leading the Departments of Administration and Revenue.

- Most state employees will receive 1% pay increases in each of the next two years. Their pay had remained unchanged during the prior two biennia. The new pay increases are partially offset by an earlier change that required employees to begin contributing to their state retirement.
- Wisconsin's 2013-15 budget authorizes over 69,200 state employee positions in full-time equivalent terms.