

Belleville Library Board Meeting

December 28, 2011

Call to Order: The meeting was called to order at 6:00 pm.

Present: Denise Mussehl, Barbara Belle, Jean Christensen, Mary Gehin

Absent: Bonnie Wilcox, Linda Schmitt

Visitors Who Would Like to Speak Now:

Visitors Who Would Like to Speak on an Agenda Item:

Reading of Minutes from Last Meeting/Secretary's Report: The minutes from the November 2011 meeting were reviewed. Barb made a motion to accept the minutes; the motion was carried.

Treasurer's Report:

a. Payment of Bills

The Balance Sheet Detail Report and Budget Comparison documents were reviewed. Mary made a motion to accept the Treasurer's Report; the motion was carried.

OLD BUSINESS

Barb asked if the signage regarding weapons in the Library has been posted on the back door. Jean reported that it had.

NEW BUSINESS

A. Budget Amendments

The proposed budget amendments provided by Jean were reviewed. Mary made a motion to accept the Belleville Public Library Budget Amendments dated 12/21/2011; the motion was carried.

B. Dane County Contract

Mary and Denise signed the contract between the Dane County Library Board and the Belleville Public Library Board.

REPORTS

A. Village Representative:

B. Director:

1. Jean recently met with a representative from the Madison Community Foundation (MCF) and Rick Francois regarding MCF's Beyond the Page endowment campaign challenge. Rick and MCF will contact possible donors to the campaign if Jean will submit a grant to MCF for a summer performance series in the Park. The Belleville Chamber of Commerce has agreed to handle organization of the performances. Mary suggested that the Library Board meet in January 2012 prior to the grant submittal deadline to discuss and review the grant proposal.
2. The Library staff have been weeding materials that are dated; Jean asked the Board if these materials could be offered to some of the smaller libraries in SCLS. The Board agreed this was a good idea.
3. Jean reported that 370 items were donated during the Food for Fines program.
4. The renovation of the Wisconsin History Room is complete with the exception of the carpeting.
5. Mary asked if the Library should post signs to inform patrons of the use of video monitoring in the Library. Jean will check with Village officials regarding the need for signs.
6. Jean met with an architect regarding the ADA improvements proposed for the Library; the proposal will go out for bid in February.

Barb made a motion to go to closed session per Wisconsin Statue 1895(1)(c) considering employment, promotion, compensation, or performance evaluation data of any employee over which the governing board has jurisdiction or exercises responsibility; the motion was carried and the Board convened to closed session at 7:01 pm.

Mary made a motion to reconvene to open session for possible action on items discussed in close session; the motion was carried and the Board reconvened to open session at 7:33 pm.

Adjournment:

Mary made motion to adjourn; Denise seconded the motion. The motion was carried and the meeting was adjourned at 7:34 pm.