

Belleville Library Board Meeting

January 12, 2011

Call to Order: The meeting was called to order at 6:00 pm.

Present: Mary Gehin, Denise Mussehl, Linda Schmitt, Barbara Belle, Jean Christensen, Bonnie Wilcox and guest Deb Freeman.

Visitors Who Would Like to Speak Now:

Visitors Who Would Like to Speak on an Agenda Item:

Reading of Minutes from Last Meeting/Secretary's Report: The minutes from the December 2010 meeting were reviewed. Mary asked if Belleville's average of filling holds from its collection (65%) is average; a review of the statistics showed that it was average to above average among SCLS libraries. Mary made a motion to accept the minutes; the motion was carried.

Treasurer's Report: Funds remaining in various accounts were reviewed. Jean reported that the Green County grant money will increase by nearly \$14,000 in 2011.

OLD BUSINESS

A. Building

1. Security system proposal

Quotes from SGTS, Inc. and Boldtronics, Inc. for security cameras and monitors were reviewed. A long discussion regarding the need for such an extensive system ensued.

Mary asked Jean to survey other libraries regarding their use of security systems and what brands they use. Discussion of this issue will continue at future Board meetings.

2. Additional wiring proposal

A quote from Short Electric Inc. to supply additional computer outlets was reviewed. Jean would like to move the computers so as to create more space and make the monitors more visible to the staff. Mary asked Jean to check with the Verona Library director to see who provided wiring for their computer kiosks.

B. Koha Update

The KOHA go-live is scheduled for February 14, 2011. The Library will open late (at 1:00 pm) on February 2 and 8 so staff can prepare for the go-live.

NEW BUSINESS

A. Investment Opportunities

Mary reported on what the Village investment representative suggested for savings options for Library Budget carry-over. After much discussion, it was decided that Mary would contact the local banks regarding CD rates and options for investment.

B. Dane County Contract

After reading of the Dane County Contract with the Belleville Public Library, Bonnie made a motion to sign the contract; the motion was carried and Mary and Denise signed the contract.

REPORTS

A. Village Representative:

B. Director:

1. The 20 hour per week position (Library Aide) that Bob Hoffman previously held was posted in the Shopper Stopper with an application deadline of January 21, 2011. Jean plans to conduct interviews on January 26.
2. Jean reported that Deb found two lockable glass display cases on Craigslist for \$350 each. The cases were purchased for the Wisconsin Room.

3. Michele has coordinated computer classes with Sherrie Stuessy and will post signs and place ads with dates, times and topics.
4. Author and cartoonist Mark Tyler Nobleman will visit the schools and Library on February 3, 2011. The Library will contribute funds for this author visit with hopes that the author visits will become annual events.
5. The Library staff will become comfortable using such portable devices as an Apple iPad and e-readers Kindle and Nook that were recently purchased for use in the Library.
6. Jean reported that 86,202 items were checked out in 2010, 134,093 items were checked-in and the Library recorded over 57,000 patron visits. Bronna will provide detailed statistics at a later meeting.
7. Jean reported that the League of Municipalities is pushing for a mandate that Librarians do not need to hold bachelor or master's degrees to be eligible for employment.

Mary made a motion to adjourn to closed session per Wisconsin Statue 1895(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governing board has jurisdiction or exercises responsibility. The motion was carried and the Board adjourned to closed session.

Bonnie made a motion to reconvene to open session for possible action on items discussed in closed session; the motion was carried and the Board reconvened to open session.

Bonnie made a motion to accept Robert Hoffman's resignation as of January 6, 2011; the motion was carried.

Bonnie made a motion to extend wage increases to Library staff beginning the next pay period as well as sending letters to staff members outlining implementation of the raises; the motion was carried. Denise will prepare letters with approval by Board members.

Adjournment:

Mary made motion to adjourn; Barb seconded the motion. The motion was carried and the meeting was adjourned at 8:26 pm.