

**BELLEVILLE PLAN COMMISSION  
REGULAR MEETING**

WEDNESDAY, SEPTEMBER 21, 2011

7:00 p.m. (*Immediately following the public hearing*)

Belleville Village Hall, 24 West Main Street

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**OPENING PROCEDURES - Motions and Votes May be Taken on the Following:**

1. Call to order
2. Roll call
3. Reading of the minutes
4. Acknowledgement of visitors
5. Visitors wishing to speak
6. Next meeting date is Wednesday, October 12, 2011.

**NEW BUSINESS - Motions and Votes May be Taken on the Following:**

1. Certified Survey Map for Daniel and Diane McPhail combining Lots 2, 3, 4, 5 and half of 6 into a single lot.
2. Clarification of Belleville Community Bank Site Plan approval July 13, 2011 - Signage
3. Act on Public Hearing  
Review the Conditional Permit of Landmark Services Cooperative to determine if there is a violation of their Conditional Use Permit for property located at 321 Fifth Avenue.
4. Correction of Bell West Subdivision James Street to James Avenue

**CONTINUED BUSINESS - Motions and Votes May be Taken on the Following:**

1. Proposal for Intergovernmental Agreement between the Village of Belleville and the Town of Montrose
3. Proposal for 10-6-4 – Unincorporated Areas within Extraterritorial Plat Approval Jurisdiction.

**STATEMENTS AND/OR QUESTIONS FROM REGISTERED PARTIES**

**COMMISSIONER'S COMMENTS AND/OR QUESTIONS**

**ADJOURNMENT**

Terry Kringle, Chairperson

It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Austin, Village Deputy Clerk/Treasurer, at 24 West Main Street, P.O. Box 79, Belleville, Wisconsin, 53508-0079. Telephone, 608.424.3341

Posted 9/16/11

- NB1 BACKGROUND: Daniel and Diane McPhail want to combine lot #2 which contains their house with 3 ½ small lots to their back.  
PROCEDURE: Act on their certified survey map.  
ENCLOSURES: Preliminary Certified Survey Map of properties
- NB2 BACKGROUND: When we approved the Belleville Community Bank Site Plan we did not specifically mention the signage at any place in the minutes. The sign meets our ordinances but does not meet the Belleville Downtown Design Standards. Technically since we approved the site plan and the sign is part of that site plan the non-conforming sign was approved. But, to make sure that no one argues that we did not approve a variance in the sign we should have the sign included somewhere in our PC minutes.  
PROCEDURE: Put a statement into the September 21 minutes that the approval of the site plan for Belleville Community Bank included the signage which does not meet the Belleville Downtown Design Standards therefore this is a variance in those standards.  
ENCLOSURES:
- NB3 BACKGROUND: A complaint has been filed against Landmark alleging violation of their CUP.  
PROCEDURE: Determine if there has been a violation and if there is what should be done about it.  
ENCLOSURES: Bring all the materials you received on this topic at the last meeting.
- NB4 BACKGROUND: When Bell West Subdivision was done the wrong designation for James was put on the map so James Street needs to be changed to James Avenue.  
PROCEDURE: Approve the change..  
ENCLOSURES:
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- OB 1 BACKGROUND: Waiting to hear back from Montrose..  
PROCEDURE:  
ENCLOSURES:
- OB 2 BACKGROUND: We are waiting until the Montrose Intergovernmental Agreement is done before moving ahead with this ordinance.  
PROCEDURE:  
ENCLOSURES: