

VILLAGE OF BELLEVILLE  
PUBLIC HEARING & REGULAR MEETING of the VILLAGE BOARD  
**Monday, December 3, 2012 at 7:00 P.M.**  
Village Hall - 24 West Main Street

**AGENDA**

**PUBLIC HEARING**

1. Call Public Hearing to Order
2. Roll call by Clerk
3. Public Hearing on Proposed #2012-12-01: An Ordinance to Amend the Zoning Code of the Village of Belleville, Chapter 615, Table 2 thereof, entitled Permitted and Conditional Uses: Nonresidential Districts
4. Adjourn Public Hearing

**REGULAR MEETING OF THE BOARD (Immediately Following Hearing)**

1. Call Meeting to Order
2. Roll call by Clerk
3. Posting of Open Meeting Notice
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:**
  - a. Approval of Minutes - November 5 and 26, 2012
  - b. Approval of Bills for November 2012
  - c. Approval of Treasurer's Reports for October 2012
  - d. Approval of Operator's License Application for Brady M. McSherry (Sugar River Lanes)
7. Committee Reports
8. President's Report –
9. Administrator/Clerk/Treasurer's Report –

**ACTION REQUIRING A VOTE MAY BE TAKEN ON  
ANY OF THE FOLLOWING ITEMS**

10. **Unfinished Business:**
  - a. Lake / Pedestrian Bridge Projects Update & Issues
  - b. Resolution to Amend Fee Schedule

- c. Proposed 2013 Employee Handbook Changes & Clarifications

11. **New Business:**

- a. Approval of 2013 Engineering Services Task Order (#372052) with MSA Professional Services
- b. Budget Carryovers, from 2012 to 2013
- c. Proposed #2012-12-01: An Ordinance to Amend the Zoning Code of the Village of Belleville, Chapter 615, Table 2 thereof, entitled Permitted and Conditional Uses: Nonresidential Districts

12. CLOSED SESSION:

- a. Per Wis. Stat. sec. 19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - To Discuss Charges to be filed before Police Discipline Committee
- b. Per Wis. Stat. sec. 19.85(1)(e) to discuss draft union contract changes proposal to WPPA - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- c. To Discuss Police Department Staffing Per Wis. Stats. sec. 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

13. Resume Open Session

- a. Discussion and Possible Action on Any Items Discussed in Closed Session

14. **Other Business:**

- a. Correspondence
- b. Announcements –
- c. Future Meeting Dates
- d. Questions and Items for Referral

15. Adjournment

*-By Howard Ward, Village President*

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**The Village of Belleville complies with the Americans with Disabilities Act (ADA):**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un interprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuniquese al numero de telefono que figura a continuacion dos días habiles como minimo antes de la reunion.

**Contact:** April Little, Village Administrator, 24 W. Main Street  
608.424.3341  
alittle@villageofbelleville.com

**Final agenda will be posted by 4 p.m. Friday preceding the meeting at these locations:**  
Union Bank & Trust Co (UB&T), Sugar River Bank, Village Hall, Library, Village of Belleville Web site.

**VILLAGE OF BELLEVILLE ORDINANCE #2012-12-01:**

An Ordinance to Amend the Zoning Code of the Village of Belleville,  
Chapter 615, Table 2 thereof, entitled Permitted and Conditional Uses:  
Nonresidential Districts

The Village Board of the Village of Belleville, Dane County and Green County,  
Wisconsin, do ordain as follows:

Section 1:

Parts of Chapter 615, Table 2 of the Zoning Code of the Village of Belleville are hereby amended, to read as follows (changes are highlighted):

**Table 2**  
**Permitted and Conditional Uses: Nonresidential Districts**

Description	NAICS	B-G	B-H	B-P	I	R-D
Ag. Uses, Agriculture	111	N	N	N	N	P
Vehicle / Parts Dealers	441	C	P	N	C	N
Furniture Store	442	P	P	N	C	N
Landscape / Nursery	4442	N	C	N	C	C
Bldg & Landscape Service	5617	N	P	P	P	N
Social Service, Daycare	624	P	P	C	N	N
Furniture Repair	81142	C	N	N	C	N
Other Household Repair	81149	C	N	N	C	N
Laundry	8123	C	P	N	P	N
Kennels, breeding and raising stock for sale	112990	N	C	N	C	N
Kennels, Pet Boarding	81291	N	C	N	C	N
Parking Lots	81293	P	N	N	N	N
Veterinary Services	54194	C	C	C	C	N

NOTE: P = Permitted, C = Conditional, N = Not allowed

Section 2: Effective date.

This ordinance shall be come effective upon adoption.

Adopted at a regular meeting of the Village Board this 3<sup>RD</sup> day of December, 2012.

\_\_\_\_\_  
By Howard Ward, Village President

ATTEST:

\_\_\_\_\_  
April Little, Village Administrator/Clerk/Treasurer

*Vote: Yes - No - Publication:*

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, **NOVEMBER 5, 2012** AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Pro Tem Gary Ziegler at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Deb Kazmar Ben O’Brien, Daniel Rung, Gary Ziegler and Bonnie Wilcox. Excused: Howard Ward  
  
Also present: G.S. Donovan; Brad Peterson; Mike Parkin; Representatives from Pellitteri and Waste Management
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – Mike Parkin presented written questions regarding the recycling/trash contract item.
5. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
6. **Consent Agenda:** *Trustee Wilcox made a motion to accept the consent agenda as presented; seconded by Trustee Kazmar. Motion carried.*
  - a. Approval of Minutes - October 15 and 29, 2012
  - b. Approval of Bills for October 2012
7. Committee Reports – No discussion.
8. President’s Report – No discussion.
9. Administrator/Clerk/Treasurer’s Report – No report.

10. **Unfinished Business:**

- a. **Lake / Pedestrian Bridge Projects Update & Issues**
  - i. **Vegetation Growth West of Berm** – Meeting with Susan Graham, WI-DNR, on November 19 at 7 PM. No Village Board that night.
- b. **Police Department Clerk Hiring** – *See agenda item #13.*
- c. **Appointment Recommendations to Police Discipline Committee** – Warren P. Kraft was recommended by Village counsel; he is an attorney. *Trustee Kazmar made a motion to appoint Warren Kraft to the Police Discipline Committee; seconded by Trustee Wilcox. Motion carried.*
- d. **Proposed 2013 Budget / Wages Discussion** – No changes since last discussion.
- e. **Final Approval of Wayfinding Sign Design** – Public Works Committee approved the final proof, with a correction to “Blaser Park”. *Trustee Wilcox made a motion to approve the sign design as presented with corrections; seconded by Trustee Rung.*

*Motion carried.* DOT approvals have been obtained.

- f. **Police Discipline Committee Ordinance** – The committee was originally set up as a committee of three people, who cannot be elected or appointed officials or employees of the Village. It was suggested to change membership to one person per advice of Village Counsel. *Trustee Kazmar made a motion to approve Ordinance 2012-11-01, [An Ordinance to Amend the Code of the Village of Belleville Chapter 20 Section 10 thereof Entitled Police Discipline Committee]; seconded by Trustee Kattre. Motion carried.*

**11. New Business:**

- a. **Request for Proposal for Garbage & Recycling Services – Award of Contract** – Four bids were received, from Pellitteri, Waste Management, Rock Disposal and Veolia. The Waste Management contract is expiring. Bids were requested at five and ten year increments. A summary comparison of costs was presented. The committee is recommending a five-year contract. Information about fuel surcharges was requested. Special event pricing was also requested.
- Public Works Committee is recommending contracting with Pellitteri. Nothing major would change as far as scheduling (possibly the day of collection). Bins would have to be replaced. Gallon sizes are basically the same. *Trustee Ziegler made a motion to enter into a contract with Pellitteri Waste Systems for a five year contract for refuse and recycling collection contingent upon information about specifics of upcharges for larger carts and fuel; seconded by Trustee O'Brien.* Special charges are permitted by state statutes, said Village Attorney Connie Anderson. Todd Beckner, Waste Management: he thanked Belleville for the service and said their company provided a good value for their service. He hoped the Village would consider service in addition to price alone. Trustee Ziegler said that the Village is not required to take the low bid; however, the price between high and low was substantial. Jerry Butts did speak highly of the service from Waste Management. *Motion carried.*
- b. **Resolution to Amend Fee Schedule** – Tabled.
- c. **Proposed 2013 Employee Handbook Changes & Clarifications** – Tabled.

**12. CLOSED SESSION:** *Trustee Kazmar made a motion to go into closed session (as follows); seconded by Trustee Wilcox. Motion passed unanimously on a roll call vote.*

- a. **To Discuss Police Department Staffing Per Wis. Stats. sec. 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**
- b. **Per Wis. Stat. sec. 19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - To Discuss Charges to be filed before Police Discipline Committee –**

c. **Per Wis. Stat. sec. 19.85(1)(e) to discuss draft union contract changes proposal to WPPA –**

13. **Resume Open Session** – *Trustee Kazmar made a motion to go into open session; seconded by Trustee Wilcox. Motion carried.*

**a. Action on Items Discussed in Closed Session:**

- i. Regarding Hiring of Legal Counsel Relating to Representation of Police Discipline Committee - Village Board provided guidance for legal counsel and the police chief for a possible disciplinary action, and discussed an economic proposal to WPPA.
- ii. *Trustee Kazmar made a motion to accept hiring of Traci Lien as police clerk, at \$12.93 per hour for six months, then \$13.43 thereafter, for 16 hours per week; seconded by Trustee Wilcox. Motion carried.*
- iii. *Trustee O'Brien made a motion to allow the president pro tem to sign ordinances adopted this evening; seconded by Trustee Wilcox. Motion carried.*

14. **Other Business:** Future meeting dates were noted.

15. **Adjournment** – *Trustee Rung made a motion to adjourn; seconded by Trustee Kazmar. Motion carried.* The meeting was adjourned by President Pro Tem Ziegler at 8:48 PM.

*By April Little, Administrator/Clerk/Treasurer*

*These minutes are not official until approved by the Belleville Board of Trustees.*

MINUTES OF PUBLIC HEARING & SPECIAL VILLAGE OF BELLEVILLE  
BOARD MEETING HELD MONDAY, **NOVEMBER 26, 2012** AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

**PUBLIC HEARING**

1. Call Public Hearing to Order - The hearing was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk - Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Gary Ziegler, Daniel Rung, Deb Kazmar and Bonnie Wilcox.
3. **Public Hearing on Proposed Budget 2013** – Discussion of changes from published copy. The Senior Center budget was received after the last draft. It requested an increase of the Village's share by \$1895. The increase was due primarily to an increase required by Dane County to pay a "living wage". It was suggested in the future to have all department heads give a "budget presentation". Also, the board requested clarification of its authority to approve the senior's budget.

Rick Francois and Terry Kringle, representing the Lake Fundraising Committee, were present to discuss the lake budget. As the expenditures for the donated funds were not specifically detailed at this time, they suggested removing the expenditure item from the lake budget. The Village Board agreed. Also, as restoration and maintenance expenses will continue into the future, they suggested starting with a small levy to prepare for the expensive years of 2014 and 2015. Thereafter, the project switches into a more manageable maintenance mode for which a small levy of about \$12,000 could be included annually on the tax bills. They suggested \$4000 on the levy for 2013 for lake restoration, which would only be about a 2 cent increase on the mil rate. This would establish approximately \$60,000 in fund balance for restoration work in 2014. The Fundraising Committee thought it would be acceptable to use approximately \$20,000 in donor funds toward the restoration, but not toward maintenance.

4. Adjourn Public Hearing – *Trustee Ziegler made a motion to adjourn the hearing; seconded by Trustee Wilcox. Motion carried.* Adjourned 8:16 PM.

**SPECIAL MEETING OF THE BOARD (Immediately Following Hearing)**

1. Call to order - The meeting was called to order by President Ward at 8:16 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Gary Ziegler, Daniel Rung, Deb Kazmar and Bonnie Wilcox.  
Visitors: Terry Kringle and Rick Francois
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now - None
5. Visitors Who Would Like to Speak On an Agenda Item - None

6. **Unfinished Business:**

a. **Lake / Pedestrian Bridge Projects Update & Issues:**

- i. **Vegetation Growth West of Berm** – A public meeting was held with Susan Graham of the DNR. A permit to remove vegetation west of the berm has been submitted to the DNR. Work will be done after freezing. Cut cattails must be removed from lake. Cannot lower the water level because of damage to animal habitat; however, this could be done in the future if done earlier in the season to help with removal efforts.
  - ii. **Pedestrian Bridge** - A meeting will be held with the contractor regarding the concrete failure at the bridge. The contractor will remove bad spots and gravel it over for the winter until permanent repair can be done.
- b. **Proposed Budget 2013** – *Trustee Ziegler made a motion to approve the 2013 budget as revised; seconded by Trustee Wilcox. Motion passed unanimously on a roll call vote.* Changes from the published version were noted as follows:
- Added the requested increase for the Senior Center budget in the amount of \$1895.
  - Added \$4000 to the levy for lake restoration expenses. Removed expenditures and revenues for Madison Community Foundation funds.
  - Made a correction for the Village President's salary. An increase in salary will be implemented after the April 2013 election.
- i. **Approval of Special Charges on Tax Bills** – *Trustee Ziegler made a motion to approve the special charges for waste/recycling services, delinquent utility bills, and a mowing charge; seconded by Trustee Kazmar. Motion carried.* Special assessments for the Far West Side Development may also be added to the tax roll if they are not paid by the developers. Letters have been sent.
- c. **Proposed Resolution #2012-11-01 Amending Village Fee Schedule** – *Trustee Ziegler made a motion to approve the amended fees resolution; seconded by Trustee O'Brien. It was clarified that this includes new building inspection fees. Motion carried.*

7. **Other Business:**

- a. Announcements – Trustee election packets will be available December 1.
  - b. Future meeting dates were noted.
8. **Adjournment** – *Trustee O'Brien made a motion to adjourn; seconded by Trustee Ziegler. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:32 PM.

*By April Little, Administrator/Clerk/Treasurer  
These minutes are not official until approved by the Belleville Board of Trustees.*

## GENERAL FUND CHECKING

ALL Checks

Posted From: 11/01/2012 From Account:  
Thru: 11/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
V818	11/13/2012	ANDERSON, DONNA	962.28
V819	11/13/2012	BEIERSDORF, VICTORIA L.	1,180.64
V820	11/13/2012	BIGLER, JULIE L.	208.60
V821	11/13/2012	EICHELKRAUT, WILLIAM B.	1,631.85
V822	11/13/2012	HENDRICKSON, DARLENE M.	924.00
V823	11/13/2012	LEHMANN, BRONNA B.	598.54
V824	11/13/2012	LITTLE, APRIL A. W.	1,611.03
V825	11/13/2012	MARTIN, JEREMY A	1,086.51
V826	11/13/2012	PENCE, BRENT	788.36
V827	11/13/2012	SKOGEN, ROBERT M.	269.07
V828	11/13/2012	VEENEMAN, MICHELLE	478.85
V829	11/27/2012	ANDERSON, DONNA	933.39
V830	11/27/2012	BEIERSDORF, VICTORIA L.	1,214.28
V831	11/27/2012	BIGLER, JULIE L.	212.99
V832	11/27/2012	EICHELKRAUT, WILLIAM B.	1,631.85
V833	11/27/2012	HENDRICKSON, DARLENE M.	924.01
V834	11/27/2012	LEHMANN, BRONNA B.	682.24
V835	11/27/2012	LITTLE, APRIL A. W.	1,611.03
V836	11/27/2012	MARTIN, JEREMY A	1,086.51
V837	11/27/2012	PENCE, BRENT	531.72
V838	11/27/2012	VEENEMAN, MICHELLE	504.64
15244	11/13/2012	BUTTS, JERRY D.	1,274.96
15245	11/13/2012	CHRISTENSEN, JEAN M.	691.32
15246	11/13/2012	DIEDERICH, FREDERICK H.	943.73
15247	11/13/2012	FREEMAN, DEBRA	484.62
15248	11/13/2012	HELLER, MOLLY K	191.44
15249	11/13/2012	HULTINE, MOLLY M.	1,734.19
15250	11/13/2012	MANKOWSKI, JAMES B.	256.56
15251	11/13/2012	O'CONNOR, THOMAS P.	1,214.23
15252	11/13/2012	PACE, JACK	125.37
15253	11/13/2012	PAULI, DAVID J.	1,154.26
15254	11/13/2012	PELTON, TERESA A.	686.81
15255	11/13/2012	SOLBERG, SHEREE	269.09

## GENERAL FUND CHECKING

ALL Checks

Posted From: 11/01/2012 From Account:  
Thru: 11/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
15256	11/13/2012	YOUNG, TERESA M	100.65
15258	11/27/2012	BUTTS, JERRY D.	1,274.76
15259	11/27/2012	CHRISTENSEN, JEAN M.	691.32
15260	11/27/2012	DIEDERICH, FREDERICK H.	1,092.87
15261	11/27/2012	FREEMAN, DEBRA	575.93
15262	11/27/2012	HELLER, MOLLY K	142.59
15263	11/27/2012	HULTINE, MOLLY M.	1,676.39
15264	11/27/2012	O'CONNOR, THOMAS P.	1,337.38
15265	11/27/2012	PACE, JACK	264.86
15266	11/27/2012	PAULI, DAVID J.	1,038.47
15267	11/27/2012	PELTON, TERESA A.	741.02
15268	11/27/2012	SOLBERG, SHEREE	235.81
15269	11/27/2012	YOUNG, TERESA M	179.47
19504	11/01/2012	DAVID & NANCY BERGEY	159.48
19505	11/15/2012	*** Test Check ***	0.00
19506	11/15/2012	AFLAC	478.04
19507	11/15/2012	ALLIANT ENERGY/WP&L (3)	2,466.69
19508	11/15/2012	AMERICAN LIBRARY ASSOCIATION	130.00
19509	11/15/2012	ANGELA MORRICK	50.00
19510	11/15/2012	B J ELECTRIC SUPPLY, INC.	467.91
19511	11/15/2012	BAKER & TAYLOR	861.26
19512	11/15/2012	BELLEVILLE AREA SENIOR CITIZENS	7.00
19513	11/15/2012	BELLEVILLE MUNICIPAL WATER DEPT	1,209.39
19514	11/15/2012	BELLEVILLE MUNICIPAL WATER DEPT (2)	93.73
19515	11/15/2012	BELLEVILLE PRINTING COMPANY, INC.	646.25
19516	11/15/2012	BOLDTRONICS, INC.	549.35
19517	11/15/2012	BOOK PAGE	282.00
19518	11/15/2012	BOOK WHOLESALERS, INC.	10.19
19519	11/15/2012	BRONNA LEHMANN	53.84
19520	11/15/2012	BUCKY'S PORTABLE TOILETS, INC.	85.00
19521	11/15/2012	BYTEC RESOURCE MANAGEMENT	2,943.84
19522	11/15/2012	CAPITAL CITY TREE EXPERTS, INC.	13,368.20
19523	11/15/2012	CARQUEST AUTO PARTS STORES	74.14

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 11/01/2012 From Account:  
Thru: 11/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
19524	11/15/2012	CATE MACHINE AND WELDING, INC.	209.79
19525	11/15/2012	CELEBRATE THE SEASON	33.91
19526	11/15/2012	CHARTER COMMUNICATIONS	134.59
19527	11/15/2012	CHARTER COMMUNICATIONS	289.63
19528	11/15/2012	CHRISTEN BROTHERS SERVICE	685.53
19529	11/15/2012	CINTAS CORPORATION	338.95
19530	11/15/2012	CITGO	1,482.89
19531	11/15/2012	CITGO (2)	898.85
19532	11/15/2012	COMMAND CENTRAL	290.00
19533	11/15/2012	DANE COUNTY HIGHWAY & TRANS.	105.00
19534	11/15/2012	DANE COUNTY TREASURER	309.00
19535	11/15/2012	DAWN SASS	50.00
19536	11/15/2012	DEBRA FREEMAN	24.98
19537	11/15/2012	DEMCO	53.56
19538	11/15/2012	DIGGERS HOTLINE, INC.	23.90
19539	11/15/2012	EVENT ESSENTIALS	450.40
19540	11/15/2012	FRONTIER (2)	236.93
19541	11/15/2012	GORDON FLESCH CO., INC.	154.74
19542	11/15/2012	GREEN COUNTY SOLID WASTE	250.47
19543	11/15/2012	GREEN COUNTY TREASURER	110.00
19544	11/15/2012	HAROLD'S EXCAVATING CO.	400.00
19545	11/15/2012	IDEAL PLUMBING SYSTEMS LLC	105.00
19546	11/15/2012	INGRAM LIBRARY SERVICES	28.06
19547	11/15/2012	JANET BABLER	50.00
19548	11/15/2012	JEAN CHRISTENSEN	52.17
19549	11/15/2012	JOAN ROOT	50.00
19550	11/15/2012	JUANITA HARBORT	50.00
19551	11/15/2012	JUDY MOE	50.00
19552	11/15/2012	LUCILLE O'CONNOR	50.00
19553	11/15/2012	MADISON COMMUNITY FOUNDATION (2)	297.00
19554	11/15/2012	MARY AUSTIN	50.00
19555	11/15/2012	MIDWEST TAPE	545.80
19556	11/15/2012	MONROE TRUCK EQUIPMENT, INC.	148.74

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ALL Checks

Posted From: 11/01/2012 From Account:  
Thru: 11/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
19557	11/15/2012	MONTGOMERY ASSOCIATES -RESOURCE SOLUTIONS LLC	332.50
19558	11/15/2012	NEWS PUBLISHING COMPANY, INC.	40.00
19559	11/15/2012	NEWS PUBLISHING COMPANY, INC.	441.65
19560	11/15/2012	NORTH SHORE BANK,FSB	250.00
19561	11/15/2012	NORTHERN LAKE SERVICE, INC.	45.00
19562	11/15/2012	PITNEY BOWES INC	122.38
19563	11/15/2012	PURE WATERS, LLC	60.00
19564	11/15/2012	PURPLE COW ORGANICS	1,862.05
19565	11/15/2012	QUILL CORP	13.99
19566	11/15/2012	QUILL CORPORATION	130.43
19567	11/15/2012	REGISTRATION FEE TRUST	53.00
19568	11/15/2012	RESERVE ACCOUNT	1,000.00
19569	11/15/2012	SCOTT BARLASS	1,377.00
19570	11/15/2012	SHARON FELLOWS	50.00
19571	11/15/2012	SOUTH CENTRAL LIBRARY SYSTEM	1,162.94
19572	11/15/2012	STATE BAR OF WISCONSIN	61.34
19573	11/15/2012	STATE OF WISCONSIN	440.60
19574	11/15/2012	SUGAR RIVER BANK	200.00
19575	11/15/2012	SYLVIA ZENTNER	50.00
19576	11/15/2012	THE MINNESOTA LIFE INSURANCE COMPANY	425.64
19577	11/15/2012	U.S. CELLULAR	51.04
19578	11/15/2012	VIRGINIA SCHENK	75.00
19579	11/15/2012	VORTEX OPTICS	144.49
19580	11/15/2012	WASTE MANAGEMENT OF WI-MN	13,562.64
19581	11/15/2012	WEAVER AUTO PARTS - NEW GLARUS	37.40
19582	11/15/2012	WI STATE LABORATORY OF HYGIENE	40.00
19583	11/15/2012	WILLIAM BURCHARD	50.00
19584	11/15/2012	WJZ CLEANING, LLC	300.00
19585	11/15/2012	WJZ CLEANING, LLC (2)	305.00
19586	11/15/2012	WMCA DISTRICT IV	25.00
19587	11/19/2012	VISA	169.79
19588	11/19/2012	WISCONSIN DEPARTMENT OF NATURAL RESOURCES	30.00
19589	11/27/2012	*** Test Check ***	0.00

## GENERAL FUND CHECKING

ALL Checks

Posted From: 11/01/2012 From Account:  
Thru: 11/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
19590	11/27/2012	ALLIANT ENERGY/WP&L	4,032.82
19591	11/27/2012	ALLIANT ENERGY/WP&L (2)	356.88
19592	11/27/2012	AMERICAN DIVERSITY BUSINESS SOLUTIONS	217.53
19593	11/27/2012	ASSOCIATED APPRAISAL CONSULTANTS, INC.	968.15
19594	11/27/2012	AT&T	37.10
19595	11/27/2012	B J ELECTRIC SUPPLY, INC.	280.38
19596	11/27/2012	BAKER & TAYLOR	758.23
19597	11/27/2012	BARNES & NOBLE INC.	150.15
19598	11/27/2012	BELLEVILLE POSTMASTER	100.00
19599	11/27/2012	BETTER HOMES & GARDENS	33.91
19600	11/27/2012	BEV FLANAGAN	96.00
19601	11/27/2012	BUCKY'S PORTABLE TOILETS, INC.	170.00
19602	11/27/2012	BURRESON'S FOODS	744.44
19603	11/27/2012	BURRESON'S FOODS (2)	75.07
19604	11/27/2012	BUSINESS CARD	343.08
19605	11/27/2012	BUSINESS CARD (2)	374.64
19606	11/27/2012	CHARTER COMMUNICATIONS	134.44
19607	11/27/2012	DAVIDSON TITLES, INC.	719.46
19608	11/27/2012	DELUXE DISTRIBUTORS	321.89
19609	11/27/2012	FRANCOIS SALES & SERVICE, INC.	914.11
19610	11/27/2012	GALLS, LLC	255.00
19611	11/27/2012	GENERAL ENGINEERING COMPANY	265.00
19612	11/27/2012	GORDON FLESCH COMPANY, INC.	193.62
19613	11/27/2012	HIDIRECT	181.50
19614	11/27/2012	HIGHSMITH	298.43
19615	11/27/2012	INGRAM LIBRARY SERVICES	18.35
19616	11/27/2012	JEFFERSON FIRE & SAFETY, INC.	386.20
19617	11/27/2012	LAMBEAU TELECOM	29.10
19618	11/27/2012	LIBRARY JOURNAL	101.99
19619	11/27/2012	MADISON COMMUNITY FOUNDATION (2)	42.00
19620	11/27/2012	MIDWEST TAPE	350.88
19621	11/27/2012	NORTH SHORE BANK,FSB	250.00
19622	11/27/2012	NORTHERN LAKE SERVICE, INC.	166.80

## GENERAL FUND CHECKING

ALL Checks

Posted From: 11/01/2012 From Account:  
Thru: 11/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
19623	11/27/2012	NORTHLAND DOOR SYSTEMS, INC.	117.50
19624	11/27/2012	PURPLE COW ORGANICS	666.60
19625	11/27/2012	QUILL CORP	332.00
19626	11/27/2012	RIVERSIDE MANUFACTURING COMPANY	152.58
19627	11/27/2012	SOUTH CENTRAL LIBRARY SYSTEM	200.00
19628	11/27/2012	SUGAR RIVER BANK	200.00
19629	11/27/2012	TOWN OF MONTROSE	1,672.52
19630	11/27/2012	TRI-STATE ALUMINUM PRODUCTS CO.	92.00
19631	11/27/2012	WE ENERGIES	396.83
19632	11/27/2012	WE ENERGIES (3)	57.68
19633	11/27/2012	WJZ CLEANING, LLC	50.00
ACHDECHEAL	11/26/2012	HEALTH INSURANCE	16,552.70
ACHNOVDENT	11/08/2012	DENTAL INSURANCE	1,521.91
Grand Total			127,685.04

## GENERAL FUND CHECKING

ALL Checks

Posted From: 11/01/2012 From Account:  
Thru: 11/30/2012 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	66,252.27
Total Expenditure from Fund # 500 - CAPITAL PROJECT FUND	105.00
Total Expenditure from Fund # 550 - WASTE MANAGEMENT	17,205.52
Total Expenditure from Fund # 600 - WATER & SEWER	20,081.93
Total Expenditure from Fund # 650 - STORM WATER UTILITY	1,235.93
Total Expenditure from Fund # 800 - LAKE RESTORATION	812.90
Total Expenditure from Fund # 900 - LIBRARY	20,941.88
Total Expenditure from Fund # 950 - CEMETERY FUND	1,049.61
Total Expenditure from all Funds	127,685.04

**OCTOBER 2012 TREASURER'S REPORT**

<b>Account Balances:</b>	<b>CHECKING</b>	<b>SAVINGS</b>	<b>CD ACCOUNTS</b>	<b>TOTALS</b>
General Fund (100)	\$559,914.82	\$0.00		\$559,914.82
Debt Services (300)	\$95,273.82	\$0.00		\$95,273.82
Debt Service Reserve Funds	\$186,636.54			\$186,636.54
Capital Projects (500)	-\$65,164.63	\$0.00		(\$65,164.63)
TIF 3 (510)	-\$350,902.26	\$50,612.69		(\$300,289.57)
TIF 4 (520)	-\$14,182.78	\$0.00		(\$14,182.78)
TIF 5 (530)	-\$16,114.30	\$0.00		(\$16,114.30)
Waste Management (550)	-\$44,863.52	\$0.00		(\$44,863.52)
Water/Sewer (600)	\$715,005.87	\$538,775.31		\$1,253,781.18
Stormwater (650)	\$27,730.18	\$0.00		\$27,730.18
CDA (720)	\$13,152.35	\$362,395.46		\$375,547.81
Lake Restoration (800)	-\$194,061.61	\$0.00		(\$194,061.61)
Library (900)	\$75,631.80	\$0.00	\$67,970.00	\$143,601.80
Cemetery (950)	\$27,972.97	\$24,778.39		\$52,751.36
	<u>\$1,016,029.25</u>	<u>\$976,561.85</u>	<u>\$67,970.00</u>	<u>\$2,060,561.10</u>
<b>Prior Month End Balance</b>	<b>\$1,425,756.06</b>	<b>Debits</b>	<b>Credits</b>	
<b>Expenditures:</b>		\$623,584.75		
<b>Payroll</b>		\$74,554.75		
<b>Receipts:</b>			\$288,016.24	
<b>Prior Month Interest</b>			\$396.45	
<b>Month End Balance</b>	<b>\$1,016,029.25</b>			

**WATER AND SEWER TREASURERS REPORT**

<b>2012 as of OCTOBER 31, 2012</b>	Earned
Savings	193.06
Checking INTEREST	95.33
<b>Total Distributed to Checking Accounts</b>	<b>288.39</b>

<u>WATER</u>	PREVIOUS BALANCE	OCTOBER MONTH	CURRENT BALANCE
<b>DESIGNATED FOR PROJECTS</b>			
2009 Water Main Project R00372027.0	26,458.65	0.00	26,458.65
2010 Hwy 92 project 2010 borrow 325000 net 310,062	51,848.60	0.00	51,848.60
<b>SUB TOTAL</b>	<b>78,307.25</b>	<b>0.00</b>	<b>78,307.25</b>
Reserve	34,885.43	0.00	34,885.43
Prior undesignated \$173,708.58 & cash \$22,400.20	29,532.30	0.00	29,532.30
	64,417.73	0.00	64,417.73
<b>GENERAL OPERATION</b>			
2012 Revenue	155,889.55	17,236.52	173,126.07
2012 Expense	-108,133.87	-94,448.73	-202,582.60
2012 Public Fire Protect Rev	77,456.25	8,623.18	86,079.43
Miscellaneous Revenue	9,336.04	1,212.50	10,548.54
Internal Transfer Designated Projects	0.00	0.00	0.00
cash	286,669.02	0.00	286,669.02
<b>SUB TOTAL WORKING CASH</b>	<b>421,216.99</b>	<b>-67,376.53</b>	<b>353,840.46</b>
INTEREST	850.13	124.23	974.36
<b>TOTAL WATER</b>	<b>564,792.10</b>	<b>-67,252.30</b>	<b>497,539.80</b>

<u>SEWER</u>	PREVIOUS BALANCE	OCTOBER MONTH	CURRENT BALANCE
<b>DESIGNATED FOR PROJECTS</b>			
2010 Hwy 92 project village 2010 borrow 79,952	20,893.09	0.00	20,893.09
SUB TOTAL	20,893.09	0.00	20,893.09
WWTP R&R	161,631.58	0.00	161,631.58
Reserve	105,444.80	0.00	105,444.80
Future Clean Water Debt	368,912.78	0.00	368,912.78
TOTAL	474,357.58	0.00	474,357.58
<b>GENERAL OPERATIONS</b>			
2012 Billing Revenue	587,042.67	65,801.91	652,844.58
2012 Expense	-200,640.38	-30,482.08	-231,122.46
Monthly Payment to Clean Water Acct (-55,000)	-495,000.00	-55,000.00	-550,000.00
Transfer to/from account	0.00	0.00	0.00
cash	-125,665.72	0.00	-125,665.72
SUB TOTAL WORKING CASH	-234,263.43	-19,680.17	-253,943.60
Deduct Meter Revenue	2,625.00	0.00	2,625.00
Miscellaneous Revenue	4,118.64	12.50	4,131.14
Connection Fee (new home)	776.00	0.00	776.00
Remaining 2011 C Water 401457.43 & CONNECTION 4583.86	406,311.29	0.00	406,311.29
Monthly Deposit to Clean Water Acct (55,000)	495,000.00	55,000.00	550,000.00
Clean Water Debt Payment	-537,309.54	-74,779.57	-612,089.11
TOTAL CLEANWATER	364,001.75	-19,779.57	344,222.18
INTEREST	1,381.38	167.03	1,548.41
prepaid/prior yr exp	0.00	0.00	0.00
TOTAL SEWER	795,521.59	-39,280.21	756,241.38
<b>TOTALS</b>			
WATER	564,792.10	-67,252.30	497,539.80
SEWER	795,521.59	-39,280.21	756,241.38
<b>BANK STATEMENTS</b>	<b>1,360,313.69</b>	<b>-106,532.51</b>	<b>1,253,781.18</b>
Jerry's Petty Cash	25.00	0.00	25.00
<b>BALANCE SHEET</b>	<b>1,360,338.69</b>	<b>-106,532.51</b>	<b>1,253,806.18</b>

OCTOBER INTEREST JE	DEBIT	CREDIT
600-00-11101-000-000 CASH	288.39	
600-10-48110-419-000 WATER		119.74
600-20-48110-419-000 SEWER		168.65

SRL

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE BELLEVILLE, WISCONSIN 53508

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN: I hereby apply for a license to serve, from date hereof to June 30, 2013, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.

Form with fields for Name of Applicant (Brady M McSherry), Address, Phone Number, Age, Date of Birth, Driver's License #, License type (New Operator's License), and Notary Public signature (Marlene M. Hendrickson).

**Village of Belleville  
Public Works and Parks Committee Meeting  
November 5, 2012  
Minutes**

Present: Gary Ziegler, Ben O'Brien, Daniel Rung, Jerry Butts

Absent:

Guests:

**Meeting Called to Order by Gary Ziegler at 6:00 p.m.**

**Approval of Minutes – Motion by Ben O'Brien, seconded by Daniel Rung to approve the July 23, 2012, August 20, 2012, August 27, 2012, September 25, 2012 and October 15, 2012 Public Works and Parks Committee Meeting Minutes. Motion carried.**

**Visitors Wishing to Speak on Items Not on the Agenda –** There were no visitors wishing to speak on items not on the agenda.

**Visitors Wishing to Speak on Agenda Items –** There were no visitors wishing to speak on items on the agenda.

**Old Business**

**2013 Budget –** Tabled to a future Public Works and Parks Committee meeting

**Property Maintenance Ordinance Enforcement –** Tabled to a future Public Works and Parks Committee meeting.

**New Business**

**Parks Use Requests -** The following Park Use Requests have been received:  
No request were received.

**Utility Bill Adjustment Request –** The following Utility Bill Adjustment Requests have been received:  
No requests were received.

**Stormwater Utility Credit Requests –** The following Stormwater Utility Credit Request have been received:  
No requests were received.

**Recommendation to Village Board Regarding Award of Contract for Garbage/Recycling –** Gary Ziegler distributed a Solid Waste Recycling Services RFP's Comparison document for Garbage/Recycling. Gary reported that four (4) bids were received. The Bid results were as follows:

**Veolia Environmental Services**

Contract Cost – Life of Contract – 5 Years	\$690,836.16
Contract Cost – Life of Contract – 10 Years	\$1,360,982.64

**Pellitteri Waste Systems**

Contract Cost – Life of Contract – 5 Years	\$658,308.00
Contract Cost – Life of Contract – 10 Years	\$1,260,189.60

Will honor 10 Year Pricing if Villages goes to 10 Year Contract within 18 months.

Rock Disposal, Inc.	
Contract Cost – Life of Contract – 5 Years	\$725,355.84
Contract Cost – Life of Contract – 10 Years	\$1,455,358.56
Waste Management of Wisconsin, Inc.	
Contract Cost – Life of Contract – 5 Years	\$733,321.92
Contract Cost – Life of Contract – 10 Years	\$1,503,044.40

Gary Ziegler also distributed some documents that April Little had prepared for the Public Works and Parks Committee.

Jerry Butts asked about the dumpsters placed throughout the Village. These dumpsters were not individual listed in the Request for Proposal. Prices were included for additional dumpsters and a Fall Clean Up Day.

The bids all included different size totes that would be provided. The Request for Proposal included weekly garbage pick up and bi-weekly recycling pick up.

**Motion by Ben O'Brien, seconded by Daniel Rung to recommend to the Village Board that the Village award a contract to Pellitteri Waste Systems for a five (5) year contract for Garbage/Recycling contingent upon further discussion on upcharge for larger totes, clarification on fuel surcharge and clarification of cost to Village for additional miscellaneous dumpsters. Motion carried.**

The Public Works and Parks Committee will meet on the following dates:

Monday, November 27, 2012 – 6:00 p.m. – Village Hall

**Motion by Daniel Rung, seconded by Ben O'Brien to adjourn (:49 p.m.). Motion carried.**

Respectfully submitted,

Gary J. Ziegler, Chair  
Public Works and Parks Committee

**Village of Belleville  
Public Works and Parks Committee Meeting  
October 29, 2012  
Minutes**

Present: Gary Ziegler, Daniel Rung, Jerry Butts

Absent: Ben O'Brien

Guests: Kevin Lord (MSA), Nancy Bergey, Mike Parkins

**Meeting Called to Order by Gary Ziegler at 7:27 p.m.**

**Approval of Minutes** – No Minutes to Approve.

**Visitors Wishing to Speak on Items Not on the Agenda** – There were no visitors wishing to speak on items not on the agenda.

**Visitors Wishing to Speak on Agenda Items** – Nancy Bergey was present to discuss a Utility Bill Adjustment Request.

**Public Works Director Report** – Jerry Butts did not have a prepared report.

**Engineers Report** – See discussion at agenda items below.

**Old Business**

**Meter Hardware/Software/Meter Replacement** – Jerry Butts reported that there are 9 meters remaining to be installed. Jerry will also be working with the Village Hall to send letters to the property owners that have not responded to the previous requests to install new meters.

**Review Urban Forestry Plan & Tree Inventory Summary and Emerald Ash Borer Readiness Plan** – Tabled to a future Public Works and Parks Committee meeting.

**Far West Side Planning (Includes Bell West, Baker's Woods and Shamrock Hills Subdivisions)** - Kevin Lord reported that the streets that have been blacktopped in the Bell West subdivision need to have the final paving done by July 1, 2013.. Kevin will send an e-mail and letter to Francois/Fox.

**Wayfinding Signs** – Gary Ziegler distributed drawings received from TAPCO and a list prepared by April Little with sign location information. The Public Works and Parks Committee reviewed the documents and the only suggested change was to change Blaser Parks to Blaser Park. Gary Ziegler will forward this information to April.

**Parks Projects Recommendations** – Jerry Butts reported that the Public Works Department is shingling the far west shelter in Community Park this Fal.. They will shingle the other shelters in Community Park next Spring.

The Parks Project Recommendations will be added to the Capital Improvement Plan being developed by the Public Works and Parks Committee.

**Pedestrian Bridge** – Jerry Butts reported that the railings on the bridge have been fixed fixed. Jerry also reported that the cement is heaving where the sidewalk and the bridge span connect on the South side of the bridge. Jerry will work with Justin Frahm to get the contractor to fix the problem. Jerry also reported that the Public Works Department will be sealing the bridge surface and railings as well as the sidewalks and abutments.

**Fee Schedule** – Tabled to a future Public Works and Parks Committee meeting.

**Welcome to Belleville Signs** – Daniel Rung reported that the Community Development Authority (CDA) is willing to take on this Project. Gary Ziegler will talk to Andy Ziehli, CDA Chairperson, about what has been discussed by the Public Works and Parks Committee.

**2012 Street/Sidewalk Repairs** – Jerry Butts will review the sidewalks in the Village (other than Main Street) to see if any work needs to be done in 2012. Any funds that are not expended will be asked to be carry over funds for 2013 for additional work or for the Main Street Sidewalk Project.

**Serv Us Street/North Park Street Stormwater Project** – Kevin Lord reported that the Project has started. Kevin reported that the contractor appears to not be very organized and therefore the Project is progressing slower than expected. Kevin reported that Marge Dresen has been in town almost everyday of the Project to stay on top of the Contractor, therefore the Construction Related Services portion of the Project may be ore that originally expected. Kevin reported tha the only addition to the Project has been the hydrant that was discussed at the September 25, 2012 Public Works and Parks Committee meeting. Kevin reported that the Project is to be completed by November 9, 2012 aqs per the bid documents.

**Urban Forestry Grant/Tree Removal/Tree Planting** – Jerry Butts reported that he has had several meetings with contractor regarding both Projects. Jerry feels the contractor will be very easy to work with and that the Project should go very smoothly. Jerry reported that the Terrace Tree/Stump Removal portion of the Project will start the week of October 29, 2012 and needs to be done by December 21, 2012. The Park Tree/Stump Removal portion of the Project will start after January 1, 2013 and will be done by March 31, 2013.

**Main Street Sidewalk, Decorative Brick and Tree Recommendations** – Gary Ziegler reported that the Village Board did not include this Project in the 2013 Budget and also did not include the Project in the PROPOSED borrow in 2013. Gary will continue t push the Project with the Village Board as it will soon be a matter of liability to the Village if the sidewalks are not repaired.

**Garbage/Recycling Contract** – Gary Ziegler distributed copies of the four (4) Refuse and Recycling Collection, Processing and Disposal Request for Proposals (RFP) that were received by the Village April Little is in the process of compiling a Bid Tabulation Summary. The Public Works and Parks Committee will make a recommendation to the Village Board at their November 5, 2012 meeting for the Village Board meeting on the same night.

**2013 Budget** – The Village Board will vote on the 2013 Budget at their November 25, 2012 meeting. The Public Works and Parks Committee will continue their review of the Sewer and Water Budget at their November 26, 2012 meeting

**Capital Improvement Plan** - Kevin Lord and Jerry Butts will discuss any Sewer and Water Utility Improvements that should be added to the Capital Improvement Plan (CIP) and Jerry will develop a list of equipment/vehicles/buildings that should be added to the CIP. Kevin will send Gary Ziegler an electronic copy of the CIP

**Forms Review** - The Village Hall staff is still in the process of revising the Village forms. Tabled to a future Public Works and Parks Committee meeting.

**Gehin Property Easement** – Kevin Lord and Gary Ziegler reported that no additional work has been done on this item.

**Public Works Department Job Descriptions/Succession Planning/Reorganization** - Tabled to a future Public Works and Parks Committee meeting.

**Badger State Trail/Pedestrian Bridge Link** – The Village has received grant money for the Badger State Trail/Pedestrian Bridge Link. The Village has yet to receive the contract for the funds yet. Planning

for the Project will not start until the contract has been signed.

**Community Park/Pedestrian Bridge/Lake/River Issues** – The Public Works and Parks Committee discussed use of the Community Park/Pedestrian Bridge/Lake/River during the winter months.

The Pedestrian Bridge will have the snow removed on a trial basis. Snow removal will need to be done by hand as the snow blower and broom will damage the deck of the bridge.

The Public Works and Parks Committee is recommending the following:

No snowmobiling, cross country skiing or snow shoeing be allowed on the Pedestrian Bridge.

The berm will not be maintained (no snow removal)

The hockey boards will not be installed on the Lake for safety reasons as the water is much deeper than in the past. An alternate location needs to be found.

Street snow will be dumped in Sugar River Park this winter.

The Public Works and Parks Committee will review this decision at their January meeting.

**Ordinance Review** – Tabled to a future Public Works and Parks Committee meeting.

#### **New Business**

**Parks Use Requests** - The following Park Use Requests have been received:  
No request were received.

**Utility Bill Adjustment Request** – The following Utility Bill Adjustment Requests have been received:  
Nancy Bergey 14 East Avenue, was present regarding the Request for Sewer Use Adjustment submitted for the property she and her husband own as rental property at 14 East Avenue. The property is a mobile home trailer. The property had a broken hot water pipe under the trailer and the water from the broken pipe went into the ground or directly to the Sugar River. **Motion by Gary Ziegler, seconded by Daniel Rung to adjust the sewer portion of the February, 2012 and March, 2012 utility bills to the 12 month average of the utility bills for the property from January, 2011 thru December, 2011. Motion carried.**

**Stormwater Utility Credit Requests** – The following Stormwater Utility Credit Request have been received:  
No requests were received.

**Property Maintenance Ordinance Enforcement** – Tabled to a future Public Works and Parks Committee meeting.

The Public Works and Parks Committee will meet on the following dates:

Monday, November 5, 2012 – 6:30 p.m. – Village Hall

Tuesday, November 27, 2012 – 6:00 p.m. – Village Hall

**Motion by Daniel Rung, seconded by Gary Ziegler to adjourn (9:03 p.m.). Motion carried.**

Respectfully submitted,

Gary J. Ziegler, Chair  
Public Works and Parks Committee

**Finance and Personnel Committee Meeting Minutes  
November 19, 2012**

Present: Tyler Kattre, April, Little, Bonnie Wilcox, and Gary Ziegler

Visitors: Connie Anderson, Bill Eichelkraut, Howard Ward,

1. Bonnie called the meeting to order at 6:00 pm.
2. Minutes from the November 1 meeting were approved as presented.
3. Went into closed session (Moved by Gary; second by Tyler) with Connie Anderson to review the wage proposal from the police union for the new contract. Ended closed session.
4. Hiring at the police department: Bill has been in contact with Tracy Lien about working for the police department. Bill will arrange her start date.
5. Proposed Budget: There are no changes to the budget as presented. April is still waiting for levy information for the mill rate.
6. Proposed Fee Schedule: The licenses for dogs and cats will go up \$3.00 per pet. More information will be coming from the Planning Commission and Public Works.
7. The next finance meetings will be Monday, November 26, at 6:00 with the Police Union.

The meeting was adjourned at 7:35pm.

Respectfully submitted,  
Bonnie Wilcox

**Finance and Personnel Committee Meeting Minutes**  
**November 1, 2012**

Present: Tyler Kattre, Bonnie Wilcox, and Gary Ziegler

Visitors: Connie Anderson, Deb Kazmar

1. Bonnie called the meeting to order at 6:00 pm.
2. Minutes from the previous 3 meetings were approved as presented.
3. Went into closed session with Connie Anderson to review the proposal from the police union for the new contract. Ended closed session.
4. The agenda for the next full board meeting on November 5 will need to be amended to include a language change in the PDC ordinance. Bonnie will take it to the Village Hall for updates.
5. The next finance meetings will be:           Monday, November 19, at 6:00 with the Police Union

The meeting was adjourned at 8:15pm.

Respectfully submitted,  
Bonnie Wilcox

Village of Belleville  
Community Economic and Development Committee  
Minutes  
October 11, 2012  
Village Hall

Present: Mike O'Connor, Rick Francois, Johan Veeneman, Andy Ziehli, Jerry Jansen, Herb Blaser, and Diane O'Connor.

Special Guest: Darin Burreson

Excused Absence: Scott Hayes

Absent: Randi MacLeod, Bonnie Wilcox, and Christine Lade

Meeting called to order by Chair, Judy Bacha at 7:04 AM.

Business owner, Darin Burreson met with the members to relay his experiences and observations of opportunities in operating as a grocer in the Village of Belleville. At the present time, Darin is meeting his expectations, but also realizes there is potential for increased revenues. Darin believes there are two hurdles to overcome which is increasing traffic to the center whether it is vehicular or pedestrian and the need to differentiate himself in the marketplace. Discussions on filling the empty spots in the complex with viable business, as well as, ways to increase traffic to the complex took place.

Rick Francois moved to approve the October 11, 2012 minutes as written. Andy Ziehli seconds the motion.

Andy Ziehli informed the members that a joint meeting of the CDA, Economic Development Committee, and the Chamber of Commerce will be scheduled in January of 2013. The purpose of this meeting is to determine projects for 2013 completion. Andy has requested each member individually submit three (3) projects for 2013 and submit to him by December 1, 2012. Andy relayed the CDA will have an appraisal done on the Landmark property so negotiations can proceed to restore and develop the property. The CDA is looking at new entrance signs for the Village and working with Anna to set up a revolving loan fund. Rick Francois commented on the fact that in the last 30 days commercial lending has loosened up. The discussion then turned to the arts, specifically the cultural arts in the community. Andy believes the arts should be incorporated into the economic development of the community.

Herb Blaser moved to adjourn. Rick Francois seconds the motion.

Meeting adjourned at 8:00 AM.

Respectfully submitted,  
Judy Bacha, Chair

# PLANNING COMMISSION REPORT

November 14, 2012

## NEW BUSINESS:

1. CSM for property north of Sugar River and west of Bellrose to be purchased by Village – Most of this area is already part of the Village's Comprehensive Plan. **The PC approved the CSM.**
2. 619 River St. use as a veterinary clinic – This particular use is not in our present ordinances. **The PC recommends this use be conditionally allowed in BG, BH, I and BP zoning districts and it be added to our ordinances.**
3. Residential side yard parking – It was discovered that there are differing numbers in our ordinances pertaining to how far away from the property line parking of vehicles/trailers should be allowed. We also feel there should be some specifications as to what kind of material a pad should be made of if one is put in. There was a question as to if the fire department might have some concerns. Terry will contact our engineer and fire chief for input.

## CONTINUED BUSINESS:

1. Proposal for Intergovernmental Agreement between the Village of Belleville and the Town of Montrose – There will likely be a joint public hearing for the agreement in February.
2. Proposal for 10-6-4 – Unincorporated Areas within Extraterritorial Plat Approval Jurisdiction – Waiting to finish Intergovernmental Agreement.

Terry Kringle  
PC Chairperson

General Engineering Company  
P.O. Box 340  
916 Silver Lake Drive  
Portage, WI 53901



*Engineers • Consultants • Inspectors*

608-745-4070 (Office)  
608-745-5763 (Fax)  
[gec@generalengineering.net](mailto:gec@generalengineering.net)  
[www.generalengineering.net](http://www.generalengineering.net)

Village of Belleville  
Attn: April Little, Clerk  
24 West Main Street  
P.O. Box 79  
Belleville, WI 53508

RE: Monthly Building Inspectors Report

Dear Ms. Little:

Please find enclosed the Building Inspector's Report for the permit activity that has been completed for your municipality. Our intentions are to have a continually up-dated report, which will include the entire calendar year up through the last full month for your review and perusal at your monthly municipal meeting.

I head our building inspection department and will be the initial contact to resolve complaints, disputes, etc. Routine business will be completed during scheduled office hours. Building inspector mobile numbers are listed below.

Kelly Green (608) 697-7771

In the event that there is ever a conflict that is not resolved quickly by our building inspection department or somehow we have failed to properly complete any of our tasks as a building inspector for your municipality; please contact me personally. I will follow-up and get back to you with an answer.

Thank you for the opportunity to work with you.

Sincerely,

**GENERAL ENGINEERING COMPANY**

*Mark E. Jankowski* / BKF

Mark E. Jankowski  
Director of Inspection Services

MEJ/bkf

Enclosures



Consulting Engineering • Construction Management • Building/Structural Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



Municipality No.: 13-106		Village of Belleville						
GEC Job No.: 113-106		2012 Building Permit Applications						
Date	Permit #	Class	Address	Owner/Contractor	Est.Cost	Description	GEC Fee	Fee
1/12/2012	12-01-13-106	130	516 SUGAR AVE	STEWART RELVEA	\$1,000.00	WATER SOFTENER	\$0.00	\$25.00
1/12/2012	12-02-13-106	131	244 NORTHSORE DR	SHARON MANION	\$1,000.00	ELECTRIC	\$67.50	\$73.50
1/19/2012	12-03-13-106	125	206 FOURTH ST	LISA KOETH	\$6,000.00	ALTERATIONS-ADMIN ONLY	\$0.00	\$25.00
1/19/2012	12-04-13-106	122	5 N. HARRISON ST	GLADYS YAEGER	\$3,500.00	HVAC	\$60.00	\$66.00
1/19/2012	12-05-13-106	434	536 SUGAR AVE	DAVID MYERS	\$5,000.00	BASEMENT FINISH	\$82.50	\$90.00
1/26/2012	12-06-13-106	131	5 N HARRISON ST	GLADYS YAEGER	\$1,000.00	ELECTRIC	\$67.50	\$73.50
						Total Month Permit Fees January	\$277.50	\$353.00
2/2/2012	12-007-13-106	434	27 W PEARL ST	WILLIE WILD	\$4,000.00	WINDOWS-ADMINISTRATIVE ONLY	\$0.00	\$25.00
2/9/2012	12-008-13-106	434	102 N PARK ST	ANTHONY & TRACEY GEHIN	\$10,000.00	REMODEL	\$82.50	\$90.00
2/9/2012	12-009-13-106	434	330 E SCHOOL ST	KELSEY DURST	\$7,500.00	REMODEL	\$82.50	\$90.00
2/9/2012	12-010-13-106	434	121 E SCHOOL ST	CHAD & CINDY GENSCHAW	\$20,000.00	REMODEL	\$82.50	\$90.00
2/16/2012	12-011-13-106	126	27 W PEARL ST	WILLIE WILD	\$11,000.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
2/23/2012	12-012-13-106	434	44 RIVER ST	ANN-MARIE CAIN	\$7,900.00	REMODEL	\$75.00	\$82.50
						Total Month Permit Fees February	\$322.50	\$402.50
3/1/2012	12-013-13-106	131	448 MITCHELL ST	DONALD SPARBY	\$800.00	ELECTRIC	\$67.50	\$73.50
3/1/2012	12-014-13-106	434	121 E PEARL ST	JARED WELLS	\$4,000.00	REMODEL	\$82.50	\$90.00
3/9/2012	12-015-13-106	131	1107 RIVER ST	DULUTH TRADING CO	\$0.00	COMMERCIAL ELECTRIC	\$107.50	\$117.50
3/15/2012	12-016-13-106	125	106 4TH ST	SCOTT MAURER	\$5,000.00	SIDING-ADMINISTRATIVE ONLY	\$0.00	\$25.00
3/20/2012	12-017-13-106	320	1107 RIVER ST	STEVE SCHLECT	\$720,000.00	COMMERCIAL ADDITION	\$1,690.78	\$1,880.23
3/22/2012	12-018-13-106	434	420 PARKWAY AVE	PHILIP SMITH	\$3,000.00	BASEMENT FINISH	\$82.50	\$90.00
3/22/2012	12-019-13-106	123	116 GREEN VIEW DR	RENEE OVERLAND	\$3,690.00	FENCE	\$66.50	\$73.50
3/29/2012	12-020-13-106	434	2 W MAIN ST	ROBERT OLSON	\$1,700.00	REMODEL-ADMINISTRATIVE ONLY	\$0.00	\$25.00
3/29/2012	12-021-13-106	125	235 W CHURCH ST	JESSICA KRIER	\$11,000.00	SIDING-ADMINISTRATIVE ONLY	\$0.00	\$25.00
3/29/2012	12-022-13-106	434	436 BOWLAVARD AVE	ISMAEL ARAUJO	\$900.00	ADDITION	\$67.50	\$73.50
3/29/2012	12-023-13-106	127	27 W MAIN ST	BOARDMAN CLARK LLC	\$700.00	SIGN	\$67.50	\$73.50
3/29/2012	12-024-13-106	128	14 EAST AVE	DAVID & NANCY BERGEBY	\$1,500.00	SHED	\$107.50	\$117.50
3/29/2012	12-025-13-106	434	126 ALBERT CIRCLE	BRANDON SCHMITZ	\$0.00	ADDITION	\$67.50	\$73.50
3/26/2012	12-Z-01-13-106	97	116 GREEN VIEW DR	RENEE OVERLAND	\$3,690.00	FENCE-ZONING	\$10.00	\$11.00
3/29/2012	12-Z-02-13-106	97	436 BOWLAVARD AVE	ISMAEL ARAUJO	\$900.00	ADDITION-ZONING	\$10.00	\$11.00
3/30/2012	12-Z-03-13-106	97	126 ALBERT CIRCLE	BRANDON SCHMITZ	\$0.00	ADDITION-ZONING	\$10.00	\$11.00
						Total Month Permit Fees March	\$2,437.23	\$2,770.73
4/5/2012	12-026-13-106	319	338 HARRISON ST	ST FRANCIS OF ASSISI CHURCH	\$5,000.00	COMMERCIAL HVAC	\$67.50	\$73.50
4/5/2012	12-027-13-106	434	545 SUGAR AVE	BRETT WEISS	\$6,000.00	REMODEL	\$82.50	\$90.00
4/12/2012	12-028-13-106	131	436 PARKWAY AVE	CHRISTINE BRAGER	\$4,195.00	FENCE	\$59.00	\$66.00
4/12/2012	12-029-13-106	123	125 N PARK	DOROTHY FISHER TRUST	\$2,000.00	ELECTRIC	\$70.00	\$76.00
4/12/2012	12-030-13-106	125	416 W PEARL	PETIE & COLLEEN RIGGENBERG	\$17,000.00	SIDING-ADMINISTRATIVE ONLY	\$0.00	\$25.00
4/12/2012	12-031-13-106	126	806 WELCH STREET	GREG YOUNGREN	\$7,705.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
4/12/2012	12-032-13-106	126	805 BUTTS COURT	TODD BAHR	\$8,210.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00

4/12/2012	12-033-13-106	126	218 KARL AVENUE	BRAD McCULLUH	\$8,891.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
4/19/2012	12-034-13-106	123	1025 WELCH LN	LANCE WILLISTON	\$4,500.00	FENCE	\$60.00	\$66.00
4/26/2012	12-035-13-106	434	366 SUGAR AVENUE	NAOMI OLAYO	\$11,000.00	BASEMENT FINISH	\$85.00	\$92.50
4/12/2012	12-036-13-106	126	514 KARL STREET	JASON & STACY FREY	\$3,800.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
4/12/2012	12-Z-04-13-106	97	436 PARKWAY AVE	CHRISTINE BRAGER	\$4,195.00	FENCE---ZONING	\$10.00	\$11.00
4/19/2012	12-Z-05-13-106	97	1025 WELCH ST	LANCE WILLISTON	\$4,500.00	FENCE---ZONING	\$10.00	\$11.00
						Total Month Permit Fees April	\$444.00	\$611.00
5/11/2012	12-037-13-106	131	221 N GRANT ST	BRAD WALTERS	\$1,000.00	ELECTRIC	\$70.00	\$76.00
5/10/2012	12-038-13-106	126	816 WELSH ST	ELAINE GERBER	\$7,500.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
5/10/2012	12-039-13-106	434	106 E PEARL ST	WILLIAM ELSNER	\$8,600.00	PORCH REPAIR	\$70.00	\$76.00
5/10/2012	12-040-13-106	131	130 S VINE ST	VILLAGE OF BELLEVILLE	\$1,000.00	COMMERCIAL ELECTRIC	\$110.00	\$120.00
5/9/2012	12-041-13-106	124	126 ALBERT CIR	BRANDON SCHMITZ	\$2,000.00	POOL	\$70.00	\$76.00
5/19/2012	12-042-13-106	126	105 PARKWAY AVE	TIM HOEKSEMA	\$4,800.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
5/17/2012	12-043-13-106	320	171 COUNTRYSIDE DR	SCOTT ARGALL	\$75,000.00	COMMERCIAL ADDITION	\$178.96	\$199.00
5/24/2012	12-044-13-106	126	690 PRISK ST	DAVID PAULI	\$9,500.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
5/24/2012	12-045-13-106	126	221 GREEN ST	STEVE & SANDRA VINEY	\$3,000.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
5/24/2012	12-046-13-106	434	316 VORNDRAN DR	MARK & LAURA WESTPHAL	\$14,000.00	BASEMENT FINISH	\$85.00	\$92.50
5/31/2012	12-047-13-106	98	55 BOWLAVARD AV	CRISTEN & CRISTEN LLC	\$0.00	ALTERATIONS	\$150.00	\$165.00
5/31/2012	12-048-13-106	123	664 SUGAR AVE	SHEILA JOURDAN	\$2,388.00	FENCE	\$60.00	\$66.00
5/31/2012	12-049-13-106	126	204 EAST AVE	ROB HEITZ	\$7,200.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
5/31/2012	12-050-13-106	323	31 E MAIN ST	VILLAGE OF BELLEVILLE	\$4,850.00	COMMERCIAL ADDITION	\$0.00	\$0.00
5/31/2012	12-051-13-106	325	130 SOUTH VINE STREET	VILLAGE OF BELLEVILLE	\$43,000.00	ADA UPGRADE	\$260.85	\$284.35
5/17/2012	12-Z-06-13-106	97	171 COUNTRYSIDE DR	SCOTT ARGALL	\$75,000.00	COMMERCIAL ADDITION--ZONING	\$75.00	\$82.50
5/31/2012	12-Z-07-13-106	97	664 SUGAR AVE	SHEILA JOURDAN	\$2,388.00	FENCE---ZONING	\$10.00	\$11.00
						Total Month Permit Fees May	\$1,139.81	\$1,373.35
6/7/2012	12-052-13-106	126	106 NORTH SHORE DR	DALE SEFFROOD	\$7,500.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
6/7/2012	12-053-13-106	131	566 W CHURCH	CINDY SIES	\$700.00	ELECTRIC	\$70.00	\$76.00
6/7/2012	12-054-13-106	123	448 MITCHELL ST	DONALD SPARBY	\$1,060.00	FENCE	\$70.00	\$77.00
6/13/2012	12-055-13-106	127	1019 RIVER ST	SHINGALE TIME	\$2,100.00	SIGN	\$100.00	\$110.00
6/13/2012	12-056-13-106	126	125 BELLE AVE	THOMAS HAWES	\$11,600.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
6/13/2012	12-057-13-106	123	205 GREEN VIEW DR	SUSAN LEWIS	\$2,650.00	FENCE	\$60.00	\$66.00
6/13/2012	12-058-13-106	125	136 3RD AVE	JAMES LAMBOLEY	\$10,000.00	ALTERATIONS	\$70.00	\$76.00
6/21/2012	12-059-13-106	122	326 BELLE AVE	CHRISTINE FARRENS	\$2,136.00	HVAC	\$60.00	\$66.00
6/21/2012	12-060-13-106	120	336 PARKWAY AVE	LYLE ROBECK	\$1,000.00	DECK	\$70.00	\$76.00
6/21/2012	12-061-13-106	434	305 SUGAR AVE	DAN & SARAH KNIPFER	\$20,000.00	BASEMENT FINISH	\$87.50	\$94.50
6/28/2012	12-062-13-106	122	319 KARL AVE	LINDA LARSON	\$3,000.00	HVAC	\$70.00	\$76.00
6/28/2012	12-063-13-106	131	140 RIVER ST	JAMES MAYRONE	\$1,000.00	ELECTRIC	\$70.00	\$76.00
6/13/2012	12-Z-09-13-106	97	1019 RIVER ST	SHINGLE TIME	\$2,100.00	SIGN---ZONING	\$10.00	\$11.00
6/13/2012	12-Z-10-13-106	97	205 GREEN VIEW DR	SUSAN LEWIS	\$2,650.00	FENCE---ZONING	\$10.00	\$11.00
						Total Month Permit Fees June	\$747.50	\$865.50
7/5/2012	12-064-13-106	123	121 E PEARL STREET	JARED WELLS	\$1,500.00	FENCE	\$60.00	\$66.00
7/5/2012	12-065-13-106	123	119 W CHURCH STREET	DAVID JEVNE	\$700.00	FENCE	\$60.00	\$66.00



# PLEDGE RECORD

PRE-FUNDRAISING PLEDGES		TOTAL		DATE OF							
CONT.		CONT.		CONT.							
TO DATE		TO DATE		TO DATE							
\$25,000.00		\$25,000.00		\$5710							
<p> <b>IN KIND DONATIONS</b>            Herb &amp; Luane Blaser - Land \$28,000.00 \$28,000.00            *Montgomery Associates \$43,455.00 \$71,455.00            *Montgomery Associates - Olson \$2,200.00 \$75,655.00            *Montgomery Associates - Credit Memo \$7,891.23 \$81,546.23            *MSA (Community Park Portion of Park Study \$4,000.00 \$85,546.23            *Included in table below         </p>											
INITIAL FUND RAISING PLEDGES	PLEDGE AMOUNT	TOTAL PLEDGES	PER CENT OF PLEDGES	DATE OF PLEDGE	NUMBER OF PAYMENTS	DATE OF LAST CONTRIB.	TOTAL CONTRIB. TO DATE	IN KIND DONATIONS TO DATE	PROJECTE D 2012 DONATIONS	* PROJECTE D 2013 DONATIONS	* LEFT ON PLEDGE
1 Anonymous	\$50.00	\$20,050.00	1.67%	1/20/11	1	1/20/11	\$20,050.00		DONE	DONE	\$0.00
2 Anonymous 1	\$25,000.00	\$45,050.00	3.73%	10/20/10	1	10/20/10	\$45,050.00		DONE	DONE	\$0.00
3 Anonymous 2	\$25,000.00	\$70,050.00	5.84%	12/30/11	4	12/30/11	\$58,050.00		\$6,000.00	\$6,000.00	\$0.00
4 Anonymous 3	\$35,500.00	\$77,550.00	6.46%	6/15/11	3	6/15/11	\$69,550.00		\$8,000.00	\$8,000.00	\$0.00
5 Belleville Community Club	\$50,000.00	\$127,550.00	10.63%	9/23/10	10	12/17/10	\$60,550.00		\$5,000.00	\$5,000.00	\$40,000.00
6 Blaser, Herb & Luane	\$28,000.00	\$177,550.00	14.80%	1/20/11	1	1/20/11	\$110,550.00		\$1,200.00	\$1,200.00	\$0.00
7 Bruce Company (Robolais Bldg. in Kind)	\$35,600.00	\$203,150.00	16.46%	2/15/11	3	2/15/11	\$185,150.00		\$1,800.00	\$1,800.00	\$0.00
8 Gene Wrensch and Lou	\$75,000.00	\$278,150.00	23.01%	7/16/12	2	7/16/12	\$185,150.00		\$1,800.00	\$1,800.00	\$0.00
9 Donatelli, Steve (Shed)	\$20,000.00	\$298,150.00	24.14%	7/26/11	1	7/26/11	\$185,150.00		\$1,800.00	\$1,800.00	\$0.00
10 MSA (Community Park Portion of Park Study)	\$4,000.00	\$302,150.00	24.32%	1/20/11	1	1/20/11	\$185,150.00		\$1,800.00	\$1,800.00	\$0.00
11 Faney, Phil	\$200,000.00	\$278,150.00	23.20%	6/5/12	1	6/5/12	\$185,150.00		\$1,800.00	\$1,800.00	\$0.00
12 Redempted Youth Foundation, Inc.	\$200,000.00	\$280,350.00	23.36%	12/31/10	1	12/31/10	\$190,350.00		\$90,000.00	\$90,000.00	\$0.00
13 Hancock Family	\$150,000.00	\$430,350.00	35.85%	12/31/11	1	12/31/11	\$274,350.00		\$38,000.00	\$38,000.00	\$0.00
14 Pamphiletti & Casey	\$150,000.00	\$580,350.00	48.92%	10/15/12	3	10/15/12	\$274,350.00		\$83.34	\$83.34	\$599.97
15 Earl, Rosanna & Kim	\$112,500.00	\$692,850.00	57.75%	3/9/12	2	3/9/12	\$327,850.00		\$0.00	\$0.00	\$365,000.00
16 Paul, Rosanna & Kim	\$112,500.00	\$805,350.00	66.73%	3/7/11	2	3/7/11	\$337,850.00		\$0.00	\$0.00	\$467,500.00
17 Paul, Rosanna & Kim	\$112,500.00	\$917,850.00	75.20%	3/7/11	2	3/7/11	\$337,850.00		\$0.00	\$0.00	\$580,000.00
18 Paul, Rosanna & Kim	\$112,500.00	\$1,030,350.00	84.32%	3/7/11	2	3/7/11	\$337,850.00		\$0.00	\$0.00	\$692,500.00
19 Paul, Rosanna & Kim	\$112,500.00	\$1,142,850.00	92.95%	3/7/11	2	3/7/11	\$337,850.00		\$0.00	\$0.00	\$805,000.00
20 Paul, Rosanna & Kim	\$112,500.00	\$1,255,350.00	100.00%	3/7/11	2	3/7/11	\$337,850.00		\$0.00	\$0.00	\$917,500.00
21 Koch, Chad	\$200,000.00	\$656,050.00	53.00%	12/28/11	1	12/28/11	\$340,050.00		\$0.00	\$0.00	\$316,000.00
22 Kringle, Jerry & Leah	\$300,000.00	\$956,050.00	78.25%	9/9/10	3	9/9/10	\$340,050.00		\$0.00	\$0.00	\$616,000.00
23 Madon Lakes Foundation	\$200,000.00	\$1,156,050.00	94.22%	12/25/10	1	12/25/10	\$340,050.00		\$0.00	\$0.00	\$816,000.00
24 Madon Lakes Services Co-operative	\$200,000.00	\$1,356,050.00	110.75%	12/25/10	1	12/25/10	\$340,050.00		\$0.00	\$0.00	\$1,016,000.00
25 Madon Lakes Services Co-operative	\$200,000.00	\$1,556,050.00	125.70%	12/25/10	1	12/25/10	\$340,050.00		\$0.00	\$0.00	\$1,216,000.00
26 Loertscher, Gary & Sue	\$500,000.00	\$644,550.00	53.71%	10/28/10	1	10/28/10	\$340,050.00		\$0.00	\$0.00	\$304,500.00
27 MSA (Community Park Portion of Park Study)	\$4,000.00	\$648,550.00	53.63%	1/20/11	1	1/20/11	\$340,050.00		\$0.00	\$0.00	\$308,500.00
28 Lynn, Gene E.	\$1,000,000.00	\$645,850.00	53.82%	8/19/11	1	8/19/11	\$340,050.00		\$0.00	\$0.00	\$308,800.00
29 Madison Community Foundation	\$30,000.00	\$675,850.00	56.32%	12/15/10	1	12/15/10	\$379,161.40		\$0.00	\$0.00	\$296,688.60
30 Miscellaneous - Bowling Fundraiser	\$1,105.00	\$676,955.00	56.41%	10/21/10	1	10/21/10	\$380,266.40		\$0.00	\$0.00	\$296,688.60
31 Montgomery Associates (2010 Fund)	\$50,000.00	\$726,955.00	59.68%	10/21/10	1	10/21/10	\$380,266.40		\$0.00	\$0.00	\$346,688.60
32 Montgomery Associates (2011 Fund)	\$50,000.00	\$776,955.00	63.57%	10/21/10	1	10/21/10	\$380,266.40		\$0.00	\$0.00	\$396,688.60
33 MSA (Community Park Portion of Park Study)	\$4,000.00	\$780,955.00	63.57%	1/20/11	1	1/20/11	\$380,266.40		\$0.00	\$0.00	\$400,688.60
34 MSA - In Kind (Part of park plan work & bench)	\$6,800.00	\$762,301.58	63.33%	11/26/10	1	11/26/10	\$474,112.65		\$6,800.00	\$6,800.00	\$0.00

**PLEDGE RECORD**

PLDGE NO	NAME	AMOUNT	PERCENT	DATE	STATUS	DATE	STATUS	DATE	STATUS	DATE	STATUS	DATE	STATUS	DATE	STATUS	DATE	STATUS
35	Olson, Becky	\$50.00	63.93%	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1
36	Prattland Dairy (Chuck Faley - Jerry Butts)	\$50.00	63.93%	12/13/10	1	1	\$50.00	12/13/10	1	1	\$50.00	12/13/10	1	1	\$50.00	12/13/10	1
37	Shelby State (Marianne)	\$50.00	63.93%	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1
38	Shelby State (Marianne)	\$50.00	63.93%	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1
39	Shelby State (Marianne)	\$50.00	63.93%	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1
40	Shelby State (Marianne)	\$50.00	63.93%	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1	1	\$50.00	7/29/10	1
41	Tensar International	\$400.00	71.98%	2/1/11	1	1	\$400.00	2/1/11	1	1	\$400.00	2/1/11	1	1	\$400.00	2/1/11	1
42	Santos-Lang, Marceluel & Christopher	\$2,000.00	72.15%	8/30/12	36	Monthly	\$2,000.00	8/30/12	36	Monthly	\$2,000.00	8/30/12	36	Monthly	\$2,000.00	8/30/12	36

\* Projected pledges are not definite as some pledge amounts are different from one year to the next.  
 \*\*\*Includes \$20,000 for bridge and \$13,500 donated before fund raising began

TOTAL CONTRIBUTIONS FROM ABOVE THROUGH 10/31/12 \$560,647.65  
 LESS IN KIND MONEY THROUGH 10/31/12 -\$80,346.25  
 CASH CONTRIBUTIONS FROM ABOVE THROUGH 10/31/12 \$500,301.40  
 TOTAL AVAILABLE CASH RECEIVED AS OF 10/31/12 \$510,236.40  
 MCF ADMINISTRATIVE FEE 1/18/11 -\$125.00  
 MCF ADMINISTRATIVE FEE 12/15/11 -\$2,700.00  
 DISTRIBUTED TO VILLAGE 1/18/11 -\$12,500.00  
 DISTRIBUTED TO VILLAGE 12/15/11 -\$270,000.00  
 BALANCE 10/31/12 \$224,911.40

TOTAL CASH PLEDGES FROM ABOVE \$705,355.00  
 PROJECTED 2012 CASH DONATIONS THROUGH 10/31/12 \$9,805.00  
 EXPENDITURES THROUGH 10/31/12 -\$285,325.00  
 REMAINING FOR PROJECTS IN CASH PLEDGES \$429,835.00  
 TOTAL CASH IN ACCOUNT THROUGH 8/31/12 \$224,911.40  
 PROJECTED 2012 CASH DONATIONS LEFT \$58,643.34  
 PROJECTED 2013 CASH DONATIONS \$108,959.97  
 PROJECTED CASH DONATIONS AFTER 2013 \$51,045.01  
 TOTAL PROJECTED FUNDS BY END OF 2013 \$443,559.72

SEE GENERAL PUBLIC TAB BELOW FOR GENERAL PUBLIC DONATIONS

This is **EXHIBIT 00372052**, consisting of 1 page, referred to in the **Agreement between OWNER and ENGINEER for Professional Services**, dated April 1, 2001.

**Project Name:** VILLAGE OF BELLEVILLE 2013 GENERAL ENGINEERING

**Client:** Village of Belleville  
24 West Main Street  
Belleville, WI 53508

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We propose to render consulting services to the committee when requested in regard to non-project specific tasks and attend meetings of the committee to answer questions in regards to engineering practices and principals. When requested, act as representative to federal, state and county governments.

The services will be performed at the MSA 2012/2013 contract rates.

The services were requested by April Little.

IN WITNESS WHEREOF, the parties hereto have executed this Exhibit to the Agreement to be effective as of the date first above written.

Owner:

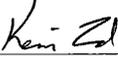
VILLAGE OF BELLEVILLE

By: \_\_\_\_\_  
Howard Ward, Village President

Date: \_\_\_\_\_

Engineer:

MSA PROFESSIONAL SERVICES, INC.

By:  \_\_\_\_\_  
Kevin C. Lord, P.E./R.L.S., Consulting Engineer

Date: 11-9-12

Address for giving notices:

24 West Main Street  
Belleville, WI 53508  
Phone: 608-424-3341  
Fax: 608-424-3423

Address for giving notices:

2901 International Lane, Suite 300  
Madison, WI 53704-3133  
Phone: 608-242-7779  
Fax: 608-242-5664

**ATTACHMENT A:  
RATE SCHEDULE  
MARCH 2012/2013\***

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects.....	\$114-\$134.00/hr.
Clerical.....	\$40-\$71.00/hr.
Draftspersons .....	\$50-\$93.00/hr.
Geographic Information Systems (GIS).....	\$59-\$111.00/hr.
Housing Administration.....	\$45-\$99.00/hr.
Hydrogeologists.....	\$89-\$123.00/hr.
Planners .....	\$71-\$123.00/hr.
Principals.....	\$116-\$160.00/hr.
Professional Engineers.....	\$77-\$160.00/hr.
Project Manager.....	\$59-\$160.00/hr.
Registered Land Surveyors .....	\$79-\$129.00/hr.
Staff Engineers.....	\$70-\$102.00/hr.
Technicians .....	\$45-\$99.00/hr.
Wastewater Treatment Plant Operator .....	\$61-77.00/hr.

REIMBURSABLE EXPENSES

Copies/Prints .....	Rate based on volume
Fax .....	\$1.00/page
GPS Equipment.....	\$40/hour; 2 hour min.
Mailing/UPS.....	At cost
Mileage – (currently \$0.555/mile) .....	Rate set by Fed. Gov.
Nuclear Density Testing.....	\$25.00/day + \$10/test
Organic Vapor Field Meter.....	\$100.00/day
PC/CADD Machine.....	Included in labor rates
Robotics Geodimeter.....	\$30/hour; 2 hour min.
Stakes/Lathe/Rods .....	At cost
Total Station .....	Included in labor rates
Travel Expenses, Lodging, & Meals .....	At cost
Traffic Counting Equipment & Data Processing.....	At cost

\* Labor rates represent an average or range for a particular job classification. These rates are in effect until March 1, 2013. After March 1, 2013, these rates may increase by not more than 4% per year.

State of Wisconsin  
DEPARTMENT OF NATURAL RESOURCES  
101 S. Webster Street  
Box 7921  
Madison WI 53707-7921

Scott Walker, Governor  
Cathy Stepp, Secretary  
Telephone 608-266-2621  
FAX 608-267-3679  
TTY Access via relay - 711



November 5, 2012

Howard Ward, President  
Village of Belleville  
233 N. Park St.  
Belleville, WI 53508

Dear President Ward:

The Department would like to inform you that a grant from the Knowles-Nelson Stewardship Program has been tentatively awarded to support the acquisition of approximately 36 acres of land located in the Village of Belleville by Natural Heritage Land Trust for conservation and public recreational purposes.

The state biennial budget bill enacted in 2011 includes a provision requiring a Department notice to your Board stating that your Board may adopt a resolution that supports or opposes land acquisitions funded by the Stewardship Program. See s. 23.0917(5t) Wis. Stats. While the Board is not obligated to hold a meeting or adopt a resolution, if you decide to do so, the Department contact is:

Mary Zickermann – Community Services Specialist  
3911 Fish Hatchery Road  
Fitchburg, WI 53711  
Phone: 608-275-3218  
Mary.zickermann@Wisconsin.gov

Although a resolution for or against this land acquisition will be nonbinding, the Department is required to consider the resolution if it is received within 30 days of your receipt of this letter.

If you would like more information, or have questions or concerns about the purchase, please contact Mary Zickermann above.

Thank you for this consideration.

Sincerely,

Pamela Foster-Felt  
Stewardship Non Profit Grant Manager

cc: Mary Zickermann  
Jim Welsh, Natural Heritage Land Trust

State of Wisconsin  
DEPARTMENT OF NATURAL RESOURCES  
101 S. Webster Street  
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November 5, 2012

Scott McDonell, Chairperson  
Dane County Board  
CCB-Room 106B  
210 Martin Luther King Jr. Blvd.  
Madison, WI 53703

Dear Chairperson McDonell:

The Department would like to inform you that a grant from the Knowles-Nelson Stewardship Program has been tentatively awarded to support the acquisition of a 36 acre parcel in the Village of Belleville by Natural Heritage Land Trust for conservation and public recreational purposes.

The state biennial budget bill enacted in 2011 includes a provision requiring a Department notice to your Board stating that your Board may adopt a resolution that supports or opposes land acquisitions funded by the Stewardship Program - see s. 23.0917(5t) Wis. Stats. While the Board is not obligated to hold a meeting or adopt a resolution, if you decide to do so, please send a copy of the resolution to DNR grant staff:

Mary Zickermann – Community Services Specialist  
3911 Fish Hatchery Road  
Fitchburg, WI 53711  
Phone: 608-275-3218  
Mary.zickermann@Wisconsin.gov

Although a resolution for or against a grant for land acquisition will be nonbinding, the Department is required to consider the resolution if it is received within 30 days of your receipt of this letter.

If you would like more information, or have questions or concerns about this grant, please contact Mary Zickermann above.

Sincerely,

Pamela Foster-Felt  
Stewardship Non Profit Grant Manager

cc: Mary Zickermann  
Jim Welsh, Natural Heritage Land Trust

**April Little**

---

**From:** Jim Welsh [jim@nhlt.org]  
**Sent:** Wednesday, November 07, 2012 8:33 AM  
**To:** April Little  
**Subject:** Fwd: Grant funds support the land and an outdoor education  
April, here is a press release we are sending out today, including to the Post Messenger Recorder. -- Jim

FOR IMMEDIATE RELEASE

CONTACT: Jim Welsh, (608) 258-9797, [jim@nhlt.org](mailto:jim@nhlt.org)

**Natural Heritage Land Trust initiates partner project with Operation Fresh Start thanks to grant from Madison Community Foundation**

Natural areas that need restoration and young people at risk both benefit from a new partnership between Natural Heritage Land Trust and Operation Fresh Start. The project is thanks, in part, to a recent \$38,400 grant from the Madison Community Foundation. The Dane County Partners for Recreation & Conservation (PARC) grant program, the other main funding source, awarded \$21,700 to the joint project in May. Project partners will use the funds to make lasting improvements to protected lands in Dane County and provide job skills and a conservation education to low-income youth.

The project will employ Operation Fresh Start (OFS) crews to complete conservation and facility improvements at five sites where Natural Heritage Land Trust is working to permanently protect natural habitats and wetland features. OFS has decades of success preparing youth struggling against poverty, school failure and other life-limiting difficulties to become self-sufficient through employment training and education programs. Work on environmental projects is part of the OFS focus on community service.

Starting in the fall and winter of 2012, crews will construct fishing platforms and piers at Black Earth Creek and Lake Belle View in the Village of Belleville, and construct or reconstruct trails at Cross Plains Conservancy Parks and the Westport Drumlin State Natural Area. The program also involves restoration work on various prairie, wetland or savanna habitats at places like Hickory Hill on the Ice Age National Scenic Trail, Patrick Marsh, Lake Belle View and Westport Drumlin.

Besides the conservation of cherished local landscapes, says Natural Heritage Land Trust Executive Director, the joint effort will help the public enjoy and understand these exceptional and accessible natural areas.

"This project is an important chance for our two organizations to invest, along with funders, in the future of our communities," he adds. "With the support of the Madison Community Foundation and the PARC program, Natural Heritage Land Trust and OFS can give some motivated young

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people hands-on experience managing natural places, possibly introducing them to careers that involve environmental protection and the out-of-doors - a benefit to all of us and our natural heritage."

The Madison Community Foundation encourages, facilitates and manages long-term philanthropy and, since 1942, has helped people realize their philanthropic goals and support charitable interests anywhere in the world. The community foundation also awards grants throughout Dane County to build communities. Learn more at [madisoncommunityfoundation.org](http://madisoncommunityfoundation.org).

The County's PARC program provides capital financial assistance for local government or nonprofit outdoor recreation and conservation projects that help generate significant regional benefits.

Natural Heritage Land Trust began 30 years ago when a group of people took responsibility for protecting a stretch of woods along Madison's Lake Mendota. Today the organization permanently protects more than 8,000 acres in Dane County and the surrounding area. Learn more at [nhlt.org](http://nhlt.org).

###



303 S. Paterson Street, Suite 6  
Madison, Wisconsin 53703  
[\(608\) 258-9797](tel:6082589797)

--  
Jim Welsh  
Executive Director  
Natural Heritage Land Trust  
[608/258-9797](tel:6082589797)  
[nhlt.org](http://nhlt.org)

11/7/2012



LIBRARIES

## Booking libraries: Endowment aims to help county double its offerings for free activities



NOVEMBER 19, 2012 7:00 AM • GAYLE WORLAND |  
WISCONSIN STATE JOURNAL |  
GWORLAND@MADISON.COM | 608-252-6188

If it seems like the days are long gone when the only voices in the library said, “Shhhh!,” this confirms it.

Over five nights this fall, drama and comedy filled meeting rooms just beyond the stacks as Forward Theater Company presented a series of monologues called “The Love That Changed My Life” in libraries in and around

Madison.

The performances were the first offerings in “Beyond the Page,” a significant new approach to funding humanities programming in all of Dane County’s 28 public libraries.

Fueled by a \$350,000 grant from the National Endowment for the Humanities and powered by the Madison Community Foundation, “Beyond the Page” is expected to result in a \$1.4 million endowment for the county’s libraries, effectively doubling the amount they spend on free programs for the public — ranging from bluegrass groups to book groups, from teen get-togethers and literacy workshops to live reptile demonstrations.

When it comes to free library programs, “The range is just astonishing,” said Tom Linfield, vice-president for grant-making and community relations at Madison Community Foundation. “We think libraries are amazing community assets. In many communities they serve as a youth center, a community center, a senior center, a gathering place for the whole community.”

“Beyond the Page” is thought to be the first endowment of its kind in the nation. The federal grant requires that each government dollar is matched by another \$3 raised in the community. Madison Community Foundation is closing in on the endowment’s \$1.4 million goal, with more than \$1 million already raised.

Each library or branch also must raise \$10,000 for the endowment. Within a decade, said Linfield, “Beyond the Page” could yield enough income to supply as much as \$1 million in humanities programming in Dane County libraries each year.

### Evolving libraries

Currently the county's public libraries provide 6,000 programs annually, attended by more than 200,000 people. But half of those libraries have no programming budget, so they have to rely on presenters who will work for free.

"The one thing the Community Foundation is good at, besides having great ideas, is knowing how to raise money — which is something libraries are not always good at," said Julie Chase, director of Dane County Library Service.

In signing on to "Beyond the Page," "we really depended on their expertise and their confidence that we could do this."

Libraries are continually evolving, Chase said. More and more, they're asked to function both as a gathering place and as a second home for readers — that "other-living-room kind of thing," she said, where libraries now supply cozy chairs and sometimes even a fireplace for readers.

"To bring the community together, to give them the opportunity to discuss the issues of the day — it's something we've done more or less over the years," Chase said. "But I think we've become less and less of a place that people think of as simply a place to check out this week's reading material and take it home."

Programming "is really a huge part of what we do," said Tracy Herold, director of the Sun Prairie Public Library.

"I think communities in general are turning to their libraries more and more as outlets for educational opportunities that don't necessarily require them to commit to a formal class," she said. "I think we do a really great job of offering a one-evening, free session on, say, financial planning."

#### **Collaborative approach**

Although the "Beyond the Page" endowment won't be fully funded until 2014, libraries can apply for limited funds next year. But it's already encouraging fresh ideas and creative approaches, Linfield said.

One of its early byproducts is a calendar on [www.beyondthepage.info](http://www.beyondthepage.info) listing programming at every public library in Dane County — a more convenient (and collaborative) approach than in the past, when every library and library branch listed its programs only on its own website.

To kick off "Beyond the Page" in October, the actors of Forward Theater Company were happy to brush up their lines and bring back "The Love That Changed My Life" — a festival of original monologues whose one-weekend run in 2011 sold out, said Forward's artistic director, Jennifer Uphoff Gray.

The six performances, held in Middleton, Sun Prairie, Verona, Mount Horeb and Madison's Sequoyia Branch public libraries, were followed by a talkback between the actors and their audiences. "It really felt like a win-win for everybody," Gray said. "The turnout was terrific. We saw some Forward Theater fans in the audience but also people we'd never seen before."

"It was great fun for us. It was great work for the actors. And we're all game to support it any way that we can."

## FOCUS

brief 11.07.2012 • No. 21

Over the past three decades, state officials of both parties have often budgeted to the brink, unable to maintain the reserves fiscal experts recommend as necessary protection in the case of severe recession. Entering the most recent downturn, Wisconsin and Arkansas had the smallest budget balances relative to spending of any states in the nation. The result was unnecessarily large spending cuts and tax hikes. The Badger State has long had laws on the books that promote fiscal prudence. With 2013-15 budget preparations underway, state leaders have the option of fully using these tools for the first time.

## Capitol notes

■ The Wisconsin state senate will return to Republican control in 2013. Preliminary returns show Rick Gudex (R) with a less than 600 vote margin (0.7%) over incumbent Jessica King (D) in district 18 which, if it holds, will give Republicans an 18-15 margin in January. Republicans retained the assembly and will hold 59 to 61 seats. In two races, the margin of victory was less than 170 votes, making recounts possible.

■ Former state Representative Carol Owens (R-Oshkosh) passed away on November 3. She served in the state's lower house from 1993 to early 2009.

■ After 40 years, Minnesota ended its income tax reciprocity agreement with Wisconsin in 2009 due to what then-Gov. Tim Pawlenty (R) called "substantial delay" in this state's required reimbursement payment to its western neighbor. Due to failed negotiations over the past year, reciprocity will not be restored for tax year 2013.

## Wisconsin's coming choice—grasshopper or ant?

In an age-old fable, a grasshopper enjoys a carefree summer, while an indefatigable ant stockpiles food for the cold months ahead. When winter arrives, the famished grasshopper asks for help, only to be rebuked by the ant for his past indolence.



Aesop's lesson is timeless: Early and persistent saving is the best way to prepare for an uncertain future. Yet it is a lesson Wisconsin's elected officials have failed to grasp after multiple recessions dating back 30 years.

In the weeks to come, as state government begins budgeting for 2013 and beyond, our political leaders will have to decide whether to continue their grasshopper ways or opt for the more disciplined approach of the ant.

## State budget reserves then . . .

The recent recession was not encouraging (although the state's latest *Annual Fiscal Report* offers some hope, as will be seen). When the downturn began in 2007-08, Wisconsin (1.0%) and Arkansas (0.0%) had the smallest budget reserves relative to spending of any states in the nation, and were arguably least equipped to survive the drop in revenues that eventually led to tax hikes and spending cuts.

Most states were better prepared: Reserves averaged 8.6% of spending, according to the National Association of State Budget Officers (NASBO). Of

our four neighbors, Minnesota (11.3%) and Iowa (8.6%) were in the best shape. Michigan (4.7%) and even Illinois (1.5%) were better positioned than Wisconsin.

As the economy deteriorated, Badger State reserves remained depleted (see table below). By 2010, eight states had smaller balances than Wisconsin (0.6%). The following year, that number fell to four: Only Arizona, Arkansas, California, and Washington were fiscally weaker than Wisconsin (0.6%). In 2012, budgeted reserves here rose to 1.6% of spending. Still, about four in five states had larger balances, and only 10 had smaller ones.

Balances as Pct. Gen'l Fund Spending  
Gen'l Fund Balances Totals, Incl. "Rainy Day"

State	2010 Actual	2011 Actual	2012 Budget	2013 Budget
<i>States with Lowest Total Balances</i>				
AL	1.0	0.7	0.0 ◀	3.5
AZ	-0.1 ◀	0.0 ◀	4.6	6.6
AR	0.0 ◀	0.0 ◀	0.0 ◀	0.0 ◀
CA	-6.1 ◀	-3.4 ◀	-1.1 ◀	2.0
CT	2.8	1.3	0.1 ◀	0.3 ◀
ID	1.2	2.8	4.1	1.0
KS	-0.5 ◀	3.3	4.9	7.6
KY	0.9	3.3	1.5 ◀	1.3
ME	0.0 ◀	3.2	1.3 ◀	1.4
NH	5.3	2.1	1.0 ◀	2.1
NJ	2.8	3.1	2.0	0.9 ◀
OH	2.0	3.1	1.4 ◀	1.6
OR	-2.7 ◀	0.7	2.8	2.3
PA	-1.1 ◀	3.8	0.3 ◀	0.1 ◀
WA	-3.1 ◀	-0.6 ◀	-4.7 ◀	-5.4 ◀
<i>State Balances in Region</i>				
IL	1.8	1.6	2.6	2.5
IA	13.4	18.6	16.4	14.8
MI	2.5	6.8	8.4	4.7
MN	3.0	8.4	6.5	5.8

## National Recap

US	5.2	7.2	6.5	7.8
No. < WI	8	4	10	5

Notes: Current Wisconsin figures differ from those shown here, which were reported in early 2012. Arrows indicate percent less than Wisconsin's. Source: NASBO.

