

Village of Belleville
Emergency Management Committee
Minutes

February 29 2012, 5:30 p.m.
Village Hall

Committee Members Present: Terry Kringle, Howard Ward, Roger Hillebrand, Tom Adams, Gary Ziegler, Jerry Butts, Daniel Rung
Committee Members Absent: April Little, John Beil, Richard Robers
Others present: Aaron Betts – Fire Department, Paul Brochert and Bart Morrnick – Damage Assessment Team

1. EOC
 - a. Role during emergency – There was discussion about the role of the EOC when opened. The main function of the EOC is to provide support for the Incident Command Center. There was discussion about whether or not there would be sufficient personnel from the Emergency Management Committee to man the center.
 - b. EOC organization – Does the present way the EOC and Emergency plan along with the associated village ordinances meet the needs of an emergency situation? Even the plan may have been good at one time it needs to be updated. Terry will work on doing this along with village ordinances. Ordinances need to:
 - i. Establish structure of the EOC along with staffing
 - ii. Establish authority of EOC staff
2. Terry handed out descriptions of training committee members should have. Each member should have IS-100, IS-200 and IS-700. Village Board members should also take these courses. These courses can be taken on line Check with the FEMA website. There are also two courses, ICS/EOC (G191) and Emergency Operations (G775), that teach how the EOC and ICS work together during an emergency that was recommended by Terry. If the courses could be scheduled at a time when members could take it most would be willing to participate. This is also a course that would be beneficial for the Village Board to take.
3. Terry asked if members would be interested in visiting Dane County's EOC and the National Weather Station at Sullivan. In order for the Village to keep it weather ready designation we are supposed to visit the Sullivan facility every so often. Gary said there really wasn't much to see at the county EOC as nothing is set up until an emergency is declared requiring the EOC to be opened. Most of the members would be willing to take a field trip to Sullivan.
4. Roger Hillebrand moved and seconded by Tom Adams to recommend adoption of the Emergency Action Plan for the Belleville Dam. Motion carried unanimously.
5. Review of proposed ordinance for Rapid Entry Lock Box Access Systems with recommendation to VB. – Gary Ziegler moved and seconded by Dan Rung to recommend to the Village Board approval of this ordinance, the emergency services develop a list of buildings that should have a lock box and the fire department approach those businesses encourage installment of the lock boxes. Motion carried unanimously.

Submitted by Terry Kringle