

Finance and Personnel Committee Meeting Minutes
Tuesday, July 27, 2010

Present: Roger Hillebrand, John Le Fay, April Little, Jim Schmitz, and Bonnie Wilcox

1. Bonnie called the meeting to order at 5:30 pm.
2. The minutes from the June 29 meeting were accepted as presented.
3. Old Business
 - Virchow Krause Report Implementation will be discussed at a later date
 - Job Descriptions
Gary has indication that the job descriptions for Public Works have been completed. We will ask for them. John will start working with the village hall staff on preparing their job descriptions. The police department's job descriptions are current.
 - FYI – we have a new litigator to represent us in court sessions.
4. New Business
 - Proposed Budget Resolution 2-2010 will be discussed at a later date.
 - Web site Vendor Selection Recommendation
Due to the damage done to the computer systems during a lightning strike, several computers and other equipment are being replaced. April will submit the work for insurance. With the new equipment, this will be a good time to implement a new web site vendor. Since there are a myriad of companies offering web site assistance, we have decided to look only at those that focus on municipalities. We are considering GOVOFFICE.Com. We will further investigate the services that the company offers. April has a possible contact for a consultation (Susan Paddock).
3. Succession planning will be discussed at a later date.
5. Joann Hart will attend the August 16 board meeting to discuss several issues with us—ADA and the Police Discipline Committee.
6. Next Meeting
The next committee meeting will be Tuesday, August 24 at 5:30.
7. The meeting was adjourned at 6:20 pm

Respectfully submitted,
Bonnie Wilcox