

Finance and Personnel Committee Meeting Minutes
July 26, 2011

Present: Roger Hillebrand, April Little, Jim Schmitz, Bonnie Wilcox, and Gary Ziegler

1. Bonnie called the meeting to order at 5:35 pm.
2. The minutes from the June meeting were corrected with the addition of Gary as an attendee. Approved.

3. **Old Business**

Health Retirement Account

April wants to be sure that the discrimination information applies to us. Bonnie felt that as long as we had it covered, there was no need for further investigation.

Holidays

We have decided that if the Christmas Eve/Christmas Day (New Year's Eve/New Year's Day) holidays fall on a Saturday/Sunday. The holidays will be Friday and Monday. This will remain true if the holidays fall on Friday/Saturday or Sunday/Monday. The plan will be brought before the full board for approval.

Succession Planning

This has been tabled until later

Grievance Policy

More questions have arisen since last month. We will discuss the impact at a future meeting

Impact of governor's budget repair bill

We will follow the governor's bill and begin taking out the retirement funds with the August 23, 2011 paycheck. There have been changes to the WRS eligibility requirements for new employees.

1. A new employee is expected to work 2/3 of a year (1200 hour/yr) to be eligible for WRS.
2. A new employee must be employed for a full year (365/366 days) from date of hire to be eligible.

We have questions about how the new rules affect seasonal employees and how it will affect those who are filing for unemployment.

Draft Budget Resolution 2011-01

This resolution will formalize the carryover that has already been approved in the budget. The auditors would also like to move the land purchased for a new well on the north side from the water books to the general fund. This will be presented at the next board meeting.

4. **Other Business**

Meg Vergeront spoke with April about how the HIPAA rules apply to our Flex Plan. We think that we have covered this, but April will speak to Benefit Advantage to be sure.

5. **Next Meeting**

The next meeting will be Tuesday, August. 24, 2011 at 5:30.

Respectfully submitted,
Bonnie Wilcox