

VILLAGE OF BELLEVILLE  
REGULAR MEETING of the VILLAGE BOARD  
**Monday, July 2, 2012 at 7:00 P.M.**  
Village Hall - 24 West Main Street

**AGENDA**

1. Call Meeting to Order
2. Roll call by Clerk
3. Posting of Open Meeting Notice
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:**
  - a. Approval of Minutes - June 18, 2012
  - b. Approval of Bills for June
  - c. Approval of Application for Temporary Class "B"/"Class B" Retailer's Licenses for Community Picnic August 9-13, 2012, Sugar River Park
  - d. Approval of Application for Temporary Class "B"/"Class B" Retailer's Licenses for Community Club 2012, Wednesday Night Softball League, July 11 – August 8 and August 9-12, 2012, Community Park
  - e. Street Use Permit for Community Picnic August 12, 2012, South Vine Street from West Main to West Pearl and West Pearl from South Vine to STH 92
  - f. Street Use Permit for Community Picnic August 10-12, 2012, Remy Road (Village Section) from STH 92 to Enterprise Avenue
  - g. Park Use Permit Applications for Belleville Community Club:
    - i. Community Picnic, Sugar River Park August 8 – 12, 2012
    - ii. Community Picnic Car Show, Library Park August 12, 2012
    - iii. Community Park – Softball Tournaments August 9 – 12, 2012
    - iv. Wednesday Night Softball League, July 11 – August 8, 2012
  - h. Approval of Belleville Chamber of Commerce Street Use Application for July 14, 2012 – Main Street
  - i. Approval of Temporary Premise Amendment for J&M Bar for July 14, 2012 only
7. Committee Reports
8. President's Report –
9. Administrator/Clerk/Treasurer's Report –

**ACTION REQUIRING A VOTE MAY BE TAKEN ON  
ANY OF THE FOLLOWING ITEMS**

10. **Unfinished Business:**
  - a. Lake Restoration / West Lake Dredging / Pedestrian Bridge Projects Update & Issues

- i. Pedestrian Bridge - Construction Bid Award
- b. Discussion and Possible Action on Village Board Resignation / Vacancy
- c. Committee/Commission Appointment Recommendations
- d. Public Works Committee Recommendation on Change Order for Dormer Work at Old Library

11. **New Business:**

- a. Police Committee & Finance and Personnel Committee Recommendations Regarding Police Department Future Chief Hiring / Contract Proposal from Dane County Sheriff / Job Descriptions
- b. Community Park Usage Guidelines and Update
- c. Proposed Ordinance 2012-07-01: An Ordinance Providing for the Direct Annexation of a Portion of the Town of Montrose to the Village of Belleville (Blaser-Donated Wetlands)
- d. Proposed Stormwater Projects: Serv Us Street Construction Bid and Green View Pond Grant Contract

12. **Other Business:**

- a. Correspondence
  - b. Announcements –
  - c. Future Meeting Dates
  - d. Questions and Items for Referral
13. ADJOURN TO CLOSED SESSION for discussion of a) Police Department Clerk Staffing and b) Administrator/Clerk/Treasurer Annual Evaluation per 19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
14. RECONVENE TO OPEN SESSION for possible action on items discussed in closed session
15. Adjournment

*-By Howard Ward, Village President*

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**The Village of Belleville complies with the Americans with Disabilities Act (ADA):**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación dos días hábiles como mínimo antes de la reunión.

**Contact:** April Little, Village Administrator, 24 W. Main Street  
608.424.3341  
alittle@villageofbelleville.com

**Final agenda will be posted by 4 p.m. Friday preceding the meeting at these locations:**

Union Bank & Trust Co (UB&T), Sugar River Bank, Village Hall, Library, Village of Belleville Web site.

*C:\Documents and Settings\julie\Local Settings\Temporary Internet Files\OLK16\Village Board Agenda*

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, JUNE 18, 2012 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Bonnie Wilcox and Deb Kazmar.
3. Visitors: Mike Tretow, Herb Blaser, Kyle Hansen, Michael Parkin, and Brad Peterson-Post Messenger Recorder
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now - None
6. Visitors Who Would Like to Speak On an Agenda Item - None
7. **Consent Agenda:** *Trustee Kazmar made a motion to approve the consent agenda items a through d; seconded by Trustee Kattre. Motion carried.* It was noted that item d was not typically done, but was communicated to staff members.
  - a. Approval of Minutes - June 4, 2012
  - b. Approval of Bills for June to Date
  - c. Approval of May 2012 Treasurer’s Reports
  - d. Approval of Application for Street Use Permit for Kyle Hanson, Sugar Avenue Block Party, June 30, 2012
8. Committee Reports - None
9. President’s Report – None
10. **Administrator/Clerk/Treasurer’s Report** – Refinancing is complete; rates were not quite as low as hoped but the “actual present value savings” will be \$57,094. Debt for the 2013 general levy will increase by \$31,978. Little and President Ward met with Natural Heritage Land Trust and Operation Fresh Start directors about planning for construction of the fishing piers and purchase of additional river frontage.
11. **Unfinished Business:**
  - a. **Lake Restoration / West Lake Dredging / Pedestrian Bridge Projects Update & Issues** – Pedestrian bridge: received two bids. The low base bid was \$133,000. This will come back to Village Board July 2. Final payment is due to Iron Works; contractors and residents met with the contractor and approved the final work. Mike Tretow asked to watch the grass restoration.

12. **New Business:**

- a. **Village Board Resignation / Vacancy** - Trustee Jim Schmitz has resigned. We are contacting a few people who may be interested.
- b. **Committee/Commission Appointment Recommendations** – Waiting for new Village Board member. There is an opening on Library Board (name coming in July).
- c. **Public Works Committee Seasonal Hiring Recommendation** – Twelve applicants; two were interviewed. *Trustee Ziegler made a motion to hire Brent Pence for the seasonal Public Works position at \$12 per hour; seconded by Trustee Kazmar. Motion carried.* He has a lot of experience with machinery.
- d. **2011 Compliance Maintenance Annual Report Approval Resolution** – Jerry Butts gave an overview of the annual report on the wastewater treatment plant. Sludge storage is done by Madison Met. Biotech from Monroe is now hauling to Roger Hodel's fields. All quality parameters were graded as "A". *Trustee Ziegler made a motion to approve the Resolution 2012-06-01, Approving the Compliance Maintenance Annual Report for 2011; seconded by Trustee O'Brien. Motion carried.*
- e. **Public Works Committee Recommendation on Change Order for Work at Old Library** – Tabled. The dormers are in very bad shape and need wood replaced.

13. **Other Business:**

- a. Future meeting dates were noted.
  - b. Questions and Items for Referral – Kyle Hanson asked staff for information about the block party coordination.
14. ADJOURN TO CLOSED SESSION for discussion of a) Police Department Clerk Staffing and b) Administrator/Clerk/Treasurer Annual Evaluation per 19.85(1)(c) – *Trustee Ziegler made a motion to go into closed session; seconded by Trustee Kazmar. Motion passed unanimously on a roll call vote.*
15. Resume Open Session – *Trustee Kazmar made a motion to go into open session; seconded by Trustee O'Brien. Motion carried.* No action.
16. **Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee O'Brien. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:40 PM.

*By April Little, Administrator/Clerk/Treasurer  
These minutes are not official until approved by the Belleville Board of Trustees.*

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
V690	6/12/2012	ANDERSON, DONNA	963.25
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V691	6/12/2012	BEIERSDORF, VICTORIA L.	1,052.40
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V692	6/12/2012	BIGLER, JULIE L.	215.79
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V693	6/12/2012	EICHELKRAUT, WILLIAM B.	1,756.63
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V694	6/12/2012	FREEMAN, DEBRA	538.59
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V695	6/12/2012	HENDRICKSON, DARLENE M.	910.60
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V696	6/12/2012	HILLEBRAND, ROGER J.	730.61
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V697	6/12/2012	LEHMANN, BRONNA B.	762.49
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V698	6/12/2012	LIEN, TRACY	369.92
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V699	6/12/2012	LITTLE, APRIL A. W.	1,611.03
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V700	6/12/2012	MARTIN, JEREMY A	973.67
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V701	6/12/2012	SKOGEN, ROBERT M.	124.88
	Manual Check	Pay period 05/14/2012 to 06/10/2012	
V702	6/12/2012	VEENEMAN, MICHELLE	463.51
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V703	6/26/2012	ANDERSON, DONNA	919.04
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
V704	6/26/2012	BEIERSDORF, VICTORIA L.	1,034.37
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
V705	6/26/2012	BIGLER, JULIE L.	231.12
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
V706	6/26/2012	EICHELKRAUT, WILLIAM B.	1,888.08
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
V707	6/26/2012	GEHIN, MARY	188.70
	Manual Check	Pay period 04/01/2012 to 06/30/2012	
V708	6/26/2012	HENDRICKSON, DARLENE M.	910.60
	Manual Check	Pay period 06/11/2012 to 06/24/2012	

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Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
V709	6/26/2012	KRINGLE, TERRY	233.05
	Manual Check	Pay period 04/01/2012 to 06/30/2012	
V710	6/26/2012	LEHMANN, BRONNA B.	691.00
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
V711	6/26/2012	LITTLE, APRIL A. W.	1,611.03
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
V712	6/26/2012	MARTIN, JEREMY A.	1,142.16
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
V713	6/26/2012	SKOGEN, ROBERT M.	124.88
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
V714	6/26/2012	VEENEMAN, MICHELLE	472.39
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15090	6/12/2012	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	
15091	6/12/2012	BUTTS, JERRY D.	1,274.96
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15092	6/12/2012	CHRISTENSEN, JEAN M.	691.32
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15093	6/12/2012	DIEDERICH, FREDERICK H.	1,114.36
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15094	6/12/2012	FURMAN, RACHEL M.	1,956.84
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15095	6/12/2012	HELLER, MOLLY K	215.17
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15096	6/12/2012	HULTINE, MOLLY M.	1,535.48
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15097	6/12/2012	O'CONNOR, THOMAS P.	1,337.38
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15098	6/12/2012	PAULI, DAVID J.	1,003.52
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15099	6/12/2012	PELTON, TERESA A.	624.73
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15100	6/12/2012	SOLBERG, SHEREE	314.72
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15101	6/12/2012	YOUNG, TERESA M	171.50
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15102	6/26/2012	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	

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Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
15103	6/26/2012	BUTTS, JERRY D.	1,274.96
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15104	6/26/2012	CHRISTENSEN, JEAN M.	691.32
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15105	6/26/2012	DIEDERICH, FREDERICK H.	965.24
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15106	6/26/2012	FREEMAN, DEBRA	543.36
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15107	6/26/2012	FURMAN, RACHEL M.	1,441.02
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15108	6/26/2012	HELLER, MOLLY K	469.14
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15109	6/26/2012	HULTINE, MOLLY M.	1,737.50
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15110	6/26/2012	KATTRE, TYLER	353.81
	Manual Check	Pay period 04/01/2012 to 06/30/2012	
15111	6/26/2012	KAZMAR, DEBRA	353.81
	Manual Check	Pay period 04/01/2012 to 06/30/2012	
15112	6/26/2012	O'BRIEN, BENJAMIN M	353.81
	Manual Check	Pay period 04/01/2012 to 06/30/2012	
15113	6/26/2012	O'CONNOR, THOMAS P.	1,234.69
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15114	6/26/2012	PAULI, DAVID J.	1,107.10
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15115	6/26/2012	PELTON, TERESA A.	752.89
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15116	6/26/2012	SCHMITZ, JAMES E	260.45
	Manual Check	Pay period 04/01/2012 to 06/06/2012	
15117	6/26/2012	SOLBERG, SHEREE	247.19
	Manual Check	Pay period 06/11/2012 to 06/24/2012	
15118	6/26/2012	WARD, HOWARD	495.34
	Manual Check	Pay period 04/01/2012 to 06/30/2012	
15119	6/26/2012	WILCOX, BONNIE	353.81
	Manual Check	Pay period 04/01/2012 to 06/30/2012	
15120	6/26/2012	ZIEGLER, GARY J.	328.81
	Manual Check	Pay period 04/01/2012 to 06/30/2012	
15121	6/26/2012	ZIEGLER, GERALD	19.35
	Manual Check	Pay period 04/01/2012 to 06/30/2012	

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Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
17536	6/26/2012	LOVE OF QUILTING Manual Check VOID LOST CHECK # 17536 PER J.C.	-32.97
17907	6/12/2012	CODE 3 TACTICAL SUPPLY Manual Check VOID LOST CHECK 17907	-274.80
18738	6/26/2012	MADISON WI PUBLIC SAFETY Manual Check VOID CK 18738 & REISSUE	-472.50
18808	6/12/2012	*** Test Check *** Test Check *** VOID *** VOID *** VOID *** VOID ***	0.00
18809	6/12/2012	AFLAC INV # 856238 MAY 31ST - JUNE 27TH	574.42
18810	6/12/2012	ALERE TOXICOLOGY SERVICES, INC. ACCT # 123083	62.75
18811	6/12/2012	ALLIANT ENERGY/WP&L (3) ACCT # 167309-010	2,453.19
18812	6/12/2012	ANGELA MORRICK JUNE 5TH ELECTION	50.00
18813	6/12/2012	BADGER METER, INC. INV # 95140501	740.04
18814	6/12/2012	BAER INSURANCE INV # 21142 LIABILITY & W/C	12,753.00
18815	6/12/2012	BAKER & TAYLOR INV # 2027054147	136.71
18816	6/12/2012	BAKER TILLY VIRCHOW KRAUSE LLP INV # BT597871 ATTEND LIB BOARD MTG	327.00
18817	6/12/2012	BARNES & NOBLE INC. INV # 2334142	6.36
18818	6/12/2012	BAYCOM INC. CUSTOMER # 15410	3,896.52
18819	6/12/2012	BELLEVILLE AREA SENIOR CITIZENS ELECTION DAY BAKE GOODS	6.00
18820	6/12/2012	BELLEVILLE MUNICIPAL WATER DEPT ACCT # 049-0101-00	1,968.87
18821	6/12/2012	BELLEVILLE MUNICIPAL WATER DEPT (2)	114.97
18822	6/12/2012	BUCKY'S PORTABLE TOILETS, INC. INV # 1071 6/1/12-6/28/12 CONSTRUCTION	85.00
18823	6/12/2012	BURRESON'S FOODS FOOD PANTRY MILK VOUCHERS	569.29

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Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18824	6/12/2012	BURRESON'S FOODS (2) ACCT # 047900500038 (LIBRARY ACCT)	10.14
18825	6/12/2012	BWI INV # 119840E	5.18
18826	6/12/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015586	108.46
18827	6/12/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015420	290.91
18828	6/12/2012	CINTAS CORPORATION ACCT # 446-32222	261.12
18829	6/12/2012	CITGO FLEET # 131801342	973.07
18830	6/12/2012	CITGO (2) FLEET # 132004243	1,097.52
18831	6/12/2012	CITY TREASURER INV # 29937 2012 RSM PROJECT	4,804.08
18832	6/12/2012	CODE 3 TACTICAL SUPPLY INV # 24 REPLACES CK 17907 MINUS TAX	287.45
18833	6/12/2012	DAWN SASS JUNE 5TH ELECTION	50.00
18834	6/12/2012	DEMCO INV # 4627070	55.59
18835	6/12/2012	ENVIRONMENTAL CONSTRUCTION SERVICES, INC. INV # 1980-04-12	875.00
18836	6/12/2012	FIRE-RESCUE SUPPLY, LLC INV # 4148 VEHICLE WASH CONCENTRATE	72.50
18837	6/12/2012	FRANCOIS SALES & SERVICE, INC. SQUAD MAINTENANCE	1,103.97
18837	6/26/2012 Manual Check	FRANCOIS SALES & SERVICE, INC. VOID CK 18837 STATEMENT WRONG	-1,103.97
18838	6/12/2012	FRONTIER (2) 608-424-3545	214.35
18839	6/12/2012	HEARTLAND AG-BUSINESS GROUP INV # S20120517-31	33.00
18840	6/12/2012	INGRAM LIBRARY SERVICES INV # 04870076	61.07
18841	6/12/2012	IRON WORKS CONSTRUCTION CO PAYMENT #3	12,920.00

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Check Nbr	Check Date	Payee	Amount
18842	6/12/2012	JANET BABLER JUNE 5TH ELECTION	50.00
18843	6/12/2012	JET POWER TOOL REPAIR, INC. ACCT # 000099	72.55
18844	6/12/2012	JOAN ROOT JUNE 5TH ELECTION	50.00
18845	6/12/2012	JUANITA HARBORT JUNE 5TH ELECTION	50.00
18846	6/12/2012	JUDY MOE JUNE 5TH ELECTION	50.00
18847	6/12/2012	KESTER'S W.G.F. NURSERIES, INC. INV # 11505 WATERLILY TUBERS	1,424.50
18848	6/12/2012	LUCILLE O'CONNOR JUNE 5TH ELECTION	50.00
18849	6/12/2012	MANDT SANDFILL TRUCKING & EXCAVATING, LLC INV # 10183 HAUL WOOD	15.00
18850	6/12/2012	MARY AUSTIN JUNE 5TH ELECTION	60.00
18851	6/12/2012	MENARDS ACCT # 30580417	10.02
18852	6/12/2012	MERITER LABORATORIES ACCT # 47713 BATCH # 73681	56.90
18853	6/12/2012	MID-AMERICAN RESEARCH CHEMICAL INV # 0470166-IN COIL CLEANER	107.93
18854	6/12/2012	MIDWEST TAPE INV # 90131133	108.94
18855	6/12/2012	MOLLY HULTINE REIMBURSE - MILEAGE, MATC, MAY 24TH	13.32
18856	6/12/2012	MSA PROFESSIONAL SERVICES, INC. R00372044.0 B'VILLE STH 69-92/PB CRS	8,519.58
18857	6/12/2012	NCL OF WISCONSIN, INC INV # 305013 SEWER LAB	362.70
18858	6/12/2012	NEWS PUBLISHING COMPANY, INC. ELECTION NOTICES	1,422.30
18859	6/12/2012	NORTH SHORE BANK,FSB JUNE 12TH PAYROLL	250.00
18860	6/12/2012	PATRICIA MCDANIEL INV # 0444-24	20.00

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Posted From: 6/01/2012 From Account:  
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Check Nbr	Check Date	Payee	Amount
18861	6/12/2012	PROFESSIONAL EQUIPMENT & SUPPLY REC # 19865 PANTS	66.95
18862	6/12/2012	QUILL CORP ACCT # C437160	24.99
18863	6/12/2012	QUILL CORPORATION ACCT # C264557	93.71
18864	6/12/2012	SHARON FELLOWS JUNE 5TH ELECTION	50.00
18865	6/12/2012	SOUTHERN WISCONSIN ROOFING CUSTOMER # BELLVILLE FI	265.00
18866	6/12/2012	SUGAR RIVER BANK BUTTS	200.00
18867	6/12/2012	SYLVIA ZENTNER JUNE 5TH ELECTION	50.00
18868	6/12/2012	TAPCO INV # 395926 SIGNS	88.44
18869	6/12/2012	TASTE OF HOME BOOKS 2012 BEST OF COUNTRY COOKING	30.98
18870	6/12/2012	THE MINNESOTA LIFE INSURANCE COMPANY JULY 2012 PREMIUM	516.44
18871	6/12/2012	U.S. CELLULAR ACCT # 335032686	26.42
18872	6/12/2012	UPSTART INV # 4630962	267.65
18873	6/12/2012	VERONA ACE HARDWARE INV # 93431 EM MGT SUPPLIES	109.89
18874	6/12/2012	VIRGINIA SCHENK JUNE 5TH ELECTION	70.00
18875	6/12/2012	WASTE MANAGEMENT OF WI-MN ACCT # 166-0029439-2280-3	13,562.64
18876	6/12/2012	WEAVER AUTO PARTS - NEW GLARUS ACCT # 90444	5.20
18877	6/12/2012	WI DNR 2012 WATER USE FEES INV # WU26973	125.00
18878	6/12/2012	WILLIAM BURCHARD JUNE 5TH ELECTION	50.00
18879	6/12/2012	WISCONSIN DEPARTMENT OF NATURAL RESOURCES ACCT # 113001240-2012	2,649.38

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Check Nbr	Check Date	Payee	Amount
18880	6/12/2012	WISCONSIN DEPARTMENT OF NATURAL RESOURCES ACCT # 113116410-2012	165.00
18881	6/12/2012	WISCONSIN MUNICIPAL CLERKS ASSOCIATION WMCA CERTIFICATION - APRIL	20.00
18882	6/12/2012	WISCONSIN PROFESSIONAL POLICE ASSOCIATION, INC JUNE DUES # 243	159.00
18883	6/12/2012	WISCONSIN RURAL WATER ASSOCIATION CONSOLIDATED SAFETY ANNUAL REFRESHER	278.05
18884	6/12/2012	WJZ CLEANING, LLC INV # 5912 MAY CLEANINGS	550.00
18885	6/12/2012	WJZ CLEANING, LLC (2) INV # 5911 MAY CLEANINGS	305.00
18886	6/12/2012	WMCA 2012 WCMC CONFERENCE - APRIL	100.00
18887	6/12/2012	ZIPLOCAL	395.00
18888	6/26/2012	*** Test Check *** Test Check *** VOID *** VOID *** VOID *** VOID ***	0.00
18889	6/26/2012	ALLIANT ENERGY/WP&L ACCT # 366426-010	4,460.81
18890	6/26/2012	ALLIANT ENERGY/WP&L (2) ACCT # 393374-010	522.74
18891	6/26/2012	ASSOCIATED APPRAISAL CONSULTANTS, INC. INV # 13147	958.91
18892	6/26/2012	AT&T ACCT # 030 491 1230 001	34.92
18893	6/26/2012	BAKER & TAYLOR INV # 2027068643	1,382.29
18894	6/26/2012	BELLEVILLE PRINTING COMPANY, INC. INV # 29084 W/S ENVELOPES	231.97
18895	6/26/2012	BETTER HOMES & GARDENS CHRISTMAS FROM THE HEART V.	33.91
18896	6/26/2012	BILL PREBOSKI APR THRU JUNE SERVICES INV # 2	638.81
18897	6/26/2012	BUSINESS CARD ACCT # 5472 0690 0015 2275 (UPS)	1,191.88
18898	6/26/2012	BUSINESS CARD (2) ACCT# 5472-0681-5737-1969	1,195.29

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18899	6/26/2012	BYTEC RESOURCE MANAGEMENT (Sludge Removal - INV # 13664 may)	3,580.54
18900	6/26/2012	CATE MACHINE AND WELDING, INC. INV # 35524 PARKS	29.26
18901	6/26/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015388	132.09
18902	6/26/2012	DANE COUNTY CLERK 2012-2013 DANE CTY DIRECTORIES (17)	34.00
18903	6/26/2012	DANE COUNTY CULTURAL AFFAIRS COMMISSION 2012 POSTER MONEY	62.50
18904	6/26/2012	DANE COUNTY REGISTER OF DEEDS EASEMENT - EMS	30.00
18905	6/26/2012	DANE COUNTY TREASURER (3) DOG LICENSES - 2012	265.00
18906	6/26/2012	DEBRA FREEMAN JUNE 14TH - TRIVIA INFO SMB 2222 S PARK	19.43
18907	6/26/2012	DEMCO BILLING CUSTOMER 710093232	335.51
18908	6/26/2012	DEPARTMENT OF JUSTICE AG'S SUMMIT REG FEE INV # 12TS-AG01	100.00
18909	6/26/2012	DIGGERS HOTLINE, INC. MEMBER BILLING ID 77801	156.60
18910	6/26/2012	FARRELL EQUIPMENT & SUPPLY CO., INC. INV # 563082, CUSTOMER ID VIL044	54.50
18911	6/26/2012	FRANCOIS SALES & SERVICE, INC. SQUAD MAINTENANCE	96.57
18912	6/26/2012	GENERAL ENGINEERING COMPANY MAY BUILDING PERMITS	1,364.81
18913	6/26/2012	GORDON FLESCH CO., INC. INV # 10V743	129.65
18914	6/26/2012	GRAINGER ACCT # 837616846	24.12
18915	6/26/2012	GREEN COUNTY SOLID WASTE MAY	453.57
18916	6/26/2012	GUILDCRAFT ARTS & CRAFTS ACCT # 159684	46.10
18917	6/26/2012	HAWKINS, INC. INV # 3350090 CHEMICALS	791.31

## GENERAL FUND CHECKING

ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18918	6/26/2012	INDEPENDENT INSURANCE SERVICES INV # 31010 NOTARY BOND-DONNA	30.00
18919	6/26/2012	L.W. ALLEN, INC. INV 092780 PUMP REPAIR - PARTS	4,599.17
18920	6/26/2012	LANTECH SERVICES, LLC INV # 61547	425.00
18921	6/26/2012	MIDWEST TAPE INV # 90144740	344.82
18922	6/26/2012	MONTGOMERY ASSOCIATES -RESOURCE SOLUTIONS LLC INV # 3979 WEST SIDE DREDGING CRS	2,921.41
18923	6/26/2012	MR. BILLY 3 CDS	20.00
18924	6/26/2012	MSA PROFESSIONAL SERVICES, INC. R00372044.0 B'VILLE STH 69-92/PB CRS	11,850.20
18925	6/26/2012	NEW WORLD SYSTEMS 1/2 COST AEGIS 2012 CUSTOMER CONFERENCE	472.50
18926	6/26/2012	NORTH SHORE BANK,FSB JUNE 26TH PAYROLL	250.00
18927	6/26/2012	NORTH SHORE BANK,FSB HILLENBRAND RETIREMENT DATE1 6-3-12	1,094.66
18928	6/26/2012	NORTHERN LAKE SERVICE, INC. INV # 215441	166.80
18929	6/26/2012	PHOENIX DISTRIBUTORS INV # 3010 RIFLE - VICKI BEIERSDORF	3,000.00
18930	6/26/2012	PITNEY BOWES ACCT # 6341649	240.96
18931	6/26/2012	PROFESSIONAL EQUIPMENT & SUPPLY REC # 20925 1 HR RANGE TIME	15.00
18932	6/26/2012	PURE WATERS, LLC INV # 88801	74.00
18933	6/26/2012	QUILL CORP ACCT # C437160	28.28
18934	6/26/2012	ROBERT FLANAGAN FOOD PANTRY SUPPLIES - FAMILY DOLLAR	50.00
18935	6/26/2012	STAFFORD ROSENBAUM LLP GENERAL MUNICIPAL ADVICE	2,979.10
18936	6/26/2012	SUGAR RIVER BANK BUTTS	200.00

## GENERAL FUND CHECKING

ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18937	6/26/2012	TAPCO INV # 396535 SIGNS	373.54
18938	6/26/2012	TERESA PELTON CONFERENCE JUNE 20 - JUNE 22	38.56
18939	6/26/2012	THE BIKE CHALET NO TAX	49.99
18940	6/26/2012	THE BRUCE COMPANY CUSTOMER ID CO00007670	800.00
18941	6/26/2012	THE PENWORTHY COMPANY INV # 528782	667.89
18942	6/26/2012	TRAVELING LANTERN THEATRE COMPANY JULY 19TH PETER PAN SHOW	495.00
18943	6/26/2012	WALTER C. STEELE SEWER PLANT FURNANCE	1,225.47
18944	6/26/2012	WE ENERGIES ACCT # 4623-106-234	87.61
18945	6/26/2012	WE ENERGIES (3) ACCT # 6227-305-139	18.60
18946	6/26/2012	WI STATE LABORATORY OF HYGIENE ACCT # 6004525	60.00
18947	6/26/2012	WISCONSIN DEPARTMENT OF FINANCIAL INSTITUTION NOTARY PUBLIC APPL - DONNA A	20.00
18948	6/26/2012	WISCONSIN DEPT. OF TRANSPORTATION PROJECT # 5606-00-76 INV # L18516	150.00
18949	6/26/2012	WISCONSIN DEPT. OF TRANSPORTATION PROJECT # 5606-00-75 INV # L18515	97.08
18950	6/26/2012	WISCONSIN SIGN & GRAPHIC INV # 1057S LAKE SIGNS	192.00
ACHJULYHEAL	6/19/2012	HEALTH INSURANCE	17,798.30
	Manual Check	ACH HEALTH INS JULY PREMIUM	
ACHJUNEDENT	6/01/2012	DENTAL INSURANCE	1,764.37
	Manual Check	ACH DENTAL INS JUNE PREMIUM	
Grand Total			192,102.54

## GENERAL FUND CHECKING

ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/30/2012 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	89,325.72
Total Expenditure from Fund # 500 - CAPITAL PROJECT FUND	4,253.08
Total Expenditure from Fund # 510 - TIF 3 / FAR WEST SIDE DEV	684.00
Total Expenditure from Fund # 550 - WASTE MANAGEMENT	14,682.77
Total Expenditure from Fund # 600 - WATER & SEWER	32,666.13
Total Expenditure from Fund # 650 - STORM WATER UTILITY	12,429.36
Total Expenditure from Fund # 800 - LAKE RESTORATION	18,074.13
Total Expenditure from Fund # 900 - LIBRARY	19,555.55
Total Expenditure from Fund # 950 - CEMETERY FUND	431.80
Total Expenditure from all Funds	192,102.54

Account Number		2012 June	2012 Actual 06/28/2012	2012 Budget	Budget Status	% of Budget
600-10-46411-460-000	SALE OF UNMETERED WATER	0.00	0.00	0.00	0.00	0.00
600-10-46411-461-610	RES SALES OF WATER	34.95	64,463.20	160,000.00	-95,536.80	40.29
600-10-46411-461-611	COMM SALES OF WATER	110.31	11,632.15	29,938.00	-18,305.85	38.85
600-10-46411-461-612	IND SALES OF WATER	0.00	523.65	1,275.00	-751.35	41.07
600-10-46411-462-000	PRIV FIRE SALES OF WATER	0.00	2,474.00	4,900.00	-2,426.00	50.49
600-10-46411-463-000	PUBLIC FIRE PROTECTION	18.87	42,866.13	102,000.00	-59,133.87	42.03
600-10-46411-464-000	PUB AUTHORITY SALES OF WATER	0.00	3,914.24	11,500.00	-7,585.76	34.04
=====						
SALES OF WATER		164.13	125,873.37	309,613.00	-183,739.63	40.66
=====						
600-10-46412-421-000	CONTRIBUTIONS - WATER	0.00	0.00	0.00	0.00	0.00
600-10-46412-422-000	WATER OTHER OPERATING REV/TIF	0.00	0.00	0.00	0.00	0.00
600-10-46412-470-000	WATER OPERATING REV (PENALTY)	227.33	1,293.31	2,362.00	-1,068.69	54.75
600-10-46412-474-000	WATER OTHER OPERATING REVENUES	47.50	315.00	6,000.00	-5,685.00	5.25
600-10-46412-474-999	OTHER OPERATING REVENUES	0.00	0.00	0.00	0.00	0.00
600-10-48001-000-000	FEES FOR PUBLIC SERVICE	0.00	0.00	0.00	0.00	0.00
600-10-48110-418-000	CELL TOWER LEASE	1,200.00	1,200.00	14,400.00	-13,200.00	8.33
600-10-48110-419-000	WATER INTEREST ON INVESTMENTS	0.00	356.92	1,500.00	-1,143.08	23.79
600-10-48412-474-000	INSURANCE CLAIMS	0.00	0.00	0.00	0.00	0.00
600-10-49130-000-701	LONG TERM LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
600-10-49620-000-000	TRANSFER FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
=====						
WATER OTHER OPERATING REVENUES		1,474.83	3,165.23	24,262.00	-21,096.77	13.05
=====						
Total Revenues		1,638.96	129,038.60	333,875.00	-204,836.40	38.65
=====						

Account Number		2012	2012	2012	Budget Status	% of Budget
		June	Actual 06/28/2012	Budget		
600-10-57570-600-601	JERRY'S SALARY WATER	266.16	1,730.04	3,459.00	1,728.96	50.02
600-10-57570-600-602	FRITZ SALARY WATER	246.10	774.61	2,845.00	2,070.39	27.23
600-10-57570-600-603	TOM SALARY WATER	209.30	1,755.66	16,941.00	15,185.34	10.36
600-10-57570-600-604	JEREMY SALARY WATER	284.65	1,306.81	7,550.00	6,243.19	17.31
600-10-57570-600-605	DAVID'S SALARY WATER	265.60	885.85	6,229.00	5,343.15	14.22
600-10-57570-600-606	MIKE'S SALARY WATER	0.00	0.00	990.00	990.00	0.00
600-10-57570-600-607	ROD'S SALARY WATER	0.00	0.00	0.00	0.00	0.00
600-10-57570-620-000	POWER PURCHASED WATER	995.88	5,063.25	9,500.00	4,436.75	53.30
600-10-57570-630-000	CHEMICALS/CHLORINE/FLUORIDE	0.00	1,560.85	3,838.00	2,277.15	40.67
600-10-57570-640-000	SUPPLIES & EXPENSE WATER	62.08	174.39	4,702.00	4,527.61	3.71
600-10-57570-640-220	UTILITIES	108.79	1,684.46	4,033.00	2,348.54	41.77
600-10-57570-650-000	REPAIRS TO WATER PLANT	0.00	1,995.75	5,000.00	3,004.25	39.92
600-10-57570-650-600	2008 WATER MAIN REPLACEMENT	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-700	METERS, MAINS & HYDRANTS	740.04	1,911.31	9,295.00	7,383.69	20.56
600-10-57570-650-701	MITCHELL STREET	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-702	INDUSTRIAL PARK	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-703	WATER TOWER RENOVATION	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-704	SCADA SYSTEM	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-705	CONTINUITY ENGINEER	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-802	REPAIRS INDUSTRIAL PARK WATER	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-852	ENGINEER	0.00	0.00	3,000.00	3,000.00	0.00
600-10-57570-650-901	STATE HWY 92	75.00	75.00	0.00	-75.00	0.00
600-10-57570-650-902	WATER REPAIRS ATTORNEY	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-903	WATER REPAIRS CONTRACTOR	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-904	WATER REPAIRS SUB CONTRACT	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-910	WATER REPAIRS MISC	0.00	0.00	0.00	0.00	0.00
600-10-57570-650-999	WATER PLANT OPERATION & MAINT.	0.00	0.00	0.00	0.00	0.00
600-10-57570-660-000	TRANSPORTATION/EQUIPMENT RENT	0.00	0.00	7,500.00	7,500.00	0.00
<b>WATER PLANT OPERATIONS</b>		<b>3,253.60</b>	<b>18,917.98</b>	<b>84,882.00</b>	<b>65,964.02</b>	<b>22.29</b>
600-10-57570-640-320	STORMWATER EXPENSE	0.00	0.00	50.00	50.00	0.00
600-10-57580-680-000	MARY SALARY WATER	499.60	2,898.17	7,681.00	4,782.83	37.73
600-10-57580-680-001	DARLENE SALARY WATER	19.49	373.83	5,660.00	5,286.17	6.60
600-10-57580-680-002	JULIE WATER SALARY	156.81	923.52	1,699.00	775.48	54.36
600-10-57580-680-601	JERRY OFFICE SALARY WATER	425.74	2,767.31	5,534.00	2,766.69	50.01
600-10-57580-680-602	WATER ADMIN SALARY FRITZ	21.40	34.81	0.00	-34.81	0.00
600-10-57580-680-603	WATER ADMIN SALARY TOM	0.00	737.67	0.00	-737.67	0.00
600-10-57580-680-604	WATER ADMIN SALARY JEREMY	51.87	601.41	0.00	-601.41	0.00
600-10-57580-680-605	WATER ADMIN SALARY DAVID	0.00	478.04	0.00	-478.04	0.00
600-10-57580-680-606	WATER ADMIN SALARY	0.00	0.00	0.00	0.00	0.00
600-10-57580-680-607	WATER GENERAL EXPENSE	0.00	0.00	0.00	0.00	0.00
600-10-57580-681-000	WATER OFFICE SUPPLIES/EXPENSE	255.70	2,826.90	7,000.00	4,173.10	40.38
600-10-57580-681-220	PW BLDG PHONE	33.02	199.96	475.00	275.04	42.10
600-10-57580-681-601	JERRY SCHOOL & TRAINING	0.00	0.00	200.00	200.00	0.00
600-10-57580-681-602	FRITZ SCHOOL & TRAINING	0.00	0.00	50.00	50.00	0.00
600-10-57580-681-603	TOM SCHOOL & TRAINING	0.00	0.00	50.00	50.00	0.00
600-10-57580-681-604	JEREMY SCHOOL & TRAINING	0.00	0.00	50.00	50.00	0.00
600-10-57580-681-605	DAVID PAULI SCHOOL & TRAINING	0.00	0.00	50.00	50.00	0.00
600-10-57580-681-606	MIKE DOYLE SCHOOL & TRAINING	0.00	0.00	0.00	0.00	0.00
600-10-57580-681-609	MARY /DARLENE SCHOOL & TRAININ	0.00	35.00	300.00	265.00	11.67
600-10-57580-681-999	WATER GENERAL EXPENSE	0.00	0.00	0.00	0.00	0.00

Account Number		2012 June	2012 Actual 06/28/2012	2012 Budget	Budget Status	% of Budget
600-10-57580-682-000	OUTSIDE SERVICES	139.02	6,022.85	7,000.00	977.15	86.04
600-10-57580-682-001	WATER SERVICES ATTORNEY	0.00	0.00	0.00	0.00	0.00
600-10-57580-682-002	WATER SYSTEM STUDY ENGINEER	0.00	0.00	0.00	0.00	0.00
600-10-57580-682-200	FINANCING EXPENSE	0.00	0.00	0.00	0.00	0.00
600-10-57580-682-999	WATER GENERAL EXPENSE	0.00	0.00	0.00	0.00	0.00
600-10-57580-684-000	WATER INSURANCE	1,989.79	11,517.93	17,372.21	5,854.28	66.30
600-10-57580-686-000	WATER RETIREMENT	144.35	900.78	3,456.60	2,555.82	26.06
600-10-57580-686-170	FLEX PLAN	0.00	48.46	50.00	1.54	96.92
600-10-57580-688-000	PSC CHARGES	0.00	0.00	500.00	500.00	0.00
600-10-57580-689-000	WATER MISCELLANEOUS EXP	268.58	877.34	2,500.00	1,622.66	35.09
600-10-57580-690-000	WATER UNCOLLECTIBLE ACCTS	0.00	0.00	0.00	0.00	0.00
<b>WATER GENERAL EXPENSE</b>		<b>4,005.37</b>	<b>31,243.98</b>	<b>59,677.81</b>	<b>28,433.83</b>	<b>52.35</b>
600-10-57590-403-000	WATER DEPRECIATION	0.00	0.00	0.00	0.00	0.00
600-10-57590-403-001	WATER OTHER OPERATING EXPENSE	0.00	0.00	0.00	0.00	0.00
600-10-57590-408-000	WATER TAXES	170.50	1,079.52	56,481.87	55,402.35	1.91
600-10-57590-435-000	MISC DEBT TO SURPLUS	0.00	0.00	0.00	0.00	0.00
<b>WATER OTHER OPERATING EXPENSE</b>		<b>170.50</b>	<b>1,079.52</b>	<b>56,481.87</b>	<b>55,402.35</b>	<b>1.91</b>
600-10-58200-428-000	WATER INTEREST/LONG TERM	0.00	0.00	0.00	0.00	0.00
600-10-58200-430-000	INTEREST PEARL ST	0.00	0.00	0.00	0.00	0.00
600-10-58200-430-750	PRINCIPAL PAYMENT PEARL ST	0.00	0.00	0.00	0.00	0.00
600-10-58200-431-000	INTEREST MAIN ST	0.00	0.00	0.00	0.00	0.00
600-10-58200-431-750	PRINCIPAL PAYMENT MAIN ST	0.00	0.00	0.00	0.00	0.00
600-10-58200-434-000	G.O. NOTE 2008 INTEREST	0.00	13,267.35	26,538.00	13,270.65	49.99
600-10-58200-434-750	G.O. NOTE 2008 PRINCIPAL	0.00	0.00	65,000.00	65,000.00	0.00
600-10-58200-500-000	INTEREST WELL LAND	0.00	0.00	0.00	0.00	0.00
600-10-58200-500-750	PRINCIPAL PAYMENT WELL LAND	0.00	0.00	0.00	0.00	0.00
600-10-58200-510-000	SCADA INTEREST	0.00	610.80	1,094.00	483.20	55.83
600-10-58200-510-750	SCADA LOAN PRINCIPAL	0.00	6,629.00	6,629.00	0.00	100.00
600-10-58200-600-000	INTEREST ANTIC NOTE HWY 92	0.00	4,062.50	8,125.00	4,062.50	50.00
600-10-58200-600-750	PRINCIPAL PAYMENT 2010 HWY 92	0.00	0.00	0.00	0.00	0.00
<b>WATER DEBT SERVICE</b>		<b>0.00</b>	<b>24,569.65</b>	<b>107,386.00</b>	<b>82,816.35</b>	<b>22.88</b>
<b>Total Expenses</b>		<b>7,429.47</b>	<b>75,811.13</b>	<b>308,427.68</b>	<b>232,616.55</b>	<b>24.58</b>
<b>Net Totals</b>		<b>-5,790.51</b>	<b>53,227.47</b>	<b>25,447.32</b>	<b>-27,780.15</b>	<b>209.17</b>

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 6/29/12

Town Village City of Belleville County of Dane

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8/9/12 and ending 8/13/12 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association
(a) Name Belleville Community Club
(b) Address P.O. Box 16, Belleville, WI 53508-0016
(c) Date organized 1942
(d) If corporation, give date of incorporation 1/2008
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
(f) Names and addresses of all officers:
President Gary J. Ziegler, 695 Village Drive, Belleville, WI 53508
Vice President Lena Funseth, N9579 CTH D, Belleville, WI 53508
Secretary Barb Baumgartner, N9533 Carla Drive, Belleville, WI 53508
Treasurer Randy Nolden, N9323 Hwy 92, Belleville, WI 53508
(g) Name and address of manager or person in charge of affair: Gary J. Ziegler, 695 Village Drive, Belleville, WI 53508

- 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:
(a) Street number 101 Remy Road
(b) Lot Block
(c) Do premises occupy all or part of building? No
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

- 3. NAME OF EVENT
(a) List name of the event Belleville Community Picnic
(b) Dates of event 8/9/12 - 8/13/12

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Belleville Community Club (Name of Organization)
Officer Gary J. Ziegler (Signature/date)
Officer Barb Baumgartner (Signature/date)
Officer Randy Nolden (Signature/date)
Date Filed with Clerk
Date Reported to Council or Board 7/2/12
License No.

## ADDITIONAL INFORMATION

### May be Granted and issued only to:

- (1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
- (4) Posts now or hereafter established of ex-servicemen's organizations.

### Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:
  - Class "B" (Beer):
    - a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
    - b. At least 15 days prior to the granting of the license for events lasting 4 or more days.
  - "Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
- (4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required.

**Fee:** Not to exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

**Duration:** The day, or consecutive days, that the specified event is in progress.

### Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

**APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE**

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 Application Date: 6/29/12

Town  Village  City of Belleville County of Dane

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/11/12 and ending 8/8/12 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Belleville Community Club

(b) Address P.O. Box 16, Belleville, WI 53508-0016  
(Street)  Town  Village  City

(c) Date organized 1942

(d) If corporation, give date of incorporation 1/2008

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Gary J. Ziegler, 695 Village Drive, Belleville, WI 53508

Vice President Lena Funseth, N9579 CTH D, Belleville, WI 53508

Secretary Barb Baumgartner, N9533 Carla Drive, Belleville, WI 53508

Treasurer Randy Nolden, N9323 Hwy 92, Belleville, WI 53508

(g) Name and address of manager or person in charge of affair: Gary J. Ziegler  
695 Village Drive, Belleville, WI 53508

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1 Bross Circle

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Wednesday Night Men's Softball League/Community Picnic

(b) Dates of event 7/11/12 - 8/8/12 (Wednesday Night's) 8/9 - 12/12

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Gary J. Ziegler Belleville Community Club  
(Signature/date) (Name of Organization)

Officer Barbara A. Baumgartner  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_ Date Reported to Council or Board 7/2/12

Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_

## ADDITIONAL INFORMATION

### May be Granted and Issued only to:

- (1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
- (4) Posts now or hereafter established of ex-servicemen's organizations.

### Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:  
Class "B" (Beer):
  - a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
  - b. At least 15 days prior to the granting of the license for events lasting 4 or more days."Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
- (4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required.

**Fee:** Not to exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

**Duration:** The day, or consecutive days, that the specified event is in progress.

### Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
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- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

**NOTE:** Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

## STREET USE APPLICATION

Name/Organization: Belleville Community Club

Address: P.O. Box 16, Belleville, WI 53508

Phone: 608-225-2357

Accurate description of street proposed to be used:

South Vine Street from W. Main Street to W. Pearl Street  
W. Pearl Street from S. Vine Street to State Highway 92

Description of Event: Belleville Community Picnic Car Show

Person Responsible for Conducting Event: James Campbell

Date of Event: Sunday, August 12, 2012

Time of Event: 11:00 a.m. to 3:00 p.m. (Closed from 9:00 a.m. to 4:00 p.m.)

Please return this application to the Village Clerk.

Fee: \$10.00

Village Board Approval: \_\_\_\_\_

## STREET USE APPLICATION

Name/Organization: Belleville Community Club

Address: P.O. Box 16, Belleville, WI 53508

Phone: 608-225-2357

Accurate description of street proposed to be used:

Remy Road (Village Portion) form State Highway 92 to Enterprise Avenue

Description of Event: Belleville Community Picnic

Person Responsible for Conducting Event: Gary Ziegler

Date of Event: Friday, August 10, 2012 to Sunday, August 12, 2012

Time of Event: 4:00 p.m. Friday, August 10, 2012 to 12:00 Midnight Sunday,  
August 12, 2012

Please return this application to the Village Clerk.

Fee: \$10.00

Village Board Approval: \_\_\_\_\_

PERMIT FOR PARK USE

Application Date 6/25/12

NAME: GARY ZIEGLER, President BELLEVUE COMMUNITY CLUB

ADDRESS: P.O. Box 16

CITY: BELLEVUE ZIP CODE: 98008

HOME TELEPHONE: 608-225-2957

WORK TELEPHONE: 608-220-2667

CELL TELEPHONE: 608-225-2957

WHAT AREA AND WHAT PARK DO YOU WISH TO USE?  
(Community) Sugar Blaser Southeast Library  
(Circle one and mark area on map) SOFTBALL DIAMOND AND RINK WHICH IS ON

WHAT DATES DO YOU WISH TO USE THE PARK AND FOR WHAT ACTIVITY?  
WEDNESDAY NIGHT MEN'S SOFTBALL LEAGUE 7/11/12 - 8/9/12 (WEEKEND NIGHTS)  
COMMUNITY PUBLIC SOFTBALL TOURNAMENT 8/19/12 - 8/19/12

A Security Deposit of \$100.00 will be requested at the time of your reservation. Damage to parks will not be tolerated. You will be charged your security deposit if damage occurs.

I have read, understand and agree with the park rules

SIGNED: [Signature] DATE 6/25/12

\*\*\*\*\*

MUST HAVE POLICE AND PUBLIC WORKS APPROVAL PRIOR TO ISSUANCE OF PERMIT

Authorized by the following:

Village Hall \_\_\_\_\_ Date \_\_\_\_\_

Police \_\_\_\_\_ Date \_\_\_\_\_

Public Works \_\_\_\_\_ Date \_\_\_\_\_

Village Board if the whole park is requested: Date Approved \_\_\_\_\_

Parks Committee for an ongoing event: Date Approved \_\_\_\_\_

Office Use Only: Security Deposit Returned: Yes \_\_\_\_\_ No \_\_\_\_\_ Date \_\_\_\_\_

Comments:

## BELLEVILLE PARK RULES

1. Park hours are 6 a.m. to 10 p.m.
2. To use any Park you must receive the proper approval prior to the event.
3. Call 424-3341 to make reservations for a shelter.
4. Report any broken or damaged equipment to 424-3666.
5. PETS MUST BE LEASHED AT ALL TIMES. OWNER IS TO REMOVE FECAL MATTER.
6. No overnight camping.
7. Motor vehicles are restricted to the roads, drives and parking areas. No vehicle shall be operated in the Village Park in excess of fifteen miles per hour.
8. During ball games, no thru traffic.
9. Proper disposal of trash and recyclables.
10. Picnic tables, benches or other park equipment can not be removed from the park. If picnic tables are removed from under shelters, they must be placed back by same party.
11. Bill posting is not allowed. Park regulations and other signs authorized by the Village Board will be permitted.
12. No person shall shoot or throw stones, arrows or missiles in or into any park.
13. No driving of posts or stakes in any park without Public Works approval. After approval, the applicant is responsible to contact Diggers Hotline (1-800-242-8511) one week prior to event for location of all buried utilities. Flags must be removed at the end of event
14. Permits are not to be transferred to other organizations or individuals without Village approval.
15. Individual/Organization must indicate area they wish to reserve on the attached map.
16. DO NOT FEED THE GEESE!

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### Scheduled Events for Community Park

Horseshoe League – Monday Nights, April to August  
Wednesday nights Men's Slow Pitch – April 25, 2007 thru August 8, 2007  
EMS Pork Chop Dinner - June 17, 2007  
Blues Festival – July 13, 14, 2007  
Community Picnic – August 10, 11, 12, 2007

PERMIT FOR PARK USE

Application Date 6/25/12

NAME: GARY ZIEGLER President Bellevue Community Club

ADDRESS: P.O. Box 16

CITY: Bellevue ZIP CODE: 98008

HOME TELEPHONE: 608-225-2257

WORK TELEPHONE: 608-225-2257

CELL TELEPHONE: 608-225-2257

WHAT AREA AND WHAT PARK DO YOU WISH TO USE?

Community Sugar Blaser Southeast  
(Circle one and mark area on map) Library

WHAT DATES DO YOU WISH TO USE THE PARK AND FOR WHAT ACTIVITY?

Community picnic can start 8/12/12 (9:00 AM - 4:00 PM.)

A Security Deposit of \$100.00 will be requested at the time of your reservation. Damage to parks will not be tolerated. You will be charged your security deposit if damage occurs.

I have read, understand and agree with the park rules

SIGNED: [Signature] DATE 6/12/12

\*\*\*\*\*

MUST HAVE POLICE AND PUBLIC WORKS APPROVAL PRIOR TO ISSUANCE OF PERMIT

Authorized by the following:

Village Hall \_\_\_\_\_ Date \_\_\_\_\_

Police \_\_\_\_\_ Date \_\_\_\_\_

Public Works \_\_\_\_\_ Date \_\_\_\_\_

Village Board if the whole park is requested: Date Approved \_\_\_\_\_

Parks Committee for an ongoing event: Date Approved \_\_\_\_\_

Office Use Only: Security Deposit Returned: Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Comments:

## BELLEVILLE PARK RULES

1. Park hours are 6 a.m. to 10 p.m.
2. To use any Park you must receive the proper approval prior to the event.
3. Call 424-3341 to make reservations for a shelter.
4. Report any broken or damaged equipment to 424-3666.
5. **PETS MUST BE LEASHED AT ALL TIMES. OWNER IS TO REMOVE FECAL MATTER.**
6. No overnight camping.
7. Motor vehicles are restricted to the roads, drives and parking areas. No vehicle shall be operated in the Village Park in excess of fifteen miles per hour.
8. During ball games, no thru traffic.
9. Proper disposal of trash and recyclables.
10. Picnic tables, benches or other park equipment can not be removed from the park. If picnic tables are removed from under shelters, they must be placed back by same party.
11. Bill posting is not allowed. Park regulations and other signs authorized by the Village Board will be permitted.
12. No person shall shoot or throw stones, arrows or missiles in or into any park.
13. No driving of posts or stakes in any park without Public Works approval. After approval, the applicant is responsible to contact Diggers Hotline (1-800-242-8511) one week prior to event for location of all buried utilities. Flags must be removed at the end of event
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15. Individual/Organization must indicate area they wish to reserve on the attached map.
16. **DO NOT FEED THE GEESE!**

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Horseshoe League – Monday Nights, April to August  
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Blues Festival – July 13, 14, 2007  
Community Picnic – August 10, 11, 12, 2007

PERMIT FOR PARK USE

Application Date 6/25/12

NAME: GARY ZIEGLER, President BELLEVUE COMMUNITY CLUB

ADDRESS: P.O. Box 16

CITY: BELLEVUE ZIP CODE: 98008

HOME TELEPHONE: 608-225-2357

WORK TELEPHONE: 608-225-2357

CELL TELEPHONE: 608-225-2357

WHAT AREA AND WHAT PARK DO YOU WISH TO USE?  
Community Sugar Blaser Southeast Library  
(Circle one and mark area on map) ENTIRE PARK

WHAT DATES DO YOU WISH TO USE THE PARK AND FOR WHAT ACTIVITY?  
COMMUNITY PICNIC 8/12 - 8/13/12

A Security Deposit of \$100.00 will be requested at the time of your reservation. Damage to parks will not be tolerated. You will be charged your security deposit if damage occurs.

I have read, understand and agree with the park rules

SIGNED: *Gary Ziegler* DATE 6/25/12

\*\*\*\*\*

MUST HAVE POLICE AND PUBLIC WORKS APPROVAL PRIOR TO ISSUANCE OF PERMIT

Authorized by the following:

Village Hall \_\_\_\_\_ Date \_\_\_\_\_

Police \_\_\_\_\_ Date \_\_\_\_\_

Public Works \_\_\_\_\_ Date \_\_\_\_\_

Village Board if the whole park is requested: Date Approved \_\_\_\_\_

Parks Committee for an ongoing event: Date Approved \_\_\_\_\_

Office Use Only: Security Deposit Returned: Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Comments:

BELLEVILLE PARK RULES

1. Park hours are 6 a.m. to 10 p.m.
2. To use any Park you must receive the proper approval prior to the event.
3. Call 424-3341 to make reservations for a shelter.
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Scheduled Events for Community Park

Horseshoe League – Monday Nights, April to August  
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EMS Pork Chop Dinner - June 17, 2007  
Blues Festival – July 13, 14, 2007  
Community Picnic – August 10, 11, 12, 2007

Item 6H

STREET USE APPLICATION

Name/Organization: Belleville Chamber of Commerce

Address: 128 W Main St Belleville WI 53508

Phone: 608 424 3375

Accurate description of street proposed to be used: SK run in and

around Downtown Belleville see Attached map

Description of Event: Bastille SK Run ~~B~~ SK Run/Walk

Person Responsible for Conducting Event: Rick Francois

Date of Event: 7/14/12

Time of Event: 9:00 PM

Please return this application to the Village Clerk.

Fee: \$10.00

Village Board Approval : \_\_\_\_\_



# PLANNING COMMISSION REPORT

June 13, 2012

## **NEW BUSINESS:**

1. Review Village Wide Design Guidelines
  - a. We mainly discussed the parking lot guidelines. There are also guidelines in the Landscaping Guidelines pertaining to parking lots. The requirements in these two guidelines need to be coordinated.
  - b. There are also certain specifications such as allowing vinyl siding but not steel siding that don't seem to make sense. Another one is why no use of vertical siding especially if mixed with other types of wall. Bill P. believes a number of the Village Wide Guidelines came from the Downtown Guidelines. Terry will check with MSA to see if there is rationale for these two guidelines.
2. Review Industrial and Business Park Zoning for permitted, conditional and non-permitted uses – The main question is: Are there any types of businesses we should add to this zoning that retail sales would prohibit?
3. Discussion on proposal to dissolve Capital Area Regional Planning Commission – Dane County Towns Association believe CARPC is not worth what it costs especially after having the DNR overturn two CARPC decisions. The PC will need much more information before it can make any kind of recommendation to the village board.

The company redoing the ordinance book has a question about kennel licensing and kennel zoning. Since this item was not on the agenda no formal discussion took place. This item will be on the next PC agenda.

## **CONTINUED BUSINESS:**

1. Proposal for Intergovernmental Agreement between the Village of Belleville and the Town of Montrose - Waiting to hear from Montrose.
2. Proposal for 10-6-4 – Unincorporated Areas within Extraterritorial Plat Approval Jurisdiction – Waiting until intergovernmental agreement is finished.

Terry Kringle  
PC Chairperson

Village of Belleville  
Police Committee Meeting Minutes  
June 13<sup>th</sup>, 2012  
5:30pm  
Belleville Village Hall  
24 West Main Street  
Belleville, WI 53508

**Agenda**

**Call to Order**

**Visitors Who Would Like to Speak Now:** Josh Graves would like to speak on the county presentation and asked to record the meeting.

**Visitors Who Would Like to Speak on an Agenda Item:** Josh Graves new business # 3

**Approval of the May 30<sup>th</sup>, 2012 Minutes:** Motion made by Bonnie second by Ben to approve minutes. Motion Carried

**OIC's Report:** Things are going well since Roger retired. Base Radio for PD came in, taken to radio shop for frequency programming and installed at office today. Inservice is coming up in late August and early September. Defense and Arrest tactics and evidence collection are the topics.

**New Business**

- 1) Discussion and possible action on Police Committee Responsibilities. Tabled
- 2) Adjourn to close session per Wisconsin statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governing board has jurisdiction responsibility and consideration or employee performance complaint. Tabled
- 3) Discussion and possible action on Dane County's Proposal. Josh Graves: I missed the presentation of the county's proposal but my concerns are overtime cost with county, change over cost, severance package with the Belleville officers if this took place. Was there an in-depth investigation into county cost. Rachel Furman: Reducing staff. Terry Kringle: Average cost of Belleville's highest paid officer with benefits is \$49 a hour.

The question was presented as who brought in the County's proposal? The Village decided that it was time to investigate as long as we had a Chief retiring.

*By Deb*  
**Motion was made to: Keep the BPD with current full-time officers and office staff second by Bonnie Motion Carried.**

**Old Business**

- 1) Discussion and possible action on Job Descriptions: See attached Sheet

**Motion to Adjourn by Debbie Second by Bonnie Motion Carried**

**Present: Debra Kazmar, Bonnie Wilcox, Ben O'Brien, and Bill Eichelkraut.**

**Adjournment**

**Debra Kazmar, Police Committee Chairperson**

**Next Meeting July 11<sup>th</sup> at 5:45 pm**

Village of Belleville  
Police Committee Meeting Minutes  
May 30<sup>th</sup>, 2012  
5:30pm  
Belleville Village Hall  
24 West Main Street  
Belleville, WI 53508

**Agenda**

**Call to Order**

**Visitors Who Would Like to Speak Now**

**Visitors Who Would Like to Speak on an Agenda Item**

**Approval of the May 2<sup>nd</sup>, 2012 Minutes:** Motion made by Bonnie second by Ben to approve minutes. Motion Carried

**Chief's Report:** Our Police Clerk Tracie Lien will be on a leave of absence for 30 days beginning of June 11<sup>th</sup>, 2012.

**New Business**

- 1) Discussion and possible action on Ordinance 191, 395, 493 (See Handout in your VB packet for June 4<sup>th</sup>, 2012)
- 2) Discussion and possible action on Job Descriptions. Job descriptions were discussed. We will gather more information from other departments and continue on.

**Motion to Adjourn by Ben Second by Bonnie Motion Carried**

**Present:** Debra Kazmar, Roger Hillebrand, Bonnie Wilcox, Ben O'Brien, Bill Eichelkraut, and Luann Alme.

**Adjournment**

**Debra Kazmar**

**Police Committee Chairperson**

**Next Meeting June 13<sup>th</sup> at 5:30 pm**

**Village of Belleville  
Public Works and Parks Committee Meeting  
June 5, 2012  
Minutes**

Present: Gary Ziegler, Ben O'Brien, Jerry Butts

Absent:

Guests: Kevin Lord (MSA), Siggi Sigmarsson (Montgomery Associates (MARS)), Jerry Ziegler, Richard Miller, Kurt Fahey, Connie Mullen, Mike Tretow

**Meeting Called to Order by Gary Ziegler at 6:03 p.m.**

**Approval of Minutes – Motion by Ben O'Brien, seconded by Gary Ziegler to approve the February 20, 2012, February 27, 2012, March 19, 2012, March 27, 2012, April 2, 2012, April 28, 2012 and April 30, 2012 Public Works and Parks Committee Meeting Minutes. Motion carried**

**Visitors Wishing to Speak on Items Not on the Agenda –** Jerry Ziegler was present to discuss the removal of or painting of the barricade at the West end of Village Drive. Mr. Ziegler distributed pictures of the barricade. The Public Works Department will remove the barricade as time permits.

Richard Miller was present to discuss the timeliness of the Public Works and Parks Committee Meeting Minutes. No action was taken.

Kurt Fahey was present to discuss the tree that was donated last year by the Bruce Company that Kurt thought had died. Kurt stated that the trees needed to be watered regularly and that if the Village did not have the proper equipment to water regularly, he had equipment that the Village could use. The dead tree will be replaced by the Bruce Company at a price of approximately \$800.00 to the Village.

Connie Mullen was present to discuss the Village Ordinance Enforcement policy. She wanted to be sure that driveways were not being enforced. Gary Ziegler informed Ms. Mullen that driveways were not part of the Enforcement policy.

Ms. Mullen also stated that she would be interested in helping with the Welcome to Belleville signs.

**Visitors Wishing to Speak on Agenda Items –** Mike Tretow was present to discuss the Lake Restoration Project/River Dredging Project/Community Park Restoration Project.

**Public Works Director Report –** See attached report.

**Engineers Report –** See discussion at agenda items below.

Kevin Lord distributed a DRAFT copy of the Village of Belleville Capital Improvement Plan for the Public Works Department. This document will be reviewed at a future Public Works and Parks Committee meeting.

**Old Business**

**Stormwater Utility –** Kevin Lord reported that he continues to talk with Federal Industries regarding their Stormwater pond. Kevin will provide additional information at a future Public Works and Parks Committee meeting.

Gary Ziegler reported that April Little would like a recommendation to the Village Board regarding the naming for the Greenview Place Pond as the Village has received grant money for the Project. **Motion by**

**Ben O'Brien, seconded by Gary Ziegler to recommend to the Village Board that the Greenview Place Pond be included in the 2013 Stormwater Utility Budget. Motion carried.**

**Clean Fill (Land for Sand Pit or Other Option for Disposal)** – Tabled to a future Public Works and Parks Committee meeting.

**Meter Hardware/Software/Meter Replacement** – Jerry Butts reported the Public Works Department has 34 meters remaining to be installed. Jerry distributed a list of the meters to be installed yet (3/4" – 19, 1" – 3, 1-1/2" – 8, 2" – 3, 3" – 1). Jerry need to order the larger meters that need to be installed.

**Review Urban Forestry Plan & Tree Inventory Summary and Emerald Ash Borer Readiness Plan** – See discussion under New Business Item # 5 Urban Forestry Grant.

**Lake Restoration Project/River Dredging Project/Community Park Restoration Update** – Gary Ziegler distributed a copy of an e-mail he received from Siggi Sigmarsson (MARS) regarding the Final Walk Through for West Lake Dredging and a copy of the letter dated May 30, 2012 regarding the erosion on the parcel at the end of North Grant Street that was attached to the e-mail.

Mike Tretow was present to discuss the washout at the end of North Grant Street.

Siggi stated that the washout on the end of North Grant Street due to the heavy rain on May 28, 2012 should be covered by the Contractor. Siggi asked for the Contractor to meet with him and Jerry Butts to discuss the concerns that the Village and Mr. Tretow have.

Siggi was instructed by the Public Works and Parks Committee to resend the e-mail regarding the meeting and to personally contact the Contractor with a drop dead date to get these items taken care of, and if the Contractor cannot/will not take care of the items to find a Contractor who will and will use the 5% retainage funds to pay for the work

**Review Tree Ordinance, Tree Grant Applications and Discuss Tree Board** – See discussion under New Business Item # 5 Urban Forestry Grant.

**Far West Side Planning (Includes Bell West, Baker's Woods and Shamrock Hills Subdivisions)**– Kevin Lord reported that there is nothing new to report..

**Comprehensive Outdoor Recreation Plan** – Gary Ziegler reported that the Comprehensive Outdoor Recreation Plan was approved by the Village Board at their May 7, 2012 meeting. The Public Works and Parks Committee will continue to develop a list (Capital Improvement Plan) for Parks Projects.

**Wayfinding Signs** – Gary Ziegler reported that the Wayfinding Signs have been included in the PARC Grant the Village has awarded.

**Library Elevator** – Jerry Butts will check on the status of the Library Elevator repairs and report at the June 25, 2012 Public Works and Parks Committee meeting.

**Parks Projects Recommendations** – Tabled to a future Public Works and Parks Committee meeting.

**Old Library Maintenance Improvements/2012 Accessibility Improvements** – Gary Ziegler reported the following:

The Old Library Maintenance Improvements has started. Joe Daniels feels that work needs to be done on the dormers. They will provide a Change Order for the costs for discussion by the Public Works and Parks Committee.

The 2012 Accessibility Improvements Project has not started yet.

The Asbestos Removal Projects will take place on June 11, 2012. The Library will be closed on that day to make the removal process easier.

**Pedestrian Bridge** – Gary Ziegler reported that the bids are due June 14, 2012. The Public Works and Parks Committee will make a recommendation to the Village Board at their June 25, 2012 meeting.

**Lights in Sugar River Park** – David Ace reported that at least six grants are being applied for this Project.

**Fee Schedule** - Tabled to a future Public Works and Parks Committee meeting.

**ADJOURN TO CLOSED SESSION per WI Stats 19.85(1)(c)... Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**

**Seasonal Public Works Position**

**Motion by Ben O'Brien, seconded by Gary Ziegler to ADJOURN TO CLOSED SESSION per WI Stats 19.85(1)(c)... Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried 2 – 0 by Roll Call Vote: O'Brien – Yes; Ziegler – Yes.**

**RECONVENE to Open Session to act on the remainder of the agenda items**

**Motion by Ben O'Brien, seconded by Gary Ziegler to RECONVENE to Open Session. Motion carried**

**Seasonal Public Works Position** – Gary Ziegler reported that the Village had received 12 applications for the Seasonal Public Works Position. The Public Works and Parks Committee and Jerry Butts reviewed redacted copies of the applications and decided to interview four (4) candidates on June 18, 2012. The interview questions were reviewed.

**Welcome to Belleville Signs** – Tabled to a future Public Works and Parks Committee meeting.

**2012 Street/Sidewalk Repairs** – Jerry Butts distributed several documents regarding 2012 Street/Sidewalk Repairs.

Jerry reported that the Town of Montrose would like to seal coat Remy Road from Highway 92 to CTH D. Jerry agrees that Remy Road needs to be seal coated. The Town of Montrose owns the East half of Remy Road and the Village of Belleville owns the West half of Remy Road.

Jerry would like to spend the remainder of the 2012 funds repairing/replacing sidewalks. Jerry would like to repair/replace the sidewalks on Main Street. Jerry would also like to replace the trees that were planted on Main Street as they are causing the majority of the problems with the sidewalks on Main Street. Jerry would also like to consider replacing the decorative bricks on Main Street. The Public Works and Parks Committee will invite the Main Street Business District property owners to the June 25, 2012 meeting to do a walking tour of Main Street and to discuss the options regarding the sidewalks/decorative bricks/trees.

Jerry will develop a list of other sidewalks in the Village that need to be repaired/replaced.

**New Business**

**Parks Use Requests** - The following Park Use Requests have been received:  
No requests were received.

**Utility Bill Adjustment Request** – The following Utility Bill Adjustment Requests have been received:  
No requests were received.

**Stormwater Utility Credit Requests** – The following Stormwater Utility Credit Request have been received:  
No requests were received.

**Serv Us Street/North Park Street Stormwater Project** – Kevin Lord distributed Preliminary Plans for the Serv US Street/North Park Street Project. Kevin and Jerry Butts have several other items (not all Stormwater related) to the Project. Kevin will send a document summarizing the additional items and a new cost estimate. Kevin and Jerry will review the Project before the June 25, 2012 Public Works and Parks Committee meeting so a recommendation can be made to the Village Board

**Urban Forestry Grant** – The Village of Belleville received a 2011 Urban Forestry Grant in the amount of \$26,691.50. The Grant calls for the removal of 75 trees and the planting of 51 trees.

According to the Village Urban Forestry Plan and Tree Inventory and the Emerald Ash Borer Readiness Plan, the Village has 127 hazardous trees that need to be removed

Jerry Butts needs to update the tree inventory for any trees that have been removed and with any trees are have been planted.

The Public Works and Parks Committee is also looking to make a recommendation for the Main Street trees (all ash) The Public Works and Parks Committee will be leading a tour of the Main Street Business District at their June 25, 2012 meeting and one of the items that we will be discussing in the trees.

The Public Works and Parks Committee will develop a list of trees to be removed and planted using the Urban Forestry Grant money and money in the 2012 budget.

The Public Works and Parks Committee will meet on the following dates:

Monday, June 18, 2012 – 5:30 p.m. – Village Hall  
Monday, June 25, 2012 – 6:00 p.m. – Village Hall

**Motion by Ben O'Brien, seconded by Gary Ziegler to adjourn (9:24 p.m.). Motion carried.**

Respectfully submitted,

Gary J. Ziegler, Chair  
Public Works and Parks Committee

**Village of Belleville  
Public Works and Parks Committee Meeting  
June 18, 2012  
Minutes**

Present: Gary Ziegler, Ben O'Brien, Jerry Butts

Absent:

Guests:

**Meeting Called to Order by Gary Ziegler at 5:40 p.m.**

**Approval of Minutes – No Minutes to Approve**

**Visitors Wishing to Speak on Items Not on the Agenda –** There were no visitors wishing to speak on items not on the agenda.

**Visitors Wishing to Speak on Agenda Items –** There were no visitors wishing to speak on items on the agenda.

**Old Business**

**ADJOURN TO CLOSED SESSION per WI Stats 19.85(1)(c)... Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**

**Seasonal Public Works Position**

**Motion by Ben O'Brien, seconded by Gary Ziegler to ADJOURN TO CLOSED SESSION per WI Stats 19.85(1)(c)... Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried 2 – 0 by Roll Call Vote: O'Brien – Yes; Ziegler – Yes.**

**RECONVENE to Open Session to act on the remainder of the agenda items**

**Motion by Ben O'Brien, seconded by Gary Ziegler to RECONVENE to Open Session. Motion carried**

**Seasonal Public Works Position –** The Public Works and Parks Committee interviewed two (2) candidates for the position (four (4) candidates were to be interviewed, however, one (1) candidate found other employment and declined an interview and one (1) candidate did not show up for his interview).

**Motion by Ben O'Brien, seconded by Gary Ziegler to recommend to the Village Board the hiring of Brent Pence for the Seasonal Public Works Position contingent on a background and reference check by Jerry Butts. Motion carried.**

**New Business**

**Parks Use Requests -** The following Park Use Requests have been received:  
No requests were received.

**Utility Bill Adjustment Request –** The following Utility Bill Adjustment Requests have been received:  
No requests were received.

**Village of Belleville  
Public Works and Parks Committee Meeting  
June 18, 2012  
Minutes**

**Stormwater Utility Credit Requests** – The following Stormwater Utility Credit Request have been received:

No requests were received.

The Public Works and Parks Committee will meet on the following dates:

Monday, June 25, 2012 – 6:00 p.m. – Village Hall

**Motion by Ben O'Brien, seconded by Gary Ziegler to adjourn (6:45 p.m.). Motion carried.**

Respectfully submitted,

Gary J. Ziegler, Chair  
Public Works and Parks Committee

BELLEVILLE, MONTROSE AND EXETER FIRE AND EMERGENCY MEDICAL  
SERVICES ASSOCIATION MINUTES

Tuesday, June 12, 2012, 8:00 p.m.

Belleville EMS Building

Meeting was called to order by Chair Roger Hodel at 8:05 p.m.

Members Present: Dan Palmer and Chair Roger Hodel, Phil Van Kampen, Ted Fahey,  
Garth Langhammer, Mark Gundlach, Deb Kazmar, and Howard Ward

Others Present: Fire Chief Tom Adams, Mike Doyle, Ron Babler and EMS Director Gary  
Ziegler

Secretary stated for the record that notice had been posted according to Open Meeting  
Laws.

**Motion made by Deb Kazmar, seconded by Garth Langhammer to approve March  
13, 2012 minutes as corrected. Motion carried.** Corrected Dane to Dan Palmer

Election of President – Nominees- Roger Hodel

Motion made by Deb Kazmar, seconded by Phil Van Kampen to close nominations and  
elect Roger Hodel as Association President. Motion carried

Election of Vice-President – Nominees-Ted Fahey

Motion made by Phil Van Kampen, seconded by Howard Ward to close nominations and  
elect Ted Fahey as Association Vice-President. Motion carried.

Appointment of Secretary – Nominees-Julie Bigler

Motion made by Ted Fahey, seconded by Deb Kazmar to close nominations and appoint  
Julie Bigler as Association Secretary and Village of Belleville as Association Treasurer.  
Motion carried

**Fire**

**Motion made by Ted Fahey, seconded by Howard Ward to approve Treasurer's  
2012 report as presented. Motion carried.**

Tom Adams thanked the Association for the arrangement sent in memory of his mother.  
Tom also announced he will be stepping down as Fire Chief as of December 31, 2012.  
Ron Babler has agreed to become Fire Chief as of January 1, 2013. Both the garage sale  
and fish boil were successful. The Fire Department participated in the Bike Rodeo put on  
by the Police Department. The 1976 4 WD Brush Truck has been retired and will be put  
up for sale. June 23<sup>rd</sup> will be the 100<sup>th</sup> Anniversary for the Fire Department. There will  
be a ceremony at the Fire Station at 2:00 p.m. and Board members are encouraged to

attend. TNT (\$19,370) has already been used in an accident. Painting of the Fire Station has been completed and \$7,600.00 has been spent on Turn Out Gear.

Discussion held on fire call fees, billing for man hours, water usage, and car accidents. Questions raised on if there would be a need for a procedure for appeals, how and who would be billed and the responsibility of the person who may have started the fire. Ron Babler will contact Monroe, Gary Ziegler will contact billing services, Roger Hodel will contact Union Township and Roger Muhlkuch with Rural Insurance and Ted Fahey will contact Monticello to find out their procedure for fire call fees. The possibility of a special meeting may be needed to address this issue.

**Motion made by Howard Ward, seconded by Deb Kazmar to approve Tom Adams as Fire Chief through December 31, 2012 and Ron Babler as Fire Chief as of January 1, 2013. Motion carried.**

#### EMS

**Motion made by Garth Langhammer, seconded by Mark Gundlach to approve Gary Ziegler as EMS Director. Motion carried.**

**Motion made by Ted Fahey, seconded by Dan Palmer to approve 2012 Treasurers report as presented. Motion carried.**

The Open House was well attended and the EMS Department participated in the Bike Rodeo sponsored by the Belleville Police Department. Gary has contacted Randy Freeze regarding changes in paying EMT's when called out on an emergency. EMS staffing is ok and the floor at the EMS Station will be laminated. Gary stated regarding the radio update will be held off until next year in June or October. The new CAD System will happen in December and there is a need to update computers at EMS. Gary will have more information to present to the Board at the next annual meeting on October 9<sup>th</sup>. This meeting will be held at the Village Hall with the meal location TBA.

Fire Annual Meeting will be held on September 24<sup>th</sup> at Borland's starting at 7:00 p.m. with meeting to follow and EMS Annual meeting will be October 9<sup>th</sup> at the Belleville Village Hall, meal location and time TBA.

**Motion made by Gary Ziegler, seconded by Mark Gundlach to adjourn at 9:27 p.m.**

Respectfully Submitted,  
Julie Bigler, Secretary

Minutes are not official until approved by Board

Municipality No.: 13-106		Village of Belleville									
GEC Job No.: 13-106		2012 Building Permit Applications									
Date	Permit #	Class	Address	Owner/Contractor	Est. Cost	Description	GEC Fee	Fee			
1/12/2012	12-01-13-106	130	516 SUGAR AVE	STEWART RELVEA	\$1,000.00	WATER SOFTENER	\$0.00	\$25.00			
1/12/2012	12-02-13-106	131	244 NORTHSORE DR	SHARON MANION	\$1,000.00	ELECTRIC	\$67.50	\$73.50			
1/19/2012	12-03-13-106	125	206 FOURTH ST	LISA KOETH	\$6,000.00	ALTERATIONS	\$0.00	\$25.00			
1/19/2012	12-04-13-106	122	5 N. HARRISON ST	GLADYS YAEGER	\$3,500.00	HVAC	\$60.00	\$66.00			
1/19/2012	12-05-13-106	434	536 SUGAR AVE	DAVID MYERS	\$5,000.00	BASEMENT FINISH	\$82.50	\$90.00			
1/26/2012	12-06-13-106	131	5 N HARRISON ST	GLADYS YAEGER	\$1,000.00	ELECTRIC	\$67.50	\$73.50			
						Total Month Permit Fees January	\$277.50	\$353.00			
2/2/2012	12-007-13-106	434	27 W PEARL ST	WILLIE WILD	\$4,000.00	WINDOWS	\$0.00	\$25.00			
2/9/2012	12-008-13-106	434	102 N PARK ST	ANTHONY & TRACEY GEHIN	\$10,000.00	REMODEL	\$82.50	\$90.00			
2/9/2012	12-009-13-106	434	330 E SCHOOL ST	KELSEY DURST	\$7,500.00	REMODEL	\$82.50	\$90.00			
2/9/2012	12-010-13-106	434	121 E SCHOOL ST	CHAD & CINDY GENSCHAW	\$20,000.00	REMODEL	\$82.50	\$90.00			
2/16/2012	12-011-13-106	126	27 W PEARL ST	WILLIE WILD	\$11,000.00	RE-ROOF	\$0.00	\$25.00			
2/23/2012	12-012-13-106	434	44 RIVER ST	ANN-MARIE CAIN	\$7,900.00	REMODEL	\$75.00	\$82.50			
						Total Month Permit Fees February	\$322.50	\$402.50			
3/1/2012	12-013-13-106	131	448 MITCHELL ST	DONALD SPARBY	\$800.00	ELECTRIC	\$67.50	\$73.50			
3/1/2012	12-014-13-106	434	121 E PEARL ST	JARED WELLS	\$4,000.00	REMODEL	\$82.50	\$90.00			
3/9/2012	12-015-13-106	131	1107 RIVER ST	DULUTH TRADING CO	\$0.00	COMMERCIAL ELECTRIC	\$107.50	\$117.50			
3/15/2012	12-016-13-106	125	106 4TH ST	SCOTT MAURER	\$5,000.00	SIDING	\$0.00	\$25.00			
3/20/2012	12-017-13-106	320	1107 RIVER ST	STEVE SCHLECT	\$720,000.00	COMMERCIAL ADDITION	\$1,690.78	\$1,880.23			
3/22/2012	12-018-13-106	434	420 PARKWAY AVE	PHILIP SMITH	\$3,000.00	BASEMENT FINISH	\$82.50	\$90.00			
3/22/2012	12-019-13-106	123	116 GREEN VIEW DR	RENEE OVERLAND	\$3,690.00	FENCE	\$66.50	\$73.50			
3/29/2012	12-020-13-106	434	2 W MAIN ST	ROBERT OLSON	\$1,700.00	REMODEL-ADMINISTRATIVE ONLY	\$0.00	\$25.00			
3/29/2012	12-021-13-106	125	235 W CHURCH ST	JESSICA KRIER	\$11,000.00	SIDING	\$0.00	\$25.00			
3/29/2012	12-022-13-106	434	436 BOWLAVARD AVE	ISMAEL ARAUJO	\$900.00	ADDITION	\$67.50	\$73.50			
3/29/2012	12-023-13-106	127	27 W MAIN ST	BOARDMAN CLARK LLC	\$700.00	SIGN	\$67.50	\$73.50			
3/29/2012	12-024-13-106	128	14 EAST AVE	DAVID & NANCY BERGEY	\$1,500.00	SHED	\$107.50	\$117.50			
3/29/2012	12-025-13-106	434	126 ALBERT CIRCLE	BRANDON SCHMITZ	\$0.00	ADDITION	\$67.50	\$73.50			
3/26/2012	12-Z-01-13-106	97	116 GREEN VIEW DR	RENEE OVERLAND	\$3,690.00	FENCE	\$10.00	\$11.00			
3/29/2012	12-Z-02-13-106	97	436 BOWLAVARD AVE	ISMAEL ARAUJO	\$900.00	ADDITION	\$10.00	\$11.00			
3/30/2012	12-Z-03-13-106	97	126 ALBERT CIRCLE	BRANDON SCHMITZ	\$0.00	ADDITION	\$10.00	\$11.00			
						Total Month Permit Fees March	\$2,437.28	\$2,770.73			
4/5/2012	12-026-13-106	319	338 HARRISON ST	ST FRANCIS OF ASSISI CHURCH	\$5,000.00	COMMERCIAL HVAC	\$67.50	\$73.50			
4/5/2012	12-027-13-106	434	545 SUGAR AVE	BRETT WEISS	\$6,000.00	REMODEL	\$82.50	\$90.00			
4/12/2012	12-028-13-106	123	436 PARKWAY AVE	CHRISTINE BRAGER	\$4,195.00	FENCE	\$59.00	\$66.00			
4/12/2012	12-029-13-106	131	125 N PARK	DOROTHY FISHER TRUST	\$2,000.00	ELECTRIC	\$70.00	\$76.00			
4/12/2012	12-030-13-106	125	416 W PEARL	PETE & COLLEEN RIGGENBERG	\$17,000.00	SIDING-ADMINISTRATIVE ONLY	\$0.00	\$25.00			
4/12/2012	12-031-13-106	126	806 WELCH STREET	GREG YOUNGREN	\$7,705.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00			

4/12/2012	12-032-13-106	126	805 BUTTS COURT	TODD BAHR	\$8,210.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
4/12/2012	12-033-13-106	126	218 KARL AVENUE	BRAD McCULLUH	\$8,891.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
4/19/2012	12-034-13-106	123	1025 WELCH LN	LANCE WILLISTON	\$4,500.00	FENCE	\$60.00	\$66.00
4/26/2012	12-035-13-106	434	366 SUGAR AVENUE	NAOMI OLAYO	\$11,000.00	BASEMENT FINISH	\$85.00	\$92.50
4/26/2012	12-036-13-106	126	514 KARL STREET	JASON & STACY FREY	\$3,800.00	RE-ROOF-ADMINISTRATIVE ONLY	\$0.00	\$25.00
4/12/2012	12-Z-04-13-106	97	436 PARKWAY AVE	CHRISTINE BRAGER	\$4,195.00	FENCE	\$10.00	\$11.00
4/19/2012	12-Z-05-13-106	97	1025 WELCH ST	LANCE WILLISTON	\$4,500.00	FENCE	\$10.00	\$11.00
						Total Month Permit Fees April	\$444.00	\$611.00
5/11/2012	12-037-13-106	131	221 N GRANT ST	BRAD WALTERS	\$1,000.00	ELECTRIC	\$70.00	\$76.00
5/10/2012	12-038-13-106	126	816 WELSH ST	ELAINE GERBER	\$7,500.00	RE-ROOF	\$0.00	\$25.00
5/10/2012	12-039-13-106	434	106 E PEARL ST	WILLIAM ELSNER	\$8,600.00	PORCH REPAIR	\$70.00	\$76.00
5/10/2012	12-040-13-106	131	130 S VINE ST	VILLAGE OF BELLEVILLE	\$1,000.00	COMMERCIAL ELECTRIC	\$10.00	\$120.00
5/19/2012	12-041-13-106	124	126 ALBERT CIR	BRANDON SCHMITZ	\$2,000.00	POOL	\$70.00	\$76.00
5/19/2012	12-042-13-106	126	105 PARKWAY AVE	TIM HOEKSEMA	\$4,800.00	RE-ROOF	\$0.00	\$25.00
5/17/2012	12-043-13-106	320	171 COUNTRYSIDE DR	SCOTT ARGALL	\$75,000.00	COMMERCIAL ADDITION	\$178.96	\$199.00
5/24/2012	12-044-13-106	126	690 PRISK ST	DAVID PAULI	\$9,500.00	RE-ROOF	\$0.00	\$25.00
5/24/2012	12-045-13-106	126	221 GREEN ST	STEVE & SANDRA VINEY	\$3,000.00	RE-ROOF	\$0.00	\$25.00
5/24/2012	12-046-13-106	434	316 YORNDRAN DR	MARK & LAURA WESTPHAL	\$14,000.00	BASEMENT FINISH	\$85.00	\$92.50
5/24/2012	12-047-13-106	98	55 BOWLAVARD AV	CRISTEN & CRISTEN LLC	\$0.00	ALTERATIONS	\$150.00	\$165.00
5/31/2012	12-048-13-106	123	664 SUGAR AVE	SHEILA JOURDAN	\$2,388.00	FENCE	\$60.00	\$66.00
5/31/2012	12-049-13-106	126	204 EAST AVE	ROB HEITZ	\$7,200.00	RE-ROOF	\$0.00	\$25.00
5/31/2012	12-050-13-106	323	31 E MAIN ST	VILLAGE OF BELLEVILLE	\$4,850.00	COMMERCIAL ADDITION	\$0.00	\$0.00
5/31/2012	12-051-13-106	325	130 SOUTH VINE STREET	VILLAGE OF BELLEVILLE	\$43,000.00	ADA UPGRADE	\$260.85	\$284.35
5/17/2012	12-Z-06-13-106	97	171 COUNTRYSIDE DR	SCOTT ARGALL	\$75,000.00	COMMERCIAL ADDITION	\$75.00	\$82.50
5/31/2012	12-Z-07-13-106	97	664 SUGAR AVE	SHEILA JOURDAN	\$2,388.00	FENCE	\$10.00	\$11.00
						Total Month Permit Fees May	\$1,139.81	\$1,373.35
						Total Permit Fees YTD	\$4,622.09	\$5,510.58

General Engineering Company  
P.O. Box 340  
916 Silver Lake Drive  
Portage, WI 53901



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[www.generalengineering.net](http://www.generalengineering.net)

Village of Belleville  
Attn: April Little, Clerk  
24 West Main Street  
P.O. Box 79  
Belleville, WI 53508

RE: Monthly Building Inspectors Report

Dear Ms. Little:

Please find enclosed the Building Inspector's Report for the permit activity that has been completed for your municipality. Our intentions are to have a continually up-dated report, which will include the entire calendar year up through the last full month for your review and perusal at your monthly municipal meeting.

I head our building inspection department and will be the initial contact to resolve complaints, disputes, etc. Routine business will be completed during scheduled office hours. Building inspector mobile numbers are listed below.

Kelly Green (608) 697-7771

In the event that there is ever a conflict that is not resolved quickly by our building inspection department or somehow we have failed to properly complete any of our tasks as a building inspector for your municipality; please contact me personally. I will follow-up and get back to you with an answer.

Thank you for the opportunity to work with you.

Sincerely,

**GENERAL ENGINEERING COMPANY**

*Mark E. Jankowski* / BKF

Mark E. Jankowski  
Director of Inspection Services

MEJ/bkf

Enclosures



Consulting Engineering • Construction Management • Building/Structural Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



Item 10 AI

**April Little**

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**From:** Justin Frahm [justin.frahm@jsdinc.com]  
**Sent:** Thursday, June 28, 2012 2:24 PM  
**To:** gary.ziegler@mhcdc.org; Jerry Butts; April Little  
**Subject:** Concrete Formliner Information  
**Attachments:** Ledgestone.pdf; P7080010.JPG; P7080012.JPG; P7080013.JPG

Gary:

I have gained some more detailed information regarding concrete formliner and color pricing for the bridge abutment design. KFS, a company out of Amery, WI have produced great results on a number of projects we've completed. Larry Karlson, is an industry expert that knows the business and the installation of these formliners.

Pricing is as follows:

Using KFS Reusable foam Formliner Ledgestone. Sells for \$8.00 per square foot. Coloring/Staining \$3.50-\$4.50 per square foot (labor and materials).

This particular pattern seems to compliment the limestone used in the community park along the shorelines and the color of the rip rap adjacent to the dam as well. Attached are some examples of a bridge abutment finished product as well as a brochure for the pattern/product. If the Village prefers something different, formliner pricing will change. Visit [www.formliner.com](http://www.formliner.com) and [www.customrock.com](http://www.customrock.com) for more choices.

The pedestrian bridge project has approximately 275 sq. ft. of proposed would-be formliner concrete abutment area. With the formliner and color staining work combined the cost would be \$12.50 per sq. ft. This brings us to a total cost of approximately \$3500.00. This is far less than the \$10-15,000 maximum provided in the alternate bids. I think this greatly enhances the design character and appeal of the concrete abutment as these components are rather large and impact the aesthetic look and feel of the bridge itself. We can discuss more on this Monday evening.

Any questions please feel free to ask.

Justin Lee Frahm, ASLA, Associate Planner/Landscape Architectural Designer  
B.S. Landscape Architecture  
Landscape Architecture & Design  
**JSD Professional Services, Inc.**

· Engineers · Surveyors · Planners

*Please consider your environmental responsibility before printing this email.*

Madison Regional Office

161 Horizon Drive, Suite 101

Verona, WI 53593

608.848.5060 phone ext. 226

608.848.2255 fax

[justin.frahm@jsdinc.com](mailto:justin.frahm@jsdinc.com) | [www.jsdinc.com](http://www.jsdinc.com)

6/28/2012

JSD ELECTRONIC FILE DISCLAIMER

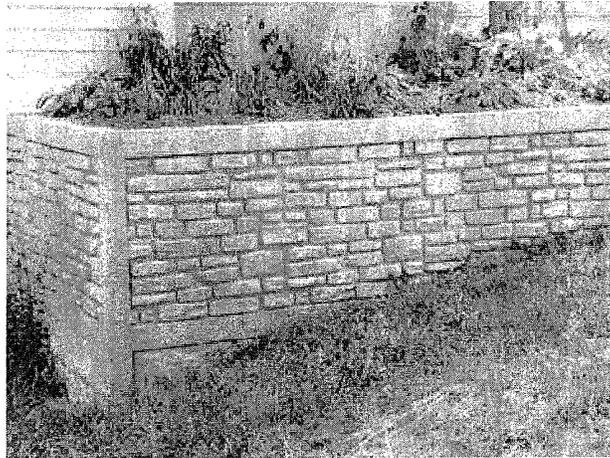
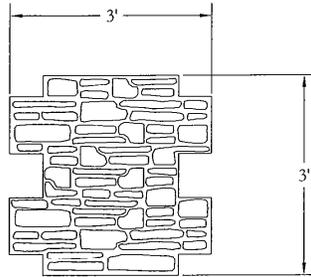
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6/28/2012



# Ledgestone

1-3/4" thick, 1-3/8" maximum relief  
9 square feet



**April Little**

---

**From:** Siggı Sigmarsson [Siggı@ma-rs.org]  
**Sent:** Friday, June 22, 2012 12:53 PM  
**To:** Gary Ziegler  
**Cc:** April Little  
**Subject:** RE: Next Public Works and Parks Committee Meeting

Gary,

I think I will not attend this monday's meeting. Please see below an update to the Lake projects:

Maintenance and Monitoring:

- Maintenance on the vegetation in the habitat islands and on the berm took place late May. The contractor will be periodically doing maintenance this summer which will include herbicide application on invasive species and moving noxious weeds where needed. Later this summer will be conducting a wetland habitat assessment to determine diversity and health of the habitat areas as required by the US Army Corps of Engineers permit.

West Lake Dredging Project

- Contractor came on June 15th and completed the punch list items. His work is now complete. The weather has been very dry and the Village should consider a watering approach for the restored areas on the N. Grant Street property.

Thanks,

Siggı Sigmarsson, P.E., LEED AP  
Water Resources Engineer  
[siggi@ma-rs.org](mailto:siggı@ma-rs.org) | <http://www.ma-rs.org>

Montgomery Associates Resource Solutions, LLC  
119 South Main Street | Cottage Grove, WI 53527  
Phone: (608) 839-4422  
Fax: (608) 839-3322  
Cell: (608) 695-2404

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**From:** Gary Ziegler [mailto:gary.ziegler@mhcdc.org]  
**Sent:** Thursday, June 21, 2012 10:38 AM  
**To:** Kevin Lord; Justin Frahm; Siggı Sigmarsson  
**Subject:** Next Public Works and Parks Committee Meeting

Hi guys,

I am writing to remind you of the next Public Works and Parks Committee meeting which is scheduled for Monday, June 25, 2012 at 6:00 p.m. at the Village Hall.

6/22/2012

**April Little**

---

**From:** Justin Frahm [justin.frahm@jdsinc.com]  
**Sent:** Wednesday, June 20, 2012 4:37 PM  
**To:** April Little  
**Subject:** Bid Qualification - Forms  
**Attachments:** 10-4494 Bid Tabulation\_2012-06-20.pdf; 10-4494 Custom Manufacturing Updated Cost\_2012-06-14.pdf; 10-4494 Opinion of Probable Cost\_JSD\_2012-06-20.pdf; C-510-Notice of Award 2012-06-20.doc; C-550 Notice to Proceed 2012-06-20.doc

April:

I have had a chance to review the bids. I have included updated bid tabulation listing each bidder's lump sum and alternates. I have spoken with both bidders this week on behalf of the pedestrian bridge project. We have worked with Western Contractors Incorporated on a number of roadway, parks and athletic projects. Our senior landscape architect has also worked with John Spitz from Western Contractors Incorporated on projects in the past.

Western Contractors Incorporated has listed experience on a number of projects including bridge abutment installation, parks and recreational trails as well as athletic fields and concrete work that were completed in the last 10 years.

The bid provided by Western Contractors is within \$5,000 of our total estimated cost for site improvements. Between the relationship of the lowest bid to our anticipated estimated cost and the project experience listed by Western Contractors Incorporated, it is our recommendation to award and give notice to proceed to Western Contractors Incorporated.

I am forwarding the information from the qualified bids as well as the forms we will need for notice of award and notice to proceed. I will anticipate we will be discussing and verifying the schedule of these events, preconstruction meeting, DNR permit, contract award, etc. Monday evening, June 25, 2012.

Can you please forward this to the Village Board for distribution, thanks. Any questions in the meantime please feel free to contact me- If need be, I can deliver the bids to Village Hall for review prior to Monday's meeting, otherwise I will make them available for Monday evening's meeting.

Regards,

Justin Lee Frahm, ASLA, Associate Planner/Landscape Architectural Designer  
B.S. Landscape Architecture  
Landscape Architecture & Design

**JSD Professional Services, Inc.**

· Engineers · Surveyors · Planners

*Please consider your environmental responsibility before printing this email.*

Madison Regional Office  
161 Horizon Drive, Suite 101  
Verona, WI 53593  
608.848.5060 phone ext. 226  
608.848.2255 fax

6/20/2012

Village of Belleville

Village of Belleville Pedestrian Bridge

Revised 6/20/2012

Ref Tabulation  
June 14, 2012 2:00 A.M.

Company	Addenda Acknowledged	Bid Bond	Lump Sum	Lump Sum Alternate #1	Lump Sum Alternate #2	Total of Lump Sum and Alternate Lump Sums
Concrete Structures	Yes	5%	\$158,600	\$9,700	\$15,000 maximum	\$183,300
WESTERN CONTRACTORS INC.	Yes	5%	\$139,340	\$10,000	\$11,000	\$160,340

**Custom Manufacturing, Inc.**

606 Delco Drive PO Box 279

Clinton, WI 53525

608-676-2282 Fax: 608-676-2283

custom@inwave.com

# Quotation

3379

Please Indicate The Above Number When Ordering

Date: June 14, 2012	Salesperson: Tina Forrest
Inquiry Date:	Inquiry Number

To: Justin Frahm  
 JSD Professional Services  
 Madison Regional Office  
 161 Horizon Drive, Suite 101  
 Verona, WI 53593 FAX 608-848-2255

Quantity	Description	Price	Total
1	Village of Belleville Pedestrian Bridge		
	100' Arched/Spliced Bridge Kit x 12' Wide - w/ 3 - 40' Approaches (220')		
	12,000# Load w/ Vertical Railings		
	Crossbucks over Vertical Railing,	\$ 109,500.00	
	I Beam Skirts and Bridge Bearing Plates		
	Installation and Equipment Rental	\$ 42,800.00	
	Delivery Charges	\$ 1,500.00	
	Total		\$ 153,800.00
	Above prices do not include utilities markings, sales tax, or any necessary permits.		
	Bridge Kit includes all steel I Beams and crossmembers, which are predrilled and have a red oxide primer finish, MCA Treated Lumber and all the hardware.		
	Bridge Kit Meets WI DNR Guidelines PUB-CF-2005 2003 12,000# Load + 30#/sq ft		

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. This quotation is valid for 30 days. Thereafter it is subject to change without notice.

BY: Tina Forrest ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_

Preliminary Opinion of Probable Construction Costs



Project: Belleville Pedestrian-Bicycle Bridge  
 Location: Belleville, WI  
 JSD Project No.: 10-4494  
 Prepared For: Village of Belleville  
 Date: 6/14/2012

No.	Item	Quantity	Unit	Unit Cost	Amount
<b>Earthwork</b>					
1	Common Excavation	125	CY	\$ 20.00	\$ 2,500.00
3	Topsail Stripping (12")	84	CY	\$ 2.00	\$ 128.00
4	Topsail Respread (6")	32	CY	\$ 1.85	\$ 59.20
5	Final Grading	125	CY	\$ 20.00	\$ 2,500.00
				Subtotal =	\$ 5,187.20
<b>Erosion Control</b>					
1	Silt Fence	420	LF	\$ 1.50	\$ 630.00
2	Erosion Mat	500	SY	\$ 1.50	\$ 750.00
3	Inlet Protection	1	EA	\$ 150.00	\$ 150.00
4	Lot Restoration-Seed, Fertilize, Mulch	200	SY	\$ 1.00	\$ 200.00
5	Stone Construction Entrance	2	EA	\$ 600.00	\$ 1,200.00
				Subtotal =	\$ 2,930.00
<b>Site Improvements - Vine St. Extension</b>					
1	Remove Ex. Concrete Pavement	33	SY	\$ 1.00	\$ 33.00
2	Walkway Lighting	0	LS	\$ 7,500.00	\$ -
3	Common Excavation	60	CY	\$ 20.00	\$ 1,200.00
4	8" Crushed Aggregate Base Course	15	TON	\$ 10.00	\$ 150.00
5	Concrete Sidewalk 8' wide 4" deep	600	SF	\$ 4.50	\$ 2,700.00
6	Rip-Rap	36	TON	\$ 35.00	\$ 1,260.00
7	Relocation of 30" Storm Sewer	85	LF	\$ 80.00	\$ 4,250.00
8	Install 30" Storm Sewer Endwall	1	LS	\$ 1,500.00	\$ 1,500.00
				Subtotal =	\$ 11,083.00
<b>Site Improvements - Bellevue Community Park Sidewalk Extension (262 L.F.)</b>					
1	Remove Ex. Concrete Pavement	0	SY	\$ 1.00	\$ 33.00
2	Walkway Lighting	0	LS	\$ 7,500.00	\$ -
3	8" Crushed Aggregate Base Course	115	TON	\$ 10.00	\$ 1,150.00
4	Concrete Sidewalk 8' wide 4" deep	2,096	SF	\$ 4.50	\$ 9,432.00
5	Rip-Rap	67	TON	\$ 35.00	\$ 2,327.50
				Subtotal =	\$ 12,942.50
<b>Bridge Construction - Fabrication</b>					
1	Bridge Design (1) 100' span, (3) 40' approaches	1	LS	\$ 109,500.00	\$ 109,500.00
2	Installation and Equipment Rental	1	LS	\$ 42,800.00	\$ 42,800.00
3	Delivery	1	LS	\$ 1,500.00	\$ 1,500.00
				Subtotal =	\$ 153,800.00
<b>Bridge Construction - Structural Design</b>					
1	Mobilization & General Conditions	1	LS	\$ 15,000.00	\$ 15,000.00
2	Sheet Piling for Dewatering	640	SF	\$ 12.00	\$ 7,680.00
3	Dewatering	640	SF	\$ 5.00	\$ 3,200.00
4	Excavation	385	CY	\$ 20.00	\$ 7,900.00
5	Concrete Footings	336	SF	\$ 40.00	\$ 13,440.00
6	Concrete Walls	188	SF	\$ 90.00	\$ 15,120.00
7	Concrete Columns	40	LF	\$ 200.00	\$ 8,000.00
8	Concrete Beams	72	SF	\$ 150.00	\$ 10,800.00
9	Concrete Wing Walls	96	SF	\$ 80.00	\$ 7,680.00
10	Backfilling	395	CY	\$ 23.00	\$ 7,900.00
				Subtotal =	\$ 96,720.00
				Total =	\$ 282,672.70
				10% Contingency =	\$ 28,267.27
				Revised Total =	\$ 310,939.97
<b>Addendum #1</b>					
1	Landscape Plantings	1	LS	\$ 2,500.00	\$ 2,500.00
2	Block Paving	100	SF	\$ 30.00	\$ 3,000.00
3	Concrete Paving	1	LS	\$ 350.00	\$ 350.00
4	Site Furnishings - Benches	2	LS	\$ 1,500.00	\$ 3,000.00
				Subtotal =	\$ 8,850.00
<b>Addendum #2</b>					
1	Concrete Forminers & Concrete Color	320		\$ 12.00	\$ 3,840.00
				Subtotal =	\$ 3,840.00

Note: All unit costs reflect delivered and installed.

(1) Common excavation quantity based on preliminary grading plan. Final quantity shall be based on detailed grading plan.

(2) Rock excavation and dewatering costs are preliminary estimates reflected in this preliminary opinion of cost.

(3) Lighting Costs to be finalized by final design.

(4) Landscaping budget to be determined by final design/grading plan.

In providing Opinions of Probable Costs, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or

Proposal No. 24597

# PROPOSAL

Page No. 1 of 1 Pages

Date 6/14/12

## Joe Daniels Construction Company, Inc. General Contractors

919 Applegate Rd. Madison, Wisconsin 53713  
(608) 271-4800 Fax (608) 271-4570

PROPOSAL SUBMITTED TO <u>Village of Belleville</u>		HOME PHONE	FAX <u>424-3423</u>
ATTN: <u>April</u>		WORK PHONE <u>424-1655</u>	MOBILE
STREET <u>24 West Main Street</u>		JOB NAME <u>Former Library 2012 Maintenance</u>	
CITY STATE ZIP <u>Belleville, WI 53508</u>		DATE OF PLANS	JOB LOCATION <u>24 West Main Street</u>
		ESTIMATOR <u>Carl Falk</u>	JOB PHONE

We hereby submit specifications and estimates for:

Labor, materials and equipment to complete the following:

1) Base bid (B) alternate amount: delete the sanding, priming and painting of the wood window frames. (outside combination screen units).	Cost:	\$8,663.00
	Deduct:	(\$1,213.00)
	Sub Total:	\$7,450.00
2) To remove and replace the damaged dormer trim on (4) dormers.	Cost:	\$2,845.00
	Total:	\$10,295

IN THE EVENT OF DEFAULT, OWNER SHALL PAY ALL REASONABLE COSTS AND EXPENSES, INCLUDING ATTORNEYS FEE, INCURRED BY CONTRACTOR IN ENFORCING THIS CONTRACT.

NOTE: SALES TAX WILL BE ADDED WHERE APPLICABLE

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Ten thousand two hundred ninety five 00/100 dollars (\$ 10,295.00 ).

Payment to be made as follows:

**In full upon completion**

STATEMENT TERMS: N/30 2% INTEREST PER MONTH CHARGED AFTER 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications including extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 10 days

Signature

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

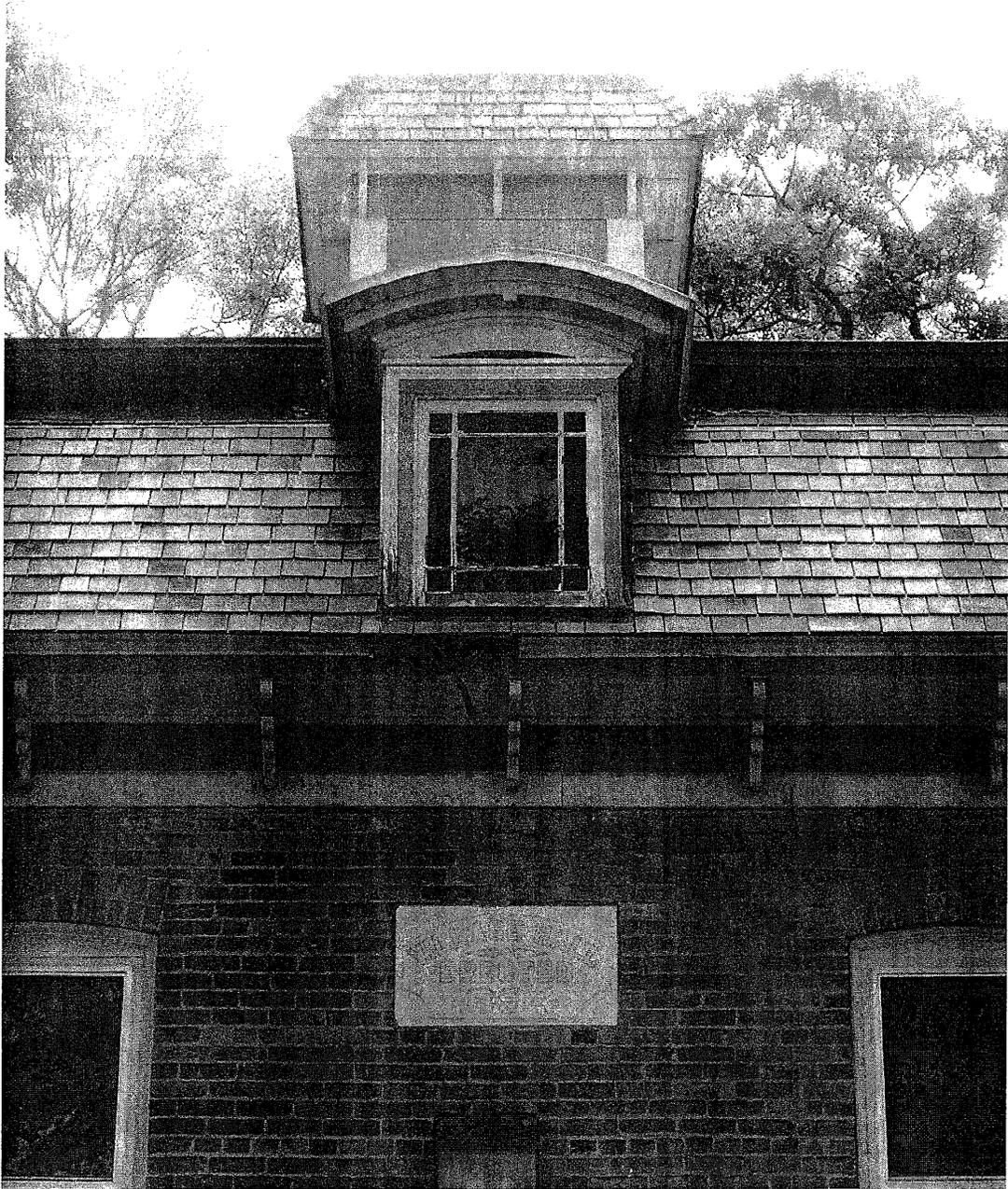
Date of Acceptance: \_\_\_\_\_

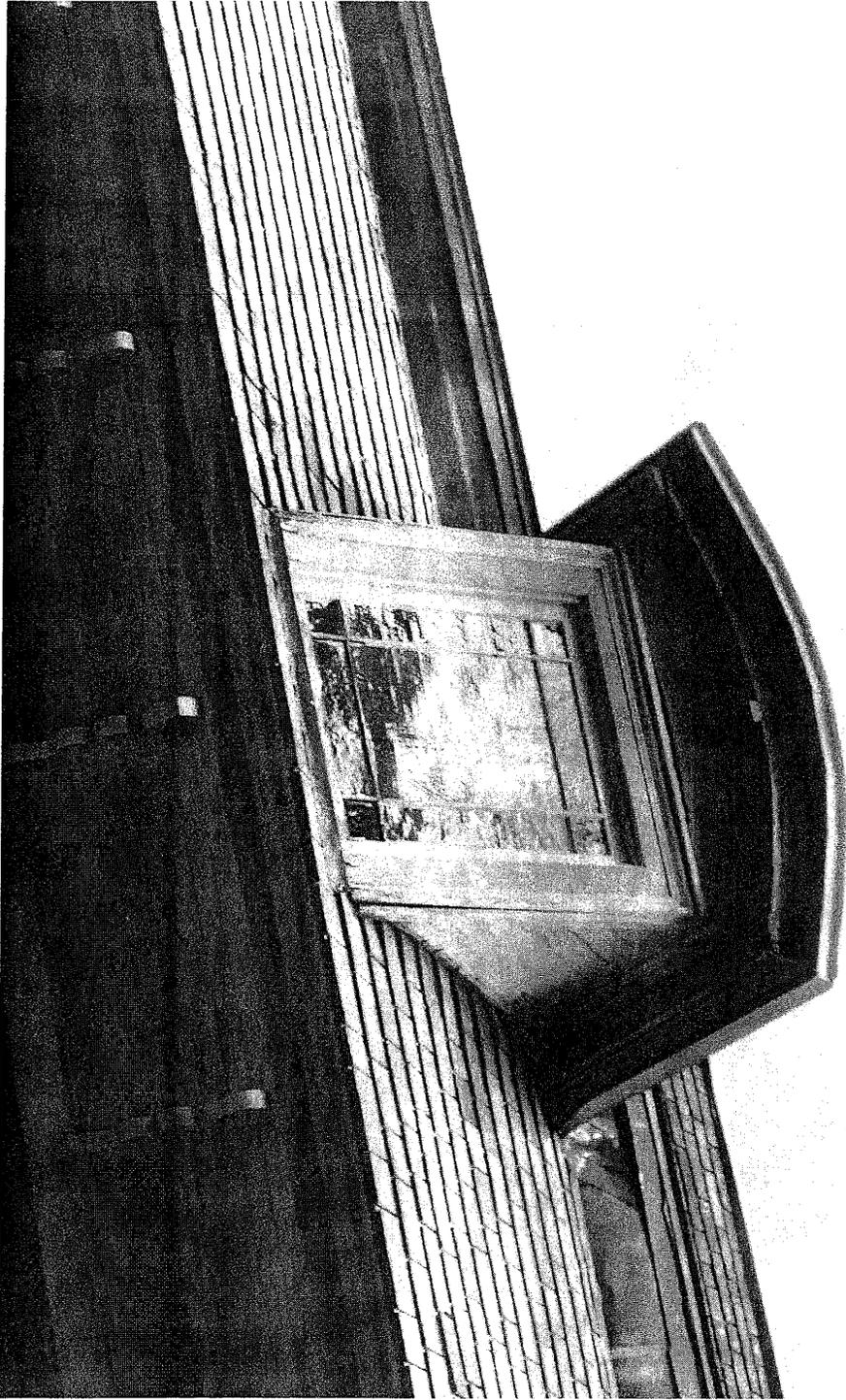
Signature

White Copy — Daniels

Yellow Copy — Customer

Pink Copy — Office





2012 Belleville Police Department wages and benefits for all staff:

These numbers reflect wage and benefits for 5 full-time officers, 5 part-time officers and 2 clerical staff working 50 hours per week.

Police salaries	250,913.00
Police benefits	18,271.00
P/T salaries	115,952.00
P/T benefits	2,010.00
Clerk salaries	21,416.00
Clerk benefits	<u>2,927.00</u>
<b>Totals</b>	<b>411,489.00</b>

Dane County Sheriff wages and benefits **(DOES NOT INCLUDE OVERTIME)**

1 Deputy	107,900.20
2 Deputies	215,800.40
3 Deputies	323,700.60
4 Deputies	431,600.80
5 Deputies	539,501.00

Plus 3.6% for admin costs

Total Operating Costs for PD/2012		<b>99,665.00</b>
	½ squad	<u>10,000.00</u>
<b>Total</b>		<b>109,665.00</b>

Services village would still provide with county contract (2013):

Professional Services	10,000.00	
Utilities	4,681.00	
Storm Water	135.00	
Operating Expense	3,000.00	
Insurance	13,589.00	
Maintenance	<u>18,000.00</u>	
	<b>49,405.00</b>	
	½ squad	<u>13,500.00</u>
<b>Total</b>	<b>62,905.00</b>	

\$49 @ Bell. officer ~~17~~

(over)

	<u>Wage * admin = total</u>	<u>= salary + operating = total</u>
Three Deputies	$323,700 * 3.6\% = 11,653.00$	$= 335,353 + 62,905.00 = 398,258.00$
Five Deputies	$539,500 * 3.6\% = 19,422.00$	$= 558,922 + 62,905.00 = 621,827.00$

**April Little**

**From:** Hook, Jeff [hook@danesherriff.com]  
**Sent:** Thursday, June 21, 2012 7:42 PM  
**To:** April Little  
**Subject:** RE: Belleville Proposal

April,

Under the proposal, the Village of Belleville would not be charged, during the first year, for the costs of police services provided under a contract.

The costs after the first year are dependant on what the Village Board decides to contract for. The services provided, the number of deputies and the number of hours are totally dependant on what the Village of Belleville decides to contract for. This is your department and your decision.

I do not know of any costs to the Village to implement the contract unless there are some ordinance modifications or other legal modifications you need to complete. That would be a question for your village attorney or you could contact other villages that have contracted and see if they incurred any associated costs. If you need contact names and information let me know and we will get them to you.

I am unclear what the question about overtime means. But again the costs are dependant on what the Village of Belleville contracts for. There are no hidden costs that would be incurred by the village.

If there is any interest in further discussions, I think we are at the point where we need to meet with the Board or an appropriate committee to discuss the options, needs and costs so the Village Board could decide if they want to pursue this option. We gave a presentation based on the information we had at our disposal. If there is further interest we would need to sit down and have in depth discussions to determine what the Village Board and the Village wants for police services. We can give our advice based on available information and experience but the ultimate decision is the Villages.

Thanks,

Jeff Hook

-----Original Message-----

**From:** April Little [mailto:alittle@villageofbelleville.com]  
**Sent:** Thursday, June 21, 2012 5:09 PM  
**To:** Hook, Jeff  
**Subject:** RE: Belleville Proposal

Hi – I passed this along to the Finance and Personnel Committee chair. We are meeting Tuesday night and can discuss this further then. I attached our agenda, FYI. In the mean time, she had the following questions...

- What will we be charged for the first year?
- What will we be charged after the first year?
- What sort of service would we be given? How many officers and how many hours?
- What does it cost to implement the service?
- What about overtime?

April

**From:** Hook, Jeff [mailto:hook@danesherriff.com]  
**Sent:** Thursday, June 21, 2012 8:52 AM

6/26/2012

**To:** April Little  
**Subject:** Belleville Proposal

April,

The Sheriff, the County Board Chair and the County Executive would like to make a proposal to the Belleville Village Board. If the Village of Belleville decides to contract with the Dane County Sheriff's Office for police services, the costs for the first year of the contract may be waived. If you could pass this on to your Board I would appreciate it.

Thanks,

Jeff Hook  
Chief Deputy  
Dane County Sheriff's Office  
608-259-5929

6/26/2012

Dane County Sheriff's Office  
Contract Policing  
Village of Belleville

---

Sheriff David Mahoney

## Benefits of Contracting

- ❖ Consolidation of services results in efficient and effective policing.
- ❖ Local Control
- ❖ Local Identity
- ❖ Experience
- ❖ Liability
- ❖ Accountability
- ❖ Maintain your revenue from citations
- ❖ Personnel Considerations
- ❖ Vehicle Considerations

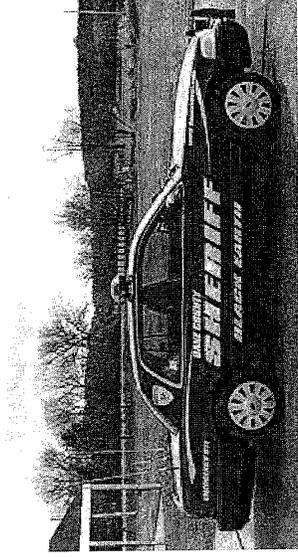


## Local Control

- ❖ Tailored To Fit Your Unique Needs.
  - ❖ You choose the amount of services and the hours that suit your community.
  - ❖ You have input into the personnel assigned to your contract. A panel of your officials and ours collaborate to make the selection.
  - ❖ If the selected personnel are not an appropriate fit, they can be administratively reassigned.
- ❖ We enforce Village Ordinances.
- ❖ You help determine specific areas of deployment and enforcement.
- ❖ Flexibility of hours.
  - ❖ Hours may be changed for special events.

## Local Identity

- ❖ Contract vehicles carry your community's name.
- ❖ Contract deputies maintain a strong working relationship with Village officials to ensure the needs of the community are addressed.
- ❖ One deputy typically assumes responsibility for administrative and day to day operations.



## Experience

- ❖ We have extensive experience in policing and contracting.
- ❖ We are a full-time, full service agency with the ability to provide uninterrupted service.
- ❖ We are familiar with the needs of various Dane County communities.
- ❖ We are staffed and equipped to meet the responsibilities of county-wide law enforcement.
- ❖ We have county-wide jurisdiction and arrest powers.
  - ❖ We currently contract with other border communities, such as Cambridge and Mazomanie.

# Current Sheriff's Office Contracts

- ❖ Village of Black Earth
- ❖ Village of Cambridge
- ❖ Village of Deerfield
- ❖ Village of Mazomanie
- ❖ Town of Albion
- ❖ Town of Dunn
- ❖ Town of Middleton
- ❖ Town of Windsor
- ❖ Towns of  
Burke/Bristol/Westport
- ❖ Airport
- ❖ Freeway Service Patrol



## Supervision.

- ❖ The Dane County Sheriff's Office places strong emphasis on field supervision to direct deputies' activity and ensure accountability.
- ❖ All activities are under supervision of an on-duty supervisory and command staff 24 hours a day.
- ❖ Direct supervision impacts effectiveness and reduces exposure to liability concerns.
- ❖ Comprehensive policies are in place to guide police operations.

## Personnel Considerations

- ❖ Personnel matters are addressed by the Sheriff's Office.
- ❖ Human Resources Management
  - ❖ Recruiting, Screening and Employee Selection
  - ❖ Initial Training of all Employees/520 Academy
  - ❖ Labor/Contract Negotiations
- ❖ Employee Benefits Management
  - ❖ Sick time
  - ❖ Family Medical Leave Act (FMLA)
  - ❖ Health, dental, life insurance management
  - ❖ Fair Labor Standards Act
  - ❖ Worker's Compensation

# Personnel Considerations

- ❖ Scheduling
- ❖ Performance evaluations
- ❖ Employee Grievances
- ❖ Citizen Complaints
- ❖ Internal Affairs
  - ❖ Discipline
- ❖ Employee Assistance Program
- ❖ 24 Hour Supervision



## Personnel Considerations

- ❖ Risk Management
- ❖ Ongoing Planning, Research and Policy Development
- ❖ Ongoing Training and Certification
- ❖ Lawsuit Litigation and Legal Counsel through Corporation Counsel Office
- ❖ Compliance with OSHA requirements
- ❖ Transcription Services
- ❖ Computer Services
- ❖ Accounting and Finance

## Transition

- ❖ In the past, the Sheriff's Office has supplied a lieutenant to fill in as interim chief to evaluate needs and assist you with moving forward.
- ❖ We have experience in this area:
  - ❖ Village of Black Earth - Contracted
  - ❖ Village of Cambridge - Contracted
  - ❖ Village of Deerfield (twice)
    - ❖ Hired a new Chief the first time.
    - ❖ Contracted with the Sheriff's Office the second time.
  - ❖ Village of Mazomanie – Contracted
  - ❖ Town of Madison - Hired a new Chief

## Transition

- ❖ Should you decide to contract, we could do so at the expiration of your current contract.
- ❖ We have extensive experience with negotiations with the WPPA and could negotiate a transition between the officers, the Village, and the County.
- ❖ County Ordinance allows the Sheriff's Office to absorb your personnel as deputies provided they pass the test, background, medical, psychological exam, etc.

## *Our Philosophy*

- ❖ We believe in a problem-oriented approach to policing.
- ❖ Sheriff's Office personnel monitor police activities throughout the county and neighboring jurisdictions to recognize trends and similarities in criminal activities . This allows for proactive enforcement.
- ❖ Activities are coordinated between the patrol division, investigative services, court services and special enforcement units.

## *Accountability*

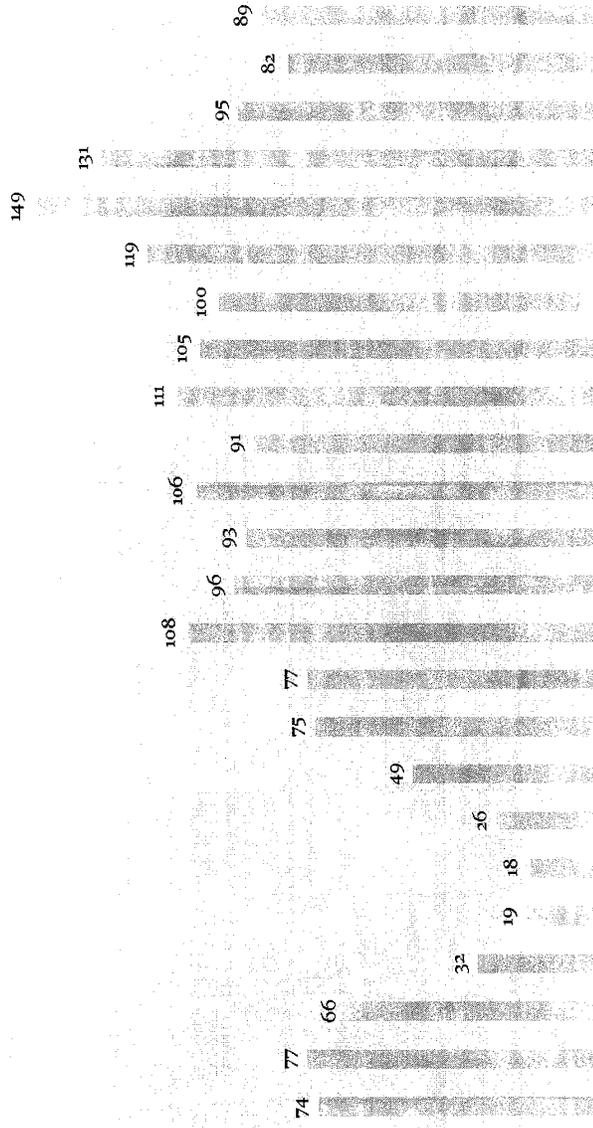
- ❖ Monthly statistical reports.
- ❖ A Sheriff's Office supervisor, acts as the liaison between the Sheriff's Office and your community to ensure optimum satisfaction with the quality of service.



## Municipal Citation Enforcement

- ❖ We enforce your municipal ordinances utilizing your current municipal court.
- ❖ This allows you to retain your portion of revenue brought in by the enforcement of municipal citations.

# Calls for Service – per hour of day



**Total calls for service: 1,988**

## Contract Comparison.

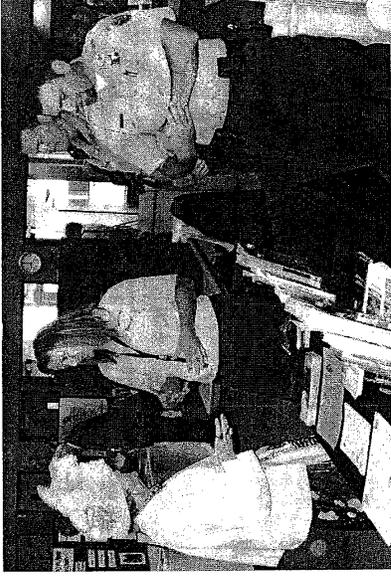
Municipality	Population	Deputies
Village of Black Earth	1,338	2
Village of Mazomanie	1,652	3
Village of Belleville	2,385	
Villages of Cambridge/Deerfield	3,776	3
Town of Middleton	5,877	2
Town of Windsor	6,345	3
Towns of Burke/Bristol/Westport	10,999	1

Cambridge and Deerfield share police services. Cambridge has a population of 1,457. Deerfield's population is 2,319.

Cambridge also has a school resource officer. During the summer months and on school breaks, he provides services to both villages on a Monday through Friday schedule.

# Community Deputy Program

- ❖ Community Neighborhood watch
- ❖ Child Safety Seat Checks
- ❖ Bike Rodeo
- ❖ Elderly Home Checks
- ❖ Safety Camps
- ❖ Educational Presentations
- ❖ Joining Forces for Families
- ❖ Community presentations



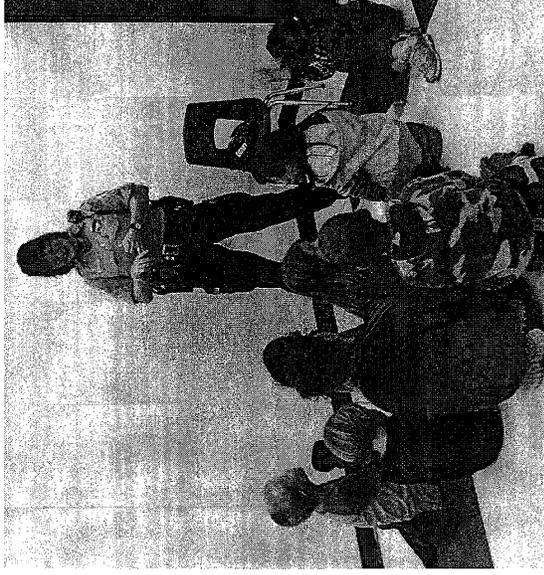
## Community Deputy Program

- ❖ If space is available, a Community Deputy may be assigned and housed in the Village.
- ❖ This will provide more support for this area of the County.
- ❖ No additional cost to the Village for these services.



# Service Coordination

- ❖ Public Information Officer
- ❖ Federal Agency and Task Force Coordination
- ❖ Records Management
- ❖ Administrative Responsibilities



## *Investigative Services Bureau*

- ❖ Significant cases assigned to detectives, keeping contract deputies on patrol.
- ❖ Twenty-six experienced detectives under the supervision of a Sergeant and Lieutenant.
- ❖ Available 24 hours a day.
- ❖ Specialized training in
  - ❖ Sensitive Crimes
  - ❖ Welfare Fraud
  - ❖ Arson Investigation
  - ❖ Death Investigation
  - ❖ Domestic Violence
  - ❖ Financial Crimes
  - ❖ Computer Forensics

## *Crime Scene Unit*

- ❖ Two deputies trained and assigned exclusively in forensic sciences.
- ❖ Evidence Preservation, Collection and Processing
- ❖ Photography
- ❖ Fingerprint recovery and classification
- ❖ Equipped and trained to handle any investigation

## *Special Operations Units*

- ❖ Tactical Response Team
- ❖ Hostage Negotiations Team
- ❖ K-9 Unit
- ❖ Dive Team
- ❖ Marine and Trail Enforcement
- ❖ Traffic Team
- ❖ Community Deputy Program
- ❖ Dane County Narcotics and Gangs Taskforce
- ❖ Crash Reconstruction

## Personnel Costs

❖ Hourly cost for the average field deputy:	\$ 50.52
❖ Liability Insurance costs	\$ 0.38
❖ Initial Training costs	\$ 0.70
❖ In-service Training costs	\$ 0.10
❖ Clerical Support (3.0% of lowest deputy salary)	\$ 1.56
❖ Portable Radio Depreciation	\$ 0.19
❖ Total Hourly cost of one deputy:	\$ 53.45

# Vehicle Considerations

- ❖ You decide whether to:
  - ❖ Maintain your own fleet
  - ❖ Purchase through the county
    - ❖ Economies of scale
    - ❖ Maintenance for Squads
    - ❖ Equipment Purchase & Maintenance
    - ❖ Insurance
    - ❖ Repair
    - ❖ Fuel



## Indirect Costs

- ❖ Indirect costs are calculated annually by the Dane County Controller's Office based on the administrative support costs incurred.
- ❖ Currently a village is charged 3.6% of total costs.
- ❖ Examples of indirect costs include:
  - ❖ Information Management/Technology
  - ❖ Legal Services
  - ❖ Payroll
  - ❖ Human Resources

## Annual Cost Per Deputy

Staffing	Personnel Costs	Indirect Cost	Total
One Deputy	\$104,150.77	\$3,749.43	\$107,900.20
Two Deputies	\$208,301.54	\$7,498.86	\$215,800.40
Three Deputies	\$312,452.31	\$11,248.28	\$323,700.59
Four Deputies	\$416,603.09	\$14,997.71	\$431,600.80

## Why Contract?

- ❖ You gain all of the resources of a large and experienced law enforcement agency.
- ❖ You still local control and local identity.
- ❖ You get trained and experienced deputies who are there to serve your community.



Dane County Sheriff's Office  
Mission Statement

*The Dane County Sheriff's Office is committed to the safety of our community by upholding all constitutional and statutory obligations, providing a visible presence, solving problems through partnerships, emphasizing quality service and providing a safe and secure environment for all.*

**"Presence-Partnership-Professionalism"**

**ORDINANCE NUMBER 2012-07-01**  
**VILLAGE OF BELLEVILLE**

AN ORDINANCE PROVIDING FOR THE DIRECT ANNEXATION OF A PORTION  
OF THE TOWN OF MONTROSE TO THE VILLAGE OF BELLEVILLE,  
DANE AND GREEN COUNTIES, WISCONSIN

*The Village Board of the Village of Belleville, Dane and Green Counties,  
Wisconsin, does ordain as follows:*

1. Territory Annexed. In accordance with sec. 66.0223, Wis. Stats., the Village Board hereby annexes the Territory described in Annexation Exhibit B to the Village of Belleville, and as follows:

**LEGAL DESCRIPTION:**

**Being part of the Southwest 1/4 of the Northwest 1/4 and the Northwest 1/4 of the Northwest 1/4, Section 34, T 5 N, R 8 E, Town of Montrose, Dane County, Wisconsin, described as follows:**

**Beginning at the West 1/4 Corner of said Section 34; thence N00°18'33"E, 778', more or less, along the west line of the Northwest 1/4 of said Section 34 to the north bank of the Sugar River and the point of beginning; thence easterly along the north bank of the Sugar River to the Westerly bank of Lake Belleview; thence northerly along the westerly bank of Lake Belleview to a point where it intersects the southerly line of Lot 1 of Certified Survey Map Number 983 and the northerly edge of Lake Belleview; thence westerly along the south line of said Lot 1 and the south line of Bellrose plat, also intending to be the northerly edge of Lake Belleview, to the west line of the Northwest 1/4 of said Section 34; thence S00°18'33"W, 789', more or less, along the said west line to the north bank of the Sugar River and the point of beginning.**

**Said parcel described above contains 341,869 Square Feet or 11.21 Acres, more or less.**

2. Scale Map. The scale map, attached as Annexation Exhibit A hereto, shows the Territory to be annexed and its relationship to the boundaries of the Village of Belleville and the Town of Montrose.
3. Effect of Annexation. From and after the effective date of this ordinance, the Territory shall be a part of the Village of Belleville for any and all purposes provided by law, and all persons coming or residing within such Territory shall be subject to all ordinances, rules, and regulations governing the Village of Belleville.
4. Ward Designation. Upon the effective date of this ordinance, the Territory shall be part of Ward No.1 in the Village of Belleville.

5. Temporary Zoning. Upon the effective date of this ordinance, the Territory shall have a temporary zoning classification of P-R, Public Recreation, until the zoning can be established under Wis. Stat. § 62.23(7).
6. Clerk Duties. The Village Clerk is hereby directed to notice and provide copies of this ordinance pursuant to the applicable Wisconsin Statutes.
7. Payment to Town of Montrose. Pursuant to section 66.0217(14)(a)1., of the Wisconsin Statutes, the Village agrees to pay annually to the Town of Montrose, for five (5) years, an amount equal to the amount of property taxes that the Town of Montrose levied on the Territory, as shown by the tax roll prepared under Wis. Stat. § 70.65, in the year in which the annexation of the Territory is final.
8. Effective Date. This ordinance shall take effect upon enactment.

*The above ordinance was duly adopted by a two-thirds (2/3) majority vote of the elected members of the Village Board of the Village of Belleville at a regular meeting held on July 2, 2012.*

APPROVED:

By: \_\_\_\_\_  
Howard Ward, Village President

ATTEST:

By: \_\_\_\_\_  
April Little, Administrator/Clerk/Treasurer

APPROVED: /2012  
PUBLISHED: /2012

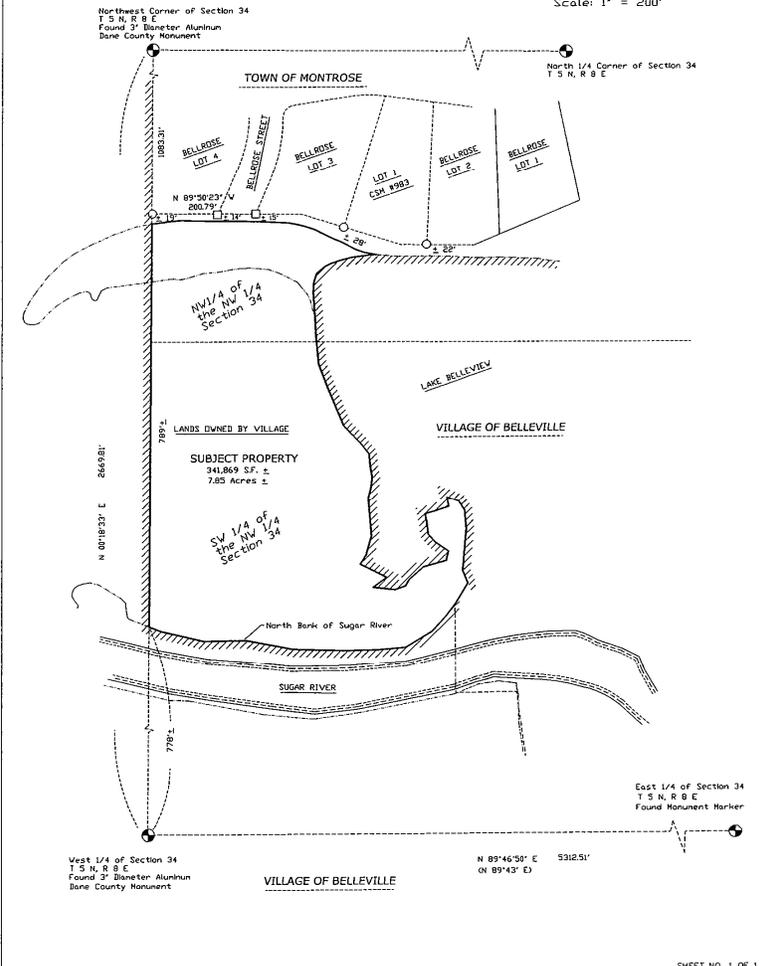
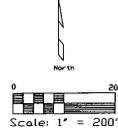
# ANNEXATION EXHIBIT A

Being a part of the Southwest 1/4 of the Northwest 1/4 and the Northwest 1/4 of the Northwest 1/4, Section 34, T 5 N, R 8 E, Town of Monrose, Dane County, Wisconsin.

Bearings are referenced to the West line of the NW 1/4 of Section 34, T 5 N, R 8 E, Town of Monrose, Dane County, WI assumed as Bearing N 00°18'33" E.

**LEGEND**

- = Found 1" Diameter Round Iron Pipe
- = Found 2" Diameter Round Iron Pipe
- //// = Village of Belleville Corporate Limits



SHEET NO. 1 OF 1

<p style="font-size: 2em; font-weight: bold; margin: 0;">KD</p> <p style="margin: 0;">ENGINEERING CONSULTANTS, INC.</p> <p style="font-size: 0.8em; margin: 0;">2600 C.T.H. Y - DODGEVILLE, WI 53533</p>	<p style="font-size: 0.8em; margin: 0;">ENGINEERING SURVEYING ENVIRONMENTAL</p> <p style="font-size: 0.8em; margin: 0;">(608) 835-3310</p>	<p style="font-size: 0.8em; margin: 0;">OWNER/CLIENT: Village of Belleville P.O. Box 79 Belleville, WI 53508</p>	
		DATE: MAY 29, 2012	PROJECT ID: KD 12-005
		REVISION:	SURVEY BY: JDN & DRB
		REVISION:	DESIGN BY: DRB
		REVISION:	APPROVED BY: KED

## ANNEXATION EXHIBIT B

**LEGAL DESCRIPTION:**

Being part of the Southwest 1/4 of the Northwest 1/4 and the Northwest 1/4 of the Northwest 1/4, Section 34, T 5 N, R 8 E, Town of Montrose, Dane County, Wisconsin, described as follows:

Beginning at the West 1/4 Corner of said Section 34; thence N00°18'33"E, 778', more or less, along the west line of the Northwest 1/4 of said Section 34 to the north bank of the Sugar River and the point of beginning; thence easterly along the north bank of the Sugar River to the Westerly bank of Lake Belleview; thence northerly along the westerly bank of Lake Belleview to a point where it intersects the southerly line of Lot 1 of Certified Survey Map Number 983 and the northerly edge of Lake Belleview; thence westerly along the south line of said Lot 1 and the south line of Bellrose plat, also intending to be the northerly edge of Lake Belleview, to the west line of the Northwest 1/4 of said Section 34; thence S00°18'33"W, 789', more or less, along the said west line to the north bank of the Sugar River and the point of beginning.

Said parcel described above contains 341,869 Square Feet or 11.21 Acres, more or less.

SHEET NO. 1 OF 1

 <p><b>ENGINEERING SURVEYING ENVIRONMENTAL</b></p> <p>2600 C.T.H. Y - DODGEVILLE, WI 53533 (608) 935-3310</p>	<p>OWNER/CLIENT: Village of Belleville P.O. Box 79 Belleville, WI 53508</p>	<p>DATE: MAY 29, 2012</p>	<p>PROJECT ID: KD 12-005</p>
	<p>REVISION:</p>	<p>SURVEY BY: JDN &amp; DRB</p>	
	<p>REVISION:</p>	<p>DESIGN BY: DRB</p>	
	<p>REVISION:</p>	<p>APPROVED BY: KED</p>	

2. No payments under subd. 1. must be made if the city or village, and the town, enter into a boundary agreement under s. 66.0225, 66.0301, or 66.0307.
- (b) No territory may be annexed by a city or village under this section if no part of the city or village is located in the same county as the territory that is subject to the proposed annexation unless all of the following occur:
1. The town board adopts a resolution approving the proposed annexation.
  2. The county board of the county in which the territory is located adopts a resolution approving the proposed annexation.

**History:** 1999 a. 150 s. 62; 2001 a. 16; 2003 a. 317; 2007 a. 43.

A town from which 2 town islands were detached by annexation had no standing to challenge the constitutionality of the statute. *Town of Germantown v. Village of Germantown*, 70 Wis. 2d 704, 235 N.W.2d 486 (1975).

This is a clear and unambiguous provision allowing, with certain exceptions, for the annexation by a city or village in a single ordinance all town islands meeting the statutorily defined criteria. Annexation by a city of 7 separate town islands via 7 separate municipal ordinances was impermissible under sub. (15) since the power to annex must be exercised by a municipality in strict conformity with the statute conferring it. *Town of Blooming Grove v. City of Madison*, 70 Wis. 2d 770, 235 N.W.2d 493 (1975).

The statute does not prohibit a "functional town island." *Wagner Mobil, Inc. v. City of Madison*, 190 Wis. 2d 585, 527 N.W.2d 301 (1995).

#### **66.0223 Annexation of territory owned by a city or village.**

- (1) In addition to other methods provided by law and subject to sub. (2) and ss. 59.692 (7), 66.0301 (6) (d), and 66.0307 (7), territory owned by and lying near but not necessarily contiguous to a village or city may be annexed to a village or city by ordinance enacted by the board of trustees of the village or the common council of the city, provided that in the case of noncontiguous territory the use of the territory by the city or village is not contrary to any town or county zoning regulation. The ordinance shall contain the exact description of the territory annexed and the names of the towns from which detached, and attaches the territory to the village or city upon the filing of 7 certified copies of the ordinance in the office of the secretary of state, together with 7 copies of a plat showing the boundaries of the territory attached. Two copies of the ordinance and plat shall be forwarded by the secretary of state to the department of transportation, one copy to the department of administration, one copy to the department of natural resources, one copy to the department of revenue and one copy to the department of public instruction. Within 10 days of filing the certified copies, a copy of the ordinance and plat shall be mailed or delivered to the clerk of the county in which the annexed territory is located. Sections 66.0203 (8) (c) and 66.0217 (11) apply to annexations under this section.
- (2) No territory may be annexed by a city or village under this section if no part of the city or village is located in the same county as the territory that is subject to the proposed annexation unless all of the following occur:

- (a) The town board adopts a resolution approving the proposed annexation.
- (b) The county board of the county in which the territory is located adopts a resolution approving the proposed annexation.
- (c) The city or village, and the town, enter into a boundary agreement under s. 66.0225, 66.0301, or 66.0307.

**History:** 1973 c. 90; 1977 c. 29 s. 1654 (8) (c); 1991 a. 269; 1993 a. 329; 1995 a. 27 s. 9145 (1); 1995 a. 201; 1997 a. 27; 1999 a. 150 s. 69; Stats. 1999 s. 66.0223; 2003 a. 171, 317, 327; 2007 a. 43.

A challenge to annexation under this section is not subject to the time limit under s. 66.021 (10) [now s. 66.0217 (11)]. *Kaiser v. City of Mauston*, 99 Wis. 2d 345, 299 N.W.2d 259 (Ct. App. 1980).

**66.0225 Stipulated boundary agreements in contested boundary actions.**

- (1) DEFINITIONS. In this section, "municipality" means a city, village, or town.
- (2) CONTESTED ANNEXATIONS. Any 2 municipalities whose boundaries are immediately adjacent at any point and who are parties to an action, proceeding, or appeal in court for the purpose of testing the validity of an annexation may enter into a written stipulation, compromising and settling the litigation and determining the portion of the common boundary line between the municipalities that is the subject of the annexation. The court having jurisdiction of the litigation, whether the circuit court, the court of appeals, or the supreme court, may enter a final judgment incorporating the provisions of the stipulation and fixing the common boundary line between the municipalities involved. A stipulation changing boundaries of municipalities shall be approved by the governing body of each municipality and s. 66.0217 (9) and (11) shall apply. A change of municipal boundaries under this section is subject to a referendum of the electors residing within the territory whose jurisdiction is subject to change under the stipulation, if within 30 days after the publication of the stipulation to change boundaries in a newspaper of general circulation in that territory, a petition for a referendum conforming to the requirements of s. 8.40 signed by at least 20% of the electors residing within that territory is filed with the clerk of the municipality from which the greater area is proposed to be removed and is filed as provided in s. 8.37. The referendum shall be conducted as are annexation referenda. If the referendum election fails, all proceedings under this section are void.
- (3) CONTESTED BOUNDARY ACTIONS.
  - (a) In this subsection, "boundary action" means an action, proceeding, or appeal in court contesting the validity of an annexation, consolidation, detachment, or incorporation.
  - (b) If 2 municipalities whose boundaries are immediately adjacent at any point are parties to a boundary action, the municipalities may enter into an agreement under s. 66.0301 (6) or s. 66.0307 as part of a stipulation to settle the boundary action. The court may approve and make part of the final judgment a stipulation that includes an agreement under s. 66.0301 (6) or s. 66.0307.
- (4) AUTHORITY FOR CERTAIN STIPULATIONS. A stipulation that is court-approved under this section before January 19, 2008, that

### Serv-Us Street Improvements

Below is a description of the alternatives requested for the Serv-Us Street utility improvements. The project was began as strictly a storm sewer project funded with the storm water utility and needed by the Village. The drainage area of Serv-Us Street currently includes all of Park Street from CTH D south to Serv-Us Street. The project initially was estimated with plans of adding storm sewer at the intersection of Serv-Us Street and Park Street with an outfall to the existing ditch on the westerly side of the bike path at the easterly end of Serv-Us Street. The ditch in turn drains to the Sugar River.

The drainage calculations require a 24-inch outfall (or equivalent) to carry the 10-year storm event. Following the field survey it was found that the invert of the existing ditch is only 3-feet below that of the existing centerline at the intersection of Serv-Us Street and Park Street. Thus, we cannot get a 24-inch pipe in this area with a slope and have cover for the roadway. A storm configuration can be made to work with smaller diameter pipes although the flows with the smaller diameter pipes only provide capacity for the 1-year storm event. Looking long term at the Village, this does not provide a cost effective solution for the area.

Two alternatives exist to capture the 10-year storm. The first alternative would be to regrade the existing ditch on the easterly side of the bike path approximately 250 feet to lower the elevation up at the end of Serv-Us Street to allow for an appropriate invert elevation of the storm pipe. It is believed this would be the most costly alternative due to the tree and brush removal needed along with the removal of the screening that this area provides to the residents from the Anderson facility. The second alternative is to utilize the existing Village easement that includes the sanitary sewer and the driveway to the Bollig property. The intent would be to utilize the easterly portion of this easement. This alternative adds approximately \$15,000 to the estimated cost of the project for the additional length of storm sewer but does provide the needed storm capacity.

The existing water and sanitary utilities in the intersection should be addressed during construction of the project. I reviewed the sanitary report prepared for the Village in 2007 and it was noted that the stretch of sanitary sewer crossing this intersection is very flat and currently has some sewer sags that currently hold water. It would be our intent to replace 2 manholes and the sewer line with an 8-inch sewer within the project limits.

The existing watermain is old lead material and is 6-inch diameter. Public works has had leaks in the area in the past and the existing valve at the intersection does not work very efficiently. The watermain currently lies beneath the northerly curb line of Serv-Us Street. The project would replace the existing water line within the project limits. MSA would propose a bid alternative for the utilities but has an estimated cost of \$44,000 for the upgrades of both the sanitary sewer and watermain. The bid alternative would get a separate cost which could be awarded based on the actual bid costs and money available.

Public works would like to include a second alternate for a storm sewer improvement along Grant Street. During the construction of the west side sanitary sewer an outfall pipe was installed northerly from the intersection of Prisk Street northerly to the end of Grant Street to tie

into the existing outfall. Whether it was overlooked or just the cutoff with that project as it kept expanding, inlets were not included along the easterly portion of Grant Street. One smaller inlet exists at the end of Grant Street on the easterly side that is not the Village standard. Our plan would include an alternative to remove the existing inlet and place to standard Village inlets at the end of Grant Street. This would involve the replacement of a small stretch of curb and gutter and utilize the existing outfall pipe. Currently a lot of the runoff in the area that misses the inlet in a larger rain event causes erosion problems near the outfall pipe and Sugar River. It is estimated for a cost of \$6,750 to complete the storm sewer improvements on Grant Street.

MSA has been given direction to proceed with the plans including these alternatives in order to complete plans by the June 25<sup>th</sup> Public Works Meeting. We are anticipating that the project will be completed in the fall of 2012. The alternatives are not required to be awarded with the project although are recommended during the reconstruction to save improvement costs in the future.

Engineer's Estimate of Probable Cost  
 Serv-Us Street  
 June 6, 2012

<u>Item</u>	<u>Estimated Qty.</u>	<u>Units</u>	<u>Estimated Unit Cost</u>	<u>Estimated Total Cost</u>
Mobilization/Bonds/Insurance	1	LS	\$5,000.00	\$5,000.00
Traffic Control	1	LS	\$500.00	\$500.00
1 1/4-Inch Aggregate Base Course	610	TON	\$12.00	\$7,320.00
Pavement Milling	935	SY	\$5.00	\$4,675.00
24-Inch RCP Storm Sewer	405	LF	\$55.00	\$22,275.00
24-Inch Apron Endwalls	1	EA	\$1,300.00	\$1,300.00
18-Inch RCP Storm Sewer	34	LF	\$50.00	\$1,700.00
12-Inch Storm Sewer	47	LF	\$45.00	\$2,115.00
Storm Manhole w/Inlet Casting - 4ft Diam	1	EA	\$2,600.00	\$2,600.00
Storm Inlet - 2ftx3.5ft	6	EA	\$1,600.00	\$9,600.00
Riprap w/ Fabric	30	CY	\$35.00	\$1,050.00
Asphaltic Concrete Pavement	175	TON	\$60.00	\$10,500.00
Curb Replacement	379	LF	\$15.00	\$5,685.00
Topsoil	130	SY	\$4.00	\$520.00
Seed, Fertilize, and Mulch	670	SY	\$2.00	\$1,340.00
Erosion Mat	80	SY	\$4.00	\$320.00
Silt Fence	350	LF	\$1.50	\$525.00
<b>Estimate Total</b>				<b>\$77,025.00</b>
<b>Contingency 10%</b>				<b>\$7,702.50</b>
<b>Engineering &amp; CRS</b>				<b>\$18,650.00</b>
<b>TOTAL</b>				<b>\$103,377.50</b>

Alternative 1 - Serv-Us Street Utilities

<u>Item</u>	<u>Estimated Qty.</u>	<u>Units</u>	<u>Estimated Unit Cost</u>	<u>Estimated Total Cost</u>
8-Inch PVC Sanitary Sewer	135	LF	\$45.00	\$6,075.00
48-Inch Sanitary Manhole	2	EA	\$2,500.00	\$5,000.00
Connect to Existing Sanitary	2	EA	\$750.00	\$1,500.00
6-Inch Ductile Iron Watermain	330	LF	\$70.00	\$23,100.00
6-Inch Water Valves	2	EA	\$1,300.00	\$2,600.00
Trench Backfill	435	LF	\$2.00	\$870.00
Asphaltic Driveway Replacement	30	SY	\$20.00	\$600.00
Topsoil	90	SY	\$4.00	\$360.00
Seed, Fertilizer, and Mulch	90	SY	\$2.00	\$180.00
<b>Estimate Total</b>				<b>\$40,285.00</b>
<b>Contingency 10%</b>				<b>\$4,028.50</b>
<b>TOTAL</b>				<b>\$44,313.50</b>

Alternative 2 - Grant Street Storm Sewer

<u>Item</u>	<u>Estimated Qty.</u>	<u>Units</u>	<u>Estimated Unit Cost</u>	<u>Estimated Total Cost</u>
Pavement Removal	30	SY	\$3.00	\$90.00
15-Inch Storm Sewer	15	LF	\$50.00	\$750.00

Storm Connection to 15"	1	EA	\$1,500.00	\$1,500.00
Storm Inlet - 2ftx3.5ft	2	EA	\$1,600.00	\$3,200.00
Trench Backfill	20	LF	\$2.00	\$40.00
1 1/4-Inch Aggregate Base Course	30	TON	\$12.00	\$360.00
Curb Replacement	20	LF	\$15.00	\$300.00
Asphaltic Concrete Pavement	7	TON	\$60.00	\$420.00
Topsoil	15	SY	\$4.00	\$60.00
Seed, Fertilizer, and Mulch	15	SY	\$2.00	\$30.00
<b><i>Estimate Total</i></b>				<b><i>\$6,750.00</i></b>
<b><i>Contingency 10%</i></b>				<b><i>\$675.00</i></b>
<b><i>TOTAL</i></b>				<b><i>\$7,425.00</i></b>

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
<b>BASE BID</b>					
1.	Mobilizations/Bonds/Insurance	1	LS	\$ 5,000.00	\$ 5,000.00
2.	Traffic Control	1	LS	\$ 1,000.00	\$ 1,000.00
3.	Pavement Pulverizing	920	SY	\$ 5.00	\$ 4,600.00
4.	Removal, Concrete Curb and Gutter	375	LF	\$ 3.00	\$ 1,125.00
5.	Removal, Concrete Driveway	8	SY	\$ 10.00	\$ 80.00
6.	Removal, Asphalt Driveway	9	SY	\$ 5.00	\$ 45.00
7.	Removal, 12" CMP Culvert	95	LF	\$ 1.00	\$ 95.00
8.	Standard 2.5'x3' Inlet w/ Casting	6	EA	\$ 850.00	\$ 5,100.00
9.	Storm Manhole, 48" Dia w/ Flat Lid and Casting	1	EA	\$ 1,500.00	\$ 1,500.00
10.	12-Inch RCP	62	LF	\$ 40.00	\$ 2,480.00
11.	15-Inch RCP	14	LF	\$ 45.00	\$ 630.00
12.	18-Inch RCP	34	LF	\$ 50.00	\$ 1,700.00
13.	24-Inch RCP w/ Apron Endwall	409	LF	\$ 52.00	\$ 21,268.00
14.	Imported Trench Backfill	300	CY	\$ 8.00	\$ 2,400.00
15.	3/4-Inch Dense Graded Base	445	TON	\$ 9.00	\$ 4,005.00
16.	30-Inch Concrete Curb and Gutter	375	LF	\$ 9.50	\$ 3,562.50
17.	Concrete Drive, 6-Inch	72	SF	\$ 3.50	\$ 252.00
18.	Concrete Sidewalk, 4-Inch	55	SF	\$ 4.00	\$ 220.00
19.	Detectable Warning Fields, 2'x3'	2	EA	\$ 200.00	\$ 400.00
20.	Asphalt Drive, 3-Inch	81	SF	\$ 3.00	\$ 243.00
21.	Manhole Adjustment w/ New Casting	1	EA	\$ 500.00	\$ 500.00
22.	Asphaltic Pavement, E-1 Mix, Binder 1.75-Inch	88	TON	\$ 55.00	\$ 4,840.00
23.	Asphaltic Pavement, E-1 Mix, Surface 1.50-Inch	76	TON	\$ 55.00	\$ 4,180.00
24.	Silt Fence	230	LF	\$ 1.50	\$ 345.00
25.	Heavy Riprap w/ Geotextile Fabric, Type HR	24	SY	\$ 40.00	\$ 960.00
26.	Restoration, Topsoil, Seed, Fertilizer, & Mulch	860	SY	\$ 6.00	\$ 5,160.00
27.	Inlet Protection, Type C	6	EA	\$ 50.00	\$ 300.00
<b>TOTAL - BASE BID (ITEMS #1-27)</b>					<b>\$ 71,990.50</b>
<b>ALTERNATE BID 1 - UTILITY IMPROVEMENTS</b>					
28.	Removal, Sanitary Manhole	2	EA	\$ 400.00	\$ 800.00
29.	Removal, Sanitary Sewer	126	LF	\$ 5.00	\$ 630.00
30.	Removal, Asphalt Driveway	31	SY	\$ 5.00	\$ 155.00
31.	Sanitary Manhole, 48" Dia. w/ Casting	2	EA	\$ 2,500.00	\$ 5,000.00
32.	8-Inch PVC Sanitary Sewer, SDR 35	126	LF	\$ 65.00	\$ 8,190.00
33.	Connect to Existing Sanitary Sewer	2	EA	\$ 750.00	\$ 1,500.00
34.	6-Inch, 11.25" Bend	1	EA	\$ 200.00	\$ 200.00
35.	6-Inch, 22.5" Bend	1	EA	\$ 200.00	\$ 200.00
36.	6-Inch, 45" Bend	4	EA	\$ 200.00	\$ 800.00
37.	6-Inch, 6x6-Inch Tee	1	EA	\$ 300.00	\$ 300.00
38.	6-Inch Valve	2	EA	\$ 1,200.00	\$ 2,400.00
39.	6-Inch, D.I.P. Water Main	320	LF	\$ 70.00	\$ 22,400.00
40.	Connect to Existing Water Main	3	EA	\$ 1,000.00	\$ 3,000.00
41.	Cap Existing Water Main	2	EA	\$ 300.00	\$ 600.00
42.	Imported Trench Backfill	260	CY	\$ 8.00	\$ 2,080.00
43.	1-Inch Service Tap w/ Corporation	2	EA	\$ 500.00	\$ 1,000.00
44.	1-Inch Copper Service	44	LF	\$ 40.00	\$ 1,760.00
45.	1-Inch Curb Stop	2	EA	\$ 400.00	\$ 800.00
46.	Asphalt Drive, 3-Inch	280	SF	\$ 3.00	\$ 840.00
<b>TOTAL - ALTERNATE BID 1 (ITEMS #28-46)</b>					<b>\$ 52,655.00</b>
<b>ALTERNATE BID 2 - GRANT ST. INLET IMPROVEMENTS</b>					
47.	Mobilizations/Bonds/Insurance	1	LS	\$ 1,000.00	\$ 1,000.00
48.	Traffic Control	1	LS	\$ 500.00	\$ 500.00
49.	Removal, Asphaltic Pavement	38	SY	\$ 4.00	\$ 152.00
50.	Removal, Concrete Curb and Gutter	33	LF	\$ 10.00	\$ 330.00
51.	Removal, Existing Inlet	1	EA	\$ 300.00	\$ 300.00
52.	Standard 2.5'x3' Inlet w/ Casting	2	EA	\$ 850.00	\$ 1,700.00
53.	15-Inch RCP	25	LF	\$ 45.00	\$ 1,125.00
54.	Connect to Existing Storm Sewer	1	EA	\$ 500.00	\$ 500.00
55.	3/4-Inch Dense Graded Base	20	TON	\$ 9.00	\$ 180.00
56.	30-Inch Concrete Curb and Gutter	33	LF	\$ 9.50	\$ 313.50
57.	Asphaltic Pavement, E-1 Mix, Binder 1.75-Inch	4	TON	\$ 55.00	\$ 220.00
58.	Asphaltic Pavement, E-1 Mix, Surface 1.50-Inch	3	TON	\$ 55.00	\$ 165.00
59.	Silt Fence	60	LF	\$ 1.50	\$ 90.00
60.	Restoration, Topsoil, Seed, Fertilizer, & Mulch	150	SY	\$ 6.00	\$ 900.00
61.	Inlet Protection, Type C	2	EA	\$ 50.00	\$ 100.00
<b>TOTAL - ALTERNATE BID 2 (ITEMS #47-61)</b>					<b>\$ 6,075.50</b>
<b>TOTAL</b>					<b>\$ 130,721.00</b>

VILLAGE OF BELLEVILLE  
STORMWATER UTILITY CAPITAL IMPROVEMENT PLAN

YEAR	SW UTILITY EST CIP BUDGET		SW UTILITY PROJECT	EST COST	SCHOOL ST REPAYMENT	SW UTILITY REMAINDER
	EST CIP BUDGET	EST CIP BUDGET				
2012	\$104,000		Serv-Us Street Storm Improvements	\$80,000	\$25,850	-\$1,850
2013	\$104,000		Grant Street Storm Outfall	\$18,000		-\$19,850
2014	\$104,000		Greenview Place Pond**	\$50,500	\$25,850	\$7,800
2015	\$104,000		East Avenue Street Improvements	\$90,000	\$25,850	-\$4,050
2016	\$104,000		Federal Industries Pond*	\$110,000	\$25,850	-\$35,900
2017	\$104,000		High School Pond	\$25,000	\$25,850	\$17,250
2018	\$104,000		2016 Project	\$25,850	\$25,850	\$95,400
2019	\$104,000		2017 Project	\$25,850	\$25,850	\$173,550
2020	\$104,000		2018 Project	\$0	\$0	\$277,550
			2019 Project	\$0	\$0	\$381,550

\* - Federal Industries Pond is a rough estimate not knowing the full scope of the project currently

\*\* - Greenview Place Pond is anticipating 50% grant funding for the project.

**State of Wisconsin**  
**DEPARTMENT OF NATURAL RESOURCES**  
101 S. Webster Street  
Box 7921  
Madison, Wisconsin 53707-7921

Scott Walker, Governor  
Cathy Stepp, Secretary  
Telephone 608-266-2621  
FAX 608-267-3579  
TTY Access via relay - 711



March 1, 2012

**► REQUIRES IMMEDIATE ACTION ◀**  
**Urban Nonpoint Source & Stormwater Mgt**  
**Grant# USC - SP13-23106-12**  
**Grant Amount: \$52,300.00**

April Little, Village Administrator  
Village of Belleville  
24 West Main Street  
Belleville, WI 53508

Dear Ms. Little:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: **Green View Place Pond Retrofit**, to assist in implementing runoff management practices for your community. Certain modifications have been made this year in eligibility qualifications and grant requirements: please be sure to review page two of your grant in particular and discuss those provisions with your regional coordinator (listed on your grant document).

This grant, and any reimbursements made under it, is governed by very specific statute and administrative code provisions. Accordingly, please read the grant documents thoroughly, paying particular attention to the Scope and Conditions sections for eligibility conditions, grantee requirements and reimbursement provisions. There are also a number of steps where you must obtain prior departmental review and authorization before proceeding (*please see the attached Grantee Responsibilities*). You are obligated to submit a Final Report with your final reimbursement request for the projects completed under this grant; before and after pictures are a required component [see the grant's Scope section].

To accept this grant, please review the agreement and return the original signed by the authorized official, along with the completed Grantee Contact Page, as well as evidence that your community has committed the necessary funding for the local share, to the Bureau of Community Financial Assistance. The second copy is for your file.

Please review this grant thoroughly with Jim Amrhein of the South Central Region office at 608-275-3280 or Tim Parsons of the Bureau of Community Financial Assistance at (608) 267-9385. You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. Thank you for your continued cooperation with Wisconsin's Nonpoint Pollution Abatement program.

Sincerely,



Mary Rose Teves, Director  
Bureau of Community Financial Assistance

Enclosure(s)

C: Jim Amrhein – SCR, Fitchburg

Mike Vollrath – SCR, Fitchburg

State of Wisconsin  
 Department of Natural Resources  
 Bureau of Community Financial Assistance  
 Post Office Box 7921 -- CF/2  
 Madison, Wisconsin 53707-7921

WISCONSIN URBAN NONPOINT SOURCE WATER POLLUTION ABATEMENT  
 STORMWATER MANAGEMENT GRANT PROGRAM

**YOUR COPY** -- GRANT AWARD --

Form 8700-327 (10/10)

**Notice:** You are required to agree to terms of the grant agreement, sign and return this form to establish reimbursement eligibility for the Runoff Management Grant Program, authorized under s. 281.65 and 281.66, Wis. Stats., and chs. NR 151, 153, 154, 155 and 283, Wis. Adm. Code. Failure to return a signed agreement will result in denial of grant funds. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

**PART 1. GRANT ADMINISTRATION INFORMATION**

Grant Number USC-SP13-23106-12	Grant Award Date March 1, 2012		
Grantee Village of Belleville			Total Grant Amount <b>\$52,300</b>
Project Name Green View Place Pond Retrofit			Watershed Allen Creek & Middle Sugar River
Authorized Representative April Little, Village Administrator		Project/Grant Period From January 1, 2012 Through December 31, 2013	
Street Address 24 West Main Street		Grantee Contact April Little, Village Administrator	
City, Zip Code, County Belleville, 53508 Green County		Contact's E-mail Address alittle@villageofbelleville.com	
Telephone Number (608) 424-3341 Fax No. (608) 424-3423			
Name of Department Regional Coordinator, Phone Number and Email Address Jim Amrhein, 608-275-3280, james.amrhein@wisconsin.gov			DNR Region South Central Region

**PART 2. ELIGIBLE COST-SHARE BUDGET DATA**

Note: Line items cannot be exceeded without prior amendment.

1. Project Cost-Share Reimbursements For:
  - a. **Engineering & Retrofit Construction of Green View Pond**
2. Other
3. **Total Nonpoint Source Grant Amount**

Construction Cost-Sharing	
	52,300
	0
	<b>52,300</b>

**PART 3. PURPOSE AND SCOPE**

This Urban Nonpoint Source and Stormwater Management grant provides funding, and authorizes cost-share reimbursement by the department for the following projects **during the Grant Period above: Cost-share retrofit construction of a wet detention pond to remedy discharges of total suspended solids, phosphorus, nutrients & heavy metals entering waters of the state.**

Reimbursements may only be made for work performed, and expenses incurred, during the Grant Period. The amount listed under Part 2 (above) is the maximum amount which the department may reimburse you under this grant. Reimbursement deadlines and restrictions, project eligibility specifications, and other project Scope limitations are continued on the other side of this page. Additional departmental grant conditions are listed on the following pages. Consultant or professional-service contracts, designs, construction contracts, and appraisals **must be approved by the department regional coordinator prior to signing.** Reimbursement requests shall be sent to the above address and must be accompanied by **payment** documentation, consisting of consultant/contractor billings with check nos. and dates paid. The Regional Coordinator must be notified regarding substantial completion, final inspection and certification. A *Final Report* is required before the Department may release the final reimbursement. Note that no Federal funds are used in reimbursements for this grant.

-- SCOPE CONTINUED - OVER --

**PHOTO COPY**

**State Cost-Share Reimbursements.** This grant authorizes cost-sharing reimbursements for construction of a water quality wet detention basin, consistent with the application dated 05/02/2011, in order to restrict sediments and other pollutants suspended in urban runoff entering waters of the state and to assist the community in meeting the requirements of the Municipal Storm Water Permit. Grant reimbursements shall not exceed the individual line item amounts in Part 2 of this grant and will be calculated at a rate of 37% of the documented eligible expenses incurred and paid by the grantee. Reimbursements may not exceed the eligible contract prices approved by the department times the cost-share rate. Storm Sewer Rerouting is also eligible for cost-sharing, provided it directly conveys the stormwater to the detention pond and contributes to water quality improvement. (Cost-share rate is discounted by the percentage of new development served).

As stipulated below, all bids and contracts related to this grant-funded project must obtain prior approval of the department regional coordinator for this grant. Total grant payments may be affected (limited) by: inclusion of ineligible items within the project activities; proration of grant coverage for either water quantity (flood) capacity or new development; and, the grantee's request for a lesser cost-share rate than the maximum allowable state rate. The department will withhold twenty percent (20%) of the grant amount until final inspection and certification has been approved by the department and the project's Final Report has been accepted.

**Environmental Protection.** The grantee is responsible for following all federal and state regulations for detecting and managing contaminated soils or solid waste encountered during installation of the best management practices funded under this grant. If such materials are encountered, the grantee shall immediately contact the DNR Regional Grant Manager. The Department may terminate this grant if it determines that installation and operation of the best management practices may facilitate movement of hazardous substances to waters of the state. Reimbursements under this grant may only be made [per s. 281.66 (3)(a)2., Wis. Stats.] where the grantee community "ensures adequate implementation of construction site pollution control, and of storm water management after development, for development and redevelopment of sites of one or more acres".

**Contract Approvals.** All consultant and construction contracts must be approved by the Department **prior** to grantee signing in order to determine reimbursement eligibility and conformity with practice technical standards. All appropriate permits must be obtained prior to commencement of construction, and the design must be approved by the department.

**Grantee Stipulated Obligations.** Your application stipulated that grantee has in place erosion control and stormwater management ordinance(s). In addition, under the Multiplier section of the application, you indicated that the community implemented: a pollution prevention I & E program; a nutrient management plan for municipally-owned properties; and, a stormwater permit tracking system. Also, under Question No. 2, Project Evaluation Strategy, the municipality agreed to model or otherwise calculate sediment delivery from the site, comparing pre-construction and post-construction delivery. Substantiation of all these grant commitments must be documented in the *Final Report* (below).

**Final Report.** When requesting final payment, grantee shall also submit a **Final Report** to the department regional coordinator. Final reimbursements will not be made until the final report is approved as complete. Use this link to access the *Final Report* materials: <http://dnr.wi.gov/runoff/grants/npsprogram.html>

<b>REIMBURSEMENT DEADLINES</b>	
Eligible Expenses Incurred	Reimbursement Request Due Date
1 <sup>st</sup> Quarter of the Calendar Year	April 30th
2 <sup>nd</sup> Quarter of the Calendar Year	July 31st
3 <sup>rd</sup> Quarter of the Calendar Year	October 31st
4 <sup>th</sup> Quarter of the Calendar Year	January 31st

Grantee shall provide the Regional Coordinator with a project update each quarter.

-- Continued --

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**PART 4. CONDITIONS**


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The State of Wisconsin Department of Natural Resources (Department) and the Grantee, in mutual consideration of the provisions of this document, agree as follows:

**Section A – General Requirements**

- A1. This agreement and all activities undertaken pursuant to this agreement are subject to the provisions of s. 281.66, Wis. Stats., and chs. NR 151, 154, and 155, Wis. Adm. Code. All amendments to this grant agreement shall be executed in writing.
- A2. Eligibility for cost-sharing reimbursement is governed by the provisions of s. NR 154.04 and ch. NR 155, Wis. Adm. Code, by the stipulations or limitations in this grant's Scope provisions, and by the applicable contract approvals by the department, as required under provision B1.
- A3. The Grantee may not receive reimbursement for costs which: (1) exceed the amounts listed in Part 2, (2) are not authorized by the Scope of this agreement, or (3) are incurred for work performed outside of the grant period, unless otherwise specified in the grant scope. Cost-share rates and applicability may be further limited by departmental contract approval(s), which may restrict the grant cost-share amount due to the eligibility requirements of the statute and codes. Reimbursements are contingent upon availability of State funds.
- A4. Neither the grantee nor any landowner may adopt any land use or practice that reduces the effectiveness or defeats the purposes of the best management practices installed under this grant.

**Section B – Grantee Responsibilities**

- B1. All professional service and construction contracts, construction designs, and appraisals must be approved by the department regional coordinator prior to signing or entering into such commitments. Grantee must obtain all required permits prior to construction.
- B2. If constructing on non-grantee-owned property, the Grantee shall enter into cost share agreements with landowners and land operators on forms provided by the Department. The cost share rates may not exceed the rates specified in the applicable administrative code governing this grant or in the Scope section of this grant. Such agreements and amendments shall be recorded with the Register of Deeds and promptly submitted to the regional coordinator. The Grantee agrees to perform periodic inspections beyond the grant period to ensure that all cost share recipients are complying with the maintenance requirements in accordance with the applicable administrative code governing this grant.
- B3. The Grantee shall submit reimbursement requests on the worksheets provided by the Department and accompanied by verification of project expenses, at least quarterly, as specified in the Scope section.
- B4. The Grantee shall comply with the cost containment and procurement procedures in the applicable administrative codes governing this grant. The Grantee shall maintain a financial management system, separate from all other grantee activities, for this grant. Accounting and fiscal records shall be maintained in accordance with the applicable administrative codes governing this grant. At a minimum, grantee shall retain and make available all fiscal records pertaining to this grant for three years after the date of final settlement, or three years after the end of the Grant Period, whichever is later, or for a longer period if required by the department for audit purposes.
- B5. The Grantee shall submit progress reports at the conclusion of each quarter of the project period to the department regional coordinator identified in Part 1 of this agreement. When requesting a final payment, grantee shall also submit a final report to the regional coordinator detailing practices installed and results expected/obtained, along with a maintenance strategy for the practices installed.

**Section C – State and Federal Requirements**

- C1. If historical/cultural artifacts are unearthed during any earth disturbance under this grant activity, Grantee is to immediately notify the department regional coordinator to determine the appropriate response.
- C2. The Grantee shall ensure that Department representatives have access to land on which grant-funded activities are undertaken during period of best management practice installation, operation and maintenance, or for performance auditing purposes.
- C3. The Grantee shall indemnify the Department and all of its officers, employees and agents against, and hold harmless from, any and all claims, actions, suits, proceedings, costs, expenses, damages and liabilities, to person or property, including attorney's fees, arising out of, connected with or resulting from the occupancy, use, acts or omissions of the Grantee's employees, agents or representatives.
- C4. The Grantee or its employees or agents are not employees or agents of the Department for any purpose including Worker's Compensation.
- C5. The grantee shall not issue funds from this grant to individuals if that individual is delinquent in child support or maintenance payments [s.144.25(9)(L), Wis. Stats]. The grantee shall comply with this condition by verifying a cost share recipient non-delinquent at the time of signing a cost share agreement by accessing the Department of Workforce Development website.
- C6. In connection with the performance of work under this agreement, the Grantee agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin. This provision includes but is not limited to employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Grantee agrees to provide and post notices in conspicuous places, available for employees and applicants for employment, setting forth the provisions of this nondiscrimination clause. Except with respect to sexual orientation, Grantee shall take affirmative action to ensure equal employment opportunities.

-- Continued -- Over --

**PART 5. INELIGIBLE COSTS**

1. Costs incurred, or work performed, either prior to or after the grant period [page 1, Part 1], unless specifically authorized in the grant Scope.
2. Costs for installation of a best management practice which does not meet the conditions of the applicable administrative codes governing this grant, or which are inconsistent with the grant application.
3. Costs for practices identified as ineligible practices in the applicable administrative codes governing this grant or which are specifically excluded in the contract approval letter.
4. Costs which exceed or do not satisfy the cost containment procedures of the applicable administrative code governing this grant.
5. Costs to perform operation and maintenance of best management practices.
6. Costs specified in NR. 155.15(2), Wis. Admin. Code.

FOR THE GRANTEE  
By:

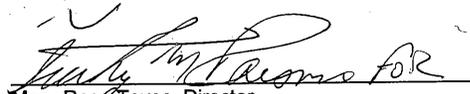
\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date Signed

(Printed Name, if Different Than Authorized Representative on P.1)

FOR THE STATE OF WISCONSIN  
By

  
\_\_\_\_\_  
Mary Rose Teves, Director  
Bureau of Community Financial Assistance

\_\_\_\_\_  
3-2-2012  
Date Signed

**When returning the signed grant, you must also include evidence of your community's local share of the grant project costs – such as a copy showing its inclusion in the municipal budget, or other evidence that the community has, in fact, committed the necessary funding to complete the project. Alternatively, you may certify that commitment below.**

Certification provided as an alternative to evidence of local share:

I, the undersigned, hereby certify and attest that the grantee has incorporated the "local share" of funding for the project covered by this grant within the municipal budget, or has otherwise made provisions to provide the local share.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Resolution Number Authorizing Expenditure



**Village of Belleville, WI**

**CLIENT LIAISON:**

Kevin Lord, P.E., R.L.S.  
Phone: (800) 446-0679  
Cell: (608) 712-2563  
klord@msa-ps.com

**DATE:**

June 21, 2012

**SERVICE DATES:**

May 20, 2012 – June 16, 2012

**R00372044 – BELLEVILLE STH 69-92 AND CTH PB CRS**

The Contractor submitted a request for payment with additional quantities from last year. Marge Dresen and Kevin Lord reviewed notes from last year and calculations to verify the request. Some of the requested work is validated although some of the work was not quantified correctly. Kevin Lord replied to the Contractor via email with concerns about the request. A pay request will be provided to the Village upon agreement with quantities.

**R00372049 – VILLAGE OF BELLEVILLE 2012 GENERAL ENGINEERING**

**PHASE 100 – GENERAL MUNICIPAL**

Carter Arndt reviewed shop drawing information for the Village ADA projects. Carter responded to the Contractor as to acceptance of the materials.

Ann Hirekatur reviewed and provided feedback on the current Erosion Control and Stormwater Management ordinance. The Village ordinance is intended to reflect the Dane County ordinance. The Village ordinance has not been updated to reflect recent changes to the Dane County ordinance. Ann forwarded comments to April Little to reflect the changes to the Village ordinance.

Kevin Lord prepared an estimate for the sidewalk extension on the westerly side of STH 69 (River Street) northerly and a pedestrian crossing of STH 69 at Serv-Us Street. The estimate was given to April Little and was included within a grant request.

Kevin Lord began preparing a Capital Improvement Document for public works projects. The document was provided to the public works department and will be expanded in the near future. The projects listed were projects listed in previous studies that were anticipated and not yet completed.

Kevin Lord met with Jerry Butts prior to the Public Works Meeting on June 5, 2012 to review in the field the anticipated work on Serv-Us Street and a concern on Grant Street to be included within the plans. Details of the anticipated work were shared at the Public Works Meeting.

Kevin Lord attended the Public Works Meeting on June 5, 2012. Kevin distributed the preliminary Capital Improvement Plan completed to date with additional work expected. Kevin Lord discussed the plan for Serv-Us Street and the additional work requested. Based on previous studies, the water and sanitary sewer within the project limits should be replaced and a small storm sewer project on Grant Street should be completed. It was discussed to provide these as alternate bids and provide Gary with an estimated cost to be shared with the Village Board.

*Your Trusted Partner*  
PROJECT UPDATE



**PROJECT UPDATE**

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**PHASE 130 – CHRISTIAN BROS SITE DEVELOPMENT**

Kevin Lord received a revised lighting plan for the Christian Bros Site Development and submitted comments on the lighting plan on May 30, 2012. The lighting plan showed small areas of light trespass beyond the ordinance requirements although the trespass light was to adjacent driveway and parking areas and not residential lots. Comments were included regarding the light trespass to the Plan Commission.

**PHASE 300 – HARRISON STREET PARK SURVEY**

Howard Ward authorized MSA to complete a survey of the park area donated to the Village at the northerly end of Harrison Street. MSA began research to complete through the surveyors office and register of deeds to complete the survey.

**R00372051 – VILLAGE OF BELLEVILLE – SERV-US STREET STORM WATER IMPROVEMENTS**

MSA completed the field survey for the Serv-Us Street storm water improvements. MSA completed preliminary plans, specifications and a cost estimate for the work. Due to existing grade issues, the outfall location was a problem along the ditch that parallels the Badger State Trail. MSA plans to utilize the Village 66-foot wide easement that follows the general path of the sanitary sewer. MSA will talk with the property owner prior to bidding. Additional utility items were reviewed and found inadequate and discussed at the Public Works Meeting to be included as an alternate. The final plans and cost estimate will be brought to the Public Works Meeting on June 25, 2012 for recommendation to the Village Board. Upon approval by the board, permits will be submitted and the plans will be let to bid.

# 2013 Budget Schedule

<u>Month</u>	<u>Date</u>	<u>Planned Action</u>	<u>Persons Involved</u>
<u>OCTOBER</u>			
	1 <sup>ST</sup>	Presentation #1 of total budget with Draft wages & benefits	Administrator Village Board
	TBA	Final Police Union negotiation	Finance & WPPA
	8 <sup>th</sup>	Budget Work session #2 / If needed	Village Board - <u>SPECIAL</u>
	9 <sup>th</sup>	EMS Association Meeting	Village Board/Administrator
	15 <sup>th</sup>	<u>Final</u> budget work session: Review proposed budget summary Review proposed Village levy Approval of 2013 Wages/Benefits/Policies	Village Board
	25 <sup>th</sup>	Publication of Budget Summary (to Paper 18 <sup>th</sup> )	Administrator
<u>NOVEMBER</u>			
	5 <sup>th</sup>	Utility Budget Presented to Village Board	Supervisor Deputy Clerk/ Administrator
	<b>19th</b>	<b>Budget Public Hearing Budget Adoption (or November 26)</b>	Village Board
	19th	Consolidation of School, County, State MATC , and Village levy for mill rate	Administrator
	19th	Utility Budget Adopted (or later)	Village Board
<u>DECEMBER</u>			
	1 <sup>st</sup> – 10 <sup>th</sup>	Tax bills processed in office (may be earlier)	Administrator
	10 - 13 <sup>th</sup>	Mail Tax Bills	Office

# 2013 Budget Schedule

<u>Month</u>	<u>Date</u>	<u>Planned Action</u>	<u>Persons Involved</u>
<u>JULY</u>		Budget discussions begin	Finance and Personnel
<u>AUGUST</u>			
	27	Budget worksheets & YTD #'s distributed to Supervisors / set up appointments with Department heads	Administrator/Staff
<u>SEPTEMBER</u>			
	During Month	Department Heads work on budget proposals Update Policy/Benefits Handbook	Supervisors Finance Committee/Board
	TBD	Finance Committee meets with WPPA Police Union meeting	Committee & WPPA
	4 <sup>th</sup> & 17 <sup>th</sup>	Village Board decides departmental operating budget increase targets	Village Board – 19 <sup>th</sup> Finance and Personnel – 12 <sup>th</sup>
	4 <sup>th</sup> & 17 <sup>th</sup>	Discuss criteria for wage and benefit negotiations ( Decide percentages to run for wages)	Village Board
	1 <sup>st</sup> – 24 <sup>th</sup>	Supervisors review department budget with their committees	Supervisors & Committees
	24 <sup>th</sup>	Salary/benefits Presentation of department budgets with Supervisors; <b>Cut off date for Department budgets</b>	Village Board / Supervisors
	TBA	Negotiations for Police Union	Committee
	24 <sup>th</sup>	Fire Association budget Meeting	Village Board
	During Month	Consolidate department budgets - <i>Library Revenues, TIF, Capitol Projects, Debt Service, Cemetery, Waste Management</i>	Administrator



June 19, 2012

April Little  
Village of Belleville  
24 West Main Street  
Belleville, WI 53508

Dear Ms. Little:

With the recent completion of the tenth year of the Green County Leaders (GCL) program, we are preparing for another exciting year. As you may know, nearly 200 Green County residents have graduated from the GCL program. Graduates, their employers, and those close to them regard the program rather highly.

We are now soliciting applicants for the 2012-2013 GCL Program, and we need your help. Do you know someone who may have an interest in providing leadership to address issues affecting Green County's future? Perhaps an employee who is new to their position or to the area? Perhaps a colleague? Perhaps your spouse or close friend? Perhaps yourself?

Community leadership can be formal, such as participation on a non-profit organization's or service club's board of directors or running for an elected office. Community leadership can also be more informal. Providing a thorough explanation of community issues as they relate to business decisions, for example, can lead to more successful business decisions.

GCL's mission is to provide an educational program where individuals can practice leadership skills, deepen their understanding of community issues and prepare for leadership roles, thereby creating a network of individuals committed to the future of Green County. The program consists of a full day orientation, nine (9) program classes and a graduation banquet. Classes are held from 8:00 am to 5:00 pm, on the second Wednesday of each month, from September thru May, and focus on leadership skills and on issues Green County communities and residents are or will be facing in the future. Previous program participants had the opportunity to take a plane ride over the county, to meet key School District, Town, City, Village, County, State and Federal officials, to discuss a wide range of issues - from childcare and education to farming and infrastructure--and to tour many locations such as Greenco, the Green County jail, a modernized dairy farm, and a local wastewater treatment plant.

Cost for the 10-month program is \$395. (The fee includes continental breakfast, lunch, and snacks for each day-long session, a banquet dinner and materials.) Enclosed you will find a brochure, which more fully describes the program, I urge you or your staff to consider participating in GCL. Please, feel free to pass the information on to others who might be interested. For more information, and to request an application, contact Anna Schramke at the Green County Development Corporation at 328-9452, or check out the website [www.GreenCountyLeaders.org](http://www.GreenCountyLeaders.org).

Thank you for your consideration.

Anna M. Schramke, CEcD  
Green County Development Corporation



League of Wisconsin Municipalities

RESOURCES FOR MUNICIPAL OFFICIALS

Table with 4 columns: Title, Price, Quantity, Total. Lists various resources like 'Annual Directory of Wisconsin City & Village Officials' and 'Annual Products and Services Guide for Wisconsin Municipalities'.

\*reprinted with minor changes reflecting current Statute numbers

5.5 % WI State & Dane Co. Sales Tax (if applicable)

AMOUNT INCLUDED TOTAL \$

MAILING INFORMATION (PLEASE PRINT OR TYPE INFORMATION)

Name/Title, Municipality/Company, Address, City/State/Zip, E-mail

RETURN TO: League of Wisconsin Municipalities, 122 W. Washington Ave., Suite 300, Madison, WI 53703

PAYMENT ENCLOSED: Credit Card or Check Enclosed, Visa, Mastercard, Discover, Number, Exp, Signature

# FOCUS

**brief** 06.15.2012 • No. 9

*Early June was a busy time for Wisconsin politics. In addition to six recall elections, candidates for partisan offices also filed nomination papers. Gov. Scott Walker (R) survived recall in a race where results paralleled 2010. The total number of state legislative candidates fell from 314 in 2010 to 300 this year. Total Democratic numbers are up from 117 to 166, while GOP totals fell from 171 to 118.*

## Capital notes

- *Of Wisconsin's 72 counties, only 16 will have any kind of contest for district attorney this November.*
- *Four Republicans and one Democrat will appear on the August 14 primary ballot for US Senate. In the 2nd Congressional district, four Democrats and one Republican are running; in the 6th, Rep. Petri (R) has primary and general election opponents. All other members of Congress have only November races.*
- *From 2006-07 to 2010-11, total federally-funded FoodShare Wisconsin (food stamp) benefits increased by 206.9%, from \$360.2 million (m) to \$1.1 billion, according to the Legislative Audit Bureau. The LAB also found that \$1.8m in benefits were fraudulently received; however, Wisconsin's payment errors declined, resulting in a \$3.4m bonus payment from the USDA.*
- *Governor Terry Branstad (R-Iowa) has endorsed federal legislation giving states more freedom to collect sales taxes from online or catalog retailers operating out-of-state. Congressional action is needed to reverse a US Supreme Court decision that prevents states from collecting sales tax on such purchases.*

## Reading the tea leaves of June politics

**T**wo major Wisconsin political events occurred recently: the June recall elections and filing of nomination papers by 300 state legislative candidates. The recalls garnered national and even international attention, but, for Wisconsin, this fall's battle for legislative control could be equally or more important.

### Recall recap

The June 5 recall results, together with the messaging, polling, advertising, and turnout, have been well dissected. But two general observations stand out.

First, although voter turnout rose, the results of the 2010 and 2012 gubernatorial contests were similar. County by county, the vote percentages received by the two candidates in the two elections varied little, as the graph (below, right) shows. In Dane County, for example, Walker received 31.0% of the vote in 2010 vs. 30.5% in 2012. In Washington County, the percentages were 75.0% and 75.6%, respectively.

Second, after 11 months and 15 recall elections, 12 of 15 incumbents and nine of 12 Republicans survived, including the governor and his lieutenant. At the same time, the GOP had its senate majority reduced from five to one and then, at least temporarily, erased. Contrary to pundits and partisans, voters sent a nuanced message with an element of warning to each major party.

Combined, these results could serve as (1) a reminder of the advantages of incumbency; (2) a signal to Democrats of voter preference for fiscal prudence after more than a decade of structural deficits, including eight years under the

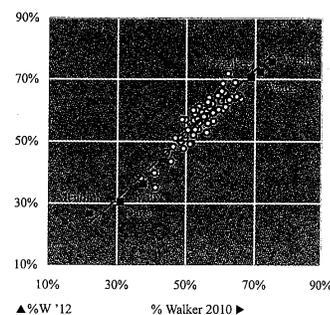
prior Democratic governor; and (3) a word of caution to the GOP that one-party control of executive and legislative branches is not an open invitation to partisan overreach. Republicans in 2011 and Democrats in 2009 both used one-party control to advance legislation quickly with little or no debate.

### The bigger battle?

June filing of nomination papers by legislative candidates could have major implications come November. With the governor's office already in hand, Republicans would return to 2011's dominance should they regain control of the state senate and assembly. Conversely, if Democrats control one house, they can check gubernatorial actions. Control of both houses would give them substantial power over budget- and law-making, with only the executive veto pen standing in their way.

■ *Fewer candidates?* The numbers behind the nomination papers just filed provide insight into the post-recall mood of voters and partisans and into the relative strength of the two major parties. Despite the unprecedented and

**Gov. Election Replay? 2010 vs. 2012**  
County Vote Pcts. for Scott Walker (R) Similar



intense recall activity of the past year, there are fewer state legislative candidates in 2012 (300) than in 2010 (314), as the table shows.

In the assembly, the total is down nine from 273 to 264; however, that still exceeds totals for the five elections preceding 2010. In the senate, the number of candidates is down from 41 to 36, a level closer to the norm for 2000-08.

In a related development that might suggest political fatigue, still greater partisan division, or increased dominance of the two major parties, the number of minor-party and independent candidates dropped from 26 in 2010 to 16 this year, a figure lower than in 2002, 2004, and 2010.

■ *Incumbent, party protection.* Although 18 months of controversy and protest subjected the legislature to intense scrutiny, the numbers of incumbents seeking reelection remain large: 14 (8D, 6R) of 17 in the senate and 79 (52R, 27D) of 99 in the assembly.

As in the past, many sitting legislators have little or no opposition. Of 17 senators on the 2012 ballot, five incumbents (3D, 2R) are unopposed. In a sixth district, there is only a Democratic primary. Thus, come November, the occupants of more than one-third of

**No. of Legislative Candidates Filing Papers, 2000-12**  
By House, Party (Sources: GAB, *Blue Books*, WISTAX)

Body/Party	2000	2002	2004	2006	2008	2010	2012
Democrat	105	102	121	119	146	117	166
Republican	122	130	127	115	111	171	118
Other	11	20	20	9	12	26	16

senate seats up for a vote will already be known.

The fate of about one-fourth of the assembly is similar. Of 99 districts, 13 (11D, 2R) have unopposed incumbents. In another 13 (12D, 1R), candidates have only primary and/or minor-party opposition.

■ *Redistricting.* The 2010 census and the subsequent legislative redistricting makes the 2012 election different from the other elections held since 2002. Redrawing district lines inevitably sets off a chain reaction of retirements and incumbent moves, particularly in the lower house. Of 132 state lawmakers, 21 are not returning: two (both D) senators and 19 state representatives (12D, 7R).

In addition, 16 incumbents seek to remain in the assembly but from new districts. Reflecting GOP control of the legislature and the redistricting process, 10 of the 16 are Democrats while only six are Republicans. In two dis-

tricts—one in the Whitewater area, the other in Kenosha County—two incumbents, one from each party, face each other.

**Partisan spin inevitable**

In a partisan, career legislature, both parties like to use June candidate filings to claim an electoral advantage. If total candidate count (see table) says anything about grassroots strength, Democrats have an edge (166 vs. 118) that they did not enjoy in 2010 (117 vs. 171). However, Democratic candidate totals are boosted by crowded primaries in urban districts, e.g., the sixth senate district (5 candidates), as well as the 10th (4), 17th (5), 18th (9), 25th (4), 65th (3), and 71st (9) assembly districts.

Assembly Democrats might also argue that they begin the campaign with a headstart. With no or only token opposition in 23 districts, they are almost halfway to a majority (50). Only eight Republicans are similarly positioned.

On the other hand, given the demonstrated ballot-box advantage that incumbents have, assembly Republicans can point to 52 current caucus members seeking reelection compared to only 27 Democrats. If all its incumbents were successful, the GOP would retain a majority, even without winning districts redrawn to its benefit.

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