

VILLAGE OF BELLEVILLE  
SPECIAL MEETING of the VILLAGE BOARD  
**Monday, June 18, 2012 at 7:00 P.M.**  
Village Hall - 24 West Main Street

**AGENDA**

1. Call Meeting to Order
2. Roll call by Clerk
3. Posting of Open Meeting Notice
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:**
  - a. Approval of Minutes - June 4, 2012
  - b. Approval of Bills for June to Date
  - c. Approval of May 2012 Treasurer's Reports
  - d. Approval of Application for Street Use Permit for Kyle Hanson, Sugar Avenue Block Party, June 30, 2012
7. Committee Reports
8. President's Report –
9. Administrator/Clerk/Treasurer's Report –

**ACTION REQUIRING A VOTE MAY BE TAKEN ON  
ANY OF THE FOLLOWING ITEMS**

10. **Unfinished Business:**
  - a. Lake Restoration / West Lake Dredging / Pedestrian Bridge Projects Update & Issues
11. **New Business:**
  - a. Discussion and Possible Action on Village Board Resignation / Vacancy
  - b. Committee/Commission Appointment Recommendations
  - c. Public Works Committee Seasonal Hiring Recommendation
  - d. 2011 Compliance Maintenance Annual Report Approval Resolution
  - e. Public Works Committee Recommendation on Change Order for Work at Old Library
12. **Other Business:**
  - a. Correspondence
  - b. Announcements –
  - c. Future Meeting Dates

d. Questions and Items for Referral

13. ADJOURN TO CLOSED SESSION for discussion of a) Police Department Clerk Staffing and b) Administrator/Clerk/Treasurer Annual Evaluation per 19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

14. RECONVENE TO OPEN SESSION for possible action on items discussed in closed session

15. Adjournment

*-By Howard Ward, Village President*

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**The Village of Belleville complies with the Americans with Disabilities Act (ADA):**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un interprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuniquese al numero de telefono que figura a continuacion dos dias habiles como minimo antes de la reunion.

**Contact:** April Little, Village Administrator, 24 W. Main Street  
608.424.3341  
alittle@villageofbelleville.com

**Final agenda will be posted by 4 p.m. Friday preceding the meeting at these locations:**  
Union Bank & Trust Co (UB&T), Sugar River Bank, Village Hall, Library, Village of Belleville Web site.

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, **JUNE 4, 2012** AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Gary Ziegler, Deb Kazmar and Bonnie Wilcox. Excused: Jim Schmitz

Also present: Luann Alme, Michelle Eichelkraut, Rachel Furman, Tom Vaughan, Eugenia May, Robin Moag-May, Sue Maurer, Eugene Maurer, Vicki Beirsdorf, Tim Beirsdorf, Scott Ringgenberg, Jean & Mike Trctow, Roger Larson, Tracy Lien, Pam Christen, Herb Blaser, Teresa Burchard, Bruce Anderson, Mary G. Gehin, Lauren E Bartels, Katie O'Dair, Diane Peter, R. H. Jacobs, Chris Swaziek, Jerry Ziegler, Don Sparby, Donald G Sparby, Connie Urfer, Peggy Eichelkraut, Nancy Butts, Barb Funseth, Richard Miller, Cindy O'Connor, Mari Peterson, Ray Lambole, Beth Campbell, Charlie Campbell, Boots Freidig, Jeff Christensen, Glen Kazmar, Connie Mullen, Greg Hoffman, G. S. Donovan, Peter Miesbauer, D R. Austin, Terry Kringle, Michael Parkin, Jonathan Brauer, Ginna & Jim Schenk, Philomena Hanna, Carl Molter, James Mankowski, Molly Hultine, Teresa Pelton, Dennis & Linda Kahl, and Don Funseth.

3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – Roger Larson, Brooklyn WI: Spoke of a police incident that happened to him in which he felt threatened after a police visit to his home.
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:** *Trustee Wilcox made a motion to accept the consent agenda as presented; seconded by Trustee Kazmar. Motion carried.*
  - a. Approval of Minutes - May 21, 2012
  - b. Approval of Bills for May
  - c. Approval of Application for Operator's License for Barbara J. Kahl (Town Mart)
  - d. Approval of Application for Operator's License for Katrin M. Edwardson (Town Mart)
  - e. Approval of Application for Operator's License for Dawn M. Hellenbrand
  - f. Approval of Application for Operator's License for Hector Rodriguez (Town Mart)
7. Committee Reports – No discussion.
8. President's Report – No discussion.
9. **Administrator/Clerk/Treasurer's Report** – A copy of the new debt issuance policy is in the packet. Board of Review is June 11. Construction has begun at the old and new libraries. Polls are open tomorrow from 7 AM to 8 PM.

[Skipped to item 11A]

10. **Unfinished Business:**

- a. **Lake Restoration / West Lake Dredging / Pedestrian Bridge Projects Update & Issues** – Bridge bids are out and due June 14; Recommendation will come from Public Works Committee for decision at July 2 Village Board. Also expecting a July 2 DNR permit approval for the bridge. We are looking at setting up a multi-organization planning meeting for a lake grand opening. Looking at September 2 for the date. No word on Iron Works stormwater/shoreline repair – erosion is now a major problem and repair is needed. Final construction deadline was May 15 for Iron Works.

11. **New Business:**

- a. **Discussion of Police Services and Costs with the Dane County Sheriff's Office** – Dane County Sherriff David Mahoney gave a presentation slide show about the professional services they can provide to a municipality, including the benefits. He stated that these benefits include local control, local ordinance enforcement, and preservation of local identity.

Chief Deputy Jeff Hook stated that the Sherriff's office does not solicit their service and they are not present to drive the local police out of business. They work well with and rely on the Belleville police department and are not standing against them. They are able to work with county-border communities. They also offer 24-hour supervisory staff and assume personnel services. The community chooses its officers. Services could be contracted at the expiration of the current contract; they can help to negotiate any transition. The Sheriff's office could also absorb current officers as long as county standards are met.

Captain Richelle Anhalt discussed policing strategies and provision of statistical reports. Revenue brought in from local citations goes back to the community. She presented peak calls for service, which peak at 7 PM, and population/staffing comparisons. Anhalt presented information on their Community Deputy program, which includes safety camps, bike rodeos and elderly home checks. They do request office space. They make available investigative services at any time. Personnel costs: total hourly cost of one deputy is \$53.45 which includes insurance, longevity, training, clerical support and radio depreciation. Considerations include: maintenance of fleet vs. purchase vehicle through the county (these are not included in the hourly salary). There is an indirect-cost charge of 3.6 percent of total costs, which includes information technology, legal services, and human resources. For four deputies: annual cost would be \$431,600.80. They recommend three deputies for the Village of Belleville. Ideally it is between three and four deputies.

Mahoney reiterated the good working relationship with the Belleville police department, and maintenance of local control and identity.

They would be leery of keeping the same officers in the same community, to avoid debates on provision of services. They would be trained as Dane County deputies first, then they could serve in a contract position.

Greg Hoffman: He felt that the officers care about his family and they trust them, although the Sheriff's also do a fine job.

Jim Mankowski, part time officer: asked about longevity of contract deputies. Hook: they request a 3-5 year commitment, but they often serve the community longer. Generally, they become promoted within the department or if the community asks them to leave which is rare (no retraining costs passed along – no lapse in service). The deputies are chosen by the community or citizens board. The department posts the job internally. They ask the community how many candidates they want to interview. They must be approved by the department.

Hook: would probably allow the hiring of a clerk as a county LTE because of the part-time status.

Rachel Furman: How many officers have been absorbed? Hook: none so far, but that somewhat depends on what the community wants to do.

Mark Peterson, Exeter: loves the Sheriff's office, but works well with the Belleville police department as a parole officer.

County: Three deputies would work 6 days on/3 off, but it is the Village's choice how many hours per day coverage would be.

Teresa Pelton: asked about the numbers; Hook said they presumed what the Village might want for coverage.

Mary Gehin: asked about costs.

Connie Urfer: has had good and bad experiences with the current service, but mostly good. She thought that people would feel less secure without their own department. She felt now there is personal service.

President Ward: has no desire to get rid of the department, but felt that it must be looked at because of the poor budget situation.

Furman, Belleville officer for 11 years: her initial desire was to work for a large department; however, she now loves this community and has no desire to leave it and feels personally responsible for its citizens. It's not about the money – it's love for the community.

Mankowski: he felt that Glen Kazmar and Roger Hillebrand did great job training the officers.

Robyn Moag-May: she moved in 13 years ago because she liked the Mayberry feel of Belleville and wants to preserve it, although she does love the Sherriff's staff.

Ginna Schenk: concerned about comparing apples to apples.

Pelton: did Green County get contacted about their services? Anhalt – the larger county's population share would have to get the contract.

Roger Hillebrand: Is over time figured in? No.

Eugenia May: asked about Green County residents: Mahoney – Sheriffs would cover that area.

Resident: Will they drive the ambulances? Mahoney – if that's what the community wishes.

Barb Hillebrand: one of the community deputies would be assigned here. All patrol deputies have access to the office.

Pelton: what happens to the clerical – for the 5500 calls gotten in a year? Hook: deputy is the one called. It is what the Village wants. They have not explored the absorption of the clerical with the county.

May: question about crime levels. Nationwide, crime is down.

Village would be required to provide space and utilities.

Teresa Burchard: do you write local grants? Hook: Yes.

Pelton: What happens if say the deputy is part of the Swat team and is called out?  
Hook: the officer goes on the call and there is a coverage gap but the Village is not charged, just like training.

Pat Palmer: what is the Village's coverage and boundaries now? Eichelkraut: Village of Belleville. They may need to be called to outlying areas, and need to know the territory.

Municipal court would be maintained.

Terry Kringle: the Village Board is doing what they are supposed to be doing - looking at possibilities and looking at future budgets. They are in a more difficult situation than anyone knows. What is the total cost? Must look at coverage and per hour cost comparison. Feels that costs will probably come out better for the police department.

Linda Kahl: Belleville officers have helped her son and looked out for her.

Beth Campbell: Regarding bike rodeos – the Sherriff's office brings in community deputies to help, but the community is not charged for the additional help. Furman – their services are donated.

Beiersdorf: does police association help buy equipment? Hook wasn't sure as he was not a member.

Furman: coverage during training? That is up to Village to determine coverage levels.

Discussion of next steps. Trustee Kattre: felt it was a major cost item and should go back to committee for firmer cost comparisons. No decisions should be made this meeting.

*Trustee Ziegler made a motion to refer to Finance and Personnel Committee and Police Committee for a recommendation, to bring back to July 2 Village Board: seconded by Trustee Kattre. Motion carried. Next police committee is June 13 at 5:30 PM. Next Finance is June 26 at 6 PM.*

- b. **Approval of License Applications for Fermented Malt Beverages, Intoxicating Liquors, Cigarettes, Amusements and Beer Gardens / Sidewalk Cafes, for 2012-13 Licensing Year** – Little reported that approvals were received from inspectors, but J&M reported that they were not quite ready to finalize their plan for a beer garden. *Trustee O'Brien to approve as presented for all minus J&M Bar beer garden until completed process; seconded by Trustee Wilcox. Motion carried.*
- c. **Final Codifier's Editorial Comments Review** – *Trustee Kattre made a motion to approve the final codification comments and refer the item on chapter 191B to Plan Commission for comment; seconded by Trustee Ziegler. Motion carried.*

12. **Other Business:** Future meeting dates were noted.

13. **ADJOURN TO CLOSED SESSION** for discussion of Police Department Staffing per 19.85(1)(c) – *Trustee Ziegler made a motion to go into closed session; seconded by Trustee Wilcox. Motion passed unanimously on a roll call vote.*

14. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – *Trustee O'Brien made a motion to go into open session; seconded by Trustee Wilcox. Motion carried. No action.*

15. **Adjournment** – *Trustee O'Brien made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Ward at 9:37 PM.*

*By April Little, Administrator/Clerk/Treasurer*

*These minutes are not official until approved by the Belleville Board of Trustees.*

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/13/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
V690	6/12/2012	ANDERSON, DONNA	963.25
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V691	6/12/2012	BEIERSDORF, VICTORIA L.	1,052.40
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V692	6/12/2012	BIGLER, JULIE L.	215.79
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V693	6/12/2012	EICHELKRAUT, WILLIAM B.	1,756.63
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V694	6/12/2012	FREEMAN, DEBRA	538.59
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V695	6/12/2012	HENDRICKSON, DARLENE M.	910.60
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V696	6/12/2012	HILLEBRAND, ROGER J.	730.61
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V697	6/12/2012	LEHMANN, BRONNA B.	762.49
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V698	6/12/2012	LIEN, TRACY	369.92
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V699	6/12/2012	LITTLE, APRIL A. W.	1,611.03
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V700	6/12/2012	MARTIN, JEREMY A	973.67
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
V701	6/12/2012	SKOGEN, ROBERT M.	124.88
	Manual Check	Pay period 05/14/2012 to 06/10/2012	
V702	6/12/2012	VEENEMAN, MICHELLE	463.51
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15090	6/12/2012	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	
15091	6/12/2012	BUTTS, JERRY D.	1,274.96
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15092	6/12/2012	CHRISTENSEN, JEAN M.	691.32
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15093	6/12/2012	DIEDERICH, FREDERICK H.	1,114.36
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15094	6/12/2012	FURMAN, RACHEL M.	1,956.84
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15095	6/12/2012	HELLER, MOLLY K	215.17
	Manual Check	Pay period 05/28/2012 to 06/10/2012	

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ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/13/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
15096	6/12/2012	HULTINE, MOLLY M.	1,535.48
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15097	6/12/2012	O'CONNOR, THOMAS P.	1,337.38
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15098	6/12/2012	PAULI, DAVID J.	1,003.52
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15099	6/12/2012	PELTON, TERESA A.	624.73
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15100	6/12/2012	SOLBERG, SHEREE	314.72
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
15101	6/12/2012	YOUNG, TERESA M	171.50
	Manual Check	Pay period 05/28/2012 to 06/10/2012	
17907	6/12/2012	CODE 3 TACTICAL SUPPLY	-274.80
	Manual Check	VOID LOST CHECK 17907	
18808	6/12/2012	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	
18809	6/12/2012	AFLAC	574.42
		INV # 856238 MAY 31ST - JUNE 27TH	
18810	6/12/2012	ALERE TOXICOLOGY SERVICES, INC.	62.75
		ACCT # 123083	
18811	6/12/2012	ALLIANT ENERGY/WP&L (3)	2,453.19
		ACCT # 167309-010	
18812	6/12/2012	ANGELA MORRICK	50.00
		JUNE 5TH ELECTION	
18813	6/12/2012	BADGER METER, INC.	740.04
		INV # 95140501	
18814	6/12/2012	BAER INSURANCE	12,753.00
		INV # 21142 LIABILITY & W/C	
18815	6/12/2012	BAKER & TAYLOR	136.71
		INV # 2027054147	
18816	6/12/2012	BAKER TILLY VIRCHOW KRAUSE LLP	327.00
		INV # BT597871 ATTEND LIB BOARD MTG	
18817	6/12/2012	BARNES & NOBLE INC.	6.36
		INV # 2334142	
18818	6/12/2012	BAYCOM INC.	3,896.52
		CUSTOMER # 15410	
18819	6/12/2012	BELLEVILLE AREA SENIOR CITIZENS	6.00
		ELECTION DAY BAKE GOODS	

## GENERAL FUND CHECKING

ALL Checks

Posted From: 6/01/2012 From Account:  
 Thru: 6/13/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18820	6/12/2012	BELLEVILLE MUNICIPAL WATER DEPT ACCT # 049-0101-00	1,968.87
18821	6/12/2012	BELLEVILLE MUNICIPAL WATER DEPT (2)	114.97
18822	6/12/2012	BUCKY'S PORTABLE TOILETS, INC. INV # 1071 6/1/12-6/28/12 CONSTRUCTION	85.00
18823	6/12/2012	BURRESON'S FOODS FOOD PANTRY MILK VOUCHERS	569.29
18824	6/12/2012	BURRESON'S FOODS (2) ACCT # 047900500038 (LIBRARY ACCT)	10.14
18825	6/12/2012	BWI INV # 119840E	5.18
18826	6/12/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015586	108.46
18827	6/12/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015420	290.91
18828	6/12/2012	CINTAS CORPORATION ACCT # 446-32222	261.12
18829	6/12/2012	CITGO FLEET # 131801342	973.07
18830	6/12/2012	CITGO (2) FLEET # 132004243	1,097.52
18831	6/12/2012	CITY TREASURER INV # 29937 2012 RSM PROJECT	4,804.08
18832	6/12/2012	CODE 3 TACTICAL SUPPLY INV # 24 REPLACES CK 17907 MINUS TAX	287.45
18833	6/12/2012	DAWN SASS JUNE 5TH ELECTION	50.00
18834	6/12/2012	DEMCO INV # 4627070	55.59
18835	6/12/2012	ENVIRONMENTAL CONSTRUCTION SERVICES, INC. INV # 1980-04-12	875.00
18836	6/12/2012	FIRE-RESCUE SUPPLY, LLC INV # 4148 VEHICLE WASH CONCENTRATE	72.50
18837	6/12/2012	FRANCOIS SALES & SERVICE, INC. SQUAD MAINTENANCE	1,103.97
18838	6/12/2012	FRONTIER (2) 608-424-3545	214.35

## GENERAL FUND CHECKING

ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/13/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18839	6/12/2012	HEARTLAND AG-BUSINESS GROUP INV # S20120517-31	33.00
18840	6/12/2012	INGRAM LIBRARY SERVICES INV # 04870076	61.07
18841	6/12/2012	IRON WORKS CONSTRUCTION CO PAYMENT #3	12,920.00
18842	6/12/2012	JANET BABLER JUNE 5TH ELECTION	50.00
18843	6/12/2012	JET POWER TOOL REPAIR, INC. ACCT # 000099	72.55
18844	6/12/2012	JOAN ROOT JUNE 5TH ELECTION	50.00
18845	6/12/2012	JUANITA HARBORT JUNE 5TH ELECTION	50.00
18846	6/12/2012	JUDY MOE JUNE 5TH ELECTION	50.00
18847	6/12/2012	KESTER'S W.G.F. NURSERIES, INC. INV # 11505 WATERLILY TUBERS	1,424.50
18848	6/12/2012	LUCILLE O'CONNOR JUNE 5TH ELECTION	50.00
18849	6/12/2012	MANDT SANDFILL TRUCKING & EXCAVATING, LLC INV # 10183 HAUL WOOD	15.00
18850	6/12/2012	MARY AUSTIN JUNE 5TH ELECTION	60.00
18851	6/12/2012	MENARDS ACCT # 30580417	10.02
18852	6/12/2012	MERITER LABORATORIES ACCT # 47713 BATCH # 73681	56.90
18853	6/12/2012	MID-AMERICAN RESEARCH CHEMICAL INV # 0470166-IN COIL CLEANER	107.93
18854	6/12/2012	MIDWEST TAPE INV # 90131133	108.94
18855	6/12/2012	MOLLY HULTINE REIMBURSE - MILEAGE, MATC, MAY 24TH	13.32
18856	6/12/2012	MSA PROFESSIONAL SERVICES, INC. R00372044.0 B'VILLE STH 69-92/PB CRS	8,519.58
18857	6/12/2012	NCL OF WISCONSIN, INC INV # 305013 SEWER LAB	362.70

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ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/13/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18858	6/12/2012	NEWS PUBLISHING COMPANY, INC. ELECTION NOTICES	1,422.30
18859	6/12/2012	NORTH SHORE BANK,FSB JUNE 12TH PAYROLL	250.00
18860	6/12/2012	PATRICIA MCDANIEL INV # 0444-24	20.00
18861	6/12/2012	PROFESSIONAL EQUIPMENT & SUPPLY REC # 19865 PANTS	66.95
18862	6/12/2012	QUILL CORP ACCT # C437160	24.99
18863	6/12/2012	QUILL CORPORATION ACCT # C264557	93.71
18864	6/12/2012	SHARON FELLOWS JUNE 5TH ELECTION	50.00
18865	6/12/2012	SOUTHERN WISCONSIN ROOFING CUSTOMER # BELLVILLE FI	265.00
18866	6/12/2012	SUGAR RIVER BANK BUTTS	200.00
18867	6/12/2012	SYLVIA ZENTNER JUNE 5TH ELECTION	50.00
18868	6/12/2012	TAPCO INV # 395926 SIGNS	88.44
18869	6/12/2012	TASTE OF HOME BOOKS 2012 BEST OF COUNTRY COOKING	30.98
18870	6/12/2012	THE MINNESOTA LIFE INSURANCE COMPANY JULY 2012 PREMIUM	516.44
18871	6/12/2012	U.S. CELLULAR ACCT # 335032686	26.42
18872	6/12/2012	UPSTART INV # 4630962	267.65
18873	6/12/2012	VERONA ACE HARDWARE INV # 93431 EM MGT SUPPLIES	109.89
18874	6/12/2012	VIRGINIA SCHENK JUNE 5TH ELECTION	70.00
18875	6/12/2012	WASTE MANAGEMENT OF WI-MN ACCT # 166-0029439-2280-3	13,562.64
18876	6/12/2012	WEAVER AUTO PARTS - NEW GLARUS ACCT # 90444	5.20

## GENERAL FUND CHECKING

ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/13/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18877	6/12/2012	WI DNR 2012 WATER USE FEES INV # WU26973	125.00
18878	6/12/2012	WILLIAM BURCHARD JUNE 5TH ELECTION	50.00
18879	6/12/2012	WISCONSIN DEPARTMENT OF NATURAL RESOURCES ACCT # 113001240-2012	2,649.38
18880	6/12/2012	WISCONSIN DEPARTMENT OF NATURAL RESOURCES ACCT # 113116410-2012	165.00
18881	6/12/2012	WISCONSIN MUNICIPAL CLERKS ASSOCIATION WMCA CERTIFICATION - APRIL	20.00
18882	6/12/2012	WISCONSIN PROFESSIONAL POLICE ASSOCIATION, INC JUNE DUES # 243	159.00
18883	6/12/2012	WISCONSIN RURAL WATER ASSOCIATION CONSOLIDATED SAFETY ANNUAL REFRESHER	278.05
18884	6/12/2012	WJZ CLEANING, LLC INV # 5912 MAY CLEANINGS	550.00
18885	6/12/2012	WJZ CLEANING, LLC (2) INV # 5911 MAY CLEANINGS	305.00
18886	6/12/2012	WMCA 2012 WCMC CONFERENCE - APRIL	100.00
18887	6/12/2012	ZIPLOCAL	395.00
ACHJUNEDENT	6/01/2012	DENTAL INSURANCE	1,764.37
	Manual Check	ACH DENTAL INS JUNE PREMIUM	
Grand Total			102,088.93

6/14/2012 7:15 PM

Reprint Check Register - Quick Report - ALL

Page: 7  
ACCT

GENERAL FUND CHECKING

ALL Checks

Posted From: 6/01/2012 From Account:  
Thru: 6/13/2012 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	46,206.67
Total Expenditure from Fund # 500 - CAPITAL PROJECT FUND	4,156.00
Total Expenditure from Fund # 510 - TIF 3 / FAR WEST SIDE DEV	54.00
Total Expenditure from Fund # 550 - WASTE MANAGEMENT	13,903.48
Total Expenditure from Fund # 600 - WATER & SEWER	12,933.13
Total Expenditure from Fund # 650 - STORM WATER UTILITY	2,817.88
Total Expenditure from Fund # 800 - LAKE RESTORATION	14,587.18
Total Expenditure from Fund # 900 - LIBRARY	7,228.53
Total Expenditure from Fund # 950 - CEMETERY FUND	202.06
Total Expenditure from all Funds	102,088.93

**MAY 2012 TREASURER'S REPORT**

	<b>CHECKING</b>	<b>SAVINGS</b>	<b>CD ACCOUNTS</b>	<b>TOTALS</b>
Account Balances:				
General Fund (100)	\$480,217.03	\$0.00		\$480,217.03
Debt Services (300)	\$241,717.64	\$0.00		\$241,717.64
Debt Service Reserve Funds	\$186,636.54			\$186,636.54
Capital Projects (500)	-\$40,118.83	\$0.00		(\$40,118.83)
TIF 3 (510)	-\$216,124.90	\$50,524.81		(\$165,600.09)
TIF 4 (520)	-\$9,171.46	\$0.00		(\$9,171.46)
TIF 5 (530)	-\$16,623.15	\$0.00		(\$16,623.15)
Waste Management (550)	\$15,396.02	\$0.00		\$15,396.02
Water/Sewer (600)	\$533,723.42	\$538,775.31		\$1,072,498.73
Stormwater (650)	\$28,023.95	\$0.00		\$28,023.95
CDA (720)	\$13,142.54	\$361,766.20		\$374,908.74
Lake Restoration (800)	\$60,382.49	\$0.00		\$60,382.49
Library (900)	\$229,148.54	\$0.00		\$229,148.54
Cemetery (950)	\$30,008.80	\$24,735.37		\$54,744.17
	<b>\$1,536,358.63</b>	<b>\$975,801.69</b>	<b>\$0.00</b>	<b>\$2,512,160.32</b>

**Monthly:**

<b>Expenditures:</b>	\$189,353.92
<b>Net Payroll:</b>	\$64,555.11
<b>Receipts:</b>	\$111,636.65
<b>Withholdings:</b>	\$35,812.00

June 18 VLB

STREET USE APPLICATION

Name/Organization: Kyle Hansen

Address: 556 Sugar Ave

Phone: 608-509-3278 / 608-424-0027  
kjh347us@gmail.com

Accurate description of street proposed to be used: Sugar Ave between

Blasel & Green View see map on back. All homes in block off  
area have agreed this is ok.

Description of Event: Block Party: cookout, games, &  
music.

Person Responsible for Conducting Event: Kyle Hansen

Date of Event: June 30<sup>th</sup>

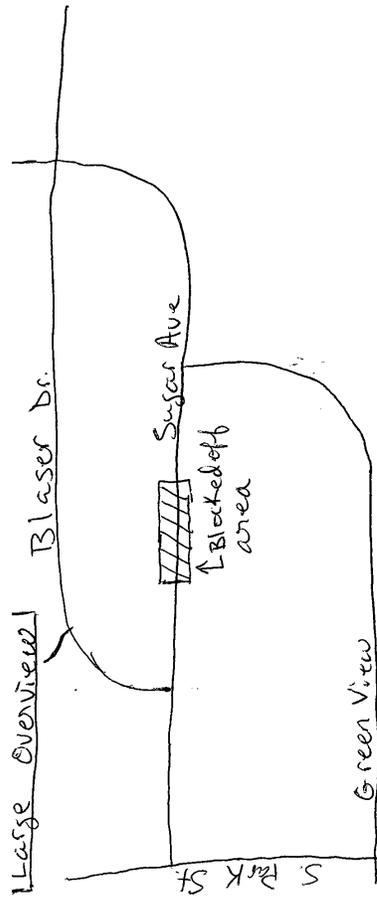
Time of Event: 3pm - 11pm

★ (see Back Side)

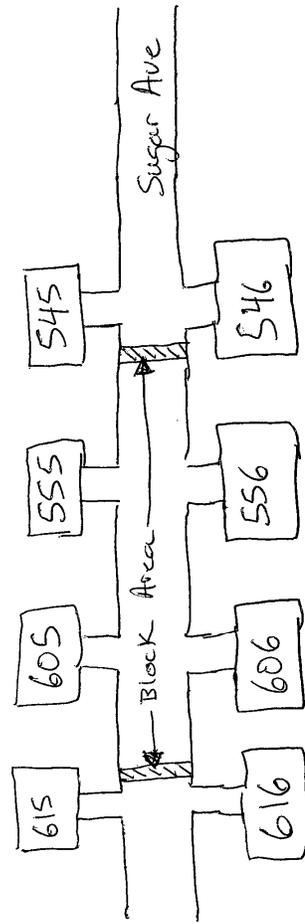
Please return this application to the Village Clerk.

Fee: \$10.00 - paid

Village Board Approval : \_\_\_\_\_



Enlarged View



Village of Belleville  
Community Economic and Development Committee  
Minutes  
May 10, 2012  
Village Hall

Present: Jim Schmitz, Johan Veeneman, Jerry Jansen, Herb Blaser, Randi MacLeod,  
Diane O'Connor, Mike O'Connor.

Special Guest: Anna Schramke, Executive Director of GCDC.

Excused Absence: Scott Hayes

Absent: Carol Larson, Rick Francois, and Christine Lade.

Meeting called to order by Chair, Judy Bacha at 7:09 AM.

Mike O'Connor moved to approve the April 12, 2012 minutes as written. Jim Schmitz seconds the motion.

Jerry Jansen relayed the monthly meeting of the Board of Directors for Green County Development Corporation will be held in Belleville the 17<sup>th</sup> of May at 7:30 AM. The location of that meeting has not yet been determined. Upon determination of location, an e-mail will be sent to all members with the information.

Anna Schramke led a discussion on manufacturing in the state of Wisconsin. Manufacturing carries a perceived stigma. Currently there are 600,000 positions available in the nation with no skilled employees. Manufacturing has evolved into a high tech industry rather than people operated machines which only require on the job training. Anna relayed the plans for the Beloit Iron Works factory which is being renovated into a manufacturing high tech training center.

Anna provided an update on the activities of the Steering Committee and their progress in the county wide strategic plan. The first meeting is May 10, 2012 at the Green County court house in Monroe from 3 PM to 5 PM. Anna recommended the members attend to provide their input.

Herb Blaser moved to adjourn. Mike O'Connor seconds the motion.

Meeting adjourned at 8:05 AM.

Respectfully submitted,

Judy Bacha, Chair

## Minutes

### GREEN COUNTY DEVELOPMENT CORPORATION

#### BOARD OF DIRECTORS MEETING

Thursday, May 17, 2012

UW Clinic-Belleville Family Medicine, Belleville, WI

<b>Board Members Present:</b>	<b>Community Representatives:</b> Nic Owen –New Glarus; Jerry Jansen – Belleville; Richard Thoman – Green County; Philip Rath – Monroe; John Bernstein – Brodhead; Beth Luchsinger – Green County; Sherri Fiduccia, Green County  <b>Private Sector Investors:</b> John McNeil – Big Radio; Mike Sanders - Monroe Clinic; Joe Hunter – Colony Brands. Inc.; Phillip Whitehead – Bank of New Glarus/Sugar River Banks  <b>At Large Representative:</b> Dr. Tom Eckert – Blackhawk Technical College
<b>Board Members Absent:</b>	<b>Community Representatives:</b> Ryan Wiesen – Monticello; Brooke Bauman – Monroe
<b>Others Present:</b>	GCDC Executive Director Anna Schramke, CECD; GCDC Assistant Terri Makos; Rick Francois, Francois Sales & Service; Howard Ward, Belleville Village President; April Little, Belleville Village Administrator; Bonnie Wilcox – Belleville Village Board; Judy Bacha – Belleville Economic Development Committee.
<b>Call to Order</b>	<b>President Nic Owen</b> called the meeting to order at 7:35 am
<b>Approval of Consent Agenda</b>	The consent agenda including the following items: <ol style="list-style-type: none"><li>1. April 19, 2012 Board Minutes</li><li>2. April 2012 Financial Report</li><li>3. Current Board Member List (information only)</li></ol> <b>Representative McNeil</b> made the motion to accept the consent agenda items; <b>Representative Jansen</b> seconded the motion. <b>Motion carried.</b>
<b>Strategic Plan Update</b>	<b>ED Schramke</b> reported that the initial Strategic Planning Steering Committee meeting was held on May 10 <sup>th</sup> . Information about the Steering Committee, including a list of members, was distributed. Board members are encouraged to participate in the effort whenever possible. Future meetings will be held at Monroe Clinic in the Café Conference Room on the 2 <sup>nd</sup> Floor. No action required.
<b>Annual Meeting Update</b>	<b>ED Schramke</b> reported that all the invoices for the annual meeting have not been received, but that the event is expected to come in within the budget. The meeting was well received and members liked the speaker. <b>ED Schramke</b> encouraged members to patronize the Edelweiss Chalet Country Club and thank them for a job well done. No action required.
<b>CEO Breakfast Wrap-Up</b>	The bi-annual CEO Breakfast was held May 4, 2012 at Monroe Clinic in the Café Conference room. The event was well attended. A Zoomerang generated Evaluation Report distributed for the board to review. The next CEO Breakfast is scheduled to be held in November 2012.

**Director's Report/Project  
Status Updates**

**Executive Director Schramke** verbally gave a report for the month of April and added the following information:

- 1) Prospect Updates- Currently working with a couple of existing businesses regarding expansions and applications for Green County RLF funding.
- 2) Mid-Year Investor Visits- Distributed tentative schedule for investor visits. Meetings are scheduled for July and would like to have at least 2 board members attend each meeting.
- 3) Green County Leaders– the 2011-2012 class had their graduation banquet May 16, 2012. There were 16 participants in the program and 15 graduates as one person dropped the class in April. Applications for the 2012-13 Program will be accepted soon, with a deadline set for late July. Anyone interested in participating in the program should contact GCDC or UW Extension.
- 4) World Cheese Discovery Center (WCDC) – WCDC is planning to submit a CDBG grant application to assist with the renovations and other development activities, and has requested GCDC provide a letter of support. Schramke noted that since the request was received after the agenda was finalized, no action can be taken this month. It will be placed on next month's agenda.
- 5) WEDC Wisconsin Certified Sites Program – a summary of the plan was distributed to the board. WEDC has developed a program to identify major development sites meeting a set criteria ensuring that the site is ready for development. Certified sites would be a minimum of 50 acres and would have all studies and zoning completed. In addition, an outside agency would review all of the details and documents associated with the site and provide the certification. The value of having "Shovel ready" sites available was discussed. The county does not currently have any sites able to meet the certification requirements.
- 6) WEDC – WEDC is meeting with regional groups throughout the state to elicit input on their operations plan and marketing plan. Joe Hunter, Jim Natzke, Nikki Maynard and ED Schramke attended the meeting in Dodgeville. A professional marketing firm has been hired and is looking to create a marketing campaign focused on business success stories.
- 7) Comprehensive Economic Development Strategy (CEDs) – Anna participated in both the Thrive region's CEDs planning and the SW Wisconsin region planning. Projects identified and included in the plan are prioritized and "critical" projects are in the best position to receive funding through EDC.

**Community Roundtable /  
Partner Reports / Board  
Member Business for the  
Good of the Order**

**Administrative Assistant Makos** reported that she has now been with GCDC for one month and thanked the board members and Anna for their help and patience.

**Representative Whitehead** stated Bank of new Glarus/Sugar River Bank recently hired Kirk Stowers as Commercial Lender at the Belleville branch.

**Representative McNeil** reported "93 Days of Summer" campaign with Big Radio kicks off with Green County Dairy Breakfast on May 26, 2012. Played the Spotlight on Green County with Anna discussing the Revolving Loan Fund of Green County.

**Representative Rath** reported that there are regionalization efforts being discussed for the Monroe Revolving Loan Fund and whether or not they want to participate in that effort. Also reported that the Cheese Discovery Center applied for loan.

**Representative Luchsinger** – briefly introduced herself, as she is a new board member. She is a volunteer with the State Park System and will be absent for the June meeting due to her commitment with the park system. She will be in Wyalusing for the month of June.

**Representative Hunter, Colony Brands, Inc.:** Reported completing a 2-year project to deliver Health/Wellness for employees. Partnered with Monroe Clinic and building is in the strip mall by Perks Coffee Café.

**Representative Thoman:** nothing to report.

**Representative Bernstein** – Funds are starting to open up for the Pearl Island Recreational Corridor project. A tour of the area is available for those interested at the next meeting since we will be in Brodhead.

**Representative Jansen:** introduced the guests from the Belleville area.

**Tom Eckert, BTC President** – BTC just went through the accreditation process. They process \$17 million of funding each year. BTC is an exemplary institution. They did have a dip in FTE students but no dip in enrollment. Also, rolled out master facilities plan and are looking to more than double the size of the Monroe Campus.

**Representative Sanders, Monroe Clinic:** Thanked GCDC for the Outstanding Large Business award presented at the annual meeting. Monroe Clinic excited about partnering with Colony Brands for their Health & Wellness program for its employees. Reported that Pirates on the Square begins in June as well as Concerts on the Square.

**Representative Fiduccia, Monroe** – New board member. Introduced herself briefly. She is in her 3<sup>rd</sup> term on the Green County Board. Active with Green County Humane Society and Monroe Main Street. June 2<sup>nd</sup> is opening of Pirates on the Square – focus is on families. June 7<sup>th</sup> is first Concerts on the Square with the Velveetatione's providing the music. Pawapalooza for Green County Humane Society is May 19, 2012 from 5 to 8 p.m.

**April Little – Belleville Village Administrator:** Belleville recommended for Grant. Dane County Executive to be in Belleville May 17, 2012 to announce the grant winners.

**Judy Bacha, Belleville** - Reported she was in Dane County and the business she was at could not give a tourist information on the nearest Cheese Factory. She gave them directions to Monroe and a local Green County Cheese factory. We should have a list of all the cheese factories in Green County. Duluth Trading company has a new president, Stephanie Pugliese.

**Representative Owen, New Glarus** – Memorial Day festival in New Glarus. Sugar River Pizza opening in New Glarus. Also, New Glarus Brewery starting on expansion of warehouse and gift shop.

Presentation



**Rick Francois & Howard Ward, Belleville** – Presented information on Belleville's economic development efforts. The community has 100 acres of land ready for building business. Duluth Trading is doing an expansion in Belleville. The Lake Project has Grand Opening scheduled for September 2, 2012. This includes expanded connections for the walking/biking trails connected to Dane and Green counties. The fundraising for the project started 3 years ago and the nearly 2,400 person community has raised over \$700,000. There will also be a turtle nesting area which is an educational opportunity for area students. There are a couple of Eagle Scout projects also building a trail and an observation deck on the trail. June 23, 2012 the Belleville Fire Department celebrates 100 years of service. There are 2 pair of nesting bald eagles in the area. Patches and Petals Quilting store is one of the top Quilting stores in North America according to Better Homes and Garden magazine. Belleville - "Small town, big heart".

**Next Meeting**

**THURSDAY, JUNE 21, – BRODHEAD PUBLIC LIBRARY**

**Adjourn**

**Representative Bernstein** made the motion to adjourn; **Representative McNeil** seconded the motion. **Motion carried.** Meeting was adjourned at 9:15 AM.

## COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name:** Belleville Wastewater Treatment Facility      **Last Updated:**      **Reporting Year:** 2011

**Resolution or Owner's Statement**

NAME OF GOVERNING BODY OR OWNER	DATE OF RESOLUTION OR ACTION TAKEN
Village of Belleville	
<b>RESOLUTION NUMBER</b>	
2012-06-01	
<b>ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B, required for grade C, D, or F):</b>	
<b>Influent Flow and Loadings: Grade=A</b>	
<b>Effluent Quality: BOD: Grade=A</b>	
<b>Effluent Quality: TSS: Grade=A</b>	
<b>Effluent Quality: Phosphorus: Grade=A</b>	
<b>Biosolids Quality and Management: Grade=A</b>	
<b>Staffing: Grade=A</b>	
<b>Operator Certification: Grade=A</b>	
<b>Financial Management: Grade=A</b>	
<b>Collection Systems: Grade=A</b>	
<b>ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) G.P.A. = 4.00</b>	
There are no actions necessary at this time.	

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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### Influent Flow and Loading

Questions								
1	Monthly average flows and (C)BOD loadings.							
COPY								
	InFluent No.701	Influent Monthly Average Flow, MGD	X	Influent Monthly Average (C)BOD Concentrati on mg.l	X	8.34	=	Influent Monthly Average(C) BOD Loading, pounds/day
	January	0.1548	X	338	X	8.34	=	436
	February	0.1661	X	314	X	8.34	=	434
	March	0.2252	X	250	X	8.34	=	469
	April	0.2095	X	270	X	8.34	=	471
	May	0.1800	X	267	X	8.34	=	401
	June	0.1606	X	314	X	8.34	=	420
	July	0.1416	X	312	X	8.34	=	368
	August	0.1390	X	354	X	8.34	=	410
	September	0.1351	X	357	X	8.34	=	402
	October	0.1345	X	350	X	8.34	=	393
	November	0.1403	X	345	X	8.34	=	403
	December	0.1432	X	345	X	8.34	=	412
2	Maximum month design flow and design (C)BOD loading.							
		Design	X	%	=	% of Design		
	Max Month Design Flow, MGD	.696	x	90	=	0.6264		
			x	100	=	.696		
	Design (C)BOD, lbs./day	663	x	90	=	596.7		
			x	100	=	663		

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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**Influent Flow and Loading (Continued)**

<b>3.</b>	Number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:				
	Months of Influent Flow	Number of times flow was greater than 90% of design	Number of times flow was greater than 100% of design	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
	Points per each exceedance	2	1	3	2
	Exceedances	0	0	0	0
	Points	0	0	0	0
	Total Number of Points				0

<b>4.</b>	Was the influent flow meter calibrated in the last year?
	<input checked="" type="radio"/> Yes Enter last calibration date, MM/DD/YYYY <input style="width: 80px; border: 1px solid black;" type="text" value="04/17/2012"/> <input type="radio"/> No -explain <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>

<b>5.</b>	Sewer Use Ordinance
	<p><b>5.1</b> Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?</p> <input checked="" type="radio"/> Yes <input type="radio"/> No <p>If No, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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**Influent Flow and Loading (Continued)**

	<p><b>5.2</b> Was it necessary to enforce?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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**6. Septage Receiving**

	<p><b>6.1</b> Did you have requests to receive septage at your facility?</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 33%;">Septic Tanks</th> <th style="width: 33%;">Holding Tanks</th> <th style="width: 33%;">Grease Traps</th> </tr> <tr> <td><input type="radio"/> Yes <input checked="" type="radio"/> No</td> <td><input type="radio"/> Yes <input checked="" type="radio"/> No</td> <td><input type="radio"/> Yes <input checked="" type="radio"/> No</td> </tr> </table> <p><b>6.2</b> Did you receive septage at your facility? If yes, indicate volume in gallons</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 33%;">Septic Tanks</th> <th style="width: 33%;">Holding Tanks</th> <th style="width: 33%;">Grease Traps</th> </tr> <tr> <td><input type="radio"/> Yes <input checked="" type="radio"/> No</td> <td><input type="radio"/> Yes <input checked="" type="radio"/> No</td> <td><input type="radio"/> Yes <input checked="" type="radio"/> No</td> </tr> <tr> <td style="text-align: center;">gal</td> <td style="text-align: center;">gal</td> <td style="text-align: center;">gal</td> </tr> </table> <p><b>6.2.1</b> If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Septic Tanks	Holding Tanks	Grease Traps	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	Septic Tanks	Holding Tanks	Grease Traps	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	gal	gal	gal
Septic Tanks	Holding Tanks	Grease Traps														
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No														
Septic Tanks	Holding Tanks	Grease Traps														
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No														
gal	gal	gal														

**7. Pretreatment**

	<p><b>7.1</b> Did your facility experience operational problems, permit violations, biosolids quality concerns or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, describe the situation and your community's response:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>7.2</b> Did your facility accept hauled industrial wastes, landfill leachate, etc?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the plant from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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### Effluent Quality and Plant Performance ((C)BOD)

Questions						
1	Monthly average effluent values, exceedances, and points for (C)BOD:					
	Outfall No.001	Monthly Average C(BOD) Limit (mg/L)	90% of Permit Limit >10 (mg/L)*	Effluent Monthly Average C(BOD) (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
	January	30	27	6	1	0
	February	30	27	6	1	0
	March	30	27	8	1	0
	April	30	27	7	1	0
	May	30	27	6	1	0
	June	30	27	4	1	0
	July	30	27	6	1	0
	August	30	27	5	1	0
	September	30	27	5	1	0
	October	30	27	5	1	0
	November	30	27	5	1	0
	December	30	27	7	1	0
	* Equals limit if limit is <=10					
	Months of Discharge/yr	12				
	Points per each exceedance with 12 months of discharge:					3
	Exceedances					0
	Points					0
	Total Number of Points					0
	<p><b>NOTE:</b> For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.                      Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is <math>12/6 = 2.0</math></p>					
2.	If any violations occurred, what action was taken to regain compliance?					
	none					
3.	Was the effluent flow meter calibrated in the last year?					
	<input checked="" type="radio"/> Yes - enter last calibration date, MM/DD/YYYY:					04/17/2012
	<input type="radio"/> No - explain:					

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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Effluent Quality and Plant Performance ((C)BOD) (Continued)

4.	<p>What problems, if any, were experienced over the last year that threatened treatment?</p> <div style="border: 1px solid black; padding: 5px; min-height: 20px;">none</div>
5.	<p><b>Other Monitoring and Limits</b></p> <p><b>5.1</b> At any time in the past year was there an exceedance of a permit limit for any other pollutants such as metals, pH, residual chlorine, or fecal coliform?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No         </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
	<p><b>5.2</b> At any time in the past year was there an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No         </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
	<p><b>5.3</b> If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input type="radio"/> No  <input checked="" type="radio"/> NA         </p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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### Effluent Quality and Plant Performance (Total Suspended Solids)

Questions							
1.	Monthly average effluent values, exceedances, and points for TSS:						
	Outfall No.001	Monthly Average TSS Limit (mg/L)	90% of Permit Limit >10 (mg/L)*	Effluent Monthly Average TSS (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	
	January	30	27	7	1	0	
	February	30	27	6	1	0	
	March	30	27	8	1	0	
	April	30	27	5	1	0	
	May	30	27	6	1	0	
	June	30	27	3	1	0	
	July	30	27	3	1	0	
	August	30	27	2	1	0	
	September	30	27	3	1	0	
	October	30	27	4	1	0	
	November	30	27	6	1	0	
	December	30	27	8	1	0	
	* Equals limit if limit is <= 10.						
	Months of Discharge/yr				12		
	Points per each exceedance with 12 months of discharge:					7	3
	Exceedances					0	0
	Points					0	0
	Total Number of Points						0
	<p><b>NOTE:</b> For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.                      Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is <math>12/6 = 2.0</math></p>						
2.	If any violations occurred, what action was taken to regain compliance?						
	None						

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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### Effluent Quality and Plant Performance (Phosphorus)

Questions					
1	Monthly average effluent values, exceedances, and points for Phosphorus:				
	Outfall No.001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
	January	1	0.2	1	0
	February	1	0.3	1	0
	March	1	0.3	1	0
	April	1	0.2	1	0
	May	1	0.3	1	0
	June	1	0.5	1	0
	July	1	0.5	1	0
	August	1	0.5	1	0
	September	1	0.4	1	0
	October	1	0.4	1	0
	November	1	0.3	1	0
	December	1	0.3	1	0
	Months of Discharge/yr			12	
	Points per each exceedance with 12 months of discharge:				10
	Exceedances				0
	Total Number of Points				0
	<p><b>NOTE:</b> For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.                      Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is <math>12/6 = 2.0</math></p>				
2	If any violations occurred, what action was taken to regain compliance?				
	none				

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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### Biosolids Quality and Management

	Questions	Points				
	<b>Biosolids Use/Disposal:</b>  <b>1.1 How did you use or dispose of your biosolids?(Check all that apply)</b> <input checked="" type="checkbox"/> Land Applied Under Your Permit <input type="checkbox"/> Publicly Distributed Exceptional Quality Biosolids <input checked="" type="checkbox"/> Hauled to Another Permitted Facility <input type="checkbox"/> Landfilled <input type="checkbox"/> Incinerated <input type="checkbox"/> Other  NOTE: If you do not remove biosolids from your system annually, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc, and if biosolids were land applied last year, please also check top box above.  <b>1.1.1 If you checked Other, Please describe:</b> <div style="border: 1px solid black; padding: 2px; width: fit-content;">             Haul sludge to Madison Metropolitan Sewerage District during winter months.           </div>					
2.	<b>Land Application Site:</b>  <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">             Last Year's Approved and Active Land Application Sites           </div> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="width: 50%;">2.1.1 How many acres did you have?</td> <td style="width: 50%;">2.1.2 How many acres did you use?</td> </tr> <tr> <td>414 acres</td> <td>79 acres</td> </tr> </table> <p>2.2 If you did not have enough acres for your land application needs, what action was taken?  <div style="border: 1px solid black; padding: 2px; width: fit-content;">             n/a           </div> </p>	2.1.1 How many acres did you have?	2.1.2 How many acres did you use?	414 acres	79 acres	
2.1.1 How many acres did you have?	2.1.2 How many acres did you use?					
414 acres	79 acres					
	<b>2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?</b> <input type="radio"/> Yes(30 points) <input checked="" type="radio"/> No	0				
	<b>2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No (10 points) <input type="radio"/> N/A	0				
3.	<b>Biosolids Metals</b>  Number of biosolids outfalls in your WPDES permit = 1					
	<b>3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year</b>					

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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Biosolids Quality and Management (Continued)

BIOSOLIDS METALS CHARACTERISTICS																															
Outfall:002 - SLUDGE																															
Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	mg/kg on a dry weight basis												Times Exceeded															
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling													
arsenic		41	75																0	0	0										
cadmium		39	85																0	0	0										
copper		1500	4300																0	0	0										
lead		300	840																0	0	0										
mercury		17	57																0	0	0										
molybdenum	60		75																0	0	0										
nickel	336		420																0	0	0										
selenium	80		100																0	0	0										
zinc		2800	7500																0	0	0										
<p><b>3.1.1</b> Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel or selenium = 0</p>																			0												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">Exceedance Points</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">●</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0 Points</td> </tr> <tr> <td style="text-align: center;">○</td> <td style="text-align: center;">1-2</td> <td style="text-align: center;">10 Points</td> </tr> <tr> <td style="text-align: center;">○</td> <td style="text-align: center;">&gt; 2</td> <td style="text-align: center;">15 Points</td> </tr> </tbody> </table>																			Exceedance Points			●	0	0 Points	○	1-2	10 Points	○	> 2	15 Points	
Exceedance Points																															
●	0	0 Points																													
○	1-2	10 Points																													
○	> 2	15 Points																													
<p><b>3.1.2</b> If you exceeded the high quality limits, did you cumulatively track the metals loadings at each land application site? (check applicable box)</p> <p> <input type="radio"/> Yes  <input type="radio"/> No (10 points)  <input checked="" type="radio"/> NA. Did not exceed limits or no HQ limit applies (0 points)  <input type="radio"/> NA. Did not land apply biosolids until limit was met(0 points)                 </p>																			0												
<p><b>3.1.3</b> Number of times any of the metals exceeded the ceiling limits = 0</p>																			0												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">Exceedance Points</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">●</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0 Points</td> </tr> <tr> <td style="text-align: center;">○</td> <td style="text-align: center;">1</td> <td style="text-align: center;">10 Points</td> </tr> <tr> <td style="text-align: center;">○</td> <td style="text-align: center;">&gt; 1</td> <td style="text-align: center;">15 Points</td> </tr> </tbody> </table>																			Exceedance Points			●	0	0 Points	○	1	10 Points	○	> 1	15 Points	
Exceedance Points																															
●	0	0 Points																													
○	1	10 Points																													
○	> 1	15 Points																													
<p><b>3.1.4</b> Were biosolids land applied which exceeded the ceiling limit?</p> <p><input type="radio"/> Yes(20 points)</p>																			0												

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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Biosolids Quality and Management (Continued)

	<p style="text-align: center;"><input checked="" type="radio"/> No (0 points)</p>																	
	<p><b>3.1.5</b> If any metal limit (high quality or ceiling ) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p>																	
<b>4</b>	<b>Pathogen Control(per outfall):</b>																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 40%;">Outfall Number:</td><td></td></tr> <tr><td>Biosolids Class:</td><td></td></tr> <tr><td>Bacteria Type and Limit</td><td></td></tr> <tr><td>Sample Dates:</td><td style="text-align: center;">-</td></tr> <tr><td>Density:</td><td></td></tr> <tr><td>Sample Concentrator Amount:</td><td></td></tr> <tr><td>Process:</td><td></td></tr> <tr><td>Process Description:</td><td></td></tr> </table>	Outfall Number:		Biosolids Class:		Bacteria Type and Limit		Sample Dates:	-	Density:		Sample Concentrator Amount:		Process:		Process Description:		
Outfall Number:																		
Biosolids Class:																		
Bacteria Type and Limit																		
Sample Dates:	-																	
Density:																		
Sample Concentrator Amount:																		
Process:																		
Process Description:																		
	<p><b>4.1</b> If exceeded Class B limit or did not meet the process criteria at the time of land application(40 Points)</p>																	
	<p><b>4.1.1</b> Was the limit exceeded or the process criteria not met at any time?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No         </p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; width: 200px; height: 15px; margin-left: 20px;"></div>																	
<b>5</b>	<b>Vector Attraction Reduction(per outfall):0</b>																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 40%;">Outfall Number:</td><td>002</td></tr> <tr><td>Method Date:</td><td>7/12/2011 12:00:00 AM</td></tr> <tr><td>Option Used To Satisfy Requirement:</td><td>SOUR</td></tr> <tr><td>Limit (if applicable):</td><td>1.50</td></tr> <tr><td>Results (if applicable):</td><td>0.90</td></tr> </table>	Outfall Number:	002	Method Date:	7/12/2011 12:00:00 AM	Option Used To Satisfy Requirement:	SOUR	Limit (if applicable):	1.50	Results (if applicable):	0.90							
Outfall Number:	002																	
Method Date:	7/12/2011 12:00:00 AM																	
Option Used To Satisfy Requirement:	SOUR																	
Limit (if applicable):	1.50																	
Results (if applicable):	0.90																	
	<p><b>5.1</b> If the limit or criteria was exceeded at the time of land application, 40 point</p>																	
	<p><b>5.1.1</b> Was the limit exceeded or the process criteria not met at any time?</p>																	

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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Biosolids Quality and Management (Continued)

	<input type="radio"/> Yes <input checked="" type="radio"/> No	
	If yes, what action was taken? <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
6	<b>6.1</b> How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?  <input type="radio"/> >+ 180 days (0 points) <input type="radio"/> 150 - 179 days (10 points) <input type="radio"/> 120 - 149 days (20 points) <input type="radio"/> 90 - 119 days (30 points) <input type="radio"/> < 90 days (40 points) <input checked="" type="radio"/> Not Applicable (0 points)	0
	<b>6.2</b> If you check Not Applicable above, explain why.  <div style="border: 1px solid black; padding: 2px;">village hauled sludge to Madison Metropolitan Sewerage District during winter months.</div>	
7	<b>7.1</b> Describe any outstanding biosolids issues with treatment, use or overall mgt?  <div style="border: 1px solid black; padding: 2px;">none</div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

<b>Facility Name:</b> Belleville Wastewater Treatment Facility	<b>Last Updated:</b> 6/14/2012	<b>Reporting Year:</b> 2011
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### Staffing and Preventative Maintenance (All Treatment Plants)

	Questions	Points
1	<p>Was your wastewater treatment plant adequately staffed last year?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No                 </p> <p>If No, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
2	<p>Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No. Explain                 </p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
3	<p>Did your plant have a <u>documented AND implemented</u> plan for preventative maintenance on major equipment items?</p> <p> <input checked="" type="radio"/> Yes (Continue with questions below)  <input type="radio"/> No (40 points and go to question 6)                 </p> <p>If No, explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
4	<p>Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No (10 points)                 </p>	0
5	<p>Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> (Paper file system)  <input checked="" type="radio"/> (Computer program)  <input type="radio"/> (Both Paper and Computer)  <input type="radio"/> No (10 points)                 </p>	0
6	<p>Did your plant have a detailed O&amp;M Manual that was used as a reference when needed?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No                 </p>	
7	<p>Rate the overall maintenance of your wastewater plant.</p> <p> <input checked="" type="radio"/> Excellent                 </p>	

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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Staffing and Preventative Maintenance (All Treatment Plants) (Continued)

	<input type="radio"/> Very Good <input type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor	
	Describe your rating: <div style="border: 1px solid black; padding: 2px; width: fit-content;">           Routine maintenance is done weekly, monthly and yearly for all equipment. Records are kept in computer program.         </div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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### Operator Certification and Education

	Questions	Points
1.	<p>Did you have a designated operator-in-charge during the report year?</p> <p> <input checked="" type="radio"/> Yes (0 point)  <input type="radio"/> No (20 points)                 </p> <p>Name: <input style="width: 300px;" type="text" value="JERRY D BUTTS"/></p> <p>Certification No: <input style="width: 300px;" type="text" value="06160"/></p>	0
2.	<p>In accordance with Chapter NR 114.08 and 114.09, Wisconsin Administrative Code, what grade and subclass(es) were required for the operator-in-charge to operate the wastewater treatment plant and what grade and subclass(es) were held by the operator-in-charge?</p> <p>Required: <input style="width: 300px;" type="text" value="2 - CEIJ; C - ACTIVATED SLUDGE; E - DISINFECTION; I - PHOSPHORUS REMOVAL; J - LABORATORY"/></p> <p>Held: <input style="width: 300px;" type="text" value="2 - CEFJ; 1 - ABDGHI; 2 - C=ACTIVATED SLUDGE GRADE 2; E=DISINFECTION GRADE 2; F=ANAEROBIC DIGESTION GRADE 2; J=LABORATORY GRADE 2; 1 - A=PRIMARY SETTLING GRADE 1; B=TRICKLING FILTER/RBC GRADE 1; D=PONDS/AERATED LAGOONS GRADE 1; G=MECHANICAL SLUDGE GRADE 1; H=FILTRATION GRADE 1; I=PHOSPHORUS REMOVAL GRADE 1"/></p>	
3.	<p>Was the operator-in-charge certified at the appropriate level to operate this plant?</p> <p> <input checked="" type="radio"/> Yes (0 point)  <input type="radio"/> No (20 points)                 </p>	0
4.	<p>In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation &amp; maintenance of the plant that includes one or more of the following options (check all that apply):</p> <p>                     4.1 <input checked="" type="checkbox"/> one or more additional certified operators on staff                      4.2 <input type="checkbox"/> an arrangement with another certified operator                      4.3 <input type="checkbox"/> an arrangement with another community with a certified operator                      4.4 <input type="checkbox"/> an operator on staff who has an operator-in-training certificate for your plant and is expected be certified within one year                      4.5 <input type="checkbox"/> a consultant to serve as your certified operator                      4.6 <input type="checkbox"/> None of the above (20 points)                 </p> <p>Explain: <input style="width: 300px;" type="text" value="Fritz Diederich is the daily operator of the plant. He has a license #17112 grade 2 CEFJ."/></p>	0

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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Operator Certification and Education (Continued)

5	<p>If you had a designated operator-in-charge, was the operator-in-charge earning continuing education credits at the following rates?</p> <p>Grades T, 1, and 2:</p> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Averaging 6 or more CEUs per year</li> <li><input type="radio"/> Averaging less than 6 CEUs per year</li> </ul> <p>Grades 3 and 4:</p> <ul style="list-style-type: none"> <li><input type="radio"/> Averaging 8 or more CEUs per year</li> <li><input type="radio"/> Averaging less than 8 CEUs per year</li> </ul> <p>Not applicable:</p> <ul style="list-style-type: none"> <li><input type="radio"/> See Question 1.</li> </ul>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/15/2012	Reporting Year: 2011
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### Financial Management

	Questions	Points						
1	<b>Person Providing This Financial Information</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Name:</td> <td>Donna Anderson</td> </tr> <tr> <td>Telephone:</td> <td>(608) 424-3341</td> </tr> <tr> <td>E-Mail Address(optional):</td> <td>danderson@villageofbelleville.com</td> </tr> </table>	Name:	Donna Anderson	Telephone:	(608) 424-3341	E-Mail Address(optional):	danderson@villageofbelleville.com	
Name:	Donna Anderson							
Telephone:	(608) 424-3341							
E-Mail Address(optional):	danderson@villageofbelleville.com							
2	<b>Are User Charge or other Revenues sufficient to cover O&amp;M Expenses for your wastewater treatment plant AND/OR collection system ?</b> <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points) If No, please explain: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0						
3	<b>When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2010</b> <input checked="" type="radio"/> 0-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable (Private Facility)	0						
4	<b>Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No (40 points)	0						
<b>REPLACEMENT FUNDS(PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 5)</b>								
5	<b>Equipment Replacement Funds</b>							
5.1	<b>When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2010</b> <input checked="" type="radio"/> 1-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable Explain: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0						
5.2	<b>What amount is in your Replacement Fund?</b> <b>Equipment Replacement Fund Activity</b>							
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>5.2.1 Ending Balance Reported on Last Year's CMAR:</b></td> <td style="text-align: right;">\$116,099.86</td> </tr> <tr> <td><b>5.2.2 Adjustments</b> if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>5.2.3 Adjusted January 1st Beginning Balance</b></td> <td style="text-align: right;">\$116,099.86</td> </tr> </table>	<b>5.2.1 Ending Balance Reported on Last Year's CMAR:</b>	\$116,099.86	<b>5.2.2 Adjustments</b> if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$0.00	<b>5.2.3 Adjusted January 1st Beginning Balance</b>	\$116,099.86	
<b>5.2.1 Ending Balance Reported on Last Year's CMAR:</b>	\$116,099.86							
<b>5.2.2 Adjustments</b> if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$0.00							
<b>5.2.3 Adjusted January 1st Beginning Balance</b>	\$116,099.86							

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/15/2012	Reporting Year: 2011
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Financial Management (Continued)

	<b>5.2.4 Additions to Fund</b> (e.g., portion of User Fee, earned interest, etc.) + \$50,000.00 <b>5.2.5 Subtractions from Fund</b> (e.g., equipment replacement, major repairs - use description box 5.2.5.1 below*) - \$4,468.00 <b>5.2.6 Ending Balance as of December 31st for CMAR Reporting Year</b> \$161,631.86							
	(All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.) *5.2.5.1. Indicate adjustments, equipment purchases and/or major repairs from 5.2.5 above Pump repairs							
	<b>5.3 What amount should be in your replacement fund?</b> \$161,631.86 (If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP option button.)							
	5.3.1 Is the Dec. 31 Ending Balance in your Replacement Fund above (#5.2.6) equal to or greater than the amount that should be in it(#5.3)? <input checked="" type="radio"/> Yes <input type="radio"/> No Explain:							
6	<b>Future Planning</b>  6.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating or new construction of your treatment facility or collection system? <input type="radio"/> Yes (If yes, please provide major project information, if not already listed below) <input checked="" type="radio"/> No							
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Project Description</th> <th style="width: 20%;">Estimated Cost</th> <th style="width: 30%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </tbody> </table>	Project Description	Estimated Cost	Approximate Construction Year				
Project Description	Estimated Cost	Approximate Construction Year						
7	<b>Financial Management General Comments:</b>							
	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>							

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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### Sanitary Sewer Collection Systems

	Questions	Points
1	<p>Do you have a Capacity, Management, Operation &amp; Maintenance (CMOM) requirement in your WPDES permit?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No                 </p>	
2	<p>Did you have a <u>documented</u> (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation &amp; maintenance or CMOM program last calendar year?</p> <p style="margin-left: 20px;"> <input checked="" type="radio"/> Yes (go to question 3)  <input type="radio"/> No (30 points) (go to question 4)                 </p>	0
3	<p>Check the elements listed below that are included in your Operation and Maintenance (O&amp;M) or CMOM program.:</p> <p><input type="checkbox"/> <b>Goals:</b> Describe the specific goals you have for your collection system:</p> <p><input checked="" type="checkbox"/> <b>Organization:</b> Do you have the following written organizational elements (check only those that you have):</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Ownership and governing body description</li> <li><input checked="" type="checkbox"/> Organizational chart</li> <li><input checked="" type="checkbox"/> Personnel and position descriptions</li> <li><input type="checkbox"/> Internal communication procedures</li> <li><input type="checkbox"/> Public information and education program</li> </ul> <p><input checked="" type="checkbox"/> <b>Legal Authority:</b> Do you have the legal authority for the following (check only those that apply):</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Sewer use ordinance Last Revised MM/DD/YYYY <span style="border: 1px solid black; padding: 2px;">4-01-2007</span></li> <li><input type="checkbox"/> Pretreatment/Industrial control Programs</li> <li><input checked="" type="checkbox"/> Fat, Oil and Grease control</li> <li><input checked="" type="checkbox"/> Illicit discharges (commercial, industrial)</li> <li><input checked="" type="checkbox"/> Private property clear water (sump pumps, roof or foundation drains, etc)</li> <li><input type="checkbox"/> Private lateral inspections/repairs</li> <li><input type="checkbox"/> Service and management agreements</li> </ul> <p><input type="checkbox"/> <b>Maintenance Activities: details in Question 4</b></p> <p><input checked="" type="checkbox"/> <b>Design and Performance Provisions:</b> How do you ensure that your sewer system is designed and constructed properly?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> State plumbing code</li> <li><input checked="" type="checkbox"/> DNR NR 110 standards</li> <li><input checked="" type="checkbox"/> Local municipal code requirements</li> <li><input checked="" type="checkbox"/> Construction, inspection and testing</li> <li><input type="checkbox"/> Others:</li> </ul>	

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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Sanitary Sewer Collection Systems (Continued)

4	<p><input checked="" type="checkbox"/> <b>Overflow Emergency Response Plan:</b> Does your emergency response capability include (check only those that you have):</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Alarm system and routine testing</li> <li><input checked="" type="checkbox"/> Emergency equipment</li> <li><input checked="" type="checkbox"/> Emergency procedures</li> <li><input type="checkbox"/> Communications/Notifications (DNR, Internal, Public, Media etc)</li> </ul> <p><input checked="" type="checkbox"/> <b>Capacity Assurance:</b> How well do you know your sewer system? Do you have the following?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Current and up-to-date sewer map</li> <li><input checked="" type="checkbox"/> Sewer system plans and specifications</li> <li><input checked="" type="checkbox"/> Manhole location map</li> <li><input checked="" type="checkbox"/> Lift station pump and wet well capacity information</li> <li><input checked="" type="checkbox"/> Lift station O&amp;M manuals</li> </ul> <p>Within your sewer system have you identified the following?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Areas with flat sewers</li> <li><input type="checkbox"/> Areas with surcharging</li> <li><input type="checkbox"/> Areas with bottlenecks or constrictions</li> <li><input type="checkbox"/> Areas with chronic basement backups or SSO's</li> <li><input type="checkbox"/> Areas with excess debris, solids or grease accumulation</li> <li><input checked="" type="checkbox"/> Areas with heavy root growth</li> <li><input type="checkbox"/> Areas with excessive infiltration/inflow (I/I)</li> <li><input type="checkbox"/> Sewers with severe defects that affect flow capacity</li> <li><input checked="" type="checkbox"/> Adequacy of capacity for new connections</li> <li><input checked="" type="checkbox"/> Lift station capacity and/or pumping problems</li> </ul> <p><input type="checkbox"/> <b>Annual Self-Auditing of your O&amp;M/CMOM Program</b> to ensure above components are being implemented, evaluated, and re-prioritized as needed.</p> <p><input type="checkbox"/> <b>Special Studies Last Year (check only if applicable):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Infiltration/Inflow (I/I) Analysis</li> <li><input type="checkbox"/> Sewer System Evaluation Survey (SSES)</li> <li><input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP)</li> <li><input type="checkbox"/> Lift Station Evaluation Report</li> <li><input type="checkbox"/> Others:</li> </ul>																
4	<p>Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained:</p>																
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Cleaning</td> <td style="width: 10%; text-align: center;">35</td> <td style="width: 60%;">% of system/year</td> </tr> <tr> <td>Root Removal</td> <td style="text-align: center;">0</td> <td>% of system/year</td> </tr> <tr> <td>Flow Monitoring</td> <td style="text-align: center;">0</td> <td>% of system/year</td> </tr> <tr> <td>Smoke Testing</td> <td style="text-align: center;">0</td> <td>% of system/year</td> </tr> <tr> <td>Sewer Line Televising</td> <td style="text-align: center;">0</td> <td>% of system/year</td> </tr> </table>	Cleaning	35	% of system/year	Root Removal	0	% of system/year	Flow Monitoring	0	% of system/year	Smoke Testing	0	% of system/year	Sewer Line Televising	0	% of system/year	
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## COMPLIANCE MAINTENANCE ANNUAL REPORT

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Sanitary Sewer Collection Systems (Continued)

	Manhole Inspections <input style="width: 40px; text-align: center;" type="text" value="5"/> % of system/year  Lift Station O&M <input style="width: 40px; text-align: center;" type="text" value="90"/> # per L.S./year  Manhole Rehabilitation <input style="width: 40px; text-align: center;" type="text" value="0"/> % of manholes rehabed  Mainline Rehabilitation <input style="width: 40px; text-align: center;" type="text" value="0"/> % of sewer lines rehabed  Private Sewer Inspections <input style="width: 40px; text-align: center;" type="text" value="25"/> % of system/year  Private Sewer I/I Removal <input style="width: 40px; text-align: center;" type="text" value="2"/> % of private services	
	Please include additional comments about your sanitary sewer collection system below: <input style="width: 100%; height: 20px;" type="text"/>	
<b>5.</b>	Provide the following collection system and flow information for the past year:	
	<input style="width: 60px; text-align: center;" type="text" value="27.53"/> Total Actual Amount of Precipitation Last Year  <input style="width: 60px; text-align: center;" type="text" value="30"/> Annual Average Precipitation (for your location)  <input style="width: 60px; text-align: center;" type="text" value="35"/> Miles of Sanitary Sewer  <input style="width: 60px; text-align: center;" type="text" value="3"/> Number of Lift Stations  <input style="width: 60px; text-align: center;" type="text" value="0"/> Number of Lift Station Failure  <input style="width: 60px; text-align: center;" type="text" value="0"/> Number of Sewer Pipe Failures  <input style="width: 60px; text-align: center;" type="text" value="0"/> Number of Basement Backup Occurrences  <input style="width: 60px; text-align: center;" type="text" value="0"/> Number of Complaints  <input style="width: 60px; text-align: center;" type="text" value="0.1608"/> Average Daily Flow in MGD  <input style="width: 60px; text-align: center;" type="text" value="6.9800"/> Peak Monthly Flow in MGD(if available)	



## COMPLIANCE MAINTENANCE ANNUAL REPORT

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Sanitary Sewer Collection Systems (Continued)

	NUMBER OF SANITARY SEWER OVERFLOWS (SSO) REPORTED (10 POINTS PER OCCURRENCE)	0														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 35%;">Location</th> <th style="width: 20%;">Cause</th> <th style="width: 30%;">Estimated Volume (MG)</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">NONE REPORTED</td> </tr> </tbody> </table>	Date	Location	Cause	Estimated Volume (MG)	NONE REPORTED										
Date	Location	Cause	Estimated Volume (MG)													
NONE REPORTED																
	Were there SSOs that occurred last year that are not listed above? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, list the SSOs that occurred: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>															
	<b>PERFORMANCE INDICATORS</b>  <table style="width: 100%;"> <tr> <td style="border: 1px solid black; width: 100px; text-align: center;">0.00</td> <td>Lift Station Failures(failures/ps/year)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">0.00</td> <td>Sewer Pipe Failures(pipe failures/sewer mile/yr)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">0.00</td> <td>Sanitary Sewer Overflows (number/sewer mile/yr)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">0.00</td> <td>Basement Backups(number/sewer mile)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">0.00</td> <td>Complaints (number/sewer mile)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">43.4</td> <td>Peaking Factor Ratio (Peak Monthly:Annual Daily Average)</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">0.0</td> <td>Peaking Factor Ratio(Peak Hourly:Annual daily Average)</td> </tr> </table>		0.00	Lift Station Failures(failures/ps/year)	0.00	Sewer Pipe Failures(pipe failures/sewer mile/yr)	0.00	Sanitary Sewer Overflows (number/sewer mile/yr)	0.00	Basement Backups(number/sewer mile)	0.00	Complaints (number/sewer mile)	43.4	Peaking Factor Ratio (Peak Monthly:Annual Daily Average)	0.0	Peaking Factor Ratio(Peak Hourly:Annual daily Average)
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43.4	Peaking Factor Ratio (Peak Monthly:Annual Daily Average)															
0.0	Peaking Factor Ratio(Peak Hourly:Annual daily Average)															
6.	Was infiltration/inflow(I/I) significant in your community last year?  <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, please describe: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>															
7.	Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?  <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, please describe: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>															
8.	Explain any infiltration/inflow(I/I) changes this year from previous years?  <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>															

# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility	Last Updated: 6/14/2012	Reporting Year: 2011
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Sanitary Sewer Collection Systems (Continued)

	none	
9	What is being done to address infiltration/inflow in your collection system?	
	n/a	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

## COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Belleville Wastewater Treatment Facility      Last Updated:      Reporting Year: 2011

WPDES No.0023361

SECTION	GRADING SUMMARY			
	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent Loadings	A	4.0	3	12
Effluent Quality:BOD	A	4.0	10	40
Effluent Quality:TSS	A	4.0	5	20
Effluent Quality:P	A	4.0	3	12
Biosolids Mgt.	A	4.0	5	20
Prev. Maintenance.Staffing	A	4.0	1	4
Operator Certification	A	4.0	1	4
Financial Management	A	4.0	1	4
Collection Systems	A	4.0	3	12
TOTALS			32	128
GRADE POINT AVERAGE(GPA)=4.00		4.00		

**Notes:**

- A = Voluntary Range
- B = Voluntary Range
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)