VILLAGE OF BELLEVILLE
REGULAR MEETING of the VILLAGE BOARD
Monday, June 4, 2012 at 7:00 P.M.
Village Hall - 24 West Main Street

AGENDA

1. Call Meeting to Order
2. Roll call by Clerk
3. Posting of Open Meeting Notice
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:**
   a. Approval of Minutes - May 21, 2012
   b. Approval of Bills for May
   c. Approval of Application for Operator's License for Barbara J. Kahl (Town Mart)
   d. Approval of Application for Operator's License for Katrin M. Edwardson (Town Mart)
   e. Approval of Application for Operator's License for Dawn M. Hellenbrand
   f. Approval of Application for Operator's License for Hector Rodriguez (Town Mart)
7. Committee Reports
8. President's Report –
9. Administrator/Clerk/Treasurer's Report –

ACTION REQUIRING A VOTE MAY BE TAKEN ON ANY OF THE FOLLOWING ITEMS

10. **Unfinished Business:**
    a. Lake Restoration / West Lake Dredging / Pedestrian Bridge Projects Update & Issues

11. **New Business:**
    a. Discussion of Police Services and Costs with the Dane County Sheriff's Office
    b. Approval of License Applications for Fermented Malt Beverages, Intoxicating Liquors, Cigarettes, Amusements and Beer Gardens / Sidewalk Cafes, for 2012-13 Licensing Year
    c. Final Codifier's Editorial Comments Review

12. **Other Business:**
    a. Correspondence
    b. Announcements –
    c. Future Meeting Dates
    d. Questions and Items for Referral

13. ADJOURN TO CLOSED SESSION for discussion of Police Department Staffing per 19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
14. RECONVENE TO OPEN SESSION for possible action on items discussed in closed session
15. Adjournment

-By Howard Ward, Village President

The Village of Belleville complies with the Americans with Disabilities Act (ADA):

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un interprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, activdad o programa, comuniquese al numero de telefono que figura a continuacion dos dias habiles como minimo antes de la reunion.

Contact: April Little, Village Administrator, 24 W. Main Street
608.424.3341
alittle@villageofbelleville.com

Final agenda will be posted by 4 p.m. Friday preceding the meeting at these locations:
Union Bank & Trust Co (UB&T), Sugar River Bank, Village Hall, Library, Village of Belleville Web site.

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **MAY 21, 2012** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.

2. Roll call by Clerk – Trustees present were: Tyler Kattre, Jim Schmitz, Ben O'Brien, Howard Ward, Deb Kazmar and Bonnie Wilcox. Excused: Gary Ziegler

   Visitors: Glen Kazmar; Mike Tretow; Tracy Lien; Michael Parkin; Jim Mann, Ehlers Inc.; Justin Frahm, JSD Engineering; Mary Gehin; and G. S. Donovan

3. The Clerk stated that the meeting has been noticed as required by law

4. Visitors Who Would Like to Speak Now -

5. **Visitors Who Would Like to Speak On an Agenda Item** – Glen Kazmar: inquired about the police staffing item. President Ward said Dane County will present a services proposal but it was only looking at numbers for comparison - it was not intended to eliminate the existing police department. The staff has been spoken with. Kazmar said he hoped that any comparisons would be fairly made. A discussion date has not been set, and it would be done in open session.

6. **Consent Agenda:** *Trustee Kazmar made a motion to approve the consent agenda as follows; seconded by Trustee Wilcox. Motion carried.*

   a. Approval of Minutes - May 7, 2012
   b. Approval of Bills for May to Date
   c. Approval of April 2012 Treasurer's Reports
   d. Approval of Application for Operator's License for Matthew M. Wahl (Schwoegler)

7. Committee Reports – No discussion.

8. **President's Report** – The Village hosted a press conference for the Dane County executive last Thursday for award of the PARC grants, as well as the Belleville 7th graders for an educational day at the lake.

9. **Administrator/Clerk/Treasurer's Report** – Belleville hosted the Green County Economic Development board meeting last Thursday. Construction of the Village's wireless tower begins May 23, and the "rent commencement date" is June 1.

10. **Unfinished Business:**

    a. **Lake Restoration / West Lake Dredging Projects Update & Issues** – President Ward did a site inspection for the river dredging and North Grant Street projects, and will see if some site improvement can be made on the restoration and clean up.

11. **New Business:**

    a. **TIF District #4 Proposal** – Jim Mann said some information is waiting upon Department of Revenue for value information. President Ward asked if some money

could be used for relocation of Christen Brothers. Mann said yes, either for costs or as incentive to move, depending if the proposal is feasible. It will depend on the value of the new grain bins proposed by Landmark. There is a difference of opinion if they should be assessed as real or personal property, as the bins can be moved.

b. **Proposed Resolution 2012-05-02 Authorizing the Issuance and Sale of Not to Exceed $1,715,000 General Obligation Refunding Bonds (Existing State Trust Fund Loan)** – Ehlers is proposing that the 2009 Build America Bond be refinanced. The savings would fall directly back to taxpayers. Interest rate was at 5.5 percent. This rate was allowed to be knocked down to 65 percent of overall rate as a rebate instead of having the loan issued as tax exempt. Therefore the interest was effectively 3.75 percent.

   Refinancing the loan as a tax exempt bond could save $112,888 of future costs over the life of the loan. Mann said Ehlers looked at whether refinancing would save above the cost of the refunding. The answer is yes – the refunding costs will not eat up savings. If there would not be at least 2-3 percent savings, refinancing probably is not worth it but in this case it should be yes. When reissued as a regular bond, it could not be callable until 2019, however. A parameters provision in the resolution would allow the bond sale to take place if certain savings levels are met, which are 3.3 percent minimum. Bond Trust Services would be the paying agent; they roll maturities together but a mandatory call has to go out for a portion of the bonds. Subsidy payments on this would then be eliminated. *Trustee Kattre made a motion to approve Resolution 2012-05-02 Authorizing the Issuance and Sale of Not to Exceed $1,715,000 General Obligation Refunding Bonds; seconded by Trustee Schmitz. Motion carried.*

c. **Proposed Post Issuance Compliance Policy for Tax-Exempt & Tax Advantaged Obligations** – Mann: when selling on the open markets, anytime the amount is over $1 million, a Village is subject to certain disclosure activities. Most of the time the bonds are traded again at a later date, so it has become more important for secondary information to be provided on the open market. The IRS wants to ensure that communities adopt new policies so they can conform to regulations. Ehlers still assists with this compliance. Noncompliance could trigger an IRS audit, which could impact interest rates in the future. This policy was written by the Village's bond counsel to answer any possible concerns. *Trustee Kattre made a motion to approve the post issuance compliance policy for tax-exempt and tax advantaged obligations; seconded by Trustee Wilcox. Motion carried.* June 14 is the anticipated bond sale date and no further Village Board action is needed because of the parameters resolution, but sale reports will be provided.

d. **Proposed Bidding for Pedestrian Bridge Installation** – Justin Frahm: A few technical changes were made to the design. At the first approach, a direct shot was suggested to make it easier to install the bridge, reducing costs. Therefore, the span will be straight. The elevation of the Vine Street location was raised by six inches to create a high point to avoid a pooling effect from water collected above. Design has not changed – it has the same length and width. The clear inside span is 12 feet. Each 40 foot span has a 54-inch rail to allow bicycling.

   Cross bucks are proposed to go onto the river span channel (100-foot section) only to highlight the span. It also breaks up the visual massing. Design calls for skirting on all sections of spans to cover the steel I-beam structural component. It will look completely timber, and relative cost increase is minor. There are five structural components. It will

have a 3 ½ percent slope where last part ties into the grade. Each one then is six inches higher.

Grading and excavation construction is included. A landscape plan is included as an alternate bid (sheets L-2.0 & 2.2) to create an entry feature at the bridge. The area is not large, but includes replacement of an ash tree and 33 plantings in the "triangle section". Engraved pavers and two benches could be incorporated into the design to recognize donations or as a fundraiser. It would allow for an adjacent connection path to the Badger State Trail.

Another alternate consideration is to take the concrete rub on the abutment and create a stone finish that provides a visual component more pleasing than smooth concrete. Could install a custom look for the Village with a pattern/color. The estimate is at just under $4000 additional. The colors and patterns could be tied together through other park improvements. It could be bid as soon as Friday this week. The bid is 95 percent ready.

If so, the bids could be received as of June 7 as the timetable is aggressive. This would be 10 days. The DNR 30-day notice of permit has been published. The Village should not award bid until the permit is in hand. Bridge installation would be a separate contract by Custom Manufacturing, as this is a proprietary design that the Village Board selected. Three to four weeks are needed to install after site improvements are complete, which could be done in July. That would leave the month of August to install the bridge. Prevailing wages would apply, which increase costs about $8000. A week is needed to review the bid.

Trustee Wilcox made a motion to put the bridge out to bid and obtain all necessary permits as soon as possible; seconded by Trustee Schmitz. Motion carried.

12. **ADJOURN TO CLOSED SESSION for discussion of Police Department Staffing per 19.85(1)(c)** – *At 8:35 PM, Trustee O'Brien made a motion to adjourn to closed session; seconded by Trustee Kattre. Motion passed unanimously on a roll call vote.*

13. **RECONVENE TO OPEN SESSION for possible action on items discussed in closed session** – *Trustee Schmitz made a motion to go into session; seconded by Trustee Kattre. Motion carried.* Open session resumed 8:45 PM. Village will work on job description. On June 4, Dane County sheriff's office representatives will visit in open session. *Trustee Kazmar made a motion to appoint Bill Eichelkraut as Officer in Charge (OIC) as of June 4; seconded by Trustee Wilcox. Motion carried.*

14. **Other Business:** Announcements – Belleville Area EMS open house is Wednesday, 5 – 7 PM. Future meeting dates were noted.

15. **Adjournment** – *Trustee Schmitz made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:51 PM.

By April Little, Administrator/Clerk/Treasurer
These minutes are not official until approved by the Belleville Board of Trustees.

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
V651	5/01/2012	ANDERSON, DONNA	665.31
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V652	5/01/2012	BEIERSDORF, VICTORIA L.	997.84
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V653	5/01/2012	BIGLER, JULIE L.	237.68
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V654	5/01/2012	EICHELKRAUT, WILLIAM B.	1,515.55
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V655	5/01/2012	FREEMAN, DEBRA	569.90
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V656	5/01/2012	HENDRICKSON, DARLENE M.	910.61
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V657	5/01/2012	HILLEBRAND, ROGER J.	1,409.02
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V658	5/01/2012	LEHMANN, BRONNA B.	691.00
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V659	5/01/2012	LIEN, TRACY	369.92
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V660	5/01/2012	LITTLE, APRIL A. W.	1,611.03
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V661	5/01/2012	MARTIN, JEREMY A	973.66
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V662	5/01/2012	SKOGEN, ROBERT M.	375.82
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V663	5/01/2012	VEENEMAN, MICHELLE	453.89
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
V664	5/15/2012	*** Test Check ***	0.00
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V665	5/15/2012	ANDERSON, DONNA	913.59
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V666	5/15/2012	BEIERSDORF, VICTORIA L.	1,052.40
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V667	5/15/2012	BIGLER, JULIE L.	233.31
	Manual Check	Pay period 04/30/2012 to 05/13/2012	
V668	5/15/2012	EICHELKRAUT, WILLIAM B.	1,652.57
	Manual Check	Pay period 04/30/2012 to 05/13/2012	
V669	5/15/2012	FREEMAN, DEBRA	529.95
	Manual Check	Pay period 04/30/2012 to 05/13/2012	

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Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
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V671	5/15/2012	HILLEBRAND, ROGER J.	1,409.02
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V672	5/15/2012	LEHMANN, BRONNA B.	715.34
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V673	5/15/2012	LIEN, TRACY	369.92
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V674	5/15/2012	LITTLE, APRIL A. W.	1,611.03
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V675	5/15/2012	MARTIN, JEREMY A	1,123.60
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V676	5/15/2012	SKOGEN, ROBERT M.	256.56
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V677	5/15/2012	VEENEMAN, MICHELLE	472.39
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V678	5/29/2012	ANDERSON, DONNA	916.57
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V679	5/29/2012	BEIERSDORF, VICTORIA L.	1,115.19
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V680	5/29/2012	BIGLER, JULIE L.	354.83
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V681	5/29/2012	EICHELKRAUT, WILLIAM B.	1,873.15
	Manual Check	Pay period 05/14/2012 to 05/27/2012	
V682	5/29/2012	FREEMAN, DEBRA	707.65
	Manual Check	Pay period 05/14/2012 to 05/27/2012	
V683	5/29/2012	HENDRICKSON, DARLENE M.	1,034.62
	Manual Check	Pay period 05/14/2012 to 05/27/2012	
V684	5/29/2012	HILLEBRAND, ROGER J.	1,484.65
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V685	5/29/2012	LEHMANN, BRONNA B.	833.64
	Manual Check	Pay period 05/14/2012 to 05/27/2012	
V686	5/29/2012	LIEN, TRACY	369.92
	Manual Check	Pay period 05/14/2012 to 05/27/2012	
V687	5/29/2012	LITTLE, APRIL A. W.	1,782.16
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V688	5/29/2012	MARTIN, JEREMY A	1,099.47
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Thru: 5/31/2012 Thru Account:

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15050	5/01/2012	BUTTS, JERRY D.	1,274.96
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15051	5/01/2012	CHRISTENSEN, JEAN M.	691.32
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
15052	5/01/2012	DIEDERICH, FREDERICK H.	1,168.13
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
15053	5/01/2012	FURMAN, RACHEL M.	1,323.65
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15054	5/01/2012	HELLER, MOLLY K	146.79
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15055	5/01/2012	HULTINE, MOLLY M.	1,527.61
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
15056	5/01/2012	MANKOWSKI, JAMES B.	264.01
	Manual Check	Pay period 03/19/2012 to 04/29/2012	
15057	5/01/2012	O'CONNOR, THOMAS P.	1,379.07
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
15058	5/01/2012	PAULI, DAVID J.	1,003.53
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
15059	5/01/2012	PELTON, TERESA A.	653.48
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
15060	5/01/2012	SOLBERG, SHEREE	259.37
	Manual Check	Pay period 04/16/2012 to 04/29/2012	
15061	5/01/2012	YOUNG, TERESA M	146.79
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15062	5/15/2012	*** Test Check ***	0.00
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15063	5/15/2012	BUTTS, JERRY D.	1,274.96
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15064	5/15/2012	CHRISTENSEN, JEAN M.	691.32
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15065	5/15/2012	DIEDERICH, FREDERICK H.	943.73
	Manual Check	Pay period 04/30/2012 to 05/13/2012	
15066	5/15/2012	FURMAN, RACHEL M.	1,303.88
	Manual Check	Pay period 04/30/2012 to 05/13/2012	

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Check Nbr	Check Date	Payee	Amount
15067	5/15/2012	HELLER, MOLLY K	167.50
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15068	5/15/2012	HULTINE, MOLLY M.	1,530.12
	Manual Check	Pay period 04/30/2012 to 05/13/2012	
15069	5/15/2012	MANKOWSKI, JAMES B.	125.37
	Manual Check	Pay period 04/30/2012 to 05/13/2012	
15070	5/15/2012	O'CONNOR, THOMAS P.	1,214.24
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15071	5/15/2012	PACE, JACK	264.86
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15072	5/15/2012	PAULI, DAVID J.	1,003.51
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15073	5/15/2012	PELTON, TERESA A.	663.07
	Manual Check	Pay period 04/30/2012 to 05/13/2012	
15074	5/15/2012	SOLBERG, SHEREE	254.49
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15075	5/15/2012	YOUNG, TERESA M	125.82
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15125	5/29/2012	*** Test Check ***	0.00
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15126	5/29/2012	BUTTS, JERRY D.	1,399.15
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15127	5/29/2012	CHRISTENSEN, JEAN M.	901.14
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15128	5/29/2012	DIEDERICH, FREDERICK H.	1,279.82
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15129	5/29/2012	FURMAN, RACHEL M.	1,893.77
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15130	5/29/2012	HELLER, MOLLY K	121.63
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15131	5/29/2012	HULTINE, MOLLY M.	1,581.80
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15132	5/29/2012	MANKOWSKI, JAMES B.	101.87
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15133	5/29/2012	O'CONNOR, THOMAS P.	1,224.07
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15134	5/29/2012	PACE, JACK	125.37
	Manual Check	Pay period 05/14/2012 to 05/27/2012	

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Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
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15136	5/29/2012	PELTON, TERESA A.	646.28
	Manual Check	Pay period 05/14/2012 to 05/27/2012	
15137	5/29/2012	SOLBERG, SHEREE	475.29
	Manual Check	Pay period 05/14/2012 to 05/27/2012	
15138	5/29/2012	YOUNG, TERESA M	167.50
	Manual Check	Pay period 05/14/2012 to 05/27/2012	
18636	5/01/2012	*** Test Check ***	0.00
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18637	5/01/2012	AFLAC	560.68
		INV # 170435 ARR 5TH - MAY 3RD	
18638	5/01/2012	ALLIANT ENERGY/WP&L	4,324.77
		ACCT # 366426-010	
18639	5/01/2012	ALLIANT ENERGY/WP&L (2)	412.28
		ACCT # 393374-010	
18640	5/01/2012	ASSOCIATED APPRAISAL CONSULTANTS, INC.	954.86
		APRIL SERVICES	
18641	5/01/2012	AT&T	34.50
		ACCT # 030 491 1230 001	
18642	5/01/2012	BADGER METER, INC.	700.00
		INV # 94782801 CONNECT TRAINING	
18643	5/01/2012	BELLEVILLE EMBROIDERY	66.00
		INV # 4231 EMBROIDERY ON SHIRTS	
18644	5/01/2012	BELLEVILLE MUNICIPAL WATER DEPT	1,064.52
		ACCT # 049-0101-00	
18645	5/01/2012	BRUCE MUNICIPAL EQUIPMENT, INC.	159.84
		INV # 5121499 SWEEPER PARTS	
18646	5/01/2012	BUSINESS CARD	768.97
		ACCT # 5472 0690 0015 2275 (UPS)	
18647	5/01/2012	BUSINESS CARD (2)	443.26
		ACCT# 5472-0681-5737-1969	
18648	5/01/2012	CHARTER COMMUNICATIONS	278.11
		ACCT # 8245 11 719 0001982	
18649	5/01/2012	CITGO	1,621.93
		FLEET # 131801342	
18650	5/01/2012	CITGO (2)	1,225.74
		FLEET # 132004243	

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18651	5/01/2012	DANE COUNTY TREASURER (3) INV 178680 2012 NETWORK ACCESS/LICENSING	1,500.00
18652	5/01/2012	DEAR READER.COM INV # 314526	275.00
18653	5/01/2012	DEMCO CUSTOMER 710093232	90.22
18654	5/01/2012	FARRELL EQUIPMENT & SUPPLY CO., INC. INV # 555554, CUSTOMER ID VIL044	175.00
18655	5/01/2012	FRANCOIS SALES & SERVICE, INC. SERVICE CONTRACT 2011 CROWN VICTORIA	3,535.00
18656	5/01/2012	GENERAL ENGINEERING COMPANY MARCH BUILDING PERMITS	2,437.28
18657	5/01/2012	GORDON FLESCH COMPANY, INC. INV # 1GM866 BASE CHARGE/COPIES	161.68
18658	5/01/2012	HAWKINS , INC. INV # 3332080 CHEMICALS	122.62
18659	5/01/2012	HYDRITE CHEMICAL CO INV # 01477111	1,560.85
18660	5/01/2012	LARSEN LANDSCAPE & BOBCAT INV # 90322924 COMMUNITY PARK	2,200.00
18661	5/01/2012	LEGLER CONCRETE LLC RESTITUTION COMING FROM MATTHEW MILAS	4,439.50
18662	5/01/2012	MSA PROFESSIONAL SERVICES, INC. R00372040.0 BELL WEST CRS	4,196.40
18663	5/01/2012	NORTH SHORE BANK,FSB MAY 1ST PAYROLL	250.00
18664	5/01/2012	NORTHERN LAKE SERVICE, INC. INV # 213274	83.40
18665	5/01/2012	OTIS ELEVATOR COMPANY CUSTOMER # 290412, INV CMM65044512	226.29
18666	5/01/2012	OVERHEAD DOOR CO. OF MADISON INC INV # 135424 REPLACE CABLES ON DOOR	152.00
18667	5/01/2012	PERSONNEL CONCEPTS CUSTOMER # 25P1260603, INV 9318081881	89.75
18668	5/01/2012	PRAXIS CONSULTING SINGLE USER QUICK CLERK LICENSE	3,000.00
18669	5/01/2012	PRIMROSE LUTHERAN CHURCH PRIMROSE LUTHERAN CHURCH COOKBOOK	25.00

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Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18670	5/01/2012	PURE WATERS, LLC INV # 88308	23.00
18671	5/01/2012	QUILL CORPORATION ACCT # C264557	182.68
18672	5/01/2012	ROBERT FLANAGAN FOOD PANTRY SUPPLIES - FARM & FLEET	100.00
18673	5/01/2012	SAFE COMMUNITIES 2012 MUNICIPAL MEMBERSHIP	600.00
18674	5/01/2012	SLOAN IMPLEMENT INV # 5506845 MOWER FILTERS	92.05
18675	5/01/2012	SMART MONEY 2 YEAR SUBSCRIPTION	15.00
18676	5/01/2012	STAFFORD ROSENBAUM LLP ORDINANCE ENFORCEMENT	2,903.00
18677	5/01/2012	SUGAR RIVER BANK BUTTS	200.00
18678	5/01/2012	TASTE OF HOME BOOKS ULTIMATE COMFORT FOOD	30.98
18679	5/01/2012	WE ENERGIES ACCT # 4623-106-234	280.28
18680	5/01/2012	WE ENERGIES (3) ACCT # 6227-305-139	33.66
18681	5/01/2012	WI DEPART OF JUSTICE - TIME INV # T13024 APRIL - JUNE 2012	255.00
18682	5/01/2012	WISCONSIN PROFESSIONAL POLICE ASSOCIATION,INC MAY DUES # 243	159.00
18683	5/01/2012	WISCONSIN RURAL WATER ASSOCIATION ADMIN UTILITY PROFESSIONALS MEMBERSHIP	35.00
18684	5/01/2012	WJZ CLEANING, LLC INV # 5877 APRIL CLEANINGS	291.14
18685	5/03/2012	DANE COUNTY REGISTER OF DEEDS CERTIFIED SURVEY MAP - DON COSGROVE	30.00
18686	5/08/2012	DANE COUNTY REGISTER OF DEEDS CONSERVATION EASEMENT	30.00
18687	5/15/2012 Test Check	*** Test Check *** *** VOID *** VOID *** VOID *** VOID ***	0.00
18688	5/15/2012	AFLAC INV # 569345 MAY 3RD - MAY 30TH	567.55

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18689	5/15/2012	ALLIANT ENERGY/WP&L (3) ACCT # 167309-010	2,467.54
18690	5/15/2012	BAKER & TAYLOR ACCT # L5105032	785.95
18691	5/15/2012	BAKER & TAYLOR ACCT # L3966642	44.24
18692	5/15/2012	BAKER TILLY VIRCHOW KRAUSE LLP INV # BT589924 - AUDIT	2,529.00
18693	5/15/2012	BARNES & NOBLE INC. ACCT # 6315113	134.87
18694	5/15/2012	BELLEVILLE MUNICIPAL WATER DEPT (2)	111.69
18695	5/15/2012	BORLANDS BAR & GRILL INV # 208523 CITIZENS ACADEMY	308.00
18696	5/15/2012	BUCKY'S PORTABLE TOILETS, INC. INV # 654 COMM PK THRU 05-31-12	170.00
18697	5/15/2012	BURRESON'S FOODS FOOD PANTRY MILK VOUCHERS	706.03
18698	5/15/2012	BURRESON'S FOODS (2) ACCT # 047900500038 (LIBRARY ACCT)	72.40
18699	5/15/2012	BWI INV # 275991D	21.40
18700	5/15/2012	BYTEC RESOURCE MANAGEMENT APRIL SLUDGE REMOVAL	2,593.32
18701	5/15/2012	CATE MACHINE AND WELDING, INC. INV # 35259 SHOP SUPPLIES	39.81
18702	5/15/2012	CHAMPIONSHIP AWARDS LTD INV # 38420	228.00
18703	5/15/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015420	284.80
18704	5/15/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015586	108.46
18705	5/15/2012	CHRISTEN BROTHERS SERVICE INV # 67527 LAWN MOWER TIRES	176.37
18706	5/15/2012	CINTAS CORPORATION ACCT # 446-32222	326.40
18707	5/15/2012	CITY TREASURER INV # 29881 COMM SERV 1ST QTR 2012	288.98

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18708	5/15/2012	CNA SURETY BOND/POLICY # 0601 61326217 M GEHIN	340.00
18709	5/15/2012	DANE COUNTY TREASURER APRIL REPORT	359.00
18710	5/15/2012	DAVID LANDAU JUNE 15TH PERFORMANCE	200.00
18711	5/15/2012	DAWN SASS MAY 8TH ELECTION	50.00
18712	5/15/2012	DEBRA FREEMAN REIMBURSE - MILEAGE TO VERONA	11.66
18713	5/15/2012	EGGIMANN MOTOR & EQUIPMENT SALES, INC. INV # 1 221160069 MOWER PART	4.30
18714	5/15/2012	ELECTRIC MOTORS UNLIMITED INV # 176395	604.16
18715	5/15/2012	FASTENAL COMPANY CUST # WIMA20154	6.60
18716	5/15/2012	FRANCOIS SALES & SERVICE, INC. ACCT # 3481	868.76
18717	5/15/2012	FRONTIER (2) 608-424-3545	225.52
18718	5/15/2012	GENERAL CODE INV # BILL007769	2,863.00
18719	5/15/2012	GORDON FLESCH CO., INC. INV # 1GW194	192.51
18720	5/15/2012	GORDON FLESCH COMPANY, INC. INV # 1H6251 BASE CHARGE/COPIES	129.00
18721	5/15/2012	GREEN COUNTY HISTORICAL SOCIETY 1861 GREEN COUNTY PLAT BOOK	35.00
18722	5/15/2012	GREEN COUNTY SOLID WASTE APRIL	270.93
18723	5/15/2012	H. J. PERTZBORN PLUMBING & FIRE PROTECTION CO INV #139013 BACKFLOW REPAIRS	165.00
18724	5/15/2012	HAROLD'S EXCAVATING CO. BALLFIELD COM PK	1,100.00
18725	5/15/2012	HAWKINS , INC. INV # 3332581 CHEMICALS	867.22
18726	5/15/2012	INGRAM LIBRARY SERVICES CUSTOMER 20N5944	63.24

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18727	5/15/2012	IVEY CONSTRUCTION INC INV # 134226 BALLFIELD COM PK	1,045.43
18728	5/15/2012	JEFFERSON FIRE & SAFETY, INC. INV # 186972	198.83
18729	5/15/2012	JILL WENNESHEIMER MAY 8TH ELECTION	50.00
18730	5/15/2012	JO ANN W. THERKELSEN MAY 8TH ELECTION	50.00
18731	5/15/2012	JOAN ROOT MAY 8TH ELECTION	50.00
18732	5/15/2012	JSD PROFESSIONAL SERVICES, INC. INV # 1 TRAIL LINKAGE FEASIBILITY	1,500.00
18733	5/15/2012	JUANITA HARBORT MAY 8TH ELECTION	50.00
18734	5/15/2012	JUDY MOE MAY 8TH ELECTION	50.00
18735	5/15/2012	LOCAL GOVERNMENT PROPERTY INSURANCE FUND INV # 24333	12,066.00
18736	5/15/2012	LUCILLE O'CONNOR MAY 8TH ELECTION	50.00
18737	5/15/2012	MADISON COLLEGE INV # CORP-000000032253 CITIZENS ACADEMY	114.33
18738	5/15/2012	MADISON WI PUBLIC SAFETY 1/2 COST AEGIS 2012 CUSTOMER CONFERENCE	472.50
18739	5/15/2012	MARY AUSTIN MAY 8TH ELECTION	50.00
18740	5/15/2012	MARY LOU BOLLIG MAY 8TH ELECTION	50.00
18741	5/15/2012	MONTGOMERY ASSOCIATES -RESOURCE SOLUTIONS LLC INV 3918 LONG TERM RESTORATION - CRS	1,643.86
18742	5/15/2012	MR. BILLY JUNE 6TH PERFORMANCE	350.00
18743	5/15/2012	NEWS PUBLISHING COMPANY, INC. ELECTION NOTICES	1,022.84
18744	5/15/2012	NORTH SHORE BANK,FSB MAY 15TH PAYROLL	250.00
18745	5/15/2012	NORTHERN LAKE SERVICE, INC. INV # 213523	166.80

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18746	5/15/2012	QUILL CORP ACCT # C437160	39.99
18747	5/15/2012	QUILL CORPORATION ACCT # C264557	282.03
18748	5/15/2012	RAINBOW BOOK COMPANY ORDER # 0099567	2,410.37
18749	5/15/2012	RICE PAINTING LLC STAINING ON GAZEBO	735.00
18750	5/15/2012	SCHWAAB, INC. INV# C24299 REPLACEMENT PADS	53.22
18751	5/15/2012	SGTS, INC. INV # CT 120380 SURVEILLANCE CAMERA	596.00
18752	5/15/2012	SHARON FELLOWS MAY 8TH ELECTION	50.00
18753	5/15/2012	SHORT ELECTRIC INC INV # 17808 SEWER PLANT	396.24
18754	5/15/2012	STATE OF WISCONSIN APRIL REPORT	700.90
18755	5/15/2012	SUGAR RIVER BANK BUTTS	200.00
18756	5/15/2012	SYLVIA ZENTNER MAY 8TH ELECTION	50.00
18757	5/15/2012	TERESA PELTON NEW WORLD SYSTEMS CONFERENCE MAY 6-8	44.75
18758	5/15/2012	THE MINNESOTA LIFE INSURANCE COMPANY JUNE 2012 PREMIUM	475.62
18759	5/15/2012	THE WILDERNESS HOTEL & GOLF RESORT ADULT SUMMER READING PRIZE	85.00
18760	5/15/2012	U.S. CELLULAR ACCT # 335032686	31.25
18761	5/15/2012	UNITED LABORATORIES ACCT # 53508-014	138.53
18762	5/15/2012	VILLAGE OF BELLEVILLE BLDG PERMIT #12-40 LIBRARY PROJECT	120.00
18762	5/29/2012 Manual Check	VILLAGE OF BELLEVILLE VOID CHECK DUPLICATE PAYMENT	-120.00
18763	5/15/2012	VIRGINIA SCHENK MAY 8TH ELECTION	50.00

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18764	5/15/2012	WASTE MANAGEMENT OF WI-MN ACCT # 166-0029439-2280-3	13,627.22
18765	5/15/2012	WAYNE G. PETERSON JUNE 28TH PERFORMANCE	250.00
18766	5/15/2012	WEAVER AUTO PARTS - NEW GLARUS INV # 499052	17.30
18767	5/15/2012	WJZ CLEANING, LLC INV # 5879 APRIL CLEANINGS	200.00
18768	5/15/2012	WJZ CLEANING, LLC (2) INV # 5878 APRIL CLEANINGS	250.00
18769	5/23/2012	DANE COUNTY TITLE COMPANY COSGROVE LAND PURCHASE LOT 1 - CSM 13284	43,349.54
18770	5/31/2012	BELLEVILLE POST OFFICE MAY USE	297.08
18771	5/31/2012 Test Check	*** Test Check *** *** VOID *** VOID *** VOID *** VOID ***	0.00
18772	5/31/2012	ALLIANT ENERGY/WP&L ACCT # 366426-010	4,132.85
18773	5/31/2012	ALLIANT ENERGY/WP&L (2) ACCT # 393374-010	397.39
18774	5/31/2012	ASSOCIATED APPRAISAL CONSULTANTS, INC. MAY SERVICES	1,054.46
18775	5/31/2012	AT&T ACCT # 030 491 1230 001	34.12
18776	5/31/2012	BAKER & TAYLOR INV # 2026926897	486.18
18777	5/31/2012	BRONNA LEHMANN MAY 15TH MONTICELLO MTG	51.06
18778	5/31/2012	BUSINESS CARD ACCT # 5472 0690 0015 2275 (UPS)	345.97
18779	5/31/2012	BUSINESS CARD (2) ACCT# 5472-0681-5737-1969	427.01
18780	5/31/2012	CATERING BY DESIGN	74.85
18781	5/31/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0001982	280.94
18782	5/31/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015388	133.94

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18783	5/31/2012	DOUG AUGUSTIN MAILBOX REIMBURSEMENT	42.19
18784	5/31/2012	FIRST SUPPLY LLC - MADISON INV # 9329789-00	260.00
18785	5/31/2012	GENERAL ENGINEERING COMPANY APRIL BUILDING PERMITS	444.00
18786	5/31/2012	GRAINGER ACCT # 837616846	455.17
18787	5/31/2012	HIGHSMITH INV # 4598983	1,642.24
18788	5/31/2012	JEAN CHRISTENSEN MAY 15 MTG @ SCLS - SUN PRAIRIE	66.60
18789	5/31/2012	L.W. ALLEN, INC. INV # 092576	2,033.85
18790	5/31/2012	MARY GEHIN REIMBURSE JUDGE CONF EXPENSES	428.73
18791	5/31/2012	MIDWEST TAPE INV # 90051851	855.50
18792	5/31/2012	MILPORT ENTERPRISES, INC. INV # 221237 ALUM SULFATE	3,810.05
18793	5/31/2012	NORTHERN LAKE SERVICE, INC. INV # 214101	250.20
18794	5/31/2012	PURCHASE POWER ACCT # 8000-9090-0547-6721	107.99
18795	5/31/2012	PURE WATERS, LLC INV # 88576	60.00
18796	5/31/2012	QUILL CORP acct # C437160	14.95
18797	5/31/2012	QUILL CORPORATION ACCT # C264557	151.61
18798	5/31/2012	RDJ SPECIALTIES, INC. INV # 039393 FRISBEE	192.81
18799	5/31/2012	RELIABLE OFFICE SUPPLIES CUSTOMER # 00666198	78.10
18800	5/31/2012	SHORT ELECTRIC INC INV # 17818 BELL WEST LIFT STATION	15.60
18801	5/31/2012	SLOAN IMPLEMENT INV # 5508078 MOWER PARTS	575.00

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18802	5/31/2012	STAFFORD ROSENBAUM LLP GENERAL MUNICIPAL ADVICE	3,263.00
18803	5/31/2012	SUGAR RIVER BANK BUTTS	200.00
18804	5/31/2012	THE MONROE TIMES ACCT # 11124	95.00
18805	5/31/2012	VULCAN INDUSTRIES, INC. INV # 12182-11356 SCREENING BAGS	1,047.00
18806	5/31/2012	WE ENERGIES ACCT # 4623-106-234	220.49
18807	5/31/2012	WE ENERGIES (3) ACCT # 6227-305-139	27.28
ACHJUNHEAL	5/17/2012 Manual Check	HEALTH INSURANCE ACH HEALTH INS JUNE PREMIUM	17,798.30
ACHMAYDENT	5/03/2012 Manual Check	DENTAL INSURANCE ACH DENTAL INS MAY PREMIUM	1,521.91
		Grand Total	253,909.03

GENERAL FUND CHECKING ALL Checks

Posted From: 5/01/2012 From Account:
Thru: 5/31/2012 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	107,516.73
Total Expenditure from Fund # 500 - CAPITAL PROJECT FUND	49,212.54
Total Expenditure from Fund # 550 - WASTE MANAGEMENT	14,557.40
Total Expenditure from Fund # 600 - WATER & SEWER	45,870.60
Total Expenditure from Fund # 650 - STORM WATER UTILITY	2,865.82
Total Expenditure from Fund # 720 - CMTY DEVELOPMENT AUTHORITY-CDA	1,500.00
Total Expenditure from Fund # 800 - LAKE RESTORATION	1,673.86
Total Expenditure from Fund # 900 - LIBRARY	29,229.99
Total Expenditure from Fund # 950 - CEMETERY FUND	1,482.09
Total Expenditure from all Funds	253,909.03

Town Mart

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE

BELLEVILLE, WISCONSIN 53508

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN:
I hereby apply for a license to serve, from date hereof to June 30, 20 13, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statues and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.

Name of Applicant Hector (First) R (Middle) Rodriguez (Last)

Address: _____ **Phone Number**

I ar **years of age.** **Date of Birth:** **Driver's License**

____ **RENEWAL OPERATOR'S LICENSE –** $25.00 Two Year License (Exempt from Beverage Training Course)

✓ **NEW OPERATOR'S LICENSE –** $30.00 Two Year License

Have you completed the Responsible Beverage Course?

- _____ **YES - Year Completed** _____ **(Copy of certificate attached)**
- _____ **NO - I have held a license within the last two years (Copy of license attached)**
- ✓ **NO - I am registered to take class on** _____
- ✓ **I would like a PROVISIONAL LICENSE ($15.00) until I am able to complete the course.**

THIS BOX MUST BE COMPLETED BY ALL APPLICANTS

1. Have you ever been **convicted** of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? YES (NO) **(Circle one)**
2. Are charges for any offenses presently **pending** against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? YES (NO)

If you answered yes above, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. If more room is needed, continue on reverse side of this form.

Nature of Offense: _____

Date of Conviction/Trial Date: _____ Name of Court: _____

State of Wisconsin)
County of Dane)

Hector Rodriguez
Applicants signature (Must be Notarized)

Hector Rodriguez **being first duly sworn on oath says that he/she is the person who made and signed the foregoing application and that all statements made by the applicant are true.**

Subscribed and sworn to before me this 30th **day of** May

Darlene M. Hendrickson, **Notary Public. My commission expires:** 10-27-13

Notary Public
State of Wisconsin
Darlene M. Hendrickson

OFFICE USE ONLY
Approved by Police: (Yes) No *By:* WJE *Date:* 5-30-12 *Village Board Approved on:* _____
Date Paid: 5-30-12 *By:* _____
Revised for use 3/16/09 vb

To Police 5-30-12

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE

BELLEVILLE, WISCONSIN 53508

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN:
I hereby apply for a license to serve, from date hereof to June 30, 20 13, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statues and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.

Name of Applicant Dawn Marie Hellebraud
Middle Last

Address **hone Numbe**

I an **years of age. Date of Birt** **Driver's License #**

___ **RENEWAL OPERATOR'S LICENSE** – $25.00 Two Year License (Exempt from Beverage Training Course)

✓ **NEW OPERATOR'S LICENSE** – $30.00 Two Year License

Have you completed the Responsible Beverage Course?

✓ **YES - Year Completed** 2012 **(Copy of certificate attached)**

___ **NO - I have held a license within the last two years (Copy of license attached)**

___ **NO - I am registered to take class on** ___

✓ **I would like a PROVISIONAL LICENSE ($15.00) until I am able to complete the course.**

AL Approved

THIS BOX MUST BE COMPLETED BY ALL APPLICANTS

1. Have you ever been **convicted** of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? YES (NO) (Circle one)
2. Are charges for any offenses presently **pending** against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? YES (NO)

If you answered yes above, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. If more room is needed, continue on reverse side of this form.

Nature of Offense: ___

Date of Conviction/Trial Date: ___ Name of Court: ___

State of Wisconsin)
County of Dane)

Applicants signature (Must be Notarized)

Dawn Hellebraud **being first duly sworn on oath says that he/she is the person who made and signed the foregoing application and that all statements made by the applicant are true.**

Subscribed and sworn to before me this 16 **day of** May, 20 12

Darlene M. Hendrickson, **Notary Public. My commission expires:** 10-27-13

Notary Public
State of Wisconsin
Darlene M. Hendrickson

OFFICE USE ONLY
Approved by Police: (Yes) No *By:* ___ *Date:* 5-16-12 *Village Board Approved on:* ___
Date Paid: ___ *By:* ___
Revised for use 3/16/09 vb

To Police 5-16-12

K:\Liquor\LICENSE APP TO SERVE ALCOHOL NEW 09.doc

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE

BELLEVILLE, WISCONSIN 53508

Town Mart

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN:
I hereby apply for a license to serve, from date hereof to June 30, 20 13, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statues and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.

Name of Applicant Katrin Marie Edwardson
Last

Addre Numb

I a ars of age. **Date of Birt** river's License #

___ **RENEWAL OPERATOR'S LICENSE** – $25.00 Two Year License (Exempt from Beverage Training Course)

✓ **NEW OPERATOR'S LICENSE** – $30.00 Two Year License

Have you completed the Responsible Beverage Course?

✓ **YES - Year Completed** 5/12 **(Copy of certificate attached)**

___ **NO - I have held a license within the last two years (Copy of license attached)**

___ **NO - I am registered to take class on** ___

✓ **I would like a PROVISIONAL LICENSE ($15.00) until I am able to complete the course.**

AL approved

THIS BOX MUST BE COMPLETED BY ALL APPLICANTS

1. Have you ever been **convicted** of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? **YES NO (Circle one)**
2. Are charges for any offenses presently **pending** against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? **YES NO**

If you answered yes above, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. If more room is needed, continue on reverse side of this form.

Nature of Offense: ___

Date of Conviction/Trial Date: ___ Name of Court: ___

State of Wisconsin)
County of Dane)

Katrin Edwardson
Applicants signature (Must be Notarized)

Katrin Edwardson **being first duly sworn on oath says that he/she is the person who made and signed the foregoing application and that all statements made by the applicant are true.**

Subscribed and sworn to before me this 17th **day of** May, 2012

Mary K. Betts **, Notary Public. My commission expires:** 2-24-13

OFFICE USE ONLY
Approved by Police: Yes *No* *By:* WPE *Date:* 5-18-12 *Village Board Approved on:* ___
Date Paid: 5-18-12 *By* Dave Heilenbrand for Town Mart *Revised for use 3/16/09 vb*

To Police 5-18-12

K:\Liquor\LICENSE APP TO SERVE ALCOHOL NEW 09.doc

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE

BELLEVILLE, WISCONSIN 53508

Tavern Mart

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN:
I hereby apply for a license to serve, from date hereof to June 30, 20 13, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statues and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.

Name of Applicant Barbara Jean Kahl
Middle

Address [illegible] **Phone Num** [illegible]

I a[illegible] of age. **Date of Birth** [illegible] **Driver's License** _____

4/16EX

___ **RENEWAL OPERATOR'S LICENSE** – $25.00 Two Year License (Exempt from Beverage Training Course)

X **NEW OPERATOR'S LICENSE** – $30.00 Two Year License

Have you completed the Responsible Beverage Course?

✓ **YES - Year Completed** 2012 **(Copy of certificate attached)**

___ **NO - I have held a license within the last two years (Copy of license attached)**

___ **NO - I am registered to take class on** _____

✓ **I would like a PROVISIONAL LICENSE ($15.00) until I am able to complete the course.**

AL Approved

THIS BOX MUST BE COMPLETED BY ALL APPLICANTS

1. Have you ever been **convicted** of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? YES (NO) **(Circle one)**
2. Are charges for any offenses presently **pending** against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? YES (NO)

If you answered yes above, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. If more room is needed, continue on reverse side of this form.

Nature of Offense: _____

Date of Conviction/Trial Date: _____ Name of Court: _____

State of Wisconsin)
County of Dane)

Barbara J. Kahl
Applicants signature (Must be Notarized)

Barbara J. Kahl **being first duly sworn on oath says that he/she is the person who made and signed the foregoing application and that all statements made by the applicant are true.**

Subscribed and sworn to before me this 17th **day of** May, 2012

Mary K. Butts, **Notary Public. My commission expires:** 2-24-13

OFFICE USE ONLY
Approved by Police: (Yes) No *By:* LBE *Date:* 5-18-12 *Village Board Approved on:* _____
Date Paid: 5-18-12 *By:* Dawn Heilenbrand for Tavern Mart *Revised for use 3/16/09 vb*

To Police 5-18-12

K:\Liquor\LICENSE APP TO SERVE ALCOHOL NEW 09.doc

Village of Belleville
Public Works and Parks Committee Meeting
February 20, 2012
Minutes

Present: Gary Ziegler, Ben O'Brien, Tyler Kattre, Jerry Butts

Absent:

Guests: Dan Huebner (General Engineering Company)

Meeting Called to Order by Gary Ziegler at 5:31 p.m.

Approval of Minutes – No Minutes to Approve

Visitors Wishing to Speak on Items Not on the Agenda – There were no visitors wishing to speak on items not on the agenda.

Visitors Wishing to Speak on Agenda Items – There were no visitors wishing to speak on items on the agenda.

Old Business

Village Ordinance Enforcement – Dan Huebner, General Engineering Company, was present to discuss the Village Property Maintenance Ordinance Enforcement Project.

Dan reviewed the 2011 Property Maintenance Inspections (Phase 1). A total of 45 properties were sent letters in June, 2011 and September, 2011 from General Engineering Company advising them of the violations and the time frame for resolving the violations. As of February 20, 2012, 16 of the 45 properties have not addressed the violations. The Public Works and Parks Committee discussed the options with Dan who advised the next step in the process is to send a follow up letter to the properties regarding the resolution of the violations and the possibility of citations/fines in the event the violations are not corrected. The Public Works and Parks Committee instructed General Engineering Company to send a follow up letter to 14 of the 16 properties.

General Engineering Company staff performed Property Maintenance Inspections on numerous properties in the Village (Phase 2) and provided the Public Works and Parks Committee with documentation describing the ordinance violations and pictures as evidence of the violations for the properties they inspected and feel need to have the ordinance violations rectified. The Public Works and Parks Committee reviewed the documentation provided by General Engineering Company. A total of 42 properties will be sent letters from General Engineering Company advising them of the violations and the time frame for resolving the violations. General Engineering Company will provide updates to the Public Works and Parks Committee at a future meeting.

New Business

The Public Works and Parks Committee will meet on the following dates:

Monday, February 27, 2012 – 6:00 p.m. – Village Hall

Motion by Tyler, seconded by Ben O'Brien to adjourn (6:38 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee

Village of Belleville
Public Works and Parks Committee Meeting
February 27, 2012
Minutes

Present: Gary Ziegler, Ben O'Brien, Tyler Kattre, Jerry Butts

Absent:

Guests: Kevin Lord (MSA), David Ace, Tom Adams, Andrea Ziegler

Meeting Called to Order by Gary Ziegler at 6:00 p.m.

Approval of Minutes – No Minutes to Approve

Visitors Wishing to Speak on Items Not on the Agenda – Andrea Ziegler, representing Toddler Time, inquired about the possibility of the children of Toddler Time being allowed to plant a tree in Library Park and plant some flowers in Veterans Park. The plantings are both a learning opportunity and a way of providing some community service. The Public Works and Parks Committee agreed with both requests. Andrea will work with Jerry Butts on the type of tree to plant, the locations for the plantings and the exact dates of the plantings.

Visitors Wishing to Speak on Agenda Items – Tom Adams, Belleville Fire Department Chief was present to discuss the use of the Library Park for the Fire Department 100th Anniversary Celebration.

Public Works Director Report – See attached report.

Engineers Report – See discussion at agenda items below.

Old Business

Stormwater Utility – Kevin Lord reported that the Village had applied for and has been awarded an Urban Non Point Source and Stormwater Program Conservation Grant for the Greenview Pond in the amount of $52,000.00. The Village share of the Project is $89,000.00. The Public Works and Parks Committee questioned the price of the repairs. Kevin will review the pricing and report back.

Gary Ziegler distributed copies of the Village of Belleville Stormwater Master Plan Project Summary dated June 28, 2010 and copies of the Village of Belleville Proposed Water Quality Pond Projects. Both documents had been prepared by MSA previously. The Public Works and Parks Committee needs to determine which Project(s) to include in the 2012 Stormwater Utility Budget. Several other Stormwater Projects were discussed including: Local Road Improvement Program (LRIP) Project (East Avenue); Serv Us Street/North Park Street Project; and the Police Department/Fire Department Project. Kevin Lord is going to follow up with Federal Industries regarding their Water Quality Pond Project, update the cost estimates for the Water Quality Pond Projects, develop a cost estimate for the Serv Us Street/North Park Street Project and develop a Stormwater Utility Capital Improvement Plan for the March 27, 2012 Public Works and Parks Committee Meeting.

Clean Fill (Land for Sand Pit or Other Option for Disposal) – Tabled to a future Public Works and Parks Committee meeting.

Far West Side Well Study – Kevin Lord reported that there is nothing new to report.

Village Ordinance Enforcement – The Public Works and Parks Committee met with Dan Huebner, General Company of February 20, 2012.

Meter Hardware/Software/Meter Replacement – Jerry Butts reported that there are 62 meter that need to be replaced yet (3/4" – 46, 1" – 3, 1-1/2" – 8, 2" – 3, 3" – 2) Jerry reported that the remaining meters to be installed are more difficult to install as they are residences that have not responded to requests from the Public Works Department to call for an appointment. There are also several larger commercial meters that need to be installed which have yet to be purchased. Gary Ziegler will have April Little check with the Public Service Commission regarding what rights the Village has in regards to residents that do not respond to the request to install or refuse to install the new meters. The Public Works and Parks Committee would like the remaining meters installed as soon as possible

Review Urban Forestry Plan & Tree Inventory Summary and Emerald Ash Borer Readiness Plan - Tabled to a future Public Works and Parks Committee meeting.

Lake Restoration Project/River Dredging Project/Community Park Restoration Update – Gary Ziegler distributed a copy of an e-mail received from Siggi Sigmarsson, Montgomery Associates Resource Solutions, LLC (MARS), which provided the following update.

Dam Permit Compliance – Dam Stability Analysis is complete and awaiting DNR approval. Emergency Action Plan submitted to DNR, awaiting approval. Inspection Operation and Maintenance Plan is being reviewed by the Emergency Planning Committee next week and subsequently being submitted to the DNR for their approval. Once everything has been approved by the DNR, the west lake can be raised fully.

Construction Project – Construction project is complete. MARS is in the process of submitting FEMA floodplain map revisions to the project in the couple of weeks.

Maintenance and Monitoring – Invasive brush cutting in existing islands is complete with the next activity taking place in late Spring/early Summer. February water quality monitoring indicated that the lake is in fairly good condition but fish are waiting for Spring. Next activity in March is to reinstall lake level monitoring loggers.

West Lake Dredging Project – Dredging activities are complete. The contractor did a very good job under very poor conditions (frost never got very deep into the ground this winter) and the extent and depth of dredging was beyond design. Contractor is likely installing the storm sewer outfall pipe replacement at the end of North Grant Street next week or the following week.

Greenview Development Drainage Concerns – Jerry Butts reported that the Village portion of the clean up is completed. Jerry and Kevin Lord feel that the residential clean up should be handled by General Engineering Company as an ordinance enforcement issue. Jerry will talk to Kelly from General Engineering Company.

Review Tree Ordinance, Tree Grant Applications and Discuss Tree Board – Tabled to a future Public Works and Parks Committee meeting.

Far West Side Planning (Includes Bell West, Baker's Woods and Shamrock Hills Subdivisions)– Kevin Lord reported that there is nothing new to report..

Comprehensive Outdoor Recreation Plan – Tabled to a future Public Works and Parks Committee meeting.

Wayfinding Signs – Tabled to a future Public Works and Parks Committee meeting.

Purchase of New Lawn Mower – Jerry Butts reported that the new lawn mower has been paid for and will be delivered in the next couple of weeks.

2011 Budget Review – The status of the 2011 Budget was reviewed as part of the 2012 Budget discussion.

Library Elevator – The Bid Request for the Repair of the Belleville Public Library has been published. Bids are due Monday, February 27, 2012.

2012 Budget – The Public Works and Parks Committee reviewed the current Sewer, Stormwater Utility and Water Budgets.

Motion by Tyler Kattre, seconded by Ben O'Brien to recommend to the Village Board approval of the 2012 Stormwater Utility Budget with the 2012 Stormwater Projects to be determined by the Public Works and Parks Committee. Motion carried.

Motion by Tyler Kattre, seconded by Ben O'Brien to recommend to the Village Board approval of the 2012 Sewer Budget with the deficit to come from Fund Balance and that a three (3) percent rate increase take effect 7/1/12. Motion carried.

Motion by Tyler Kattre, seconded by Ben O'Brien to recommend to the Village Board approval of the 2012 Water Budget. Motion carried.

Parks Projects Recommendations – David Ace was present to discuss the possibility of building a Lunch Stand/Storage Building in Sugar River Park. David is looking at the building being built with material donations and free labor as much as possible, with the remainder being funded with monetary donations. David will come to a future Public Works and Parks Committee meeting with additional information.

The Public Works and Parks Committee discussed possible 2012 Parks Projects including a new basketball court where the old tennis courts were In the Community Park and a new tennis court in either Blaser Park, Sugar River Park or Greenview Park. Final recommendations will be made at a future Public Works and Parks Committee meeting.

Old Library Maintenance Improvements/2012 Accessibility Improvements – The Request for Bid documents for both Projects are out. Bids are due March 8, 2012.

Pedestrian Bridge –Gary Ziegler distributed a Revised Belleville Pedestrian Bridge Conceptual Plan provided by Justin Frahm.

Public Works Building Repairs – Jerry Butts reported that the repairs will take place at the end or March or early April.

Lights in Sugar River Park – Gary Ziegler reported that there is nothing new to report.

Sludge Truck Repairs – The Public Works and Parks Committee will be making a recommendation regarding the Sludge Truck at their March 27, 2012 meeting.

Request by Dane County for Use of Local Government Radio Frequency for DaneCom System - Tabled to a future Public Works and Parks Committee meeting.

Fee Schedule - Tabled to a future Public Works and Parks Committee meeting.

Public Works Office Assistant Position Description - Tabled to a future Public Works and Parks Committee meeting.

New Business

Parks Use Requests - The following Park Use Requests have been received:

Belleville Fire Department – Tom Adams, Belleville Fire Department Chief was present to discuss the use of the Library Park for the Fire Department 100th Anniversary Celebration on June 23,

2012. Tom reviewed the activities for the event. The Fire Department may also be looking to close South Vine Street and West Pearl Street for the event. Tom was advised to finalize their plans and complete the necessary forms and turn the completed forms into the Village Hall.

Utility Bill Adjustment Request – The following Utility Bill Adjustment Requests have been received:
No requests were received.

Stormwater Utility Credit Requests – The following Stormwater Utility Credit Request have been received:
No requests were received.

Village Hall Electrical Needs – Howard Ward requested this item be placed on the Public Works and Parks Committee Meeting Agenda. Jerry Butts reported that their have been several repairs done in the Village Hall recently. Jerry will check with Howard to make sure his concerns have been addressed.

Community Park Diamond and Outfield Renovation – Jerry Butts had Dan Sullivan look at the newly planted (Fall 2011) grass in the Community Park. Dan thought the grass was coming along nicely. He thought it should be fertilized, but not over seeded. Jerry will fertilize the grass in the Spring.

Seasonal Public Works Position – Jerry Butts will work with April Little regarding when the Village could rehire the person who previously held the position. If that person cannot be rehired until later in the year, we will look to post the Position and hire someone in late Spring/early Summer.

Water Main Problem at 320 E, School Street – Jerry Butts reported that for some unknown reason, the water lateral form this house did not get hooked up to the new water line during the Utility Project in 2011. Kevin Lord reported that he had contacted S&L (the subcontractor for the Utility Project in 2011) regarding this problem. S&L will come and investigate the issue and a plan of action will be developed. Jerry and Kevin will work with the property owner and S&L to bring this issue to a close. In the meantime, the property is receiving water from the Ed & Kathy O'Connor residence via a hose.

The Public Works and Parks Committee will meet on the following dates:

Monday, March 19, 2012 – 6:30 p.m. – Village Hall
Monday, March 26, 2012 – 6:00 p.m. – Village Hall

Motion by Tyler Kattre, seconded by Ben O'Brien to adjourn (9:24 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee

Village of Belleville
Public Works and Parks Committee Meeting
March 19, 2012
Minutes

Present: Gary Ziegler, Ben O'Brien, Tyler Kattre, Jerry Butts

Absent:

Guests:

Meeting Called to Order by Gary Ziegler at 6:02 p.m.

Approval of Minutes – No Minutes to Approve

Visitors Wishing to Speak on Items Not on the Agenda – There were no visitors wishing to speak on items not on the agenda.

Visitors Wishing to Speak on Agenda Items – There were no visitors wishing to speak on items on the agenda.

Old Business

Stormwater Utility – The Public Works and Parks Committee asked Kevin Lord to develop a Stormwater Utility Capital Improvement Plan at heir February 27, 2012 meeting.

2012 Budget – The Public Works and Parks Committee recommended approval of the 2012 Sewer and 2012 Water Budgets to the Village Board at their February 27, 2012 meeting. The Village Board will be acting on the budget at their March 19, 2012 meeting.

The 2012 Stormwater Utility Budget will be forwarded to the Village Board after the Stormwater Utility Capital Improvement Plan is developed by Kevin Lord and reviewed by the Public Works and Parks Committee.

Library Elevator – The Bids were due February 27, 2012. The Bid results were as follows:

Schindler Elevator	$11,861.00
Schumacher Elevator	$12,416.00
Otis Elevator	$12,761.37
Kone Inc.	$15,757.00

Motion by Tyler Kattre, seconded by Ben O'Brien to recommend to the Village Board that the Village accept the Bid from Schindler Elevator in the amount of $11,861.00 for the Library Elevator Repair with funding from 2011 Carry Over Funds. Motion carried.

Parks Projects Recommendations – See discussion at PARC Grant Application under New Business.

Old Library Maintenance Improvements/2012 Accessibility Improvements – The Bids were due March 8, 2012. The Bid results were as follows:

Old Library Maintenance Improvements
B&B Quality Building Restoration Inc.

Bid Amount – Base Bid A	$8,400.00
Bid Amount – Base Bid B	$79,700.00
Bid Amount – Base Bid Alternate 1	$6,400.00

Joe Daniels Construction Co., Inc.	
Bid Amount – Base Bid A	$23,373.00
Bid Amount – Base Bid B	$48,126.00
Bid Amount – Base Bid Alternate 1	$8,666.00
He-Rock Masonry	
Bid Amount – Base Bid A	$4,220.00
Bid Amount – Base Bid B	$0.00
Bid Amount – Base Bid Alternate 1	$0.00

2012 Accessibility Improvements

Harmony Construction Management, Inc.	
Bid Amount – Base Bid	$46,000.00
Bid Amount – Alternate 1	$3,400.00
Bid Amount – Alternate 2	$2,000.00
Bid Amount – Alternate 3	$650.00.
Joe Daniels Construction Co., Inc.	
Bid Amount – Base Bid	$44,069.00
Bid Amount – Alternate 1	$4,650.00
Bid Amount – Alternate 2	$8,382.00
Bid Amount – Alternate 3	$13,669.00.

The Public Works and Parks Committee is going to postpone making any recommendation to the Village Board until after the 2011 Audit is complete and the Village has Final Fund Balances for 2011.

Pedestrian Bridge – Table to the March 27, 2012 Public Works and Parks Committee meeting.

Seasonal Public Works Position - Jerry Butts will work with April Little regarding when the Village could rehire the person who previously held the position. If that person cannot be rehired until later in the year, we will look to post the Position and hire someone in late Spring/early Summer.

New Business

Parks Use Requests - The following Park Use Requests have been received:
No request were received.

Utility Bill Adjustment Request – The following Utility Bill Adjustment Requests have been received:
No requests were received.

Stormwater Utility Credit Requests – The following Stormwater Utility Credit Request have been received:
Cate Machine and Welding had previously requested a Stormwater Utility Credit. This request had originally submitted to the Village in late October, 2011 but was not forwarded to the Public Works and Parks Committee until recently. Tabled to the March 27, 2012 Public Works and Parks Committee meeting.

PARC Grant Application – The Village is in the process of apply for a PARC Grant through Dane County. April Little is completing the grant application with help from Kevin Lord and Justin Frahm. April is looking for some guidance from the Public Works and Parks Committee regarding which Community Park Projects should be included in the grant. Gary Ziegler distributed a document with the Engineer's Opinion of Probable Cost for six (6) different Community Park Projects prepared by Kevin Lord. The Public Works and Parks Committee will wait to make their recommendations until April has talked to Chris James of the Dane County Parks Commission to get his opinion of Projects to include in the grant application.

The Public Works and Parks Committee will meet on the following date(s):

Tuesday, March 27, 2012 – 6:00 p.m. – Village Hall

Motion by Tyler Kattre, seconded by Ben O'Brien to adjourn (6:58 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee

Village of Belleville
Public Works and Parks Committee Meeting
March 27, 2012
Minutes

Present: Gary Ziegler, Ben O'Brien, Tyler Kattre, Jerry Butts

Absent:

Guests: Kevin Lord (MSA), Justin Frahm (JSD Professional Services, Inc.), Jerry Ziegler, Kurt Fahey, Connie Mullen (213 E. Church St.)

Meeting Called to Order by Gary Ziegler at 6:04 p.m.

The Public Works and Parks Committee toured the Community Park to start their meeting.

Approval of Minutes – No Minutes to Approve

Visitors Wishing to Speak on Items Not on the Agenda – There were no visitors wishing to speak on items not on the agenda.

Visitors Wishing to Speak on Agenda Items – Jerry Ziegler was present to discuss the placement of flags for Main Street light poles. Connie Mullen was present to discuss a letter she received from the Village regarding Property Maintenance violations.

Public Works Director Report – See attached report.

Engineers Report – See discussion at agenda items below.

Old Business

Stormwater Utility – Kevin Lord distributed a DRAFT Stormwater Utility Capital Improvement Plan. Kevin reported that the Greenview Pond price has been reduced to $50,500.00after review. Kevin also reminded that the Village has been awarded an Urban Non Point Source and Stormwater Program Conservation Grant for the Greenview Pond in the amount of $52,000.00.

Kevin distributed a DRAFT Serv Us Street/North Park Street Stormwater Utility Project Estimate. The estimate for the Project is $77,962.50. Kevin and Jerry Butts will review the document. This Project will probably be included in the 2012 Stormwater Utility Budget which will be recommended by the Public Works and Parks Committee at their April 2, 2012 meeting and aapproved by the Village Board at their April 2, 2012 meeting.

Clean Fill (Land for Sand Pit or Other Option for Disposal) – Tabled to a future Public Works and Parks Committee meeting.

Far West Side Well Study – Kevin Lord reported that there is nothing new to report.

Village Ordinance Enforcement – Connie Mullen (213 E. Church St.) was present to discuss a letter she received from the Village dated March 1, 2012 regarding her not correcting the Property Maintenance violations on her property. She was very unhappy that she received the letter and that she is being threatened with further actions (citations and court costs) if she does not take care of the violations. She feels this is unfair, especially at this time with the tough economic times. She also feels the Village could be spending the tax dollars better than Property Maintenance inspections. Gary Ziegler reviewed the Village Board decision to implement the Property Maintenance Inspections and the process used to determine who received letters regarding their violations. Gary also explained that Ms. Mullen was sent

two (2) letters in 2011 regarding the violations. Ms. Mullen stated that she never received the prvious letters. Gary informed Ms. Mullen that the Public Works and Parks Committee would not take any action at this time as they were not aware of her concerns until tonight and they would want/need to to talk to Dan Huebner, General Engineering Services, before any action might be taken.

Meter Hardware/Software/Meter Replacement – Jerry Butts reported the Public Works Department installed 24 additional meters in Match.

Gary Ziegler reported that April Little checked with the Public Service Commission regarding what rights the Village has in regards to residents/property owners that do not respond to the Village requests install or refuse to install the new meters. According to the Public Service Commission, the Village can go so far as to shut off the water service to the property until such time the new meter is installed.

Review Urban Forestry Plan & Tree Inventory Summary and Emerald Ash Borer Readiness Plan - Tabled to a future Public Works and Parks Committee meeting.

Lake Restoration Project/River Dredging Project/Community Park Restoration Update – Gary Ziegler distributed a copy of an e-mail received from Siggi Sigmarsson, Montgomery Associates Resource Solutions, LLC (MARS), which provided the following update.

Dam Permit Compliance – Dam Stability Analysis is complete and awaiting DNR approval. Emergency Action Plan approved by DNR. Inspection Operation and Maintenance Plan approved by DNR and awaiting signature from the Village. Once everything has been approved by the DNR, the west lake can be raised fully.

Construction Project – Construction project is complete. FEMA floodplain map revisions submittal complete, but waiting for signature from the Village and County..

Maintenance and Monitoring – Invasive brush cutting in existing islands is complete with the next activity taking place in late Spring/early Summer. Lake level monitoring loggers have been re-installed..

West Lake Dredging Project – Dredging activities are complete. Contractor has installed the pipe at North Grant St., but they have to install a rip-rap pad at the bottom of the pipe end and grade and restore the disturbed area. They are likely doing that in the next week or two. Restoration will have to be done by May 15.

Review Tree Ordinance, Tree Grant Applications and Discuss Tree Board – Tabled to a future Public Works and Parks Committee meeting.

Far West Side Planning (Includes Bell West, Baker's Woods and Shamrock Hills Subdivisions)– Kevin Lord reported that there is nothing new to report..

Comprehensive Outdoor Recreation Plan – Tabled to a future Public Works and Parks Committee meeting.

Wayfinding Signs – Tabled to a future Public Works and Parks Committee meeting.

Library Elevator – The Village Board approved the bid for the Library Elevator repairs at their March 19, 2012 meeting.

2012 Budget – The 2012 Sewer and 2012 Water Budgets were approved by the Village Board at their March 19, 2012 meeting. The 2012 Stormwater Budget will be acted on at the April 2, 2012 Public Works and Parks Committee and April 2, 2012 Village Board meeting

Parks Projects Recommendations – Tabled to a future Public Works and Parks Committee meeting.

Old Library Maintenance Improvements/2012 Accessibility Improvements – Tabled to a future Public Works and Parks Committee meeting.

Pedestrian Bridge – The Public Works and Parks Committee toured the Community Park at the beginning of this meeting. As part of the tour, Justin Frahm provided an update on the Pedestrian Bridge, Justin had staked out the location of the bridge on both sides of the Sugar River.

Justin distributed and reviewed several drawings, a Project Timeline and a Preliminary Opinion of Probable Construction Costs. These documents represent the Final Design of the Pedestrian Bridge as REVISED since the January 23, 2012 Public Works and Parks Committee recommendation to the Village Board which was approved by the Village Board at their February 6, 2012 meeting. Justin present the REVISED plans and other documents to the Village Board at their April 16, 2012 meeting for their approval.

Public Works Building Repairs – Jerry Butts reported that the repairs will take place by the end of April.

Lights in Sugar River Park – Gary Ziegler reported that there is nothing new to report.

Sludge Truck Repairs – Jerry Butts reported that he was not able to locate a used Sludge Truck or a chassis to use for a remount. Jerry stated that a new Sludge Truck would cost $160,000 - $180,000.00 to purchase. Jerry has found another option for sludge hauling which will be discussed under New Business.

Request by Dane County for Use of Local Government Radio Frequency for DaneCom System - Tabled to a future Public Works and Parks Committee meeting.

Fee Schedule - Tabled to a future Public Works and Parks Committee meeting.

Public Works Office Assistant Position Description - Tabled to a future Public Works and Parks Committee meeting.

Community Park Diamond and Outfield Renovation - The Public Works and Parks Committee toured the Community Park at the beginning of this meeting. As part of the tour, the condition of the Community Park Diamond and Outfield was reviewed and discussed. Kurt Fahey, representing the Wednesday Night's Men's Softball League, was present during the discussion.

Kurt informed the Public Works and Parks Committee that the Wednesday Night Men's Softball League will be playing at Verona to start the season. Kurt asked for a date when the League could return to the Community Park as he needs to let Verona know how long they will need the diamond. It was agreed on that the League could return to the Community Park after July 1, 2012.

Jerry Butts distributed Quotes he received form Sullivan Landscaping and Larsen Landscaping and Bobcat. Kurt does not think either bid includes enough lime for the Project. Jerry will talk to Tim Larsen, based on the fact that he provided the low quote for the Project, regarding Kurt's concerns. Jerry will also check with Tim to see when he would be able to complete the Project. The Public Works and Parks Committee will make a recommendation at their April 2, 2012 meeting. This Project does not need Village Board approval as there is money in the budget.

Seasonal Public Works Position – Jerry Butts will work with April Little regarding when the Village could rehire the person who previously held the position. If that person cannot be rehired until later in the year, we will look to post the Position and hire someone in late Spring/early Summer.

Water Main Problem at 320 E. School St. – Jerry Butts and Kevin Lord reported that they worked with S&L (the subcontractor for the Utility Project in 2011) regarding this problem. S&L corrected the problem on March 19, 2012 at no cost to the Village.

New Business

Parks Use Requests - The following Park Use Requests have been received:
No requests were received.

Utility Bill Adjustment Request – The following Utility Bill Adjustment Requests have been received:
No requests were received.

Stormwater Utility Credit Requests – The following Stormwater Utility Credit Request have been received:

Cate Machine and Welding had previously requested a Stormwater Utility Credit. This request had originally submitted to the Village in late October, 2011 but was not forwarded to the Public Works and Parks Committee until recently. Gary Ziegler distributed a letter dated August 1, 2011 from Kevin Lord. Kevin recommends a 42% credit in his letter under the proposed land use conditions. **Motion by Ben O'Brien, seconded by Tyler Kattre to approve a 42% Stormwater Utility Credit to Cate Machine and Welding, effective December 1, 2011. Motion carried.**

Flag for Main Street Light Poles – Jerry Ziegler was present to discuss placing flags (three flags per pole) on Main Street Light Poles. Jerry is part of a group of citizens that are soliciting donations for the flags, poles and brackets (if needed). There will be no cost to the Village. Jerry would like to have the flags up from Memorial Day to Labor Day. The flags will be placed and removed by private citizens. **Motion by Ben O'Brien, seconded by Tyler Kattre to recommend to the Village Board that the Village accept the proposed donation of flags, poles and brackets for the Main Street light poles. Motion carried with Gary Ziegler abstaining.**

Welcome to Belleville Signs – Gary Ziegler reported that the condition of the "Welcome to Belleville" signs was discussed at a joint meeting of the Community Development Authority, Economic Development Committee and Chamber of Commerce. The signs need to be painted, at a minimum, along with some other work and some possible plantings. The Community Club originally donated the signs and was the last group to paint them (except fro the sign by the High School which was painted as part of a Community Service agreement). Gary Ziegler will contact the Boy Scouts to see if they would be interested in this Project as a Service Project or possible Eagle Project.

Treatment Plant Sludge Land Application – As discussed under the Sludge Truck Repairs agenda item, repairing or replacing the Sludge Truck is cost prohibitive. Jerry Butts has done some research and is recommending that we utilize a contractor to land apply the treatment plant sludge. Jerry distributed a PROPOSED contract from Bytec, Inc. for the land application of the treatment plant sludge. The contract provide a price of $0.0285 per gallon of sludge transported and disposed/applied plus a Fuel Surcharge as determined by a formula provided by Bytec, Inc. This contract is for land application ONLY. Any other sludge hauling (when not able to land apply) would continue to be provided by Madison Metropolitan Sewage District. **Motion by Tyler Kattre, seconded by Ben O'Brien to recommend to the Village Board that the Village enter into a contract with Bytec, Inc. for land application pf the Treatment plant sludge. Motion carried.** Jerry Butts will check with Bytec, Inc. for clarification of the length of the contract and the termination clause in the contract.

Tour of Village Parks – The Public Works and Parks Committee toured the Community Park at the beginning of their meeting. The purpose of the tour was to look at the Diamond and Outfield for possible renovations and to view the area of the Pedestrian Bridge before a Final Design is approved by the Village Board. See the specific agenda item for discussion.

The Public Works and Parks Committee will meet on the following dates:

Monday, April 2, 2012 – 6:45 p.m. – Village Hall
Monday, April 30, 2012 – 6:00 p.m. – Village Hall

Motion by Tyler Kattre, seconded by Ben O'Brien to adjourn (9:51 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee

Village of Belleville
Public Works and Parks Committee Meeting
April 2, 2012
Minutes

Present: Gary Ziegler, Ben O'Brien, Tyler Kattre, Jerry Butts

Absent:

Guests: Howard Ward, April Little

Meeting Called to Order by Gary Ziegler at 6:30 p.m.

The Public Works and Parks Committee toured the Community Park to start their meeting.

Approval of Minutes – No Minutes to Approve

Visitors Wishing to Speak on Items Not on the Agenda – There were no visitors wishing to speak on items not on the agenda.

Visitors Wishing to Speak on Agenda Items – There were no visitors wishing to speak on items on the agenda.

Old Business

Stormwater Utility – Gary Ziegler reported that Kevin Lord informed him that the Serv Us Street/North Park Street Stormwater Project would cost approximately $80,000.00 ($77,962.50). The Public Works and Parks Committee agreed to include the Serv Us Street/North Park Street Stormwater Project in the 2012 Stormwater Utility Budget. Future Stormwater Utility Projects will be discussed as the April 30, 2012 Public Works and Parks Committee meeting.

2012 Budget – As discussed under the Stormwater Utility agenda item above, the Public Works and Parks Committee is including the Serv Us Street/North Park Street Stormwater Utility Project in the 2012 Stormwater Utility Budget being recommended to the Village Board. **Motion by Tyler Kattre, seconded by Ben O'Biren to recommend to the Village Board the 2012 Stormwater Utility Budget. Motion carried.**

Old Library Maintenance Improvements/2012 Accessibility Improvements – The Public Works and Parks Committee reviewed the Bids at their March 19, 2012 meeting. The Bid results were as follows:

Old Library Maintenance Improvements

B&B Quality Building Restoration Inc.	
Bid Amount – Base Bid A	$8,400.00
Bid Amount – Base Bid B	$79,700.00
Bid Amount – Base Bid Alternate 1	$6,400.00
Joe Daniels Construction Co., Inc.	
Bid Amount – Base Bid A	$23,373.00
Bid Amount – Base Bid B	$48,126.00
Bid Amount – Base Bid Alternate 1	$8,666.00
He-Rock Masonry	
Bid Amount – Base Bid A	$4,220.00
Bid Amount – Base Bid B	$0.00
Bid Amount – Base Bid Alternate 1	$0.00

2012 Accessibility Improvements

Harmony Construction Management, Inc.

Bid Amount – Base Bid	$46,000.00
Bid Amount – Alternate 1	$3,400.00
Bid Amount – Alternate 2	$2,000.00
Bid Amount – Alternate 3	$650.00.

Joe Daniels Construction Co., Inc.

Bid Amount – Base Bid	$44,069.00
Bid Amount – Alternate 1	$4,650.00
Bid Amount – Alternate 2	$8,382.00
Bid Amount – Alternate 3	$13,669.00.

Motion by Tyler Kattre, seconded by Ben O'Brien to recommend to the Village Board to award the bid to Joe Daniels Construction Co., Inc in the amount of $48,126.00 for Base Bid B (all other work than masonry work) for the Old Library Maintenance Improvements. Motion carried.

Motion by Tyler Kattre, seconded by Ben O'Brien to recommend to the Village Board to award the bid to Harmony Construction Management, Inc. in the amount of $52,050 for Base Bid, Alternate 1, Alternate 2 and Alternate 3 for the 2012 Accessibility Improvements. Motion carried.

Community Park Diamond and Outfield Renovation - Jerry Butts reported that he consulted with Tim Larsen regarding the amount of lime that would be needed to complete the Project. Tim informed Jerry that each additional load of lime would cost $220.00. **Motion by Tyler Kattre, seconded Ben O'Brien to have Larsen Landscaping and Bobcat renovate the Community Park Baseball Diamond and Outfield with funding to come from the budget (Account # 100-00-55510-350-000). Motion carried.**

Seasonal Public Works Position – Tabled to a future Public Works and Parks Committee meeting.

Treatment Plant Sludge Land Acquisition – Jerry Butts checked with Bytec, Inc. regarding the length of the contract and the termination clause in the contract. The Public Works and Parks Committee were satisfied with the answers provided by Bytec, Inc. The contract will be updated. The Public Works and Parks Committee had previously (March 27, 2012 meeting) made their recommendation to the Village Board to enter into a contract with Bytec, Inc.

New Business

Parks Use Requests - The following Park Use Requests have been received:

Belleville Youth Baseball requested the use of Sugar River Park, Diamonds 1 & 2, from 4:00 p.m. to 9:00 p.m., on Monday, Tuesday, Thursday and Friday nights from April 30, 2012 – August 3, 2012 for practice and games, and June 16, 17, 23 and 24, 2012 for tournaments. They would also like to use the Community Park for the same dates if available this Summer. **Motion by Ben O'Brien, seconded by Tyler Kattre to approve the Park Use Request for Belleville Youth Baseball, except that the Community Park will not be available until July 1, 2012 for use. Motion carried.**

The Public Works and Parks Committee will meet on the following dates:

Monday, April 30, 2012 – 6:00 p.m. – Village Hall

Motion by Tyler Kattre, seconded by Ben O'Brien to adjourn (6:57 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee

Village of Belleville
Public Works and Parks Committee Meeting
April 28, 2012
Minutes

Present: Gary Ziegler, Ben O'Brien, Jim Schmitz, Jerry Butts

Absent:

Guests:

Meeting Called to Order by Gary Ziegler at 8:03 a.m.

Old Business

New Business

Village Facilities and Parks Tour – The Public Works and Parks Committee toured the following Village of Belleville Parks to review recently completed Projects and possible future Projects:

Sugar River Park
Greenview Park
Community Park
Blaser Park

The Public Works and Parks Committee will meet on the following dates:

Monday, April 30, 2012 – 6:00 p.m. – Village Hall

Motion by Ben O'Brien, seconded by Jim Schmitz to adjourn (9:47 a.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee

Village of Belleville
Public Works and Parks Committee Meeting
April 30, 2012
Minutes

Present: Gary Ziegler, Ben O'Brien, Jim Schmitz, Jerry Butts

Absent:

Guests: Kevin Lord (MSA), David Ace

Meeting Called to Order by Gary Ziegler at 6:04 p.m.

Approval of Minutes – No Minutes to Approve

Visitors Wishing to Speak on Items Not on the Agenda – There were no visitors wishing to speak on items not on the agenda.

Visitors Wishing to Speak on Agenda Items – David Ace was present to discuss the design/location/utility needs for a new lunch stand/storage building in Sugar River Park.

Public Works Director Report – See attached report.

Engineers Report – See discussion at agenda items below.

Old Business

Stormwater Utility – Kevin Lord distributed a REVISED Stormwater Utility Capital Improvement Plan (CIP). The REVISED CIP includes the Serv Us Street/North Park Street Stormwater Utility Project in 2012 and the Greenview Pond in 2013.

Kevin reported that he had received a call from Bob Nolden, Federal Industries, regarding their pond. Bob has sent several e-mails to John Minehan, General Manager, regarding the Stormwater Pond. Apparently Mr. Minehan has several concerns. Bob suggested that Kevin should talk with Mr. Minehan directly. Kevin will talk with Mr. Minehan and report back to the Public Works and Parks Committee.

Clean Fill (Land for Sand Pit or Other Option for Disposal) – Tabled to a future Public Works and Parks Committee meeting.

Far West Side Well Study – Kevin Lord reported that there is nothing new to report.

Village Ordinance Enforcement – Gary Ziegler distributed a copy of the letter dated March 1, 2012, Maintenance of Property Inspection Report and Notice of Noncompliance Form and pictures that Connie Mullen received from Dan Huebner, General Engineering Service. Ms. Mullen was present at the March 27, 2012 Public Works and Parks Committee meeting to complain about the letter.

Meter Hardware/Software/Meter Replacement – Jerry Butts reported the Public Works Department installed 10 additional meters in March.

Review Urban Forestry Plan & Tree Inventory Summary and Emerald Ash Borer Readiness Plan - Tabled to a future Public Works and Parks Committee meeting.

Lake Restoration Project/River Dredging Project/Community Park Restoration Update – Gary Ziegler distributed a copy of an e-mail received from Siggi Sigmarsson, Montgomery Associates Resource Solutions, LLC (MARS), which provided the following update:

Dam Permit Compliance – MARS has received word from the DNR that all the dam permit submittals have been approved and we are waiting for the final letter from them. The West Lake has been filled up to 857' and as soon as we have the final letter of approval, the West Lake can be filled completely to the old elevation of 858'

Construction Project – FEMA floodplain map revisions have been submitted to FEMA and we are waiting for comments or approval. Expecting feedback in the next 2 -3 weeks.

Maintenance and Monitoring – Next activity taking place in late Spring/early Summer.

West Lake Dredging Project – Contractor has been planning to come and do final restoration work for the last month but is anxious every time it rains and cancels his trip down here from Green Bay because he doesn't want to do the restoration when the soil is wet. He has until May 15th to finish the final restoration. He will most likely come next week to finish up. Restoration and clean up in Community Park and restoration on Mr. Tretow's property and Village properties at the end of Grant Street is what remains.

The Village is in the process of planning a turtle nest installation in the new habitat islands.

Review Tree Ordinance, Tree Grant Applications and Discuss Tree Board – Tabled to a future Public Works and Parks Committee meeting.

Far West Side Planning (Includes Bell West, Baker's Woods and Shamrock Hills Subdivisions)– Kevin Lord reported that there is nothing new to report..

Comprehensive Outdoor Recreation Plan – Gary Ziegler provided Kevin Lord with a marked up copy of the Comprehensive Outdoor Recreation Plan with numerous suggestion corrections/changes. Kevin will have the changes made by Andrew Bremmer and send an electronic copy to April by May 4, 2012 as the Village Board needs to approve the Comprehensive Outdoor Recreation Plan at their May 7, 2012 meeting as it needs to be included in a grant application.

Wayfinding Signs – Gary Ziegler reported that the Wayfinding Signs have been included in the PARC Grant the Village has applied for.

Library Elevator – Jerry Butts reported that the Library Elevator repairs will be done May 7, 2012.

Parks Projects Recommendations – David Ace was present to discuss the design/location/utility needs for a new lunch stand/storage building in Sugar River Park. Utilities (electricity, gas, sewer and water) will need to be run to the site. Three phase power will be looked at due to the possibility of lights being installed at the diamond in the future. Jerry Butts will talk to WE Energies regarding electricity needs. David asked if the Village would prefer footings or a floating slab for the building. Jerry reminded David that licensed electricians and plumbers should be utilized for the Project and that the building will need to be ADA Accessible.

The Public Works and Parks Committee toured the Village Parks on April 28, 2012. The purpose of the tour was to develop a list of Projects for each Village Park. The Public Works and Parks Committee developed the following DRAFT list of Projects for each Park:

Community Park
- Basketball Court – where old tennis courts were located
- Relocate Horseshoe Pits
- Walking Path from end of Pedestrain Bridge to Bross Circle (elevated portion)
- Steps on both sides of Bross Circle (elevated portion) at Walking Path
- Additional Playground Equipment (to replace removed equipment)

Sugar River Park
- Tennis Court – lacated West of Diamond # 2

Lunch Stand/Storage Building
Three Phase Power for Bands/Diamond Lights

Blaser Park
Sidewalks
Shelter to Bathroom
Current Sidewalk to Shelter
Current Sidewalk to Bathroom
ADA Access to Playground Equipment

Greenview Park
Basketball Court

The Projects included on this list are likely to change. Additional Projects, especially in the Community Park are likely to be added once the Village knows if they will be reciving any PARC Grant money.

The Public Works and Parks Committee discussed the removal of some of the old layground equipment in the Community Park. **Motion by Ben U'Brien, seconded ny Jim Schmitz to remove for safety reasons the old swing set and slide on the Point and everything north of the old walking path by the old tennis court. Motion carried.**

Old Library Maintenance Improvements/2012 Accessibility Improvements – Gary Ziegler reported that the Old Library Maintenance Improvements, the 2012 Accessibility Improvements and the Asbestos Removal Projects are all moving ahead. Contracts have been signed or are close to being signed. As of this meeting, no start dated have been determined for any of the Projects.

Pedestrian Bridge – Gary Ziegler distributed a copy of an e-mail received from Justin Frahm, JSD Professional Services, Inc. (JSD), which provided the following update.

JSD is in the midst of preparing Construction documents from a site improvements and structural design stage and will be finalizing these in the next two weeks. The design documents are currently being processed by our structure design department. The WISDNR permit application was submitted April 23, 2012 which proved to be be an effort in itself. JSD has also provided preliminary opinions of costs and a schematic design for the Badger State Trail Link (pedestrian connection under Hwy 69/River Street Bridge) in providing materials to the RTA Stewardship Grant.

In the next two weeks, we will be finalizing the construction documents package and beginning the bid process immediately after that. This will allow us a preliminary 30 day notice, a week for bidding questions and award of Final bid in early July upon issued WISDNR permit as well as notice of PARC Grant award.

Public Works Building Repairs – Jerry Butts reported that Legler Concrete LLC completed the Project on April 26, 2012 at a cost $3,234.00. Jerry reported that an additional four feet of concrete wall needed to be poured. The North door to the Public Works Building also needed to be replaced as it was in very poor condition. The cost of the door was $105.50. The Public Works Department will finish up the Project as time allows.

Lights in Sugar River Park – David Ace reported that at least six grants are being applied for this Project.

Fee Schedule - Tabled to a future Public Works and Parks Committee meeting.

Community Park Diamond and Outfield Renovation – Jerry Butts reported that this Project was completed by Larsen Landscaping and Bobcat on April 12 and 13, 2012. Larsen Landscaping and Bobcat submitted a bill for $2,200.00. A separate bill will be sent from Harold's Excavating and the lime provider.

Seasonal Public Works Position – Jerry Butts reported that we are not able to hire the previous person who held this position until late Summer or early Fall. Gary Ziegler will prepare the advertisement for the Post Messenger Recorder. The Public Works and Parks Committee will review applications and conduct interviews on dates/times to be determined.

Welcome to Belleville Signs – Gary Ziegler reported that he has not had a chance to talk to the Boys Scouts regarding the Welcome to Belleville Signs.

Water Main Problem at 320 E. School St. – Jerry Butts and Kevin Lord reported that they worked with S&L (the subcontractor for the Utility Project in 2011) regarding this problem. S&L corrected the problem on March 19, 2012 at no cost to the Village.

New Business

Parks Use Requests - The following Park Use Requests have been received:
No requests were received.

Utility Bill Adjustment Request – The following Utility Bill Adjustment Requests have been received:
No requests were received.

Stormwater Utility Credit Requests – The following Stormwater Utility Credit Request have been received:
No requests were received.

MSA Task Order for Serv Us Street/North Park Street Stormwater Project – Kevin Lord distributed and reviewed MSA Task Order # 00372651 regarding the Serv Us Street Stormwater Improvements. The Task Order includes:

Preliminary Design - $1,800.00
Design Plans and Specifications and Permitting - $5,700.00
Bidding - $1,630.00
Construction Related Services - $9,500.00
Total Task Order Cost - $18,650.00

Motion by Ben O'Brien, seconded by Jim Schmitz to recommend to the Village Board approval of MSA Task Order # 00372651 for the Serv Us Street Stormwater Improvements with funding to come from the 2012 Stormwater Utility budget. Motion carried.

2012 Budget Review – The Public Works and Parks Committee reviewed the 2012 Year-To-Date budgets.

2012 Street/Sidewalk Repairs – Jerry Butts discussed how he would like to spend the funds in the 2012 Budget. Jerry reported that the Town of Montrose would like to seal coat Remy Road from Highway 92 to CTH D. Jerry agrees that Remy Road needs to be seal coated. The Town of Montrose owns the East half of Remy Road and the Village of Belleville owns the West half of Remy Road.

Jerry would like to spend the remainder of the 2012 funds repairing/replacing sidewalks. Jerry would like to repair/replace the sidewalks on Main Street. Jerry would also like to replace the trees that were planted on Main Street as they are causing the majority of the problems with the sidewalks on Main Street. Jerry would also like to consider replacing the decorative bricks on Main Street. The Public Works and Parks Committee will invite the Main Street property owners to a future meeting to discuss the options regarding the sidewalks/decorative bricks/trees.

Jerry will develop a list of other sidewalks in the Village that need to be repaired/replaced.

The Public Works and Parks Committee will meet on the following dates:

Tuesday, June 5, 2012 – 6:00 p.m. – Village Hall

Motion by Ben O'Brien, seconded by Jim Schmitz to adjourn (8:50 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee

Municipality No.: 13-106			Village of Belleville					
GEC Job No.: I13-106			2012 Building Permit Applications					
Date	Permit #	Class	Address	Owner/Contractor	Est.Cost	Description	GEC Fee	Fee
1/12/2012	12-01-13-106	130	516 SUGAR AVE	STEWART RELVEA	$1,000.00	WATER SOFTENER	$0.00	$25.00
1/12/2012	12-02-13-106	131	244 NORTHSHORE DR	SHARON MANION	$1,000.00	ELECTRIC	$67.50	$73.50
1/19/2012	12-03-13-106	125	206 FOURTH ST	LISA KOETH	$6,000.00	ALTERATIONS	$0.00	$25.00
1/19/2012	12-04-13-106	122	5 N. HARRISON ST	GLADYS YAEGER	$3,500.00	HVAC	$60.00	$66.00
1/19/2012	12-05-13-106	434	536 SUGAR AVE	DAVID MYERS	$5,000.00	BASEMENT FINISH	$82.50	$90.00
1/26/2012	12-06-13-106	131	5 N HARRISON ST	GLADYS YAEGER	$1,000.00	ELECTRIC	$67.50	$73.50
						Total Month Permit Fees January	$277.50	$353.00
2/2/2012	12-007-13-106	434	27 W PEARL ST	WILLIE WILD	$4,000.00	WINDOWS	$0.00	$25.00
2/9/2012	12-008-13-106	434	102 N PARK ST	ANTHONY & TRACEY GEHIN	$10,000.00	REMODEL	$82.50	$90.00
2/9/2012	12-009-13-106	434	330 E SCHOOL ST	KELSEY DURST	$7,500.00	REMODEL	$82.50	$90.00
2/9/2012	12-010-13-106	434	121 E SCHOOL ST	CHAD & CINDY GENSCHAW	$20,000.00	REMODEL	$82.50	$90.00
2/16/2012	12-011-13-106	126	27 W PEARL ST	WILLIE WILD	$11,000.00	RE-ROOF	$0.00	$25.00
2/23/2012	12-012-13-106	434	44 RIVER ST	ANN-MARIE CAIN	$7,900.00	REMODEL	$75.00	$82.50
						Total Month Permit Fees February	$322.50	$402.50
3/1/2012	12-013-13-106	131	448 MITCHELL ST	DONALD SPARBY	$800.00	ELECTRIC	$67.50	$73.50
3/1/2012	12-014-13-106	434	121 E PEARL ST	JARED WELLS	$4,000.00	REMODEL	$82.50	$90.00
3/9/2012	12-015-13-106	131	1107 RIVER ST	DULUTH TRADING CO	$0.00	COMMERCIAL ELECTRIC	$107.50	$117.50
3/15/2012	12-016-13-106	125	106 4TH ST	SCOTT MAURER	$5,000.00	SIDING	$0.00	$25.00
3/20/2012	12-017-13-106	320	1107 RIVER ST	STEVE SCHLECT	$720,000.00	COMMERCIAL ADDITION	$1,690.78	$1,880.23
3/22/2012	12-018-13-106	434	420 PARKWAY AVE	PHILIP SMITH	$3,000.00	BASEMENT FINISH	$82.50	$90.00
3/22/2012	12-019-13-106	123	116 GREEN VIEW DR	RENEE OVERLAND	$3,690.00	FENCE	$66.50	$73.50
3/29/2012	12-020-13-106	434	2 W MAIN ST	ROBERT OLSON	$1,700.00	REMODEL-ADMINISTRATIVE ONLY	$0.00	$25.00
3/29/2012	12-021-13-106	125	235 W CHURCH ST	JESSICA KRIER	$11,000.00	SIDING	$0.00	$25.00
3/29/2012	12-022-13-106	434	436 BOWLAVARD AVE	ISMAEL ARAUJO	$900.00	ADDITION	$67.50	$73.50
3/29/2012	12-023-13-106	127	27 W MAIN ST	BOARDMAN CLARK LLC	$700.00	SIGN	$67.50	$73.50
3/29/2012	12-024-13-106	128	14 EAST AVE	DAVID & NANCY BERGEY	$1,500.00	SHED	$107.50	$117.50
3/29/2012	12-025-13-106	434	126 ALBERT CIRCLE	BRANDON SCHMITZ	$0.00	ADDITION	$67.50	$73.50
3/26/2012	12-Z-01-13-106	97	116 GREEN VIEW DR	RENEE OVERLAND	$3,690.00	FENCE	$10.00	$11.00
3/29/2012	12-Z-02-13-106	97	436 BOWLAVARD AVE	ISMAEL ARAUJO	$900.00	ADDITION	$10.00	$11.00
3/30/2012	12-Z-03-13-106	97	126 ALBERT CIRCLE	BRANDON SCHMITZ	$0.00	ADDITION	$10.00	$11.00
						Total Month Permit Fees March	$2,437.28	$2,770.73
4/5/2012	12-026-13-106	319	338 HARRISON ST	ST FRANCIS OF ASSISI CHURCH	$5,000.00	COMMERCIAL HVAC	$67.50	$73.50
4/5/2012	12-027-13-106	434	545 SUGAR AVE	BRETT WEISS	$6,000.00	REMODEL	$82.50	$90.00
4/12/2012	12-028-13-106	123	436 PARKWAY AVE	CHRISTINE BRAGER	$4,195.00	FENCE	$59.00	$66.00
4/12/2012	12-029-13-106	131	125 N PARK	DOROTHY FISHER TRUST	$2,000.00	ELECTRIC	$70.00	$76.00
4/12/2012	12-030-13-106	125	416 W PEARL	PETE & COLLEEN RIGGENBERG	$17,000.00	SIDING -ADMINISTRATIVE ONLY	$0.00	$25.00
4/12/2012	12-031-13-106	126	806 WELCH STREET	GREG YOUNGGREN	$7,705.00	RE-ROOF-ADMINISTRATIVE ONLY	$0.00	$25.00

4/12/2012	12-032-13-106	126	805 BUTTS COURT	TODD BAHR	$8,210.00	RE-ROOF-ADMINISTRATIVE ONLY	$0.00	$25.00
4/12/2012	12-033-13-106	126	218 KARL AVENUE	BRAD McCULLUH	$8,891.00	RE-ROOF-ADMINISTRATIVE ONLY	$0.00	$25.00
4/19/2012	12-034-13-106	123	1025 WELCH LN	LANCE WILLISTON	$4,500.00	FENCE	$60.00	$66.00
4/26/2012	12-035-13-106	434	366 SUGAR AVENUE	NAOMI OLAYO	$11,000.00	BASEMENT FINISH	$85.00	$92.50
4/26/2012	12-036-13-106	126	514 KARI STREET	JASON & STACY FREY	$3,800.00	RE-ROOF-ADMINISTRATIVE ONLY	$0.00	$25.00
4/12/2012	12-Z-04-13-106	97	436 PARKWAY AVE	CHRISTINE BRAGER	$4,195.00	FENCE	$10.00	$11.00
4/19/2012	12-Z-05-13-106	97	1025 WELCH ST	LANCE WILLISTON	$4,500.00	FENCE	$10.00	$11.00
						Total Month Permit Fees April	$444.00	$611.00
						Total Permit Fees YTD	$3,481.28	$4,137.23

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901

608-745-4070 (Office)
608-745-5763 (Fax)
gec@generalengineering.net
www.generalengineering.net

Engineers • Consultants • Inspectors

Village of Belleville
Attn: April Little, Clerk
24 West Main Street
P.O. Box 79
Belleville, WI 53508

RE: Monthly Building Inspectors Report

Dear Ms. Little:

Please find enclosed the Building Inspector's Report for the permit activity that has been completed for your municipality. Our intentions are to have a continually up-dated report, which will include the entire calendar year up through the last full month for your review and perusal at your monthly municipal meeting.

I head our building inspection department and will be the initial contact to resolve complaints, disputes, etc. Routine business will be completed during scheduled office hours. Building inspector mobile numbers are listed below.

Kelly Green (608) 697-7771

In the event that there is ever a conflict that is not resolved quickly by our building inspection department or somehow we have failed to properly complete any of our tasks as a building inspector for your municipality; please contact me personally. I will follow-up and get back to you with an answer.

Thank you for the opportunity to work with you.

Sincerely,

GENERAL ENGINEERING COMPANY

Mark E. Jankowski / BKF

Mark E. Jankowski
Director of Inspection Services

MEJ/bkf

Enclosures

Applicants for July 1, 2012 thru June 30, 2013 Licensing Period

Class A License – Beer and Liquor
Francois Oil Company, Inc., d/b/a Town Mart, Agent – Steven J. Merry
Burresons Foods LLC owned by Darin Burreson, d/b/a Burreson's Foods, Agent – Darin Burreson

Class B Licenses – Beer and Liquor
Rear Butts & Rear d/b/a Borlands
J & M Bar Inc, d/b/a J & M Bar, Agent - LaVerne A. Sarbacker
Belle-Bleu, Inc., d/b/a Belleville Ale House, Agent – Patrick Troy Boersma
Sprazzel LLC d/b/a Schwoegler Sugar River Lanes, Agent - Mark A. Schwoegler
Larry's Nest LLC owned by Larry E Roosli, d/b/a The Nest, Agent – Larry E. Roosli

Class B Beer License/Reserve Class B Liquor License
The Dam Bar 1 LLC, d/b/a The Dam Bar 1, Agent – Peter Scott Ringgenberg

Cigarette Licenses
Sprazzel, LLC
Francois Sales & Service, Inc.
Francois Oil Company, Inc.
Burreson's Foods, LLC
Family Dollar Stores of Wisconsin, Inc.

Coin Permits (Amusement Devices)
The Dam Bar 1 LLC
Sprazzel LLC
Larry's Nest LLC
J & M Bar, Inc.

Beer Garden Licenses
The Dam Bar 1 LLC
Sprazzel, LLC
Larry's Nest LLC
J & M Bar, Inc.

NOTICE
APPLICATION FOR LICENSES

Liquor only — Premises Descriptor

Notice is hereby given that the following applications have been filed at the Office of the Village Clerk in the Village of Belleville, Dane County, Wisconsin for the sale of fermented malt beverages and intoxicating liquors in said Village for such class of license and such premises, respectively as indicated after the name of the applicant. **The Village Board will be acting on these requests on June 4, 2012.**

Applicant: Larry's Nest LLC owned by Larry Roosli, Larry E. Roosli - Agent, Class B (Beer and Liquor)

Basement and rear yard beer garden, located at 30 W. Main Street, Belleville, WI, from July 1, 2012 to June 30, 2013.

Applicant: Rear Butts & Rear d/b/a Borlands - Class B (Beer and Liquor).

119 W. Main Street, all of 1st floor including front bar area, kitchen, rear dining room and , storeroom and basement, from July 1, 2012 to June 30, 2013.

Applicant: J & M Bar, Inc., LaVerne Sarbacker, Agent - Class B (Beer and Liquor)

127 Main St., main, upper and lower levels and beer garden, from July 1, 2012 to June 30, 2013.

Applicant: Sprazzel LLC, d/b/a Schwoegler Sugar River Lanes, Mark A. Schwoegler, Agent - Class B (Beer and Liquor)

807 River Street, bowling area, bar, game room, 4 storage rooms, outdoor volleyball area, outdoor horseshoe area, parking lot and beer garden, from July 1, 2012 to June 30, 2013.

Applicant: Belle Bleu, Inc., d/b/a Belleville Ale House, Patrick Troy Boersma, Agent-Class B (Beer and Liquor)

7 West Main Street, vestibule, basement, ground level, dining room, and kitchen, from July 1, 2012 to June 30, 2013.

Applicant: The Dam Bar 1 LLC, Peter Scott Ringgenberg, Agent – Class B Beer, Reserve Class B Liquor

3 E. Main Street, basement, storage closet, enclosed back porch area on ground floor and rear yard beer garden, from July 1, 2012 to June 30, 2013.

Applicant: Burresons Foods, LLC owned by Darin Burreson, Darin Burreson, Agent – Class A (Beer and Liquor)

1019 River Street, Suite 1, front of store, cooler and storage SW corner stock area, from July 1, 2012 to June 30, 2013.

Applicant: Francois Oil Company, Inc., d/b/a Townmart, Steven J. Merry, Agent - Class A (Beer and Liquor).

428 River Street, store, one story, cooler, freezer and office, from July 1, 2012 to June 30, 2013.

April Little,
Village Administrator/Clerk/Treasurer

K:\Liquor\2012\2012 Notice of Application for paper.doc

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901

608-745-4070 (Office)
608-745-5763 (Fax)
gcc@generalengineering.net
www.generalengineering.net

Engineers • Consultants • Inspectors

May 18, 2012

Village of Belleville
Attn: April Little, Clerk
24 West Main Street
P.O. Box 79
Belleville, WI 53508

RE: Liquor License Inspections

Dear Ms. Little:

Enclosed, please find the results of the liquor license inspections that were completed on May 17, 2012. No major issues came up during any of the inspections. However, a few minor infractions will need to be re-inspected prior to issuing of license.

Should you have any questions or concerns, please feel free to contact me anytime on my cell phone at (608) 697-7770.

Sincerely,

GENERAL ENGINEERING COMPANY

Daniel E. Huebner / BKF

Daniel E. Huebner
Supervisor of Inspection Services

DEH/bkf

Enclosures

Belleville Police Department

May 29, 2012

April Little

Subject: Liquor License applications

I conducted my inspection of all business that require or have made application for a Liquor License per Village ordinance.

I found all applicants to have met the requirements.

Respectfully,

Roger Hillebrand

Chief of Police

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Code Review

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INTRODUCTION

Draft

The Draft of the Code of the Village of Belleville was prepared by incorporating the decisions made by the Village in response to the Editorial Analysis along with new and amended ordinances submitted by the Village. The last amendment included in the Draft was Ordinance No. 2012-03-01 adopted April 16, 2012. A Disposition List is included at the end of this document which shows all of the ordinances received by General Code and indicates the location of each ordinance in the Code or the reason for exclusion.

Draft Questions

Included below are a number of specific questions which came up during the final editing of the Code. These questions should be filled out and returned to General Code along with any other revisions to the Draft which the Village determines should be made. Please note that the Draft review is not intended to be a "start from scratch" process, and any extensive changes may be better suited for supplementation in order to avoid delaying the project and/or incurring extra expense at the Draft stage.

Process/Next Steps

The Village has 45 business days (until July 6, 2012) to review the Draft. Once the Village has completed its review of the Draft and responded to the questions below, General Code will schedule final publication of the new Village Code for delivery within 45 business days. Deliverables under the terms of the contract are 10 Code volumes and eCode360® (the Village's Code on the Internet). In conjunction with final publication we will also provide the Village with an ordinance to adopt the new Code.

General Guidelines for Draft Review

The Draft copy of the Code provides an accurate reflection of the final text and layout of the Code. However, there may be some formatting conventions which appear incomplete in the Draft but which will be formatted correctly in the finished Code. For example:

- The page numbers in the right-hand bottom corner represent the page numbers for the entire Draft, and the page numbers in the center of the pages represent the pages of the chapter only. In the finished Code, only the chapter-specific page numbering will remain.

- Similarly, the month/year dateline in the left-hand bottom corner is for the Draft only and will not appear in the finished Code.

- Generally, tabular or appendix material is accurately represented in the Draft, but it may undergo additional formatting as necessary upon final publication.

Please disregard these and other such formatting idiosyncrasies.

Index

Please note that the final Code will contain an alphabetical Index. This Index is not included in the Draft but will be prepared and delivered with the final publication.

SPECIFIC QUESTIONS

Ch. 54, Elections

Secs. 2-1-2, 2-1-4 and 2-1-5 of the 1994 Code

Section 54-1 begins "The voting polls in the Village of Belleville, Dane County, Wisconsin." Should a reference to Green County be added?

Decision:

- ☒ Revise to "Dane and Green Counties"
- ☐ Revise as follows:
- ☐ Make no change

Ch. 121, Officers and Employees

Secs. 2-3-1 to 2-3-10 and 2-3-13 to 2-3-20 of the 1994 Code

Section 121-4C has been added to read as follows: "Administrator to serve as Clerk/Treasurer. The duties of the Village Clerk/Treasurer shall be performed by the Village Administrator. References in this Code to the Clerk/Treasurer shall be construed to refer to the Village official appointed serve as Administrator/Clerk/Treasurer." All other references in the Code to the "Administrator," "Administrator/Clerk/Treasurer" and "Clerk-Treasurer" have been changed to "Clerk/Treasurer."

Decision:

- ☒ These changes are satisfactory
- ☐ Revise as follows:

Ch. 191, Animals

Title 7, Ch. 1, of the 1994 Code

A. As amended in 2010 the first sentence of § 191-2E reads as follows: "The owner shall attach the rabies vaccination tag or a substitute tag to a collar and/or a harness shall be kept on the dog or cat at all times." We question whether wording is missing to indicate that it is the tag which must be kept on the dog or cat at all times. Prior to the amendment this sentence read as follows:

The owner shall attach the rabies vaccination tag or a substitute tag to a collar or harness and a collar or harness with the tag attached shall be kept on the dog or cat at all times...

Decision:

☒ Revise to read "The owner shall attach the rabies vaccination tag or a substitute tag to a collar or harness, and the collar or harness shall be kept on the dog or cat at all times."

☐ Revise as follows:

☐ Make no change

B. Section 191-3B, Kennel licenses, consists only of a definition of "kennel." No actual provisions are included regarding the issuance of a kennel license. Is this correct? The only other mention in the Code of a kennel license is in § 191-14B(2) which reads: "The above requirement may be waived with the approval of the Village Board when a kennel license has been issued by the Village pursuant to § 191-3B. Such application for waiver shall first be made to the Village Clerk/Treasurer."

→ **Decision:**

☐ Delete §§ 191-3B and 191-14B(2)

☒ See revisions on enclosed copy. Refer to Plan Commision: issue as conditional use permit? which zoning districts? (See sample)

☐ Make no change

Ch. 218, Building Construction → Dan Huebner 5/3/12

Title 10, Ch. 7, of the 1994 Code

Section 218-4 required extensive revision due to changes in the Administrative Code. Please review this section to ensure that it is satisfactory. Note that the adoption of the State Uniform Dwelling Code (Chapters SPS 320 through 325) is provided for in § 218-3 and does not need to be covered in § 218-4.

Decision:

☒ § 218-4 is satisfactory

☐ See revisions on enclosed copy

One small change on sec. 218-8:
"Frost footings are required for detached garages."
(*) Change to: "Frost footings are not required for detached garages."

Ch. 272, Fires and Fire Prevention → Fire Dept

Secs. 5-2-2 to 5-2-9 and 5-3-1 of the 1994 Code

A. In § 272-8, regarding open burning, as amended by Ordinance No. 2012-02-03, Subsection I(6) regarding burning permits provides as follows: "Any fees for permit applications will be determined by the Fire Department." The authority to establish fees is usually reserved to the governing body. We do not typically see this authority delegated to a department or officer of the municipality. Is this provision correct?

Decision:

- ☐ Change "determined by the Fire Department" to "determined by the Village Board"
- ☐ Revise as follows:
- ☐ Make no change

B. We have revised § 272-9 to reflect the current chapter numbers and titles in the Administrative Code, including the transfer of the Department of Commerce functions to the Department of Safety and Professional Services. Please review this section to ensure that it is satisfactory. The following have been deleted:

(1) Chapter Comm 4, Signs for Smoking Areas.

(2) Chapter Comm 9, Manufacture of Fireworks.

(3) Chapter Comm 15, Cleaning and Dyeing.

(4) Chapter Comm 66, Uniform Multifamily Dwellings.

(5) Chapter Comm 69, Barrier-Free Design.

(6) Chapter Comm 73, Illumination Code.

(7) "For buildings built after October 9, 1914, and before July 1, 2002, Wis. Adm. Code Chs. Comm 50 to 64 that were repealed to create the new building code Comm 61 to 65 but only if no major remodeling has been done to the building."

Decision:

- ☐ § 272-9 is satisfactory
- ☐ See revisions on enclosed copy

C. In § 272-10, Rapid entry key lock box access system, added by Ordinance No. 2012-02-02, Subsection C(1) refers to an "occupancy permit." Subsection C(2) then refers to a "certificate of compliance or occupancy certificate." Should this terminology be consistent? The Building Code (Chapter 218) refers to a certificate of occupancy.

Decision:

- ☐ Change "occupancy permit" to "certificate of occupancy"; change "certificate of compliance or occupancy certificate" to "certificate of compliance or occupancy"
- ☐ Revise as follows:
- ☐ Make no change

→ Ch. 276, Fireworks → Fire Dept.

Title 7, Ch. 6, of the 1994 Code

Our questions in the Editorial Analysis regarding this chapter were not answered and are included again here:

A. The definition of "fireworks" in § 276-1 was taken from § 167.10, Wis. Stats., but no longer matches the definition in the statute. Compare in particular the wording of Subsections I through N with the current wording of § 167.10(1)(i) to (n). Perhaps § 276-1 could be revised to refer to the definition in the statute rather than repeating it.

Decision:

- ☐ Revise § 276-1 to read "In this chapter, 'fireworks' shall be defined as provided in § 167.10(1), Wis. Stats."
- ☐ Revise as follows:
- ☐ Make no change

B. Section 276-2 parallels § 167.10(2), Sale, of the statutes, except that § 167.10(2)(bg) authorizes sale to a person not a resident of the state, and this provision is not reflected in § 276-2.

Decision:

- ☐ Add "to a person who is not a resident of this state"
- ☐ Revise as follows:
- ☐ Make no change

C. In § 276-3B, Permit exceptions, the Village might want to add a new Subsection B(7) pursuant to § 167.10(3)(b)7 and (5)(e), Wis. Stats., as follows:

The possession of fireworks in the Village while transporting the fireworks to a city, town or village where the possession of the fireworks is authorized by permit or ordinance. Subsection A applies to a person transporting fireworks under this subsection if, in the course of transporting the fireworks through the Village, the person remains in the Village for a period of at least 12 hours.

Decision:

- ☐ Add new subsection as set forth above
- ☐ Do not add this subsection

D. In § 276-3E should the wording "shall be filed in the office of the Village" read "shall be filed in the office of the Village Clerk/Treasurer"?

Decision:

- ☒ Revise as indicated
- ☐ Revise as follows:
- ☐ Make no change

E. Section 276-4D and E establish storage distances for fireworks of 500 feet from a dwelling or place of assemblage. In § 167.10(6)(d) and (e), Wis. Stats., this distance is 50 feet. Is any revision needed? Note that § 167.10(5)(b), Wis. Stats., provides that a local ordinance may be more restrictive than the statute.

Decision:

- ☐ Change 500 feet to 50 feet
- ☐ Revise as follows:
- ☐ Make no change

F. Section 167.10(9)(b), Wis. Stats., provides that a person violating an ordinance adopted under § 167.10(5) shall forfeit not more than $1,000. Should this penalty be added to this chapter?

Decision:

- ☐ Add penalty of up to $1,000 for violations of this chapter
- ☒ Add reference to the general penalty in § 1-4
- ☐ Make no change

Ch. 297, Hazardous Materials and Pollutants

Secs. 5-3-2 and 5-3-3 and Title 8, Ch 2, of the 1994 Code

Please review the wording of § 297-6 to ensure that this section is now satisfactory. We have updated references to the Head of Emergency Government Services to the Village President and Chairperson of the Emergency Management Committee.

Decision:

- ☒ § 297-6 is satisfactory
- ☐ See revisions on enclosed copy

Ch. 320, Intoxicating Liquor and Fermented Malt Beverages → Licensing Cmte?

Art. I, Licensing

Title 7, Ch. 2, of the 1994 Code

A. Section 320-4D(2) includes the following: "Except as provided in § 125.31, Wis. Stats., Class 'B' licenses may not be issued to brewers or fermented malt beverage wholesalers." Section 125.31 of the statutes was repealed by 2011 Act 32.

Decision:

- ☒ Delete "Except as provided in § 125.31, Wis. Stats."
- ☐ Revise as follows:
- ☐ Make no change

B. We have deleted the reference to § 453.04, Wis. Stats., in § 320-5I(2)(b) as indicated below. The Village had indicated that the entire sentence should be deleted but that change seemed incorrect. Chapter 453 of the statutes deals with the Veterinary Examining Board so the reference does not make sense in this context.

The Village Board may affirm or reverse the Clerk/Treasurer's determination. If the Clerk/Treasurer's determination is affirmed, appeal may be taken to the Circuit Court [pursuant to § 453.04, Wis. Stats.]. If the Clerk/Treasurer's determination is reversed, the

Clerk/Treasurer shall authorize the payment of the economic development grant.

Decision:

☒ Change is correct

☐ Revise as follows:

C. Section 320-15C currently reads: "Between 9:00 p.m. and 8:00 a.m., no person may sell, remove, carry out or permit to be removed or carried out from any premises having a 'Class A' or Class 'A' license fermented malt beverages or intoxicating liquor in original unopened packages, containers or bottles or for consumption away from the premises." Is any revision desired in light of 2011 Act 97? As amended by this act, §§ 125.32(3)(b) and 125.68(4)(b), Wis. Stats., now read as follows (but the Village can impose more restrictive hours):

§ 125.32(3)(b): Class "A" premises may remain open for the conduct of their regular business but may not sell fermented malt beverages between 12 midnight and 6 a.m.

§ 125.68(4)(b): No premises for which a "Class A" license or permit has been issued may remain open for the sale of intoxicating liquor between the hours of 9 p.m. and 6 a.m. A municipality may, by ordinance, impose more restrictive hours than those provided in this paragraph.

Decision:

☐ Change 8:00 a.m. to 6:00 a.m.

☐ Revise as follows:

☐ Make no change

Ch. 352, Mining, Nonmetallic

New

We have included the new ordinance provided by the Village.

Actually is 352-24A

A. In § 352-25A the first sentence is incomplete and does not make sense: "Operators of all nonmetallic mining sites subject to reclamation permits issued under this chapter to Village of Belleville."

Decision:

- ☐ Revise as follows:
- ☒ See correction on enclosed copy

B. Section 352-25B includes a specific fee: "For sites on which no nonmetallic mining has taken place during a calendar year, fees to be paid under this section for the following year shall be $15." Is this correct?

Decision:

- ☒ Replace fee with reference to Village Fee Schedule
- ☐ Revise as follows:
- ☐ Make no change

Ch. 395, Peace and Good Order → Police Cmte

Title 11, Chs. 1 and 2, and Secs. 11-3-1 to 11-3-4, 11-3-6 to 11-3-9 and 11-3-11 of the 1994 Code

A. Please review § 395-4, regarding concealed weapons, to ensure that the amendment adopted by Ordinance No. 2011-10-01 has been incorporated correctly. It was not clear in the amendment whether the Village intended for original Section 11-2-2(d), Possession,

sale and manufacture of certain weapons prohibited, and (e), Reckless use of weapons, to be retained or repealed. See now Subsections F and G.

Decision:

- ☐ Delete § 395-4F and G
- ☒ Retain § 395-4F and G
- ☐ Other:

B. Section 395-5, Safe use and transportation of firearms and bows, was based on § 167.31, Wis. Stats. That section was amended by 2011 Act 35 (the "concealed carry" law). Among other changes, an exception is now provided in the statute for handguns. The Village might want to consult with its Attorney as to how this section should be revised in light of the changes in the state law.

Decision:

- ☒ Add § 167.31 to the list of statutes adopted by reference in § 395-1; delete § 395-5
- ☐ See revisions on enclosed copy
- ☐ Make no change at this time

Ch. 450, Stormwater Management and Erosion Control → Kevin Lord

Title 10, Ch. 8, of the 1994 Code

There are a number of references in this chapter to Dane County and specific documents and officials of Dane County, such as the Dane County Soil Survey and the Dane County Conservationist. We

(*) Also see attached changes.

would like to confirm that these references are correct and that no reference needs to be made to Green County.

Decision:

☒ See revisions on enclosed copy — Add Green County to:
☐ No changes are needed

(A) 450-4 B(6)
(B) 450-11 D(4)
(C) 450-13 (5)(i)
(D) 450-16 (5)

Ch. 455, Streets and Sidewalks

Art. II, General Regulations

Title 6, Ch. 2, of the 1994 Code

The first sentence of § 455-4B(1)(b) does not make sense, reading "All costs...shall be repaired." Perhaps the following revision could be made: "Sidewalks which require repair or replacement as a result of damage caused by an abutting landowner or a family member, tenant or contractor thereof shall be repaired or replaced at the expense of the abutting landowner."

Decision:

☒ Revise as indicated
☐ Revise as follows:

Ch. 493, Vehicles and Traffic — Police Committee

Title 12, Chs. 1 and 4, of the 1994 Code

A. Section 493-10E reads "Harrison Street from the south Village limits to Main Street." There was a note in the Editorial Analysis to switch "Village limits" and "Main Street." Please clarify how this subsection should read.

Decision:

☒ Revise to "Harrison Street from Main Street to the south Village limits"
☐ Revise to "Harrison Street from South Main Street to the Village limits"
☐ Other:

Police

B. With respect to § 493-30D(2), the following note was included in the Editorial Analysis: "Village may delegate the authority." The intent of this note is unclear. If a wording change is needed in § 493-30D(2) please provide more specific direction.

Decision:

- ☐ See revisions on enclosed copy
- ☒ Disregard this note; no change is needed

Ch. 538, Sewer

Art. II, User Charges and Sewer Use

Title 9, Ch. 2, of the 1994 Code

A. Section 538-7 begins "The Village Board of the Village of Belleville, Dane County, Wisconsin." Should a reference to Green County be added? See § 538-8 which refers to the "Village of Belleville, Dane and Green Counties, Wisconsin."

Decision:

- ☒ Revise to "Village of Belleville, Dane and Green Counties"
- ☐ Revise as follows:
- ☐ Make no change

B. Section 538-23C(5) refers to the office of the Register of Deeds of Dane County. Should reference also be made to Green County? Perhaps the wording could be made more generic, reading "the office of the County Register of Deeds." This wording is ~~used in~~ § 538-23C(7).

Decision:

- ☒ Revise to "the office of the County Register of Deeds"
- ☐ Revise as follows:
- ☐ Make no change

Ch. 505, Waste Management

Title 8, Ch. 3, and Sec. 8-1-3 of the 1994 Code

There was a note in the Editorial Analysis to change "advance" to "arrears" in § 505-20B. Please review the wording of this subsection to ensure that it is correct:

The Village Board shall be authorized, if it so determines, to place the pro rata cost of such collector/hauler's fee for such services on the tax bill for the real property from which such waste is generated. Said amount shall be placed on the tax bill for each year in arrears of such services and when so placed shall have the same force and effect as real estate taxes and shall be paid in the same manner as real estate taxes.

Decision:

- ☒ § 505-20B is correct
- ☐ See revisions marked above

Ch. 584, Impact Fees

Title 10, Ch. 12, of the 1994 Code

As requested by the Village, we have revised this chapter to delete all but the first section. The Village might want to consider simply deleting this chapter in its entirety. Having a chapter in the Code which consists only of a "purpose" statement with no other provisions is highly unusual.

Decision:

- ☒ Delete this chapter — Approved by Village Attorney
- ☐ Retain this chapter

Ch. 615, Zoning

Title 10, Ch. 1, of the 1994 Code

A. The definition of "use" in § 615-8 ends with the wording "and shall include any manner of standards of this chapter." In other zoning ordinances we have seen this wording read as

follows: "which shall include any manner of performance of such activity with respect to the performance standards of this chapter."

Decision:

- [x] Revise as indicated
- [ ] Revise as follows:
- [ ] Make no change

B. We have deleted the subsection regarding political signs in residential districts from § 615-45B as directed by the Village. We would like to confirm that § 615-45A(13), regarding political signs in commercial and industrial districts, should be retained. Section 12.04, Wis. Stats., seems to apply only to residential property. → LWM Attorney "Elections 6.08"

Decision:

- [ ] Retain § 615-44A(13)
- [x] Delete § 615-44A(13) "Since content-based restrictions on speech are rarely successful, an ordinance restricting political speech on private property that is based on sec. 12.04 may not survive judicial review."
- [ ] Other:

C. In § 615-75, Swimming pools, as amended by Ordinance No. 2010-06-08, Subsection C includes the following: "No swimming pool shall be erected or constructed on an otherwise vacant lot unless connected to the lot with the principal building by a CSM." What does CSM stand for?

Decision:

- [x] CMS stands for: Certified Survey Map
- [ ] Revise as follows:

serial number as the certificate, the year the vaccination was given and the name, address and telephone number of the veterinarian.

E. Tag to be attached. The owner shall attach the rabies vaccination tag or a substitute tag to a collar and/or a harness shall be kept on the dog or cat at all times. This requirement does not apply to a dog or cat during competition or training, to a dog while hunting, to a dog or cat securely confined indoors or to a dog or cat securely confined in a fenced area. The substitute tag shall be of a durable material and contain the same information as the rabies vaccination tag. The requirements of this subsection do not apply to a dog or cat which is not required to be vaccinated under Subsection A. **[Amended 1-4-2010 by Ord. No. 2010-01-02]**

F. Duplicate tag. The veterinarian may furnish a new rabies vaccination tag with a new serial number to an owner in place of the original tag upon presentation of the certificate of rabies vaccination. The veterinarian shall then indicate the new tag number on the certificate and keep a record in the file.

G. Cost. The owner shall pay the cost of the rabies vaccination and the cost associated with the issuance of a certificate of rabies vaccination and the delivery of a rabies vaccination tag.

§ 191-3. Dog and cat licenses; kennel licenses.

A. Dog and cat licenses.

(1) It shall be unlawful for any person in the Village of Belleville to own, harbor or keep any dog or cat more than five months of age without complying with the provisions of §§ 174.05 through 174.10, Wis. Stats., relating to the listing, licensing and tagging of the same.

(2) The owner of any dog or cat more than five months of age on January 1 of any year, or five months of age within the license year, shall annually, or on or before the date the dog or cat becomes five months of age, pay a license tax and obtain a license.

(3) The minimum license tax under this section for spayed females or neutered males shall be as prescribed in the Village Fee Schedule. The minimum fee for unspayed or unneutered animals shall be as prescribed in the Village Fee Schedule. The license year shall commence January 1 and end December 31.

(4) Upon payment of the required license tax and upon presentation of evidence that the dog or cat is currently immunized against rabies, as required by § 191-2 of this chapter, the Village Clerk/Treasurer shall complete and issue to the owner a license for such dog or cat containing all information required by state law. The Village Clerk/Treasurer shall also deliver to the owner, at the time of issuance of the license, a tag of durable material bearing the same serial number as the license, the name of the county in which issued and the license year.

(5) The owner shall securely attach the tag to a collar, and the collar with the tag attached shall be kept on the dog or cat for which the license is issued at all times, except as provided in § 191-2E.

(6) The fact that a dog or cat is without a tag attached to the dog or cat by means of a collar shall be presumptive evidence that the dog or cat is unlicensed. Any law enforcement or humane officer shall seize, impound or restrain any dog or cat for which a dog or cat license is required which is found without such tag attached.

(7) Notwithstanding the foregoing, every dog specifically trained to lead blind or deaf persons is exempt from the dog license tax, and every person owning such a dog shall receive annually a free dog license from the Village Clerk/Treasurer upon application therefor.

B. Kennel licenses. The term "kennel" means any establishment wherein or whereon ~~three~~ four or more dogs are kept for the purpose of show, sale, boarding or breeding.[3]

→ Add terms here. ("license" or "permit"?)

§ 191-4. Late fees. [4]

The Village Clerk/Treasurer shall assess and collect a late fee as provided in the Village Fee Schedule from every owner of a dog or cat five months of age or over if the owner failed to obtain a license prior to April 1 of each year, or within 30 days of acquiring ownership of a licensable dog or cat, or if the owner failed to obtain a license on or before the dog or cat reached licensable age. Said late fee shall be charged in addition to the required license fee.

§ 191-5. Rabies quarantine.

A. Dogs and cats confined. If a district is quarantined for rabies, all dogs and cats within the Village shall be kept securely confined, tied, leashed or muzzled. Any dog or cat not confined, tied, leashed or muzzled is declared a public nuisance and may be impounded. All officers shall cooperate in the enforcement of the quarantine. The Village Clerk/Treasurer shall promptly post in at least three public places in the Village notices of quarantine.

B. Exemption of vaccinated dog or cat from Village quarantine. A dog or cat which is immunized currently against rabies, as evidenced by a valid certificate of rabies vaccination or other evidence, is exempt from the Village quarantine provisions of Subsection A if a rabies vaccination tag or substitute tag is attached to the dog's or cat's collar.

C. Quarantine or sacrifice of an animal suspected of biting a person or being infected or exposed to rabies.

(1) Quarantine or sacrifice of dog or cat. An officer or animal warden shall order a dog or cat quarantined if the officer has reason to believe that the animal bit a

3. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

4. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

Animals

§ 191-13. Acts of cruelty.

No person except a law enforcement or animal control officer in the pursuit of his or her duties shall, within the Village, shoot or kill or commit an act of cruelty to any animal or bird or disturb any bird's nest or bird's eggs.[11]

§ 191-14. Limitation on number of dogs and cats.

many

A. Purpose. The keeping of a large number of dogs and cats within the Village of Belleville for a considerable period of time detracts from and, in may instances, is detrimental to healthful and comfortable life in such areas. The keeping of a large number of dogs and cats is, therefore, declared a public nuisance.

X

B. Number limited.

(1) No residential unit in the Village of Belleville shall keep or harbor in its possession more than three dogs and three cats, except that a litter of pups or kittens or a portion of a litter may be kept for not more than 10 weeks from birth. **[Amended by Ord. No. 2003-08-03]**

(2) The above requirement may be waived with the approval of the Village Board when a kennel license has been issued by the Village pursuant to § 191-3B. Such application for waiver shall first be made to the Village Clerk/Treasurer.

Note: only a definition

C. Noncompliance penalty. A residential unit in violation of this section will have 15 days to come into compliance with this section once written notice is given by a Village official. Failure to comply after 15 days will result in a per-day fine set by Municipal Court Deposit Schedule. **[Added 1-4-2010 by Ord. No. 2010-01-02[12]]**

§ 191-15. Trapping of animals.

A. In the interest of public health and safety, it shall be unlawful for any person in or on Village-owned land within the Village of Belleville to set, place or tend any trap for the purpose of trapping, killing, catching, wounding, worrying or molesting any animal, except by use of live box-type traps only. Live box-type traps shall be defined as those traps which capture and hold an animal in an alive and unharmed condition.

B. This section shall prohibit the use of all traps other than live traps as described above, including but not limited to traps commonly known as "leg traps," pan-type traps or other traps designed to kill, wound or close upon a portion of the body of an animal.

C. All such traps set, placed or tended shall comply with Ch. 29, Wis. Stats., as it relates to trapping.

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11. **Editor's Note: Original Sec. 7-1-17(b), Leading animal from motor vehicle, (c), Use of poisonous and controlled substances, (d), Use of certain devices prohibited, and (e), Shooting at caged or staked animals, which immediately followed this section, were repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. II). See §§ 951.04, 951.06, 951.07 and 951.09, Wis. Stats., adopted by reference in Ch. 395, Peace and Good Order, § 395-1.**

12. **Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).**

Sample Ordinance

vii. All animals shall be maintained in accordance with all town ordinances spelled out in Section 10.

Kennel.

(a) Permit Required. No person shall operate a kennel without a permit. Kennels are allowed only in the A-1: Exclusive Agricultural, A-2: General Agricultural Zoning Districts or as many may be permitted in business zoning districts. All kennels require a conditional use permit.

(b) Fee Required. The fee to operate a kennel is established by Wis. Stats. §174.053.

(c) Expiration of Permit. Such permit shall expire annually on December 31.

(d) Operation. Kennels shall be operated in accordance with the following requirements:

i. All animals shall be maintained in a healthy condition or, if ill, shall be given appropriate treatment immediately.

ii. The quarters in which animals are kept shall be maintained in a clean and sanitary condition and in a good state of repair.

iii. Feces and odorous materials shall be removed from yards/enclosures in a timely manner, and such materials shall be stored in a tightly covered container until final disposal.

iv. The premises and the animals shall be kept free of insect infestations and diseases.

v. All animal yards/enclosures shall be sufficiently large to permit freedom of movement to the animals.

vi. No odor or noise nuisance shall be permitted.

vii. All animals shall be maintained in accordance with all town ordinances spelled out in Section 10.

Other.

(a) The Animal Fancier's Permit and Kennel Permit are effective January 1, 2005.

(b) *Required.* It shall be unlawful for any person in the town to own, harbor or keep any dog more than five months of age without complying with the provisions of Wis. Stats. § 174.05 – 174.09, relating to the listing, licensing and tagging of the dog. There is imposed a town dog license tax, payable to the treasurer, which includes a dog license tax imposed under Wis. Stats. § 174.05(2) and (3) in the amount of $10.00 for spayed or neutered dogs, $20.00 for others and one-half the license tax for dogs becoming five months of age after July 1 per year for all dogs required to be licensed under statute.

(c) *Kennel License Payment Option.* The owners of kennels may opt to pay, in lieu of the fees provided in subsection (b) of this section, a kennel license fee of $36.00 for a kennel of 12 dogs or less and an additional $4.00 for each dog in excess of 12, and the treasurer shall issue tags for each dog owned by the kennel owner, as provided in Wis. Stats. §174.053.

(d) *Late fees.* The treasurer shall assess and collect a late fee of $5.00 from every owner of a dog five months of age or older if the owner failed to obtain a license prior to April 1 of each year or within 30 days of acquiring ownership of a licensable dog, or if the owner failed to obtain a license before the dog reached licensable age.

(e) *Lost license tag.* If a metallic license tag issued for a dog shall be lost, the owner may obtain a duplicate tag from the treasurer upon the payment of $5.00.

(f) *Change of ownership.* If there is a change of ownership of a licensed dog or kennel during the license year, the new owner may have the current license transferred to his name upon they payment of a transfer fee of $5.00.

State Statutes

licensable age. All late fees received or collected shall be paid into the local treasury as revenue of the town, village or city in which the license was issued. The governing body of any county, town, village or city may, when setting the amount of the tax, provide that any person purchasing a dog license for a dog 5 months of age or over after April 1 shall pay an additional late fee.

History: 1979 c. 289; 1983 a. 451; 1991 a. 39.

174.052 Publication of the dog license requirement and rabies vaccination requirement.

(1) JANUARY NOTICE. Except as provided in sub. (3), the county board of each county shall cause a class 1 notice under ch. 985 to be published between January 1 and January 15 of each year in a newspaper having general circulation in the county notifying the public that rabies vaccinations and dog licenses are required under the statutes.

(2) MARCH NOTICE. Except as provided in sub. (3), the county board of each county shall cause a class 1 notice under ch. 985 to be published between March 1 and March 15 of each year in a newspaper having general circulation in the county notifying the public that rabies vaccinations and dog licenses are required under the statutes and that late fees may be assessed after April 1.

(3) NOTICE IN CERTAIN POPULOUS COUNTIES. In a county in which an agreement under s. 174.10 (2) is in effect, the intergovernmental commission shall cause the notices under subs. (1) and (2) to be published.

History: 1979 c. 289; 2003 a. 133.

174.053 Multiple dog licenses.

174.053(1)

(1) MULTIPLE DOG LICENSE OPTION. Any person who keeps more than one dog may, instead of the license tax for each dog required by this chapter, apply to the collecting official for a multiple dog license for the keeping of the dogs. Such person shall pay for the license year a license tax of $35 for 12 or fewer dogs and an additional $3 for each dog in excess of 12. Upon payment of the required multiple dog license tax and upon presentation of evidence that all dogs over 5 months of age are currently immunized against rabies, the collecting official shall issue the multiple dog license and a number of tags equal to the number of dogs authorized to be kept by the person.

(2) MULTIPLE DOG LICENSE TAGS. Multiple dog license tags shall be made in a form so that they may be readily distinguishable from the individual license tags for the same year. The owner or keeper of dogs for which a multiple dog license has been issued shall keep at all times a multiple dog license tag attached to the collar of each dog over 5 months old kept by the owner or keeper under a multiple dog license, but this requirement does not apply to a dog during competition or training, to a dog securely confined indoors, to a dog while hunting, or to a dog securely confined in a fenced area. An owner or keeper may transfer a multiple dog license tag from a dog that the owner or keeper no longer owns or keeps to another dog if the other dog is currently immunized against rabies. The rabies vaccination tag or substitute tag shall remain attached to the dog for which it is issued at all times, but this requirement does

not apply to a dog during competition or training, to a dog securely confined indoors, to a dog while hunting, or to a dog securely confined in a fenced area. No dog bearing a multiple dog license tag shall be permitted to stray or to be taken anywhere outside the limits of the owner's or keeper's premises unless the dog is in leash or temporarily out for the purposes of hunting, breeding, trial, training, or competition.

(3) APPLICABILITY OF OTHER REQUIREMENTS. Unless clearly inapplicable, all the provisions of this chapter relating to the individual dog license tax, licenses, and tags shall apply to the multiple dog license and tags.

History: 1979 c. 289 ss. 12, 18, 19, 21; 1981 c. 285; 1983 a. 451; 1991 a. 39; 2001 a. 16.

174.054 Exemption for owners of dogs kept for educational or scientific purposes. Sections 95.21 (2) (a), 174.05 (1) and 174.07 (1) (a) do not apply to a person who owns dogs that are kept only for educational or scientific purposes.

History: 1983 a. 451.

174.055 Exemption of dogs for blind, deaf and mobility-impaired. Every dog specially trained to lead blind or deaf persons or to provide support for mobility-impaired persons is exempt from the dog license tax and every person owning such a dog shall receive annually a free dog license from the local collecting officer upon application.

History: 1979 c. 247; 1985 a. 67.

174.06 Listing.

(1) RESPONSIBILITY TO LIST. Every town, village and city shall annually, by September 1, ascertain by diligent inquiry the dogs owned or kept within the assessment district.

(2) LISTING OFFICIAL; GENERALLY. In a city or village the listing official is the municipal clerk, unless the common council or village board provides by ordinance or resolution for the appointment of a different person. In a town, the town board shall designate a person to be the listing official.

(3) COMPENSATION.

(a) Except as provided in par. (b), a listing official who is not a full-time, salaried municipal employee shall receive as compensation 50 cents for each dog listed, or a greater amount established by the county board by ordinance or resolution, to be audited and allowed by the county board as other claims against the county and to be paid out of the dog license fund. A listing official who is a full-time, salaried municipal employee shall receive this compensation from the county board but shall be required to pay the compensation into the town, village, or city treasury.

(b) In a county in which an agreement under s. 174.10 (2) is in effect, the intergovernmental commission shall pay the compensation required under par. (a).

(4) COOPERATION WITH LISTING OFFICIAL. Every person shall answer frankly and fully all questions asked by the listing official relative to the ownership or keeping of dogs within the district.

shall pay an annual fee

§ 352-24. Annual fees.

A. Areas subject to fees; procedures, deadline and amount. Operators of all nonmetallic mining sites subject to reclamation permits issued under this chapter to Village of Belleville. These fees shall be calculated based on the amount of unreclaimed acres of each site, as defined in § NR 135.39(1)(a), Wis. Adm. Code, and according to its provisions. Such fees apply to a calendar year or any part of a year in which nonmetallic mining takes place, until final reclamation is certified as complete under § 352-27. Fees shall be paid no later than January 31 for the previous year.

B. Wisconsin Department of Natural Resources share of fee. Fees paid under this section shall include a share for the Wisconsin Department of Natural Resources equal to the amount specified in § NR 135.39(3), Wis. Adm. Code. For sites on which no nonmetallic mining has taken place during a calendar year, fees to be paid under this section for the following year shall be $15. The Village of Belleville shall forward fees collected under this subsection to the Wisconsin Department of Natural Resources by March 31.

C. Village share of fee.

(1) Fees paid under this section shall also include an annual fee due to the Village of Belleville which shall be on an unreclaimed-acre basis and listed in the Village Fee Schedule.

(2) The annual fee collected by Village of Belleville under this subsection for local transportation-related mines issued permits under § 352-15C may not exceed the amounts set forth in Table 2 of § NR 135.39, Wis. Adm. Code, and shall include a share for both the Wisconsin Department of Natural Resources and the Village of Belleville.

D. Reduced fee for inactive mines. Any site on which no nonmetallic mining activity has taken place in a calendar year shall be assessed a fee for the following calendar year on a per-acre basis as listed in the Village Fee Schedule.

§ 352-25. Regulatory reporting and documentation.

A. Reporting. The Village of Belleville shall send an annual report to the Wisconsin Department of Natural Resources including the information required by § NR 135.37, Wis. Adm. Code, by March 31 for the previous calendar year.

B. Documentation. The Village of Belleville shall, to the best of its ability, maintain the information set forth in § NR 135.47(3), Wis. Adm. Code, and make it available to the Wisconsin Department of Natural Resources for that agency's audit of the Village's reclamation program pursuant to § NR 135.47, Wis. Adm. Code.

§ 352-26. Completed reclamation; reporting, certification and effect.

A. Reporting. The operator of a nonmetallic mining site may certify completion of reclamation for a portion or all of the nonmetallic mining site pursuant to a reclamation plan prepared and approved pursuant to this chapter and Ch. NR 135, Wis. Adm. Code.

April Little

From: Kevin Lord [KLord@msa-ps.com]
Sent: Wednesday, May 30, 2012 5:04 PM
To: April Little
Subject: FW: Belleville Ordinance Revisions Chapter 450
Attachments: Storm Ordinance Revisions.pdf

April
Attached are the updated to the storm water ordinance to bring it up to date with the current Dane County ordinance. If you have a word document and want Ann to make those changes as well, we can do that.
Thanks and let me know if you have any questions.

Kevin Lord, PE, RLS | Team Leader
MSA Professional Services, Inc.
(608) 242-7779

From: Ann Hirekatur
Sent: Wednesday, May 30, 2012 4:41 PM
To: Kevin Lord
Cc: Eric Thompson
Subject: Belleville Ordinance Revisions Chapter 450

Kevin,

Per our discussion this AM. Let me know if you need anything else. If you can get a word doc from April I can make the suggested edits directly to the text.

The attached document shows suggested revisions to the Village of Belleville's Stormwater and Erosion Control Ordinance, Chapter 450. The suggested revisions are intended to provide consistency between Belleville's ordinance and the most recent version of Dane County's Erosion Control and Stormwater Management standards; where appropriate the suggested revisions also incorporate references to Green County.

It is also worth noting that the Wisconsin Department of Natural Resources (WDNR) recently revised its erosion control and stormwater management rules contained in NR 151. Though the new NR 151 rules pertaining to construction site erosion control and post-construction stormwater and have not been incorporated into the Village's suggested revised ordinance language, developers should be advised that these state rules also apply to development sites within the Village that meet NR 151 applicability criteria.

Ann Dansart Hirekatur, PH, CSM | Hydrologist
MSA Professional Services, Inc.
(608) 242-7779

§ 450-2. Definitions.

Add the following definition:

DEVELOPMENT - means any of the following activities:
A. Structural development, including construction of a new building or other structure;
B. Expansion or alteration of an existing structure that results in an increase in the ground surface dimensions of the building or structure;
C. Land disturbing activities; or
D. Creation or expansion of impervious surfaces.

Revise the following definitions per below:

MAJOR LAND DISTURBING ACTIVITIES — Those activities ~~where the land disturbance involves an area of 20,000 square feet or more, there is a slope of 6% or greater throughout the site, a subdivision (as defined by Ch. 236, Wis. Stats.) is created, or the Village, or its agent, determines that special circumstances due to topography, proximity to watercourses or relation to sensitive environmental areas make the disturbance a major one~~ other than those deemed to be minor land disturbing activities.

MINOR LAND DISTURBING ACTIVITIES — Land disturbing activities where all of the following conditions exist:
A. The site does not exceed 20,000 square feet in area;
B. Soil on slopes steeper than 6% will be disturbed for less than 15 days; and
C. Soil on slopes less than 6% will be exposed for less than 6 months. ~~Those activities other than those deemed to be major land disturbing activities.~~

NEW DEVELOPMENT — Any of the following activities:
A. Structural development, including construction of a new building or other structures;
~~B. Expansion or alteration of an existing structure that results in an increase in the surface dimensions of the building or structure;~~
~~C~~B. Land disturbing activities; or
~~D~~C. Creation or expansion of impervious surface.

Delete the following definition:

~~PUBLIC BUILDINGS — All buildings owned and controlled by any unit of government.~~

Revise per below:

§ 450-4. Purpose and intent.
A. Purpose. The purpose of this chapter is to set forth the minimum requirements for construction site erosion control and stormwater management that will diminish threats to public health, safety, public and private property and natural resources of Belleville.

B. Intent. This chapter is intended to regulate construction site erosion and stormwater runoff, to accomplish the following objectives:
(1) Promote regional stormwater management by watershed;
(2) Minimize sedimentation, water pollution from nutrients, heavy metals, chemical and petroleum products and other contaminants, flooding and thermal impacts to the water resources of Belleville;
(3) Promote infiltration and groundwater recharge;
(4) Protect functional values of natural watercourses and wetlands;
(5) Provide a set of performance standards that are consistent with the standards set forth by Dane County;
(6) Achieve an eighty-percent reduction in sediment load rates to Dane and Green County waters compared to no controls for all new development, a forty-percent reduction in sediment load rates compared to no controls for all redevelopment and street

Revise per below:

§ 450-9. Exemptions and clarifications.
A. The following activities are exempt from all requirements of this chapter:
(1) Any activity directly related to the planting, growing and harvesting of agricultural crops.
B. The following activities are exempt from the construction site erosion control provisions of § 450-7:
(1) One- and two-family dwelling units regulated under the Wisconsin Uniform Dwelling Code. Land disturbing activities in excess of one acre, or not associated with the construction of a dwelling, are not exempt from this chapter.
§ 450-9 BELLEVILLE CODE § 450-10
(2) Projects specifically exempted from local erosion control ordinances under state or federal statute. It is the responsibility of the landowner to demonstrate such exemption with documentation acceptable to the local approval authority.
(3) Projects subject to an approved shoreland erosion control permit.
(4) Agricultural development not subject to § 450-8B.
(5) Municipal road or county highway projects not exempted under Subsection B(2) are exempted from § 450-13B(3) if:
(a) The purpose of the project is only to meet current state or federal design or safety guidelines;
(b) All activity takes place within existing public right-of-way.
(c) All other requirements of § 450-13 are met; and
(d) The project does not include the addition of new driving lanes.
(6) Soil conservation, stream and adjacent wetland protection and restoration practices such as terraces, run-off diversions, grassed waterways, cattle and equipment crossings, cattle watering access, water control structures, dikes, ditch plugs, tile breaks and sediment removal catchments, when implemented according to plans and designs approved by the Natural Resources Conservation Service or U.S. Fish & Wildlife Service of the U.S. Department of the Interior, Wisconsin Department of Natural Resources or the Dane County Land and Water Resources

Department, provided that any such project involving land disturbing activity equal to or greater than one (1) acre shall also comply with the performance standards in s. 14.50(3).

Revise per below:
§ 450-11. Erosion control and stormwater management permits and administration.

D. Application review process.
(1) The Village agent shall verify that the permit application is complete under Subsection C and shall review the plan(s) for compliance with the standards identified in §§ 450-12 and 450-13.
(2) The Village agent shall either approve the submitted plan or notify the applicant of any deficiencies within 30 days. Staff engaged in this review and approval process shall be certified where appropriate by the Wisconsin Department of Safety and Professional Services for this purpose.
(3) The Village agent shall notify the applicant in writing of any deficiency in the proposed plan and the applicant shall be given an opportunity to correct any deficiency.
(4) Where installed stormwater practices will be privately owned, an affidavit which describes the property by legal description, notifying future prospective purchasers of the existence of a stormwater management permit issued under this chapter and applicable plan, time tables and potential liability imposed by Subsection I(3) for failure to bring the property into compliance with this chapter after notification, shall be recorded with the Dane or Green County Register of Deeds prior to issuance of an erosion control or stormwater management permit. The foregoing information shall also be noted on every plat and certified survey map.
(5) Upon approval of the Village agent, the erosion control or stormwater management permit shall be issued

Revise per below:

§ 450-12. Erosion control plan and performance standards.

C. Erosion control performance standards.
(1) Proposed design, suggested location and phased implementation of effective, practicable erosion control measures for plans shall be designed, engineered and implemented to achieve the following results:
(a) Prevent gully and bank erosion;
(b) Limit total off-site permissible annual aggregate soil loss for exposed areas resulting from sheet and rill erosion to an annual, cumulative soil loss rate not to exceed 7.5 tons per acre annually; and
(c) Discharges from new construction sites must have a stable outlet capable of carrying designed flow as required in § 450-13B(4) at nonerosive velocity.
Outlet design must consider flow capacity and flow duration. This requirement applies to both the site outlet and the ultimate outlet to stormwater conveyance or water body.
(2) Water pumped from the site shall be treated by temporary sedimentation basins or other equivalent control measures. Such sedimentation basins shall have a depth of at least three feet, be surrounded by a four-foot-high snow fence or equivalent barrier, and have sufficient surface area to provide a surface settling rate of not more than 1,500 gallons per square foot per day at

the highest dewatering pumping rate. Water may not be discharged in a manner that causes erosion of the site, a neighboring site, or the bed or banks of the receiving water.
(3) All waste and unused building materials (including garbage, debris, cleaning wastes, wastewater, toxic materials, or hazardous materials) shall be disposed of in accordance with the Village of Belleville Code and not allowed to be carried by runoff into a receiving channel or storm sewer system.
(4) Channelized runoff from adjacent areas passing through the site shall be diverted around disturbed areas, if practical, as determined by the Village agent.
(5) Plan compliance under Subsection C(1) shall be determined using the United States Natural Resources Conservation Service Technical Guide or another commonly accepted soil erosion methodology approved by the Dane County Conservationist that considers season of year, site characteristics, soil erodibility and slope.
(6) Erosion control measures for plan approval need not attempt to regulate soil transportation within the boundaries of the applicant's site.
(7) (a). Except as authorized in this section, the topography within five (5) feet of any property line at the commencement of any development shall remain unchanged.
[1]. When land disturbing activities associated with development occur within five (5) feet of any property line, finished grades in that area shall be restored to the topography in existence before the land disturbing activity began. A positive slope of one-half (1/2) inch vertical per one (1) foot horizontal within five (5) feet of the property line is allowed to provide proper drainage away from a one or two family residence.
[2]. The established grade of the adjoining property shall determine the finished grade at the property line for any development. The owner of the property under development bears the burden of proof as to the established grade at the property line and the topography within five (5) feet of the property line. The Village Engineer may require detailed site grading plans of existing and proposed conditions to be submitted before commencement of land disturbing activities.
b. Existing drainage ways and drainage easements along property lines shall be maintained including, but not limited to, natural watercourses and stormwater management areas shown on subdivision plats and certified survey maps.
c. Development in Floodplain Districts requiring fill to comply with Floodplain Regulations is exempt from this subsection.
d. Upon written application, the Village Engineer may authorize exceptions resulting in changes to the existing topography at and within five (5) feet of any property line that would promote the purposes stated in this ordinance. An exception authorized under this subsection may not direct additional stormwater runoff toward adjacent properties. Proposed exceptions may include, but are not limited to, retaining walls, berms and other structures, and other changes to existing grade at and within five (5) feet of a property line. The Village Engineer may require the submittal of detailed site grading plans of existing and proposed conditions including, but not limited to, detailed topographical information of the subject and adjoining properties, before land disturbing activities commence.

Revise per below:

§ 450-13. Stormwater management plan and performance standards.
A. Plan materials. Stormwater management plans shall satisfy all of the requirements in Subsection B and shall address at a minimum the following information:

(1) A narrative describing the proposed project, including implementation schedule for planned practices.
(2) Identification of the entity responsible for long-term maintenance of the project.
(3) A map showing drainage areas for each watershed area.
(4) A summary of runoff peak flow rate calculations, by watershed area, including:
(a) Preexisting peak flow rates;
(b) Post-construction peak flow rates with no detention;
(c) Post-construction peak flow rates with detention;
(d) Assumed runoff curve numbers (RCNs); and
(e) Time of concentration (Tc) used in calculations.
(5) A complete site plan and specifications, signed by the person who designed the plan. All plans shall be drawn to an easily legible scale, shall be clearly labeled, and shall include, at a minimum, all of the following information:
(a) Property lines and lot dimensions;
(b) All buildings and outdoor uses, existing and proposed, including all dimensions and setbacks;
(c) All public and private roads, interior roads, driveways and parking lots. Show traffic patterns and type of paving and surfacing material;
(d) Site layout, topography and drainage of adjacent properties;
(e) All natural and artificial water features, including but not limited to lakes, ponds, streams (including intermittent streams), and ditches. Show ordinary high-water marks of all navigable waters, one-hundred-year flood elevations and delineated wetland boundaries, if any. If not available, appropriate flood zone determination or wetland delineation, or both, may be required at the applicant's expense;
(f) Drainage easements;
(g) Depth to bedrock;
(h) Depth to seasonal high-water table;
(i) The extent and location of all soil types as described in the Dane <u>or Green</u> County Soil Survey, slopes exceeding 12%, and areas of natural woodland or prairie;

Revise per below:

§ 450-13. Stormwater management plan and performance standards.
B. Stormwater management performance standards. Proposed design, suggested location and phased implementation of effective, practicable stormwater management measures for plans shall be designed, engineered and implemented to achieve the following results:
(1) Sediment control.
(a) For new development, design practices to retain soil particles greater than five microns on the site (eighty-percent reduction) resulting from a one-year, twenty-four-hour storm event (2.5 inches over 24 hours' duration), according to approved procedures, and assuming no sediment resuspension.
(b) For redevelopment resulting in exposed surface parking lots and associated traffic areas, design practices to retain soil particles greater than 20 microns on the entire site (forty-percent reduction) resulting from a one-year, twenty-four-hour storm event, according to approved procedures, and assuming no sediment resuspension. Under no circumstances shall the site's existing sediment control level or trapping efficiency be reduced as a result of the redevelopment.

(2) Oil and grease control. For all stormwater plans for commercial or industrial developments and all other uses where the potential for pollution by oil or grease, or both, exists, the first 0.5 inch of runoff will be treated using the best oil and grease removal technology available. This requirement may be waived by the plan reviewer only when the applicant can demonstrate that installation of such practices is not necessary.

(3) Runoff rate control: hydrologic calculations. All runoff calculations shall be according to the methodology described in the Natural Resources Conservation Service's Technical Release 55, Urban Hydrology for Small Watersheds (commonly known as "TR-55") or other methodology approved by the Dane County Conservationist. For agricultural land subject to this section, the maximum runoff curve number (RCN) used in such calculations shall be 51 for Hydrologic Soil Group (HSG) A, 68 for HSG B, 79 for HSG C, and ~~84~~ 83 for HSG D. The TR 55 specified curve numbers for other land uses on heavily disturbed sites will be lowered one permeability class for hydrologic calculations. Lightly disturbed areas require no modification. Where practices have been implemented to restore soil structure to predeveloped conditions, no permeability class modification is required.

(4) Runoff rate control: design standards. Except for redevelopment projects, all stormwater facilities shall be designed, installed and maintained to effectively accomplish the following:

(a) Maintain predevelopment peak runoff rates for the two-year, twenty-four-hour storm event (2.9 inches over 24 hours' duration).

(b) Maintain predevelopment peak runoff rates for the ten-year, twenty-four-hour storm event (4.2 inches over 24 hours' duration).

(c) Safely pass the one-hundred-year, twenty-four-hour storm event (6.0 inches over 24 hours' duration).

(5) Outlets. Discharges from new construction sites must have a stable outlet capable of carrying designed flow as required in Subsection B(4) at a nonerosive velocity. Outlet design must consider flow capacity and flow duration. This requirement applies to both the site outlet and the ultimate outlet to stormwater conveyance or water body.

(6) Infiltration.

(a) Residential development. For both residential and nonresidential developments, design practices to infiltrate sufficient runoff volume so that post-development infiltration volume shall be at least 90% of the predevelopment infiltration volume, based upon average annual rainfall.

(b) The runoff curve numbers used in calculating pre-development conditions shall be based on the pre-development land uses. For agricultural land, the maximum runoff curve number (RCN) used in calculating pre-development conditions shall be 51 for hydrologic soil group (HSG) A, 68 for HSG B, 78 for HSG C, and 83 for HSG D.

(c) If, when designing appropriate infiltration systems, more than ~~1~~2% of the site is required to be used as effective infiltration area, the applicant may alternately design infiltration systems and pervious surfaces to meet or exceed the ~~estimated average~~ annual predevelopment recharge rate. ~~(7.6 inches per year). If this alternative design approach is taken, at least 1% of the site must be used for infiltration.~~ The annual predevelopment recharge rate shall be determined from Wisconsin Geological and Natural History Survey's 2009 report, *Groundwater Recharge in Dane County, Estimated by a GIS-Based Water-Balanced Model* or subsequent updates to this report, or by a site specific analysis using other appropriate techniques. If this alternative design approach is taken, at least two percent (2%) of the site must be used for infiltration.

~~(b) Nonresidential development. For nonresidential development, including commercial, industrial and institutional development, design practices to infiltrate sufficient runoff volume so that post-development infiltration volume shall be at least 60% of the predevelopment infiltration volume, based on average annual rainfall. If, when designing appropriate infiltration systems, more than 2% of the site is required to be used as effective infiltration area, the applicant may alternately design infiltration systems and pervious surfaces to meet or exceed the estimated average annual recharge rate (7.6 inches per year). If this alternative design approach is taken, at least 2% of the site must be used for infiltration.~~

(c) Pretreatment. Before infiltrating runoff, pretreatment shall be required for parking lot runoff and for runoff from new road construction in commercial, industrial and institutional areas that will enter an infiltration system. The pretreatment shall be designed to protect the infiltration system from clogging prior to scheduled maintenance to protect groundwater quality.

Revise per below:

§ 450-16. Appeals and variances.

B. Variances.

(1) An applicant may include in the application a request for a variance from the requirements of § 450-12 or 450-13. No variance shall be granted unless the applicant demonstrates and the Village agent finds that all of the following conditions are present:

(a) Enforcement of the standards set forth in this chapter will result in unnecessary hardship to the landowner;

(b) The hardship is due to exceptional physical conditions unique to the property;

(c) Granting the variance will not adversely affect the public health, safety or welfare nor be contrary to the spirit, purpose and intent of this chapter;

(d) The project will have no impact upon any of the stated purposes of this chapter as set forth in § 450-4;

(e) The applicant has proposed an alternative to the requirement from which the variance is sought that will provide equivalent protection of the public health, safety and welfare, the environment and public and private property;

(f) The net cumulative effect of the variance will not impact downstream conditions; and

(g) Existing regional facilities are shown to meet the performance standards of this chapter.

(2) If all of the conditions set forth in Subsection B(1) are met, a variance may only be granted to the minimum extent necessary to afford relief from the unnecessary hardship, with primary consideration to water quality.

(3) A variance from the provisions of § 450-13B(1), (2) and (6) may only be granted if:

(a) The applicant has met the requirements of Subsection B(1) of this section; and

(b) The applicant will be denied all reasonable and beneficial use of the property if the variance is denied.

(4) A person aggrieved by a variance determination by the Village agent may appeal the decision to the Zoning Board of Appeals pursuant to Subsection A.

(5) A person aggrieved by a decision of the Zoning Board of Appeals regarding a variance may appeal that decision to the Dane <u>or Green</u> County Circuit Court.

Attachments for Chapter 450

(1) Carry sediment, nutrients, pathogens, organic matter, heavy metals, toxins and other pollutants to regional lakes, streams and wetlands;

(2) Diminish the capacity of water resources to support recreational and water supply uses and a natural diversity of plant and animal life;

(3) Clog existing drainage systems, increasing maintenance problems and costs;

(4) Cause bank and channel erosion;

(5) Increase downstream flooding;

(6) Reduce groundwater recharge, which may diminish stream base flows and lower water levels in regional lakes, ponds and wetlands;

(7) Contaminate drinking water supplies;

(8) Increase risk of property damage and personal injury; and

(9) Cause damage to agricultural fields and crops.

B. Declaration of policy. The Village Board of the Village of Belleville also finds that effective sediment and stormwater management depends on proper planning, design, and timely installation of conservation and management practices and their continuing maintenance.

§ 450-4. Purpose and intent.

A. Purpose. The purpose of this chapter is to set forth the minimum requirements for construction site erosion control and stormwater management that will diminish threats to public health, safety, public and private property and natural resources of Belleville.

B. Intent. This chapter is intended to regulate construction site erosion and stormwater runoff, to accomplish the following objectives:

(1) Promote regional stormwater management by watershed;

(2) Minimize sedimentation, water pollution from nutrients, heavy metals, chemical and petroleum products and other contaminants, flooding and thermal impacts to the water resources of Belleville;

(3) Promote infiltration and groundwater recharge;

(4) Protect functional values of natural watercourses and wetlands;

(5) Provide a set of performance standards that are consistent with the standards set forth by Dane County; and Green

(6) Achieve an eight-percent reduction in sediment load rates to Dane County waters compared to no controls for all new development, a forty-percent reduction in sediment load rates compared to no controls for all redevelopment and street

required control measures have been fully and satisfactorily completed. The Village shall have the right to draw upon the security for purposes of obtaining compliance with the approved control plan as it deems necessary. If the erosion and runoff control requirements of this chapter are included as part of plat or certified survey map conditions of approval, then security for performance of the control requirements may be included as part of the overall security required for installation of improvements under Chapter 600, Subdivision of Land, of this Code.

D. Application review process.

(1) The Village agent shall verify that the permit application is complete under Subsection C and shall review the plan(s) for compliance with the standards identified in §§ 450-12 and 450-13.

(2) The Village agent shall either approve the submitted plan or notify the applicant of any deficiencies within 30 days. Staff engaged in this review and approval process shall be certified where appropriate by the Wisconsin Department of Safety and Professional Services for this purpose.

(3) The Village agent shall notify the applicant in writing of any deficiency in the proposed plan and the applicant shall be given an opportunity to correct any deficiency.

or Green

(4) Where installed stormwater practices will be privately owned, an affidavit which describes the property by legal description, notifying future prospective purchasers of the existence of a stormwater management permit issued under this chapter and applicable plan, time tables and potential liability imposed by Subsection I(3) for failure to bring the property into compliance with this chapter after notification, shall be recorded with the Dane County Register of Deeds prior to issuance of an erosion control or stormwater management permit. The foregoing information shall also be noted on every plat and certified survey map.[4]

(5) Upon approval of the Village agent, the erosion control or stormwater management permit shall be issued after the applicant has met all other requirements of this chapter.

E. Permit conditions.

(1) The plan shall be implemented prior to the start of any land disturbing activity and shall be maintained over the duration of the project. Stormwater components of the plan shall be maintained in perpetuity.

(2) The permittee is responsible for successful completion of the erosion control plan and the stormwater management plan. The permittee shall be liable for all costs incurred, including environmental restoration costs, resulting from noncompliance with an approved plan.

4. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

(a) Preexisting peak flow rates;

(b) Post-construction peak flow rates with no detention;

(c) Post-construction peak flow rates with detention;

(d) Assumed runoff curve numbers (RCNs); and

(e) Time of concentration (T_c) used in calculations.

(5) A complete site plan and specifications, signed by the person who designed the plan. All plans shall be drawn to an easily legible scale, shall be clearly labeled, and shall include, at a minimum, all of the following information:

(a) Property lines and lot dimensions;

(b) All buildings and outdoor uses, existing and proposed, including all dimensions and setbacks;

(c) All public and private roads, interior roads, driveways and parking lots. Show traffic patterns and type of paving and surfacing material;

(d) Site layout, topography and drainage of adjacent properties;

(e) All natural and artificial water features, including but not limited to lakes, ponds, streams (including intermittent streams), and ditches. Show ordinary high-water marks of all navigable waters, one-hundred-year flood elevations and delineated wetland boundaries, if any. If not available, appropriate flood zone determination or wetland delineation, or both, may be required at the applicant's expense;

(f) Drainage easements;

(g) Depth to bedrock;

(h) Depth to seasonal high-water table;

(i) The extent and location of all soil types as described in the Dane County Soil Survey, slopes exceeding 12%, and areas of natural woodland or prairie;

(j) Existing and proposed elevations (referenced to the North American Vertical Datum of 1988, where available) and existing and proposed contours in the area requiring a grading and filling permit;

(k) Elevations, sections, profiles, and details as needed to describe all natural and artificial features of the project;

(l) Soil erosion control and overland runoff control measures, including runoff calculations as appropriate;

(m) Detailed construction schedule;

(c) The applicant has proposed an alternative to the requirement from which the variance is sought that will provide equivalent protection of the public health, safety and welfare, the environment and public and private property;

(f) The net cumulative effect of the variance will not impact downstream conditions; and

(g) Existing regional facilities are shown to meet the performance standards of this chapter.

(2) If all of the conditions set forth in Subsection B(1) are met, a variance may only be granted to the minimum extent necessary to afford relief from the unnecessary hardship, with primary consideration to water quality.

(3) A variance from the provisions of § 450-13B(1), (2) and (6) may only be granted if:

(a) The applicant has met the requirements of Subsection B(1) of this section; and

(b) The applicant will be denied all reasonable and beneficial use of the property if the variance is denied.

(4) A person aggrieved by a variance determination by the Village agent may appeal the decision to the Zoning Board of Appeals pursuant to Subsection A.

(5) A person aggrieved by a decision of the Zoning Board of Appeals regarding a variance may appeal that decision to the Dane County Circuit Court.

§ 450-17. Fees. [8]

A. Permit fees. For either an erosion control permit or a stormwater management permit, a nonrefundable application fee shall be paid by the applicant in an amount as specified in the Village's annual fee schedule resolution.

B. Other fees. In addition to the fees specified under Subsection A, the applicant for an erosion control permit or stormwater management permit shall reimburse the Village for all administrative, engineering, inspection, consulting, and legal fees incurred by the Village in connection with the entire permit and installation process under § 450-11. To guarantee payment of such fees, the applicant shall deposit such sum as listed in the Village's annual fee resolution with the Village at the time the application is submitted. If all of the expenses incurred by the Village are reimbursed timely, the fee deposit shall be refunded within 30 days after the application is rejected or a permit is issued. If the applicant fails to reimburse the Village within 30 days of any billing, the Village will take action according the procedure described in Chapter 600, Subdivision of Land, of this Code.

8. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

Post-Issuance Tax Compliance Procedures
For Tax-Exempt and Tax-Advantaged Bonds

Adopted by the Belleville Board of Trustees: May 21, 2012

The purpose of these Post-Issuance Tax Compliance Procedures is to establish policies and procedures in connection with tax-exempt or tax-advantaged obligations (the "Bonds") issued by the Village of Belleville (the "Issuer") so as to maximize the likelihood that all applicable post-issuance requirements of the Internal Revenue Code of 1986, as amended (the "Code") and applicable Treasury Regulations (the "Regulations") needed to preserve the tax-exempt or tax-advantaged status of the Bonds are met. The Issuer reserves the right to use its discretion as necessary and appropriate to make exceptions or create additional provisions as circumstances warrant. The Issuer also reserves the right to change these policies and procedures from time to time.

General

Proccds of the Issuer's Bonds are used to finance certain facilities and equipment. Federal tax law limitations apply to the Issuer's Bonds. These limitations apply throughout the life of the outstanding Bonds. Some of these "over the life" limitations relate to the investment of proceeds of the Bonds, and others relate to the use and expenditure of the proceeds of the Bonds. A failure to meet these "over the life" limitations at any time during the life of the Bonds could result in the retroactive and prospective loss of the tax-exempt or tax-advantaged status of the Bonds or the imposition of additional taxes or assessments on the Issuer.

The Board of Trustees of the Issuer has the overall, final responsibility for monitoring whether the Issuer is in compliance with post-issuance federal tax requirements for the Issuer's Bonds. However, the Board of Trustees assigns to the Village of Belleville Administrator/Clerk/ Treasurer (the "Compliance Officer") the primary operating responsibility to monitor the Issuer's compliance with post-issuance federal tax requirements for the Issuer's Bonds.

The Compliance Officer shall be aware of options for voluntary corrections for failure to comply with post-issuance compliance requirements (such as remedial actions under Section 1.141-12 of the Regulations and the United States Treasury's Tax-Exempt Bonds Voluntary Closing Agreement Program) and take such corrective action when necessary and appropriate.

The Compliance Officer shall review post-issuance compliance procedures and systems on a periodic basis, but not less than annually.

Post-Issuance Compliance Requirements

External Advisors / Documentation

The Issuer shall consult with bond counsel and other legal counsel and advisors, as needed, throughout the Bond issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for tax-exempt or tax-advantaged status. The Issuer also shall consult with bond counsel and other legal counsel and advisors, as needed, following issuance of the Bonds to ensure that all applicable post-issuance requirements in fact are met. This shall include, without limitation, consultation in connection with any potential changes in use of Bond-financed or refinanced assets.

The Issuer shall be responsible to determine (or obtain expert advice to determine) whether arbitrage rebate calculations have to be made for the Bond issue. If it is determined that such calculations are or are likely to be required, the Issuer shall engage expert advisors (each a "Rebate Service Provider") to assist in the calculation of arbitrage rebate payable in respect of the investment of Bond proceeds, or else shall ensure that it has adequate financial, accounting and legal resources of its own to make such calculations. The Issuer shall make any rebate payments required on a timely basis.

The investment of Bond proceeds shall be managed by the Issuer in accordance with applicable statutory provisions. The Issuer shall maintain adequate records regarding the investments and transactions involving Bond proceeds.

Arbitrage Yield Restriction and Rebate Requirements

The Compliance Officer shall be responsible for overseeing compliance with arbitrage yield restriction and rebate requirements under federal tax regulations, as follows:

1) Monitor compliance with the applicable "temporary period" (as defined in the Code and Regulations) exceptions for the expenditure of Bond proceeds, and provide for yield restriction on investments including "yield reduction payments" (as defined in the Code and Regulations) where applicable.

2) Ensure that investments acquired with Bond proceeds are purchased at fair market value. In determining whether an investment is purchased at fair market value, any applicable safe harbor under the Code and Regulations may be used.

3) In the case of any issue of Bonds for an "advanced refunding" (as defined in the Code and Regulations), coordinate with the Issuer's financial advisor and any escrow agent to arrange for the purchase of the refunding escrow securities, arrange for the computation of the yield on such escrow securities by an outside verification agent, and monitor compliance with applicable yield restrictions.

4) If at the time of Bond issuance, based on reasonable expectations set forth in the tax certificate/agreement executed at the time of Bond issuance (the "Tax Certificate"), it appears likely that the Bond issue will qualify for an exemption from the rebate requirement, the Issuer

may defer taking any of the actions set forth in subsection (5). Not later than the time of completion of construction or acquisition of the project (or, in the case of a refunding, the redemption of the refunded bonds), and depletion of all funds from the borrowed money fund, the Issuer shall make a determination if expenditure of the Bond proceeds qualified for exemption from the rebate requirements based on the "small issuer" exception or spending within 6 months, 18 months or 24 months after issuance. If a rebate exemption is determined to be applicable, the Issuer shall prepare and keep in the permanent records of the Bond issue a memorandum evidencing this conclusion together with records of expenditure to support such conclusion. If the transaction does not qualify for rebate exemption, the Issuer shall initiate the steps set forth in (5) below.

5) If at the time of Bond issuance it appears likely that arbitrage rebate calculations will be required, or upon determination that calculations are required pursuant to (4) above, the Issuer shall:

- engage the services of a Rebate Service Provider and, prior to each rebate calculation date, deliver periodic statements concerning the investment of Bond proceeds to the Rebate Service Provider;
- provide to the Rebate Service Provider additional documents and information reasonably requested by the Rebate Service Provider;
- monitor efforts of the Rebate Service Provider;
- assure payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issue date of the Bonds, and no later than 60 days after the last Bond of each issue is redeemed;
- during the construction period of each capital project financed in whole or in part by Bonds, monitor the investment and expenditure of Bond proceeds and consult with the Rebate Service Provider to determine compliance with any applicable exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months, 18 months or 24 months, as applicable, following the issue date of the Bonds; and
- retain copies of all arbitrage reports as described below under "Record Keeping Requirements."
- in lieu of engaging an outside Rebate Service Provider, the Issuer may make a determination that it has sufficient capabilities using its own personnel, supported by its regular accounting and legal advisers, to be able to make the required rebate calculations. Such determination shall be evidenced in writing with specific reference to the personnel and advisers to carry out the calculations, and such written determination shall be maintained in the records of the bond transaction.

<u>Use of Bond Proceeds and Bond-Financed or Refinanced Assets:</u>

The Compliance Officer shall be responsible for:

- monitoring the use of Bond proceeds (including investment earnings and including reimbursement of expenditures made before bond issuance) and the use of Bond-financed or refinanced assets (e.g., facilities, furnishings or equipment) throughout the term of the Bonds to ensure compliance with covenants and restrictions set forth in the Tax Certificate relating to the Bonds;

- maintaining records identifying the assets or portion of assets that are financed or refinanced with proceeds of each issue of Bonds (including investment earnings and including reimbursement of expenditures made before bond issuance), including, if necessary a final reallocation of Bond proceeds within 18 months after each project financed by the Bonds is placed in service in accordance with Section 1.148-6(d) of the Regulations;

- consulting with bond counsel and other legal counsel and advisers in the review of any change in use of Bond-financed or refinanced assets to ensure compliance with all covenants and restrictions set forth in the Tax Certificate relating to the Bonds;

- conferring at least annually with personnel responsible for Bond-financed or refinanced assets to identify and discuss any existing or planned use of Bond-financed or refinanced assets, to ensure that those uses are consistent with all covenants and restrictions set forth in the Tax Certificate relating to the Bonds;

- to the extent that the Issuer discovers that any applicable tax restrictions regarding use of Bond proceeds and Bond-financed or refinanced assets will or may be violated, consulting promptly with bond counsel and other legal counsel and advisers to determine a course of action to remediate all nonqualified bonds, if such counsel advises that a remedial action is necessary;

All relevant records and contracts shall be maintained as described below.

Information Reporting

The Compliance Officer shall confirm that bond counsel has filed the applicable information report (e.g., Form 8038-G, Form 8038-CP, Form 8038) for each issue of Bonds with the Internal Revenue Service on a timely basis.

Qualified Tax-Exempt Obligations

If the Issuer issues "qualified tax-exempt obligations" in any year, the Compliance Officer shall monitor all tax-exempt financings (including lease purchase arrangements and other similar financing arrangements and conduit financings on behalf of 501(c)(3) organizations) to assure that the "small issuer" limit (currently, $10,000,000) is not exceeded.

Federal Subsidy Payments

The Compliance Officer shall be responsible for the calculation of the amount of any federal subsidy payments and the timely preparation and submission of the applicable tax form and application for federal subsidy payments for tax-advantaged bonds such as Build America

Bonds, New Clean Renewable Energy Bonds, Qualified Energy Conservations Bonds and Qualified School Construction Bonds.

Reissuance

The following policies relate to compliance with rules and regulations regarding the reissuance of Bonds for federal law purposes.

The Compliance Officer will identify and consult with bond counsel regarding any post-issuance change to any terms of an issue of Bonds which could potentially be treated as a reissuance for federal tax purposes.

Record Keeping Requirement

The Compliance Officer shall be responsible for maintaining the following documents for the term of each issue of Bonds (including refunding Bonds, if any) plus at least six years:

- a copy of the Bond closing transcript(s) and other relevant documentation delivered to the Issuer at or in connection with closing of the issue of Bonds;
- a copy of all material documents relating to capital expenditures financed or refinanced by Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, requisitions and payment records, as well as documents relating to costs reimbursed with Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds, including a final allocation of Bond proceeds; and
- a copy of all records of investments, investment agreements, arbitrage reports and underlying documents, in connection with any investment agreements, and copies of all bidding documents, if any.

While document retention is typically accomplished through the maintenance of hard copies, records may be kept in electronic format so long as applicable requirements, such as Revenue Procedure 97-22, are satisfied. IRS bond agents have been instructed to request documents and information in electronic format. IRM 4.81.5.7.2.4 (11-01-09). For this reason it is advisable to retain records relating to the Issuer's bonds in electronic format whenever practical.

Continuing Disclosure

Under the provisions of SEC Rule 15c2-12 (the "Rule"), underwriters are required to obtain an agreement for ongoing disclosure in connection with the public offering of securities in a principal amount in excess of $1,000,000. Unless the Issuer is exempt from compliance with the Rule as a result of certain permitted exemptions, the Transcript for each issue of Bonds will include an undertaking by the Issuer to comply with the Rule. The Compliance Officer will monitor compliance by the Issuer with its undertakings, which may include the requirement for an annual filing of operating and financial information and will include a requirement to file notices of listed "material events."

Conduit Bond Financings

In conduit bond financings, such as industrial revenue bonds or Midwestern Disaster Area Bonds, the Issuer is not in a position to directly monitor compliance with arbitrage requirements and qualified use requirements because information concerning and control of those activities lies with the private borrower. The Issuer's policy in connection with conduit financings is to require that the bond documents in such financings impose on the borrower (and trustee or other applicable party) responsibility to monitor compliance with qualified use rules and arbitrage and other federal tax requirements and to take necessary action if remediation of nonqualified bonds is required.

Education Policy

It is the policy of the Issuer that the Compliance Officer and his or her staff, as well as the principal operating officials of those departments of the Issuer for which property is financed with Bond proceeds should be provided with education and training on federal tax requirements applicable to tax-exempt and tax-advantaged bonds. The Issuer recognizes that such education and training is vital as a means of helping to ensure that the Issuer remains in compliance with those federal tax requirements in respect of its Bonds. The Issuer will therefore enable and encourage those personnel to attend and participate in educational and training programs offered by professional trade associations and other entities with regard to the federal tax requirements applicable to tax-exempt and tax-advantaged bonds.

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MSA PROFESSIONAL SERVICES

PROJECT UPDATE

A Review of MSA Projects in Your Community

Village of Belleville, WI

CLIENT LIAISON:

Kevin Lord, P.E., R.L.S.
Phone: (800) 446-0679
Cell: (608) 712-2563
klord@msa-ps.com

DATE:
May 25, 2012

SERVICE DATES:
April 15, 2012 – May 19, 2012

R00372033 – STH 69/92 CRS

Marge Dresen compiled the information for the GASB reports prior to the audit for the STH 69/92 construction with regards to the utilities. MSA reviewed the record drawings and notes for the service location that has since been repaired along STH 92. The subcontractor ultimately fixed the service connection.

R00372040 – Bell West Construction Related Services

Phase 700 – Meier Driveway Design

MSA prepared an updated exhibit of the Meier driveway showing the existing contours and approximate slopes as estimated based on proposed plans and sketches provided by the Village. MSA provided the updated drawings to Howard Ward and Rick Francois at the Village.

R00372042 – Belleville Park Plan Renderings

MSA completed updated to the Sugar River and Blaser Park plans as requested by the Village following the review. The Village intends to adopt the park plans for use with future grant opportunities.

R00372046 – Belleville Grant Street Outfall CRS

Kevin Lord met with Montgomery Associates and the Contractor on May 9, 2012 to discuss final restoration required by the Village. At the request of the Contractor, MSA reviewed the site on May 11, 2012 prior to seeding and mulching to verify items initially discussed were addressed. Numerous small restoration issues were noted and pictures were taken at this time. The Contractor noted that Montgomery Associates was going to review the site at the end of the day to verify final items were addressed.

R00372047 – Belleville Former Library 2012 Maintenance Improvements

MSA prepared the contract for bid and bid results have been reviewed. The contract is in the process of being signed and construction will begin. The current invoice reflects completed services through bidding.

R00372049 – Village of Belleville 2012 General Engineering

Phase 100 – General Municipal

Kevin Lord reviewed the final pay estimate to release the retainage for Project A of the Far West Side Sanitary Sewer Interceptor in the Village of Belleville. Lien wavers were received although one for the

concrete subcontractor was not included. MSA requested a lien waver for the concrete subcontractor prior to the release of the final retainage.

MSA researched the record drawings for Bell West at the request of Jerry Butts. The farmer was going to be plowing and wanted verification all the valves were marked so they were not damaged. MSA reviewed the ones marked with Jerry Butts in the field to verify those marked.

Kevin Lord prepared for and attended the Public Works Committee meeting on April 30, 2012. MSA went through active projects in the Village and upcoming needs. The committee approved the task order for the storm water project on Serv-Us Street and directed MSA to develop a capital improvement plan based on the previously completed studies for anticipated projects and timing.

At the request of Jenkins Survey and Design and the Village, MSA forwarded our front end specification documents to be used for the bidding of the pedestrian bridge at Community Park. Due to copyright and ownership issues, MSA can only provide these as pdf documents and Jenkins was having a hard time formatting these. Jenkins attempted to utilize what they could to use these without spending a lot of time.

Kevin Lord met with Jerry Butts and identified anticipated projects in the future for the DNR needs survey requested. The survey was requested by the DNR to anticipate projects for the next 20 years in an effort to solicit money from the federal government to be used as grants in the future. Listing projects does not put Belleville on the clock to do these projects but shows the DNR that the Village has done the studies and anticipates what is in the future.

Kevin Lord met with April Little on May 9, 2012 to discuss the ADA access routes to the parks for a cost estimate for a grant. MSA prepared very quick exhibits and a cost estimate for sidewalks to provide ADA access to restrooms and shelters within the existing park facilities.

Kevin Lord reviewed the storm water ordinance for the Village of Belleville at the request of April Little. The concern was the reference to numerous Dane County items with the Village lying in both Dane and Green Counties. The intent is the storm water ordinance for the entire Village reference the current Dane County ordinance but references to specific items (such as soil surveys) should be referenced to both counties.

Phase 130 – Christian Bros Site Development

Kevin Lord received a lighting plan for the Christian Bros Site Development and submitted comments on the lighting plan on May 18, 2012. The lighting plan was not to the lighting standards required by the Village currently.

Phase 200 – Treatment Plant Field Services

Mike Pearsall (MSA) rented a pump for to be used by the Village during the immediate need at the treatment plant when a collar on a pipe broke causing sludge to overflow out of a manhole at the site. The Village was in need of a pump and after seeing the results of the rental pump, it was purchased along with a hose. The reimbursable costs are the rental costs of the pump and purchase price of the pipe and the hose paid for at the time by MSA.

R00372051 – Village of Belleville – Serv-Us Street Storm Water Improvements

MSA began the initial data collection and review of existing infrastructure for the storm water improvements project. It is anticipated to bring a plan to the June public works meeting for review and approval.

TRUSTED ANALYSIS FROM THE WISCONSIN TAXPAYERS ALLIANCE

FOCUS

brief 05.10.2012 • No. 6

Due to deficit problems, the 2009-11 and 2011-13 state budgets reduced school aids to local districts and tightened state revenue limits. The most recent round of retrenchment also brought changes affecting public employee benefits and collective bargaining. Teacher counts were off 1.3% per year in 2009-11 and fell 2.4% in 2011-12. From 2011 to 2012, the decline in fringe benefits averaged 16%, although about 26% of districts reported increased benefit spending.

Capitol notes

■ *More than 1.3 million votes were cast in the May 8 recall primaries for governor and lt. governor. At 30% of eligible voters, the primary turnout was the highest since 1964 (27.9%) but short of the 1952 record (38.9%).*

■ *State Rep. Louis Molepske (D-Stevens Point) announced he will not seek reelection. Molepske has represented the 71st assembly district since 2003.*

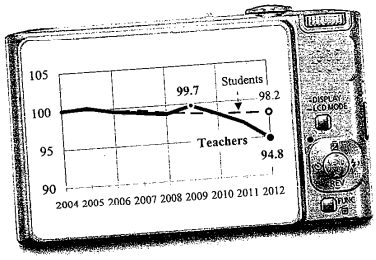
■ *A new study on Wisconsin tourism found in-state travelers spent nearly $10 billion in 2011. For more information on tourism, and its impact on the Wisconsin economy, see the upcoming May issue of* The Wisconsin Taxpayer.

■ *At the end of April, state general fund tax collections here were up 4.3% from this time last year. Individual income taxes were 4.5% higher, while excise tax collections were 3.6% lower.*

■ *The Minnesota Vikings are one step closer to a new stadium after lawmakers approved a financing plan that includes a public subsidy.*

Early snapshots of school jobs and benefits (I)

At the start of the school year last September, questions about the status of K-12 education were plentiful. How would schools be impacted by state school aid reductions and tighter K-12 revenue limits? Would staff be laid off? Would programs be scaled back? Or, would state law changes in collective bargaining and fringe benefits give schools cost-management "tools" to withstand the drop in revenues? (See box below, right, for detail.)



Cumulative percentage change in K-12 students and teachers, 2004-12 (2004 = 100).

Until recently, answers to these questions were largely speculative. Now, however, 2011-12 school budget data supplied to the state are becoming available, and it is possible to provide some preliminary snapshots of what likely happened to school staffing and compensation this year. More definitive conclusions await the end of the school year and the closing of district books.

Student, teacher numbers

A good place to start is school enrollment and staffing trends. The snapshot above tracks the cumulative percentage change in student and teacher counts for the 2004-2012 period (100 = 2004). Student numbers in 2012 stood at 98.2; thus statewide enrollment was 1.8% below where it stood in 2004. Likewise, teacher counts this year registered 94.8, or 5.2% below 2004. Changes in total staff are not shown but closely follow the figures for teachers.

This snapshot prompts several observations. First, during 2004-09, student and teacher counts generally moved together. As statewide enrollments declined, teacher numbers followed. Second, the drop in teacher numbers accelerated after 2008-09. They fell 1.3% in 2009-10, the same in 2010-11, and 2.4% in 2011-12. Total school staff declined by similar percentages.

What distinguishes the last three years are school aid cuts and tighter revenue limits that the prior and present governors included in their respective 2009 and 2011 state budgets. After rising about 3.5% per year during 2005-09, school revenues subject to state

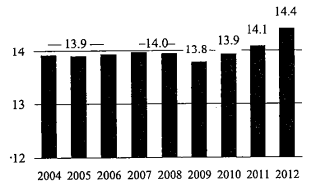
Schools: Aids, Limits, Tools?

Over half the Wisconsin state budget is aid to local governments and school districts. When the state has fiscal problems, as it has for years, municipalities, counties, and school districts are adversely affected.

For example, state budgets cut school aid—by 2.9% in 2009-11 and 8.0% in 2011-13. Aware that school districts could hike property taxes to replace lost aid, the most recent two governors coupled school aid reductions with tighter limits on school revenues.

Prior to 2009, school revenues were allowed to increase $275 per student. Governor Jim Doyle (D) cut that limit to $200 per child in 2009-11. Gov. Scott Walker (R) allowed no per-child increase and then trimmed the revenue limit by 5.5%. To help offset these reductions, Walker and the legislature changed state laws affecting public employee retirement, health insurance, and collective bargaining.

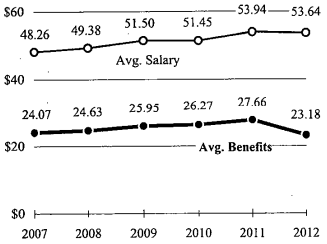
Student-Teacher Ratios Rise Slightly
Statewide Avg., 2004-12



limits increased only 2.3% in 2010 and 1.8% in 2011. In 2012, they fell 5.2%. As long as enrollments continue a slow decline, staffing will likely follow.

If student and teacher numbers do not change at the same rate, pupil-teacher ratios (the number of students per teacher) will rise or fall. Generally, these ratios declined from the mid-1990s through 2003, and then changed little over the next seven years. When teacher counts rose temporarily in 2008-09, student-teacher ratios fell. Then, as state aid and revenue "cap" changes included in the last two state budgets took effect and teacher numbers fell, the ratio rose to 13.9 in 2009-10, 14.1 in 2010-11, and 14.4 in 2011-12 (left).

Average Teacher Salaries, Benefits
Statewide, 2007-12, ($ Thousands)



Teacher benefit changes

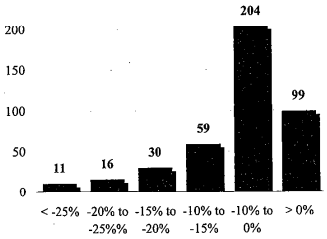
Much of the debate over the 2011-13 state budget centered around the potential trade-off between a reduction in state revenue limits and layoffs on the one hand, and potential cost savings due to benefit changes and contract flexibility on the other.

From 2007 through 2011, average teacher salaries rose an average of 2.8% per year, and average benefits grew 3.5% annually. In 2012, the average teacher salary changed little, while average benefits statewide declined more than 16% (see chart below, left). Benefit reductions can be due to actual employee contract changes but could also be due to teacher retirements and hiring of new, young staff.

Teacher retirements are evident in the average number of years of teaching experience districts reported in 2011-12. From 2006-07 through 2010-11, average experience statewide rose from 14.35 years to 14.81 years. This year, however, the average dropped to 14.15.

Despite the decline in average benefits statewide, the drops varied greatly by individual district. The graph above shows the number of districts by percentage change in benefits. For example, 204 districts realized savings of up to 10%. Another 116 had greater savings, including 11 districts that saved 25% or more. The remaining 99—almost one in four—districts experienced increased benefit costs, because existing contracts were in place, or unions and districts struck special agreements.

Benefit Change Distribution
Change in Average Teacher Benefits by Number of Districts, 2012



Coming next

Figures reviewed here are mostly statewide averages; what happened at the local level during 2011-12 varied considerably. The next issue of *Focus* (#7) explores how state budget and law changes affected staffing and compensation decisions made by local school boards and districts.

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TRUSTED ANALYSIS FROM THE WISCONSIN TAXPAYERS ALLIANCE

FOCUS

brief 05.14.2012 • No. 7

Early snapshots of school jobs and benefits (II)

The number of teachers in Wisconsin public schools fell 2.4% in 2011-12. But individual district experience varied, from relatively large gains to double-digit losses. Three factors explain much of this year's changes: a 5.5% cut in per student revenue limits; enrollment changes; and benefit cost savings. Growing districts with large benefit cost savings fared best, while declining enrollment districts with little or no benefit savings fared worst.

Capitol notes

■ *The Wisconsin Public Service Commission gave preliminary approval for a high-voltage transmission line from Minnesota to near Alma and ending west of Holmen.*

■ *A Wisconsin appeals court recently upheld the state's minimum markup law, which requires retailers to mark up gasoline either 6% over what they paid or 9.18% over the local wholesale price.*

■ *A new Legislative Council study committee chaired by Representative Robin Vos (R-Rochester) has been formed to study the state income tax.*

■ *New estimates from the Department of Revenue show expected tax collections for 2012 and 2013 to be 1.0% ($265 million) higher than February estimates. The additional revenues, along with short-term savings from bond refinancing, move the state budget back into surplus. February estimates from the Legislative Fiscal Bureau lowered collections and projected a small deficit by June 2013.*

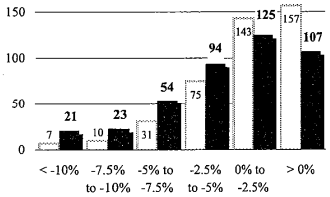
How Wisconsin schools were affected in 2012 by three years of state budget law changes has been the subject of much conjecture. Newly available staff and compensation figures from schools provide early snapshots. In 2012, the number of teachers statewide was off 2.4%, or 1,446 positions, continuing a downward trend that began in 2010 (see *Focus #6* for further background).

Statewide changes, however, mask variation among individual districts, from large gains to double-digit losses. Major factors in district experience are enrollment growth or decline and shifts in fringe benefits, as data from the state Department of Public Instruction show.

Teacher changes vary

Not all districts reduced staff or benefits during the 2011-12 school year (as *Focus #6* showed). Among 424 districts, 107 (25%) added teachers (see chart below). Last year, 157 increased teaching staff. Teacher reductions were less than 2.5% in another 125 districts, compared to 143 in 2010-11. Finally, 94 districts reduced teaching positions between 2.5% and 5%, and 98 cut them by 5% or more. The difference in these figures can be largely explained by how districts dealt with law changes over the past three years.

Changes in Teacher Numbers
Pct. Change in Teachers by Num. of Districts, 2010-11 (light) and 2011-12 (dark)



Dealing with law changes

A major factor affecting local school finances since the mid-1990s is state-imposed limits on how fast districts can increase the revenue they spend. Technically, state law caps the amount per student districts can collect from a combination of property taxes and general school aids.

Since state revenue limits include a per student calculation, gaining or losing enrollment will affect what a district can spend. Growing districts fare better than declining ones. And, since about 80% of school spending is labor costs, changes in state revenue limits impact hiring decisions.

■ *2010-11.* In 2010 and 2011, allowable revenue limit increases were cut from $275 per student to $200. Slower-growing revenues meant districts faced a tradeoff between rising compensation and reducing staff.

Districts with growing enrollments were better equipped to deal with tighter state revenue limits. Among the 50 fastest growing districts, the median (half lower, half higher) teacher gain was about 0.75% in both 2010 and 2011. In contrast, the median loss was about 2.5% per year among the 50 districts with the greatest enrollment declines.

■ *2012.* The 2011-13 state budget further tightened state revenue limits, reducing them by 5.5% per student. However, to deal with the cut, the governor and legislature gave districts greater flexibility on benefit costs by removing them from collective bargaining. The big unknown was whether the potential savings were

enough to offset mandated revenue reductions.

Though beyond the scope of this article, multivariate statistical analysis of 2012 teacher changes shows that, as in 2010 and 2011, enrollment changes were powerful in explaining increases or decreases in teacher numbers, regardless of what happened to benefits. That said, districts that saved the most on benefit costs were more able to avoid layoffs. Districts without benefit savings were more likely to face teacher layoffs.

Growing? Saving?

To aid understanding of the effect that enrollment and fringe benefit changes had on teacher retention or layoffs without advanced statistics, it helps to look at four types of school districts. All four are shown in the table below.

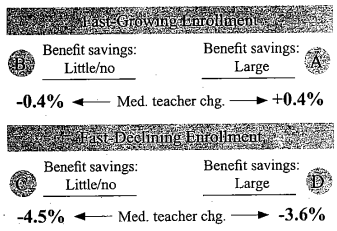
The first two types of districts enjoyed fast-growing enrollments; but one also experienced significant fringe benefit savings (A), while the other did not (B). The last two district types both had relatively rapid declining enrollments, but one benefitted from reduced fringe benefit costs (D) while the other did not (C).

■ *Growing, savings (A).* Districts that were able take advantage of both growing enrollments and benefit cost savings were most likely to add teachers. Among those that grew the fastest and saved the most, the median increase in the number of teachers was 0.4%.

■ *Growing, little savings (B).* The second group of districts also had the advantage of growing enrollments. But for these districts, benefit costs either rose or decreased modestly, making it more difficult to deal with revenue limit reductions. In this group, the median district cut teaching staff by 0.4%.

The experience of two similarly-sized central-Wisconsin districts, both with enrollments growing at about the same rate, illustrates the effect of benefit savings on staffing decisions. One district reduced average benefit costs by 17% in 2012 and added six teachers (4.8%). The other saw benefit costs rise 12% and had to cut six (7.4%) teaching positions.

Pct. Change in Teachers by Dist. Type
By Ch. in Students, Benefit Costs*, 2012



*Average teacher benefits

■ *Declining, little savings (C).* In declining enrollment districts, staff reductions have been difficult to avoid for some time. In 2012, the reductions were exacerbated in districts that had little or no benefit savings. In this group, the median drop in teacher numbers was 4.5%.

■ *Declining, savings (D).* The final group had declines in both student and teacher numbers, but the teacher losses were mitigated somewhat by large benefit cost savings. The median decline in positions was 3.6%.

Enrollment trends matter

The table below summarizes how enrollment trends and fringe benefit changes in school districts can affect teacher numbers. One conclusion is inescapable: Regardless of benefit changes, enrollment increases or decreases have an impact on the size of a district's teaching staff.

Among the fastest-growing districts, those with little or no benefit change reduced teacher numbers by a modest 0.4%. Yet, even large benefit savings were not enough to stem teacher losses among rapidly declining districts (-3.6%). And, when student numbers were dropping at a fast pace and benefit changes were not made, the combined effect on teacher layoffs (-4.5%) was even greater.

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