

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **JUNE 6, 2011** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Ben O’Brien, Howard Ward, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox

Visitors: Dave Eustice, Michael Parkin, Herb Blaser, Jim Root, Mike and Jean Tretow, and Terry Kringle
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – Mike Parkin: He was concerned about the amount of bark placed around trees in parks causing harm. Jerry Butts will look into it. Question about dam repair schedule. Exact start date is not known.
5. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
6. **Consent Agenda: Trustee Wilcox made a motion to approve the consent agenda; seconded by Trustee Kazmar.**
 - a. Approval of Minutes (May 16, 2011)
 - b. Approval of Bills for May 2011
7. Committee Reports – No discussion.
8. **President’s Report** – Howard Ward thanked Mike Parkin for his question about General Engineering’s requested fuel charges.
9. **Administrator/Clerk/Treasurer’s Report** – An interested person, Steve Fix, submitted an article to a national publication, *LakeLine*, about the Lake Belle View project. The project will also be recognized by Dane County on June 8. Legislation updates were provided, which include changes to the voting law; Code project update – there will be a delay until the end of June for receipt of the codifier’s review.
10. **Unfinished Business:**
 - a. **Lake Restoration / West Lake Dredging Projects**
 - a. **Approval to Bid Out Lake Belle View Project Restoration Contract** – Trustee Ziegler made a motion to go out to bid for the restoration contract; seconded by Trustee Kazmar. Motion carried. This contract is for vegetation establishment and control of invasive species.
 - b. **General Engineering Company Fuel Charges Approval** – Trustee Ziegler made a motion to approve the fuel surcharges; seconded by Trustee O'Brien. Motion carried. This will be an addition to the contract with General Engineering, as fees are set as a schedule in the contract rather than by ordinance.

New Business:

- a. **Approval of Purchases of Services Agreement with Agrecol Environmental Consulting LLC for Fish Restoration Services for Lake Belle View Project** – Trustee Ziegler made a motion to approve the services agreement with Agrecol; seconded by Trustee O'Brien. Motion carried. Agrecol will be assisting with the fish stocking project on June 8. Three-thousand dollars will be reimbursed from DNR grant funds, and volunteer funds will be an additional match.
- b. **Approval of License Applications for Fermented Malt Beverages, Intoxicating Liquors, Cigarettes and Beer Gardens / Sidewalk Cafes** - Little read the list of beer, liquor, cigarette and coin licenses applicants, as follows. Trustee Wilcox made a motion to approve as stated; seconded by Trustee Ziegler. Motion carried.

Class A License – Beer and Liquor

Francois Oil Co. Inc., d/b/a Town Mart, Agent – Steven J. Merry
 Burreson's Foods, LLC, Agent – Darin Burreson

Class B Licenses – Beer and Liquor

Nancy R. Butts, Kim Rear d/b/a Borlands
 J & M Bar Inc, d/b/a J & M Bar, Agent - LaVerne A. Sarbacker
 Belle Bleu, Inc., d/b/a Belle Bleu Trailhead Canteen & Pub, Agent – Patrick Troy Boersma
 Sprazzel LLC d/b/a Schwogler Sugar River Lanes, Agent - Mark A. Schwogler
 Larry's Nest, LLC, d/b/a The Nest, Agent – Larry E. Roosli

Class B Beer License/Reserve Class B Liquor License

The Dam Bar 1, LLC, d/b/a The Dam Bar 1, Agent – Peter Scott Ringgenberg

Cigarette Licenses

Sprazzel, LLC
 Francois Sales & Service, Inc.
 Francois Oil Company, Inc.
 Burreson's Foods, LLC

Coin Permits (Amusement Devices)

The Dam Bar 1, LLC
 Sprazzel LLC
 Larry's Nest LLC
 J & M Bar, Inc.

- i. **Beer Garden for The Nest (Introduction).** A beer garden application for Sugar River Lanes was received in addition to one for the Nest. Both passed inspection. The approval must be delayed to allow for notification of the residences according to ordinance. Question about the fire pit at the Nest will be followed up. This is the application for a new beer garden/sidewalk café ordinance.
- c. **Approval of Operator's License Applications for 2011-2013 Licensing Year** – Trustee Ziegler made a motion to approve the submitted applicants (as follows); seconded by Trustee Wilcox. Motion carried.

Abbey C. Ace - New	Samuel D. Butts	Scott A. Hare	Patrick R. Palmer
Terri K. Albright	Michael J. Daugherty	Nickolas L. Johnson	David J. Pauli
Kami L. Anderson	Stephanie M. Ernst	Troy A. Keifenheim	Van E. Rear
Craig A. Barclay	Elizabeth J. Fahey	Clinton K. Kelley	Peter J. Ringgenberg
Barbara A. Baumgartner	Teri A. Fahey	Lee J. Kujak	Peter Scott Ringgenberg
James P. Baumgartner	Wendall L. Fenstermann	Richard J. Moreland	Jonathan E. Roosli

Jackie E. Bodenmann	Emily A. Freitag	Erin F. Nolden	Cody D. Salisbury
Catherine D. Boersma	Barbara J. Froehlich	Faye F. Nolden	Mollie J. Schneider
Wallace L. Boley	Barbara M. Funseth	Suzanne M. Nolden	Dayna J. Schnering
Mary K. Butts	Tracy L. Funseth	Mary A. O'Malley	Megan L. Schraufnagel
Nancy R. Butts	Dawn M. Gehrett	Daniel P. Palmer	Steven J. Thelen
			Tina M. Vogt

d. Discussion of Proposed Employee Handbook Revisions and Policies –

- i. **Light Duty Policy** – Trustee Wilcox explained that a new policy was drafted to address short-term temporary work for an employee who is injured or ill. Work that is light duty may not necessarily be available. Pay would be at full wage. This would not be a permanent position. **Trustee Wilcox made a motion to accept the light duty policy for the employee handbook; seconded by Trustee Schmitz. Motion carried.**
- ii. **Grievance Policy** – A new policy will be needed to reflect changes in state law. The lawyer has again recommended the Village go from just cause to at will employment, because if the process is not followed exactly it could lead to legal problems. **Trustee Wilcox made a motion to add this paragraph to the policy handbook; seconded by Trustee Ziegler. Union employees are covered by state law and a contract. Motion carried.**
- iii. **Holidays** – A problem is created when Christmas Eve/Day and New Year's Eve/Day falls on weekends causing a deviation from regular policy, and when the holiday would get bumped onto a day that is already a holiday. Exception for New Year's Eve holiday has been the clerk's office, as many pay tax bills on December 31. Employees receive a floating holiday and time and a half. Terry Kringle suggested that Christmas and New Year's holiday policies should work the same. Also, the clerk's office should close New Year's Eve as well as other departments. Giving a floating holiday in lieu of the proposed dates is another option. Will go back to committee for more discussion. Another idea is always have the holiday on Friday / Monday.
- iv. **Sick Leave** – The Village's lawyers have said that the currently proposed policy would not meet the non-discriminatory testing law. It cannot vary based on years of service. It must be uniform. The problem is with the percentage of proration before year 10 of employment. Such rules apply to self insured health insurance; they do not apply to say vacation benefits. No action at this time.

11. Other Business:

- a. Correspondence – President Ward has received three emails of interested persons for trustee or committee positions.
- b. Future meeting dates were noted.

12. Adjournment – Trustee Kazmar made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Ward at 8:12 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees June 20, 2011.

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