

VILLAGE OF BELLEVILLE
PUBLIC HEARING AND SPECIAL MEETING of the VILLAGE BOARD
Monday, March 19, 2012 at 7:00 P.M.
Village Hall - 24 West Main Street

AGENDA

PUBLIC HEARING

1. Call Public Hearing to Order
2. Receive Comments on Proposed Ordinance Establishing Regulations for Bed and Breakfast Establishments and Tourist Rooming Houses
3. Adjourn Public Hearing

SPECIAL MEETING (IMMEDIATELY FOLLOWING HEARING)

1. Call Special Meeting to Order
2. Roll call by Clerk
3. Posting of Open Meeting Notice
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:**
 - a. Approval of Minutes - March 5, 2012
 - b. Approval of Bills for March 2012 to Date
 - c. Approval of Treasurer's Reports for February 2012
 - d. Approval of Use of Sugar and Blaser Parks for Belleville Bulldogs Soccer Club, Various 2012
 - e. Approval of Use of Library Park for Belleville Busy Beavers 4-H for June 1, 2012
 - f. Approval of Use of Library Park for First U.C.C. for April 8, 2012
7. Committee Reports
8. President's Report –
9. Administrator/Clerk/Treasurer's Report –

**ACTION REQUIRING A VOTE MAY BE TAKEN ON
ANY OF THE FOLLOWING ITEMS**

10. **Unfinished Business:**

- a. Lake Restoration / West Lake Dredging Projects Update & Issues
- b. Appointment of Chairperson and Member(s) to Community Development Authority
- c. Administrator/Clerk/Treasurer's Office Staffing / Hiring Process

11. **New Business:**

- a. Presentation of the 2011 Village Audit by Baker Tilly
- b. Approval of 2012 Utilities Budgets – Water, Sewer, Stormwater

- c. Discussion of Joint Municipal Court Proposal from Village of Brooklyn
 - d. Proposed Ordinance 2012-03-01: Establishing Regulations for Bed and Breakfast Establishments and Tourist Rooming Houses
 - e. Approval of Proposed Cost Recovery Agreement for Baker's Woods Development
 - f. Approval of Proposed Cost Recovery Agreement for Barbara Circle Development
 - g. Approval of Bid for 2012 Facility Accessibility Improvements
 - h. Approval of Bid for 2012 Old Library Maintenance Work
 - i. Approval of Bid for 2012 Major Elevator Repairs at Library / New Carpet
 - j. Approval of Contract with the WI-DNR for Stewardship Grant to Purchase Wetlands
 - k. Approval of Surveying and Appraisal Expenditures to Apply for Land Acquisition with National Heritage Land Trust
 - l. Resolution # 2012-03-01: Resolution of Village of Belleville, County of Dane and Green, Wisconsin, Requesting Partners for Recreation and Conservation (PARC) Grant Program Funds From Dane County
12. ADJOURN TO CLOSED SESSION – Discussion of Clerk's Office Staffing per 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
13. RECONVENE TO OPEN SESSION for possible action on items discussed in closed session

14. Other Business:

- a. Correspondence
- b. Announcements –
- c. Future Meeting Dates
- d. Questions and Items for Referral

15. Adjournment

-By Howard Ward, Village President

The Village of Belleville complies with the Americans with Disabilities Act (ADA):

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un interprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuniquese al numero de telefono que figura a continuacion dos dias habiles como minimo antes de la reunion.

Contact: April Little, Village Administrator, 24 W. Main Street
608.424.3341
alittle@villageofbelleville.com

Final agenda will be posted by 4 p.m. Friday preceding the meeting at these locations:
Union Bank & Trust Co (UB&T), Sugar River Bank, Village Hall, Library, Village of Belleville Web site.

Village of Belleville ORDINANCE 2012-03-01:

An Ordinance Creating a Section of the Zoning Code to Institute Guidelines for
Bed and Breakfast Establishments and Tourist Rooming Houses

The Village Board of the Village of Belleville, Dane County and Green County,
Wisconsin, do ordain as follows:

Section [Number inserted upon recodification] is created to read as follows:

Bed and Breakfast Establishments and Tourist Rooming Houses

A. Definitions:

- (1) "Bed and breakfast establishment" means any place of lodging that provides 8 or fewer rooms for rent to no more than a total of 20 tourists or other transients for more than 10 nights in a 12-month period, is the owner's personal residence, is occupied by the owner at the time of rental, and in which the only meal served to guests is breakfast.
- (2) "Tourist rooming house" means all lodging places and tourist cabins and cottages, other than hotels and motels, in which sleeping accommodations are offered for pay to tourists or transients. It does not include private boarding or rooming houses not accommodating tourists or transients, or bed and breakfast establishments.
- (3) "Tourist or transient means" a person who travels to a location away from his or her permanent address for a short period of time for vacation, pleasure, recreation, culture, business or employment.

B. Bed and breakfast establishment

- (1) Bed and breakfast establishments shall be considered conditional uses and may be permitted in residential zoning districts pursuant to this article.
- (2) Registry – Each bed and breakfast establishment shall provide a register containing the guests' true names, addresses, and dates of occupancy. The register shall be kept intact and available for inspections by a Village Building Inspector for a period of one year after the guest checked in.
- (3) Occupancy – No guest shall be permitted to occupy space in a bed and breakfast for a period longer than 14 consecutive days during a thirty-day period.

Comment [EHS1]: Referred to here as conditional use permit, but later called a license. Should be consistent.

(4) A license issued by the Village shall be required and displayed in the bed and breakfast establishment at all times during the period that the licensee holds such license. The fee for this license shall be set by resolution of the Village Board to be paid prior to the issuance of the license. **Time period for license similar to alcohol licenses?**

Comment [AL2]: Good question; maybe Dan Huebner can advise?

(5) On-site signs – Bed and breakfast establishments shall be subject to the requirements of the Zoning Code in respect to signs.

Comment [TK3]: VB determines time period

(6) Termination of license – Bed and breakfast establishments license shall automatically become void on the sale or transfer of the property ownership or any fractional interest in the property. The Village Board shall review and conditionally approve or disapprove an application proffered by a person anticipating the purchase of premises for such use. A license issued in accordance with subsection B(4) above shall be valid until terminated by action of the Zoning Administrator for violation of the provisions of this section.

Comment [EHS4]: If B&B signs are subject to Zoning Code sign regulations, why include this section on signs rather than simply rely on existing sign regulations? Are B&Bs intended to have to apply separately for a sign permit? Note that the zoning code sign regulations currently exempt similar types of signs from having to obtain a permit, such as real estate signs up to 8 sq ft advertising the sale, rental or lease of property.

(7) Exceptions – Any exception to the requirements of this Subsection B shall only be allowed upon approval by the Village Board after review by the Planning Commission.

C. Tourist Rooming Houses

(1) Tourist Rooming Houses shall be considered conditional uses and may be permitted in residence districts pursuant to this article.

Comment [EHS5]: Referred to here as a conditional use permit, but later called a license. Should be consistent.

(2) Registry – All Tourist Rooming Houses shall provide a register containing the guests' true names, addresses, and dates of occupancy. The register shall be kept intact and available for inspections by a Village Building Inspector for a period of one year from the date the guest checked in.

(3) Occupancy – No guest shall be permitted to occupy space in a Tourist Rooming House for a period longer than 45 consecutive days.

Comment [EHS6]: If the intent of "residential tourist housing" is to capture all tourist lodgings that are not hotels, motels or B&Bs, it may capture lodgings that typically would allow tourists to stay for an unlimited period of time. Is there a reason for this limit?

(4) A license issued by the Village shall be required and displayed in the Tourist Rooming House at all times during the period that the licensee holds such license. The fee for this license shall be set by resolution of the Village Board to be paid prior to the issuance of the license. **Time period for license similar to alcohol licenses?**

Comment [TK7]: Time Period to be determined by VB

(5) On-site signs – Tourist Rooming Houses shall be subject to the requirements of the Zoning Code in respect to signs.

Comment [EHS8]: Same comment regarding signs as related to B&Bs.

(6) Termination of license – A Tourist Rooming House license shall automatically become void on the sale or transfer of the property ownership or any fractional interest in the property. The Village Board shall review and conditionally

approve or disapprove an application proffered by a person anticipating the purchase of premises for such use. A license issued in accordance with subsection C(4) above shall be valid until terminated by action of the Zoning Administrator for violation of the provisions of this section.

- (7) Exceptions – Any exception to the requirements of this Subsection C shall only be allowed upon approval by the Village Board after review by the Planning Commission.

Adopted at a regular meeting of the Village Board this ____ day of March, 2012.

By Howard Ward, Village President

ATTEST:

April Little, Village Administrator/Clerk/Treasurer

Vote: Yes - No Publication: //2012

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **MARCH 5, 2012** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7: PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Jim Schmitz, Deb Kazmar and Bonnie Wilcox.

Visitors: Herb Blaser, Rick Francois, G.S. Donovan, Michael Parkin, Brad Peterson-Post Messenger Recorder, and Jean Tretow
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:** *Trustee O'Brien made a motion to approve the consent agenda (as follows); seconded by Trustee Kazmar. Motion carried.*
 - a. Approval of Minutes - February 20, 2012
 - b. Approval of Bills for February 2012
7. Committee Reports – No discussion.
8. President’s Report – No discussion.
9. Administrator/Clerk/Treasurer’s Report – No discussion.

10. **Unfinished Business:**

- a. **Lake Restoration / West Lake Dredging Projects Update & Issues -**
 - i. **Dam Emergency Action Plan** – Trustee Ziegler said that the action plan is required by the DNR. The plan was reviewed by the Emergency Management Committee. It lays out a plan for emergency notification in the event of a dam breach or failure. *Trustee Ziegler made a motion to approve the dam emergency action plan; seconded by Trustee Wilcox. Motion carried.*
 - ii. **Dam Stability Analysis** – The analysis and action plan were sent for DNR approval. Test excavation upstream of the northern section of the dam found footings as hoped that provide reinforcement.
 - iii. **Dam Inspection, Operation & Maintenance Plan** – The plan will also be sent to DNR for final approval. Staff had no comments. Approvals of the Dam Emergency Plan, Stability Analysis, and Inspection, Operation & Maintenance Plan from the DNR are pending. Once approved, water levels may be brought up.

Herb Blaser asked about whether a controlled burn might be done at the river site before levels are brought up. President Ward said that a burn could be done later in April to allow for drying, but the Fire Department was willing to do it. The goal would be to have the work done before the water levels were increased.

- b. **Appointment of Chairperson and Member(s) to Community Development Authority** – Tabled.
- c. **Administrator/Clerk/Treasurer's Office Staffing / Hiring Process** – Ten candidates were interviewed, but a recommendation is not yet ready.
- d. **Proposed Ordinance 2012-02-02: An Ordinance Creating A New Section Of The Belleville Code Book Regarding Rapid Entry Lock Box Access Systems** – Trustee Ziegler said that Emergency Management Committee discussed this ordinance. It was suggested to create a list of buildings for which to request Knox box installation even if is not technically required by the ordinance. *Trustee Ziegler made a motion to approve Ordinance 2012-02-02; seconded by Trustee O'Brien.* The Village attorney reviewed the draft and her comments were incorporated. *Motion carried.*
- e. **Proposed Ordinance 2012-02-03: An Ordinance Amending Title 5 Chapter 2 of the Municipal Code Regarding Outdoor Burning, Open Burning And Burning Of Refuse** – Tabled for Police Committee review.

11. **New Business:**

- a. **Concealed Carry Ordinance Interpretation** – President Ward wanted to provide some clarification about the Village's liability in the case that something should happen in a posted Village building and a person did not have their weapon. The Village would be covered either way, according to the Village attorney. It was recommended to leave the buildings posted as is. It is a question of interpretation, but insurance will cover the Village either way.
- b. **Proposed Sale of the 2008 Ford Crown Victoria** – Roger Hillebrand: Wisconsin Surplus Online Auction Service was used to dispose of the 2008 vehicle. A bid came in, but the bidder could not obtain financing. It was then rebid. On Friday, \$4460 was the final high bid received from an individual from Mequon. *Trustee Kazmar made a motion to accept the bid as stated; seconded by Trustee Wilcox. Motion carried.*

12. **ADJOURN TO CLOSED SESSION – Discussion of Clerk's Office Staffing per 19.85(1)(c)** – *Trustee Ziegler made a motion to adjourn into closed session; seconded by Trustee Kattre. Motion passed unanimously on a roll call vote.*

13. **RECONVENE TO OPEN SESSION** – *Trustee Kazmar made a motion to go into open session; seconded by Trustee Wilcox. Motion carried.* No action. Recommendation on candidate to hire is forthcoming.

14. **Other Business:**

- a. **Announcements** – Tour of Epic in Verona will leave at 1:30 PM for Economic

Development Committee meeting. Others are welcome to join. Next Election Day is April 3.

b. Future meeting dates were noted.

15. **Adjournment** – *Trustee Ziegler made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously.* The meeting was adjourned by President Ward at 7:46 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes are not official until approved by the Belleville Board of Trustees.

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/01/2012 From Account:
Thru: 3/14/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
V600	3/06/2012	BEIERSDORF, VICTORIA L.	1,069.09
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V601	3/06/2012	BIGLER, JULIE L.	223.67
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V602	3/06/2012	EICHELKRAUT, WILLIAM B.	1,698.73
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V603	3/06/2012	FREEMAN, DEBRA	555.87
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V604	3/06/2012	HENDRICKSON, DARLENE M.	910.62
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V605	3/06/2012	HILLEBRAND, ROGER J.	1,409.02
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V606	3/06/2012	LEHMANN, BRONNA B.	671.54
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V607	3/06/2012	LIEN, TRACY	391.64
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V608	3/06/2012	LITTLE, APRIL A. W.	1,611.03
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V609	3/06/2012	MARTIN, JEREMY A	1,038.59
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V610	3/06/2012	SKOGEN, ROBERT M.	532.94
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
V611	3/06/2012	VEENEMAN, MICHELLE	527.88
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14987	3/06/2012	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	
14988	3/06/2012	BUTTS, JERRY D.	1,274.96
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14989	3/06/2012	CHRISTENSEN, JEAN M.	691.32
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14990	3/06/2012	DIEDERICH, FREDERICK H.	1,008.24
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14991	3/06/2012	FURMAN, RACHEL M.	1,219.50
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14992	3/06/2012	HELLER, MOLLY K	159.37
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14993	3/06/2012	HULTINE, MOLLY M.	1,309.36
	Manual Check	Pay period 02/20/2012 to 03/04/2012	

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/01/2012 From Account:
Thru: 3/14/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
14994	3/06/2012	MANKOWSKI, JAMES B.	264.01
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14995	3/06/2012	O'CONNOR, THOMAS P.	1,486.91
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14996	3/06/2012	PACE, JACK	125.37
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14997	3/06/2012	PAULI, DAVID J.	1,182.23
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14998	3/06/2012	PELTON, TERESA A.	648.67
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
14999	3/06/2012	SOLBERG, SHEREE	269.09
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
15000	3/06/2012	YOUNG, TERESA M	134.21
	Manual Check	Pay period 02/20/2012 to 03/04/2012	
18370	3/05/2012	BOARD OF COMMISSIONERS OF PUBLIC LANDS INV # 0000011910	142,973.36
18371	3/07/2012	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	
18372	3/07/2012	ALLIANT ENERGY/WP&L (2) ACCT # 393374-010	337.25
18373	3/07/2012	ALLIANT ENERGY/WP&L (4) ACCT # 167309-010	2,427.54
18374	3/07/2012	ANGELA MORRICK FEB 13TH TRAINING	70.00
18375	3/07/2012	APRIL LITTLE MILEAGE REIMBURSEMENT	55.50
18376	3/07/2012	ASSOCIATED APPRAISAL CONSULTANTS, INC. FEBRUARY SERVICES	953.96
18377	3/07/2012	BAKER & TAYLOR INV # 2026705905	806.81
18378	3/07/2012	BAKER TILLY VIRCHOW KRAUSE LLP INV # BT570515 - AUDIT	15,503.00
18379	3/07/2012	BARNES & NOBLE INC. INV # 2253507	127.07
18380	3/07/2012	BELLEVILLE MUNICIPAL WATER DEPT ACCT # 049-0101-00	1,022.31
18381	3/07/2012	BELLEVILLE MUNICIPAL WATER DEPT (2)	110.20

3/14/2012 6:15 PM

Reprint Check Register - Quick Report - ALL

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ACCT

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/01/2012 From Account:
Thru: 3/14/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18382	3/07/2012	BELLEVILLE PRINTING COMPANY, INC. INV # 28822 W/S RECEIPTS	126.24
18383	3/07/2012	BEN MEADOWS COMPANY INV # 1018546639	582.52
18384	3/07/2012	BRONNA LEHMANN MILEAGE REIMBURSEMENT	29.97
18385	3/07/2012	BUSINESS CARD ACCT # 5472 0690 0015 2275 (UPS)	983.30
18386	3/07/2012	BUSINESS CARD (2) ACCT# 5472-0681-5737-1969	474.29
18387	3/07/2012	BWI INV # 263956D	29.00
18388	3/07/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0001982	284.68
18389	3/07/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015586	108.53
18390	3/07/2012	CINTAS CORPORATION ACCT # 446-32222	261.12
18391	3/07/2012	CITGO FLEET # 131801342	933.05
18392	3/07/2012	CITGO (2) FLEET # 132004243	1,149.28
18393	3/07/2012	DANE COUNTY CHIEFS' OF POLICE ASSOCIATION INV # 193 2012 ANNUAL DUES	30.00
18394	3/07/2012	DANE COUNTY TREASURER FEBRUARY REPORT	479.00
18395	3/07/2012	DAWN SASS FEB 13TH TRAINING	70.00
18396	3/07/2012	DEBRA FREEMAN REIMBURSE - BINS FOR EASY READERS	6.33
18397	3/07/2012	ELECTION SYSTEMS & SOFTWARE, INC. INV # 797863 SUPPLIES	162.77
18398	3/07/2012	FONDY AUTO ELECTIC INV # M90413 TORO 455	334.00
18399	3/07/2012	FRANCOIS SALES & SERVICE, INC. ACCT # 3481	115.70
18400	3/07/2012	FRONTIER (2) 608-424-3545	217.93

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/01/2012 From Account:
Thru: 3/14/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18401	3/07/2012	GORDON FLESCH CO., INC. INV # 1FN886	124.20
18402	3/07/2012	GREAT NORTH AMERICAN COMPANIES, INC. INV # 220648 HAND WIPES	73.90
18403	3/07/2012	GREEN COUNTY HIGHWAY COMMISSION PROJECT 8428 SALT	1,153.73
18404	3/07/2012	HARDER CORP INV # M091338 CENTERPULL	394.95
18405	3/07/2012	HAROLD'S EXCAVATING CO. JIM STOCK FUNERAL	800.00
18406	3/07/2012	INGRAM LIBRARY SERVICES CUSTOMER # 20N5944	62.91
18407	3/07/2012	JACK PACE MILEAGE REIMBURSEMENT FEB 29TH INSERVICE	22.76
18408	3/07/2012	JANET BABLER FEB 13TH TRAINING	70.00
18409	3/07/2012	JERRY BUTTS REIMBURSE FOR PETTY CASH EXPENSE	52.26
18410	3/07/2012	JO ANN W. THERKELSEN FEB 13TH TRAINING	70.00
18411	3/07/2012	JOAN ROOT FEB 13TH TRAINING	70.00
18412	3/07/2012	KRANTZ ELECTRIC, INC. INV # 24262 VARIOUS ELECTRICAL ISSUES	432.05
18413	3/07/2012	LUCILLE O'CONNOR FEB 13TH TRAINING	70.00
18414	3/07/2012	MARY AUSTIN ELECTION INSPECTOR - FEB. 21ST ELECTION	50.00
18415	3/07/2012	MARY LOU BOLLIG FEB 13TH TRAINING	70.00
18416	3/07/2012	MC&E/ELECTION SOURCE INV 15993 CROWD CONTROL POSTS,CHAIN,SIGN	109.20
18417	3/07/2012	MERITER LABORATORIES ACCT # 47713 BATCH # 69956	19.30
18418	3/07/2012	MIDWEST TAPE ACCT # 53508	750.61
18419	3/07/2012	NANETTE LOUISE THOMPSON REFUND FOR LOST ITEM FOUND	7.95

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/01/2012 From Account:
Thru: 3/14/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18420	3/07/2012	NEWS PUBLISHING COMPANY, INC. ELECTION NOTICES	622.48
18421	3/07/2012	NORTH SHORE BANK,FSB MARCH 5TH PAYROLL	250.00
18422	3/07/2012	NORTHERN LAKE SERVICE, INC. INV # 210666	166.80
18423	3/07/2012	PURCHASE POWER ACCT # 8000-9090-0547-6721	107.99
18424	3/07/2012	PURE WATERS, LLC INV # 85505	67.00
18425	3/07/2012	QUILL CORP ACCT # C437160	193.95
18426	3/07/2012	QUILL CORPORATION ACCT # C264557	279.06
18427	3/07/2012	SHAMROCK PIPE TOOLS, INC. INV # 186548 SEWER JETTER	443.63
18428	3/07/2012	SHARON FELLOWS FEB 13TH TRAINING	70.00
18429	3/07/2012	SHORT ELECTRIC INC INV 17760 WEST LIFT STATION REPLACE BULB	130.95
18430	3/07/2012	SLOAN IMPLEMENT INV # 640195 JOHN DEERE MOWER	13,796.76
18431	3/07/2012	STATE EMPLOYMENT RELATIONS, OFFICE OF UTILITY/PAYROLL COORDINATOR AD	135.00
18432	3/07/2012	STATE OF WISCONSIN FEBRUARY REPORT	736.50
18433	3/07/2012	SUGAR RIVER BANK BUTTS	200.00
18434	3/07/2012	SYLVIA ZENTNER FEB 13TH TRAINING	70.00
18435	3/07/2012	THE MINNESOTA LIFE INSURANCE COMPANY APRIL 2012 PREMIUM	475.62
18436	3/07/2012	THE PENWORTHY COMPANY INV # 519549	89.91
18437	3/07/2012	THE SHOE BOX INV # 50225 WM EICHELKRAUT	144.00
18438	3/07/2012	TIME BOOKS TIME ANNUAL 2012	46.90

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/01/2012 From Account:
Thru: 3/14/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18439	3/07/2012	VIRGINIA SCHENK FEB 21ST ELECTION	70.00
18440	3/07/2012	WASTE MANAGEMENT OF WI-MN MARCH CHARGES	13,433.47
18441	3/07/2012	WE ENERGIES ACCT # 4623-106-234	1,928.72
18442	3/07/2012	WE ENERGIES (3) ACCT # 6227-305-139	204.68
18443	3/07/2012	WEAVER AUTO PARTS - NEW GLARUS ACCT # 90444	29.10
18444	3/07/2012	WILLIAM BURCHARD FEB 13TH TRAINING	70.00
18445	3/07/2012	WISCONSIN MUNICIPAL CLERKS ASSOCIATION 2012 DUES - APRIL LITTLE	90.00
18446	3/07/2012	WISCONSIN PROFESSIONAL POLICE ASSOCIATION, INC MARCH DUES # 243	159.00
18447	3/07/2012	WISCONSIN RURAL WATER ASSOCIATION SYSTEM MEMBERSHIP RENEWAL	315.00
18448	3/07/2012	WJZ CLEANING, LLC INV # 5812 FEBRUARY CLEANINGS	550.00
18449	3/07/2012	WJZ CLEANING, LLC (2) INV # 5813 FEB CLEANINGS	305.00
ACHMARDENT	3/02/2012	DENTAL INSURANCE	1,413.62
	Manual Check	ACH DENTAL INS MARCH PREMIUM	
Grand Total			232,177.53

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/01/2012 From Account:
Thru: 3/14/2012 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	40,653.89
Total Expenditure from Fund # 300 - DEBT SERVICE FUND	142,973.36
Total Expenditure from Fund # 500 - CAPITAL PROJECT FUND	8,148.00
Total Expenditure from Fund # 550 - WASTE MANAGEMENT	13,518.10
Total Expenditure from Fund # 600 - WATER & SEWER	16,056.12
Total Expenditure from Fund # 650 - STORM WATER UTILITY	669.92
Total Expenditure from Fund # 800 - LAKE RESTORATION	582.52
Total Expenditure from Fund # 900 - LIBRARY	8,685.51
Total Expenditure from Fund # 950 - CEMETERY FUND	890.11
Total Expenditure from all Funds	232,177.53

FEBRUARY 2012 TREASURER'S REPORT

	CHECKING	SAVINGS	CD ACCOUNTS	TOTALS
Account Balances:				
General Fund (100)	\$324,326.93	\$1,317,051.80		\$1,641,378.73
Debt Services (300)	\$89,579.97	\$0.00		\$89,579.97
Debt Service Reserve Funds	\$186,636.54			\$186,636.54
Capital Projects (500)	-\$327,581.22	\$299,057.67		(\$28,523.55)
TIF 3 (510)	-\$177,233.05	\$50,437.87		(\$126,795.18)
TIF 4 (520)	-\$9,019.13	\$0.00		(\$9,019.13)
TIF 5 (530)	-\$16,468.92	\$0.00		(\$16,468.92)
Waste Management (550)	-\$104,081.70	\$0.00		(\$104,081.70)
Water/Sewer (600)	\$946,316.95	\$538,775.31		\$1,485,092.26
Stormwater (650)	\$10,732.77	\$0.00		\$10,732.77
CDA (720)	\$14,635.79	\$361,143.74		\$375,779.53
Lake Restoration (800)	\$80,637.31	\$0.00		\$80,637.31
Library (900)	\$80,919.37	\$0.00		\$80,919.37
Cemetery (950)	\$32,229.63	\$24,692.81		\$56,922.44
	\$1,131,631.24	\$2,591,159.20	\$0.00	\$3,722,790.44
Monthly:				
Expenditures:	\$1,124,396.64			
Payroll:	\$39,090.36			
Receipts:	\$394,741.76			
Withholdings:	\$24,949.25			



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 01-12)
 S. 43.05(4) & 43.58(6)
 FOR THE YEAR 2011

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters:

I. GENERAL INFORMATION					
1. Name of Library Belleville Public Library			2. Public Library System South Central Library System		
3a. Head Librarian First Name Jean	3b. Head Librarian Last Name Christensen	4a. Certificate Grade Gr 3	4b. Certificate Type Regular	5. Certificate Exp. Date 12/31/2014	
6a. Street Address 130 S. Vine St.	6b. Mailing Address or PO Box PO Box 140	7. City / Village / Town Belleville	8a. ZIP 53508	8b. ZIP4 0140	9. County Dane
10. Library Phone Number (608)424-1812	11. Fax Number (608)424-3545	12. Library E-mail Address of Director jchris@scsls.lib.wi.us			
13. Library Website URL scsls.lib.wi.us/blv		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stats. 43.53? No				
19a. Winter Hours Open per Week 51	19b. Number of Winter Weeks 52	19c. Summer Hours Open per Week	19d. Number of Summer Weeks		
20. Annual Public Service Hours for the Main Library and Any Branches and Bookmobiles 2,652		21. Square Footage of Public Library 4,600	22. Did your library move to a new facility or branch or expand an existing facility during the fiscal year? No		
II. LIBRARY COLLECTION					
		Number Owned / Leased		Number Added	
1. Books in Print		29,174		2,708	
2. Electronic Books <i>E-books</i>		11,965			
3. Audio Materials		2,172		263	
4. Electronic Audio Materials <i>Downloadable</i>		6,280			
5. Video Materials		4,530		555	
6. Electronic Video Materials <i>Downloadable</i>		319			
7. Other Materials Owned <i>Describe</i> software		16			
8. Databases Locally Owned or Leased		5			
9. Total Databases <i>Local, regional, and state</i>		52			
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>		99			

III. LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans		
a. Total Circulation	b. Children's Materials		a. Items Loaned Provided to	b. Items Received Received from	
85,126	46,098		51,976	28,464	
3. Number of Registered Borrowers			4. Reference Transactions		5. Library Visits
a. Resident	b. Nonresident	c. TOTAL	a. Annual Count	b. Method	a. Annual Count
1,626	1,110	2,736		Did Not Collect	58,773
					b. Method
					Actual Count
6. Uses of Public Internet Computers			7a. Number of Licensed Database Sessions		7b. Number of Locally-Created, Non-commercial Database Sessions
a. Annual Count	b. Method		720		
9,811	Actual Count				
7c. Uses of E-Books by Users of Your Library			7d. Uses of E-Audio by Users of Your Library		7e. Uses of E-Video by Users of Your Library
74			262		
8. Programs and Program Attendance Annual Count					9. Number of Public Use Computers
	a. Children	b. Young Adult	c. Other Programs	d. TOTAL	a. Total
Number of Programs	58	21	4	83	7
Attendance	1,864	148	15	2,027	b. Internet Access
					7

IV. LIBRARY GOVERNANCE

1. **Library Board Members.** List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries, Technology, and Community Learning as they occur (when reporting such changes, indicate the departing board members).

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
a. Mary	Gehin	116 East Avenue	Belleville	53508-0140	
b. Denise	Muschl	218 West School	Belleville	53508-0140	
c. Barb	Belle	535 Villager Drive	Belleville	53508-0140	bobandbarbelle@frontier.com
d. Bonnie	Wilcox	219 Karl Avenue	Belleville	53508-0140	bebop@pocket.com
e. Linda	Schmitt	1207 Fritz Road	Verona	53593	schmittl@belleville.k12.wi.us
f.					
g.					
h.					
i.					
j.					
k.					
l.					

2. Number of Library Board Members Include vacancies in this count

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service. Only Joint libraries will report more than one municipality here.

Municipal Type	Name	Amount
Village	Belleville	\$214,713
Subtotal 1		\$214,713

2. County

a. Home County Appropriation for Library Service

Subtotal 2a **\$18,603**

b. Other County Payments for Library Services

Name	Amount	Name	Amount
Green	\$71,180		
Columbia	\$10		
Subtotal 2b			\$71,190

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SLP Performer	\$400	Net Lender	\$748
SLP Incentives	\$50		\$0
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
Subtotal 3			\$1,198

4. Federal Funds Name of program and, if LSTA, show project number

Project Name and Number	Amount	
	\$0	
Subtotal 4		\$0

5. Contract Income from Other Governmental Units, Libraries, Agencies, Library Systems, etc.

Name	Amount	Name	Amount
I	\$0		
Subtotal 5			\$0

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above. \$5,380	7. All Other Operating Income \$9,630	8. Total Operating Income Add 1 through 7 \$320,714	9. What is the 2012 annual appropriation provided by your governing board for your public library? \$215,560	10. Did your library's municipality exempt itself from the county library tax for 2011 Wis. Stats. s.43.64(2)? Yes
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X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees report all employees under 1a and 1b below. Libraries with more than 15 employees list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel only.
 a. Employees Holding the Title of Librarian. Indicate advanced degrees with a check or an X.

Position	Type of Staff	Annual Salary	Hrs. Worked per Week	Position	Type of Staff	Annual Salary	Hrs. Worked per Week
Director / Head Librarian	No MLS	\$41,365	40.00				
Circulation	Other	\$17,820	30.00				
Youth Services	Other	\$14,192	20.00				

b. Other Paid Staff See instructions

Type of Staff	Total Annual Wages	Hrs. Worked per Week	Position	Type of Staff	Total Annual Wages	Hrs. Worked per Week
Assistant	\$19,125	20.00				
Page	\$829	7.50				
Page	\$829	7.50				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff Include maintenance, plant operations, and security		c. Total Library Staff Full-Time Equivalents Add 2a subtotal and 2b	
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a				
	2.25	2.25	0.88		3.13	

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, Line 1, what was the total circulation to nonresidents See instructions for definition of nonresident
 42,013

Divide nonresident circulation among the following categories. The total for 2 through 6 below should equal the number reported in question 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County	574	11,286	11,860
3. Circulation to Nonresidents Living in Another County in Your System	880	29,240	30,120
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System	1	2	3
5. Circulation to All Other Wisconsin Residents	30		
6. Circulation to Persons from Out of the State		0	

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS (cont'd.)

<p>7. Are the answers to questions 1 through 6 based on actual count or survey/sample?</p> <p style="text-align: center;">Actual</p>	<p>8a. Does your library deny access to residents of adjacent public library systems on the basis of Wis. Stats. s. 43.17(11)(b)?</p> <p style="text-align: center;">No</p>	<p>8b. If yes, do you allow residents in adjacent systems to purchase library cards?</p> <p style="text-align: center;">No</p>
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9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Green	29,240	f.	
b. Columbia	0	g.	
c. Rock	2	h.	
d.		i.	
e.		j.	

XII. TECHNOLOGY

<p>1. What type of Internet connection do you have?</p> <p><input type="checkbox"/> a. Only a dedicated or leased line <i>Often provided by TEACH program</i></p> <p><input checked="" type="checkbox"/> b. Only a broadband cable or DSL line</p> <p><input type="checkbox"/> c. Both a and b</p>	<p>2. Is the speed of your Internet connection sufficient to meet patron and staff needs?</p> <p><input checked="" type="checkbox"/> a. Our speed is sufficient almost all the time (at least 95% of the time).</p> <p><input type="checkbox"/> b. Our speed is sufficient most of the time (at least 80%).</p> <p><input type="checkbox"/> c. Our speed is NOT sufficient most of the time or is not sufficient at critical daily periods.</p>	<p>3. Does your library use any type of Internet filtering software or service?</p> <p><input type="checkbox"/> a. Yes, on all Internet workstations</p> <p><input type="checkbox"/> b. Yes, on some Internet workstations</p> <p><input checked="" type="checkbox"/> c. No filtering on any Internet workstations</p>	<p>4. Does your library provide wireless Internet access for patron laptops?</p> <p style="text-align: center;">Yes</p>
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XIII. YOUTH SERVICES

1. Summer Library Programming *Estimate if the library does not have this number*

<p>a. How many individual children and young adults registered for or participated in the summer library program?</p> <p style="text-align: center;">250</p>	<p>b. How many children who participated in the summer library program were five or younger?</p> <p style="text-align: center;">62</p>	<p>c. How many of those who participated in the summer library program were age 12-18?</p> <p style="text-align: center;">30</p>	<p>d. What was the total attendance at children's programs at the library this summer? <i>Children and adults</i></p> <p style="text-align: center;">610</p>
--	--	--	--

2. Indicate the name(s) and email address(es) of staff who serve as the children, youth, or teen librarian(s). If the director serves as this librarian, only that name is needed. List only paid staff, and do not include volunteers. Indicate location when different from main library.

Name	Name of Branch <i>If applicable</i>	Email Address
Bronnia Lehmann		blehmann@scls lib wis. us

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries, Technology, and Community Learning, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s.43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature	Name of President	Date Signed
<i>Mary G. Gehin</i>	<i>Mary G. Gehin</i>	<i>2-23-12</i>
Library Director / Head Librarian Signature	Name of Director / Head Librarian	Date Signed
<i>Jean Christensen</i>	<i>Jean Christensen</i>	<i>2-23-12</i>

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities. *

The Belleville Public Library Board of Trustees hereby states that in 2011, the South Central Library System

Indicate with an X one of the following two statements.

- Did provide effective leadership and adequately meet the needs of the library.
Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. Attach additional sheets if necessary.

Overall, the system does a good job, but has not listened to the concerns of member libraries about ILL. SCLS has not been willing to seriously consider alternatives to ILL that at this time does not meet the needs of library staff or patrons.

* The statement may be sent directly to the Division for Libraries and Community Learning (DLTCL), c/o John DeBacher, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

Table with 3 columns: President, Library Board of Trustees Signature; Name of President; Date Signed. Includes handwritten signatures and date 2-23-12.

COMMENTS

Municipality No.: 13-106									
GEC Job No.: 113-106									
Village of Belleville									
2012 Building Permit Applications									
Date	Permit #	Class	Address	Owner/Contractor	Est. Cost	Description	GEC Fee	Fee	
1/12/2012	12-01-13-106	130	516 SUGAR AVE	STEWART RELVEA	\$1,000.00	WATER SOFTENER	\$0.00	\$25.00	
1/12/2012	12-02-13-106	131	244 NORTHSORE DR	SHARON MANION	\$1,000.00	ELECTRIC	\$67.50	\$73.50	
1/19/2012	12-03-13-106	125	206 FOURTH ST	LISA KOETH	\$6,000.00	ALTERATIONS	\$0.00	\$25.00	
1/19/2012	12-04-13-106	122	5 N. HARRISON ST	GLADYS YAEGER	\$3,500.00	HVAC	\$60.00	\$66.00	
1/19/2012	12-05-13-106	434	536 SUGAR AVE	DAVID MYERS	\$5,000.00	BASEMENT FINISH	\$82.50	\$90.00	
1/26/2012	12-06-13-106	131	5 N HARRISON ST	GLADYS YAEGER	\$1,000.00	ELECTRIC	\$67.50	\$73.50	
						Total Month Permit Fees January	\$277.50	\$353.00	
2/2/2012	12-007-13-106	434	27 W PEARL ST	WILLIE WILD	\$4,000.00	WINDOWS	\$0.00	\$25.00	
2/9/2012	12-008-13-106	434	102 N PARK ST	ANTHONY & TRACEY GEHIN	\$10,000.00	REMODEL	\$82.50	\$90.00	
2/9/2012	12-009-13-106	434	330 E SCHOOL ST	KELSEY DURST	\$7,500.00	REMODEL	\$82.50	\$90.00	
2/9/2012	12-010-13-106	434	121 E SCHOOL ST	CHAD & CINDY GENSCHAW	\$20,000.00	REMODEL	\$82.50	\$90.00	
2/16/2012	12-011-13-106	126	27 W PEARL ST	WILLIE WILD	\$11,000.00	RE-ROOF	\$0.00	\$25.00	
2/23/2012	12-012-13-106	434	44 RIVER ST	ANN-MARIE CAIN	\$7,900.00	REMODEL	\$75.00	\$82.50	
						Total Month Permit Fees February	\$322.50	\$402.50	
						Total Permit Fees YTD	\$600.00	\$753.50	

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901



608-745-4070 (Office)
608-745-5763 (Fax)
gec@generalengineering.net
www.generalengineering.net

Village of Belleville
Attn: April Little, Clerk
24 West Main Street
P.O. Box 79
Belleville, WI 53508

RE: Monthly Building Inspectors Report

Dear Ms. Little:

Please find enclosed the Building Inspector's Report for the permit activity that has been completed for your municipality. Our intentions are to have a continually up-dated report, which will include the entire calendar year up through the last full month for your review and perusal at your monthly municipal meeting.

I head our building inspection department and will be the initial contact to resolve complaints, disputes, etc. Routine business will be completed during scheduled office hours. Building inspector mobile numbers are listed below.

Kelly Green (608) 697-7771

In the event that there is ever a conflict that is not resolved quickly by our building inspection department or somehow we have failed to properly complete any of our tasks as a building inspector for your municipality; please contact me personally. I will follow-up and get back to you with an answer.

Thank you for the opportunity to work with you.

Sincerely,

GENERAL ENGINEERING COMPANY

Mark E. Jankowski / BKF

Mark E. Jankowski
Director of Inspection Services

MEJ/bkf

Enclosures



Consulting Engineering • Construction Management • Building/Structural Design • Environmental Services
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



Finance and Personnel Committee Meeting Minutes
March 8, 2012

Present: Darlene Hendrickson, April Little, Howard Ward, Jim Schmitz, Bonnie Wilcox, and Gary Ziegler

1. Bonnie called the meeting to order at 5:35 pm.

3. **Closed Session**
We discussed the references for the 3 candidates for the payroll/utility clerk. We had a discussion about which candidate to choose.

4. **Open Session**
Motion by Gary and second by Jim Schmitz to offer the job to our first candidate. We will present the name to the full board at the March 19 meeting.

5. **Next Meeting**
We will meet, Tuesday, March 27, at 5:30.

Respectfully submitted,
Bonnie Wilcox

Senior Citizen's Program of Belleville, Exeter and Montrose
Board of Director's Meeting
February 21, 2012

Members Present: Stremikis, Olson, Kazmar, Hoffman, Sullivan, Blaser, Hoenisch, Kittleson.

Members Absent: Butts, Francois

Call to Order: President Sullivan called the meeting to order at 6:32 PM.

Minutes: Motion to approve made by Kazmar, seconded by Kittleson, approved.

Treasurer and Financial Reports: Stremikis distributed copies. Reported that all revenue from Montrose and Belleville is in, Exeter has paid first half. Also reported that she will be adding a new account for the United Way's Drug Interaction award of \$1,000. Motion to approve by Kittleson, seconded by Blaser, approved. A second motion to move the remaining 2011 balance of \$17,751.19 to the Emergency Fund was made by Kittleson, seconded by Olson, approved.

Old Business:

A. Committee Reports:

a. Personnel –

1. Marian Adams no longer able to do Time Out. Peg O'Neil will take over those duties.
2. Office Hours – Are 8:00 to 4:00 PM but public hours are 9:00 to 3:00 PM.

b. Finance –

1. Taxes due in May. Kittleson will assist in preparation.
2. United Way Grant – Funds to educate elderly population on drug interactions. O'Neil will coordinate.

c. Advocacy – Olson reported on advocacy being done with the County.

New Business:

- A. Advisory Council Membership change - Marian no longer able to serve. Phil Fransen will succeed her.

Next Meeting: Tuesday, April 17, 2012 at 6:30 PM. Location to be determined.

Adjourned: Motion by Blaser, seconded by Hoffman, approved. Meeting adjourned at 8:07 PM.

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O		P		
21-Dec-11		Water Budget Revenues & Expenses		Actual		Adopted		Adopted		2011		TOTAL		Budget Status		% Used		TOTAL		2012		% Last Year		NOES		Reg. Hours		On Call Days				
Account Number	Account Name	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date	Year to Date			
13	600-10-46411-426-000	SALES OF WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
14	New/07																															
15																																
16																																
17	600-10-46411-435-000	SALES OF WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
18	New/07																															
19																																
20																																
21	600-10-46411-460-000	SALE OF UNMETERED WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
22	New/07																															
23																																
24																																
25	600-10-46411-461-610	WATER	130,402.99	130,402.99	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	164,288.00	
26	SALES OF WATER																															
27	Metered Sales																															
28	Residential																															
29																																
30	600-10-46411-461-411	WATER	24,472.73	24,472.73	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	29,938.00	
31	SALES OF WATER																															
32	Metered Sales																															
33	Commercial																															
34																																
35	600-10-46411-461-412	WATER	1,067.22	1,067.22	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	
36	SALES OF WATER																															
37	Metered Sales																															
38	Industrial																															
39																																
40	600-10-46411-462-000	WATER	4,626.00	4,626.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	4,560.00	
41	SALES OF WATER																															
42	Private Fire Protect																															
43																																
44	600-10-46411-463-000	WATER	84,864.77	84,864.77	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	103,465.00	
45	SALES OF WATER																															
46	Public Fire Protect																															
47																																
48	600-10-46411-464-000	WATER	8,407.39	8,407.39	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	12,859.00	
49	SALES OF WATER																															
50	Public Authority																															
51																																
52																																
53	600-10-46411-491-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
54	Contributions																															
55																																
56																																
57	600-10-46412-422-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

21-Dec-11		Water Budget Revenues & Expenses										2012		Approved by PW Committee			
5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED
Account Number	Account Name	2011 Actual Year to Date	TOTAL 2011	Budget Status	%	TOTAL 2012	%	Notes	Reg. Hours	OT Hours	On Call Days	ADDED	ADDED	ADDED	ADDED	ADDED	ADDED
600-10-46412-470-000	Other Operating REV / TIF	2,150.52	2,362.00	(211.48)	9.38%	2,362.00	100.00%										
600-10-46412-474-000	WATER OTHER OPERATING REVENUES (Penalty)		2,362.00			2,362.00											
600-10-46412-474-000	WATER OTHER OPERATING REVENUES	827.37	6,000.00	(5,172.63)	13.79%	6,000.00	100.00%	includes joint meter expense for sewer									
600-10-46412-474-000	Other Revenues		6,000.00			6,000.00											
600-10-46412-474-999	WATER OTHER OPERATING REVENUES	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!										
600-10-46412-474-999	Other Revenues		0.00			0.00											
600-10-48110-418-000	CELL TOWER LEASE	0.00	10,800.00	10,800.00	0.00%	14,400.00	133.33%										
600-10-48110-419-000	WATER INTEREST ON INVESTMENTS	1,088.05	2,575.00	(1,516.95)	-41.09%	1,500.00	58.28%										
600-10-48110-419-000	INTEREST INCOME		2,575.00			1,500.00											
600-10-48412-474-000	WATER PRUDENCE CLAIMS	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!										
600-10-48412-474-000	Other Revenues		0.00			0.00											
600-10-49120-000-000	LONG TERM LOAN PROCEEDS	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!										
600-10-49120-000-000	TRANSFER FROM CAPITAL PROJECTS	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!										
TOTAL REVENUES		2,578,766.64	338,079.00	(661,202.36)	74.38%	333,875.00	98.74%										
			338,079.00			333,875.00											

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21-Dec-11		Water Budget Revenues & Expenses		Actual		2011		2011		TOTAL		Budget Status		%		Total		%		Total		%		Reg		On Cal		Dish			
Account Number		Account Name		Year to Date		2011		2011		2011		2011		2011		2011		2011		2011		2011		2011		2011		2011		2011	
147		Telephone - Water Tower																													
148		Electricity - Water Tower																													
149		Electricity - Garage																													
150		Fluoride Test (State Lab)																													
151		Lead & Copper Test																													
152		Synthetic Organics (on call)																													
153		well 1 & 2																													
154		Volatile Organic (VOCs) well																													
155		1 & 2																													
156		Inorganic well 1 & 2																													
157		(VOCs)																													
158		Water Test																													
159		Radium Total (Z&Z)																													
160		Uranium EPA300.B																													
161		Total Trinitomethane (THM)																													
162		Gross Alpha Radioactivity																													
163		Well 1 & 2																													
164		Halacetic Acids																													
165		Safety Equipment																													
166		Marking Point																													
167		Well 2 335 S Park St																													
168		Stem Water Bill																													
169		290C-00																													
170		Utilities																													
171		WE Energies Well 1 & 2 -																													
172		Shop 1/4																													
173		Alliant Energy Wells - Shop																													
174		1/4																													
175		Verizon Wells																													
176		Water Bill 1/4																													
177		Water Bill 1/4																													
178		Water Bill 1/4																													
179		Water Bill 1/4																													
180		Water Bill 1/4																													
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211		Water Bill 1/4																													

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21-Dec-11		Water Budget Revenues & Expenses		Actuals		2011		TOTAL		2011		Budget Status		%		TOTAL		2012		% Util		Reg		OT		On-Cd		Dwn								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							
Account Number	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name	Account Name							
Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved	Approved							
4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11	4-10-11							
341	600-10-57580-681-603	School & Training PW Crewman # 3	Tom	113.23	50.00	50.00	163.23	226.46%	50.00	50.00	100.00%																									
345	600-10-57580-681-604	School & Training PW Crewman # 4	Jeremy	389.25	50.00	50.00	2177	54.46%	50.00	50.00	100.00%																									
349	600-10-57580-681-605	School & Training PW Crewman # 5	David Paul	28.23	50.00	50.00	2177	54.46%	50.00	50.00	100.00%																									
354	600-10-57580-681-606	School & Training PW Crewman # 6		0.00	0.00	0.00	0.00		0.00	0.00																										
357	600-10-57580-681-607	School & Training Office	Mary / Darlene	93.82	300.00	300.00	204.18	31.27%	300.00	300.00	100.00%																									
362	600-10-57580-681-999	Water General Expense Office Supplies & Expense Carry Over Funds		0.00	0.00	0.00	0.00		0.00	0.00																										
365	600-10-57580-682-000	Water General Expense Outside Services		5,714.12	7,000.00	7,000.00	1,285.88	81.43%	7,000.00	7,000.00	100.00%																									
367	600-10-57580-682-001	Water General Expense Outside Services		0.00	1,500.00	1,500.00	0.00		1,500.00	1,500.00	100.00%																									
368	600-10-57580-682-002	Water General Expense Outside Services		0.00	1,500.00	1,500.00	0.00		1,500.00	1,500.00	100.00%																									
371	600-10-57580-682-003	Water General Expense Outside Services		0.00	2,000.00	2,000.00	0.00		2,000.00	2,000.00	100.00%																									
372	600-10-57580-682-004	Water General Expense Outside Services		0.00	350.00	350.00	0.00		350.00	350.00	100.00%																									
374	600-10-57580-682-005	Water General Expense Outside Services		0.00	1,500.00	1,500.00	0.00		1,500.00	1,500.00	100.00%																									
376	600-10-57580-682-006	Water General Expense Outside Services		0.00	0.00	0.00	0.00		0.00	0.00																										
378	600-10-57580-682-007	Water General Expense Outside Services		0.00	0.00	0.00	0.00		0.00	0.00																										
381	600-10-57580-682-008	Water General Expense Outside Services		0.00	0.00	0.00	0.00		0.00	0.00																										
382	600-10-57580-682-009	Water General Expense Outside Services		0.00	0.00	0.00	0.00		0.00	0.00																										
383	600-10-57580-682-200	Financing Expense		254.74	0.00	0.00	254.74		0.00	0.00																										
385	600-10-57580-682-999	Water General Expense		0.00	0.00	0.00	0.00		0.00	0.00																										

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O		P		
21-Dec-11		Water Budget Revenues & Expenses		Actual		2011		Adopted		2011		Budget Status		USD		%		Year		Total		2012		REG		OT		On-Call				
Adopted		Account Name		Year to Date		2011		4-Apr-11		TOTAL		Budget Status		USD		%		Year		Total		2012		Hour		Hour		Days				
Account Number		Account Name		Year to Date		2011		4-Apr-11		TOTAL		Budget Status		USD		%		Year		Total		2012		Hour		Hour		Days				
385	600-10-57580-484-000	Insurance Expense	15,703.77	0.00	21,780.69	6,076.88	71.0%	17,372.21	97.1%																							
386	600-10-57580-484-000	Employee	11,800.00	0.00	11,800.00	0.00	0.00	0.00																								
387	600-10-57580-484-000	Health	6,945.00	0.00	6,945.00	0.00	0.00	0.00																								
388	600-10-57580-484-000	Dental	3,957.71	0.00	3,957.71	0.00	0.00	0.00																								
389	600-10-57580-484-000	Life	208.53	0.00	208.53	0.00	0.00	0.00																								
390	600-10-57580-484-000	Disability	957.73	0.00	957.73	0.00	0.00	0.00																								
391	600-10-57580-484-000	Liability	2,359.00	0.00	2,359.00	0.00	0.00	0.00																								
392	600-10-57580-484-000	Worker Comp	2,380.00	0.00	2,380.00	0.00	0.00	0.00																								
393	600-10-57580-484-000	Property Ins.	2,890.00	0.00	2,890.00	0.00	0.00	0.00																								
394	600-10-57580-484-000	Sick Bank	1,316.59	0.00	1,316.59	0.00	0.00	0.00																								
395	600-10-57580-484-000	on call pay	716.59	0.00	716.59	0.00	0.00	0.00																								
400	600-10-57580-484-000	Water General Expense	5,011.85	0.00	7,045.00	2,033.15	71.4%	3,455.60	49.0%																							
401	600-10-57580-484-000	Pension & Benefits	7,045.00	0.00	7,045.00	0.00	0.00	0.00																								
402	600-10-57580-484-000	Retirement	7,045.00	0.00	7,045.00	0.00	0.00	0.00																								
403	600-10-57580-484-170	FLEX PLAN	497.26	0.00	81.00	31.04	61.8%	50.00	61.7%																							
404	600-10-57580-484-170	FLEX PLAN	497.26	0.00	81.00	31.04	61.8%	50.00	61.7%																							
410	600-10-57580-488-000	Water General Expense	14.00	0.00	100.00	86.00	14.0%	500.00	50.0%																							
411	600-10-57580-488-000	P.S.C. Charges & Fees	14.00	0.00	100.00	86.00	14.0%	500.00	50.0%																							
412	600-10-57580-488-000	P.S.C. Charges & Fees	14.00	0.00	100.00	86.00	14.0%	500.00	50.0%																							
413	600-10-57580-489-000	Miscellaneous General	1,381.43	0.00	2,760.00	1,288.57	55.7%	2,500.00	90.5%																							
414	600-10-57580-489-000	Expenses	1,381.43	0.00	2,760.00	1,288.57	55.7%	2,500.00	90.5%																							
415	600-10-57580-489-000	Expenses	1,381.43	0.00	2,760.00	1,288.57	55.7%	2,500.00	90.5%																							
416	600-10-57580-489-000	Uniform	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00	100.0%																							
417	600-10-57580-489-000	General Expenses	930.00	0.00	930.00	0.00	0.00	930.00	100.0%																							
418	600-10-57580-489-000	Water Withdrawal Fee	930.00	0.00	930.00	0.00	0.00	930.00	100.0%																							
419	600-10-57580-489-000	Wisconsin Rural Water Association	300.00	0.00	300.00	0.00	0.00	300.00	100.0%																							
420	600-10-57580-489-000	Diggers Hotline	160.00	0.00	160.00	0.00	0.00	160.00	100.0%																							
421	600-10-57580-489-000	Member Fee	160.00	0.00	160.00	0.00	0.00	160.00	100.0%																							
422	600-10-57580-489-000	Dues Wary	160.00	0.00	160.00	0.00	0.00	160.00	100.0%																							
423	600-10-57580-489-000	Water General Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
424	600-10-57580-489-000	Uncollectible Accts.	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
425	600-10-57580-489-000	Uncollectible Accts.	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
426	600-10-57580-489-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
427	600-10-57580-489-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
428	600-10-57580-489-000	Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
429	600-10-57580-489-000	Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
430	600-10-57580-489-000	Other Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
431	600-10-57580-489-000	Water Taxes	4,106.65	0.00	56,646.00	52,539.37	73.8%	56,481.87	97.1%																							
432	600-10-57580-489-000	Remainder Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							
433	600-10-57580-489-000	PICA	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	100.0%																							
434	600-10-57580-489-000	PICA	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	100.0%																							
435	600-10-57580-489-000	Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00																							

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21-Dec-11		Water Budget Revenues & Expenses		2011		2012		2012		2012		2012		2012		2012		2012		2012		2012		2012		2012		2012		2012	
Account Number	Account Name	Actual 14-Nov-11	2011 Year to Date	Budget Status	% Used	Total 2011	Total 2012	% Used	Notes	Rep. Hour	Of Hour	On-Cd	Day	Year	Rate	Amount	Amount	Rate	Amount												
443	Miscellaneous Debt to Surplus		0.00			0.00	0.00																								
444	WATER		0.00			0.00	0.00																								
445	Interest/Long Term Debt Discount		0.00			0.00	0.00																								
446	WATER		0.00			0.00	0.00																								
447	Interest Debt to Municipality		0.00			0.00	0.00																								
448	Peart Street		0.00			0.00	0.00																								
449	WATER		0.00			0.00	0.00																								
450	Debt to Municipality		0.00			0.00	0.00																								
451	Peart Street		0.00			0.00	0.00																								
452	WATER		0.00			0.00	0.00																								
453	Debt to Municipality		0.00			0.00	0.00																								
454	Peart Street		0.00			0.00	0.00																								
455	WATER		0.00			0.00	0.00																								
456	Debt to Municipality		0.00			0.00	0.00																								
457	Peart Street		0.00			0.00	0.00																								
458	WATER		0.00			0.00	0.00																								
459	Debt to Municipality		0.00			0.00	0.00																								
460	Peart Street		0.00			0.00	0.00																								
461	WATER		0.00			0.00	0.00																								
462	Debt to Municipality		0.00			0.00	0.00																								
463	Peart Street		0.00			0.00	0.00																								
464	WATER		0.00			0.00	0.00																								
465	Debt to Municipality		0.00			0.00	0.00																								
466	Peart Street		0.00			0.00	0.00																								
467	WATER		0.00			0.00	0.00																								
468	Debt to Municipality		0.00			0.00	0.00																								
469	Peart Street		0.00			0.00	0.00																								
470	WATER		0.00			0.00	0.00																								
471	Debt to Municipality		0.00			0.00	0.00																								
472	Peart Street		0.00			0.00	0.00																								
473	WATER		0.00			0.00	0.00																								
474	Debt to Municipality		0.00			0.00	0.00																								
475	Peart Street		0.00			0.00	0.00																								
476	WATER		0.00			0.00	0.00																								
477	Debt to Municipality		0.00			0.00	0.00																								
478	Peart Street		0.00			0.00	0.00																								
479	WATER		0.00			0.00	0.00																								
480	Debt to Municipality		0.00			0.00	0.00																								
481	Peart Street		0.00			0.00	0.00																								
482	WATER		0.00			0.00	0.00																								
483	Debt to Municipality		0.00			0.00	0.00																								
484	Peart Street		0.00			0.00	0.00																								
485	WATER		0.00			0.00	0.00																								
486	Debt to Municipality		0.00			0.00	0.00																								
487	Peart Street		0.00			0.00	0.00																								
488	WATER		0.00			0.00	0.00																								
489	Debt to Municipality		0.00			0.00	0.00																								
490	Peart Street		0.00			0.00	0.00																								
491	WATER		0.00			0.00	0.00																								
492	Debt to Municipality		0.00			0.00	0.00																								
493	Peart Street		0.00			0.00	0.00																								
494	WATER		0.00			0.00	0.00																								
495	Debt to Municipality		0.00			0.00	0.00																								
496	Peart Street		0.00			0.00	0.00																								
497	WATER		0.00			0.00	0.00																								
498	Debt to Municipality		0.00			0.00	0.00																								
499	Peart Street		0.00			0.00	0.00																								
500	WATER		0.00			0.00	0.00																								
501	Debt to Municipality		0.00			0.00	0.00																								
502	Peart Street		0.00			0.00	0.00																								

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O		P	
21-Dec-11		Water Budget Revenues & Expenses		Actual		Applied		2012		2011		Budget Status		USD		%		Total		2012		% Util		METS		Reg		O-C			
5	Asst	Account Number	Account Name	Year to Date	2011	TOTAL	2011	Budget Status	USD	%	Total	2012	% Util	METS	Reg	Report	O-C	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year	
485		60C-10-5820C-000-750	PRINCIPAL PAYMENT 2010 HWY P2	0.00	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!	0.00	0.00	#DIV/0!																		
486																															
487																															
488			Total Expenditures	256,427.50	314,856.65	314,856.65	78,229.12	76.19%			308,427.68	97.94%																			
489																															
490																															
501			TOTAL REVENUES	257,975.64	338,079.00	338,079.00	80,202.36	76.36%			333,875.00	98.34%																			
502																															
503																															
504																															
505			Difference	21,249.11	23,222.35	23,222.35	1,973.24	9.36%			25,447.32																				
506			Expenses not cash transaction (depreciation)	0.00	0.00	0.00																									
507			Revenue not a cash transaction (contributor)	0.00	0.00	0.00																									
508																															
509																															
510																															
511			Debt principal - not shown in final expense reports	43,888.00	43,888.00	43,888.00																									
512			CASH ADJUSTED DIFFERENCE	(42,638.89)																											
513																															
514																															
515																															
516																															
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534																															
535																															

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O		
21-Dec-11		Sewer Budget Revenues & Expenses		Actual 14-Nov-11		Budget		TOTAL 2011		Budget Statur. USED		Budget Items		Total 2012		NOTES		Reg. Hours		% Left		On Call		Reg. Hours		On Call		Days		
6	ADOPTED ON	Account Number	Account Name	Year to Date	2011	Budget	TOTAL 2011	Budget Statur. USED	Budget Items	Total 2012	% Left	Reg. Hours	On Call	Days																
9			SEWER EXPENSES																											
10			Sewer Operation Expenses																											
101		600-20-57310-819-601	Salaries & Wages	2,827.10	3,459.00	3,459.00	3,459.00	84.67%		3,459.00	0.00%	325	0																	
102			JERRY BUTS # 1																											
103			Sewer Operation Expenses																											
104		600-20-57310-819-602	Salaries & Wages	15,943.65	28,232.00	28,232.00	28,232.00	84.35%		28,232.00	0.00%	1231	68																	
105			First Dispatch # 2																											
106			On Call																											
107			Sewer Operation Expenses																											
108		600-20-57310-819-603	Salaries & Wages	1,048.27	11,128.00	11,128.00	8.28%		11,128.00	0.00%	450	68																		
109			Tom O'Connor # 3																											
110			On Call																											
111			Sewer Operation Expenses																											
112		600-20-57310-819-604	Salaries & Wages	7,814.99	15,667.00	15,667.00	8.88%		15,620.00	0.88%	755	68																		
113			Jeremy Martin # 4																											
114			On Call																											
115			Sewer Operation Expenses																											
116		600-20-57310-819-605	Salaries & Wages	3,771.93	7,570.00	7,570.00	8.83%		7,840.00	3.57%	370	68																		
117			David Paul # 5																											
118			On Call																											
119			Sewer Operation Expenses																											
120		600-20-57310-819-606	Salaries & Wages	0.00	0.00	0.00	0.00%		990.00	100.00%	0	0																		
121			On Call																											
122			Sewer Operation Expenses																											
123			Salaries & Wages																											
124			On Call																											
125			Sewer Operation Expenses																											
126		600-20-57310-821-000	Salaries & Wages	1,440.53	2,750.00	2,750.00	82.38%		2,200.00	20.00%																				
127			On Call																											
128			Sewer Operation Expenses																											
129			Salaries & Wages																											
130			On Call																											
131		600-20-57310-819-607	Salaries & Wages	0.00	0.00	0.00	0.00%		727.00	100.00%	30	0																		
132			On Call																											
133			Salaries & Wages																											
134			On Call																											
135			Sewer Operation Expenses																											
136		600-20-57310-821-000	Salaries & Wages	1,440.53	2,750.00	2,750.00	82.38%		2,200.00	20.00%																				
137			On Call																											
138			Sewer Operation Expenses																											
139			Salaries & Wages																											
140			On Call																											
141			Sewer Operation Expenses																											
142		600-20-57310-822-000	Salaries & Wages	21,381.65	26,000.00	26,000.00	82.24%		26,000.00	0.00%																				
143			On Call																											
144			Sewer Operation Expenses																											
145		600-20-57310-823-000	Salaries & Wages	2,534.57	3,260.00	3,260.00	77.89%		3,260.00	0.00%																				
146			On Call																											
147			Sewer Operation Expenses																											
148			Salaries & Wages																											
149			On Call																											
150			Sewer Operation Expenses																											
151		600-20-57310-826-000	Salaries & Wages	15,018.32	20,000.00	20,000.00	75.09%		20,000.00	0.00%																				
152			On Call																											
153			Sewer Operation Expenses																											
154			Salaries & Wages																											
155		600-20-57310-826-999	Aluminum Sulfate 17%	0.00	0.00	0.00	0.00%		0.00	100.00%																				

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O				
21-Dec-11		21-Dec-11		Actual		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED				
ADOPTED ON		ADOPTED ON		14-Nov-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11		18-Apr-11				
Account Number		Account Name		Year to Date		Budget		TOTAL		Budget Status		% USED		Budget Items		Total		% Year		NOTES		Reg. OT		On Call		Hours		Days				
				2011		2011		2011		2011		2011		2011		2011		2011				Hour		Hour		Day		Day				
156			Other Chemicals																													
157			Carry Over Funds																													
158	600-20-57310-827-000		Sewer Operation Expenses	16,416.33				15,780.00		2,361.67	85.0%					15,780.00		0.00%														
159			Supplies & Expense																													
160			Wisconsin Gas -Heat																													
161			Marketing Paint																													
162			Tools																													
163			Sludge Test																													
164			Priority Pollutant Scan for MMSD																													
165			Supplies																													
166			Ammonia test																													
167			Lab Chemicals for BOD, SS, Fecal																													
168			Proficiency tests BOD, SS																													
169			Distilled Water, Paper Towels																													
170			Water																													
171			Environmental Testing (CMAR)																													
172			Blind Standards (State Lab)																													
173			Heat/Lights																													
174			Safety Equipment																													
175			Phosphorous Test																													
176			Northern Lake																													
177			OIL & Grease																													
178			Power Generator 600 Gals																													
179			Gas Meter (Estimate)																													
180			State Hotline Licenses																													
181			Member fee																													
182			Toxicity test																													
183			Longoac Screening Bags																													
184			Confine Space Entry Equip.																													
185			Utilities																													
186	600-20-57310-827-220		Alliant	6,688.72				9,500.00		3,861.28	59.3%					8,784.00		7.7%														
187			PW Garage 1/4 -																													
188			Water Bill PW shop 1/4 - sewer plant - sampling																													
189			WE Energies PW shop 1/4 - sewer plant																													
190			Storm Water Bill (05/15/10-05/31/10)																													
191			Storm Water Bill (05/15/10-05/31/10)																													
192			Storm Water Bill (05/15/10-05/31/10)																													
193			Storm Water Bill (05/15/10-05/31/10)																													
194			Sewer Operation Expenses																													
195	600-20-57310-827-999		Carry Over Funds/Expense																													
196																																
197																																
198																																
199	600-20-57310-328-000		Sewer Operation Expenses					8,500.00		8,500.00	100.0%					8,500.00		0.00%														
200			Transportation Expense																													
201			Equipment Rental																													
202			Sludge Truck repair																													
203																																
204																																
205	600-20-57310-828-850		Sewer Operation Expenses																													
206			R&R FUND EXPENSES																													
207																																
208																																
209	600-20-57310-828-999		Sewer Operation Expenses																													
210			C/O Transportation Expense																													
211																																
212																																
213																																

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O	
ADOPTED ON		DRAFT		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED		ADOPTED	
21-Dec-11		14-Nov-11		18-Apr-11		2011		TOTAL		2011		2011		2011		2011		2011		2011		2011		2011		2011		2011	
Account Number	Account Name	Year to Date	Budget	2011	Budget Status	USD	%	Budget Items	Total	% List	Notes	Reg. Hours	OT Hours	On Call Days															
6	Backflow Preventer Test	450.00	450.00					900.00			3 @ \$150 ea																		
7	Calibrate Flow meter	1,000.00	1,000.00					2,000.00			10 @ \$100																		
8	Repairs	100.00	100.00					850.00																					
9	Sewer Maintenance Expenses	28,148.31	50,000.00	50,000.00	20,851.69	41.70%		50,000.00	0.00%		haul sludge to farm fields if pass tests																		
10	Disposal Plant Equipment	0.00	50,000.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
11	Sludge Hauled to MMSD	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
12	Sewer Maintenance Expenses	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
13	Sewer Maintenance Expenses	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
14	Disposal Plant Equipment	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
15	Engineer Plant Upgrade	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
16	Upgrade WW Contractor	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
17	Sewer Upgrade Misc. Expenses	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
18	Sewer Upgrade Misc. Expenses	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
19	Sewer Maintenance Expenses	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
20	Disposal Plant Equipment	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
21	Wastewater R&R Fund	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
22	Engineer, MSA	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
23	Sewer Plant Upgrade	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
24	Sewer Maintenance Expenses	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
25	Disposal Plant Equipment	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
26	Carry Over Funds	4,000.00	4,000.00	4,000.00	3,530.02	88.25%		4,000.00	0.00%																				
27	Sewer Maintenance Expenses	468.98	1,000.00	1,000.00	1,000.00	100.00%		1,000.00	0.00%																				
28	General Plant & Equipment	0.00	1,500.00	1,500.00	1,500.00	100.00%		1,500.00	0.00%																				
29	Meter Testing & Repair Parts	0.00	1,500.00	1,500.00	1,500.00	100.00%		1,500.00	0.00%																				
30	Maint. contract for generator sewer plant	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
31	Portable generator lift station # 3	500.00	500.00	500.00	500.00	100.00%		500.00	0.00%																				
32	Trace Portable Service renewal	500.00	500.00	500.00	500.00	100.00%		500.00	0.00%																				
33	Contract Software Service	500.00	500.00	500.00	500.00	100.00%		500.00	0.00%																				
34	Contract Software Service	500.00	500.00	500.00	500.00	100.00%		500.00	0.00%																				
35	Furnace & air condition check	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
36	Sewer Maintenance Expenses	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
37	General Plant & Equipment	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
38	Meters	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
39	Clear Water Deduct Meters	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				
40	Sewer Maintenance Expenses	0.00	0.00	0.00	0.00	0.00%		0.00	#DIV/0!																				

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O												
21-Dec-11		Sewer Budget Revenues & Expenses		Actual		2011		TOTAL		2011		Budget Status		%		Budget Items		Total		2012		Year		NOTES		Reg. OT		On Call												
ADOPTED ON		DRAFT		14-Nov-11		Year-to-Date		Budget		2011		Budget Status		%		Budget Items		Total		2012		Year		NOTES		Reg. OT		On Call												
Account Number		Account Name		Year-to-Date		Budget		TOTAL		2011		Budget Status		%		Budget Items		Total		2012		Year		NOTES		Reg. OT		On Call												
Account Number		Account Name		Year-to-Date		Budget		TOTAL		2011		Budget Status		%		Budget Items		Total		2012		Year		NOTES		Reg. OT		On Call												
323			General Plant & Equipment / Carry Over																																					
324																																								
325																																								
326																																								
327																																								
328																																								
329																																								
330	600-20-57330-842-000		Sewer Billing Expense	1,502.36				3,670.00				2,167.64	40.81%																											
331			Collectors & Accounting																																					
332			Electric Service																																					
333			Electric Service - Paper for Billing																																					
334			Electric Meter Rent																																					
335			Post Cards																																					
336			Postage - billing																																					
337			Workhorse Billing Support																																					
338			Disconnect Notice																																					
339			Computer - New																																					
340																																								
341	600-20-57330-842-601		SEWER BILLING EXPENSE																																					
342			JERRY 701																																					
343																																								
344	600-20-57330-842-602		SEWER BILLING EXPENSE																																					
345			FRITZ 702																																					
346																																								
347	600-20-57330-842-603		SEWER BILLING EXPENSE																																					
348			TOM 703																																					
349																																								
350	600-20-57330-842-604		SEWER BILLING EXPENSE																																					
351			JEREMY 704																																					
352																																								
353	600-20-57330-842-605		SEWER BILLING EXPENSE																																					
354			Daryl 705																																					
355																																								
356	600-20-57330-842-606		SEWER BILLING EXPENSE																																					
357																																								
358																																								
359	600-20-57310-842-607		Sewer Billing Expensit																																					
360			Red																																					
361																																								
362	600-20-57330-843-000		Sewer Billing Expense																																					
363			Uncollectible Accts.																																					
364																																								
365	600-20-57340-850-000		Sewer General Expense																																					
366			Administrative Salaries																																					
367																																								
368			Mary Austin																																					
369	600-20-57340-850-001		Sewer General Expense																																					
370			Administrative Salaries																																					
371																																								
372			Danielle Hendrickson																																					
373	600-20-57340-850-002		Sewer General Expense																																					
374			Administrative Salaries																																					
375																																								
376			Julie Boller																																					

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O	
21-Dec-11		Sewer Budget Revenues & Expenses		Actual		Budget		TOTAL		Budget Status		%		Budget Items		Total		% Total		NOTES		Reg. Hours		OT Hours		On-Call			
ADOPTED ON		DRAFT		14-Nov-11		2011		2011		2011		2011		2011		2012		2012		ADOPTED		14-06		14-06		0			
Account Number	Account Name	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	Budget	Year to Date	
380	PW Supervisor	2,951.13	5,535.00	5,380.00	2,428.87	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00	5,380.00
381	Sewer General Expense																												
382	Office Supplies & Expense																												
383	Telephone																												
384	Office Expense																												
386	Verizon Internet Service sewer plant																												
387	Cellular Phone Sprint																												
388	Workhorse Payroll & Acct.																												
389	Printex Bowes																												
390	Copy Machine Supplies																												
391	Workhorse Software Agreement																												
392	UPS																												
393	Toner																												
394	Copy Machine Maintenance Agreement																												
395	New Computer																												
396	Postage other than Billing																												
398	Consolidated Group Safety Management Program																												
400	Telephone Bill																												
401	PW Shop 1/4 - sewer plant claiar - cell 1/3																												
404	Verizon																												
405	Sprint / Verizon																												
406	Storm water Charges																												
407	Charges																												
408																													
410	Sewer General Expense																												
411	Office Supplies & Expense																												
412	Public Works Supervisor																												
413	Mileage Jerry B # 1																												
414	Mileage Jerry B # 1																												
415	Sewer General Expense																												
417	Office Supplies & Expense																												
418	Public Works Crewman # 2																												
419	Mileage Fritz D																												
420	Mileage Fritz D																												
421	Sewer General Expense																												
422	Office Supplies & Expense																												
423	Public Works Crewman # 3																												
424	Mileage Tom O																												
425	Sewer General Expense																												
426	Office Supplies & Expense																												
427	Public Works Crewman # 4																												
428	Office Supplies & Expense																												
429	Mileage Jeremy M																												
430	Sewer General Expense																												
431	Office Supplies & Expense																												
432	Public Works Crewman # 5																												
433	Public Works Crewman # 5																												

A		B		C		D		E		F		G		H		I		J		K		L		M		N		O	
21-Dec-11		Sewer Budget Revenues & Expenses		Actual		Budget		TOTAL		Budget Status		Budget Items		Total		% Total		Notes		Reg. Hours		OT Hours		On-Call Days					
ADOPTED ON		DRAFT		14-Nov-11		2011		2011		2011		2012		2012		Year				Hours		Hours		Days					
Account Number	Account Name	Year to Date	Budget	TOTAL 2011	Budget Status	% USED	Budget Items	Total 2012	% Total	Notes	Reg. Hours	OT Hours	On-Call Days																
434	Mileage David	0.00	0.00	0.00				0.00																					
435	Sewer General Expense	0.00	0.00	0.00				0.00																					
436	Office Supplies & Expense	0.00	0.00	0.00				0.00																					
437	Public Works Crewman # 8	0.00	0.00	0.00				0.00																					
438	Mileage	0.00	0.00	0.00				0.00																					
439	Sewer General Expense	0.00	0.00	0.00				0.00																					
440	CARRY OVER Office Expense	0.00	0.00	0.00				0.00																					
441	Sewer General Expense	5,696.00	2,500.00	7,500.00	1,904.00	7.681%	2,500.00	7,500.00	0.00%																				
442	Outside Services	0.00	0.00	0.00				0.00																					
443	Engineering	0.00	0.00	0.00				0.00																					
444	Rate Study	0.00	0.00	0.00				0.00																					
445	Audit V K	0.00	0.00	0.00				0.00																					
446	Sewer General Expense	0.00	0.00	0.00				0.00																					
447	Outside Services	0.00	0.00	0.00				0.00																					
448	Construction/Sewer/Lift Station	0.00	0.00	0.00				0.00																					
449	Green view Place	0.00	0.00	0.00				0.00																					
450	Financing Services	234.74	0.00	0.00	(234.74)			0.00																					
451	Sewer General Expense	0.00	0.00	0.00				0.00																					
452	Outside Services	0.00	0.00	0.00				0.00																					
453	Sewer General Expense	0.00	0.00	0.00				0.00																					
454	Outside Services	0.00	0.00	0.00				0.00																					
455	Waste Water Site Map	0.00	0.00	0.00				0.00																					
456	Sewer General Expense	0.00	0.00	0.00				0.00																					
457	Outside Services	0.00	0.00	0.00				0.00																					
458	MSA	0.00	0.00	0.00				0.00																					
459	GIS Data Set Create	0.00	0.00	0.00				0.00																					
460	Sludge Handling Study	0.00	0.00	0.00				0.00																					
461	Abandon Siphon	0.00	0.00	0.00				0.00																					
462	By Fire Station / Bob Schultz	0.00	0.00	0.00				0.00																					
463	Sewer Smoke Testing	0.00	0.00	0.00				0.00																					
464	Sewer Sub. Contract Expenses	0.00	0.00	0.00				0.00																					
465	Sewer General Expense	0.00	0.00	0.00				0.00																					
466	Outside Services	0.00	0.00	0.00				0.00																					
467	Misc. Py Dane County 2009 / 2010	0.00	0.00	0.00				0.00																					
468	Sewer General Expense	0.00	0.00	0.00				0.00																					
469	C/O Outside Expense	0.00	0.00	0.00				0.00																					
470	Sewer General Expense	37,532.06	4,594.81	41,861.81	4,349.75	89.81%	4,594.81	42,526.00	1.5%																				
471	Insurance Expense	0.00	0.00	0.00				0.00																					
472	Health	0.00	0.00	0.00				0.00																					
473																													
474																													
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Stormwater Budget 2012

A		G		I	J	O	P	Q
Account Number	Short Description	2011 Actual 12/09/2011	2011 Project Year-End	2012 Proposed Budget	Notes / Cals			
1	Revenues							
3	650-00-46411-010-000 REV - RES/SINGLE FAMILY	3,071.46	6,142.92	36,857.52				
4	650-00-46411-022-000 REVENUES - DUPLEX	245.52	491.04	2,946.24				
5	650-00-46411-023-000 REVENUES - MULTI-FAMILY	481.41	962.82	5,776.92				
6	650-00-46411-031-000 REV - NON RESIDENTIAL	4,717.20	9,434.40	56,606.40				
7	650-00-46412-470-000 FORFEITED DISCOUNTS	-	-	-				
8	650-00-4811C-000-000 INTEREST ON INVESTMENTS	(1.29)	-	-				
9	650-00-4962C-000-000 OP TRANS FROM CAPITAL	-	-	-				
10	TOTAL	8,514.30	17,031.18	102,187.08				
11								
12	Expenses							
13	650-00-57340-853-000 FRINGE BENEFITS	1,195.20	1,195.20	4,887.00				
14	650-00-57570-600-000 WAGES - HOURLY	-	3,279.33	15,045.00				
15	650-00-57570-650-000 MAINTENANCE / REPAIRS	-	-	-				
16	650-00-57570-660-000 VEHICLE / EQUIP	-	-	-				
17	650-00-57580-680-000 ADMIN SALARIES	-	1,064.50	1,107.00				
18	650-00-57580-681-000 OFFICE/BILLING SUPPLIES	93.00	186.00	1,116.00				
19	650-00-57580-682-000 OUTSIDE SERVICES	-	2,457.94	13,600.00	N. Grant St. Outfall - Ironworks Constr.			\$ 13,600.00
20								\$ 2,457.94
21	650-00-57580-682-901 AUDIT	-	600.00	600.00				
22	650-00-57580-682-902 ATTORNEY	-	-	-				
23	650-00-57580-682-903 ENGINEER	-	348.00	2,200.00	N. Grant St. Outfall - MSA CRS			\$ 2,200.00
24								\$ 348.00
25	650-00-57580-684-000 INSURANCE	-	-	-				
26	650-00-57580-686-000 RETIREMENT	-	-	259.60				
27	650-00-57580-689-000 MISC EXPENSE	505.10	700.00	750.00				
28	650-00-57590-403-000 DEPRECIATION	-	-	-				
29	650-00-57590-408-000 TAXES FICA / SS	-	-	-				
30	650-00-58200-000-000 INTEREST ON DEBT	-	-	-				
31	650-00-58200-000-750 PRINCIPAL ON DEBT	-	-	-				
32	TOTAL	1,793.30	9,830.97	39,564.60				
33								
34	DIFFERENCE	6,721.00	7,200.21	62,622.48				
35								
36	PROJECTED FUND BALANCE		7,200.21	69,822.69				
37								
38				21,039.00	Total Salary			

April Little

From: Carter Arndt [carndt@msa-ps.com]
Sent: Wednesday, March 14, 2012 8:05 AM
To: April Little
Cc: Kevin Lord
Subject: Belleville Bid Results

Hi April,
Based on our conversation and follow-up dialog with HE-Rock Masonry the following is noted:

2012 Accessibility Improvements

1. Based on the Village accepting Alternate Bids 1, 2 & 3, Harmony Construction is the low qualified bidder with a total bid amount of \$52,050.
2. Next steps would be for the Village to formally award the project to Harmony and then enter into a contract for the project.

Former Library 2012 Maintenance Improvements

Base Bid A (Masonry Work)

1. HE-Rock Masonry LLC had the low bid amount of \$4,220. However, HE-Rock's bid was half that of the second low bidder and the third bid was more than 6 times the cost of their bid. We contacted them and reviewed the project scope and in the end they decided to withdraw their bid.
2. Therefore, B&B Quality Building is the qualified low bidder with a bid amount of \$8,400.
3. Next steps would be for the Village to formally award the project to B&B and then enter into a contract for the project.

Base Bid B (All other Work)

1. Joe Daniels Construction is the low bidder whether the alternate Bid #1 is accepted or not. Base Bid B at \$48,126 and ADD \$ 8,663 if the alternate Bid#1 window work is desired.
2. Next steps would be for the Village confirm they have moneys available to fund this project and to then formally award the project to Joe Daniels and then enter into a construction contract for the project.

Please contact me with any questions or comments,
Carter



Carter Arndt, AIA | Project Architect
1230 S. Blvd | Baraboo WI 53913
T.608.355.8884 | C.608.963.1212 | www.msa-ps.com

3/14/2012

ACCESSIBILITY IMPROVEMENTS (CDBG GRANT)

FUNDING SOURCES:

		NOTES
Grant Award		
Phase 1	\$ 11,500	
Phase 2	\$ 42,000	
Subtotal	\$ 53,500	
Village Match		
Police	\$ 8,427	Budget Res. #1-2012; Acct #100-51890-810-204
Library	\$ 5,474	Budget Res. #1-2012; Acct #100-51890-810-206
Subtotal	\$ 13,901	Match required = \$3850
2012 Budget	\$ 2,500	If needed; Acct#100-51890-810

GRAND TOTAL \$ 69,901

COST ESTIMATES:

Construction:		Harmony Construction
Base	\$ 46,000	
Alt 1	\$ 3,400	
Alt 2	\$ 2,000	
Alt 3	\$ 650	
Subtotal	\$ 52,050	
MSA Eng	\$ 7,800	
Asbestos Removal:		
Testing	\$ 1,650	
Removal	\$ 5,000	Waiting for est
Subtotal	\$ 6,650	
Add-ons:		
Carpet - Senior Ctr	\$ 2,000	

GRAND TOTAL \$ 68,500

OLD LIBRARY MAINTENANCE

FUNDING SOURCES:		<i>NOTES</i>
2010 Borrowing	\$ 35,000	<i>Budget Res. 1-2012 500-51890-810-411</i>
Reappropriate Elevator Carryover	\$ 12,274	<i>Funds remaining</i>

GRAND TOTAL	\$ 47,274
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COST ESTIMATES:	
Base Bid A	\$ 8,400
Base Bid B	\$ 48,126
Base Bid B Alt 1	\$ 8,666

GRAND TOTAL	\$ 65,192
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<i>DIFFERENCE</i>	\$ 17,918
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ELEVATOR MAJOR REPAIR - LIBRARY

FUNDING SOURCES:		<i>NOTES</i>	
Budget Res. 1-2012	\$ 16,335	Various sources	100-51890-810-202
2012 Budget	\$ 1,000		100-51890-810-202
2012 Budget	\$ 6,800		100-51890-810-206
Subtotal	\$ 24,135		

COST ESTIMATES:	
Low Bid	\$ 11,861 Schindler Elevator Corp.

Difference **\$ 12,274**

BID TALLY

2012 Accessibility Improvements
 Village of Belleville
 BID DATE: March 8, 2012
 PROJECT #00372045



PROFESSIONAL SERVICES
 More ideas. Better solutions.

CONTRACTOR	BID AMOUNT - Base Bid	BID AMOUNT - Alternate #1	BID AMOUNT - Alternate #2	BID AMOUNT - Alternate #3	BID BOND
HARMONY	46,000	3400	2000	650	
JOE DANIELS	44,069	4650	8382	13,669	

BID FORM

PROJECT IDENTIFICATION:

**VILLAGE OF BELLEVILLE
2012 ACCESSIBILITY IMPROVEMENTS
BELLEVILLE, WISCONSIN
Project 00372045**

THIS BID IS SUBMITTED TO:

**Village of Belleville
24 West Main Street
Belleville, WI 53508**
(hereinafter referred to as the Owner)

Submitted by:

Harmony Construction Management, Inc.
(full name)
906 Jonathon Dr. Madison, WI 53713
(full address)

(hereinafter referred to as the Bidder)

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with Owner in the form referenced in the Contract Documents, and to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Advertisement to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Security.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - a. BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):
Addendum # N/A Date: _____
Addendum # N/A Date: _____
 - b. BIDDER has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, all local conditions, and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
 - c. BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies

which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work as BIDDER considers necessary for the performance or furnishing of the Work at the contract price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by BIDDER for such purposes.

- d. BIDDER has given A/E written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by A/E is acceptable to BIDDER.
- e. This BID is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over Owner.
- f. BIDDER understands that Work contemplated for this project will be awarded with a single prime lump sum contract.

4. BASE BID - SINGLE PRIME STIPULATED SUM

Having examined the Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by MSA Professional Services, Inc., for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the sum of:

\$ _____ dollars \$ 46,000 _____
(words) (figures)

in lawful money of the United States of America. We have included herewith, the required security Bid Bond as required by the Advertisement to Bid. All applicable federal, state, and local taxes are included in the Bid sum.

ALTERNATES

- Alternate Bid #1: Replace Library lobby flooring with ceramic tile & base. ADD: \$ 3,400
- Alternate Bid # 2: Provide ceramic wall tile wainscot at the Library Toilet Room locations indicated on the drawings ADD: \$ 2,000
- Alternate Bid # 3: Handrail work at the Library stair. ADD: \$ 650

5. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for thirty (30) days from the Bid closing date. If this Bid is accepted by the Owner within the time period stated above, we will:

- A. Execute the Agreement within seven (7) days of receipt of Notice of Award.
- B. Furnish the required bonds within seven (7) days of receipt of Notice of Award in the form referenced in Supplementary Instructions to Bidders.

If this Bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to the Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this Bid and the Bid upon which the Contract is signed.

In the event our Bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

6. CONTRACT TIME:

Owner will award a contract by March 20, 2012.

BIDDER agrees that the Work will be substantially complete by June 29, 2012. The work shall be completed and ready for final completion by July 30, 2012. The duration of the onsite demolition/construction at the Library restrooms shall be no longer than 3 consecutive weeks.

BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work on time. Liquidated damages are identified in Section 01 11 00 item L.

7. SUBCONTRACTOR LIST (MANDATORY REQUIREMENT)

Important: Failure to list Subcontractors as requested will be considered by Owner as an irregularity and may result in rejection of the BID.

If awarded the Single Prime Contract on the basis of our BID, we intend to award subcontracts as follows:

For:	Subcontractor:
Carpentry	<u>Harmony</u>
Plumbing	<u>RJ Plumbing</u>
Electrical	<u>Total Electric</u>

8. The terms used in this Bid which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents have the meanings assigned to them in the General Conditions.

9. BID FORM SIGNATURES:

IF BIDDER IS:

~~An Individual~~

~~By: _____ (SEAL)
(individual's name)~~

~~Doing business as _____~~

~~Business address: _____~~

~~Telephone number: _____~~

~~A Partnership~~

~~By: _____ (SEAL)
(firm name)~~

~~_____ (general partner)~~

~~Business address: _____~~

~~Telephone number: _____~~

A Corporation

By: Harmory Construction Management (SEAL)
(corporation name)

WI
(state of incorporation)

By: [Signature] President
(name of person authorized to sign) (title)

(Corporate Seal)
Attest: Lori L. Reed
(secretary)

Business address: 906 Jonathan Dr. Madison, WI 53713

Telephone number: 608-224-3310

~~A Joint Venture~~

~~By: _____ (name)~~

~~Address: _____~~

~~By: _____ (name)~~

~~Address: _____~~

~~Telephone number: _____~~

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bid Bond

The American Institute of Architects,
AIA Document No. A310 (February, 1970 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we
Harmony Construction Management, Inc.

as Principal, hereinafter called the Principal, and
Granite Re, Inc.

14001 Quallbrook Dr,
Oklahoma City, OK 73134

a corporation duly organized under the laws of the State of Oklahoma as surety, hereinafter called the
Surety are held and firmly bound unto

Village of Belleville
24 W Main St

Belleville, WI 53508

as Oblgee, hereinafter called the Oblgee, in the sum of

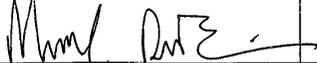
Five Percent of Bid Amount ***** Dollars (\$ 5% of Bid Amount),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by
these presents.

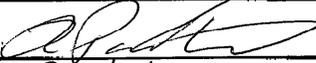
WHEREAS, the Principal has submitted a bid for
2012 Accessibility Improvements;
Project No. 00372045

NOW THEREFORE, if the Oblgee shall accept the bid of the Principal and the Principal shall enter into a Contract
with the Oblgee in accordance with terms of such bid, and give such bond or bonds as may be specified in the bidding
or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt
payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter
such Contract and give such bond or bonds, if the Principal shall pay to the Oblgee the difference not to exceed the penalty
hereof between the amount specified in said bid and such larger amount for which the Oblgee may in good faith contract
with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain
in full force and effect

Signed and sealed this 6 th day of March 20 12

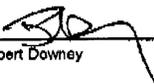

Witness

Harmony Construction Management, Inc. (seal)

By 
(Title) President


Witness Kasia K. Jefferson

Granite Re, Inc. (seal)


Robert Downey (Title) Attorney In Fact

GRANITE RE, INC. GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH its true and lawful Attorney-In-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 3rd day of January, 2012.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)



Kenneth D. Whittington
Kenneth D. Whittington, President

Rodman A. Frates
Rodman A. Frates, Secretary/Treasurer

On this 3rd day of January, 2012, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Rodman A. Frates, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Rodman A. Frates were respectively the President and the Secretary/Treasurer of the GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
May 9, 2012
Commission #: 00005708



Wanda L. Lyle
Notary Public

GRANITE RE, INC. Certificate

THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
6 day of Mar, 2012



Rodman A. Frates
Rodman A. Frates, Secretary/Treasurer

BID TALLY

Former Library 2012 Maintenance Improvements
 Village of Belleville
 BID DATE: March 8, 2012
 PROJECT #00372047



PROFESSIONAL SERVICES
 More ideas. Better solutions.

CONTRACTOR	BID AMOUNT – Base Bid A	BID AMOUNT – Base Bid B	BID AMOUNT – Base Bid B Alternate 1	BID BOND
B&B Quality Building	8,400	79,700	6,400	
Joe Daniels	27,373	48,126	8,666	
He-Rock Masonry	4,220			

BID FORM

PROJECT IDENTIFICATION:
VILLAGE OF BELLEVILLE
FORMER LIBRARY 2012 MAINTENANCE IMPROVEMENTS
BELLEVILLE, WISCONSIN
Project 00372047

THIS BID IS SUBMITTED TO:
Village of Belleville
24 West Main Street
Belleville, WI 53508
(hereinafter referred to as the Owner)

Submitted by:
Joe Daniels Construction Co., Inc.
(full name)
919 Applegate Road, Madison, WI 53713
(full address)

(hereinafter referred to as the Bidder)

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with Owner in the form referenced in the Contract Documents, and to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Advertisement to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Security.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - a. BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

Addendum # _____ Date: _____
Addendum # _____ Date: _____
 - b. BIDDER has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, all local conditions, and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
 - c. BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies.

which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work as BIDDER considers necessary for the performance or furnishing of the Work at the contract price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by BIDDER for such purposes.

- d. BIDDER has given A/E written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by A/E is acceptable to BIDDER.
- e. This BID is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over Owner.
- f. BIDDER understands that Work contemplated for this project will be awarded with a single prime lump sum contract.

4. BASE BID A - SINGLE PRIME STIPULATED SUM (MASONRY)

Having examined the Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by MSA Professional Services, Inc., for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the sum of:

Bid		\$	<u>25373⁰⁰</u>
Contingency Allowance		\$	<u>2,000.00</u>
			(figures)
Total bid with Contingency Allowance:			
			<u>27373⁰⁰</u>
			(figures)
			<u>TWENTY SEVEN THOUSAND</u>
			<u>THREE HUNDRED SEVENTY THREE</u>
			(words)
	dollars	\$	<u>27373⁰⁰</u>
			(figures)

in lawful money of the United States of America. We have included herewith, the required security Bid Bond as required by the Advertisement to Bid. All applicable federal, state, and local taxes are included in the Bid sum.

Unit Prices

The nature of this work may require reduced or additional work according to conditions encountered and better understood in the field, accordingly unit prices are needed to adjust the quantities encountered.

Repointing Masonry Joints ADD or DEDUCT: \$ 3,60 LF

5. BASE BID B - SINGLE PRIME STIPULATED SUM (ROOFING AND GENERAL WORK)

Having examined the Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by MSA Professional Services, Inc., for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the sum of:

Bid	\$	<u>46126⁰⁰</u>	
Plus Contingency Allowance	\$	<u>2,000.00</u>	(figures)
Total bid with Contingency Allowance:			
	\$	<u>48126⁰⁰</u>	(figures)
			dollars
	\$	<u>FOURTY EIGHT THOUSAND ONE HUNDRED TWENTY SIX</u>	(words)

in lawful money of the United States of America. We have included herewith, the required security Bid Bond as required by the Advertisement to Bid. All applicable federal, state, and local taxes are included in the Bid sum.

ALTERNATES

Alternate #1: Window Maintenance repairs.

ADD: \$ 8663⁰⁰

UNIT PRICES

The nature of this work may require reduced or additional work according to conditions encountered and better understood in the field, accordingly unit prices are needed to adjust the quantities encountered.

Sheathing Replacement (4'x4' area) ADD or DEDUCT: \$ 375⁰⁰ EA

6. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for thirty (30) days from the Bid closing date. If this Bid is accepted by the Owner within the time period stated above, we will:

- A. Prepare and Execute the Agreement within seven (7) days of receipt of Notice of Award.

- B. Furnish the required bonds within seven (7) days of receipt of Notice of Award in the form referenced in Supplementary Instructions to Bidders.

If this Bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to the Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this Bid and the Bid upon which the Contract is signed.

In the event our Bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

7. CONTRACT TIME:

Owner will award a contract by March 20, 2012.

BIDDER agrees that the Work will be substantially complete by June 29, 2012. The work shall be completed and ready for final completion by July 30, 2012. The duration of the onsite demolition/construction at the Library restrooms shall be no longer than 3 consecutive weeks. Thus this is the maximum duration of the facility not having access to the restrooms. Therefore the contractor is encouraged to order and collect all materials and carefully schedule the sequence of the restroom work and concisely mobilize to achieve the restroom work.

BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work on time. Liquidated damages are identified in Section 01 11 00 item M.

8. The terms used in this Bid which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents have the meanings assigned to them in the General Conditions.

10. BID FORM SIGNATURES:

IF BIDDER IS:

An Individual

By: _____ (SEAL)
(individual's name)

Doing business as _____

Business address: _____

Telephone number: _____

A Partnership

By: _____ (SEAL)
(firm name)

_____ (general partner)

Business address: _____

Telephone number: _____

A Corporation

By: Joe Daniels Construction Co., Inc. (SEAL) (none)
(corporation name)

Wisconsin
(state of incorporation)

By: Joseph A. Daniels (title)
(name of person authorized to sign)
Joseph A. Daniels - President

(none) (Corporate Seal) Attest: Jerrald M. Daniels
(secretary) Jerrald M. Daniels - Corporate Secretary

Business address: 919 Applegate Road, Madison, WI 53713

Telephone number: 608/271-4800

A Joint Venture

By: _____
(name)

Address: _____

By: _____
(name)

Address: _____

Telephone number: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Joe Daniels Construction Co., Inc. (Here insert full name and address or legal title of Contractor)

919 Applegate Road - Madison, WI 53713

as Principal, hereinafter called the Principal, and Cincinnati Insurance Company (Here insert full name and address or legal title of Surety)

P.O. Box 145496 - Cincinnati, OH 45250

a corporation duly organized under the laws of the State of Ohio as Surety, hereinafter called the Surety, are held and firmly bound unto Village of Belleville, (Here insert full name and address or legal title of Owner)

24 West Main Street, Belleville, WI 53508

as Obligee, hereinafter called the Obligee, in the sum of

Five Percent of the Maximum Amount Bid----- Dollars (\$--5%-----),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (Here insert full name, address and description of project)

Village of Belleville - Former Library 2012 Maintenance Improvements Project #00372047

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 8th day of March 2012

Kea I. Sainsbury (Witness)

Joe Daniels Construction Co., Inc.

(Principal) (Seal) (none) Joseph A. Daniels (Title) President

Kea I. Sainsbury (Witness)

Cincinnati Insurance Company (Surety) (Seal) Patrick A. McKenna (Title) Attorney-in-Fact

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

Tim Hausmann; Jeff Hausmann; Steven L. Squires; Sheila Dickey; Judith A. Walker; Patrick A. McKenna; Brooke L. Parker and/or Kelsey Jacobson

of Madison, Wisconsin its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

Any such obligations in the United States, up to Thirty Million and No/100 Dollars (\$30,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Vice President this 10th day of October, 2008.



THE CINCINNATI INSURANCE COMPANY

Thomas H. Kelly
Vice President

STATE OF OHIO) ss:
COUNTY OF BUTLER)

On this 10th day of October, 2008, before me came the above-named Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio, this 8th day of March, 2012



Berney J. Schlemmer
Secretary

BID FORM

PROJECT IDENTIFICATION:

**VILLAGE OF BELLEVILLE
FORMER LIBRARY 2012 MAINTENANCE IMPROVEMENTS
BELLEVILLE, WISCONSIN
Project 00372047**

THIS BID IS SUBMITTED TO:

**Village of Belleville
24 West Main Street
Belleville, WI 53508**
(hereinafter referred to as the Owner)

Submitted by:

BBB Quality Building Restoration Inc.
(full name)
4111 Catalpa Lane McFarland WI 53558
(full address)

(hereinafter referred to as the Bidder)

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with Owner in the form referenced in the Contract Documents, and to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Advertisement to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Security.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - a. BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):
Addendum # NDNR Date: _____
Addendum # _____ Date: _____
 - b. BIDDER has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, all local conditions, and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
 - c. BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies

which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work as BIDDER considers necessary for the performance or furnishing of the Work at the contract price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by BIDDER for such purposes.

- d. BIDDER has given A/E written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by A/E is acceptable to BIDDER.
- e. This BID is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over Owner.
- f. BIDDER understands that Work contemplated for this project will be awarded with a single prime lump sum contract.

4. **BASE BID A - SINGLE PRIME STIPULATED SUM (MASONRY)**

Having examined the Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by MSA Professional Services, Inc., for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the sum of:

Bid	\$ <u>6,400.⁰⁰</u>
Contingency Allowance	\$ <u>2,000.00</u>
	(figures)
Total bid with Contingency Allowance:	
\$ <u>Eight thousand four hundred</u> dollars	\$ <u>8,400.⁰⁰</u>
(words)	(figures)

in lawful money of the United States of America. We have included herewith, the required security Bid Bond as required by the Advertisement to Bid. All applicable federal, state, and local taxes are included in the Bid sum.

Unit Prices

The nature of this work may require reduced or additional work according to conditions encountered and better understood in the field, accordingly unit prices are needed to adjust the quantities encountered.

Repointing Masonry Joints ADD or DEDUCT: \$ 7.00 LF

5. **BASE BID B - SINGLE PRIME STIPULATED SUM (ROOFING AND GENERAL WORK)**

Having examined the Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by MSA Professional Services, Inc., for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the sum of:

Bid	\$ <u>77,700.00</u>
Plus Contingency Allowance	\$ <u>2,000.00</u>
	(figures)

Total bid with Contingency Allowance:

\$ <u>Seventy-nine thousand Seven hundred</u> dollars	\$ <u>79,700</u>
(words)	(figures)

in lawful money of the United States of America. We have included herewith, the required security Bid Bond as required by the Advertisement to Bid. All applicable federal, state, and local taxes are included in the Bid sum.

ALTERNATES

Alternate #1: Window Maintenance repairs. ADD: \$ 6,400.00

UNIT PRICES

The nature of this work may require reduced or additional work according to conditions encountered and better understood in the field, accordingly unit prices are needed to adjust the quantities encountered.

Sheathing Replacement (4'x4' area) ADD or DEDUCT: \$ 55.00 EA

6. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for thirty (30) days from the Bid closing date. If this Bid is accepted by the Owner within the time period stated above, we will:

- A. Prepare and Execute the Agreement within seven (7) days of receipt of Notice of Award.

10. BID FORM SIGNATURES:

IF BIDDER IS:

An Individual

By: _____ (SEAL)
(individual's name)

Doing business as _____

Business address: _____

Telephone number: _____

A Partnership

By: _____ (SEAL)
(firm name)

_____ (general partner)

Business address: _____

Telephone number: _____

A Corporation

By: BBB Quality Building Restoration Inc. (SEAL) no seal
(corporation name)

Wisconsin
(state of incorporation)

By: Robert Forker President _____
(name of person authorized to sign) (title)

(Corporate Seal)

Attest: _____
(secretary)

Business address: _____

Telephone number: _____

A Joint Venture

By: _____
(name)

Address: _____

By: _____
(name)

Address: _____

Telephone number: 608-347-8014

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

April Little

From: B Seniors Support [bseniors_support@frontier.com]
Sent: Thursday, January 05, 2012 2:35 PM
To: April Little
Subject: Quotes for new carpeting for Senior Center
Follow Up Flag: Follow up
Flag Status: Blue

Hi April,

Karen requested I get a few quotes for new carpeting for our office. I have three to compare, and they are all very similar. We estimate our space to be approximately 14 X 34 (60 square yards, or 500 square feet).

Hughes Flooring in Verona:	Estimate Prices - middle range \$1800 plus
labor \$360	
Carpets Plus - Madison	Estimate Prices - middle range \$2000
includes labor	
Sergenians - Madison	Estimate Prices - middle range \$1600 plus
labor \$200	

If any further information is needed, please let us know.

Thanks,
Judy

3/13/2012

April Little

From: Hessler, Lavane J - DNR [Lavane.Hessler@wisconsin.gov]
Sent: Wednesday, March 14, 2012 11:38 AM
To: April Little
Cc: Rothenmaier, Mary L - DNR
Subject: RE: Cosgrove purchase agreement

Hi April,

I reviewed the CSM and purchase agreement. We are limited to paying your purchase price which is a little less than the appraisal value for 10.87 acres. So for the Cosgrove parcel it is \$41,831.67 plus the other acquisition costs of \$13,400 for a total of \$55,231.67.

Mary is checking on the value we have established for the donated parcel. Once I receive that I can proceed in giving you the correct amount. We will be able to write the grant shortly after I receive that information. She isn't in the office until Thursday so I won't have the exact amount until then.

Lavane Hessler

Stewardship & LWCF Grant Manager

Bureau of Community Financial Assistance

Wisconsin Department of Natural Resources

(☎) phone: (608) 267-0497 or (715) 839-3709

(☎) fax: (608) 267-0496 or (715) 839-6076

(✉) e-mail: lavane.hessler@wisconsin.gov

Website: dnr.wi.gov

Find us on Facebook: www.facebook.com/WIDNR

From: April Little [mailto:alittle@villageofbelleville.com]
Sent: Monday, March 12, 2012 2:52 PM
To: 'Steven Gochenaur'
Cc: Hessler, Lavane J - DNR
Subject: RE: Cosgrove purchase agreement

Hello again! Sorry to be a pest. If you could let me know if the agreement looks acceptable and if I could get the DNR contract by Wednesday (end of the day), that would be great. I'd put it on my March 19 Village Board agenda if all is ready. If not next available date is April 2. Thank you.

April

From: April Little [mailto:alittle@villageofbelleville.com]
Sent: Thursday, March 08, 2012 11:44 AM
To: 'Steven Gochenaur'
Cc: 'Hessler, Lavane J - DNR'
Subject: FW: Cosgrove purchase agreement

Hi Steve – please let me know if this is acceptable and we can go forward with signing (or make edits). I have to review it yet myself. I think the last step then is the DNR contract and the actual closing. CSM approval is set for March 14. Thank you.

April

From: Elisabeth H. Shea [mailto:eshea@staffordlaw.com]

3/14/2012

REAL ESTATE PURCHASE AGREEMENT

This REAL ESTATE PURCHASE AGREEMENT ("Agreement") is made by and between the VILLAGE OF BELLEVILLE, a Wisconsin municipal corporation, ("Buyer"), and ~~COSGROVE CONSTRUCTION, INC.~~ *Donald J. Cosgrove, LLC.* (hereinafter collectively referred to as "Seller").

In consideration of the mutual covenants and undertakings contained herein the parties agree as follows:

1. Agreement to Sell and Buy Property. Seller hereby agrees to sell to Buyer and Buyer agrees to buy from Seller in accordance with the provisions of this Agreement, certain real property situated in the Town of Montrose, Dane County, Wisconsin, described in the legal description attached as Attachment A, together with all the appurtenant rights, mineral rights, privileges, and easements belonging thereto (collectively the "Property").

2. Buyer's Obligation to Purchase the Property. The Buyer's obligation to purchase the Property is contingent upon the following:

a. Buyer obtaining, within 45 days of the execution of this Agreement by the Seller and Buyer, a Phase I Environmental Site Assessment of the Property, at Buyer's expense, by an environmental consulting firm chosen by Buyer. In the event that the Phase I Environmental Assessment shows a "Recognized Environmental Condition" as defined in ASTM Standard E 1527 (the most recent edition) on the Property, Buyer will have the option of either: (a) terminating the Agreement by written notice to Seller; or (b) electing to close this transaction. If Buyer fails to make an election within the above forty-five (45) day time period, then Buyer will be deemed to have elected option (b), above.

b. Local government approval of a certified survey map ("CSM") creating the parcel described in Attachment A on or before ten (10) days prior to the Closing Date, as that term is defined below.

c. The execution of a Stewardship Grant contract with the Department of Natural Resources, assuring the release of the Stewardship Grant funding that the Buyer plans to use to purchase the Property, on or before ten (10) days prior to the Closing Date.

If Buyer fails to notify Seller that the contingencies described in subsections (b) and (c) above are asserted on or before the date specified, then such contingencies shall be deemed waived.

3. Certified Survey Map. Buyer agrees to pay the costs involved with the CSM, including the expenses of preparing the CSM, applying to the Village and other governmental authorities for approval, and any processing and recording fees.

4. No Displacement and Waiver of Rights Under Chapter 32. Seller represents and warrants that the sale of the Property to Buyer will not result in the displacement of persons or business concerns for purposes of Chapter 32, Wis. Stats. Seller acknowledges that Seller is not required to sell the Property and the Village will not use its power of eminent domain for the purpose of acquiring the Property if Seller chooses to not sell the Property. Seller acknowledges Seller's agreement to sell the Property is voluntary. Seller acknowledges receipt of the Wisconsin Department of Commerce pamphlets entitled *The Rights of Landowners Under Wisconsin Eminent Domain Law* and *Wisconsin Relocation Rights – Residential* (the "Pamphlets"). Seller acknowledges that having received and reviewed the Pamphlets, and being aware of rights, remedies, requirements and conditions referred to therein, Seller specifically waives the following:

a. Any right of Seller to receive a full narrative appraisal from Buyer or for Seller to obtain Seller's own appraisal, the reasonable cost of which, if timely produced, would have been paid by Buyer;

b. Any right of Seller to receive any maps or names of other owners relating to the Buyer's purchase of the Property;

c. Any requirement that Buyer prepare, serve on Seller, or record a certificate of compensation concerning the Property;

d. Any requirement that a notice of the right to appeal the amount of compensation (the consideration paid and agreed to be paid in exchange for the Property) be served by Buyer on Seller, and any right Seller may have to appeal the amount of compensation paid or agreed to be paid herein.

5. Purchase Price. The Purchase Price for the Property shall be determined as follows:

a. The Purchase Price shall be the fair market value per acre multiplied by the number of acres of dry land specified in a survey of the Property, but shall not be less than \$41,830.67.

b. The boundaries of the Property are described in the legal description on Attachment A, which is incorporated by reference. The dry land is the area within said boundaries that is above the ordinary high water mark (OHWM) of the

Sugar River and Belle View Lake. An estimate of the area of the Property was completed by KD Engineering in December 2010 ("KD Estimate"). The KD Estimate calculates the dry land to be approximately 10.67 acres. Therefore, and notwithstanding the acreage that may be specified in any Certified Survey Map ("CSM") that may be prepared for the conveyance of the Property, the purchase price shall be no less than 10.67 acres multiplied by \$0.09 per square foot, or \$41,830.67.

c. Buyer, at Buyer's expense, may have a CSM prepared. Subject to the minimum price of \$41,830.67 set forth in paragraph 5.c. above, the purchase price shall be recalculated based on the CSM and the formula set forth in paragraph 5.a. above if the Property is more than 10.67 acres.

d. The Purchase Price, subject to adjustments provided for herein, shall be payable by Village check, cashier's check or wire transfer at Closing.

6. Title. Seller, at its expense, will obtain a commitment for an owner's title insurance policy (Current ALTA Owner's form), issued by a title insurance company ("Title") naming Buyer as the proposed owner-insured of the Property in the amount of the Purchase Price (the "Commitment"). Seller shall provide a copy of the Commitment to Buyer within 30 days after execution of this Agreement. Seller shall pay the cost of the title insurance policy, and shall provide Buyer with gap insurance coverage as part of its title insurance, to provide coverage for the period between the effective date of the Commitment and the date of Closing. Buyer, within 30 days after Buyer receives a copy of the Commitment, will make objections to the title to the Property based upon examination of the Commitment, said objections to be made by written notice or be deemed waived. If any objections are so made, Seller may, but is not obligated to, complete all actions necessary to cure such objections. If Seller elects to cure objections, Seller shall be allowed up to the Closing Date to cure such objections and obtain appropriate endorsements to the Commitment indicating that any such objections have been cured.

Buyer need not object to mortgages or other liens against the Property. If not sooner satisfied, Seller will satisfy them at closing.

If Seller does not cure Buyer's objections by the Closing Date, or if title to the Property is not good and marketable of record in Seller at the Closing Date, then Buyer shall have the following options:

a. Buyer may terminate this Agreement, or

b. Buyer may elect to waive the objection and accept the title to Seller's interest in the Property in its unmarketable condition.

7. Additional Covenants and Warranties of Seller. Seller covenants with and warrants to Buyer as follows:

a. Prior to the Closing Date, Seller will not permit any lien or encumbrance to be placed against the Property or any part thereof and will not commit waste on the Property.

b. There are and at closing there will be no tenants, persons or entities occupying or having a right to occupy the Property or any part thereof, whether pursuant to a lease or other occupancy agreement or otherwise.

c. There is no action, litigation, investigation, condemnation or proceeding of any kind pending or, to Seller's best knowledge, threatened against Seller or the Land which could affect the Land, any portion thereof or title thereto. Seller shall give Buyer prompt written notice if any such action, litigation, investigation, condemnation, or proceeding is commenced on or prior to the Closing Date.

d. Seller shall reasonably cooperate with the Buyer to take the steps necessary to gain Village Board and other required governmental approvals of the CSM creating the parcel described in Attachment A prior to closing and to record it as soon as possible thereafter. Seller shall not be obligated to incur any out of pocket expense in connection therewith.

Seller shall promptly notify Buyer in writing if it acquires any knowledge which changes any representation or warranty set forth above or elsewhere in this Agreement. The notice shall describe in detail the nature of the change and the basis therefore. If there is a material adverse change in any of the foregoing representations prior to Closing, Buyer will have the right to terminate this Agreement by giving written notice to Seller within ten (10) days after it receives written notice of such material change. If Buyer so terminates this Agreement, neither party shall have further rights or obligations hereunder except for any obligations contained in this Agreement that expressly survive termination. Except for the foregoing warranties and representations and those contained in the warranty deed conveying the Property to Buyer, Seller sells the Property to Buyer, as is, where is, with all faults, without any other warranties or representations of any kind, type or description, whether express or implied. Buyer agrees that if Buyer elects to purchase the Property it does so at its own risk, and not in reliance on any warranties or representations of Seller except as set forth in this paragraph.

8. Closing. The closing shall take place not later than 180 days after this Agreement is executed (the "Closing Date"). Notwithstanding the foregoing, Buyer shall have the right to postpone closing for up to an additional 45 days if necessary to secure governmental approval of the CSM or approval of the Stewardship Grant. Buyer shall use good faith efforts and shall diligently pursue such approvals. The closing shall take place at the offices of Title or such other place as Seller and Buyer shall mutually agree upon. At the closing, Seller shall deliver to Buyer:

a. A Warranty Deed properly executed on behalf of Seller in recordable form conveying the Property to Buyer and warranting title thereto subject to no exceptions except those appearing in the commitment and to which Buyer has not objected or has expressly agreed to pursuant to Section 6 hereof.

b. All certificates, instruments and other documents necessary to permit the recording of the Warranty Deed.

c. A standard Seller's Affidavit with respect to judgments, bankruptcies, tax liens, mechanics liens, parties in possession, unrecorded interests, encroachment or boundary line questions, and related matters, properly executed on behalf of Seller.

d. A "marked-up" commitment (initialed by the appropriate title company officer) to issue a policy of title insurance subject to no exceptions except those to which Buyer has not objected or has expressly agreed to pursuant to Section 6 hereof. Buyer shall be responsible for the payment of the premium for such policy of title insurance.

In addition, at closing the parties shall sign the CSM and agree to record it as soon as possible. Upon delivery of the foregoing items, Buyer shall direct Title to deliver the Purchase Price to Seller.

9. Real Estate Taxes and Special Assessments. Real estate taxes due and payable for all years prior to that in which Closing occurs, including any amounts otherwise payable for such years that may have been deferred pursuant to applicable law, shall be paid by Seller. Real estate taxes due and payable for the year in which closing occurs, including any amount otherwise payable for such year which may have been deferred pursuant to applicable law, shall be prorated between Seller and Buyer based on the actual Closing Date. The proration shall be based on the net general real estate taxes for the year of closing, if known; otherwise on the net general real estate taxes for the preceding year.

Seller shall pay any special assessments levied or pending as of the date of this Agreement, including, but not limited to, (i) installments, if any, that appear on the property tax statements for the year in which the closing occurs and (ii) any installments that may have been deferred pursuant to applicable laws.

10. Possession. Seller agrees to deliver possession of the Property to Buyer on the Closing Date.

11. Disclosure. Seller hereby discloses that its principal owner, Donald J. Cosgrove, is a licensed Wisconsin real estate broker who is causing Seller to enter into this transaction for its own account, and not on account of Donald J. Cosgrove or any other third party.

12. Notices. All documents to be delivered and all correspondence and notices to be given in connection with this Agreement shall be in writing and given by personal delivery, by facsimile, or sent by a nationally recognized overnight courier or by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

If to Seller: Donald J. Cosgrove, ^{LLC} ~~Inc.~~
~~Cosgrove Construction, Inc.~~
3837 Cosgrove Drive
Madison, WI 53719

With a copy to: Gregory J. Paradise
Mohs, MacDonald, Widder and Paradise
20 North Carroll Street
Madison, WI 53703

If to Buyer: Village of Belleville
P.O. Box 79
Belleville, WI 53508
Attention: April Little, Village Administrator

With a copy to: Matthew P. Dregne
Stafford Rosenbaum LLP
222 West Washington Avenue, Suite 900
P.O. Box 1784
Madison, WI 53701-1784
Facsimile: 608-259-2600

A notice delivered personally shall be delivered personally to the person whose attention mailed notices are addressed. A notice sent by facsimile shall be deemed given to the party to whom it is sent on the date actually transmitted. A notice sent by mail shall be deemed to have been given to the party to whom it is addressed on the date the same is deposited in the United States registered or certified mail, return receipt requested, postage prepaid, properly addressed to such party at its then current address for the giving of notices. Either party hereto may change such party's address for the service of notice hereunder by written notice of said change to the other party hereto, in the manner above specified ten (10) days prior to the effective date of said change.

13. Commissions. Seller and Buyer warrant and represent to each other that neither party has entered into an agreement with any person under which a commission, finder's fee or like charge is due or payable by the other party in connection with this transaction and each party agrees to hold the other party harmless for any such commission, fee or charge.

14. Default. Should Seller default in the performance of its obligations hereunder or breach any warranty contained herein, and such default shall not be cured within ten (10) days after notice from Buyer, Buyer shall have and may pursue all rights and remedies available to it hereunder, at law or in equity, or otherwise, including, but not limited to, an action for damages or specific performance. However, notwithstanding anything else in this Agreement, Seller shall have the right to terminate this Agreement at any time before this transaction actually closes. Should Buyer default in the performance of its obligations hereunder or breach any warranty contained herein, and such default shall not be cured within ten (10) days after notice from Seller, Seller shall have and may pursue all rights and remedies available to it hereunder, at law or in equity, or otherwise, including, but not limited to, an action for damages or specific performance.

15. Risk of Loss. Risk of loss to the Land prior to them time of closing shall remain in Seller. In the event that prior to the time of closing, proceedings for the condemnation of the Land or any portion thereof are commenced by governmental authority having jurisdiction to do so, either Buyer or Seller may, at their respective options, terminate this Agreement by written notice to the other whereupon neither party shall have any further rights, obligations or liability hereunder. In the event of any such condemnation, and if this Agreement is not terminated on account thereof, Seller shall assign to Buyer at closing its rights to any such condemnation award.

16. Time to Accept. Seller shall have until 5:00 pm on March 16, 2012 to accept this offer, or it shall be null and void.

17. Miscellaneous. All of the covenants, warranties, and provisions of this Agreement shall survive and be enforceable after the closing of this transaction. This is a final Agreement between the parties and contains their entire agreement and supersedes all previous understandings and agreements, oral or written, relative to the subject matter of this Agreement. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement. Delivery of an executed copy of this Agreement by facsimile or email shall be deemed delivery of the executed original.

18. Time of the Essence. Time is of the essence in the performance of this Agreement.

19. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin, exclusive of its conflicts of laws provisions.

20. Buyer hereby agrees to reimburse seller in the amount of \$1,150.00, which was the fee paid by Seller as required by DOA, on 12/30/11.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF the parties have executed this Agreement as of the day and year first set forth above.

BUYER:
VILLAGE OF BELLEVILLE

Date

By: _____
Howard Ward, Village President

ATTEST

Date

By: _____
April Little, Village Clerk/Administrator

SELLER: *Donald J. Cosgrove, Sr.*
~~COSGROVE CONSTRUCTION, INC.~~^{Sr.}

3/14/12

Date

By: *Donald J. Cosgrove*

Donald J. Cosgrove

Attachment A – Legal Description

ATTACHMENT A

Legal Description

Part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 34, Township 5 North, Range 8 East, in the Town of Montrose, Dane County, Wisconsin, more particularly described as follows: Commencing at the Southwest corner of the Northwest $\frac{1}{4}$ of said Section 34; thence South $89^{\circ}43'$ East along said Quarter line, 953.2 feet; thence North 158.5 feet; thence North $42^{\circ}30'$ West, 290.2 feet; thence North $7^{\circ}38'$ West, 277.5 feet; thence South $89^{\circ}30'$ West, 118.5 feet to end fence post and the South bank of the Sugar River; thence North to North bank of said river; thence in a general southwesterly direction along the bank of the Sugar River to the West line of said Section 34; thence South along the West line of said Section 34 to the place of beginning.

EXCEPTING therefrom a parcel of land located in the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 34, T5N, R8E, in the Town of Montrose, Dane County, Wisconsin described as follows:

Beginning at the West $\frac{1}{4}$ corner of said Section 34; thence $N00^{\circ}18'33''$ E, 398.16' along the West line of the Northwest $\frac{1}{4}$ of said Section 34; thence $S88^{\circ}34'13''$ E, 39.91'; thence $S01^{\circ}39'27''$ E, 280.99'; thence $S19^{\circ}01'08''$ E, 30.70'; thence $S80^{\circ}30'43''$ E, 86.98'; thence $S37^{\circ}54'55''$ E, 93.83' to the South line of the Northwest $\frac{1}{4}$ of said Section 34; thence $N89^{\circ}41'27''$ W, 203.64' to the point of beginning.

Said parcel contains 0.65 acres more and less and is subject to any and all easements and right-of-way of records.

April Little

From: Keith Dalsing [kdalsing@mhlc.net]
Sent: Monday, March 12, 2012 3:36 PM
To: April Little
Subject: Re: survey
Follow Up Flag: Follow up
Flag Status: Red

Hi April:

We had previously given prices on the westerly Cosgrove parcel on the north side of the river. The cost was \$1100-\$1600 depending on the timing of the survey. As we had previously discussed, some of this work has been completed, but not yet finalized.

Also, I believe Dennis has sent you the most current CSM's.

Hope this helps.

K.D. Engineering Consultants, Inc.

Keith E. Dalsing, PE, RLS

2600 County Road Y
Dodgeville, WI 53533

(608) 935 - 3310
(608) 935 - 3360 Fax

Appraisal max = @ \$2500
(Total = 4100 max)

----- Original Message -----

From: April Little
To: 'Keith Dalsing'; 'Dennis Biddick'
Sent: Wednesday, March 07, 2012 2:50 PM
Subject: survey

Hi – could I please get a cost of doing a survey for Cosgrove's land near his development? I wasn't sure if you had done any work toward that or where we left off on that one. PS – if there are any corrections to the draft CSM for the southern parcel, please send them my way. Thank you.

April Little
Village Administrator/Clerk/Treasurer
Village of Belleville
24 W. Main Street, PO Box 79
Belleville, WI 53508
(608) 424-1655
FAX (608) 424-3423
Email: alittle@villageofbelleville.com

3/12/2012

Resolution # 2012-03-01
Resolution of Village Of Belleville, County Of Dane And Green,
Wisconsin, Requesting Partners for Recreation and Conservation
(PARC) Grant Program Funds From Dane County

WHEREAS Lake Belle View, the Sugar River and Community Park are important resources used by the public for recreation and enjoyment of natural beauty; and

WHEREAS the protection of critical watershed areas and reasonable lake use activities are paramount in the protection of water quality and the natural ecosystem of the lake; and

WHEREAS we are qualified to carry out the responsibilities of this protection project;

IT IS, THEREFORE, RESOLVED THAT:

The Village of Belleville Board of Trustees requests the funds and assistance available from Dane County under the "PARC" Grant Program: and

HEREBY AUTHORIZES April Little to act on behalf of the Village of Belleville to: submit an application to Dane County for financial aid for lake, river and Community Park restoration purposes; sign documents; and take necessary action to undertake, direct, and complete an approved protection project.

BE IT FURTHER RESOLVED THAT the Village of Belleville will comply with County rules for the program, may perform force account work, and will meet the financial obligations under the grant.

Adopted this day ___ of _____, 2012

By a vote of: ___ in favor ___ against ___ abstain

BY: _____
Howard Ward, Village of Belleville President

ATTEST: _____
April Little, Administrator/Clerk/Treasurer

March 8th, 2012

Ms. April Little
Administrator/Clerk/Treasurer
Village of Belleville
24 West Main Street
Belleville, WI 53508

Re: Lake Belle View Restoration Project

Dear April,

We are writing to notify you of a change in personnel at Montgomery Associates. After nearly ten great years at Montgomery Associates, Jeff Hruby has decided to take on a new challenge and has accepted a position with Advanced Engineering and Environmental Services, Inc. (AE2S) in Bismarck, ND. AE2S is a consulting engineering firm specializing in water and wastewater infrastructure, and has offices from Montana to Minnesota and Michigan. Jeff will be leading the Water Resources Group for AE2S. Montgomery Associates has teamed with AE2S on multiple occasions in pursuit of work in the upper Great Plains region and that relationship will continue and hopefully expand with Jeff's move. Jeff's last day with Montgomery Associates will be March 9th, 2012.

Siggi Sigmarsson will assume Jeff's project management duties going forward for work for the Village of Belleville. As you know, Siggi has been doing the majority of the project management since Jeff moved to Bismarck last July. Should you have any questions or want to discuss this further, please contact Rob at 608-839-4422 or at rob@ma-rs.org.

Sincerely,

Montgomery Associates: Resource Solutions, LLC



Robert J. Montgomery, P.E. D. WRE
Principal



Jeffrey M. Hruby, P.E.
Water Resources Engineer



Village of Belleville, WI

CLIENT LIAISON:

Kevin Lord, P.E., R.L.S.
Phone: (800) 446-0679
Cell: (608) 712-2563
klord@msa-ps.com

DATE:

February 27, 2012

SERVICE DATES:

January 15, 2012 – February 18, 2012

R00372039 – VILLAGE OF BELLEVILLE 2011 GENERAL ENGINEERING

PHASE 410 – CATE MACHINE SITE REVIEW

Kevin Lord met with the Village of Belleville, Ed Short, and Gene Cate on January 23, 2012 to discuss the stormwater utility credit on the existing parcels to the east of his current building being expanded. MSA followed up the meeting with a request of information required to apply for the credit with the existing site plan.

Cate's also questioned the stormwater credit on the current parcel being redeveloped. The owners thought this was submitted yet it was not shown on their recent bill. MSA verified the numbers as was previously provided and it is planned to return to Public Works for approval.

R00372040 – BELL WEST CONSTRUCTION RELATED SERVICES

Marge completed the GASB information from the Bell West subdivision and supplied the information to the Village for the year-end audit. The plans and construction notes were used with information gathered from the developer to put together the information.

R00372046 – BELLEVILLE GRANT STREET OUTFALL CRS

Kevin Lord reviewed the proposed inverts of the storm structure following the field review by the Contractor. MSA has made recommendations in order to meet the existing conditions. The existing storm sewer manhole will be left in place and cored for the larger pipe connection.

R00372045 – BELLEVILLE 2012 ACCESSIBILITY IMPROVEMENTS

MSA has completed the bidding documents for both the Accessibility Improvement Project (Library, Police and Public Works) and the Maintenance Improvements to the Historic Building in Library Park. The bidding documents have been released to Contractors. The Village has submitted the documents on the Former Library Building to the State Historical Society for their review as to historic impact. The schedule currently has the projects bid opening on March 8, 2012 with final work to be completed by the end of July 2012.

R00372049 – VILLAGE OF BELLEVILLE 2012 GENERAL ENGINEERING

PHASE 100 – GENERAL MUNICIPAL

Marge Dresen completed the GASB information for the year-end audit for the Village projects and supplied them to the Village.

Your Trusted Partner
PROJECT UPDATE



PROJECT UPDATE

Kevin Lord reviewed some site questions with regards to the ownership of some condominiums and showing the mailing city on the information extrapolated. The ownership information comes directly through the County information and we do not enter that but update ours accordingly throughout the year. The website was edited to include the mailing city when information was requested.

Kevin Lord provided Don Cosgrove site maps previously sent to FEMA for specific lots in Green View Place as his lenders were continually requesting maps with the elevations to accommodate the letter from FEMA removing it from the floodplain.

Kevin Lord reviewed utility permits with Jerry Butts in relation to the planned Duluth Trading development. The permits were utilizing existing easements as occupied by existing utilities.

Kevin Lord reviewed our planned stormwater projects prior to public works to be discussed at the meeting.

Kevin Lord researched easements along the Townmart for Ed Short to verify what was recorded for a possible future development.

Kevin Lord attended the Public Works meeting on January 23, 2012 to discuss project status. MSA was asked for a site exhibit of Sugar River Park to help visually see the location of proposed light poles with respect to the existing conditions.

Kevin Lord estimated the number of signs to be placed at "No Grading" limits for the new developments including Bell West and Shamrock Phase 2. Kevin Lord had an email discussion with Terry Kringle assuming that the cost to place the signs in the new developments would be that of the developer and not an additional cost incurred by the Village. The request for the signs was made by the Plan Commission and placement can take place as development occurs. MSA can do the work but it will be billed back to the developer of they can have their surveyor place the signs at the time of staking of lot corners. Kevin Lord contacted both developers to let them know for future planning.

PHASE 110 – DULUTH TRADING SITE PLAN REVIEW

MSA reviewed the site plan submitted for the Duluth Trading development. MSA corresponded directly with General Engineering on stormwater concerns which were recently addressed. MSA prepared site review comments based on the submittal and supplied these to the Village and the Engineer to be addressed.

FOCUS

brief 02.17.2012 • No. 2

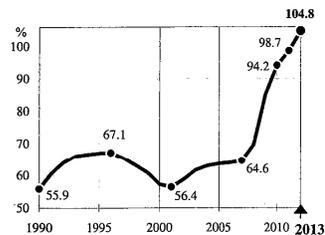
Lessons from the latest state budget surprise

The governor and the legislative opposition offered contrasting views of the state of the state several weeks ago. Another assessment comes from legislative analysts whose revised revenue estimates suggest Wisconsin could run a deficit by mid-2013. Per capita income and bond ratings are two other tools to evaluate the state's condition.

Capitol notes

- Assembly Minority Leader Peter Barca (D-Kenosha) has appointed Rep. Jon Richards (D-Milwaukee) to the legislature's Joint Committee on Finance. Richards temporarily replaces JCF member Rep. Tamara Grigsby (D-Milwaukee), who is ill.
- On a 12-4 party-line vote, JCF approved lapsing \$123.3 million from state agencies back to the cash-short general fund in fiscal year 2012.
- President Obama (D) has submitted his proposed 2013 budget to Congress. The chart below shows gross federal debt as a share of national output, or GDP. Over a span of more than 15 years beginning in 1990, that percentage varied between 55% and 67%. The administration estimates 2013 debt will reach 104.8% of GDP.

Gross Federal Debt as Percent of US GDP
Source: President's Proposed 2013 Budget



"the choices state leaders make will say something about the lessons they learned—or did not learn—from a decade of recurring budget problems."
— WISTAX, Focus newsletter, May 5, 2011

"State-of" is not a month on the calendar, but it could be. Public officials are wrapping up weeks of speeches on the state of the union, state, county, or city (*pick one*). The downside to these assessments, of course, is that they are tempting vehicles for media attention, self-promotion, or political positioning by those in and out of power.

In Wisconsin, the governor and legislative opponents both weighed in. Gov. Scott Walker (R) pointed to falling unemployment and closing "one of the largest budget deficits in the country" as evidence that "we are heading in the right direction." Assembly minority leader Peter Barca (D-Kenosha) blamed Gov. Walker for recent job losses and for dividing the state with "extreme proposals," e.g., repeal of many public-sector employee bargaining rights.

New forecast shows soft economy

Less rhetorical are independent assessments of the state's condition, internally from the state's Legislative Fiscal Bureau (LFB) and externally from national income and bond data. The LFB released new economic and revenue forecasts updating those used last May to prepare the 2011-13 state budget. The gist of the LFB report was that sluggish growth in the US economy (real GDP)

probably contributed to state tax collections falling below expectations. The table below shows 2011-13 forecasts of GDP and state taxes at three points over the past year or so. Note that projected GDP growth for all three years was reduced; for example, in 2011, from 3.2% to 2.7% to 1.7%.

A number of factors contributed to the lagging US economy, according to the LFB. Globally, these included depressed auto vehicle supply due to last year's Japanese earthquakes, Mideast unrest and its impact on gas and oil prices, and European fiscal instability associated with debt problems. Closer to home, adverse trends included the weak housing market, private sector uncertainty over federal tax and health policies, and Washington's inability to confront accumulating US debt, which now exceeds national output (see graph).

... and lagging tax collections

The softness of the nation's economy is evident in estimated state tax collections for fiscal years 2012 and 2013. Between last May and this February, anticipated growth of both measures was reduced, e.g., by 0.5 points in 2013 (below). In turn, lower tax revenues would mean that a mid-2013 surplus of \$72 million (m) becomes a -\$143m deficit.

US GDP, Wis. GPR Taxes Forecasts by Date
GDP (\$ trillions, calendar yr.), GPR (\$ billions, fiscal yr.)

Fest on:	2011		2012		2013	
	GDP	Taxes	GDP	Taxes	GDP	Taxes
Jan. '11	13.11	12.69	12.06	13.16	12.50	13.69
% Chg.	2.7%	4.6%	2.9%	3.7%	3.3%	4.0%
May '11	13.11	12.92	14.00	13.29	14.39	13.78
% Chg.	2.7%	6.5%	2.9%	2.9%	2.8%	3.6%
Feb. '12	13.11	12.91	13.30	13.19	13.91	13.60
% Chg.	1.7%	6.4%	2.1%	2.2%	2.3%	3.1%

A closer look at GPR tax collections shows that total estimates for 2011-13 were reduced by 1%, an amount that could be routine

forecasting error. The individual income tax estimate was also lowered by 1%, but the sales tax estimate by only 0.5%. Even the volatile corporate income tax was expected to yield only 2.4% less than thought last May.

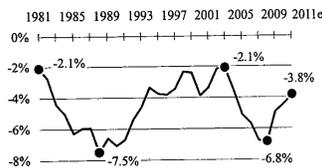
In percentage terms, the largest change in estimates came in cigarette taxes. Collections are now forecast to be 4.5% below last May's estimates. Since 2009, Wisconsin's cigarette tax has been one of the nation's highest (\$2.52 per pack). Typically, consumers respond to such conditions in one of two ways: buy less due to the price increase, or, in the case of confirmed smokers, look for tax-free alternatives, such as cross-border, reservation, or Internet purchase. The new estimates appear to confirm some illegal activity.

The real problem

Given the relatively small change in revenue estimates from last May to now, headline writers would probably have ignored the story had it not been for one detail: State government now faces the possibility of a deficit, rather than a small surplus, by mid-2013.

Why? The real problem is not the economy or forecasting but rather Wisconsin's recurring practice of budget brinkmanship, pushing tax and spending changes to the limit and leaving little

Wis. Per Capita Personal Income
Pct. Below US Average, 1991-2011



or nothing in reserve. For example, in 2008, early in the last recession, Arkansas and Wisconsin had the smallest budget reserves of any states.

What is surprising about this practice is that statutes here stipulate that state government should set aside 2% of annual appropriations in a reserve. Had Wisconsin done so, almost \$300m would have been held in reserve, enough for the state to absorb a modest drop in revenues and stay in the black. Unfortunately, governors and legislators of both parties have repeatedly delayed implementation of the 2% requirement.

The lesson for the Badger State is that the economy is unpredictable. The only way to survive fiscal surprises is to maintain adequate reserves before budgeting begins, rather than to budget to the edge and have little or nothing left to withstand economic shocks. When the LFB produced last May's revenue estimates, it told the legislature it might expect \$636m more than originally

thought. Had state officials set aside about one-third of that windfall, there would be no projected deficit today.

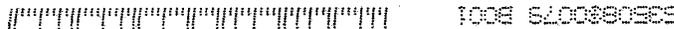
Other ways to gauge progress

In addition to state forecasts, two other ways to assess the state's condition rely on national data.

■ **Per Capita Income.** The first compares per capita personal income (PCPI) in Wisconsin to that of the US. Typically, state PCPI has trailed the nation by about 2% to 3%, falling farther behind during recessions, then climbing back in years following. The graph (above) shows the depth of the last recession. In the early 2000s, state PCPI was near the US average, but then slid to 6.8% below it. The good news is that Wisconsin PCPI had moved back to within 3.8% of average by the end of 2011.

■ **Bond Ratings.** Another tool to gauge the state's condition is bond ratings. Of the three leading private rating agencies, Moody's is illustrative. Wisconsin had relatively good ratings until 2001 when its serious fiscal problems began. Moody's downgraded the state's rating that year and has never reversed course. Currently, five states have lower ratings than the Badger State, while 10 have like ratings. This means Wisconsin's fiscal condition needs further attention in the months to come.

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