

**Village of Belleville Public Notice: Finance and Personnel Committee Meeting**

Monday, March 4, 2013 at 6:00 p.m.  
Belleville Village Hall - 24 West Main Street  
Belleville, Wisconsin

**AGENDA**

- 1) Call to order
- 2) Approval of Minutes
- 3) **Old Business:**
  - a) Banking Services Request for Proposals
  - b) Short-Term Borrowing for Capital Fund
  - c) Web Site Bulk Email Test & Ideas
  - d) Preliminary Audit Report Discussions
  - e) Discussion of Court Office Location
  - f) Employee Manual Changes / Clarifications for 2013
    - i) Holiday Pay
    - ii) Longevity Pay
    - iii) Emergency Closings
    - iv) Vacation Carryover (FYI)
    - v) Minimum Call out Time for Public Works Staff
- 4) **Other Business**
  - a) Miscellaneous Employee Questions and Concerns
  - b) Next Meeting:
- 5) Adjournment

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**The Village of Belleville complies with the Americans with Disabilities Act (ADA):**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un interprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuniquese al numero de telefono que figura a continuacion dos dias habiles como minimo antes de la reunion.

**Contact:** April Little, Village Administrator, 24 W. Main Street  
608.424.3341  
alittle@villageofbelleville.com

**Agendas will typically be posted by 4 p.m. Friday preceding the meeting at these locations:** Union Bank & Trust Co (UB&T), Post Office, Sugar River Bank, Bank of Belleville, Village Hall, Library, Village of Belleville Web site.

*K:\Agendas\Current Agendas\Current Finance Agenda.doc*

**Notice:** It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, FEBRUARY 4, 2013 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Gary Ziegler, Daniel Rung, and Deb Kazmar. Excused: Bonnie Wilcox.
3. Michael Parkin, Sandy Van Kleeck, Herb Blaser, Mike & Jean Tretow, Terry Kringle, Justin Lee Frahm, and Brad Peterson-Post Messenger Recorder
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now – None.
6. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
7. **Consent Agenda:** *Trustee Ziegler made a motion to approve the consent agenda; seconded by Trustee O'Brien. Motion carried.*
  - a. Approval of Minutes - January 21, 2013
  - b. Approval of Bills for January 2013
  - c. Approval of Application for Temporary Class "B" / "Class B" Retailer's License for Duppler-Smith Legion Post #460 for March 23, 2013
8. Committee Reports – No discussion.
9. President's Report – No discussion.
10. **Administrator/Clerk/Treasurer's Report** – Article featuring Belleville Public Library appeared in the *Capital Times*; Belleville's library had the most checkouts per resident in Dane County at 29.49 per resident, and one of the highest in the state.
11. **Unfinished Business:**
  - a. Lake / Pedestrian Bridge Projects Update & Issues – No discussion.
  - b. **Hiring Process for Police Department Officers** – Trustee Kazmar: 47 officer candidates had taken the test and the Police Committee will review scores and applications.
12. **New Business:**
  - a. **Acceptance of DNR Acquisition and Development of Local Parks Grant (#S-ADLP3-13-1170) for Badger State Trail / Lake Belle View Connection** – Justin Frahm from JSD Engineering was present. He presented an updated concept plan and

estimates for a Badger State Trail / Community Park connection. The schematic creates a 10-foot wide path connection from Veterans Park, under the state Highway 69 Bridge, then adjacent to and behind the Public Works building and connects to the Badger State Trail. The connection is the goal. This plan eliminates retaining walls wherever possible but maintains accessibility in the sloping on the east side. This would be at-grade at the state trail connection.

The other major revision is eliminating the suspension structure under the state highway, which was estimated at \$80,000. This would be a concrete slab-on-grade solution. So the section would be 80-100 feet, and greatly reduce maintenance and replacement costs. In a 100-year storm event, the area would be under water. There might be some sediment or scouring. On the Veteran's Park side, it's a 3-1 slope with a retaining wall. DNR chapter 30 and Army Corp or Engineer permits would be needed, and the DOT would also need to coordinate its 2016 State Highway 69 project with this project. A 10-foot width path could allow snowmobile and multi-use access. There needs to be a 10-foot high clearance under the bridge. Slope is at 5 percent maximum.

There would be grading for the least impact on the Public Works building site, but it provides slope stabilization and integration. The area needed for the trail would be difficult to build upon. The line is held as tightly to the river's edge as possible but allows for future development of the parcel and makes it more attractive.

The project requires an updated topographic survey, utility information, wetland delineation, soils analysis, and a mitigation plan for shoreline restoration. Borings will be done. Improvement components include lighting, concrete marking and signage. These items and landscaping could be phased to reduce costs. The construction cost range is estimated at \$200-250,000. The total of both DNR grants is \$168,495 maximum, and is a 50/50 matching grant. There is a large contingency on top of the estimates because it is still in concept phase.

Community Development Authority approved moving forward with JSD Engineering and the project, and the Village could budget some funds in future years. It was proposed that the CDA could provide some matching funds, but funds will also be needed for other projects. The parcel also becomes more attractive to future developers as the shoreline work would be done. [See below.]

- b. **Acceptance of DNR Recreational Trails Act Grant (#RTA-573-13) for Badger State Trail / Lake Belle View Connection** – *Trustee Ziegler made a motion to accept both DNR trail grants; seconded by Trustee Rung. Motion carried.*
- c. **Acceptance of Task Order from JSD Professional Services for Design Work for Badger State Trail / Lake Belle View Connection** – The task order includes project coordination, meetings, engineering, permitting, final design, bidding / construction contract award, construction staking, and limited construction observation. *Trustee Kazmar made a motion to approve the task order with JSD Engineering, not to exceed \$34,000; seconded by Trustee Ziegler. Motion carried.*
- d. **Approval of Declaration of Easement with Dane County for Natural Heritage**

**Land Trust-Donated Parcels (Lot 1, CSM 13416 and North of Shamrock Hills, Phase 1).** Little said the parcels have now been purchased by Natural Heritage Land Trust, and they are waiting on an assignment of the Stewardship grant before a warranty deed to the Village can be done. Dane County also contributed funds to the purchase, and will be the state's agent to ensure the terms of the DNR grant regarding passive recreational usage are being followed. This is the reason for the easement. *Trustee Ziegler made a motion to approve the Declaration of Easement with Dane County; seconded by Trustee Rung. Motion carried.*

- e. **Approval of MSA Task Order #372053 for Green View Place Detention Pond Retrofit** – There will be cost savings by beginning this project in the colder months. *Trustee Ziegler made a motion to approve the task order with MSA not to exceed \$17,500, with funding from the stormwater utility budget; seconded by Trustee O'Brien. Motion carried.*
- f. **Approval of Application for Dane County Environmental Grant for Trail Mowing Equipment and Education** – The 50/50 grant would be just under \$2000 and be used to purchase trail and brush mowing equipment, a chain saw and signage for the newly-acquired acreage. It could also be used on cattails and other park areas. *Trustee Ziegler made a motion to apply for a Dane County Environmental Council Grant; seconded by Trustee Kazmar. Motion carried.*
- g. **Approval of Request for Proposal for Banking Services** – Finance and Personnel Committee recommended sending out an RFP for banking services, for a two-year term with an extension clause added. It will be emailed to local banks and posted online. President Ward said the Village should support doing business in Belleville, and we need to take money physically to a bank (sometimes daily). The RFP should help ensure the Village is getting the best rates available. No objections heard.
- h. **Approval of Short-Term Borrowing for Capital Projects** – Tabled to March.

**13. Other Business:**

- a. Correspondence – A nice email was received from Rosemary Gall, complimenting Lakefest and the restoration project.
- b. Future meeting dates were noted.

**14. Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee O'Brien. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:10 PM.

*By April Little, Administrator/Clerk/Treasurer*

*These minutes are not official until approved by the Belleville Board of Trustees.*

MINUTES OF VILLAGE OF BELLEVILLE HEARING  
HELD MONDAY, FEBRUARY 4, 2013 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The hearing was called to order by Village President Howard Ward at 6:35 PM.
2. Roll call by Clerk -- Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Gary Ziegler, Daniel Rung, and Deb Kazmar. Excused: Bonnie Wilcox.

Also present: Herb Blaser, Terry Kringle, Mike Parkin, Dick Miller, Sandy Van Kleek, Bill Warner and Randy Francois were also present.

3. Posting of Open Meeting Notice – The Village Clerk stated that the agenda was posted as required by law and on the Village Web site.
4. **Public Hearing on a recommendation from the Belleville Plan Commission to accept an Intergovernmental Agreement between the Village of Belleville and Town of Montrose.** *The agreement will define a joint planning area and a rural preservation area. It will also establish a Joint Planning Committee to address land use and planning issues affecting both the town and the village.* Terry Kringle, Bill Warner and Randy Francois, who worked on the draft, were present to help with explanation.

Herb Blaser: asked for an overview of the agreement. Kringle: the agreement establishes where future growth in Montrose will take place and what the types of growth are acceptable. This Joint Planning Area is defined by a map. Any land not in this area is referred to as a Rural Preservation Area. The area will help Montrose know where annexation is planned to be. It also puts in another review layer for those wanting to do something different from what is indicated on the agreement, as any change would need to be reviewed by the Joint Planning Committee.

Parkin: asked about the extra-territorial jurisdiction (ETJ). Warner: It is 1 ½ miles from the village border. Montrose gives up the right to challenge an annexation within the Joint Planning Area in court. Belleville will exercise its extraterritorial jurisdiction only within the first 0.5 miles, but between 0.5 miles and 1.5 miles Montrose must follow its Comprehensive Plan (see 5.1.1). Any zoning changes or land divisions in that area would require amendment to their plan. The Village cannot annex any land not defined in the agreement (see 4.1)

Village has the right to deny zoning requests within the ETJ if it doesn't fall within the Village's plans. To do anything within the ETJ, a person would have to follow specifications in the agreement. It allows Montrose and Belleville to have better communication regarding land use. Cosgrove's parcels are in the Urban Service Area. That means utilities can be run to that area. Landowners have to request annexation; the Village does not seek it out.

The advantage to the Village is that potential developers are informed on what can be done in the areas covered by the agreement. If they want to do something different, then Montrose will also get a say in the proposal and it becomes a longer review process.

5. **Adjournment** – *Trustee Ziegler made a motion to adjourn the hearing; seconded by Trustee Kattre. Motion passed unanimously. The hearing was adjourned by President Ward at 6:52 PM.*

*By April Little, Administrator/Clerk/Treasurer*

*These minutes are not official until approved by the Belleville Board of Trustees.*

## GENERAL FUND CHECKING

ALL Checks

Posted From: 2/01/2013 From Account:  
Thru: 2/28/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
V891	2/06/2013	ANDERSON, DONNA	916.40
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V892	2/06/2013	BEIERSDORF, VICTORIA L.	1,021.28
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V893	2/06/2013	BIGLER, JULIE L.	221.31
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V894	2/06/2013	EICHELKRAUT, WILLIAM B.	1,314.19
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V895	2/06/2013	HENDRICKSON, DARLENE M.	926.75
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V896	2/06/2013	LEHMANN, BRONNA B.	814.68
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V897	2/06/2013	LIEN, TRACY	389.25
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V898	2/06/2013	LITTLE, APRIL A. W.	1,502.41
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V899	2/06/2013	MARTIN, JEREMY A	1,171.67
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V900	2/06/2013	VEENEMAN, MICHELLE	468.33
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
V901	2/20/2013	ANDERSON, DONNA	916.40
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
V902	2/20/2013	BEIERSDORF, VICTORIA L.	1,017.82
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
V903	2/20/2013	BIGLER, JULIE L.	221.31
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
V904	2/20/2013	EICHELKRAUT, WILLIAM B.	1,314.19
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
V905	2/20/2013	HENDRICKSON, DARLENE M.	926.74
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V906	2/20/2013	LEHMANN, BRONNA B.	814.69
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V907	2/20/2013	LIEN, TRACY	345.99
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
V908	2/20/2013	LITTLE, APRIL A. W.	1,502.41
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V909	2/20/2013	MARTIN, JEREMY A	1,007.48
	Manual Check	Pay period 02/04/2013 to 02/17/2013	

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 2/01/2013 From Account:  
Thru: 2/28/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
V910	2/20/2013	VEENEMAN, MICHELLE	468.33
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15332	2/06/2013	BUTTS, JERRY D.	1,243.89
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15333	2/06/2013	CHRISTENSEN, JEAN M.	676.87
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15334	2/06/2013	DIEDERICH, FREDERICK H.	1,089.79
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15335	2/06/2013	FREEMAN, DEBRA	517.87
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15336	2/06/2013	HELLER, MOLLY K	166.23
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15337	2/06/2013	HULTINE, MOLLY M.	1,610.03
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15338	2/06/2013	O'CONNOR, THOMAS P.	1,504.47
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15339	2/06/2013	PAULI, DAVID J.	1,087.20
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15340	2/06/2013	PELTON, TERESA A.	607.47
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15341	2/06/2013	SOLBERG, SHEREE	200.58
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15342	2/06/2013	YOUNG, TERESA M	124.95
	Manual Check	Pay period 01/21/2013 to 02/03/2013	
15343	2/20/2013	BUTTS, JERRY D.	1,243.89
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15344	2/20/2013	CHRISTENSEN, JEAN M.	676.87
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15345	2/20/2013	DIEDERICH, FREDERICK H.	1,130.09
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15346	2/20/2013	FREEMAN, DEBRA	517.87
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15347	2/20/2013	HELLER, MOLLY K	124.95
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15348	2/20/2013	HULTINE, MOLLY M.	1,649.37
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15349	2/20/2013	MANKOWSKI, JAMES B.	291.69
	Manual Check	Pay period 02/04/2013 to 02/17/2013	

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## ALL Checks

Posted From: 2/01/2013 From Account:  
Thru: 2/28/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
15350	2/20/2013	O'CONNOR, THOMAS P.	1,372.86
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15351	2/20/2013	PAULI, DAVID J.	1,228.24
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15352	2/20/2013	PELTON, TERESA A.	676.62
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15353	2/20/2013	SOLBERG, SHEREE	200.58
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
15354	2/20/2013	YOUNG, TERESA M	166.23
	Manual Check	Pay period 02/04/2013 to 02/17/2013	
19900	2/05/2013	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	
19901	2/05/2013	AFLAC	461.88
		INV # 103217 THRU FEB 7TH	
19902	2/05/2013	ALLIANT ENERGY/WP&L	4,740.57
		ACCT # 366426-010	
19903	2/05/2013	ALLIANT ENERGY/WP&L (2)	361.46
		ACCT # 393374-010	
19904	2/05/2013	ANGELA SCHOLEY	3.95
		REFUND FOR LOST ITEM FOUNC	
19905	2/05/2013	ASSOCIATED APPRAISAL CONSULTANTS, INC.	961.85
		INV # 14331	
19906	2/05/2013	AT&T	33.07
		ACCT # 030 491 1230 001	
19907	2/05/2013	B J ELECTRIC SUPPLY, INC.	9.50
		CUSTOMER # 1850	
19908	2/05/2013	BAKER & TAYLOR	1,031.78
		INV # 2027798792	
19909	2/05/2013	BAKER TILLY VIRCHOW KRAUSE LLP	8,867.00
		INV # BT636568 - AUDIT	
19910	2/05/2013	BELLEVILLE MUNICIPAL WATER DEPT	1,049.69
		ACCT # 049-0101-00	
19911	2/05/2013	BELLEVILLE MUNICIPAL WATER DEPT (2)	85.29
19912	2/05/2013	BELLEVILLE PRINTING COMPANY, INC.	164.64
		INV # 29532 LETTERHEAD	
19913	2/05/2013	BUSINESS CARD	925.62
		ACCT # 5472 0690 0015 2275 (UPS)	

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## ALL Checks

Posted From: 2/01/2013 From Account:  
Thru: 2/28/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
19914	2/05/2013	BUSINESS CARD (2) ACCT# 5472-0681-5737-1969	294.26
19915	2/05/2013	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0001982	269.38
19916	2/05/2013	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015586	133.66
19917	2/05/2013	CHIEF CUSTOMER # 229261	175.34
19918	2/05/2013	CHRISTEN BROTHERS SERVICE INV # 70034 PARK MOWER	54.06
19919	2/05/2013	CITGO FLEET # 131801342	1,300.22
19920	2/05/2013	CITGO (2) FLEET # 132004243	872.70
19921	2/05/2013	CONNEY SAFETY PRODUCTS CUSTOMER # 67500 NO TAX	145.50
19922	2/05/2013	DANE COUNTY CLERK INV # 2013-1	35.00
19923	2/05/2013	DANE COUNTY HIGHWAY & TRANS. INV # 23982 BRIDGE INSPECTION	70.00
19924	2/05/2013	DANE COUNTY TREASURER JANUARY COURT	40.00
19925	2/05/2013	DANE COUNTY TREASURER (3) CUSTOMER # 20544	29.18
19926	2/05/2013	EHLERS EHLERS PUBLIC FINANCE SEMINAR - APRIL	200.00
19927	2/05/2013	ENGLISH GARDEN FLORAL INV # 5338 BONNIE W.	28.95
19928	2/05/2013	FRONTIER (2) 608-424-3545-010165-5	226.12
19929	2/05/2013	GORDON FLESCH CO., INC. INV # 10274666	131.01
19930	2/05/2013	GORDON FLESCH CO., INC. (2) CUSTOMER 10Q159	584.94
19931	2/05/2013	H. J. PERTZBORN PLUMBING & FIRE PROTECTION CO INV #146983 BACKFLOW PREVENTER TEST	375.00
19932	2/05/2013	INGRAM LIBRARY SERVICES INV # 08822010	29.64

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Posted From: 2/01/2013 From Account:  
 Thru: 2/28/2013 Thru Account:

ACCT

Check Nbr	Check Date	Payee	Amount
19933	2/05/2013	KALAHARI RESORT 2013 WINTER CONFERENCE - WM EICHELKRAUT	158.00
19934	2/05/2013	KIMBERLY RUNG FROM JOSEY SCOVILLE	132.00
19935	2/05/2013	KOVIA PRODUCTIONS 2ND ED. AMER BARN STORIES/OTHER TALES...	29.95
19936	2/05/2013	KYLE HANSEN REFUND ON PROPERTY TAX OVERPAYMENT	40.95
19937	2/05/2013	LAMBEAU TELECOM ACCT # FW032859	29.10
19938	2/05/2013	LANCE WARD REFUND PROPERTY TAX OVERPAYMENT	39.61
19939	2/05/2013	MEREDITH BOOKS	3.10
19940	2/05/2013	MIDWEST TAPE INV # 90680076	487.76
19941	2/05/2013	MONROE TRUCK EQUIPMENT, INC. INV # 5232786 550 DUMP TRUCK	519.00
19942	2/05/2013	MONTGOMERY ASSOCIATES -RESOURCE SOLUTIONS LLC INV # 4328 LAKE BELLE VIEW MONITORING	12,194.70
19943	2/05/2013	MSA PROFESSIONAL SERVICES, INC. R00372049.0 B'VILLE GEN ENGINEERING 2012	1,344.15
19944	2/05/2013	NEW GLARUS HARDWARE INV # 19245 PAINT	128.96
19945	2/05/2013	NORTH SHORE BANK,FSB FEB 6TH PAYROLL	250.00
19946	2/05/2013	NORTHERN LAKE SERVICE, INC. INV # 227161	250.20
19947	2/05/2013	OTIS ELEVATOR COMPANY 02/01/13 - 04/30/13	233.07
19948	2/05/2013	POSTMASTER PERMIT TYPE - PI, PERMIT #16	190.00
19949	2/05/2013	PURCHASE POWER ACCT # 8000-9090-0547-6721	32.75
19950	2/05/2013	PURE WATERS, LLC INV # 90488	46.00
19951	2/05/2013	QUILL CORP ACCT # C437160	351.13

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Posted From: 2/01/2013 From Account:  
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Check Nbr	Check Date	Payee	Amount
19952	2/05/2013	QUILL CORPORATION C264557	376.69
19953	2/05/2013	ROBERT FLANAGAN FOOD PANTRY SUPPLIES - FAMILY DOLLAR	145.00
19954	2/05/2013	SLOAN IMPLEMENT INV # 5515145	74.36
19955	2/05/2013	SOUTH CENTRAL LIBRARY SYSTEM INV # 11-1591 BARCODE ORDER	104.33
19956	2/05/2013	STAFFORD ROSENBAUM LLP ORDINANCE ENFORCEMENT	6,993.50
19957	2/05/2013	STATE OF WISCONSIN JANUARY COURT	160.90
19958	2/05/2013	STEPHEN BELL REFUND ON PROPERTY TAX OVERPAYMENT	30.90
19959	2/05/2013	SUGAR RIVER BANK BUTTS	200.00
19960	2/05/2013	THE MINNESOTA LIFE INSURANCE COMPANY MARCH 2013 PREMIUM	427.65
19961	2/05/2013	THEA GROUP INC. REFUND 2012 TIF SPECIALS PAID	19,450.00
19962	2/05/2013	WALTER C. STEELE SEWER PLANT FURNANCE	1,295.00
19963	2/05/2013	WE ENERGIES ACCT # 4623-106-234	2,103.73
19964	2/05/2013	WE ENERGIES (3) ACCT # 6227-305-139	254.95
19965	2/05/2013	WEAVER AUTO PARTS - NEW GLARUS INV # 521742	15.97
19966	2/05/2013	WI LAW ENFORCEMENT OFFICERS ASSOCIATION 2012 MEMBERSHIP RENEWAL - WM EICHELKRAUT	40.00
19967	2/05/2013	WI STATE LABORATORY OF HYGIENE ACCT # 6004525, ACCT # 50162	436.00
19968	2/05/2013	WISCONSIN LIBRARY SERVICES CUSTOMER CODE BELLE011	3,054.07
19969	2/05/2013	WISCONSIN PROFESSIONAL POLICE ASSOCIATION, INC FEBRUARY DUES # 243	79.50
19970	2/05/2013	WISCONSIN SUPREME COURT INV # 13-0106	625.00

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Posted From: 2/01/2013 From Account:  
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Check Nbr	Check Date	Payee	Amount
19971	2/06/2013	POSTMASTER RATE CHANGE - ADD'L FEE	10.00
19972	2/06/2013	VILLAGE OF BELLEVILLE REIMBURSE PETTY CASH	1.64
19973	2/14/2013	BELLEVILLE SCHOOL DISTRICT FEB TAX SETTLEMENT - DANE CTY PORTION	601,052.62
19974	2/14/2013	DANE COUNTY TREASURER (2) FEBRUARY TAX SETTLEMENT - STATE PORTION	156,215.02
19975	2/14/2013	GREEN COUNTY TREASURER FEBRUARY TAX SETTLEMENT - COUNTY PORTION	56,702.66
19976	2/14/2013	MADISON AREA TECHNICAL COLLEGE DISTRICT FEB TAX SETTLEMENT - DANE CTY PORTION	107,064.52
19977	2/15/2013	GHC-SCW ACCT # 235983	1,721.40
19978	2/19/2013	*** Test Check *** Test Check *** VOID *** VOID *** VOID *** VOID ***	0.00
19979	2/19/2013	ALERE TOXICOLOGY SERVICES, INC. ACCT # 123083	80.00
19980	2/19/2013	ALLIANT ENERGY/WP&L (3) ACCT # 167309-010	2,437.53
19981	2/19/2013	APRIL LITTLE MILEAGAE - EHLERS CONFERENCE	91.53
19982	2/19/2013	BADGER METER, INC. INV # 10143301 3/13/13 - 3/12/14	450.00
19983	2/19/2013	BAKER & TAYLOR INV # 2027861261	379.19
19984	2/19/2013	BAKER TILLY VIRCHOW KRAUSE LLP CLIENT 1820229, INV BT637776	13,329.00
19985	2/19/2013	BARNES & NOBLE INC. ACCT # 6315113	205.11
19986	2/19/2013	BELLEVILLE AREA SENIOR CITIZENS 2013 BUDGET IN FULL	38,220.21
19987	2/19/2013	BUCKY'S PORTABLE TOILETS, INC. INV # 37696 BIKE TRAIL THRU 3-07-13	170.00
19988	2/19/2013	BURRESON'S FOODS FOOD PANTRY MILK VOUCHERS	919.25
19989	2/19/2013	BURRESON'S FOODS (2) ACCT # 047900500038 (LIBRARY ACCT)	61.42

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 2/01/2013 From Account:  
 Thru: 2/28/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
19990	2/19/2013	CARQUEST AUTO PARTS STORES CUSTOMER # MAR 320109	123.58
19991	2/19/2013	CATE MACHINE AND WELDING, INC. INV # 37316 550 FORD	265.46
19992	2/19/2013	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015420	285.63
19993	2/19/2013	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015388	130.86
19994	2/19/2013	CINTAS CORPORATION ACCT # 446-32222	281.88
19995	2/19/2013	CONNIE JAMESON INV # 1 JANUARY CLEANINGS	100.00
19996	2/19/2013	DANE COUNTY REGISTER OF DEEDS VILLAGE ANIMAL CLINIC CUP	30.00
19997	2/19/2013	DANE COUNTY TREASURER (3) CUSTOMER 20852	519.00
19998	2/19/2013	DANE COUNTY TREASURER (3) DOG LICENSES - 2013	582.50
19999	2/19/2013	DEMCO BILLING CUSTOMER 710093232	107.02
20000	2/19/2013	DONNA ANDERSON MILEAGE - FEBRUARY 2, 2013 TRAINING	22.60
20001	2/19/2013	GENERAL ENGINEERING COMPANY JAN BUILDING PERMITS	654.60
20002	2/19/2013	GORDON FLESCH CO., INC. (2) INV # 10277929 MAINTENANCE BASE CHARGE	548.00
20003	2/19/2013	HAROLD'S EXCAVATING CO. ELSIE FUNSETH FUNERAL	550.00
20004	2/19/2013	INGRAM LIBRARY SERVICES ACCT # 20N5944	55.99
20005	2/19/2013	J & K SECURITY SOLUTIONS ACCT # 2181	37.54
20006	2/19/2013	JEREMY MARTIN SHOE REIMBURSEMENT	177.24
20007	2/19/2013	L.W. ALLEN, INC. CUSTOMER # 003700	592.50
20008	2/19/2013	MIDWEST TAPE INV # 90727605	1,041.53

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 2/01/2013 From Account:  
Thru: 2/28/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
20009	2/19/2013	MONTGOMERY ASSOCIATES -RESOURCE SOLUTIONS LLC INV # 4333 LAKE BELLE VIEW MONITORING	870.00
20010	2/19/2013	NEWS PUBLISHING COMPANY, INC. FEB TYPE E ABSENTEE NOTICE	444.48
20011	2/19/2013	NORTH SHORE BANK,FSB FEB 20TH PAYROLL	250.00
20012	2/19/2013	NORTHERN LAKE SERVICE, INC. INV # 228016	166.80
20013	2/19/2013	PELLITTERI ACCT # 660665	10,429.90
20014	2/19/2013	QUILL CORP ACCT # C437160	25.74
20015	2/19/2013	QUILL CORP ACCT # C6052818	541.85
20016	2/19/2013	RICK CHRUSTOWSKI AUTHOR VISIT	800.00
20017	2/19/2013	ROBERT FLANAGAN FOOD PANTRY SUPPLIES - FAMILY DOLLAR	25.00
20018	2/19/2013	SOUTH CENTRAL LIBRARY SYSTEM FEE FOR LUNCH FEB 28TH WORKSHOP	12.00
20019	2/19/2013	STAFFORD ROSENBAUM LLP ORDINANCE ENFORCEMENT	3,038.90
20020	2/19/2013	SUGAR RIVER BANK BUTTS	200.00
20021	2/19/2013	TARAZOD FILMS MAD CITY CHICKENS SCREENING	95.00
20022	2/19/2013	U.S. CELLULAR ACCT # 216554799	51.42
20023	2/19/2013	U.S. CELLULAR ACCT # 335032686	38.21
20024	2/19/2013	WISCONSIN RURAL WATER ASSOCIATION DONNA TRAINING MARCH 7, 2013	95.00
20025	2/19/2013	WJZ CLEANING, LLC INV # 6184 JANUARY CLEANINGS	300.00
20026	2/19/2013	WJZ CLEANING, LLC (2) INV # 6185 JAN. CLEANINGS	305.00
20027	2/22/2013	AFLAC ACCT # C2066	230.94

2/27/2013 10:42 AM

Reprint Check Register - Quick Report - ALL

Page: 10  
ACCT

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/01/2013 From Account:  
Thru: 2/28/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACHEBDENT	2/06/2013	DENTAL INSURANCE	1,628.95
	Manual Check	ACH DENTAL INS FEB PREMIUM	
ACHMARHEAL	2/13/2013	HEALTH INSURANCE	16,109.40
	Manual Check	ACH HEALTH INS MARCH PREMIUM	
		Grand Total	1,132,285.10

## GENERAL FUND CHECKING

ALL Checks

Posted From: 2/01/2013 From Account:  
Thru: 2/28/2013 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	1,022,644.70
Total Expenditure from Fund # 500 - CAPITAL PROJECT FUND	2,170.00
Total Expenditure from Fund # 510 - TIF 3 / FAR WEST SIDE DEV	22,661.00
Total Expenditure from Fund # 520 - TIF 4 - INDUSTRIAL	343.40
Total Expenditure from Fund # 550 - WASTE MANAGEMENT	11,165.48
Total Expenditure from Fund # 600 - WATER & SEWER	31,621.76
Total Expenditure from Fund # 650 - STORM WATER UTILITY	1,888.17
Total Expenditure from Fund # 720 - CMTY DEVELOPMENT AUTHORITY-CDA	420.00
Total Expenditure from Fund # 800 - LAKE RESTORATION	15,714.70
Total Expenditure from Fund # 900 - LIBRARY	22,376.21
Total Expenditure from Fund # 950 - CEMETERY FUND	1,279.68
Total Expenditure from all Funds	1,132,285.10

**JANUARY 2013 TREASURER'S REPORT**

<b>Account Balances:</b>	<b>CHECKING</b>	<b>SAVINGS</b>	<b>CD ACCOUNTS</b>	<b>TOTALS</b>
General Fund (100)	\$428,054.40	\$2,251,780.35		\$2,679,834.75
Debt Services (300)	\$106,144.08	\$0.00		\$106,144.08
Debt Service Reserve Funds	\$186,636.54			\$186,636.54
Capital Projects (500)	-\$188,930.34	\$0.00		(\$188,930.34)
TIF 3 (510)	-\$351,299.50	\$50,658.21		(\$300,641.29)
TIF 4 (520)	-\$14,860.74	\$0.00		(\$14,860.74)
TIF 5 (530)	-\$16,127.08	\$0.00		(\$16,127.08)
Waste Management (550)	-\$87,536.81	\$0.00		(\$87,536.81)
Water/Sewer (600)	\$799,562.79	\$538,775.31		\$1,338,338.10
Stormwater (650)	-\$56,739.90	\$0.00		(\$56,739.90)
CDA (720)	\$13,162.78	\$362,721.47		\$375,884.25
Lake Restoration (800)	\$23,646.16	\$0.00		\$23,646.16
Library (900)	-\$2,515.71	\$0.00	\$67,970.00	\$65,454.29
Cemetery (950)	\$26,819.17	\$24,800.68		\$51,619.85
	<b>\$866,015.84</b>	<b>\$3,228,736.02</b>	<b>\$67,970.00</b>	<b>\$4,162,721.86</b>
<b>Prior Month End Balance</b>	<b>\$937,930.10</b>	<b>Debits</b>	<b>Credits</b>	
<b>Expenditures:</b>		\$1,202,756.20		
Payroll		\$42,528.72		
<b>Receipts:</b>			\$1,705,378.31	
<b>Funds Transfers</b>		\$1,571,307.59	\$1,039,299.94	

**WATER AND SEWER TREASURERS REPORT**

<b>2012 as of DECEMBER 31, 2012</b>	Earned
Savings	206.53
Checking INTEREST	117.38
<b>Total Distributed to Checking Accounts</b>	<b>323.91</b>

<u>WATER</u>	PREVIOUS BALANCE	DECEMBER MONTH	CURRENT BALANCE
<b>DESIGNATED FOR PROJECTS</b>			
2009 Water Main Project R00372027.0	26,458.65	0.00	26,458.65
2010 Hwy 92 project 2010 borrow 325000 net 310,062	51,848.60	0.00	51,848.60
<b>SUB TOTAL</b>	<b>78,307.25</b>	<b>0.00</b>	<b>78,307.25</b>
Reserve	34,885.43	0.00	34,885.43
Prior undesignated \$173,708.58 & cash \$22,400.20	29,532.30	0.00	29,532.30
	64,417.73	0.00	64,417.73
<b>GENERAL OPERATION</b>			
2012 Revenue	189,882.08	14,842.13	204,724.21
2012 Expense	-209,353.82	-97,181.71	-306,535.53
2012 Public Fire Protect Rev	94,605.61	8,030.62	102,636.23
Miscellaneous Revenue	11,761.04	1,237.50	12,998.54
Prepaid expenses for 2013		-902.09	
Internal Transfer Designated Projects	0.00	0.00	0.00
cash	286,669.02	0.00	286,669.02
<b>SUB TOTAL WORKING CASH</b>	<b>373,563.93</b>	<b>-73,973.55</b>	<b>299,590.38</b>
INTEREST	1,221.71	0.00	1,221.71
<b>TOTAL WATER</b>	<b>517,510.62</b>	<b>-73,973.55</b>	<b>443,537.07</b>

<u>SEWER</u>	<u>PREVIOUS BALANCE</u>	<u>DECEMBER MONTH</u>	<u>CURRENT BALANCE</u>
<b>DESIGNATED FOR PROJECTS</b>			
2010 Hwy 92 project village 2010 borrow 79,952	20,893.09	0.00	20,893.09
SUB TOTAL	20,893.09	0.00	20,893.09
WWTP R&R	161,631.58	0.00	161,631.58
Reserve	105,444.80	0.00	105,444.80
Future Clean Water Debt	368,912.78	0.00	368,912.78
TOTAL	474,357.58	0.00	474,357.58
<b>GENERAL OPERATIONS</b>			
2012 Billing Revenue	720,950.17	59,610.84	780,561.01
2012 Expense	-245,533.18	-39,784.78	-285,317.96
Monthly Payment to Clean Water Acct (-55,000)	-605,000.00	-55,000.00	-660,000.00
Transfer to/from (Tax Roll moved to Deferred Revenue)	7,996.03	0.00	7,996.03
cash	-125,665.72	0.00	-125,665.72
SUB TOTAL WORKING CASH	-247,252.70	-35,173.94	-282,426.64
Deduct Meter Revenue	2,975.00	0.00	2,975.00
Miscellaneous Revenue	4,143.64	37.50	4,181.14
Miscellaneous Expense (Sewer Adjustment Refund)	-159.48	-63.02	-222.50
Connection Fee (new home)	776.00	0.00	776.00
Remaining 2011 C Water 401457.43 & CONNECTION 4583.86	406,311.29	0.00	406,311.29
Monthly Deposit to Clean Water Acct (55,000)	605,000.00	55,000.00	660,000.00
Clean Water Debt Payment	-612,089.11	0.00	-612,089.11
<b>TOTAL CLEANWATER</b>	399,222.18	55,000.00	454,222.18
INTEREST	1,911.03	0.00	1,911.03
Prepaid expenses for 2013	0.00	-1,733.43	-1,733.43
<b>TOTAL SEWER</b>	<b>818,497.92</b>	<b>18,067.11</b>	<b>836,565.03</b>
<b>TOTALS</b>			
WATER	517,510.62	-73,973.55	443,537.07
SEWER	818,497.92	18,067.11	836,565.03
<b>BANK STATEMENTS</b>	<b>1,336,008.54</b>	<b>-55,906.44</b>	<b>1,280,102.10</b>
Jerry's Petty Cash	25.00	0.00	25.00
<b>BALANCE SHEET</b>	<b>1,336,033.54</b>	<b>-55,906.44</b>	<b>1,280,127.10</b>

<u>DECEMBER INTERST JE</u>	<u>DEBIT</u>	<u>CREDIT</u>
600-00-11101-000-000 CASH	323.91	
600-10-48110-419-000 WATER		125.47
600-20-48110-419-000 SEWER		198.44

Town Mart

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE BELLEVILLE, WISCONSIN 53508

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN: I hereby apply for a license to serve, from date hereof to June 30, 20 13, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.

Form containing applicant information: Name of Applicant (Shelby Ann Kahl), Address, Phone Number, Date of Birth, Driver's License #, License type selection (New Operator's License), and Notary Public signature (Darlene M. Hendrickson).

The Station

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE BELLEVILLE, WISCONSIN 53508

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN: I hereby apply for a license to serve, from date hereof to June 30, 2013, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.

Form with fields for Name of Applicant (Trevor John Inabnit), Address, Phone Number, Driver's License #, License type (New Operator's License), Responsible Beverage Course completion (Yes, 12-21-12), and Notary Public signature (April L. Lott) dated 10-29-12.

SRL

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS for the VILLAGE OF BELLEVILLE BELLEVILLE, WISCONSIN 53508

TO THE BOARD OF THE VILLAGE OF BELLEVILLE, WISCONSIN: I hereby apply for a license to serve, from date hereof to June 30, 20 13, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by WI Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors be granted to me.

NOTICE: THIS APPLICATION SHALL BE DENIED IF ALL SECTIONS ARE NOT COMPLETED TRUTHFULLY AND WITH NO OMISSIONS. THE LICENSE SHALL NOT BE GRANTED FOR A MINIMUM OF 5 DAYS AFTER RECEIPT OF APPLICATION IN VILLAGE OFFICE.

Name of Applicant Jeffrey Jacob Francois Address: Phone Number I am years of age. Date of Birth: Driver's License: RENEWAL OPERATOR'S LICENSE - \$25.00 Two Year License (Exempt from Beverage Training Course) NEW OPERATOR'S LICENSE - \$30.00 Two Year License Have you completed the Responsible Beverage Course? YES - Year Completed 2013 (Copy of certificate attached) NO - I have held a license within the last two years (Copy of license attached) NO - I am registered to take class on I would like a PROVISIONAL LICENSE (\$15.00) until I am able to complete the course. THIS BOX MUST BE COMPLETED BY ALL APPLICANTS 1. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? YES NO (Circle one) 2. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? YES NO If you answered yes above, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. If more room is needed, continue on reverse side of this form. Nature of Offense: Underage drinking ticket Date of Conviction/Trial Date: 2011? Name of Court: Belleville Municipal Court State of Wisconsin ) County of Dane ) Applicant's signature (Must be Notarized) Notary Public State of Wisconsin being first duly sworn on oath says that he/she is the person who made and signed the foregoing application and that all statements made by the applicant are true. Subscribed and sworn to before me this 27 day of February 2013. Notary Public. My commission expires: 6-27-13 OFFICE USE ONLY Approved by Police: [initials] No By: [initials] Date: 2-27-13 Village Board Approved on: [initials] By: Jeff Francois Revised for use 3/16/09 vb

7 weeks (June 10<sup>th</sup> - July 22<sup>nd</sup>)

**PERMIT FOR PARK USE**

Application Date 02/04/2013

NAME: Shawn Gratz / Belleville Youth Baseball

ADDRESS: 125 Albert Circle

CITY: Belleville, WI ZIP CODE: 53508

HOME TELEPHONE: 608-424-1612

WORK TELEPHONE: 608-661-6739

CELL TELEPHONE: 608-279-6145

**WHAT AREA AND WHAT PARK DO YOU WISH TO USE?**

Community Sugar Blaser Greenview Library  
(Circle one and mark area on map)

We need the large field near the shelter house, bathroom & playground.  
WHAT TIMES DO YOU NEED THE PARK? (I.e. 9:00 a.m. to 10:00 a.m.) 5:00 - 8:00 PM

**WHAT DATES DO YOU WISH TO USE THE PARK AND FOR WHAT ACTIVITY?**

We need the ~~park~~ field & shelter house every Monday night beginning on June 10<sup>th</sup> - July 22<sup>nd</sup>

A Security Deposit of \$100.00 will be requested at the time of your reservation. Damage to parks will not be tolerated. You will be charged your security deposit if damage occurs.

I have read, understand and agree with the park rules

SIGNED: Shawn D. Gratz DATE 02/04/2013

\*\*\*\*\*  
**MUST HAVE POLICE AND PUBLIC WORKS APPROVAL PRIOR TO ISSUANCE OF PERMIT**

**Authorized by the following:**

Village Hall \_\_\_\_\_ Date \_\_\_\_\_

Police Bill Cl I Date 2-13-13

Public Works Jerry Bettis Date 2-13-13

Village Board if the whole park is requested: Date Approved \_\_\_\_\_

Parks Committee for an ongoing event: Date Approved \_\_\_\_\_

Office Use Only: Security Deposit Returned: Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Comments:

**PERMIT FOR PARK USE**

Application Date 02/04/2013

NAME: Shawn Gratz / Belleville Youth Baseball

ADDRESS: 125 Albert Circle

CITY: Belleville, WI ZIP CODE: 53508

HOME TELEPHONE: 608-424-1612

WORK TELEPHONE: 608-661-6739

CELL TELEPHONE: 608-279-6145

(May 6th - July 19th)

**WHAT AREA AND WHAT PARK DO YOU WISH TO USE?**

Community (circled) Sugar Blaser Greenview Library  
(Circle one and mark area on map)

We need the baseball diamond and concession stand

WHAT TIMES DO YOU NEED THE PARK? (i.e. 9:00 a.m. to 10:00 a.m.) 5:00 PM - 10:00 PM

**WHAT DATES DO YOU WISH TO USE THE PARK AND FOR WHAT ACTIVITY?**

Monday, Tuesday, Thursday & Friday night every week  
for Youth Baseball games and practices May 6th - July 19th

A Security Deposit of \$100.00 will be requested at the time of your reservation. Damage to parks will not be tolerated. You will be charged your security deposit if damage occurs.

I have read, understand and agree with the park rules

SIGNED: Shawn Gratz DATE 02/04/2013

\*\*\*\*\*  
**MUST HAVE POLICE AND PUBLIC WORKS APPROVAL PRIOR TO ISSUANCE OF PERMIT**

**Authorized by the following:**

Village Hall \_\_\_\_\_ Date \_\_\_\_\_

Police Bill Clark Date 2-13-13

Public Works Jerry Butts Date 2-13-13

Village Board if the whole park is requested: Date Approved \_\_\_\_\_

Parks Committee for an ongoing event: Date Approved \_\_\_\_\_

Office Use Only: Security Deposit Returned: Yes \_\_\_\_\_ No \_\_\_\_\_ Date \_\_\_\_\_

Comments:

11  
(May 6th - July 19th)

PERMIT FOR PARK USE

Application Date 02/04/2013  
NAME: Shawn Gratz / Belleville Youth Baseball  
ADDRESS: 125 Albert Circle  
CITY: Belleville, WI ZIP CODE: 53508  
HOME TELEPHONE: 608-424-1612  
WORK TELEPHONE: 608-661-6739  
CELL TELEPHONE: 608-~~661~~-6145  
279

WHAT AREA AND WHAT PARK DO YOU WISH TO USE?  
Community  Sugar  Blaser  Greenview  Library  
(Circle one and mark area on map)

WHAT TIMES DO YOU NEED THE PARK? (I.e. 9:00 a.m. to 10:00 a.m) 5:00 PM - 10:00 PM

WHAT DATES DO YOU WISH TO USE THE PARK AND FOR WHAT ACTIVITY?  
Monday, Tuesday, Wednesday, Thursday & Friday night every week  
May 6th - July 19th

A Security Deposit of \$100.00 will be requested at the time of your reservation.  
Damage to parks will not be tolerated. You will be charged your security deposit if damage occurs.

I have read, understand and agree with the park rules

SIGNED: Shawn D. Gratz DATE 02/04/2013

\*\*\*\*\*  
MUST HAVE POLICE AND PUBLIC WORKS APPROVAL PRIOR TO ISSUANCE OF PERMIT

Authorized by the following:

Village Hall \_\_\_\_\_ Date \_\_\_\_\_

Police Bill Ch... Date 2-13-13

Public Works Jerry Butts Date 2-13-13

Village Board if the whole park is requested: Date Approved \_\_\_\_\_

Parks Committee for an ongoing event: Date Approved \_\_\_\_\_

Office Use Only: Security Deposit Returned: Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Comments:

Also need Diamonds 1 & 2, Shelter house and bike house on Saturday June 15th, Sunday June 16th, Saturday June 22nd, and Sunday June 23rd

Village of Belleville  
Police Committee Minutes  
February 18, 2013  
5:45 pm  
Belleville Village Hall  
24 West Main Street  
Belleville, WI 53508

**Agenda**

**Call to Order**

**Visitors Who Would Like to Speak Now**

**Visitors Who Would Like to Speak on an Agenda Item**

**Chief's Report: See attached sheet**

**Motion to go into closed session by Debbie and second by Bonnie. Motion carried**

**Roll Call Vote Taken**

**New Business**

- 1) Adjourn to close session per Wisconsin statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governing board has jurisdiction responsibility and consideration or employee performance complaint.

Motion by Debbie and second by Bonnie to go back into open session

In closed session employment was discussed.

Motion to adjourn by Debbie and second by Bonnie

Present: Debbie Kazmar, Bonnie Wilcox, Ben O'Brien and Bill Eichelkraut

**Debra Kazmar**

**Police Committee Chairperson**

**Next Meeting March 2, 2013 at 8:00 a.m.**

Village of Belleville  
Police Committee Minutes  
February 6, 2013  
5:45 pm  
Belleville Village Hall  
24 West Main Street  
Belleville, WI 53508

**Agenda**

**Call to Order**

**Visitors Who Would Like to Speak Now**

**Visitors Who Would Like to Speak on an Agenda Item**

**Approval of the January 2, 2013 minutes: Motion by Debbie and second by Bonnie**

**Chief's Report: None**

**Motion to go into closed session by Debbie and second by Bonnie. Motion carried**

**Roll Call Vote Taken**

**New Business**

- 1) Adjourn to close session per Wisconsin statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governing board has jurisdiction responsibility and consideration or employee performance complaint.

Motion by Debbie and second by Bonnie to go back into open session

In closed session employment was discussed.

Motion to adjourn by Ben and second by Bonnie

Present: Debbie Kazmar, Bonnie Wilcox, Ben O'Brien and Bill Eichelkraut

**Debra Kazmar**

**Police Committee Chairperson**

**Next Meeting February 18<sup>th</sup>, 2013 at 5:45 pm**

**VILLAGE OF BELLEVILLE**  
**EMERGENCY MANAGEMENT COMMITTEE MINUTES**

February 25, 2013, 5:30 p.m., Village Hall

Members Present: Terry Kringle, April Little, Jerry Butts, Bill Eichelkraut, Ron Babler, John Beil, Howard Ward. Absent – Gary Ziegler

Assessment Team Present: Bart Morrick

1. Training opportunities – Terry handed out a spreadsheet showing training for all pertinent personnel and asked the heads of the different departments/organizations to update the names and training and turn that into Julie Bigler. He also handed out training descriptions and emphasized the need for everyone to get the training described for their positions.
2. Emergency Management Program Manual update discussion
  - a. EOC – Terry reviewed the proposed updates to EOC operations
    - i. Role during an emergency
      1. Who is needed? – Terry went over the proposed staffing for the different EOC activation levels. No one suggested any changes.
    - ii. EOC organization – Terry discussed the proposed EOC chain of command.
      1. It was recommended that the Village President not be the liaison officer and that if be a separate position. Terry will make that change.
      2. Terry will also change lines 112-116 to match the language in Chapter 57 of the village ordinances.
      3. Village office staff needs to be involved in the EOC. Their responsibilities would be assigned by position in the village office but they would be primarily responsible for collecting all the data that would come in during an emergency.
    - iii. Other
      1. The Village will hopefully update their computers this year and then the Village's present computers can be moved to the EOC.
      2. The EMS building is backup for the EOC but there is a question as to whether or not the building can be supplied with emergency power. This will have to be checked.
      3. The Village Hall needs to have emergency power hooked up to see what works.
      4. Howard suggested we have a desktop exercise some time in the near future.
  - b. Other manual changes
    - i. Location of PIO job description – The PIO job description will be moved from Chapter 13 to Chapter 7.
    - ii. Proclamation – The proclamation needs to be updated to include everyone that can declare an emergency plus reference current village ordinance. Howard Ward will look into this
    - iii. Other

1. Once an emergency is declared who has the authority to make purchases and other monetary commitments?
- c. Ordinance Chapter 57 – Emergency Management – The ordinance needs to be reviewed to make sure it allows the appropriate people to declare an emergency and to allow the appropriate people make financial and other decisions. Howard Ward will take care of this.

Submitted by Terry Kringle

Village of Belleville  
Community Economic and Development Committee  
Minutes  
December 13, 2012  
Village Hall

Present: Mike O'Connor, Scott Hayes, Diane O'Connor, Herb Blaser, Jerry Jansen  
Andy Ziehli, Johan Veeneman, and Rick Francois.

Excused Absence: Randi MacLeod and Bonnie Wilcox

Absent: Christine Laude

Meeting called to order by Chair, Judy Bacha at 7:03 AM.

Mike O'Connor and Scott Hayes both requested a minor change to the November 8, 2012 minutes; the correction being the spelling of Bob Blowery to Bob Lowery. Rick Francois moved to approve the November 8, 2012 with corrections. Diane O'Connor moved to second the motion.

Bacha informed the members that Anna Schramke included the old clinic building on Vine Street on the commercial inventory site for Belleville. Anna will get the link from the Green County site added to the Village website.

A discussion of business sustainability by the members was next on the agenda. Andy Ziehli presented his case that the Village requires a face book page to generate conversation and inform the community of Village developments. Andy volunteered to review and send links from the face book pages of surrounding communities. Rick Francois suggested Economic Development link as an affiliate to the Chamber website. Scott Hayes recommended developing a short business survey to determine what existing businesses in the community would recommend as business to attract which would enhance the existing businesses. Scott Hayes volunteered to draft a short survey for committee review. Andy Ziehli recommended meeting with the local banks to determine funds available for expansion, start-ups, and relocation.

Mike O'Connor asked about the status of the renovation or purchase of the Village entry signs. Andy Ziehli stated the CDA is addressing that project.

Herb Blaser moved to adjourn. Mike O'Connor seconds the motion

Meeting adjourned at 8:06 AM.

Respectfully submitted,  
Judy Bacha, Chair

**Minutes of Finance and Personnel Committee Meeting**  
Held Monday, February 4, 2013 at 5:30 p.m.

- 1) Called to order by acting chairman Ziegler at 6:02 PM. Present: Gary Ziegler and Tyler Kattre. Excused: Bonnie Wilcox. Also present: April Little
- 2) Approval of Minutes
- 3) **New Business** –
  - a) **Banking Services Request for Proposals** – Committee felt that employees should be encouraged to use direct payroll deposit. Little will have information put with paychecks for those not participating. An RFP has not been done for at least five years. Staff time has focused on implementing electronic and online payments for payroll, utilities, and other services. It was agreed a two-year term would be sufficient if a provision was included to allow extension upon mutual agreement.
  - b) **Short-Term Borrowing for Capital Fund** – After discussion with the auditors, Little confirmed the recommended number for borrowing at @ \$187,900. This will offset a capital fund deficit caused by expenditures for fire department radios purchased, additional restoration work on the old library, and will cover future lake restoration work required by permits. However, an amount of \$10,000 was carried over toward squad car purchase. Additional funds would be needed to be borrowed, or it's possible that the fund could be under spent a little in 2013. It was agreed to not borrow the additional funds.
  - c) **Web Site Bulk Email Test & Ideas** – Little will add a form to the Village web site to allow people to sign up for email notifications. Finance and Personnel Committee members agreed to be test subjects. Categories suggested were general news, bids, jobs/volunteering, elections, lake, and emergencies.
  - d) **Preliminary Audit Report Discussions** – No preliminary report as of yet.
  - e) **Fee Resolution Amendment: Hunting Permit Fee** – The fee was suggested at \$10-15. Howard Ward suggested differentiation between trapping in the lake and river, and allowing no charge in the lake if it's for pest control. It was suggested to issue permits one at a time.
  - f) *All other items tabled until next meeting.*
- 4) **Other Business** - Next Meeting: February 26 at 5:30 PM.
- 5) Adjournment – *Kattre made a motion to adjourn; seconded by Ziegler. Motion carried.* Adjourned 6:20 PM.

*By April Little, Administrator/Clerk/Treasurer*

**Community Development Authority (CDA) / Economic Development**  
Joint Meeting Minutes

Held Tuesday, January 29, 2013

1. **Call to Order / Introductions** – Present: Deb Kazmar, Anna Schramke, Brad Peterson, Judy Bacha, Daniel Rung, Rich Hendrickson, Herb Blaser, Rick Francois, Mike O'Connor, Mike Parkin, April Little, and Christine Lade. Called to order by Little at 7:18 PM. Rick Francois was nominated to serve as meeting chairman.
2. **Action Plan 2013** – Anna Schramke, Director of the Green County Development Corporation led the joint meeting discussion. The purpose of the joint meetings is to communicate among the different groups involved in economic development, and to define each partner's roles.

Bacha asked about a vision for economic development. The branding project provided a good outline; it will be shared again with new members. The Belleville brand needs wider promotion by the members to take hold. The Belleville brand guide will be distributed to all members.

Schramke began the action planning session with a brief overview of economic development and the general purpose of the key economic development partners. To ensure everyone had the same understanding of the definition of economic development, she noted that there were generally 3 three areas of emphasis:

- "Product" development – referring to looking for ways to improve the community for businesses and residents. This includes developing new resources needed to attract new investment in the community.
- Retention of Existing Business or retaining existing "customers" - referring to the fact that the benefits of retaining and growing existing customers generally yields the greatest return.
- Recruitment and Promotion – activities that attract new investments, new residents and new businesses.

Schramke went on to summarize the roles of the key economic development partners.

- Village Government: Property procurement, funding conduit, permitting, legal authority.
- Chamber of Commerce: Beautification programs, tourism, welcome new residents, community image building, business retention – especially focused on smaller service and retail businesses.
- CDA: Authority dictated by state law, the CDA has all powers, duties and functions of a housing authority and redevelopment authority. Generally involved with property procurement, funding redevelopment initiatives.
- EDC: Retention of major employers, responding to prospects requests, promoting Belleville to other businesses; generally focused on larger projects and those involving prospects for the business parks.

Each organization was asked to verify their understanding of their role/mission, to highlight some of their key accomplishment in 2012, and identify some of the priorities for 2013. (Items with \* are highest priority for 2013.)

**Chamber Update (Peterson)** – The Chamber has been working on developing member input and more active membership.

**2012 Accomplishments:**

- Increased membership
- Put together business expo in conjunction with Lake Fest.
- Distributed e-Newsletter
- Generally worked to help make existing community events more successful

**2013 Priorities:**

1. Web redesign \*
2. Provide leadership in organizing the 2<sup>nd</sup> Annual Lake Fest event \*
3. Revamp bylaws and a more focused mission \*
4. Continue to support special events so that they are more profitable
5. Look at having more community projects
6. measurable goals and successes
7. Increasing sign-up for their e-newsletter and Facebook page

**CDA (Little)** – The CDA specializes in redevelopment and the physical character of the Village, which helps to support the Village's overall economic development goals.

**2012 Accomplishments (Many are multi-group):**

- Logo and branding development
- Downtown building façade guidelines
- Grants obtained for riverfront trail
- Lakefest 2012
- Wayfinding signs (will be delivered this week)

**2013 Priorities:**

1. Waterfront trail connection between the railroad bridge and planned new pedestrian bridge (grant received) \*
2. Secure design, create budget and develop installation schedule for new community entrance signs (funding may be multi-group)\*
3. Develop policies and procedures for a new Belleville revolving loan fund. Secure support of Village Board and begin marketing the new incentive.\*
4. Pursue obtaining the shed behind Bank of Belleville and the Sarbacker shed through grants. \*
5. Redevelop railroad corridor. Review grant opportunities and create a tentative schedule for redevelopment.

**Economic Development Committee (Bacha)** – EDC has been working on strengthening relationships with several local business owners.

**2012 Accomplishments:**

- Provided economic development web site information
- Inventory of available buildings and development sites

2013 Priorities

1. Survey key businesses to solicit input regarding targeting marketing \*
2. Develop a Business Recruitment Folder/Package \*
3. Continue to provide input regarding available buildings and sites.

**Village of Belleville –**

2012 Accomplishments

- The Village completed an agreement with Landmark to allow them to expand in TIF 4
- Uploaded a new web site, including economic development information
- Pedestrian bridge/Lake Belle View / Community Park development

2013 Priorities:

- Work with Fundraising Committee to building restroom / band stand in Community Park

**3. Next Meeting**—The joint group should plan to meet in June.

Action: Committee/groups will report on progress on priorities identified during this meeting.

**4. Adjournment.**

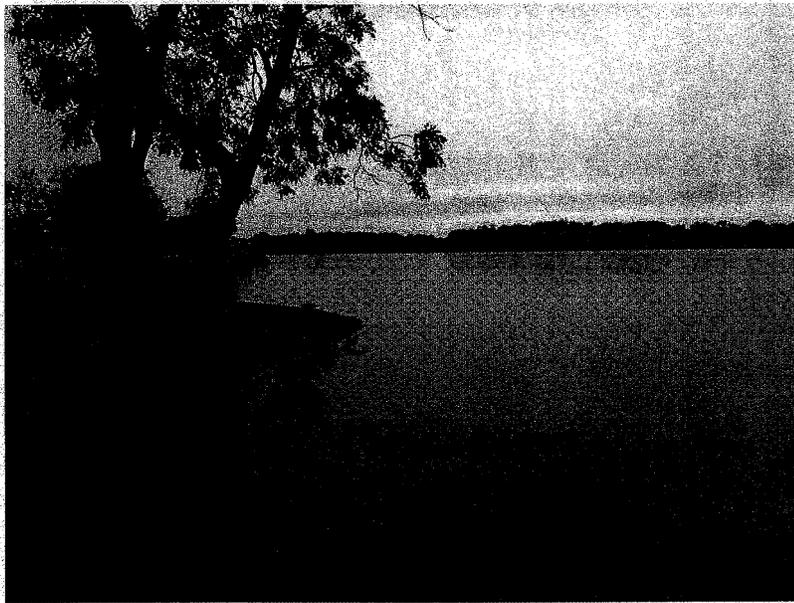
*By April Little, CDA & Anna Schramke, Green County Development*

Municipality No.: 13-106		2013 Building Permit Applications		Village of Belleville				
Date	Permit #	Class	Address	Owner/Contractor	Est. Cost	Description	GBC Fee	Fee
1/18/2013	13-01-13-106	434	321 EAST SCHOOLS STREET	MATHEW BUTTS	\$4,500.00	REMODEL	\$0.00	\$28.00
1/24/2013	13-02-13-106	434	227 W CHURCH STREET	EZRA BIRCHALL	\$20,000.00	REMODEL & ADDITION	\$107.50	\$117.50
1/31/2013	13-03-13-106	122	511 NORTH SHORE DRIVE	TOM SCHEHABEL	\$3,000.00	HVAC	\$60.00	\$66.00
1/21/2013	13-04-13-106	434	242 W CHURCH STREET	MIKE STORCK	\$1,000.00	PLUMBING	\$87.50	\$95.50
1/31/2013	13-05-13-106	437	619 RIVER STREET	MIKE BOYLE	\$43,963.70	COMMERCIAL REMODEL	\$399.60	\$435.60
						Total Month Permit Fees January	\$654.60	\$742.60
						Total Permit Fees YTD	\$654.60	\$742.60

**2<sup>ND</sup> ANNUAL MONITORING REPORT**  
**FOR THE**  
**LAKE BELLE VIEW RESTORATION PROJECT**

**BELLEVILLE, WISCONSIN**

**FEBRUARY 2013**



**Montgomery Associates**  
*Resource Solutions, LLC*



**April Little**

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**From:** Siggs Sigmarsson [Siggs@ma-rs.org]  
**Sent:** Wednesday, February 20, 2013 9:22 AM  
**To:** howardward@gmail.com; April Little; Jerry Butts; James R. Havel; settertech  
**Cc:** Steve Hjort  
**Subject:** 1428-10 Progress meeting 2 minutes  
**Attachments:** 2012-12-10 Progress Meeting 2 Minutes.pdf

All,

Please see attached the meeting minutes from the second progress meeting with NES on the maintenance and invasive species control for the Lake Belle View Restoration project that took place on December 10, 2012. My apologies for how late it is getting out to you.

The upshot of the meeting is that the maintenance activities went well last year but the drought last summer may have impacted the seeding. We'll monitor the coverage and species diversity in the beginning of the summer to evaluate if any changes to the plan are necessary due to the drought. It is clear that the prescribed burn that was planned for fall of 2013 will be delayed until spring of 2014 due mostly to the drought.

I'll talk with Jerry about coordinating the berm maintenance (mowing in particular) and later this year NES will propose a plan of action for tree plantings that were planned for next spring.

Please contact me with any questions, concerns or corrections.

Thanks,

Siggs Sigmarsson, P.E., LEED AP  
Water Resources Engineer  
[siggs@ma-rs.org](mailto:siggs@ma-rs.org) | <http://www.ma-rs.org>

**Montgomery Associates Resource Solutions, LLC**  
119 South Main Street | Cottage Grove, WI 53527  
Phone: (608) 839-4422  
Fax: (608) 839-3322  
Cell: (608) 695-2404

2/20/2013

## Meeting Memorandum

**Memorandum Date:** February 20, 2013  
**Project:** Lake Belle View – Long Term Restoration Project  
**Purpose of Meeting:** Progress Meeting 2  
**Meeting Location:** MARS Office, 119 S. Main St. Cottage Grove, WI  
**Meeting Date:** December 10, 2012  
**Attendees:** Siggí Sigmarsson – MARS – Project Engineer  
Jay Settersten – Settertech - Consultant  
James R. Havel – NES Ecological Services – Project Manager

---

### 1. 2012 activities report

January	8 days	Woody Species Control (Buckthorn & Honeysuckle)
	2 days	Cattail Control
February	4 days	Cattail Control
May	3 days	Mowed Berm & Spot Treated Invasive Species in New Habitat Area (Primarily Cattails & Reed Canary Grass)
June	7 days	Mowed Berm & Spot Treated Invasive Species in New Habitat Area
July	3 days	Cattail Control
August	6 days	Cattail Control, Mowed Berm & Spot Treated Invasive Species in New Habitat Area

#### Berm Maintenance:

- James commented on the berm maintenance is being more and more handled by the Village. By the end of the summer the Village had been mowing the berm about 10-15 feet on either side of the along the bikepath.
- Siggí mentioned that the contractor is responsible for maintenance on the berm and he would discuss this issue with Jerry Butts as next years maintenance starts. Siggí also mentioned that if the Village does want to mow the berm that we need to find an arrangement that works.
- Jay commented that the no-mow fescue was intended to not be mowed at all (or maybe once or twice over the summer) and that cutting it more often may allow other species to be dominant and increase maintenance.

#### Cattails:

- Siggí asked about the cattails that seem to be still there. James indicated that they are intending to keep the native species of cattails as habitat for muskrats and shoreline protection. There is no reason to completely eliminate the native cattails.

Mowing in the Peninsula:

- James provided a map showing the location and method of maintenance activities (See attached). Siggie noticed that no mowing took place in the peninsula
- James noted that the peninsula is pretty low ground and wet and they haven't been able to do mowing in that area. They have not done any treatment other than in the shoreline/emergent zone areas but intend to go into the area next summer with select cutting and treatment.

**2. 2012 monitoring report**

- ERC has provided a monitoring report that Siggie had requested James to look at and comment on.
- James general comment was that the results seemed to be typical for a 1<sup>st</sup> year planting.
- James noted that he thought that two species were incorrectly classified as non-native but should be classified as native, lambsquarters and yellow nut sedge.
- Jay mentioned that the lack of performance of species from the dormant seeding may have been due to the drought in the beginning of the summer. It is possible that either they died or never germinated. IF the seed was killed, it is possible that the diversity of native, non-weedy species may not be sufficient to take over the weeds.
- It is possible that some inter-seeding is necessary but Jay recommends waiting to early summer 2013 to see if some of the seed comes up in the second growing season.

**3. Burn Timeline**

- Both Jay and James agreed that due to the drought in summer 2012, the amount of fuel for a prescribed burn is not sufficient to do a burn in fall of 2013. They suggested delaying the burn until Spring 2014.

**4. Tree seedlings vs seed plantings**

- NES has mentioned that when securing seedlings and seeds from the DNR, DNR questioned whether seeding directly into an existing prairie will be effective. In addition, there are some tree species on the specifications that are hard to get to and may not be used on project. There was a short discussion on these issues.
- James mentioned that Adam had previously been involved with discussing with the DNR and that he wanted to get other professional input about the seeding before proposing anything.
- We did also talk about the possibility of more oak savanna type landscape on the areas that are highest in the restoration areas.
- Jay mentioned that the seeding/seedling plan was done with the approval of the DNR and actually the seed was included after requests from the DNR. Using seeds can still be effective (and cost effective) even if 1 or 2 seeds out of 100 get established.
- Siggie proposed that NES propose a plan of action and propose any changes to the current specifications for MARS to react to and go from there.

**5. Woody invasive control review**

- Jay wanted to know more about how the invasive species eradication is going in the wooded areas.
- James said that there was little more to do next winter and spring, particularly buckthorn treatment (less of honey suckle).

**6. 2013 activities (expected schedule/timeline)**

Existing Woods

Additional buckthorn & honeysuckle control along with Japanese Barberry in winter or early spring  
Spot treat reed canary grass & moneywort in spring early summer with follow-up in later summer or early fall

Emergent Zone

Continued cattail control with focus on narrow-leaf and hybrid if easily distinguished from broad-leaf.  
This work will be conducted in spring or early summer with some follow-up in early fall. Some cattail will remain for muskrat habitat.

New Habitat Area

Accessible areas will be mowed in early spring (May) and then again in mid to late June to help suppress weeds. We will conduct spot herbicide treatments in mid to late May, July and early September.

Burn Timeline

Spring of 2014 for both areas

- More fuel desired
- Resolve tree planting & seeding

**7. Project lead contact/local presence**

- Adam Ingwell has left NES but he was the project manager for the project and NES' local presence in Southwest Wisconsin.
- Siggí expressed concerns that the lack of local presence will impact the quality of NES' product and wanted to know what actions NES will take to make sure that the project will be managed with the same attentiveness as before.
- James Havel will be the new project manager. He is located in Green Bay area and will travel to Belleville to do maintenance activities.
- James indicated that NES is in the process of evaluating what kind of local presence NES will develop in southwest Wisconsin and he would let us know what the plan will be. He assured Siggí and Jay that they will fulfill their contractual obligations and will continue to monitor the site as before.

**8. Other**

- James requested that the Engineer return the bid security. Siggí found the bid security and apologized for how late it was returned.

**Distribution:** Attendees  
Howard Ward – Village of Belleville President  
April Little – Village of Belleville Administrator  
Jerry Butts – Director of Public Works

Please provide corrections to Siggí Sigmarsson at 608-839-4422



VILLAGE OF BELLEVILLE  
RESOLUTION 2013-03-01

*Draft*

RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING  
WITHDRAWAL OF VILLAGE MONIES

BE IT RESOLVED, that the following banking institutions:

The ~~???~~ Bank and the Local Government Pool Investment Fund are qualified as public depositories under Chapter 34 of the Wisconsin Statutes and shall be and hereby are designated, until further action, as public depositories for all public money coming into the hands of the Treasurer of the Village of Belleville, Dane and Green Counties, State of Wisconsin.

BE IT FURTHER RESOLVED, that:

Withdrawal or disbursement from the above named depositories shall be as provided in Section 66.042 of the Wisconsin Statutes, except as provided by Section 70-7 of the Municipal Code of the Village of Belleville; that in accordance therewith all order checks shall be signed by:

Howard Ward, Village President *or* Gary Ziegler, Village President Pro-tem *and*  
April Little, Village Clerk/Treasurer *or* Darlene Hendrickson, Deputy Clerk/Treasurer

and shall be so honored. If another person(s) than the forenamed shall subsequently hold title to one of these offices, the bank signature authorization(s) shall be updated with the position's successor's name(s).

BE IT FURTHER RESOLVED that certain regular monthly payments, loan payments, and/or tax settlements may be made via ACH or Wire through the village accounts. All said transactions shall be forwarded to the Finance and Personnel Committee for review and approval.

BE IT FURTHER RESOLVED that the transfer of funds for investment purposes shall be made pursuant to Section) and that transfers may be done electronically or by phone by April Little, Village Clerk/Treasurer *or* Darlene Hendrickson, Deputy Clerk/Treasurer and for utility funds by Donna Anderson, Utility Coordinator.

A certified copy of this resolution shall be delivered to the above named depositories and said depository may rely on this resolution until changed by lawful resolution and certified copy of such resolution has been given to the cashier of the respective above named depositories.

\_\_\_\_\_  
Howard Ward, Village President

DATE: //13  
ADOPTED: //13

\_\_\_\_\_  
April Little, Administrator/Clerk/Treasurer

This is to certify that the foregoing resolution was adopted by the Belleville Village Board of the Village of Belleville, Dane & Green County, Wisconsin at a meeting held on the 4<sup>th</sup> day of March, 2013.

\_\_\_\_\_  
April Little, Administrator/Clerk/Treasurer



**Sugar River Banks and The Bank of New Glarus**  
*www.yourrightbank.com*

February 20, 2013

Village of Belleville  
ATTN: April Little  
24 W. Main Street  
Belleville, WI 53508

RE: Request for Proposal

Dear Ms. Little,

Thank you for giving the Sugar River Bank-Belleville an opportunity to bid on deposit services for the Village of Belleville. You will see we are committed to providing you excellent products and top-notch service. With state-of-the-art banking, we have the most competitive deposit services in the area.

We are pleased to offer the following accounts for your approval:

**Checking Account**

The interest bearing municipal checking account is being offered at the Wisconsin State Trust Fund Investment Pool plus 5 basis points during the two year commitment, adjusted on a monthly basis (that rate would currently be 0.18). Checking Account service fees will be waived, including service charges, overdrafts, wire transfers, return items, stop payment fees, collection items, and telephone transfers.

The Village of Belleville would maintain a target balance of \$300,000 in this account, with excess funds automatically being swept into the Repurchase Account.

**Repurchase Account**

The Repurchase Account will hold all of the investment funds, including any funds that are swept from the Checking Account. This account is being offered at the Wisconsin State Trust Fund Investment Pool rate plus 7 basis points during the two year commitment, adjusted on a monthly basis (that rate would currently be .20). Collateral will be provided for all funds over the FDIC and the State of Wisconsin insurance limits (\$650,000) at no cost to the Village.

Sugar River Bank-Belleville also offers the Village of Belleville Cash Management capabilities. For a small monthly fee of \$35.00, the Village would continue to collect the direct payments for the utility customers and pay the employees through direct deposit, with no additional fees.

In addition, we would be happy to cover the costs of new checks, deposit slips, and stamps for starting up your accounts.

Please contact me if you have any questions. We look forward to hearing from you.

Sincerely,

Faye Nolden  
AVP-Branch Manager

**Main Bank**  
501 First Street  
New Glarus, WI 53574  
(608) 527-5205

**New Glarus Branch**  
1101 Hwy. 69  
New Glarus, WI 53574  
(608) 527-5275

**Brodhead Branch**  
2006 1st Center Ave.  
Brodhead, WI 53520  
(608) 897-8607

**Belleville Branch**  
12 North Shore Dr.  
Belleville, WI 53508  
(608) 424-1520

**Juda Branch**  
W2903 Main St.  
Juda, WI 53550  
(608) 934-5151

**Monroe Branch**  
250 N. 18th Ave.  
Monroe, WI 53566  
(608) 325-3025



Member  
FDIC

# UB&T Union Bank & Trust Company

P.O. BOX 15  
EVANSVILLE, WI 53536  
FAX: (608) 882-6889  
PHONE: (608) 882-5200

[www.ub-t.com](http://www.ub-t.com)

February 20, 2013

Village of Belleville Finance Committee:

Below please find our bid for the Village of Belleville Checking Account and Investment Account. We appreciate the opportunity to propose the following bid for your approval.

Listed below are the details of the proposed offering.

#### Checking Account

Interest bearing municipal account offered at the Wisconsin State Trust Fund Investment Pool Rate over the two year duration of the commitment. This feature allows you to earn interest on all your monies and not just the portion that is held in the Investment Account.

All Checking Account service fees waived.

#### Investment Account

Interest bearing municipal account offered at 95 basis points over the Wisconsin State Trust Fund Investment Pool over the two year duration of the commitment.

#### Miscellaneous

Balances collateralized will be at no cost to the Village for coverage in the amount of total relationship less \$250,000 FDIC coverage and less \$400,000 State Insurance Fund coverage for municipal accounts.

UB&T will provide our Business Online Banking product. Within this system there is access to ACH origination, Payroll, file originations and wire transfer capabilities, with unlimited volumes for all functions.

This agreement may be extended for one year increments, based on mutual agreement between the Village of Belleville and UB&T.

Thank you for considering our proposal.

Sincerely,



Stephen J. Eager  
President & CEO

*Evansville Brooklyn Belleville Oregon New Glarus*



2 East Main St.  
P.O. Box 15  
Evansville, WI 53536  
(608) 882-5200

210 Commercial St.  
Brooklyn, WI 53521  
(608) 455-2311

110 Greenway Cross  
Belleville, WI 53508  
(608) 424-1997

883 North Main St.  
Oregon, WI 53575  
(608) 835-2265

512 State Rd. 69  
New Glarus, WI 53574  
(608) 527-5700

Member  
FDIC

**CERTIFICATE**

*Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.*

STATE OF WISCONSIN }  
 County of DANE } ss.

I, APRIL LITTLE, do hereby certify to UNION BANK & TRUST COMPANY and any other owner or owners of the note(s) as follows:

1. That I am the duly qualified and acting Clerk of the Village of BELLEVILLE, DANE AND GREEN County, Wisconsin (hereinafter called the "Village") and that I was such at all of the times mentioned in this certificate.

2. That the following are all members-elect of the governing body of the Village, and were duly qualified and acting as such at all times mentioned in this certificate:

<u>HOWARD WARD</u>	<u>TYLER KATTRE</u>	<u>BEN O'BRIEN</u>
<u>GARY ZIEGLER</u>	<u>DANIEL RUNG</u>	
<u>BONNIE WILCOX</u>	<u>DEBRA KAZMAR</u>	

3. That the following named persons, whose authentic signatures are hereto subscribed, are the duly qualified and acting officers of the Village presently holding the offices set forth opposite their respective names below:

NAME	OFFICE	MANUAL SIGNATURE
<u>HOWARD WARD</u>	President	_____
<u>APRIL LITTLE</u>	Village Clerk	_____
<u>APRIL LITTLE</u>	Village Treasurer	_____

4. That there is no controversy or litigation pending or threatened affecting the corporate existence of the Village, its boundaries, the right or title to office of any of its officers, or in any manner affecting the due authorization or validity of the borrowings by the Village.

5. That at the duly-convened meeting of the Village Board of the Village, which is the governing body, held in open session at 24 W MAIN, BELLEVILLE, Wisconsin, at 7:00 o'clock, P.M., on the 4TH day of MARCH, 2013 at which \_\_\_\_\_ of the members-elect were present in person, a resolution authorizing the Village to borrow the sum of ONE HUNDRED NINETY THOUSAND DOLLARS AND 00/100 Dollars (\$ 190,000.00) from UNION BANK & TRUST COMPANY, EVANSVILLE, Wisconsin pursuant to Section 67.12(12), Wisconsin Statutes, was duly adopted by the affirmative vote of \_\_\_\_\_ of the members present at the meeting; that said resolution has been duly recorded in the minutes and proceedings of said meeting and is in full force and effect on the date of this certificate; and that a true and correct copy of said resolution is attached hereto, marked Exhibit A and made a part hereof.

6. That there is attached hereto, marked Exhibit B and made a part hereof, a certificate of the Treasurer of the Village certifying that the aggregate indebtedness and obligations of all kinds of the Village outstanding on the date affixed to said certificate, including the note issue in support of which this certificate is executed, total \$ 6,935,976.00 (1); that I know said officer and saw him/her execute said certificate; and that the matters stated therein are true and complete.

7. That the value of all of the taxable property in the Village, as equalized for state purposes by the Wisconsin Department of Revenue, is \$ 178,537,800.00 (DANE & GREEN) (2)

IN WITNESS WHEREOF, I have executed this certificate in my official capacity to be effective this 4TH day of MARCH, 2013 (3)

\_\_\_\_\_  
 VILLAGE CLERK APRIL LITTLE

Approved as correct:

\_\_\_\_\_  
 PRESIDENT HOWARD WARD

\_\_\_\_\_  
 VILLAGE TREASURER APRIL LITTLE

(1) This aggregate indebtedness must not exceed the restrictions described in paragraph (8) of instruction sheet.  
 (2) See Certificate of Full Equalized Value (WBA 203E)  
 (3) This certificate should be dated on the date payment for the note is actually received.

EXHIBIT A  
RESOLUTION

Prepared and intended for use by  
commercial banks in transactions  
governed by Wisconsin Law.

(Adopted at an Open Meeting held MARCH 04, 2013)

WHEREAS the Village of BELLEVILLE, DANE & GREEN County, Wisconsin ("Village"), is presently in need of funds aggregating ONE HUNDRED NINETY THOUSAND DOLLARS AND 00/100 (\$190,000.00) for public purpose(s) of: (1)

1. PURCHASE OF FIRE CAPITAL EQUIPMENT (RADIOS)
2. OLD LIBRARY BUILDING REPAIR
3. LAKE RESTORATION PROJECT
4. MISCELLANEOUS CAPITAL PROJECTS

; and

WHEREAS, the Village Board deems it necessary and in the best interests of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of ONE HUNDRED NINETY THOUSAND DOLLARS AND 00/100

Dollars (\$ 190,000.00 ) be borrowed for such purpose(s) upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose(s) hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from UNION BANK & TRUST COMPANY, 2 E MAIN ST, EVANSVILLE, WI 53536

("Lender"), the sum of \$ 190,000.00, and, to evidence such indebtedness, said President and Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the promissory note of the Village to be dated MARCH 04, 2013, in said principal amount with interest at the rate of ONE POINT NINE FIVE percent (1.950 %) per annum and payable as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

(a)  Single Payment. In one payment on \_\_\_\_\_, PLUS interest payable as set forth below.

(b)  Installments of Principal and Interest (2). In 9 equal payments of \$ 21,127.99 due on MARCH 04, 2014, and on  the same day(s) of each YEAR \_\_\_\_\_ month thereafter  every 7th day thereafter  every 14th day thereafter, PLUS a final payment of the unpaid balance and accrued interest due on MARCH 04, 2023. All payments include principal and interest.

(c)  Installments of Principal. In \_\_\_\_\_ equal payments of principal of \$ \_\_\_\_\_ due on \_\_\_\_\_, and on  the same day(s) of each \_\_\_\_\_ month thereafter  every 7th day thereafter  every 14th day thereafter, PLUS a final payment of the unpaid principal due on \_\_\_\_\_, PLUS interest payable as set forth below.

(d)  Other. \_\_\_\_\_

Interest is payable on \_\_\_\_\_, and on  the same day of each \_\_\_\_\_ month thereafter,  every 7th day thereafter,  every 14th day thereafter, and at maturity, or, if box (b) is checked, at the times so indicated. Interest is computed for the actual number of days principal is unpaid on the basis of  a 360 day year  a 365 day year. (2)

Said interest to be payable on the dates set forth above on the outstanding principal balance, with  no prepayment privileges  prepayment privileges on any principal or interest payment date on or after \_\_\_\_\_.

A copy of the promissory note shall be attached to this resolution.

- (1) Here describe each purpose in detail. If the purpose is meeting general and current municipal expenses or refinancing obligation of the Village, so specify.
- (2) Section 67.12(12), Wisconsin Statutes, does not place any restrictions on the basis of interest rate calculations.

BE IT FURTHER RESOLVED, that there be, and there hereby is, levied on all the taxable property of the Village, a direct annual irrepealable tax sufficient in amount to pay the principal and interest on said note as the same becomes due and payable, said tax to be in the following minimum amounts: (4)

Amount of Tax (principal and interest)	To Meet Note Payments Due On	Year of Levy (must be in year(s) prior to due date)
\$ 21,127.99	MARCH 04, 2014	For the year _____
\$ 21,127.99	MARCH 04, 2015	For the year _____
\$ 21,127.99	MARCH 04, 2016	For the year _____
\$ 21,127.99	MARCH 04, 2017	For the year _____
\$ 21,127.99	MARCH 04, 2018	For the year _____
\$ 21,127.99	MARCH 04, 2019	For the year _____
\$ 21,127.99	MARCH 04, 2020	For the year _____
\$ 21,127.99	MARCH 04, 2021	For the year _____
\$ 21,127.99	MARCH 04, 2022	For the year _____
\$ 21,127.99	MARCH 04, 2023	For the year _____

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said note when due, the requisite amount shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

In the event that the Village exercises its prepayment privilege, if any, then no such direct annual tax shall be included on the tax rolls for the prepayments made and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the Village for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the note. So long as any part of the principal of, or interest on, said note remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said note.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the Village, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt Service Account for Promissory Note dated MARCH 04, 2013", which account shall be used solely for the purpose of paying principal of and interest on said note. There shall be deposited in said account any accrued interest paid on said note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant hereto, and such other sums as may be necessary to pay principal and interest on said note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said note shall be used solely for the purposes for which it is issued, but may be temporarily invested until needed in legal investments, provided that no such investment shall be in such a manner as would cause said note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder; and an officer of the Village, charged with the responsibility for issuing the note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the note, it is not expected that the proceeds will be used in a manner that would cause said note to be an "arbitrage bond."

BE IT FURTHER RESOLVED, that the projects financed by the note and their ownership, management and use will not cause the note to be a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the Village shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the note.

BE IT FURTHER RESOLVED, that the Village Clerk shall keep records for the registration and for the transfer of the note. The person in whose name the note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid. The note may be transferred by the registered owner thereof by presentation of the note at the office of the Village Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the Village Clerk, shall be made on such note.

BE IT FURTHER RESOLVED, that the note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income, for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations. (5)

BE IT FURTHER RESOLVED, that the Village officials are hereby authorized and directed, so long as said note is outstanding, to deliver to the Lender any audit statement or other financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery, provided that, if this is a refinancing, the refunding note shall be immediately exchanged for the note being refinanced.

(4) First tax levy should be for the current year unless tax roll has already been delivered for collection, and amount of levy should be sufficient to meet all principal and interest payments coming due prior to date for collection of next succeeding tax levy.

(5) Delete this paragraph if the Village will be issuing more than \$10,000,000 of tax-exempt obligations in the calendar year. In that case, banks will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

**EXHIBIT B - CERTIFICATE RESPECTING  
INDEBTEDNESS AND RECEIPT OF LOAN PROCEEDS**

STATE OF WISCONSIN

County of DANE AND GREEN

} ss.

The undersigned Treasurer of the Village of BELLEVILLE, DANE AND GREEN County, Wisconsin, hereby certifies that the total aggregate indebtedness and obligations of said Village, howsoever incurred, outstanding on the date hereof, including the Promissory Note dated MARCH 04, 2013, in support of which this certificate is executed, is \$ 190,000.00, determined as follows: (1)

1. GENERAL OBLIGATION DEBT ON 12/31/2012 = \$6,935,976.00
2. PROMISSORY NOTE DATED MARCH 04, 2013 = \$190,000.00

The undersigned further certifies that the lender of the borrowed funds evidenced by said note has paid the entire principal amount of said note, plus accrued interest (if any) in accordance with the terms of the resolution authorizing said note.

IN WITNESS WHEREOF, I have executed this certificate in my official capacity this 4TH day of MARCH, 2013. (2)

\_\_\_\_\_  
VILLAGE TREASURER APRIL LITTLE

- 
- (1) Here set forth in detail each item of outstanding indebtedness of the Village, including this note issue.
  - (2) This certificate should be dated on the date payment for the note is actually received and should be received by the lender simultaneously with its disbursement of funds.

PROMISSORY NOTE

No. 1958 Village of BELLEVILLE \$ 190,000.00  
(NAME) Dated MARCH 04, 2013

1. Promise to Pay and Payment Schedule. For value received, the Village of BELLEVILLE, DANE & GREEN County, Wisconsin ("Village"), promises to pay to UNION BANK & TRUST COMPANY, or registered assigns ("Lender"), the sum of ONE HUNDRED NINETY THOUSAND DOLLARS AND 00/100 Dollars (\$ 190,000.00), payable with interest at the rate of \_\_\_\_\_ percent ( \_\_\_\_\_ %) per annum as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

- (a)  Single Payment. In one payment on \_\_\_\_\_, PLUS interest payable as set forth below.
- (b)  Installments of Principal and Interest. In 9 equal payments of \$ 21,127.99 due on MARCH 04, 2014, and on the same day(s) of each YEAR month thereafter every 7th day thereafter every 14th day thereafter, PLUS a final payment of the unpaid balance and accrued interest due on MARCH 04, 2023. All payments include principal and interest.
- (c)  Installments of Principal. In \_\_\_\_\_ equal payments of principal of \$ \_\_\_\_\_ due on \_\_\_\_\_, and on the same day(s) of each \_\_\_\_\_ month thereafter every 7th day thereafter every 14th day thereafter, PLUS a final payment of the unpaid principal due on \_\_\_\_\_, PLUS interest payable as set forth below.
- (d)  Other.

Principal and interest on this note shall be payable only to the Lender in lawful money of the United States of America at the office of the Lender. The final installment of principal on this note shall be payable only upon presentation and surrender of this note to the Village Treasurer.

2. Interest Payment. Interest is payable on \_\_\_\_\_, and on the same day of each \_\_\_\_\_ month thereafter, every 7th day thereafter, every 14th day thereafter, and at maturity, or, if box 1(b) is checked, at the times so indicated. Interest is computed for the actual number of days principal is unpaid on the basis of a 360 day year a 365 day year.

3. Prepayment. Full or partial prepayment of this note is not permitted is permitted on any principal or interest payment date without penalty on or after \_\_\_\_\_. All prepayments shall be applied first upon the unpaid interest and then applied upon the unpaid principal in inverse order of maturity.

4. Other Charges. If any payment (other than the final payment) is not made on or before the \_\_\_\_\_ day after its due date, Lender may collect a delinquency charge of \_\_\_\_\_% of the unpaid amount. Unpaid principal and interest bear interest after maturity until paid (whether by acceleration or lapse of time) at the rate \_\_\_\_\_ which would otherwise be applicable plus \_\_\_\_\_ percentage points of \_\_\_\_\_% per year, computed on the basis of a 360 day year a 365 day year. Village agrees to pay a charge of \$ \_\_\_\_\_ for each check presented for payment under this note which is returned unsatisfied.

5. Security. For the prompt payment of this note with interest and the levying and collection of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

6. Transferability. This note is transferable only upon the records of the Village kept for that purpose at the office of the Village Clerk, by the Lender in person or its legal representative duly authorized in writing, upon presentation of a written instrument of transfer satisfactory to the Village Clerk and upon such transfer being similarly noted hereon. The Village may deem and treat the person in whose name this note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes.

7. Terms and Purposes; Authorization. This note issued under the terms of and for purposes specified in Section 67.12(12), Wisconsin Statutes; and is authorized by a resolution of the Village Board duly adopted by the Board at its open meeting duly convened MARCH 04, 2013 on which resolution is recorded in the official book of its minutes pertaining to said date.

8. Internal Revenue Code. This note has been designated by the Village as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended. (1)

9. Certifications and Recitations of Village. It is hereby certified and recited that all conditions, things and acts required by law to exist, to be or to be done prior to and in connection with the issuance of this note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this note, does not exceed any limitation imposed by law, and that the Village has levied a direct annual irrepealable tax sufficient to pay this note together with interest thereon when and as payable.

THIS NOTE CONTAINS ADDITIONAL PROVISIONS ON PAGE 2

Village of BELLEVILLE  
DANE AND GREEN County, Wisconsin  
By HOWARD WARD PRESIDENT  
By APRIL LITTLE TOWN CLERK

(1) Delete this paragraph if the Village will be issuing more than \$10,000,000 of tax-exempt obligations in the calendar year. In that case, lenders will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

NOTE: Official or corporate seal, if any, to be affixed.

(SEE PAGE 2 FOR REGISTRATION PROVISIONS)

**10. Default and Enforcement.** Upon the occurrence of any one or more of the following events of default: (a) Village fails to pay any amount when due under this note or under any other instrument evidencing any indebtedness of Village to Lender, (b) any representation or warranty made under this note or information provided by Village to Lender in connection with this note is or was false or fraudulent in any material respect, (c) a material adverse change occurs in Village's financial condition, (d) Village fails to timely observe or perform any of the covenants or duties in this note, (e) an event of default occurs under any agreement securing this note, or (f) Lender deems itself insecure, then the unpaid balance shall, at the option of Lender, without notice, mature and become immediately payable. The unpaid balance shall automatically mature and become immediately payable in the event Village becomes the subject of bankruptcy or other insolvency proceedings. Lender's receipt of any payment on this note after the occurrence of an event of default shall not constitute a waiver of the default of the Lender's rights and remedies upon such default.

**11. Venue.** To the extent not prohibited by law, Village consents that venue for any legal proceeding relating to collection of this note shall be, at Lender's option, the county in which Lender has its principal office in this state, the county in which Village is located or the county in which this note was executed by Village.

**12. Obligations and Agreements of Village.** Village agrees to pay all costs of collection before and after judgment, including reasonable attorneys' fees (including those incurred in successful defense or settlement of any counterclaim brought by Village or incident to any action or proceeding involving Village brought pursuant to the United States Bankruptcy Code) and waive presentment, protest, demand and notice of dishonor. Subject to Section 893.80, Wisconsin Statutes, Village agrees to indemnify and hold harmless Lender, its directors, officers and agents, from and under this note or the activities of Village. This indemnity shall survive payment of this note. Village acknowledges that Lender has not made any representation or warranties with respect to, and the Lender does not assume any responsibility to Village for, the collectability or enforceability of this note or the financial condition of Village. Village has independently determined the collectability and enforceability of this note. Village authorizes Lender to disclose financial and other information about Village to others.

**13. No Waiver; Rights and Remedies of Lender.** No failure on the part of Lender to exercise, and no delay in exercising, any right, power or remedy under this note shall operate as a waiver of such right, power or remedy; nor shall any single or partial exercise of any right under this note preclude any other or further exercise of the right or the exercise of any other right. The remedies provided in this note are cumulative and not exclusive of any remedies provided by law. Without affecting the liability of Village, Lender may, without notice, accept partial payments, release or impair any collateral security for the payment of this note or agree not to sue any party liable on it. Without affecting the liability of Village, Lender may from time to time, without notice, renew or extend the time for payment subject to the time limits prescribed in Section 67.12(12), Wisconsin Statutes.

**14. Interpretation.** This note is intended by Village and Lender as a final expression of this note and as a complete and exclusive statement of its terms, there being no conditions to the enforceability of this note. This note may not be supplemented or modified except in writing. This note benefits Lender, its successors and assigns, and binds Village and its successors and assigns. The validity, construction and enforcement of this note are governed by the internal laws of Wisconsin. Invalidity or unenforceability of any provision of this note shall not affect the validity or enforceability of any other provisions of this note.

**REGISTRATION PROVISIONS**

This note shall be registered in registration records kept by the Village Clerk of the Village of BELLEVILLE Wisconsin, such registration to be noted in the registration blank below and upon said registration records, and this note may thereafter be transferred only upon presentation of a written instrument of transfer satisfactory to the Village Clerk duly executed by the Lender or its attorney, such transfer to be made on such records and endorsed hereon.

**REGISTRATION**

Date of Registration	Name of Lender	Signature of Village Clerk
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**CERTIFICATE OF FULL EQUALIZED VALUE (1)**

I hereby certify that I am Chief of the Local Government Services Section of the Wisconsin Department of Revenue and in such capacity I am authorized to certify the equalized value of the taxable property in villages in Wisconsin.

I further certify that the equalized value of all the taxable property of the Village of BELLEVILLE,  
County, Wisconsin, as last determined by the Wisconsin Department of Revenue pursuant to Section 67.03, Wisconsin Statutes, is  
\$ 178,537,800.00, said determination being as of JANUARY 01, 2012.

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Chief, Local Government Services Section,  
WISCONSIN DEPARTMENT OF REVENUE

(1) This certificate should be submitted to the Wisconsin Department of Revenue for completion and return just prior to loan closing so that the most recent equalized valuation is certified.

ARBITRAGE CERTIFICATE<sup>(1)</sup>

Prepared and intended for use by  
commercial banks in transactions  
governed by Wisconsin Law.

Village of BELLEVILLE, Wisconsin ("the Municipality") \$ 190,000.00 Promissory Note  
Dated MARCH 04, 2013 (the "Obligation")

The undersigned financial officer of the Municipality certifies that no notice of the Commissioner of Internal Revenue has been published to the effect that the Arbitrage Certificates of the Municipality may not be relied upon nor has the Municipality been advised that such a listing is contemplated, and further certifies and reasonably expects that:

1. In the case of a construction or acquisition financing:

- (a) The Municipality has or will enter into contracts within 6 months from the date hereof for the project (the "Project") to be financed by the Obligation, which contracts will cause it to be obligated to pay amounts equal to at least 5% of the total cost of the Project. Such contracts are not subject to contingencies within the Municipality's or a related party's control.
- (b) Work on the Project will proceed with due diligence to completion and the allocation of the proceeds of the Obligation to expenditures on the Project will proceed with due diligence.
- (c) 100% of the proceeds of the Obligation will be expended for Project costs within 3 years from the date hereof.
- (d) The Project will not be sold or otherwise disposed of in whole or in part, prior to the last maturity of the Obligation.
- (e) The Municipality has general taxing powers, all of the net proceeds of the Obligation are to be used for local government activities of the Municipality and the aggregate face amount of all tax-exempt obligations issued by the Municipality and all subordinate entities<sup>(2)</sup> of the Municipality in the current calendar year will not exceed \$5,000,000<sup>(3)</sup>. Therefore, the rebate requirements of federal arbitrage law are not applicable to the Municipality and the Obligation.<sup>(4)</sup>
- (f) None of the proceeds of the Obligation are being invested in investments having a substantially guaranteed yield for a period of four years or more.

2. In the case of a refunding:

- (a) The obligations being refunded will be discharged within 30 days of the date hereof;
- (b) There are no remaining original or investment proceeds of the obligations being refunded, so that there are no "transferred proceeds" with respect to the Obligation.
- (c) All of the proceeds of the Obligation will be expended within six months of the date hereof. <sup>(4)</sup>
- (d) The Municipality expected on the date the obligations being refunded were issued that at least 85% of the spendable proceeds of the refunded obligations would be used to carry out the governmental purposes of those obligations within a three-year period beginning on such date, and not more than 50% of the proceeds of the refunded obligations were invested in investments having a substantially guaranteed yield for four years or more.

3. The principal amount of the Obligation, together with investment earnings thereon, will not exceed the amount necessary for the Project or refunding.

4. The only sinking fund with respect to the Obligation is the Debt Service Account created by the resolution authorizing the Obligation. The Municipality does not expect to create or establish any other sinking fund with respect to the Obligation.

5. The Obligation will be repaid through debt service payments made from the Debt Service Account. At least once a year, the amounts in the Debt Service Account will be depleted to an amount not in excess of the greater of the earnings on the Debt Service Account for the immediately preceding bond year or 1/12th of the debt service on the Obligation for the immediately preceding bond year. All amounts used to pay debt service during a year will be expended within thirteen months of receipt, and any amount received from investment of money in the Debt Service Account will be expended within one year from the date of the receipt.

To the best of my knowledge and belief, there are no other facts, estimates or circumstances that would materially change the foregoing expectations.

IN WITNESS WHEREOF, I have executed this certificate on MARCH 04, 2013 \*

TREASURER APRIL LITTLE

On the basis of the foregoing, in my opinion, the Obligation is not an arbitrage bond as defined in Section 148, Internal Revenue Code of 1986, as amended, and applicable income tax regulations, including Regulations Sections 1.148-1 through 1.148-11.

ATTORNEY FOR VILLAGE

(SEE PAGE 2 FOR INSTRUCTIONS ON THE USE OF THIS ARBITRAGE CERTIFICATE)

- (1) Only required if face amount exceeds \$1,000,000.
  - (2) Subordinate entities include entities deriving their issuing authority from the Municipality or subject to substantial control by the Municipality (e.g. a municipal water or sewerage commission or housing authority).
  - (3) Private activity bonds (such as "industrial development bonds") do not count toward the \$5,000,000 limitation.
  - (4) If this certification cannot be made, lenders and municipalities should obtain legal assistance before proceeding with the loan, because failure to comply with the rebate requirement could result in loss of tax exemption for the Obligation.
- \* This certificate should be dated on the date the proceeds of the Obligation are actually received.

**INSTRUCTION FOR ARBITRAGE CERTIFICATE (WBA 203F)**

The arbitrage regulations (Regs. Secs. 1.148-1 through 1.148-11), which are designed to prevent municipalities from borrowing money to make investments, are extremely complex. This form is intended to cover almost all cases, but it is not the only set of facts complying with the regulations. If the Municipality cannot make the certifications required, consult your attorney.

1. In the case of a construction or acquisition financing:
  - (a) The Project must be underway or at least ready to go in the near future. Accordingly, the Municipality must have substantial contracts (representing at least 5% of the Project costs) either in existence or to be finalized within 6 months of the date of the Arbitrage Certificate. Note that it is required only that contracts calling for such payments be entered into; it is not required that payments actually be made within 6 months. The contracts cannot be subject to contingencies within the Municipality's or a related party's control.
  - (b) Construction of the Project and the expenditure of the borrowed funds to pay Project costs should proceed without unnecessary delay.
  - (c) All of the borrowed money must be expended for the Project costs within 3 years of the date of the loan.
  - (d) The Municipality may not sell the Project prior to the maturity of the loan.
2. In the case of a refunding:
  - (a) The obligations being refunded must be discharged within a certain period defined by the regulations. The period available in all cases is 30 days. If the refunded obligations will not be retired by the end of 30 days, consult your attorney.
  - (b) Special consideration is required if any proceeds of the obligations being refunded, or monies earned from investment of them, remain unexpended. If such unexpended funds do exist, consult your attorney.
3. In all cases, the amount of the loan plus the amount to be earned investing the proceeds of the loan cannot be greater than the cost of the Project or the amount needed for the refunding, plus the necessary expenses of obtaining the loan (such as counsel fees, printing expenses, etc.).

"Project" as used herein is a broad term and would include all of the purposes for which notes are permitted to be issued. The determinations herein are the reasonable expectations of the Village at the time the note is issued.

**FACTS AND ESTIMATES IN SUPPORT OF ARBITRAGE CERTIFICATE (WBA 203F)**

\$ 190,000.00 Promissory Note Dated MARCH 04, 2013

<b>1. Use of Funds</b>		
Total Project costs (1) are estimated to be at least .....	\$	190,000.00
Total issue expenses, if payable by Municipality, and not included in Project costs, are estimated to be .....	\$	
	<b>TOTAL</b>	\$ 190,000.00
<b>2. Source of Funds</b>		
Note proceeds .....	\$	190,000.00
Investment earnings .....	\$	
Other sources (if any), Itemize:	\$	
_____	\$	
_____	\$	
	<b>TOTAL</b>	\$ 190,000.00
<b>3. Construction Schedule</b>		<b>Date</b>
(a) hire architect/engineer .....		_____
(b) bid Project .....		_____
(c) commence construction .....		_____
(d) complete construction .....		_____
<b>4. Equipment (and) Purchase</b>		
(a) contract of purchase .....		_____
(b) delivery of equipment (and) .....		_____
(c) final payment on contract of purchase .....		_____

(1) In case of a refunding, insert the amount needed to pay principal and interest on the obligation(s) being refunded.

**INVESTMENT REPRESENTATION\***  
(To be prepared and executed by a bank officer  
for retention in bank files)

The undersigned officer of UNION BANK & TRUST COMPANY, EVANSVILLE, (1) Wisconsin hereby certifies with respect to the purchase of a \$ 190,000.00 Promissory Note dated MARCH 04, 2013 issued by the Village of BELLEVILLE, Wisconsin, that it is purchasing said note for investment purposes and will not resell said note, except to another bank or banks which will also make this certification.

Dated: MARCH 04, 2013, (2)

UNION BANK & TRUST COMPANY, (1)

By: STEPHEN J EAGER

Title: PRESIDENT

(1) Name of bank.

(2) Date that loan is closed.

\*Section 651.21 of the Wisconsin Statutes, and the regulations thereunder, require that municipal obligations be registered with the Wisconsin Department of Financial Institutions unless there is a basis for an exemption from such registration. In most transactions in which these WBA forms are employed, it is expected that an exemption will apply as the result of the sale of the note(s) to a bank which will resell the note(s), if at all, only to another bank or banks. To document the applicability of this exemption, the bank should sign the investment representation set forth above.

**NOTE:** If this representation cannot be made, other bases of exemption may be available. However, legal assistance should be obtained before proceeding with the loan in such a case.

FEDERAL TAX COMPLIANCE CERTIFICATE

Village of BELLEVILLE, Wisconsin  
(The "Municipality")  
\$ 190,000.00 Promissory Note  
Dated MARCH 04, 2013 (the "Obligations")

The Municipality represents and covenants as follows:

1. None of the proceeds of the Obligations will be used, either directly or indirectly, (a) to make or finance loans to persons other than state and local governments or (b) in any trade or business carried on by any person other than a governmental unit. No payment of the principal or interest on the Obligations will be made (directly or indirectly, to the Municipality or any other party) from trade or business use of the proceeds or will be otherwise secured by or derived from property used in a trade or business or payments in respect of such property. No part of the projects financed by the Obligations (the "Projects") is or will be owned by persons other than the Municipality. There are and will be no leases, management or incentive payment contracts, take-or-pay or other output contracts or similar arrangements between the Municipality and any nongovernmental person with respect to the Projects. (1)
2. The Municipality has designated the Obligations as "qualified tax-exempt obligations" for purposes of Section 265 of the Internal Revenue Code of 1986, relating to the ability of financial institutions to deduct, for federal income tax purposes, interest expense allocable to carrying or acquiring municipal obligations. The aggregate principal amount of tax-exempt governmental obligations issued by the Municipality and all subordinate entities in the current calendar year (including obligations issued on behalf of 501(c)(3) corporations) will not exceed \$10,000,000. (2) (3) (4)
3. The payment of principal or interest with respect to the Obligations will not be guaranteed, either directly or indirectly, in whole or in part, by the United States or any agency or instrumentality thereof. None of the proceeds of the Obligations will be (i) used in making loans the payment of principal or interest with respect to which are to be guaranteed, in whole or in part, by the United States or any agency or instrumentality thereof, or (ii) invested directly or indirectly in federally insured deposits or accounts, except for proceeds invested during permitted temporary periods or in the debt service fund for the Obligations or as otherwise permitted under Section 149(b)(3) of the Internal Revenue Code of 1986, as amended.
4. Any expenditures already paid by the Municipality for which the Municipality is to be reimbursed with proceeds of the Obligations (a) were paid no more than 60 days before the date on which the Municipality adopted the resolution authorizing the issuance of Obligations to finance the projects or stating its intention to reimburse itself from the proceeds of the Obligations for any expenditures relating to the Projects which it paid from other funds of the Municipality prior to receipt of the proceeds of the Obligations ("Original Expenditure"); or (b) are preliminary expenditures relating to the Projects (such as architectural, engineering, surveying, soil testing and similar costs but not including land acquisition, site preparation and similar costs incident to the commencement of construction) which are in an amount which is less than 20% of the issue price of the portion of the Obligations which relates to those Projects; or (c) are in an amount that does not exceed the lesser of \$100,000 or five percent of the face value of the issue. If (a) is true, a written allocation that evidences the Municipality's use of the proceeds to reimburse an Original Expenditure has been or will be made not later than 18 months (5) after the date of the Original Expenditure is paid, or the date the project is placed in service or abandoned, whichever is later. (6)

IN WITNESS WHEREOF, we have executed this certificate in our official capacities to be effective this 4TH day of MARCH, 2013. (7)

HOWARD WARD President  
APRIL LITTLE Village Clerk  
APRIL LITTLE Treasurer

- (1) The purpose of this certification is to demonstrate that the Obligations are not "private activity bonds." If they are, they are subject to additional requirements and restrictions, if they can be issued on a tax-exempt basis at all. Lenders are advised to obtain legal assistance before proceeding with a loan in such a case. Common examples of arrangements which can result in private activity bond status are the sale or lease of property to private parties, reserved capacity arrangements or other special arrangements regarding sewage treatment facilities, leases or management contracts with respect to hospitals, airports or similar enterprises, or development agreements in tax increment projects.
- (2) Subordinate entities include entities deriving their issuing authority from the Municipality or subject to substantial control by the Municipality. (e.g., a municipal water or sewerage commission or housing authority).
- (3) Private activity bonds (such as "industrial development bonds") do not count toward the \$10,000,000 limitation; however, obligations issued on behalf of 501(c)(3) corporations (commonly hospitals or nursing homes) do count toward the \$10,000,000 limit.
- (4) If this certification cannot be made, lenders will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the Obligations.
- (5) This time limitation is extended to 3 years if the aggregate face amount of all tax-exempt bonds or notes issued by the Municipality during the calendar year in which the Obligations are incurred is reasonably expected not to exceed \$5,000,000.
- (6) The purpose of this certification is to demonstrate that the Municipality has complied with the federal reimbursement regulations under Section 1.150-2 of the Internal Revenue Code Regulations, as amended. These regulations limit the ability of a municipality to use the proceeds of a tax-exempt borrowing to reimburse itself for expenditures previously made on a project. Generally, these rules apply to construction or acquisition financing; special reimbursement rules apply for refundings. If the Municipality cannot make the certifications contained in this paragraph, consult your attorney.
- (7) This certificate should be dated the date that payment for the Obligations is actually received.

## INSTRUCTIONS FOR AND EXPLANATION OF FEDERAL INFORMATION RETURNS

The Internal Revenue Code of 1986, as amended, requires that an information report concerning each issue of municipal obligations be filed with the Secretary of the Treasury, as a condition to federal tax exemption. Please note that, although the term "bonds" is used on Forms 8038-G and 8038-GC, an information return is required for all lending transactions covered in the WBA Municipal Transactions Satellite Manual. Under the Internal Revenue Code of 1986, as amended, a "bond" is any obligation of a political subdivision. The form to be filed differs, depending on whether the issue price is under \$100,000 or is \$100,000 or more.

1. For issues of \$100,000 or more, IRS Form 8038-G must be filed.
2. For issues under \$100,000, IRS Form 8038-GC must be filed.

Some points to note:

- (a) A separate Information Return should be filed for each issue.
- (b) The deadline for filing is the 15th day of the second calendar month after the close of the calendar quarter in which the issue is issued. For example, if borrowing is done in January, February or March, the Information Return must be filed no later than the following May 15.
- (c) Alternatively, for issues under \$100,000, a consolidated Form 8038-GC could be filed at the end of the calendar year. However, it is recommended that in all cases the appropriate form 8038-G or 8038-GC be filed promptly upon the closing of the loan.
- (d) The form should be executed by an officer of the Municipality.
- (e) The form should be mailed to the Internal Revenue Service Center, Philadelphia, Pennsylvania 19255.

Although Forms 8038-G and 8038-GC are to be filed by the Municipality, the bank should see to it that the filing is made, since the filing is a condition to exemption from federal income taxation for interest paid on the notes issued by the Municipality.

**CAUTION:** Please note that the Federal Information Return Forms (8038-G and 8038-GC) are periodically revised and updated by the IRS. Please check the revision date of the form you plan to use and confirm with the IRS that it is current.

# Instructions for Form 8038-G

(Rev. May 2010)

## Information Return for Tax-Exempt Governmental Obligations



Department of the Treasury  
Internal Revenue Service

Section references are to the Internal Revenue Code unless otherwise noted.

### General Instructions

#### Purpose of Form

Form 8038-G is used by issuers of tax-exempt governmental obligations to provide the IRS with the information required by section 149(e) and to monitor the requirements of sections 141 through 150.

#### Who Must File

IF the issue price (line 21, column (b)) is...	THEN, for tax-exempt governmental obligations issued after December 31, 1986, issuers must file...
\$100,000 or more	A separate Form 8038-G for each issue
Less than \$100,000	Form 8038-GC Information Return for Small Tax-Exempt Governmental Bond Issues, Leases, and Installment Sales

#### When To File

File Form 8038-G on or before the 15th day of the 2nd calendar month after the close of the calendar quarter in which the bond is issued. Form 8038-G may not be filed before the issue date and must be completed based on the facts as of the issue date.

**Late filing.** An issuer may be granted an extension of time to file Form 8038-G under Section 3 of Rev. Proc. 2002-48, 2002-37 I.R.B. 531, if it is determined that the failure to file on time is not due to willful neglect. Enter at the top of the form "Request for Relief under Section 3 of Rev. Proc. 2002-48" and attach a letter explaining why Form 8038-G was not submitted to the IRS on time. Also indicate whether the bond issue in question is under examination by the IRS. Do not submit copies of the trust indenture or other bond documents. See *Where To File* below.

#### Where To File

File Form 8038-G, and any attachments, with the Department of the Treasury, Internal Revenue Service Center, Ogden, UT 84201.

**Private delivery services.** You can use certain private delivery services designated by the IRS to meet the "timely

mailing as timely filing/paying" rule for tax returns and payments. These private delivery services include only the following:

- DHL Express (DHL): DHL Same Day Service.
- Federal Express (FedEx): FedEx Priority Overnight, FedEx Standard Overnight, FedEx 2Day, FedEx International Priority, and FedEx International First.
- United Parcel Service (UPS): UPS Next Day Air, UPS Next Day Air Saver, UPS 2nd Day Air, UPS 2nd Day Air A.M., UPS Worldwide Express Plus, and UPS Worldwide Express.

The private delivery service can tell you how to get written proof of the mailing date.

#### Other Forms That May Be Required

For rebating arbitrage (or paying a penalty in lieu of arbitrage rebate) to the Federal government, use Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate.

For private activity bonds, use Form 8038, Information Return for Tax-Exempt Private Activity Bond Issues.

For build America bonds (Direct Pay), build America bonds (Tax Credit) and recovery zone economic development bonds, complete Form 8038-B, Information Return for Build America Bonds and Recovery Zone Economic Development Bonds.

For qualified forestry conservation bonds, new clean renewable energy bonds, qualified energy conservation bonds, qualified zone academy bonds, qualified school construction bonds, clean renewable energy bonds, Midwestern tax credit bonds, and all other qualified tax credit bonds (except build America bonds), file Form 8038-TC, Information Return for Tax Credit Bonds and Specified Tax Credit Bonds.

#### Rounding to Whole Dollars

You may show amounts on this return as whole dollars. To do so, drop amounts less than 50 cents and increase amounts from 50 cents through 99 cents to the next higher dollar.

#### Questions on Filing Form 8038-G

For specific questions on how to file Form 8038-G send an email to the IRS at [TaxExemptBondQuestions@irs.gov](mailto:TaxExemptBondQuestions@irs.gov) and put "Form 8038-G Question" in the subject line. In the email include a description of your question, a return email address, the name of a contact

person, and a telephone number.

#### Definitions

**Tax-exempt obligation.** This is any obligation, including a bond, installment purchase agreement, or financial lease, on which the interest is excluded from income under section 103.

#### Tax-exempt governmental obligation.

A tax-exempt obligation that is not a private activity bond (see below) is a tax-exempt governmental obligation. This includes a bond issued by a qualified volunteer fire department under section 150(e).

**Private activity bond.** This includes an obligation issued as part of an issue in which:

- More than 10% of the proceeds are to be used for any private activity business use, and
- More than 10% of the payment of principal or interest of the issue is either (a) secured by an interest in property to be used for a private business use (or payments for such property) or (b) to be derived from payments for property (or borrowed money) used for a private business use.

It also includes a bond, the proceeds of which (a) are to be used to make or finance loans (other than loans described in section 141(c)(2)) to persons other than governmental units and (b) exceeds the lesser of 5% of the proceeds or \$5 million.

**Issue price.** The issue price of obligations is generally determined under Regulations section 1.146-1(b). Thus, when issued for cash, the issue price is the first price at which a substantial amount of the obligations are sold to the public. To determine the issue price of an obligation issued for property, see sections 1273 and 1274 and the related regulations.

**Issue.** Generally, obligations are treated as part of the same issue only if they are issued by the same issuer, on the same date, and as part of a single transaction, or a series of related transactions. However, obligations issued during the same calendar year (a) under a loan agreement under which amounts are to be advanced periodically (a "draw-down loan") or (b) with a term not exceeding 270 days, may be treated as part of the same issue if the obligations are equally and ratably secured under a single indenture or loan agreement and are

issued under a common financing arrangement (for example, under the same official statement periodically updated to reflect changing factual circumstances). Also, for obligations issued under a draw-down loan that meets the requirements of the preceding sentence, obligations issued during different calendar years may be treated as part of the same issue if all of the amounts to be advanced under the draw-down loan are reasonably expected to be advanced within 3 years of the date of issue of the first obligation. Likewise, obligations (other than private activity bonds) issued under a single agreement that is in the form of a lease or installment sale may be treated as part of the same issue if all of the property covered by that agreement is reasonably expected to be delivered within 3 years of the date of issue of the first obligation.

**Arbitrage rebate.** Generally, interest on a state or local bond is not tax-exempt unless the issuer of the bond rebates to the United States arbitrage profits earned from investing proceeds of the bond in higher yielding nonpurpose investments. See section 148(f).

**Construction issue.** This is an issue of tax-exempt bonds that meets both of the following conditions:

1. At least 75% of the available construction proceeds are to be used for construction expenditures with respect to property to be owned by a governmental unit or a 501(c)(3) organization, and
2. All the bonds that are part of the issue are qualified 501(c)(3) bonds, bonds that are not private activity bonds, or private activity bonds issued to finance property to be owned by a governmental unit or a 501(c)(3) organization.

In lieu of rebating any arbitrage that may be owed to the United States, the issuer of a construction issue may make an irrevocable election to pay a penalty. The penalty is equal to 11/2% of the amount of construction proceeds that do not meet certain spending requirements, section 148(f)(4)(C) and the Instructions for Form 8038-T.

## Specific Instructions

### Part I - Reporting Authority

**Amended return.** An issuer may file an amended return to change or add to the information reported on a previously filed return for the same date of issue. If you are filing to correct errors or change a previously filed return, check the *Amended Return* box in the heading of the form.

The amended return must provide all the information reported on the original return, in addition to the new or corrected information. Attach an explanation of the reason for the amended return and write across the top, "Amended Return Explanation."

**Line 1.** The issuer's name is the name of the entity issuing the obligations, not the name of the entity receiving the benefit of the financing. For a lease or installment sale, the issuer is the lessee or the purchaser.

**Line 2.** An issuer that does not have an employer identification number (EIN) should apply for one on Form SS-4, Application for Employer Identification Number. This form may be obtained at Social Security Administration offices or by calling 1-800-TAX-FORM (1-800-829-3676). You can also get this form on the IRS website at [www.irs.gov](http://www.irs.gov). You may receive an EIN by telephone by following the instructions for Form SS-4.

**Line 4.** This line is for IRS use only. Do not make any entries in this box.

**Line 6.** The date of issue is generally the date on which the issuer physically exchanges the bonds that are part of the issue for the underwriter's (or other purchaser's) funds. For a lease or installment sale, enter the date interest starts to accrue.

**Line 7.** If there is no name of the issue, please provide other identification of the issue.

**Line 8.** Enter the CUSIP (Committee of Uniform Securities Identification Procedure) number of the bond with the latest maturity. If the issue does not have a CUSIP number, write "None."

**Lines 9 and 10.** Enter the name, title, and telephone number of the officer of the issuer whom the IRS may call for more information. If the issuer wishes to designate a person other than an officer of the issuer (including a legal representative or paid preparer) whom the IRS may call for more information with respect to this return, enter the name, title, and telephone number of such person here.

**Note.** By authorizing a person other than an authorized officer of the issuer to communicate with the IRS and whom the IRS may call for more information with respect to this return, the issuer authorizes the IRS to communicate directly with the individual listed in line 9 and consents to the disclosure of the issuer's return information to that individual, as necessary, in order to process this return.

### Part II - Type of Issue



*Electons referred to in Part II are made on the original bond documents, not on this form.*

Identify the type of obligations issued by entering the corresponding issue price (see *Issue price* under *Definitions* on page 1). Attach a schedule listing names and EINs of organizations that are to use proceeds of these obligations if different from those of the issuer, include a brief summary of the use and indicate whether or not such user is a governmental or nongovernmental entity.

**Line 18.** Check the box on this line only if lines 11 through 17 do not apply. Enter a description of the issue in the space provided.

**Line 19.** If the obligations are short-term tax anticipation notes or warrants (TANs) or short-term revenue anticipation notes or warrants (RANs), check box 19a. If the obligations are short-term bond anticipation notes (BANs), issued with the expectation that they will be refunded with the proceeds of long-term bonds at some future date, check box 19b. Do not check both boxes.

**Line 20.** Check this box if property other than cash is exchanged for the obligation, for example, acquiring a police car, a fire truck, or telephone equipment through a series of monthly payments. (This type of obligation is sometimes referred to as a "municipal lease.") Also check this box if real property is directly acquired in exchange for an obligation to make periodic payments of interest and principal. Do not check this box if the proceeds of the obligation are received in the form of cash, even if the term "lease" is used in the title of the issue.

### Part III - Description of Obligations

**Line 21.** For column (a), the final maturity date is the last date the issuer must redeem the entire issue.

For column (b), see *Issue price* under *Definitions* on page 1.

For column (c), the stated redemption price at maturity of the entire issue is the sum of the stated redemption prices at maturity of each bond issued as part of the issue. For a lease or installment sale, write "N/A" in column (c).

For column (d), the weighted average maturity is the sum of the products of the issue price of each maturity and the number of years to maturity (determined separately for each maturity and by taking into account mandatory redemptions), divided by the issue price of the entire issue (from line 21, column (b)). For a lease or installment sale, enter instead the total number of years the lease or installment sale will be outstanding.

For column (e), the yield, as defined in section 148(h), is the discount rate that, when used to compute the present value of all payments of principal and interest to be paid on the obligation, produces an amount equal to the purchase price, including accrued interest. See Regulations section 1.148-4 for specific rules to compute the yield on an issue. If the issue is a variable rate issue, write "VR" as the yield of the issue. For other than variable rate issues, carry the yield out to four decimal places (for example, 5.3125%). If the issue is a lease or installment sale, enter the effective rate of interest being paid.

**Part IV - Uses of Proceeds of Bond Issue**

For a lease or installment sale, write "N/A" in the space to the right of the title for Part IV.

**Line 22.** Enter the amount of proceeds that will be used to pay interest from the date the bonds are dated to the date of issue.

**Line 24.** Enter the amount of the proceeds that will be used to pay bond issuance costs, including fees for trustees and bond counsel. If no bond proceeds will be used to pay bond issuance costs, enter zero. Do not leave this line blank.

**Line 25.** Enter the amount of the proceeds that will be used to pay fees for credit enhancement that are taken into account in determining the yield on the issue for purposes of section 148(h) (for example, bond insurance premiums and certain fees for letters of credit).

**Line 26.** Enter the amount of proceeds that will be allocated to such a fund.

**Line 27.** Enter the amount of the proceeds that will be used to pay principal, interest, or call premium on any other issue of bonds within 90 days of the date of issue.

**Line 28.** Enter the amount of the proceeds that will be used to pay principal, interest, or call premium on any other issue of bonds after 90 days of the date of issue, including proceeds that will be used to fund an escrow account for this purpose.

**Part V - Description of Refunded Bonds**

Complete this part only if the bonds are to be used to refund a prior issue of tax-exempt bonds. For a lease or installment sale, write "N/A" in the space to the right of the title for Part V.

**Lines 31 and 32.** The remaining weighted average maturity is determined without regard to the refunding. The weighted average maturity is determined in the same manner as on line 21, column (d).

**Line 34.** If more than a single issue of bonds will be refunded, enter the date of issue of each issue. Enter the date in an MM/DD/YYYY format.

**Part VI - Miscellaneous**

**Line 35.** An allocation of volume cap is required if the nonqualified amount with respect to the issue exceeds \$15 million

but does not exceed the amount which would cause the issue to be private activity bonds.

**Line 36.** If any portion of the gross proceeds of the issue are or will be invested in a guaranteed investment contract (GIC), as defined in Regulations section 1.148-1(b), enter the amount of the gross proceeds so invested, as well as the final maturity date of the GIC.

**Line 37a.** Enter the amount of this issue used to fund a loan to another governmental unit, the interest of which is tax-exempt.

**Line 39.** Check this box if the issue is a construction issue and an irrevocable election to pay a penalty in lieu of arbitrage rebate has been made on or before the date the bonds were issued. The penalty is payable with a Form 8038-T for each 6-month period after the date the bonds are issued. Do not make any payment of penalty in lieu of arbitrage rebate with this form. See Rev. Proc. 92-22, 1992-1 C.B. 736 for rules regarding the "election document."

**Line 40.** Check this box if the issuer identified a hedge on its books and records in accordance with Regulations sections 1.148-4(h)(2)(viii) and 1.148-4(h)(5). These regulations permit an issuer of tax-exempt bonds to identify a hedge for it to be included in yield calculations for computing arbitrage.

**Signature and Consent**

An authorized officer of the issuer must sign Form 8038-G and any applicable certification. Also print the name and title of the person signing Form 8038-G. The authorized representative of the issuer signing this form must have the authority to consent to the disclosure of the issuer's return information, as necessary to process this return, to the person(s) that have been designated in Form 8038-G.

**Note.** If authority is granted in line 9 for the IRS to communicate with a person other than an officer of the issuer, by signing this form, the issuer's authorized representative consents to the disclosure of the issuer's return information, as necessary to process this return, to such person.

**Paid Preparer**

If an authorized officer of the issuer filled in this return, the paid preparer's space should remain blank. Anyone who prepares the return but does not charge

the organization should not sign the return. Certain others who prepare the return should not sign. For example, a regular, full-time employee of the issuer, such as a clerk, secretary, etc., should not sign.

Generally, anyone who is paid to prepare a return must sign it and fill in the other blanks in the Paid Preparer's Use Only area of the return.

The paid preparer must:

- Sign the return in the space provided for the preparer's signature,
- Enter the preparer information, and
- Give a copy of the return to the issuer.

**Privacy Act and Paperwork Reduction Act Notice.**

We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws. Section 6109 requires paid preparers to provide their identifying number.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form varies depending on individual circumstances. The estimated average time is:

**Learning about the law or the form . . . . . 2 hr., 41 min.**  
**Preparing, copying, assembling, and sending the form to the IRS . . . . . 3 hr., 3 min.**

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to the Internal Revenue Service, Tax Products Coordinating Committee, SE:W-CAR:M:P:T:SP, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. Do not send the form to this office. Instead, see *Where To File* on page 1.

**Information Return for Tax-Exempt Governmental Obligations**

Under Internal Revenue Code section 149(e)  
 See separate instructions.

OMB No. 1545-0720

Caution: If the issue price is under \$100,000, use Form 8038-GC.

Part I Reporting Authority		If Amended Return, check here <input type="checkbox"/>	
1 Issuer's name VILLAGE OF BELLEVILLE	2 Issuer's employer identification number (EIN) 39-6006206		
3 Number and street (or P.O. box if mail is not delivered to street address) 24 W MAIN ST; PO BOX 79	Room/suite	4 Report number (For IRS Use Only) 3	
5 City, town, or post office, state, and ZIP code BELLEVILLE, WI 53508		6 Date of Issue MARCH 04, 2013	
7 Name of Issue		8 CUSIP number	
9 Name and title of officer of the issuer or the other person whom the IRS may call for more information		10 Telephone number of officer or other person	

Part II Type of Issue (enter the issue price) See instructions and attach schedule		
11 Education		11
12 Health and hospital		12
13 Transportation		13
14 Public safety		14
15 Environment (including sewage bonds)		15
16 Housing		16
17 Utilities		17
18 Other. Describe		18
19 If obligations are TANS or RANS, check only box 19a If obligations are BANS, check box only box 19b	<input type="checkbox"/>	
20 If obligations are in the form of a lease or installment sale, check box.	<input type="checkbox"/>	

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.				
(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	\$	\$	years	%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)		
22 Proceeds used for accrued interest		22
23 Issue price of entire issue (enter amount from line 21, column (b))		23
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	
25 Proceeds used for credit enhancement	25	
26 Proceeds allocated to reasonably required reserve or replacement fund	26	
27 Proceeds used to currently refund prior issues	27	
28 Proceeds used to advance refund prior issues	28	
29 Total (add lines 24 through 28)		29
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)		30

Part V Description of Refunded Bonds (Complete this part only for refunding bonds.)	
31 Enter the remaining weighted average maturity of the bonds to be currently refunded	years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY)	
34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	



**Part VI Miscellaneous**

- 35** Enter the amount of the state volume cap allocated to the issue under section 141(b)(5). . . . . **35**
- 36 a** Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see Instructions) **36a**
- b** Enter the final maturity date of the GIC ▶ **37a**
- 37** Pooled financings: a Proceeds of this issue that are to be used to make loans to other governmental units
- b** If this issue is a loan made from the proceeds of another tax-exempt issue, check box  and enter the name of the issuer ▶ and the date of the issue ▶
- 38** If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box. . . . .
- 39** If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box. . . . .
- 40** If the issuer has identified a hedge, check box. . . . .

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

<b>Signature and Consent</b>	Signature of issuer's authorized representative		Date	Type or print name and title	
	Preparer's signature		Date	Check if self-employed <input type="checkbox"/>	Preparer's SSN or PTIN
<b>Paid Preparer's Use Only</b>	Firm's name (or yours if self-employed), address, and ZIP code			EIN	Phone no.



**FOR THE YEAR 2012**

I. GENERAL INFORMATION					
1. Name of Library Belleville Public Library			2. Public Library System South Central Library System		
3a. Head Librarian First Name Jean	3b. Head Librarian Last Name Christensen	4a. Certificate Grade Gr 3	4b. Certificate Type Regular	5. Certificate Exp. Date 12/31/2014	
6a. Street Address 130 S. Vine St.	6b. Mailing Address or PO Box PO Box 140	7. City / Village / Town Belleville	8a. ZIP 53508	8b. ZIP4 0140	9. County Dane
10. Library Phone Number (608)424-1812	11. Fax Number (608)424-3545	12. Library E-mail Address of Director jchris@scls.lib.wi.us			
13. Library Website URL scls.lib.wi.us/blv		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stats. 43.53? No				
19a. Winter Hours Open per Week 51	19b. Number of Winter Weeks 52	19c. Summer Hours Open per Week	19d. Number of Summer Weeks		
20. Annual Public Service Hours for the Main Library and Any Branches and Bookmobiles 2,652	21. Square Footage of Public Library 4,600	22. Did your library move to a new facility or branch or expand an existing facility during the fiscal year? No			

II. LIBRARY COLLECTION		
	Number Owned / Leased	Number Added
1. Books in Print	27,523	2,363
2. Electronic Books <i>E-books</i>	53,364	
3. Audio Materials	2,157	206
4. Electronic Audio Materials <i>Downloadable</i>	9,650	
5. Video Materials	4,032	272
6. Electronic Video Materials <i>Downloadable</i>	319	
7. Other Materials Owned <i>Describe</i>	0	
8. Databases Locally Owned or Leased	8	
9. Total Databases <i>Local, regional, and state</i>	51	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	126	

III. LIBRARY SERVICES						
1. Circulation Transactions			2. Interlibrary Loans			
a. Total Circulation		b. Children's Materials		a. Items Loaned <i>Provided to</i>		b. Items Received <i>Received from</i>
87,306		42,226		52,666		28,903
3. Number of Registered Borrowers			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method	b. Annual Count
1,799	1,148	2,947	Did Not Collect		Actual Count	52,053
6. Uses of Public Internet Computers			7a. Number of Licensed Database Sessions		7b. Number of Locally-Created, Non-commercial Database Sessions	
a. Method		b. Annual Count	679		0	
Actual Count		8,081				
7c. Uses of E-Books by Users of Your Library			7d. Uses of E-Audio by Users of Your Library		7e. Uses of E-Video by Users of Your Library	
1,133			420		2	
8. Programs and Program Attendance Annual Count					9. Number of Public Use Computers	
	a. Children (0-11)	b. Young Adult (12-18)	c. Other Programs	d. TOTAL	a. Total	b. Internet Access
Number of Programs	90	10	10	110	7	7
Attendance	1,965	42	348	2,355		

IV. LIBRARY GOVERNANCE

1. **Library Board Members.** List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur (when reporting such changes, indicate the departing board members).

First Name	Last Name	Street Address	City	ZIP+4	Email Address	
<b>PRESIDENT</b>						
a.	Mary	Gehin	116 East Avenue	Belleville	53508-0140	mgehin@villageofbelleville.com
b.	Denise	Musschl	218 West School St.	Belleville	53508-0140	
c.	Heidi	Clark	235 S. Harrison St	Belleville	53508-0140	heidic333@gmail.com
d.	Bonnie	Wilcox	219 Karl Avenue	Belleville	53508-0140	bebop@pocket.com
e.	Linda	Schmitt	1207 Fritz Road	Verona	53593	schmittl@belleville.k12.wi.us
f.						
g.						
h.						
i.						
j.						
k.						
l.						

2. Number of Library Board Members *Include vacancies in this count*

**V. LIBRARY OPERATING REVENUE**  
*Report operating revenue only. Do not report capital receipts here.*

1. Local Municipal Appropriations for Library Service. *Only Joint libraries will report more than one municipality here.*

Municipal Type	Name	Amount
Village	Belleville	\$215,560
Subtotal 1		\$215,560

2. County

a. Home County Appropriation for Library Service Subtotal 2a \$16,962

b. Other County Payments for Library Services

Name	Amount	Name	Amount
Green	\$61,377		
Subtotal 2b			\$61,377

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SCLS SLP Performer	\$400	SCLS Net Lender Payment	\$541
SCLS SLP Incentives	\$50		
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	
Subtotal 3			\$991

4. Federal Funds *Name of program and, if LSTA, show project number*

Project Name and Number	Amount
Subtotal 4	

5. Contract Income from Other Governmental Units, Libraries, Agencies, Library Systems, etc.

Name	Amount	Name	Amount
Subtotal 5			

6. Funds Carried Forward <i>Do not include state aid. Report state funds in 3b above.</i>	7. All Other Operating Income	8. Total Operating Income <i>Add 1 through 7</i>	9. What is the 2013 annual appropriation provided by your governing body/bodies for your public library?	10. Was your library's municipality exempt from the county library tax for 2012? <i>Wis. Stats. s.43.64(2)</i>
\$0	\$10,053	\$304,943	\$215,560	Yes



**X. STAFF**

1. Personnel Listing. Libraries with 15 or fewer employees report all employees under 1a and 1b below. Libraries with more than 15 employees list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel only.

a. Employees Holding the Title of Librarian. Indicate advanced degrees with a check or an X.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	No MLS	\$33,096	32.00				
Circulation	Other	\$21,599	32.00				
Youth Services	Other	\$22,264	32.00				
Aide	Other	\$15,041	25.00				
Aide	Other	\$14,495	25.00				
Page	Other	\$4,044	8.75				
Page	Other	\$4,044	8.75				

b. Other Paid Staff See instructions

Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a
		0.80

b. All Other Paid Staff

c. Total Library Staff

	3.28	4.08
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**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS**

1. Of the total circulation reported for your library from Section III, Line 1, what was the total circulation to nonresidents See instructions for definition of nonresident

52,932

Divide nonresident circulation among the following categories. The total for 2 through 6 below should equal the number reported in question 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County	11,786	12,995	24,781
3. Circulation to Nonresidents Living in Another County in Your System	746	27,185	27,931
4. Circulation to Nonresidents Living In an Adjacent County Not in Your System	2	0	2
5. Circulation to All Other Wisconsin Residents	18		
6. Circulation to Persons from Out of the State		0	

**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS (cont'd.)**

7. Are the answers to questions 1 through 6 based on actual count or survey/sample?  Actual	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stats. s. 43.17(11)(b)?  No	8b. If yes, do you allow residents in adjacent systems to purchase library cards?  No
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9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Green	27,172	f.	
b. Columbia	13	g.	
c.	0	h.	
d.		i.	
e.		j.	

**XII. TECHNOLOGY**

1. What type of Internet connection do you have? <input type="checkbox"/> a. Only a dedicated or leased line <i>Often provided by TEACH program</i> <input checked="" type="checkbox"/> b. Only a broadband cable or DSL line <input type="checkbox"/> c. Both a and b	2. Is the speed of your Internet connection sufficient to meet patron and staff needs? <input checked="" type="checkbox"/> a. Our speed is sufficient almost all the time (at least 95% of the time). <input type="checkbox"/> b. Our speed is sufficient most of the time (at least 80%). <input type="checkbox"/> c. Our speed is NOT sufficient most of the time or is not sufficient at critical daily periods.	3. Does your library use any type of Internet filtering software or service? <input type="checkbox"/> a. Yes, on all Internet workstations <input type="checkbox"/> b. Yes, on some Internet workstations <input checked="" type="checkbox"/> c. No filtering on any Internet workstations
4. Does your library provide wireless Internet access for patrons' mobile devices?  Yes	5a. Method of Counting Wireless Internet Uses <i>New for 2012—Optional</i>	5b. Number of Wireless Internet Uses <i>New for 2012—Optional</i>

**XIII. YOUTH SERVICES**

1. Summer Library Programming *Estimate if the library does not have this number*

a. How many children and young adults registered or participated in the summer library program?  380	b. How many children who participated in the summer library program were five or younger?  78	c. How many of those who participated in the summer library program were age 12-18?  48	d. What was the total attendance at children's programs at the library this summer? <i>Children and adults</i>  613
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2. Drop-in Activities *New for 2012—Optional*  
*Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants; for example, DIY station, 1000 Books Before Kindergarten, and Online Teen Book Club.*

	a. Children (0-11)	b. Young Adult (12-18)	c. TOTAL
Number of Activities	2	1	3
Participation	725	75	800

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian.

a. First Name Bronna	b. Last Name Lehmann	c. Email Address blehmann@scls.lib.wi.us
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**XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS**

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s.43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s.43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

**XV. CERTIFICATION**

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature <i>Mary G. Gehin</i>	Name of President <i>Mary G. Gehin</i>	Date Signed <i>2/22/13</i>
Library Director / Head Librarian Signature <i>B. Lee</i>	Name of Director / Head Librarian <i>Bronna Lehmann, acting director</i>	Date Signed <i>2/22/13</i>

## STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.\*

The Belleville Public Library Board of Trustees hereby states that in 2012, the South Central Library System  
Name of Public Library Name of Your Public Library System/Service

Indicate with an X one of the following two statements.

- Did provide effective leadership and adequately meet the needs of the library.  
 Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

\* The statement *may* be sent directly to the Division for Libraries and Technology (DLT), c/o John DeBacher, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

## CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature	Name of President	Date Signed
<i>Mary G. Behin</i>	<i>Mary G. Behin</i>	<i>2/22/13</i>

COMMENTS

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**April Little**

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**From:** Rosemary Gall [rosemarygall@tds.net]  
**Sent:** Wednesday, January 16, 2013 2:25 PM  
**To:** April Little; Rick Francois  
**Subject:** Thank You and Memorial Name  
**Follow Up Flag:** Follow up  
**Flag Status:** Red

April and Rick,

Belleville's Lakefest celebration last September is still being recalled by my children, grandchildren, and I as a wonderful day in so many respects. The entire event was beautifully planned and executed, the exhibits provided lots of information, and the photos were a joy to view. As you might guess, we fully explored the berm and the circular walking path through the woods, and for me it was wonderful to visit with so many I've known from years ago.

Thank you so much for your many efforts in making this not only a great day, but also for the fantastic achievement that is a revitalized Lake Belle View. Generations to come will enjoy the benefits of your significant dedication to this project and those of us who watched it unfold will always have a deep appreciation of your many, many capabilities for making this all happen.

If there is to be a memorial plaque of any kind with names of contributors listed, and if there is still time for me to make a suggestion, I would like my contributions to be listed as from the "Richard Carl Gall Family". I believe I mentioned this to you on the celebration day, but it has taken me this long to put it in writing. If you have questions on this, please let me know. Also, my calendar is noted to remind me of my next payment to the Madison Community Foundation for this project on April 11, 2013.

Thank you both so very much!

Rosemary Gall

2/1/2013



**Village of Belleville, WI**

**CLIENT LIAISON:**

Kevin Lord, P.E., R.L.S.  
Phone: (800) 446-0679  
Cell: (608) 712-2563  
klord@msa-ps.com

**DATE:**

January 24, 2013

**SERVICE DATES:**

December 16, 2012 – January 19, 2013

**R00372049 – VILLAGE OF BELLEVILLE 2012 GENERAL ENGINEERING**

**PHASE 100 – GENERAL MUNICIPAL**

Marge Dresen and Kevin Lord finalized the GASB reports for the 2012 construction projects. The yearly report details the retired and new water, sanitary sewer, and storm sewer constructed within the Village. Final numbers are needed for the audit.

**R00372051 – VILLAGE OF BELLEVILLE – SERV-US STREET STORM WATER IMPROVEMENTS**

Marge Dresen completed the record drawings for the Serv-Us Street construction and prepared the deliverable for the next time we would be visiting Jerry. The record drawings show the actual constructed elevations and locations of the utilities included in the project.

**R00372052 – VILLAGE OF BELLEVILLE 2013 GENERAL ENGINEERING**

**PHASE 100 – GENERAL MUNICIPAL**

Kevin Lord addressed some questions with respect to the Bellwest Municipal Revenue Obligation. The first phase of construction and accepted by the Village however the phase limits constructed do not match those described in the agreement currently. The Village, attorney, and developers are addressing these issues.

Kevin Lord delivered the record drawings of Serv-Us Street to Jerry on January 18, 2013. Jerry had questions with regards to the PSC report as it is currently showing an excessive amount of water loss. Kevin is working with Jerry to determine the issue of this. Based on conversations with other municipalities, additional pumping is anticipated due to the dry year although most communities sold much of this additional water and that is not appearing in the current reports for Belleville. Kevin is working with Jerry and Donna to review information on the problem.



**Village of Belleville, WI**

**CLIENT LIAISON:**

Kevin Lord, P.E., R.L.S.  
Phone: (800) 446-0679  
Cell: (608) 712-2563  
klord@msa-ps.com

**DATE:**

February 21, 2013

**SERVICE DATES:**

January 20, 2013 – February 16, 2013

**R00372052 – VILLAGE OF BELLEVILLE 2013 GENERAL ENGINEERING**

**PHASE 100 – GENERAL MUNICIPAL**

Kevin Lord worked with Jerry Butts and Donna Anderson to review the water usage in the Village. When completing the yearly audit the amount of water that was unaccounted for was excessive to a point the DNR was asking questions. Based on the information which has been kept, the amount of unaccounted water has risen in the past couple of years. We were verifying the installation of the new meters and how things were being read internally with the existing meters. A quantifiable amount of water has been identified although the percentage of unaccounted for water is still relatively high for the work recently completed. A leak study may be an alternative in the coming months.

Kevin Lord addressed questions by the Bell West Developers with regards to the Phase 1 limits. MSA has approved and the Village has accepted the construction that was completed in 2011 in Bell West. The issue is that the Phase 1 limits that were described in the Developers Agreement are beyond what has been completed. A letter is being prepared to the Developers letting them know the surface course of asphalt needs to be completed in 2013 on the portion that was completed and the phasing limits should be revised.

Kevin Lord met with Jerry Butts on February 11, 2013. We had discussions on the existing utilities. We discussed the water usage issue and follow up steps which will be discussed in more detail at the next Public Works meeting as well as the treatment plant and when the permit expires with the new phosphorus regulations.

At the request of a task order for the park pavilion, Kevin researched the previous estimates and needs of the Village with respect to developing the task order. Task order is intended to be presented to the Public Works Committee in February.

**R00372053 – VILLAGE OF BELLEVILLE – GREENVIEW PLACE EAST POND RETROFIT**

MSA began work on the design of the stormwater utility project for 2013. The basic idea will be to dredge out the pond at Greenview Place to a depth of approximately 5 feet. The depth will be to the current DNR standards for total suspended solids removal (TSS). MSA completed the field survey of the existing pond while it was frozen and has begun putting together the permitting information needed for the project.



## More land along Sugar River bought for preservation

JANUARY 31, 2013 5:05 AM • ROB SCHULTZ | WISCONSIN STATE JOURNAL | RSCHULTZ@MADISON.COM | 608-252-6487

Another land purchase to protect frontage of the picturesque Sugar River and open it to outdoors enthusiasts was announced Wednesday.

The joint purchase of 36 acres in two parcels by the Natural Heritage Land Trust and Belleville will protect nearly 2,000 feet of the forested river frontage upstream from Lake Belle View Park in the village, according to the trust.

A nature trail is being planned by the village that will run through the newly acquired land and connect to a main trail in Lake Belle View Park, which has been turned into a popular conservation area as part of the village's recent river restoration project.

The Knowles-Nelson Stewardship Program, Dane County Conservation Fund and members of Natural Heritage Land Trust funded the purchase, according to the Natural Heritage Land Trust report.

Earlier this month Dane County executive Joe Parisi announced that the county wants to help protect 466 acres along 2½ miles of Sugar River frontage outside of Paoli, which is about five miles from Belleville. The plan calls for the county to buy 340 acres for \$3.1 million, and an additional 126 acres would be placed in a conservation easement to limit future development.

If approved by the Dane County Board, the purchase would be the county's second-largest acquisition of land for conservation.

Fishing, hiking and other outdoors activities have been planned for both sites.

**April Little**

**From:** Faith Elford [coordinator@wisclerks.org]  
**Sent:** Friday, February 08, 2013 3:40 PM  
**To:** April Little  
**Subject:** Invitation to the Board of Review Training in Black Earth



**2013 Board of Review Session sponsored by the WMCA**

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Board of Review Training in Black Earth

**WHEN**  
April 11, 2013 1:00 PM - 4:00 PM  
Central Time

**WHERE**  
Breunig CPA/Town of Black Earth Building  
1116 Mills Street, Black Earth, Wisconsin 53515

**Trainer**  
Thomas Wilson  
State Certified BOR Trainer & Atty/Admin/Clerk/Treasurer of the Town of Westport

**FEE**

[View Event Fees](#)

[View Event Summary](#)

**Registration closes:**  
April 4, 2013

To register yourself or other members of your Board of Review, click Yes.  
Click No if you are not interested in attending this session.



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Your professional link to excellence

2/11/2013

**April Little**

**From:** sandra@lwmmi.org  
**Sent:** Monday, February 18, 2013 1:50 PM  
**To:** sandra@lwmmi.org  
**Subject:** LWMMI HAS SAFETY AND LOSS CONTROL DVD'S FROM CIRSA

**SAFETY AND LOSS CONTROL DVD'S FROM CIRSA**

LWMMI has purchased Safety and Loss Control DVD Videos from the Colorado Intergovernmental Risk Sharing Agency (CIRSA) Loss Control Department. These DVD's are available for viewing by all of LWMMI's insured municipalities. If you are interested in showing these to your municipal employees contact Sandy Hagen at LWMMI:

**Sandy Hagen**  
**League of Wisconsin Municipalities Mutual Insurance**  
**402 Gammon Place, Suite 225**  
**Madison, WI 53719**  
**Phone Number: 608-833-9595 Ext. 21**  
**Toll Free: 800-236-9994**  
**Fax Number: 608-833-8088**  
**Website: [www.lwmmi.org](http://www.lwmmi.org)**  
**E-Mail: [sandra@lwmmi.org](mailto:sandra@lwmmi.org)**

The requested DVD(s) will be sent to you to present the training to your municipality. When you have completed the viewing of the DVD please return it to LWMMI so others may also show it. If you have any questions please contact Sandy Hagen.

Following is a list of the DVD's and a synopsis of the material contained in the DVD:

TITLE OF DVD	SYNOPSIS
<b>Safety Awareness for Seasonal Employees</b> DVD and the Supplemental Safety Awareness for Seasonal Employees (A Guide for Supervisors) - Paper Pamphlet	Statistics show that new employees are more susceptible accidents. It is essential that new workers receive a detailed orientation to acquire the knowledge and skills necessary to perform their jobs safely. <b>23.18 Minutes.</b>
<b>Preventing Injury Through Body Mechanics, Ergonomics &amp; Physical Fitness</b> DVD and the Supplemental Body Mechanics, Ergonomics & Physical Fitness Handbook	As explained in the video, many injuries can be prevented by proper body mechanics, implementing ergonomically correct work areas and maintaining good health through physical fitness and proper nutrition. <b>34 Minutes.</b>
<b>Implementing an Incident Response Program</b> DVD and the Supplemental Incident Response Handbook (A Guide for Public Entities)	Public entities are involved with many diverse types of incidents. When incidents occur, there should be a plan in place to minimize the impact on the community as well as the organization. Four main areas of concern when developing your Incident Response Program include: Written Procedures, Communication Network, Employee Training and Designated Spokesperson. <b>17.08 Minutes.</b>
<b>In The Scope of Your Authority: Preventing Public Officials' Liability</b> DVD and Public Officials Liability Handbook	This DVD is intended to provide an overview of some liability issues facing public entities, as well as some suggestions for avoiding or reducing liability. <b>17.08 Minutes.</b>
	Employment liability is one of the most costly and potentially...

2/18/2013

<p><b>Managing Your Employment Liability Exposure</b> DVD and the Supplemental <b>Managing Your Employment Liability Exposure: Good Personnel Practices Handbook</b></p>	<p>devastating exposures faced by supervisors and employers. Employment claims, including allegations of illegal harassment, discrimination, and wrongful termination, cost employers nationwide billions of dollars annually. The DVD and Handbook cannot cover all of the issues involved in establishing and following good personnel practices, but it highlights some of the key issues that public entities face. <b>19.10 Minutes.</b></p>
<p><b>Occupational Disease Prevention for Firefighters</b> DVD and <b>Occupational Disease Prevention for Firefighters Guidelines Handbook</b></p>	<p>This DVD and Handbook provides recommended practices that fire departments should establish to help prevent and control occupational diseases among firefighters. Fire departments should implement comprehensive safety and health programs to help prevent these diseases. <b>25.29 Minutes.</b></p>
<p><b>Managing Sanitary Sewer Overflows</b> DVD and the Supplemental <b>Managing Sanitary Sewer Overflows Handbook</b> and the LWWMI "Sewer Backup Exposure Reduction Program - A Guide for Public Works Managers".</p>	<p>Every year, over 400,000 sanitary sewer overflows (SSOs) occur in the United States. A SSO is the backup of raw sewage into a building or from a manhole onto municipal streets or into nearby surface water. Your best defense is to implement a well thought out program to prevent SSOs and to respond properly when they do occur. The information in this DVD and Handbook provides a general overview of the subject matter and seeks to reflect applicable legal, safety and other principals regarding the inspection and maintenance of sewer systems and the prevention of and response to SSOs. <b>19.26 Minutes.</b></p>
<p><b>Implementing a Comprehensive Safe Driving Program</b> DVD and the Supplemental <b>Implementing A Comprehensive Safe Driving Program Handbook</b></p>	<p>Motor vehicle accidents are the leading cause of workplace deaths among CIRSA member employees. Every one of these fatal vehicle accidents was preventable. The purpose of this DVD and handbook is to provide information that member entities can use to reduce the number and cost of preventable vehicle accidents involving their drivers with an established comprehensive safety program. <b>27.21 Minutes.</b></p>
<p><b>Special Events...Special Liabilities</b> DVD and the Supplemental <b>Special Events Handbook</b></p>	<p>This DVD and Handbook assists public entities in planning for special events in order to prevent and reduce accidents and related costs. The key to successful events is to focus on pre-event planning to identify and manage potential loss exposures that could disrupt event activities. The Special Events Checklist covers twenty two different topics providing a general overview of event exposures. <b>17.37 Minutes.</b></p>
<p><b>Waking Up To Emergency and Disaster Management</b> DVD and the Supplemental <b>Waking Up to Emergency and Disaster Management Handbook</b></p>	<p>Emergencies and disasters can strike anywhere and usually do so without warning. All organizations should have a written Emergency Operations Plan (EOP) to deal with foreseeable emergencies. The purpose of this DVD and Handbook is to provide information the public entities can use to develop and implement an EOP and outlines the responsibilities of public officials in emergency management. <b>24.24 Minutes.</b></p>
<p><b>Hazard Awareness is Everyone's Responsibility</b> DVD and the Supplemental <b>Hazard Awareness Handbook</b></p>	<p>This DVD and Handbook provides sample policies, procedures and forms to assist entities in establishing and implementing an effective hazard awareness program that is key to preventing accidents. A variety of safety inspection checklists are available to be used as part of a hazard awareness program to inspect various items in you entity and to conduct behavior observations. <b>21.00 Minutes.</b></p>
<p><b>Managing the Risks of Volunteers</b> DVD and the Supplemental <b>Volunteer Program</b></p>	<p>This DVD and Handbook identifies some of the risk management issues to consider in connection with your public entity volunteer program. Volunteers are a key resource for many local governments in many diverse activities and managed properly, the liability risks associated with volunteers can be reduced or</p>

Handbook	minimized. <b>15.29 Minutes.</b>
<b>Don't Meet by Accident: A Guide to Safe Driving</b> DVD and the Supplemental Don't Meet by Accident: A Guide to Safe Driving Manual	This DVD and Handbook provides a format for conducting a safety meeting on safe driving and allows for flexibility in conducting the meeting according to the types of vehicle collisions occurring in your entity. Tips for planning a safety meeting and pointers on conducting the safety meeting along with handouts are included. <b>21.47 Minutes.</b>
<b>Accident Investigations: Don't Play the Blame Game</b> DVD and the Supplemental Accident Investigations: Don't Play the Blame Game Handbook	This DVD and Handbook provides sample policies, procedures and forms to assist entities in establishing and implementing an effective accident reporting and investigation program to prevent future accidents. Employees need training in proper accident reporting procedures and supervisors need specialized training in accident investigation techniques. <b>24.53 Minutes.</b>
<b>Aquatic Risk Management: Keeping Your Head Above Water</b> DVD and a Second DVD with the Supplemental Aquatic Risk Management Resource Guide that can be printed out	This DVD and Resource Guide is a compilation of information that public entities can use to establish a comprehensive risk management program and help reduce the number of aquatic-related incidents. This includes checklists, forms and surveys to help identify and control potential hazards. <b>25.40 Minutes.</b>
<b>Facility and Personnel Security: A Comprehensive Plan for a Safer Workplace</b> DVD and a Second DVD with the Supplemental Security Handbook that can be printed out	This DVD and Handbook provides information that public entities can use to reduce the number and cost of security related incidents through the implementation of a comprehensive security plan that addresses relevant loss exposures. An effective security program begins with the physical security of your buildings and operations. Internal theft and workplace violence can be prevented by establishing effective personnel policies. OSHA Recommendations, Checklists, Sample Policies and Security Websites are included in this training. <b>21.33 Minutes.</b>

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## FOCUS

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To improve its state financial health and sustainability, Wisconsin has to clear several fiscal peaks. So far, it has balanced the 2011-13 budget without a large carryover "structural deficit." However, new financial statements reveal that, although the state trimmed its 2011-12 general fund "GAAP" deficit from \$2.99 billion (b) to \$2.21b, the deficit remains a major peak to conquer.

### Capitol notes

■ The "fiscal cliff" bill passed by the US Congress affects federal and state estate taxes. Prior to 2001, the federal estate tax provided a credit for state "death" taxes paid. Wisconsin's estate tax was equal to the maximum credit allowed. However, the 2001 federal tax law phased out that credit, eventually leaving the state without revenue from estates. While the new "cliff" law ensures a higher federal estate tax, it does not bring back the state credit. Thus, for now, Wisconsin cannot expect any estate tax revenue.

■ Assembly Democratic leader Peter Barca has announced committee assignments for the 2013-14 session. Key "ranking members" include: Agriculture (Vruwink), Colleges and Universities (Bewley), Corrections (Doyle), Criminal Justice (Kessler), Education (Pope-Roberts), Energy and Utilities (Zepnick), Financial Institutions (Hintz), Health (Pasch), Insurance (Danou), Judiciary (Hebl), Labor (Sinicki), Small Business Development (Jorgensen), State-Local Finance (Zepnick), Tourism (Billings), Transportation (Bernard Schaber), and Veterans (Ringhand).

## Cliffs, holes, and new budget peaks to climb

Discussing government finance these days is a lot like a geology class. Washington has its succession of fiscal cliffs and a rising mountain of debt. Wisconsin faced a series of budget holes for much of the past decade.



During that period, state officials turned to short-term financial gimmicks to remain ostensibly in the black. Their behavior was much like digging a second hole and using the resulting soil to fill the first hole, digging a third hole to fill the second, and so on.

Reminders of that legacy and the budget work that remains can be found in the 2011-12 edition of Wisconsin's *Comprehensive Annual Financial Report* (CAFR), quietly released before Christmas. The CAFR is the government equivalent of a firm's audited annual report to shareholders.

### Cash, structural deficits?

With the state's economy and revenues more stable now, the new CAFR suggests that filling budget holes may no longer be the most appropriate metaphor for Wisconsin. Instead, the challenge now is more akin to crossing a series of mountain peaks in search of a sunnier plateau beyond.

▲▲ *Balancing the budget.* The first peak was cleared in mid-2011 when the current two-year budget was actually balanced and enacted—with relatively few stop-gap measures. At the time, the

budget anticipated a small gross ending balance of \$74.4 million (m).

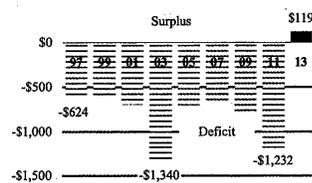
Two more recent reports carried better news. An October report summarizing the state's completed 2011-12 fiscal year showed a positive ending balance of \$342.1m. A mid-November report projected a 2012-13 surplus of \$348.1m by mid-2013.

Although encouraging, these figures rely more or less on a "cash" approach to state finances, where revenues and expenditures are counted as they come in or go out. The problem with this approach is that it can be "gamed," as recent years revealed.

▲▲ *Structural deficit.* This gaming can pass a structural imbalance, or deficit, from one budget to the next. When a budget is balanced with one-time monies from accounting tricks, fund transfers, borrowing, or federal aid, the next budget inherits a structural deficit. From 1997 on, eight consecutive biennia began their initial years with structural deficits (see graph below).

Ending this practice is the next fiscal peak for the governor and legislature to clear, and it appears in sight. If estimates hold, the coming 2013-14 fiscal year

**A History of "Structural Deficits"**  
Wis. Gen'l Fund (\$m), 1997-2013 (Source: LFB)



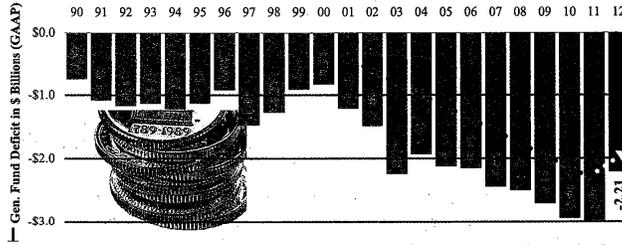
could mark the first since the mid-1990s that a new two-year budget period started without a structural deficit. A July 2012 memo from the Legislative Fiscal Bureau projected a positive structural balance of \$119m (see graph, p. 1).

**Big climb begins**

Truly balancing a cash budget and avoiding a structural deficit are encouraging sign posts on Wisconsin's climb toward renewed fiscal sustainability. However, the 2011-12 CAFR reveals new fiscal peaks ahead for state leaders. The CAFR is prepared according to "generally accepted accounting principles," or GAAP. These standards, which guide the accounting profession, are designed to unmask the timing tricks and maneuvers that were used by recent governors and lawmakers.

One major problem in the CAFR that requires further work is a "GAAP deficit" in the general fund. As the chart above shows, Wisconsin has a history of such deficits. From 2000 to 2011, it grew from \$830m to \$2.99b. The 2012 CAFR offers reason for encouragement,

**State Gen'l Fund GAAP Deficits per Comp. Ann. Fin. Reports (CAFRs)**  
State Financial Statements for FYs ending during 1990 through 2012 (\$ in Billions)



as the GAAP deficit fell almost \$800m to \$2.21b.

**▲▲ Saving helps.** One reason for the change was an improving economy and revenues, coupled with spending restraint. On a cash basis, the general fund ended 2012 richer by more than \$250m. And, because a portion of unexpected revenues must, by law, be deposited in the budget stabilization, or "rainy day," fund, its balance was about \$125m higher in 2012 than two years earlier.

**▲▲ Undoing past sins helps, too.** A second reason for the decline in the GAAP deficit was payoff of an old IOU. To balance the 2007-09 budget, the governor used \$200m paid into the Injured Patients Compensation Fund by health providers. After the state supreme court voided the transfer, the state repaid the fund (with interest), and a \$233.7m

liability from last year's CAFR was erased.

**Hard work ahead**

**▲▲ Deficit cutting.** Nevertheless, a \$2.2b GAAP deficit remains. Further reduction in the amount will require hard choices, among them: boosting state savings

by actively appropriating monies to the rainy-day fund; ending the decade-long practice of overwithholding, by more than 20%, state income taxes from paychecks; or reversing ill-advised accounting tricks used in the past to "balance" budgets by delaying expenses.

**▲▲ Trimming debt.** Reducing debt will also improve the state's financial position. The CAFR provides a history of what it calls "primary government" debt, which extends beyond the general fund but includes general obligation (GO), annual appropriation, and revenue bonds. In 2011-12, this debt totaled \$13.55b, or 4.3% more than the prior year. However, it was 131.9% more than the \$5.84b in debt reported for 2001-02.

Grasping such large sums can be difficult for the lay reader. In per capita terms, debt grew from \$1,080 in 2001-02 to \$2,372 in 2011-12.

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