

VILLAGE OF BELLEVILLE
SPECIAL MEETING of the VILLAGE BOARD
Monday, May 20, 2013 at 7:00 P.M.
Village Hall - 24 West Main Street

AGENDA

1. Call Meeting to Order
2. Roll call by Clerk
3. Posting of Open Meeting Notice
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:**
 - a. Approval of Minutes – May 6, 2013 Village Board Meeting
 - b. Approval of Bills for May 2013 to Date
 - c. Approval of Class “B” Temporary Retailer’s License for Community Park for Wednesday Night Softball League
7. Committee Reports
8. President’s Report –
9. Administrator/Clerk/Treasurer’s Report –

**ACTION REQUIRING A VOTE MAY BE TAKEN ON
ANY OF THE FOLLOWING ITEMS**

10. **Unfinished Business:**
 - a. Lake / Pedestrian Bridge Projects Update & Issues
 - i. Lakefest 2013
 - b. Proposed Police Policy for Horse Patrol
 - c. Hiring Process for Police Department Officers
 - d. Hiring Process for Public Works Director
 - e. Proposal for Land Donation in Downtown District
 - f. Committee Appointments
11. **New Business:**
 - a. Memorandum of Understanding with Belleville Professional Police Association

Regarding OIC [Clarification]

- i. Resolution 2013-05-02: Approving Amendment to Collective Bargaining Agreement
 - b. Recommendation from Plan Commission Regarding Proposed Ordinance 2013-05-01: An Ordinance to Rezone Lands to Public Recreation District
 - c. Recommendation from Plan Commission for Comprehensive Plan Amendment / Proposed Ordinance 2013-05-02: An Ordinance to Amend the Comprehensive Master Plan for the Village of Belleville to Incorporate the Joint Planning Area Neighborhood Plan
12. **Adjourn to Closed Session** for Discussion of Police Committee Recommendations Regarding Hiring of Police Officers, per 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
13. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session
14. **Other Business:**
- a. Correspondence
 - b. Announcements –
 - c. Future Meeting Dates
 - d. Questions and Items for Referral

15. Adjournment

-By Howard Ward, Village President

The Village of Belleville complies with the Americans with Disabilities Act (ADA):

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un interprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuniquese al numero de telefono que figura a continuacion dos dias habiles como minimo antes de la reunion.

Contact: April Little, Village Administrator, 24 W. Main Street
608.424.3341
alittle@villageofbelleville.com

Final agenda will typically be posted by 4 p.m. Friday preceding the meeting at these locations: Union Bank & Trust Co (UB&T), Sugar River Bank, Bank of Belleville, Post Office, Village Hall, Belleville Library, Village of Belleville Web site.

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, MAY 6, 2013 AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Roger Hillebrand, Ben O'Brien, Howard Ward, Gary Ziegler, Bonnie Wilcox, Daniel Rung, and Deb Kazmar

Visitor: Michael Parkin
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:** *Trustee Wilcox made a motion to approve the consent agenda as presented; seconded by Trustee Kazmar. Motion carried.*
 - a. Approval of Minutes - April 16, 2013 Village Board Special Meeting
 - b. Approval of Bills for April 2013
 - c. Approval of April Treasurer's Reports
 - d. Approval of "Class B"/Class "B" Temporary Retailer's License for Belleville Fire Department Annual Fish Boil – May 18, 2013
 - e. Approval of "Class B"/Class "B" Temporary Retailer's License for Community Picnic
7. Committee Reports – No discussion.
8. **President's Report** – Knocked down some cattails. There are some bird nests in the area; residents on site asked to speak to Village Board on the subject before continuing with removal.
9. Administrator/Clerk/Treasurer's Report – Village Hall is undergoing a water leak repair and storage clean out project.
10. **Unfinished Business:**
 - a. **Lake / Pedestrian Bridge Projects Update & Issues** - No word on repair date for bridge concrete. Lakefest 2013 meeting is May 16.
 - b. **Hiring Process for Police Department Officers** – Trustee Kazmar: Background tests have been passed by the full time candidate #2. Waiting on psychological and medical tests results before a final offer can be made.
 - c. **Proposal for Land Donation in Downtown District** – David Fahey said that they would like to proceed with purchasing and tear down of the old shed except for

concrete removal. Then they will meet with the Village after they find out final project costs on their end.

11. **New Business:**

- a. **Proposed Resolution 2013-05-01: Resolution Authorizing the Borrowing of \$3,870,000 and Providing for the Issuance and Sale of General Obligation Refunding Bonds Thereof [Refinancing of 2009 Taxable G.O. Community Development Bonds & 2010 Taxable G.O. Public Improvement Bonds due to Sequestration Cuts]** – This would be a refinancing of the 2009 and 2010 Build American Bonds. The federal government has reduced the rebate amount coming to the Village for these borrowings. This has then triggered an extraordinary bond call provision. The refunding would save the Village \$318,155 over the next 17 years, net of costs. *Trustee Ziegler made a motion to approve Resolution 2013-05-01; seconded by Trustee O'Brien. Motion carried.*
- b. **Proposed Police Policy for Horse Patrol** – Tabled until next meeting.
- c. **Committee Appointments** – President Ward recommended replacing Daniel Rung with Trustee Hillebrand on Finance and Personnel Committee. *Trustee Ziegler moved approval; seconded by Trustee Kazmar. Motion carried.*
- d. **Proposed MSA Task Order for Preparation of Easement for Trail Access** – Trustee Ziegler said this is to propose an easement to connect to Blaser Park. Jerry Butts said Jerry Gehin said no to the proposed idea. The Public Works Committee will look at an alternative.
- e. **Proposed MSA Task Order #372054 for Belleville Community Park Multi-Use Pavilion and Amenities** – Trustee Ziegler said that this proposal was to do planning work for the pavilion, parking and other Community Park amenities. The construction estimates seemed high to Public Works Committee; this planning may lead to better estimates, as well as allow exploration of other options. The building would be mostly made of block. Whether to remodel the current restroom structure was also up for consideration and part of the estimate. Funds would come from Madison Community Fund donated funds and the PARC grant. *Trustee Ziegler made a motion to approve MSA task order #372054 for planning in the amount of \$57,400; seconded by Trustee Rung.* There could be other sources of funds, including material donations. President Ward said many people have approached him about keeping the bathrooms in the same location. Moving the ball field was wildly cost-prohibitive, said Trustee O'Brien. Trustee Ziegler said the current cook shack is in poor condition and the area has problems with concrete heaving. *Motion carried.*
- f. **Proposal for Water Leak Detection Survey Work** – Trustee Ziegler said that water loss has been up substantially. There have been some meter corrections made but it is still higher than it should be. Last survey was done in 2006. *Trustee Ziegler made a motion to approve the proposal from Water Leak Locators LLC not to exceed \$1400; seconded by Trustee Hillebrand. Motion carried.*
- g. **Proposed Handicapped Parking Changes for Main Street** – Trustee Ziegler said this came to Public Works Committee through ADA Committee. They are requesting

a stall in front of the old Amcore Bank (1 West Main Street) at the first stall. DOT said there was no problem with doing this work. All stalls downtown were reviewed. They would like another accessible stall heading south on Vine Street at the first stop, and remove the current accessible stall as the clinic is now closed. There is room for the stalls. President Ward noted that Main Street parking in front of the hotel and Library Park may be eliminated in the future by highway construction (i.e., east of Vine Street on both sides on Main Street; about seven spots). This is being proposed by DOT but no plans have been seen yet. The project would be in 2016. There may be a need for other spots to the west along Main Street. *Trustee Ziegler made a motion to add two handicapped stalls on Main Street, one in front of the old Amcore Bank on north side, and on the south side of Main at the first stall in front of elementary school playground (just past gate), and remove angle stall near 21 South Vine Street across the street from the old Belleville Clinic; seconded by Trustee Wilcox. Motion carried.*

12. **Adjourn to Closed Session for Discussion of Police Committee Recommendations Regarding Hiring of Police Officers, per 19.85(1)(c)** – *Trustee O'Brien made a motion to go into closed session; seconded by Trustee Kazmar. Motion passed unanimously on a roll call vote.*
13. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – *Trustee Ziegler made a motion to reconvene to open session; seconded by Trustee Rung. Motion carried. Action is expected at the next Village Board meeting.*
14. **Other Business:** Future meeting dates were noted.
15. **Adjournment** – *Trustee Wilcox made a motion to adjourn; seconded by Trustee Rung. Motion passed unanimously. The meeting was adjourned by President Ward at 7:55 PM.*

*By April Little, Administrator/Clerk/Treasurer
These minutes are not official until approved by the Belleville Board of Trustees.*

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 05/03/2013

Town Village City of Belleville County of Dane

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 05/08/2013 and ending 08/07/2013 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association
(a) Name Belleville Community Club
(b) Address P.O. Box 16, Belleville, WI 53508-0016
(c) Date organized 01/01/1942
(d) If corporation, give date of incorporation 01/01/2008
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
(f) Names and addresses of all officers:
President Gary J. Ziegler, 695 Village Drive, Belleville, WI 53508
Vice President Barb Baumgartner, N9533 Carla Drive, Belleville, WI 53508
Secretary Kris Penniston, 106 E. School Street, Belleville, WI 53508
Treasurer Randy Nolden, M9323 Hwy 92, Belleville, WI 53508
(g) Name and address of manager or person in charge of affair: Gary J. Ziegler
695 Village Drive, Belleville, WI 53508

- 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:
(a) Street number 1 Bross Circle
(b) Lot Block
(c) Do premises occupy all or part of building? Part
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Softball diamond and lunch stand and adjacent area

- 3. NAME OF EVENT
(a) List name of the event Wednesday Night Men's Softball League
(b) Dates of event 5/8/13 - 8/7/13 (Wednesday Nights)

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Belleville Community Club (Name of Organization)
Officer Randy B. Nolden (Signature/date)
Officer (Signature/date)
Officer (Signature/date)

Date Filed with Clerk 05/06/2013 Date Reported to Council or Board

Date Granted by Council License No.

Belleville Library Board Meeting

March 25, 2013

Call to Order: The meeting was called to order at 6:01 pm.

Present: Mary Gehin, Denise Mussehl, Heidi Clark, Jean Christensen, Bonnie Wilcox, Linda Schmitt

Absent:

Visitors Who Would Like to Speak Now:

Visitors Who Would Like to Speak on an Agenda Item:

OLD BUSINESS

A. Staffing Needs

B. Director's Job Description

C. Plans for Posting Director Position

Denise made a motion to adjourn to closed session per Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governing board has jurisdiction or responsibility; Bonnie seconded and the Board adjourned to closed session at 6:04 pm.

Mary made a motion to reconvene to open session; Linda seconded the motion and the Board adjourned to open session at 7:09 pm.

The Belleville Public Library Board has unanimously agreed to offer the permanent Library Director position to Bronna Lehmann contingent on a satisfactory performance review at the end of a six month probationary period, as well as evidence of Grade II library director's temporary certification. Regular Grade II Certification must be obtained within 18 months of promotion to Library Director.

The effective date of the promotion is April 1, 2013.

The position is offered with a salary of \$38,000 per year and the standard Village of Belleville benefit package.

Bronna is asked to sign and return the letter of offer by March 29, 2013.

Adjournment:

Mary made a motion to adjourn; Denise seconded the motion. The motion was carried and the meeting was adjourned at 7:10 pm.

Belleville Library Board Meeting

March 20, 2013

Call to Order: The meeting was called to order at 6:01 pm.

Present: Mary Gchin, Denise Mussehl, Heidi Clark, Jean Christensen, Bonnie Wilcox, Linda Schmitt

Absent:

Visitors Who Would Like to Speak Now:

Visitors Who Would Like to Speak on an Agenda Item:

Reading of Minutes from Last Meeting/Secretary's Report: The minutes from the February 20 and February 27, 2013 meetings were reviewed. Bonnie made a motion to accept the minutes; the motion was carried.

Treasurer's Report:

a. Payment of Bills

Members reviewed the Budget Comparison Report and bills paid January through March 2013. Denise made a motion to transfer \$31,427 from Village General Checking account 119546 to open a new certificate of deposit for 1 year at Union Bank and Trust for Future Library Needs as determined by the Belleville Library Board; Mary seconded the motion and the motion was carried. Linda made a motion to approve payment of the bills; Bonnie seconded and the motion was carried.

b. Audit Report

The Village of Belleville Balance Sheet (audit) dated December 31, 2012 was reviewed.

OLD BUSINESS

A. Building

A test of the elevator required to pass the annual inspection was not done last year; Jerry Butts is arranging to extend the date and get the test completed.

Snow and ice removal have been an issue this year; patrons have complained. Bronna contacted Jerry and April and removal was done well and quickly during the last snowstorm.

B. Beyond the Page

Gift Summary by Libraries as of 1/18/2013 was reviewed. Belleville still has \$8273 to raise to meet the \$10,000 goal by July 2014. Linda suggested that a Friends group would be an asset to money raising. Bronna suggested making a fund-raising push among Community organizations. Beyond the Page grants of \$500 are available in the fall; Bronna was thinking of pursuing teen and adult programming. April 15 is the grant intent deadline; Bronna will think more about what type of program to develop.

NEW BUSINESS

A. Staffing Needs

Bronna discussed current staffing needs as her duties change and increase. Deb and Sheri would be willing to take on some extra hours. Michele is helping with Storytime, crafts, etc. Bronna would like to offer 3 hours a day total for the Pages during Spring Break week. Bronna would like to increase staff hours by 10 hours a week.

B. Director's Job Description

C. Plans for Posting Director Position

REPORTS

A. Village Representative:

B. Director:

1. The Board discussed Rick Francois' request for funding of music in the Library park over the summer. Members suggested funding a certain number, perhaps holding it in the evening and having food sales for fund raising purposes. Board could offer up money for bands in June, July and August. Linda made a motion to fund three-week night concerts (\$900); Heidi seconded the motion and the motion was carried.
2. The book sale starts the first weekend in May.
3. Will hire new pages in May, so they may train during the summer with the current pages who will be leaving for college in the fall.

4. Overdrive update training will take place at Belleville Library on April 2 from 8-10 am. The library will open at 10 am.
5. Bronna may have the entire staff participate in a Webinar in regard to managing disruptive patrons.
6. Lakefest: Sept 1, 2013. Library will provide a performer, Storytime, and booth.
7. Delivery costs may increase or services may decrease over the next year.
8. Bronna discussed outreach activities, such as partnering with Kids Club to bring in a summer performer partnering again with the Belleville Area Cultural Foundation (as she did for the Shakespeare event), offering Senior Citizen demonstrations and meeting with the Kiwanis group.

Bonnie made a motion to adjourn to closed session per Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governing board has jurisdiction or responsibility; Linda seconded and the Board adjourned to closed session at 6:35 pm.

Mary made a motion to reconvene to open session; Linda seconded the motion and the Board adjourned to open session at 7:52 pm.

Mary made a motion to accept Jean's retirement letter; Bonnie seconded and the motion was carried.

Board members discussed the process for hiring a new Director.

Adjournment:

Mary made a motion to adjourn; Denise seconded the motion. The motion was carried and the meeting was adjourned at 7:55 pm.

Village of Belleville
Community Economic and Development Committee
Minutes
April 11, 2013
Village Hall

Present: Mike O'Connor, Johan Veeneman, Rick Francois, Howard Ward, and Diane O'Connor

Excused Absence: Scott Hayes and Jerry Jansen

Absent: Randi MacLeod, Herb Blaser, and Bonnie Wilcox

Meeting called to order by Chair, Judy Bacha at 7:03 AM.

Bacha asked those members whose term is coming to an end for another term of service to the community. The following members agreed to another term of service: Mike O'Connor, Herb Blaser, Diane O'Connor, and Scott Hayes. Thank you!

Bacha announced an upcoming workshop presented by the Wisconsin Economic Development Corporation on the site selection process through RFI. The workshop is scheduled for April 19, 2013 at 9 am. Bacha registered to attend and requested questions from the committee members to take to this workshop. Rick Francois requested business dollars available for the various Main Street projects. Bacha suggested scheduling Mary Gage from WEDC to attend the May meeting. At this meeting, the members can direct their specific questions to Mary. Howard Ward stated not only does the Village have access to the Dane County resources; we also have the advantage of the Green County resources as well.

Bacha reminded the members of the upcoming GCDC Annual Meeting scheduled for April 30, 2013. Bacha will forward the invitation via email to all the members.

Bacha presented an advertisement pulled from the Isthmus featuring the businesses in Paoli. Rick Francois commented that the majority of bicyclists come from the Madison area. Bacha suggested creating a promotion to drive those folks to Belleville.

A short discussion ensued around the planning commission meeting on the river walk. Mike O'Connor gave an update on the entrance signs as a volunteer project involving a couple of high school students. O'Connor informed the members that one student wanted to do plantings in the entrance sign on Highway 92.

Rick Francois informed the members that the Belleville Family clinic is being purchased. Rick recommended inviting Peggy from the clinic to the May meeting to inform the members of any changes due to the purchase. Rick volunteered to contact Peggy to address the group in May. Howard Ward informed the committee that the UW dropped the price on the Vine Street property.

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Mike O'Connor moved to adjourn. Howard Ward seconds the motion.

Meeting adjourned at 8:08 AM.

Respectfully submitted,
Judy Bacha, Chair

Municipality No.: 13-106		Village of Belleville									
GEC Job No.: 113-106		2013 Building Permit Applications									
Date	Permit #	Class	Address	Owner/Contractor	Est. Cost	Description	GEC Fee	Fee			
1/18/2013	13-01-13-106	434	321 EAST SCHOOLS STREET	MATHEW BUTTS	\$4,500.00	REMODEL	\$0.00	\$28.00			
1/24/2013	13-02-13-106	434	227 W CHURCH STREET	EZRA BIRCHALL	\$20,000.00	REMODEL & ADDITION	\$107.50	\$117.50			
1/31/2013	13-03-13-106	122	511 NORTH SHORE DRIVE	TOM SCHLHABEL	\$3,000.00	HVAC	\$60.00	\$66.00			
1/21/2013	13-04-13-106	434	242 W CHURCH STREET	MIKE STORCK	\$1,000.00	PLUMBING	\$87.50	\$95.50			
1/31/2013	13-05-13-106	437	619 RIVER STREET	MIKE BOYLE	\$43,963.70	COMMERCIAL REMODEL	\$399.60	\$435.60			
						Total Month Permit Fees January	\$654.60	\$742.60			
2/14/2013	13-06-13-106	130	816 WELCH STREET	ELAINE GERBER	\$110.00	WATER SOFTENER-ADMIN. ONLY	\$0.00	\$25.00			
2/21/2013	13-07-13-106	122	120 GREEN STREET	DOUG VINNEY	\$2,000.00	HVAC	\$87.50	\$95.50			
						Total Month Permit Fees February	\$87.50	\$120.50			
3/14/2013	13-08-13-106	434	9 & 11 PEARL STREET	BOB OLSON	\$0.00	ALTERATIONS	\$87.50	\$95.50			
3/14/2013	13-09-13-106	434	505 SUGAR AVENUE	CHRIS & AMY ORREN	\$3,000.00	BASEMENT FINISH	\$107.50	\$117.50			
3/21/2013	13-10-13-106	130	425 W PEARL STREET	MELODY COUCH	\$2,000.00	PLUMBING	\$87.50	\$95.50			
						Total Month Permit Fees March	\$282.50	\$308.50			
4/1/2013	13-11-13-106	325	31 EAST MAIN STREET	VILLAGE OF BELLEVILLE	\$15,000.00	REMODEL	\$0.00	\$0.00			
4/4/2013	13-12-13-106	123	122 NORTH PARK STREET	TARA BAST	\$0.00	FENCE	\$80.00	\$88.00			
4/11/2013	13-13-13-106	95	14 JACKSON CT	JUANITA HARBART	\$6,700.00	ADMIN ONLY--ROOF	\$0.00	\$25.00			
4/11/2013	13-14-13-106	95	568 QUEEN ST	LORI RANSPIEZ	\$12,500.00	ADMIN ONLY--ROOF/SIDING	\$0.00	\$50.00			
4/11/2013	13-15-13-106	120	356 SUGAR AVE	DAWN MARIE SASS	\$6,922.62	DECK	\$110.00	\$120.00			
4/25/2013	13-16-13-106	324	12 NORTH SHORE DRIVE	BANK OF NEW GLARUS	\$21,500.00	ALTERATIONS	\$220.00	\$240.00			
4/25/2013	13-17-13-106	126	246 WEST PEARL ST	GRACE UNITED METH. CHURCH	\$3,775.00	ADMIN ONLY--ROOF	\$0.00	\$25.00			
4/4/2013	13-20-13-106	123	122 NORTH PARK STREET	TARA BAST	\$0.00	ZONING--FENCE	\$10.00	\$11.00			
4/11/2013	13-20-13-106	97	356 SUGAR AVENUE	DAWN MARIE SASS	\$0.00	ZONING--DECK	\$10.00	\$11.00			
						Total Month Permit Fees April	\$430.00	\$570.00			
						Total Permit Fees YTD	\$1,454.60	\$1,741.60			

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901



Engineers • Consultants • Inspectors

608-745-4070 (Office)
608-745-5763 (Fax)
gec@generalengineering.net
www.generalengineering.net

Village of Belleville
Attn: April Little, Clerk
24 West Main Street
P.O. Box 79
Belleville, WI 53508

RE: Monthly Building Inspectors Report

Dear Ms. Little:

Please find enclosed the Building Inspector's Report for the permit activity that has been completed for your municipality. Our intentions are to have a continually up-dated report, which will include the entire calendar year up through the last full month for your review and perusal at your monthly municipal meeting.

I head our building inspection department and will be the initial contact to resolve complaints, disputes, etc. Routine business will be completed during scheduled office hours. Building inspector mobile numbers are listed below.

Kelly Green (608) 697-7771

In the event that there is ever a conflict that is not resolved quickly by our building inspection department or somehow we have failed to properly complete any of our tasks as a building inspector for your municipality; please contact me personally. I will follow-up and get back to you with an answer.

Thank you for the opportunity to work with you.

Sincerely,

GENERAL ENGINEERING COMPANY

Mark E. Jankowski / BKF

Mark E. Jankowski
Director of Inspection Services

MEJ/bkf

Enclosures



Consulting Engineering • Construction Management • Building/Structural Design • Environmental Services
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



PLANNING COMMISSION REPORT

May 8, 2013

NEW BUSINESS

1. Recommendation to Village Board on amendment to Belleville Comprehensive Plan – The PC recommends adoption of the amendment to the Comprehensive Plan.
2. Rezoning of properties recently obtained by the Village to Public Recreations – The PC recommends to the Village Board to zone parcels 0508-342-9101-1, 0508-342-9220-1, 0508-343-8563-1 and 0508-331-8360-1 Public Recreation.

OLD BUSINESS

1. Proposal for 10-06-4 (600-4) – Unincorporated Areas within the Extraterritorial Plat Approval Jurisdiction – After discussion it was decided Terry would give copies of the proposed ordinance to Montrose and Exeter for their input.

Terry Kringle
PC Chairperson

**BELLEVILLE PLAN COMMISSION
REGULAR MEETING MINUTES**

WEDNESDAY, MAY 8, 2013

7:00 p.m

Belleville Village Hall, 24 West Main Street

Chairman Terry Kringle called the meeting to order at 7:15 pm. Members present were: Donna Moore, Larry Enlow, Gary Ziegler, and Ben O'Brien. Professional staff present: Bill Preboski. Absent: Roger Hillebrand

Visitors: Mike Parkin

Next Meeting Date: June 12, 2013

Motion to dispense with reading of minutes from the April 10, 2013 meeting, approved as printed. Motion by Ben O'Brien, 2nd by Larry Enlow.

NEW BUSINESS:

1. Recommendation to Village Board on amendment to Belleville Comprehensive Plan

Motion to recommend by Ben O'Brien, 2nd by Larry Enlow.

2. Rezoning of properties recently obtained by the Village to Public Recreation
- a. Parcel 0508-342-9101-1 from temporary Public Recreation to permanent Public Recreation
 - b. Parcel 0508-342-9220-1 from temporary Public Recreation to permanent Public Recreation
 - c. Parcel 0508-343-8563-1 from Rural Development to Public Recreation
 - d. Parcel 0508-331-8360-1 from Rural Development to Public Recreation

Motion to recommend to Village Board to rezone above properties as listed, by Gary Ziegler, 2nd by Ben O'Brien.

CONTINUED BUSINESS:

1. Proposal for 10-6-4 – Unincorporated Areas within Extraterritorial Plat Approval Jurisdiction – Discussion only

Motion to adjourn at 7:35 by Donna Moore, 2nd by Larry Enlow.

Submitted, Donna Anderson

These minutes are not official until approved by the Belleville Plan Commission.

PLEDGE RECORD

PRE-FUNDRAISING PLEDGES
 Rosemary Gall \$25,000.00 \$25,000.00 \$25,000.00 8/5/10
 PRE-FUNDRAISING IN-KIND DONATIONS
 Herb & Luanne Blaser - Land \$28,000.00 \$28,000.00 INCLUDED BELOW
 Montgomery Associates \$43,455.00 \$71,455.00 INCLUDED BELOW
 Montgomery Associates - Olson \$2,200.00 \$73,655.00 INCLUDED BELOW
 Montgomery Associates - Credit Memc \$7,891.25 \$81,546.25 INCLUDED BELOW
 MSA (Community Park Portion of Park Study) \$4,000.00 \$85,546.25 INCLUDED BELOW

INITIAL FUND RAISING PLEDGES	PLEDGE AMOUNT	TOTAL PLEDGES	PER CENT OF \$1,200,000	CASH PLEDGES	TOTAL CASH PLEDGES	PLEDGE YEARS	NUMBER OF PAYMENTS	DATE OF PLEDGE	CONTRIBUTIONS TO DATE	DATE OF LAST CONTR.	TOTAL CONTRIBUTIONS TO DATE	IN KIND DONATIONS	PROJECT D 2012 DONATIONS	PROJECT D 2013 DONATIONS	* LEFT ON PLEDGE
1 Anonymous	\$50.00	\$20,050.00	1.67%	\$50.00	\$20,050.00	1	1	4/20/11	\$50.00	4/20/11	\$20,050.00		DONE	DONE	\$0.00
2 Anonymous 1	\$25,000.00	\$45,050.00	3.75%	\$25,000.00	\$45,050.00	1	1	10/20/10	\$25,000.00	10/20/10	\$45,050.00		DONE	DONE	\$0.00
3 Anonymous 2	\$25,000.00	\$70,050.00	5.84%	\$25,000.00	\$70,050.00	4	4	1/9/13	\$25,000.00	1/9/13	\$70,050.00		DONE	DONE	\$0.00
4 Belleville Community Club	\$50,000.00	\$127,550.00	10.63%	\$50,000.00	\$127,550.00	10	10	7/29/10	\$5,000.00	1/12/12	\$77,550.00		DONE	\$5,000.00	\$40,000.00
5 Blaser, Herb & Luanne	\$28,000.00	\$177,550.00	14.81%	\$50,000.00	\$177,550.00	2	2	7/29/10	\$28,000.00	7/29/10	\$177,550.00		DONE	DONE	\$0.00
8 Blaser, Herb & Luanne (Land Donation)	\$28,000.00	\$205,550.00	17.13%	\$28,000.00	\$205,550.00	1	1	7/29/10	\$28,000.00	7/29/10	\$205,550.00		DONE	DONE	\$0.00
9 Broce Company (Nicholson, Bliss - In Kind)	\$50,000.00	\$225,550.00	18.80%	\$50,000.00	\$225,550.00	2	2	7/29/10	\$50,000.00	7/29/10	\$225,550.00		DONE	DONE	\$0.00
10 Gate Farms and Land	\$50,000.00	\$279,550.00	23.30%	\$50,000.00	\$279,550.00	1	1	7/29/10	\$50,000.00	7/29/10	\$279,550.00		DONE	DONE	\$0.00
11 Paul H. Baring, Secy. Sales - O	\$25,000.00	\$304,550.00	25.38%	\$25,000.00	\$304,550.00	1	1	7/29/10	\$25,000.00	7/29/10	\$304,550.00		DONE	DONE	\$0.00
12 Brian Martine Gb (Age 44) (d)	\$20,000.00	\$324,550.00	27.08%	\$20,000.00	\$324,550.00	1	1	7/29/10	\$20,000.00	7/29/10	\$324,550.00		DONE	DONE	\$0.00
13 Fabry, Phil	\$200.00	\$326,550.00	27.21%	\$200.00	\$326,550.00	1	1	6/5/12	\$200.00	6/5/12	\$326,550.00		DONE	DONE	\$0.00
14 Peacemaker Youth Foundation, Inc.	\$2,000.00	\$328,550.00	27.37%	\$2,000.00	\$328,550.00	1	1	12/31/10	\$2,000.00	12/31/10	\$328,550.00		DONE	DONE	\$0.00
15 Francis Family	\$150,000.00	\$478,550.00	39.87%	\$150,000.00	\$478,550.00	4	4	9/2/10	\$150,000.00	9/2/10	\$478,550.00		DONE	DONE	\$0.00
16 Hanser, Lena & Casey	\$15,000.00	\$493,550.00	41.13%	\$15,000.00	\$493,550.00	1	1	10/7/10	\$15,000.00	10/7/10	\$493,550.00		DONE	DONE	\$0.00
17 Gal/Konig	\$12,500.00	\$506,050.00	42.17%	\$12,500.00	\$506,050.00	2	2	9/24/10	\$12,500.00	9/24/10	\$506,050.00		DONE	DONE	\$0.00
18 Gies, Robb & Kim	\$10,000.00	\$516,050.00	43.00%	\$10,000.00	\$516,050.00	1	1	4/21/10	\$10,000.00	4/21/10	\$516,050.00		DONE	DONE	\$0.00
19 Jenkins Engineering - In Kind	\$75,000.00	\$591,050.00	49.25%	\$75,000.00	\$591,050.00	1	1	7/29/10	\$75,000.00	7/29/10	\$591,050.00		DONE	DONE	\$0.00
20 Koch, Chad	\$200.00	\$593,050.00	49.42%	\$200.00	\$593,050.00	1	1	8/12/2011	\$200.00	8/12/2011	\$593,050.00		DONE	DONE	\$0.00
21 Knight, Terry & Leah	\$5,000.00	\$643,050.00	53.58%	\$5,000.00	\$643,050.00	1	1	8/10/10	\$5,000.00	8/10/10	\$643,050.00		DONE	DONE	\$0.00
24 David O Lakes Foundation	\$2,000.00	\$645,050.00	53.75%	\$2,000.00	\$645,050.00	1	1	7/21/10	\$2,000.00	7/21/10	\$645,050.00		DONE	DONE	\$0.00
25 Landmark Services Companies	\$7,000.00	\$652,050.00	54.33%	\$7,000.00	\$652,050.00	1	1	8/9/09	\$7,000.00	8/9/09	\$652,050.00		DONE	DONE	\$0.00
26 Prince & Charles	\$5,000.00	\$657,050.00	54.75%	\$5,000.00	\$657,050.00	1	1	8/9/09	\$5,000.00	8/9/09	\$657,050.00		DONE	DONE	\$0.00
27 Loetscher, Gary & Sue	\$500.00	\$672,550.00	56.05%	\$500.00	\$672,550.00	1	1	10/28/10	\$500.00	10/28/10	\$672,550.00		DONE	DONE	\$0.00
29 Lynn, Gene E.	\$1,000.00	\$673,550.00	56.15%	\$1,000.00	\$673,550.00	1	1	8/19/11	\$1,000.00	8/19/11	\$673,550.00		DONE	DONE	\$0.00
30 Madison Community Foundation	\$30,000.00	\$703,550.00	58.62%	\$30,000.00	\$703,550.00	1	1	12/15/10	\$30,000.00	12/15/10	\$703,550.00		DONE	DONE	\$0.00
31 Miscellaneous - Bowling Fundraiser	\$1,105.00	\$704,655.00	58.72%	\$1,105.00	\$704,655.00	1	1	9/9/10	\$1,105.00	9/9/10	\$704,655.00		DONE	DONE	\$0.00
32 Montgomery Associates - 2010 In Kind	\$53,556.58	\$758,211.58	63.19%	\$53,556.58	\$758,211.58	1	1	5/6/10	\$53,556.58	5/6/10	\$758,211.58		DONE	DONE	\$0.00
33 Montgomery Associates - 2011 In Kind	\$5,000.00	\$763,211.58	63.61%	\$5,000.00	\$763,211.58	1	1	10/21/10	\$5,000.00	10/21/10	\$763,211.58		DONE	DONE	\$0.00
34 MSA - In Kind (Part of park plan work & bene	\$5,800.00	\$769,011.58	64.15%	\$5,800.00	\$769,011.58	1	1	8/24/10	\$5,800.00	8/24/10	\$769,011.58		DONE	DONE	\$0.00
35 O'Leary, Mike & Cindy	\$5,000.00	\$774,011.58	64.50%	\$5,000.00	\$774,011.58	1	1	8/24/10	\$5,000.00	8/24/10	\$774,011.58		DONE	DONE	\$0.00
36 Olson, Becky	\$50.00	\$774,511.58	64.54%	\$50.00	\$774,511.58	1	1	7/29/10	\$50.00	7/29/10	\$774,511.58		DONE	DONE	\$0.00
37 Praireland Dairy (Chuck Fabry - Jerry Bunt)	\$50.00	\$775,011.58	64.62%	\$50.00	\$775,011.58	1	1	12/13/10	\$50.00	12/13/10	\$775,011.58		DONE	DONE	\$0.00



What is it?

- A trained officer riding a trained horse to patrol or perform special duties



Functions

- Special events
 - Parades
 - Festivals
 - Riots
- Search and rescue
- Education/Public Relations
- Patrol

Why horse patrol?

- 1 mounted officer and their horse are equal to 10-12 officers on foot
 - The officer can see above everyone
 - The officer can observe a wider area
 - The officer can get through a crowd faster than an officer on foot

How mounted officers are effective

- Horses are intimidating
 - Their size (over 1,000 pounds) intimidates people into moving in the event of crowd dispersal
 - People can be moved by the horse without the horse stepping on or touching a single person
 - Horses can easily catch a fleeing subject by their speed

The horse is an officer

- The horse is essentially considered another officer. Any physical attack on the horse is a felony. The same charges apply if a suspect harms a horse or an officer.

Horses as Public Relations

- You can't pet a squad car, but you can pet a horse
- Like police K-9s, the horses
- In a crowd, they are most visible



Uses for mounted patrol in Belleville

- UFO parade
- Community Picnic weekend
- Education at schools/senior center
- Extra patrol if needed for crime prevention

Uses outside of village limits

- Search and rescue
 - Fire department has ATV's but the horse can go off trails where they can't
- Mutual aid
 - Festivals
 - Protests
 - Parades

Cost

- My personally owned horse(s). I purchase and maintain the horses on my own property
- Vicki has leads on fundraisers, donations for items
- Need to check with village insurer
- I'm willing to pay out of my own pocket

Training

- I train with Sgt. Murphy of Maple Bluff Police and Officer Whitfield of Shorewood Hills
- Sgt. Murphy is a trained mounted instructor
- Takes place on my own time at my own cost
- Attended 1 training in October

The horse ☺



Captain

- 13 year old Quarter Horse
- 16+ hands
- 1100+ pounds
- Former show horse
- Was a rescue



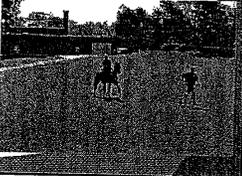
Backup horse

- Eventually would like to train another for use in case Captain can't make it



Bike Rodeo 2012

- Sgt Murphy in pursuit



Bike Rodeo 2012

- Caught!



Bike Rodeo 2012

- Searched

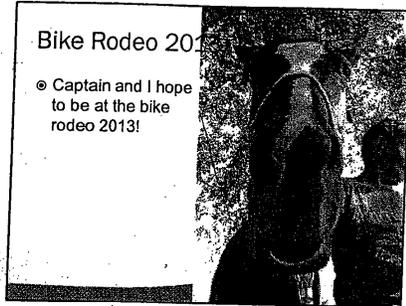


Bike Rodeo 2012

- Escorted



3/6/2013



POLICY

The purpose of the mounted unit is to provide support and assistance to the department. This support and assistance includes, but is not limited to: crowd control, searches, traffic and traffic control, crime prevention and public relations.

PROCEDURES:

COMMAND STRUCTURE

The mounted unit will be under the direct command of the Chief of Police in conjunction with the Lead Mounted Officer; due to capabilities, limitations, safety, and abilities of the horses.

HORSE SPECIFICATIONS

Specific breeds are not required. Horses will be evaluated by a certified mounted instructor for suitability as police mounts.

Size preference is at least 15 hands in height. Horses shall not be so large as to not be able to maneuver between vehicles or so tall that the mounted officer is not able to effect the arrest/control/escort of an adult person of small stature.

Horses designated as appropriate for this unit will be able to perform multiple functions, as defined later in this document, in a calm and quiet manner.

HORSE MOUNTED UNIT FUNCTIONS

Crime Prevention:

Due to the increased visibility provided by the mounted horse/officer team, Patrols will function in cooperation with other units in areas or at events as deemed by the Chief of Police.

Public Relations:

The Horse Mounted Unit is an effective tool to represent the Belleville Police Department in a positive and professional manner. The mounted officer will answer all questions posed by the public in a professional and courteous manner.

Crowd Control:

The Horse Mounted Unit is used for civil disturbances, marches, demonstrations, parades, dignitary visits, and any other event where the need for crowd control is deemed necessary.

Searches:

The Horse Mounted Unit will assist any unit for searches for lost persons, missing children and escapees. Horses are especially useful for searching large open areas and or areas where motorized vehicles have difficulty with access.

Traffic:

The Horse Mounted Unit will assist with traffic control as needed.

The Horse Mounted Unit will assist traffic patrol with traffic incidents/arrests as needed.

Assisting Other Agencies:

The Horse Mounted Unit will assist other agencies with the prior approval of the Chief of Police and Lead Mounted Officer.

HORSE MOUNTED OFFICER ESSENTIAL FUNCTIONS

Mounted Officers will :

Show proficiency in hitching/unhitching, loading/unloading, and driving a truck and horse trailer rig.

Recognize health/illness and farrier/shoeing needs of the horse.

Keep the horse properly groomed.

Ensure tack is fitting properly and is kept well maintained at all times.

Ride and control the horse in both common and uncommon situations.

Recognize abilities and shortcomings of the individual horse.

Maintain the horse to the proper degree of training for police work.

Maintain themselves and the horse and tack in exemplary condition at all times.

Officers may correct undesirable behavior only to the degree necessary to correct the behavior. Excessive discipline or unnecessary discipline will not be tolerated.

Due caution will be used when securing and leaving horses unattended.

Officers will evaluate every situation for the safety of the public, the officer and the horse.

Officers will discourage feeding of the horses by the public.

Horses with propensities to bite or kick will not be accepted.

HORSE RIDER PROFICIENCY REQUIREMENTS:

The horse/rider team will show proficiency in:

A good seat and hands at all gaits, coming to a stop and standing quietly on command.

Ability to perform all formation riding/crowd control maneuvers.

Free moving forward movement, lateral movement both directions, backwards movement.

Ability to move through obstacle and sensory objects calmly and quietly.

The officer will be able to execute/demonstrate an emergency dismounts.

The officer will demonstrate the ability to discharge firearm from the horse, dismount and use the horse for cover/concealment.

The horse and officer team will demonstrate proficiency in defense, arrest and escort tactics.

The mounted officer will maintain activity logs and training logs.

By Order of the Chief of Police,

William Eichelkraut

MEMORANDUM OF UNDERSTANDING
Between
The Village of Belleville
And
The Belleville Professional Police Association WPPA/LEER

The Belleville Professional Police Association WPPA/LEER enters into this agreement with the Village of Belleville concerning the 2013-2015 Agreement between the parties.

The final Agreement for 2013-2015 unintentionally omitted the following item from "Appendix A": "Persons designated by the Chief of Police, other than Sergeants, to act as OIC shall be compensated \$2.00 per hour for all hours worked as the OIC".

The parties agree that this omission was not intentional and therefore this Memorandum of Understanding shall amend the 2013-2015 Agreement as follows: "Persons designated by the Chief of Police to act as OIC shall be compensated an additional \$2.00 per hour for all hours worked when designated as OIC".

For the Village of Belleville:

For the Association:

Village President Date

Association President Date

Village Representative Date

WPPA/LEER Representative Date

VILLAGE OF BELLEVILLE
Village Board

RESOLUTION NO. 2013-05-02
Resolution Approving Amendment to Collective Bargaining Agreement

WHEREAS, the Village of Belleville (Village) and the Wisconsin Professional Police Association (WPPA) executed a collective bargaining agreement on December 17, 2012 (CBA); and,

WHEREAS, the Village and WPPA wish to amend the CBA to address compensation for officer in charge (OIC) services on an as needed basis, all as set forth in the amendment which is attached to this Resolution.

NOW, THEREFORE, the Village Board hereby resolves as follows:

1. The Amendment to the CBA is hereby approved.
2. The Village President and Village Administrator are authorized to sign the Amendment on behalf of the Village, and bind the Village thereto.

Approved by the Village Board this _____ day of May, 2013, by a vote of ____ for and ____ against.

VILLAGE OF BELLEVILLE

By: Howard Ward, Village President

Attested to by:

By: April Little, Village Administrator

**VILLAGE OF BELLEVILLE
ORDINANCE NO. 2013-05-01:**

AN ORDINANCE TO REZONE LANDS TO (P-R)
PUBLIC RECREATION DISTRICT

RECITALS

- A. The zoning classification of parcels A and B described below were temporarily zoned as P-R, Public Recreation, upon annexation by the Village of Belleville.
- B. The zoning classification of parcels C and D described below is R-D, Rural Development.
- C. On May 8, 2013, the Village of Belleville Plan Commission held a public hearing on the proposed changes in zoning, and the Plan Commission recommended that the Village Board approve the changes in zoning to parcels known as A, B, C and D.
- D. The Village Board agrees with the Plan Commission's recommendation.

NOW THEREFORE, The Village Board of the Village of Belleville, Dane and Green County, Wisconsin do ordain as follows:

Section 1: The zoning classification of lands within the parcels described below owned by the Village of Belleville, are hereby changed as follows:

Parcel A: Parcel 0508-342-9101-1, which was temporary zoned as P-R, Public Recreation by Ordinance 2012-07-01, is permanently zoned to P-R. It is further described as below:

LEGAL DESCRIPTION:

Being part of the Southwest 1/4 of the Northwest 1/4 and the Northwest 1/4 of the Northwest 1/4, Section 34, T 5 N, R 8 E, Town of Montrose, Dane County, Wisconsin, described as follows:

Beginning at the West 1/4 Corner of said Section 34; thence N00°18'33"E, 778', more or less, along the west line of the Northwest 1/4 of said Section 34 to the north bank of the Sugar River and the point of beginning; thence easterly along the north bank of the Sugar River to the Westerly bank of Lake Bellevue; thence northerly along the westerly bank of Lake Bellevue to a point where it intersects the southerly line of Lot 1 of Certified Survey Map Number 983 and the northerly edge of Lake Bellevue; thence westerly along the south line of said Lot 1 and the south line of Bellrose plat, also intending to be the northerly edge of Lake Bellevue, to the west line of the Northwest 1/4 of said Section 34; thence S00°18'33"W, 789', more or less, along the said west line to the north bank of the Sugar River and the point of beginning.

Said parcel described above contains 341,869 Square Feet or 11.21 Acres, more or less.

Parcel B: Parcel 0508-342-9220-1, described below, which was temporarily zoned P-R, Public Recreation by Ordinance 2012-02-01, is zoned permanently to P-R, Public Recreation.

LOT (One) 1 of Certified Survey Map No. 13284 recorded in Dane County Register of Deeds Office in Volume 85 of Certified Survey Maps, page 314, as Document No. 4868886, in the Village of Belleville, Dane County, Wisconsin.

Parcel C: The zoning of Parcel 0508-343-8563-1, described below, is changed permanently from R-D, Rural Development, to P-R, Public Recreation.

Part of the Northwest One-Quarter of the Southwest One-Quarter (NW 1/4 SW 1/4) of Section Thirty-four (34), Township Five (5) North, Range Eight (8) East, in the Village of Belleville, Dane County, Wisconsin, described as follows:

Commencing at the West Quarter Corner of said Section 34; thence South 89° 43' East along said quarter Line, 953.2 feet; thence South, 99.2 feet; thence North 89° 21' West, 265 feet; thence South 17° 7' West, 142.9 feet; thence South 72 ° 20' East, 35.9 feet; thence South 3° 2' West, 99.3 feet; thence South 41° 41' West, 68.8 feet; thence North 89° 11' West, 50.2 feet; thence South 40° 9' East, 82.4 feet; thence South 13 ° 27' East, 130.3 feet; thence South 34° 58' East, 160 feet more or less to the Northeast corner of Prisk Addition; thence West, 141 feet along the North line of said Prisk Addition; thence South, 38 feet along the West line of Grant Avenue; thence West, 132 feet; thence South, 264 feet; thence West, 309.6 feet; thence South, 66 feet; thence West, 129 feet to the West line of said Northwest 1/4 of the Southwest 1/4; thence North along said West line to the point of beginning; EXCEPTING THEREFROM the following described lands:

- 1) Lands set forth in Warranty Deed recorded October 17, 1960 in Volume 716 of Deeds, Page 104 as Document Number 1011954.
- 2) Certified Survey Map No. 825, recorded May 19, 1972 in Volume 4 of Certified Survey Maps, Page 41 as Document Number 1326289.
- 3) Certified Survey Map No. 1040, recorded January 18, 1973 in Volume 4 of Certified Survey Maps, Page 319 as Document Number 1352814.
- 4) Lands set forth in Warranty Deed recorded May 13, 1980 in Volume 1908 of Records, Page 60 as Document Number 1665273.
- 5) Certified Survey Map No. 10213, recorded October 19, 2001 in Volume 60 of Certified Survey Maps, Pages 12 and 13 as Document Number 33 87889.
- 6) The recorded plat of Phase I of Shamrock Hills, recorded January 11, 2010 as Document Number 4625754.
- 7) Certified survey Map No. 13284, recorded May 4, 2012 in Volume 85 of Certified Survey Maps, Pages 314 and 315 as Document Number 4868886.

Parcel D: Parcel 0508-331-8360-1, described as Lot 1 of CSM 13416 and as below, is changed permanently from R-D, Rural Development, to P-R, Public Recreation.

Lot One (1) of Certified Survey Map No. 13416 recorded in the Dane County Register of Deeds Office in Volume 87 of Certified Survey Maps, Pages 95 and 96, as Document No. 4941164, in the Village of Belleville, Dane County, Wisconsin.

Section 2: The changes in classification provided for herein shall be reflected on the official zoning map of the Village. This ordinance shall take effect and be in force upon adoption and publication. The official zoning map shall be changed accordingly.

VILLAGE OF BELLEVILLE

By: _____
Howard Ward, President

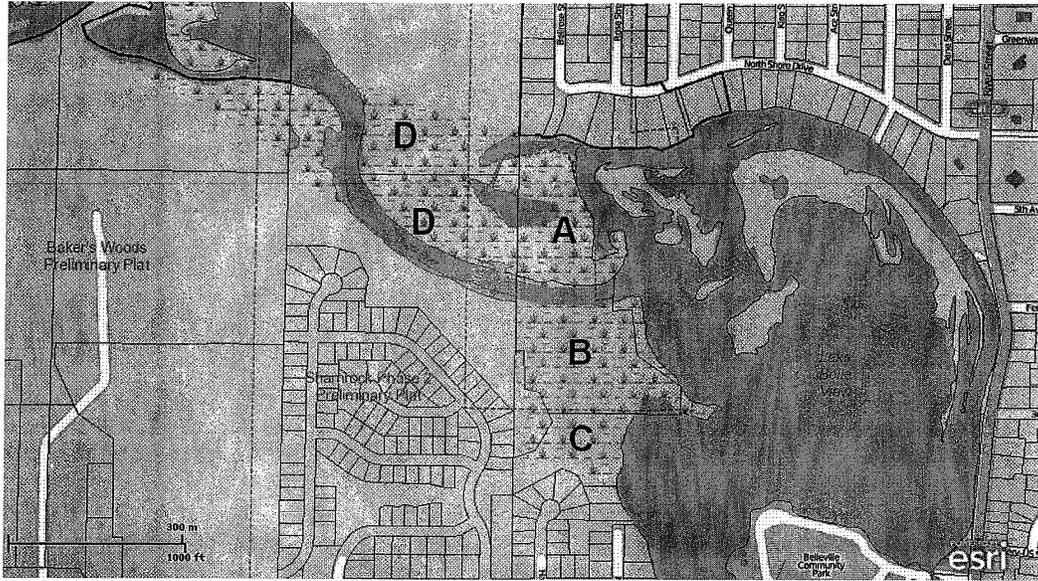
Attest: _____
April Little, Administrator/Clerk/Treasurer

Passed: 5/20/2013 by Village Board

Vote: approved Vote:

Hearing Notice Published: 4/18/2013 & 4/25/2013

REZONINGS MAY 2013



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VILLAGE OF BELLEVILLE ORDINANCE 2013-05-02:

An Ordinance to Amend the Comprehensive Master Plan for the Village of Belleville to Incorporate the Joint Planning Area Neighborhood Plan

The Village Board of the Village of Belleville, Dane County and Green County, Wisconsin, do ordain as follows:

Whereas, the Village adopted the Village of Belleville Comprehensive Master Plan (the "Comprehensive Plan") on November 1, 2004; and

Whereas, the Village has held at least one public hearing on the Joint Planning Area Neighborhood Plan (JPA) attached as Exhibit A, in accordance with the Village's public participation plan and Wis. Stat. § 66.1001(4)(d); and

Whereas, the Village Board has determined that the Comprehensive Plan should be amended by incorporating, as part of the Comprehensive Plan, the JPA attached as Exhibit A.

Now, therefore, the Village Board of the Village of Belleville hereby ordains that the Village of Belleville Comprehensive Master Plan adopted on November 1, 2004 is hereby amended to incorporate the Joint Planning Area Neighborhood Plan attached as Exhibit A.

Adopted at a regular meeting of the Village Board this 20th day of May, 2013.

By Howard Ward, Village President

ATTEST:

April Little, Village Clerk

Vote: Yes - No -

Publication: 5/30/13

Village of Belleville-Town of Montrose Joint Planning Area Land Use Plan

Amendment to the Village of Belleville Comprehensive Plan

Introduction

This plan contains the first major amendment to the Village of Belleville Comprehensive Master Plan, since it was amended for the West side Development Plan in 2008. This amendment is generally made up of five undeveloped parcels and eight contiguous developed lots in the Town of Montrose, around the edges of the Village of Belleville. The Town of Montrose and the Village of Belleville have been working on an Intergovernmental Agreement for the past three years. Within the agreement it identifies a need for a Joint Neighborhood Plan for the Joint Planning Area.

This Joint Planning Area Neighborhood Plan (JPA) will become an amendment to the Village of Belleville Comprehensive Master Plan. The Joint Planning Plan includes a future land use map and description of the joint planning area. The JPA will eventually develop at an urban scale, and that development will be served by a full range of urban services, including municipal water and sewer services. Both the Town of Montrose and the Village of Belleville believe that this future development is most economically served with a full range of services provided by the Village of Belleville. The Town and Village also agree that the farmland located outside of the Joint Planning Area should remain in agricultural use as consistent with the Town of Montrose Comprehensive Plan.

Public Participation – Intergovernmental Cooperation

This Amendment to the Comprehensive Plan will be adopted on _____, 2013, following a public hearing held on May 8, 2013, as consistent with the guidelines laid out in the Public Participation Plan, which was adopted by the Village Board on March 3, 2003. This process included numerous meetings of the Town-Village Joint Planning Committee since December of 2009. Public hearing on the Joint Plan took place in December 2012 at both the Belleville Village Hall and the Town of Montrose Town Hall. There were no objections nor any changes recommended at the two hearings. See Appendix A of the Comprehensive Master Plan, 10/04.

Background – Population & Housing

Since the Belleville Village Comprehensive Master Plan was last amended the results from the 2010 U. S. Census became available. Selected topics from the 2010 census data is presented below while a detail of population by age, sex, race and households is provided in Appendix B.

From 2000 to 2010, the Village's population increased by 477 persons or 25 percent. The Village is projected to reach a population of 3,145 by the year 2030. From 2000 to 2010, Dane County's population increased by 61,547 persons or 12.6%. Concurrently, Green County saw an increase of 3,195 persons or 9.5%. The Town of Montrose had a population of 1,081 in 2010. Dane County's population is expected to reach 624,500 persons by 2030. Green County's population is expected to reach 44,869 persons by 2030. See Table 1.

Table 1: Village of Belleville and Counties Population Trends: 1980-2030

Year	Village of Belleville	Annual Change	Dane County	Annual Change	Green County	Annual Change
2030	3,145	37	624,500	6,550	44,869	351
2020	2,775	39	559,005	7,093	41,360	452
2010	2,385	48	488,073	6,155	36,842	320
2000	1,908	45	426,526	5,944	33,647	331
1990	1,456	15	367,085	4,354	30,339	33
1980	1,302	24	323,545	3,327	30,012	330

Source: U.S. Census Bureau & Planning Consultant. DOA 2010 population was 108 persons below Census.

During the last decade Belleville's housing stock increased by 266 units or 35 percent. The average household size dropped to 2.32 persons per housing unit in 2010. In 2010, the Town of Montrose had a housing stock of 453 units with a 2.4 persons per housing unit average. Persons, age 25 to 64 years, increased to 56.6% of the Village's population during the last decade. The 65 or older population is expected to grow rapidly after 2010, as the "baby boomers" reach retirement age. See Table 2.

Table 2: Village of Belleville Demographics: 1990-2030

Category	1990 Census		2000 Census	1990-2000 Change	2010 Census	2000-2010 Change
Population	1,456		1,908	452	2,385	477
Housing Unit	561		764	203	1,030	266
Persons / Unit	2.60		2.50		2.32	
Age Group	1990 Census	Percent of Total	2000 Census	Percent of Total	2010 Census	Percent of Total
0-19 years	416	28.6%	572	30.0%	692	29.0%
20-24 years	86	5.9%	75	3.9%	102	4.3%
25-64 years	732	50.3%	1,028	53.9%	1,351	56.6%
65 or older	222	15.2%	233	12.2%	240	10.1%
Total	1,456	100.0%	1,908	100.0%	2,385	100.0%

As shown in Table 3, 74% of the households were owner-occupied and 26% were renter-occupied in 2010. Of the total 1,030 housing units, 43 or 4.3 percent were vacant in 2010.

Table 3: Village of Belleville Housing Status: 2010

Housing Units	Number	Occupied Housing	Number	Percent of Total Units	Vacant: for Sale or Rent	Number
Occupied Housing Units	986	Owner-occupied	726	73.6%	Vacant: for sale	16
Vacant Housing Units	44	Renter-occupied	260	26.4%	Vacant: for rent	13
Total Housing Units	1,030	Occupied units	986	100.0%	Vacant units	44
Vacancy Rate	4.3%					

The Village of Belleville population was 96% white and 4% non-white in 2010. About four percent of Belleville's population was Hispanic or Latino as shown in Table 4.

Table 4: Village of Belleville Population by Race or Hispanic Origin: 2010

Population by Race	Number	Percent of Total	Population by Hispanic Origin	Number	Percent of Total
White	2,290	96.0%	Hispanic or Latino	90	3.8%
African American	7	0.3%	Not Latino	2,295	96.2%
Asian	18	0.8%	Total	2,385	100.0%
American Indian	4	0.2%			
Other	66	2.8%			
Total Population	2,385	100.0%			

From 2000 to 2010, the housing stock of the village increased by 94 housing units. Forty of the units authorized by building permit were single-family housing, 14 units were two family units (7 duplexes) and 40 units were multifamily housing. See Table 5.

Table 5: Village of Belleville Building Permits by Type of Residential Unit: 2000 - 2011

Type	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Single Family	4	7	7	9	1	1	5	0	2	1	2	1
Two Family	2	2	6	4	0	0	0	0	0	0	0	0
Multifamily	28	0	0	0	4	0	0	0	4	4	0	0
Total	34	9	13	13	5	1	5	0	6	5	2	1

Source: CARPC from local building inspectors.

Environmental Scan – Natural Resources

As part of the Intergovernmental Agreement planning process, areas on the edge of the Village considered for urbanization were excluded if the lands had wetlands, hydric soils or extensive floodplains. Most of the lands excluded were those areas north of the Village which were part of the large floodplain-wetland complex along the Sugar River and its tributaries. See Village of Belleville Comprehensive Master Plan Map, April 2013 (draft).

Prime Farmland

Another important factor in the consideration of the Joint Planning Area was the quality of farmland. These included many of the lands east or west of the Village, which was considered for Agricultural Preservation by the Town of Montrose as expressed in their Comprehensive Plan.

Existing Land Use

In 2010 concurrent with the U. S. Census the CARPC inventoried local land use by interpreting aerial photography and drive by survey. This data will be available soon. The prior inventories from 1980 to 2005 are shown in Table 6. In 2005, more than 75% of the village land area was developed. Within the developed area, residential land use makeup the largest area (77%). Between 2000 and 2005,

commercial-industrial development increased (6.5%) by more than other land uses in the village.

Table 6: Village of Belleville (Dane Co. Portion) Land Use: 1980-2005

Land Use in Acres	1980	1990	2000	2005	% of Total	1980-2005
Single-Family Residential	99.8	114.8	152.2	158.9	25.7%	59.1
Other Residential	9.1	13.2	24.1	26.6	4.3%	17.5
Commercial	8.1	9.7	20.7	25.7	4.2%	17.6
Industrial	22.5	29.1	48.1	56.4	9.1%	33.9
Transportation	91.4	92.8	108.3	110.2	17.9%	18.8
Communication & Utilities	12.3	11.5	12.5	26.5	4.3%	14.2
Institutional & Governmental	31.1	34.1	43.5	44.1	7.1%	13.0
Outdoor Recreation	14.6	17.8	35.8	20.0	3.2%	5.4
Total Developed Area	288.9	323.0	445.2	468.4	75.9%	179.5
Vacant Unused Lands	33.8	27.5	49.8	25.5	4.1%	-8.3
Agriculture & Woodlands	154.5	161.7	124.9	123.4	20.0%	-31.1
Total Area	477.2	512.2	619.9	617.3	100.0%	140.1

Sub-Area Plans

The Belleville-Montrose Joint Planning Area (JPA) is made up of five sub-areas. The JPA is 257 acres in size. Residential development is planned for 3 of the 5 sub-areas, which makes up 44% of the total area of the JPA. At build-out the JPA would contain 465 housing units and a population of 888. See Tables 7 and 8. The sub-area property description, existing and adjacent land uses, access and urban services, existing plans and proposed land use are as follows:

Table 7: Belleville JPA Land Use Plan

Land Use (in acres)	Sub-Areas (in acres)					JPA Total	
	Central *	North	North east	South east	South west	Total Area	Percent of Total
Single Family Residential	23	56	0	0	0	79	30.7%
Mixed Residential	0	0	17	0	0	17	6.6%
Multi-family Residential	0	0	17	0	0	17	6.6%
Commercial	0	0	18	0	1	19	7.4%
Institutional-Recreational	0	0	0	30	52	82	31.9%
Road Rights-of-way	4	5	9	0	6	24	9.3%
Open Space	0	8	11	0	0	19	7.4%
Total Area	27	69	72	30	59	257	100.0%

Source: CARPC & Village of Belleville

*Within the Belleville USA

Table 8: Belleville JPA Forecast Housing & Population

Forecast Residential Acreage, Housing and Population	Central Area - Existing	North Area - Existing	North Area - New	Northeast Area		Total
	Single Family	Single Family	Single Family	Mixed	Multi-family	
Number of Acres	23	26	30	17	17	113
Units per Acre	1.3	0.3	2.7	9.6	10.8	
Housing Units	29	8	81	163	183	465
Persons per Unit	2.4	2.40	2.4	1.8	1.7	
Population	69	20	194	293	312	888

Source: CARPC and Planning Consultant

Southwest Area

Property Description:

The property is located south of State Highway 92 and west of Belleville High School (635 W. Church St.). The property includes land owned by the School District of Belleville (approximately 38 acres) and a 9-acre lot containing a single-family residence. The Southwest area also includes one small parcel on the north side of the highway containing a single-family residence.

Existing and Adjacent Land Uses:

The land, except for the two residences is currently farmed and is west of the playfields of Belleville High School and across State Highway 92 from the Westside Neighborhood, which is planned for commercial and residential development.

Access and Urban Services:

The parcel is adjacent to urban services, but 22 acres in the westerly part of the parcel is located outside the Belleville Urban Service Area. The parcel has two accesses to State Highway 92.

Existing Plans:

The part of the parcel south of State Highway 92 within the urban service area is planned for institutional use in the 2004 Village of Belleville Comprehensive Master Plan. The parcel on the north side of the highway is planned for residential use in the 2008 Amendment to the Comprehensive Plan.

Proposed Land Use:

The parcel is proposed for public use by the School District for future school building needs.

Southeast Area

Property Description:

The property is located east of Remy Road and south of the Sugar River. The land is owned by Donald Fahey and is the approximately 40 acres in area, part of a 170-acre farm. Part of the land is located within the 100-year floodplain of the Sugar River.

Existing and Adjacent Land Uses:

The land is currently farmed and is east and adjacent to Sugar River Park and the Belleville Wastewater Treatment Plant.

Access and Urban Services:

The parcel is adjacent to urban services, but it is located outside of the Belleville Urban Service Area. The parcel has access to Remy Road and State Highway 92.

Existing Plans:

This parcel is identified as "Resource Protection" in the Town of Montrose Comprehensive Plan, since much of the land is within the 100-year floodplain.

Proposed Land Use:

The parcel is proposed for public use by the Village for public works and utility and recreation use. No housing or business use is proposed.

Central Area

Property Description:

This sub-area is the Bell Rose Subdivision, located west of the Village limits and north of Lake Belle View. This subdivision containing 29 residentially developed rural lots (23 acres), served by septic systems and private wells, with an estimated population of 69 persons.

Existing and Adjacent Land Uses:

The area is completely developed in residential use and adjacent to a single-family residential neighborhood in the village.

Access and Urban Services:

This area is adjacent to urban services and it is located within the Belleville Urban Service Area. The parcel has access from both Karl Avenue and North Shore Drive.

Existing Plans:

The area is completely developed.

Proposed Land Use:

Belleville's Official Map indicates two future streets through or around the Bell Rose Subdivision. Officially-mapped streets mean that rights-of-ways would remain open for future street construction including the extension of urban services.

Northern Area**Property Description:**

The sub-area is located north of the Village limits and west of State Highway 69. This sub-area is bisected east-west by Gehin Road. The area is split into two parts. The lands north of Gehin Road is undeveloped land about 30 acres in size, which is owned by either Gerald Gehin or Raymond Zweifel. The land south of Gehin Road includes rural lots with eight single-family homes (32 acres) with a approximate population of 20. The northern area of the JPA does not include the house owned by Gerald Gehin at the west end of Gehin Road.

Existing and Adjacent Land Uses:

The south half of the area is residential development, including eight single-family residences. The north half of the area is in agricultural use. Adjacent lands in the village are predominately single-family residential development.

Access and Urban Services:

This area is adjacent to urban services, but the whole area is located outside the Belleville Urban Service Area. The parcel has only one access point to State Highway 69.

Existing Plans:

When the area would be developed with urban services from the Village, the Welch Street right-of-way north of the village would be improved, which would provide another access point to the Northwest Area.

Proposed Land Use:

This area is proposed for low density (single-family) residential development with the provision of urban services and improvement of Gehin Road.

Northeast Area

Property Description:

The sub-area is located between State Highway 69 on the west and the Badger State Bike Trail on the east, north of the cemetery. The land contains two parcels: the 37-acre Raymond Zweifel property with a farm house and the Gerald Gehin property (33 acres).

Existing and Adjacent Land Uses:

The land, except for the farmhouse is currently farmed. This area is across Highway 69 from a fully developed commercially-zoned area.

Access and Urban Services:

This area is adjacent to urban services, but northern part of the area (about 35 acres) is located outside the Belleville Urban Service Area. The parcel has two accesses to State Highway 69.

Existing Plans:

The Zweifel portion of this area is identified in the 2004 Comprehensive Master Plan for industrial development with a small portion of the Gehin property planned for mixed residential development. However, this area was also part of the Northeast Neighborhood Concept Plan, June 2007. The neighborhood plan shows a mixed commercial-residential development for the Zweifel property. This would feature commercial development fronting along Highway 69 with access from the back of the commercial lots. Multifamily residential development would face the same access street. A private linear-shaped open space would be established between the back of the multi-family housing and the Badger State Bike Trail.

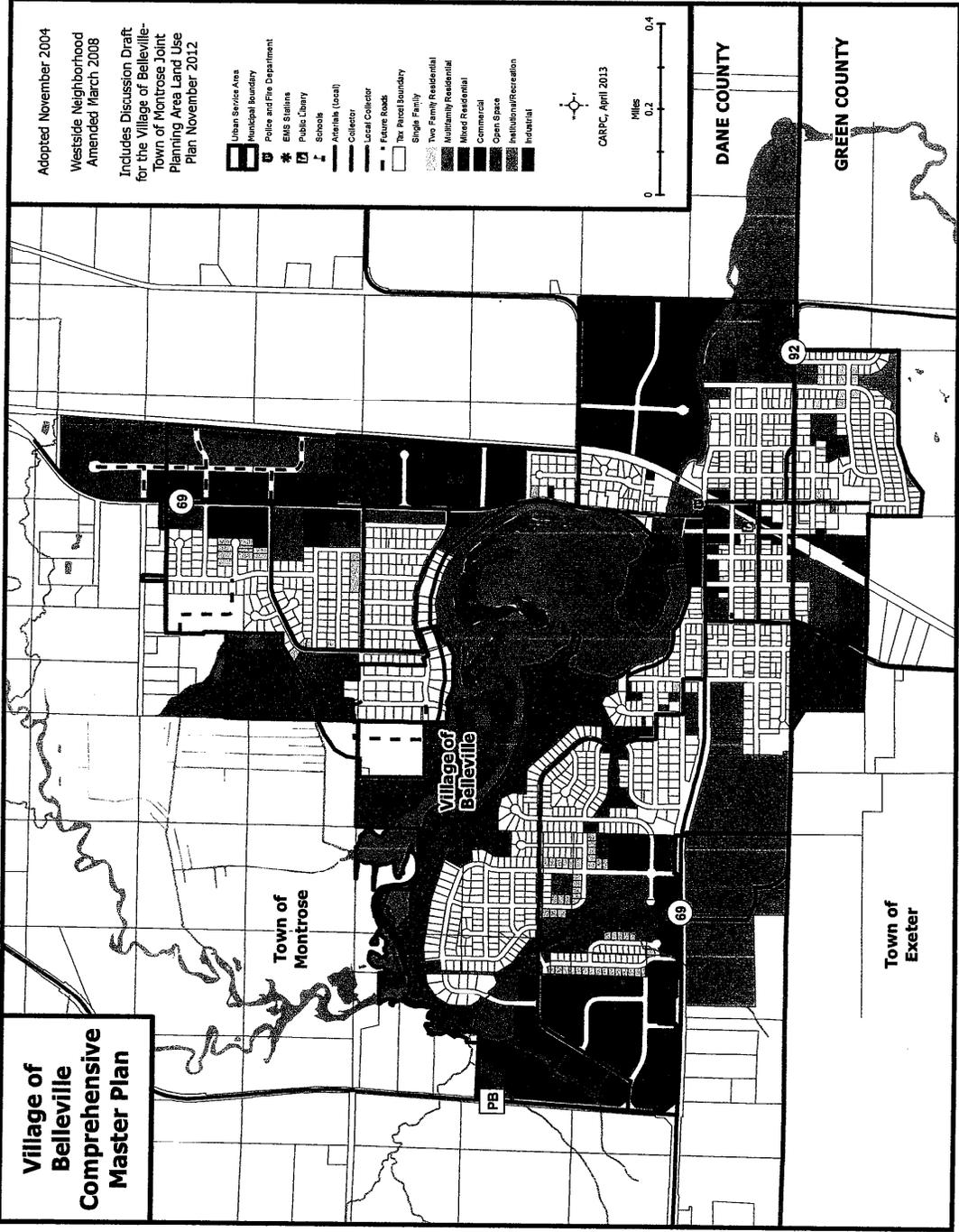
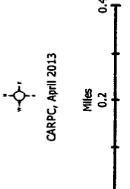
Proposed Land Use:

This area is proposed for the uses proposed in the Northeast Neighborhood Concept Plan and extending the commercial-residential development concept northerly to the Gehin property.

**Village of Belleville
Comprehensive
Master Plan**

Adopted November 2004
Westside Neighborhood
Amended March 2008
Includes Discussion Draft
for the Village of Belleville-
Town of Montrose Joint
Planning Area Land Use
Plan November 2012

- Urban Services Area
- Municipal boundary
- Police and Fire Department
- EMS Stations
- Public Library
- Schools
- Amenities (Local)
- Collector
- Local Collector
- Future Roads
- Tax Parcel boundary
- Single Family
- Two Family Residential
- Multifamily Residential
- Mixed Residential
- Commercial
- Open Space
- Institutional/Recreation
- Industrial



DANE COUNTY

GREEN COUNTY

Town of
Montrose

Town of
Exeter