

VILLAGE OF BELLEVILLE  
PUBLIC HEARING & REGULAR MEETING of the VILLAGE BOARD  
**Monday, May 7, 2012 at 7:00 P.M.**  
Village Hall - 24 West Main Street

**AGENDA**

**PUBLIC HEARING**

1. Call Hearing to Order
2. Roll call by Clerk
3. Public Hearing on Proposed Ordinance 2012-05-01: An Ordinance Amending a Section of Title 10, Chapter 1, Section 43 Relating to Business Uses in a Residential District
4. Adjourn Public Hearing

**REGULAR MEETING IMMEDIATELY FOLLOING HEARING**

1. Call Meeting to Order
2. Roll call by Clerk
3. Posting of Open Meeting Notice
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:**
  - a. Approval of Minutes - April 16, 2012
  - b. Approval of Minutes - April 23, 2012
  - c. Approval of Bills for April
  - d. Approval of March 2012 Treasurer's Reports
  - e. Approval of Park Use Application for Belleville Fire Department, June 23, for Library Park (100<sup>th</sup> Anniversary Celebration)
  - f. Approval of Street Use Application – South Vine and East Pearl, for Belleville Fire Department, June 23 (100<sup>th</sup> Anniversary Celebration)
  - g. Approval for Temporary Class B – Beer and Wine License for Belleville Fire Department, June 23 (100<sup>th</sup> Anniversary Celebration)
  - h. Approval for Temporary Class B – Beer and Wine License for Belleville Fire Department, May 19 for Fish Boil
7. Committee Reports
8. President's Report –
9. Administrator/Clerk/Treasurer's Report –

**ACTION REQUIRING A VOTE MAY BE TAKEN ON  
ANY OF THE FOLLOWING ITEMS**

10. **Unfinished Business:**
  - a. Lake Restoration / West Lake Dredging Projects Update & Issues

- b. Goals and Priorities for Village Board for 2012-13

**11. New Business:**

- a. Discussion and Possible Action on Joint Municipal Court with Village of Brooklyn
- b. Discussion of Code Enforcement Project
- c. Discussion and Possible Action on Dane County CDBG 2012 Grant Applications for Accessibility Improvements
- d. Adoption of Comprehensive Outdoor Recreation Plan
- e. Approval of a Preliminary Development Agreement Relating to Payment of Village Costs with John D. Baker and James R. Olson (J&J Property Holdings LLC) for Lot 1, CSM #12757
- f. Proposed Ordinance 2012-05-01: An Ordinance Amending a Section of Title 10, Chapter 1, Section 43 Relating to Business Uses in a Residential District
- g. Proposed MSA Task Order #372051 Serv-U's Street Stormwater Improvement Services
- h. Discussion and Possible Action on Weapons Purchase (Police Department)

**12. Other Business:**

- a. Correspondence
- b. Announcements –
- c. Future Meeting Dates
- d. Questions and Items for Referral

13. ADJOURN TO CLOSED SESSION for discussion of Police Department Staffing per 19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

14. RECONVENE TO OPEN SESSION for possible action on items discussed in closed session

15. Adjournment

*-By Howard Ward, Village President*

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**The Village of Belleville complies with the Americans with Disabilities Act (ADA):**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please contact the person below at least two business days prior to the meeting.

Si necesita un interprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuniquese al numero de telefono que figura a continuacion dos dias habiles como minimo antes de la reunion.

**Contact:** April Little, Village Administrator, 24 W. Main Street  
608.424.3341  
alittle@villageofbelleville.com

**Final agenda will be posted by 4 p.m. Friday preceding the meeting at these locations:**  
Union Bank & Trust Co (UB&T), Sugar River Bank, Village Hall, Library, Village of Belleville Web site.

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, APRIL 16, 2012 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Gary Ziegler, Bonnie Wilcox, Jim Schmitz and Deb Kazmar  
  
Visitors: Stephen Gochenauer; G.S. Donovan, Justin Frahm-JSD Professional Services Inc.; Mike and Jean Tretow, Michael Parkin, Herb Blaser, Brad Peterson-Post Messenger Recorder, and Rick Francois
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – No discussion.
5. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
6. Consent Agenda: *Trustee Ziegler made a motion to approve the consent agenda (as follows); seconded by Trustee Wilcox. Motion carried.*
  - a. Approval of Minutes - April 2, 2012
  - b. Approval of Bills for April to Date
  - c. Approval of First Quarter 2012 Treasurer's Reports and Utility Reports for February 2012
  - d. Approval of Cigarette and Tobacco Products License for Family Dollar Store at 1029 River St.
7. Committee Reports – No discussion.
8. President's Report – No discussion.
9. Administrator/Clerk/Treasurer's Report – No discussion.
10. **Unfinished Business:**
  - a. **Lake Restoration / West Lake Dredging Projects Update & Issues** – Lake levels are being brought up, although not all the way because of seeding work to be done. Community Park baseball diamond has been redone. Some timbers need to be removed from the park area.
  - b. **Proposed Ordinance 2012-03-01: Establishing Regulations for Bed and Breakfast Establishments and Tourist Rooming Houses** – *Trustee Kattre made a motion to approve ordinance 2012-03-01; seconded by Trustee Wilcox. Motion carried.* Besides minor changes, the definition of occupancy was clarified.
  - c. **Proposed Ordinance 2012-02-03: An Ordinance Repealing and Recreating**

**Section 5-2-9 Regarding Outdoor Burning, Open Burning, and Burning of Refuse** – Definitions for “bonfire” and “campfire” were clarified, based on size parameters. *Trustee Ziegler made a motion to adopt Ordinance 2012-02-03; seconded by Trustee Kazmar. Motion carried.*

- d. **Approval of Contract with the WI-DNR for Stewardship Grant to Purchase Wetlands & Purchase Agreement** – *Trustee Wilcox made a motion to approve the Stewardship grant contract with the DNR; seconded by Trustee Kazmar. Motion carried.* Most of the administration expenditures occurred in 2009 and 2010, before the state canceled the funding, causing the Village to reapply. The DNR also lowered the per acre value of the Blaser land that was donated to \$3900/acre, and said these values were set in stone.
- e. **Requested Approval from DCCVA of Amendment and Agreement Relating to the Intergovernmental Agreement Between Dane County and Other Municipalities within Dane County Creating a County-Wide Interoperable VHF-Based Emergency Radio System Known as “DaneCom”** – Trustee Ziegler reported that the addendum ensures the validity of the original December agreement. *Trustee Ziegler made a motion to approve the Amendment and Agreement Relating to the Intergovernmental Agreement Between Dane County and Other Municipalities within Dane County Creating a County-Wide Interoperable VHF-Based Emergency Radio System Known as “DaneCom”; seconded by Trustee Wilcox. Motion carried.* All but three towns have now signed.

**11. New Business:**

- a. **Approval of Final Design for Pedestrian Bridge** – Justin Frahm gave an overview of the bridge engineering design, elevations, schedule and analysis for the project. Bridge width would be 14 feet, but the railing would take up some of that width. The updated cost proposed is \$275,000. The Village also applied for a \$150,000 Dane County PARC grant toward half that cost. Discussion of length. Shortening the bridge would have increased the slope height and had greater impacts on the floodplain. The plan also has an ADA path connection into the parking lot. The bridge design will include riprap to provide easier maintenance. Timber components are also easier to maintain than steel. From a permitting standpoint, little earthwork will be done. The elevations are designed to meet ADA guidelines without adding additional “breaks” in between. \$418,000 in cash pledges remaining outstanding. If all goes well, the installation could happen in August under an aggressive schedule. *Trustee Ziegler made a motion to approve the design as presented; seconded by Trustee Kattre. Motion carried.* Frahm was directed to file permits to proceed.
- b. **Resolution # 2012-04-01: Resolution of Village of Belleville, County of Dane and Green, Wisconsin, Supporting a Request by National Heritage Land Trust for Partners for Recreation and Conservation (PARC) Grant Program Funds From Dane County** – National Heritage Land Trust has submitted an application to help Belleville with projects relating to the canoe launch, fishing pier and invasive species control. They have asked that the Village submit a resolution of project support. The Village’s PARC application requested supplies for these efforts. *Trustee Ziegler made*

*a motion to approve Resolution 2012-04-01; seconded by Trustee O'Brien. Motion carried.*

a. **Other Business:** Future meeting dates were noted.

12. **Adjournment** – *Trustee Schmitz made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Ward at 8:21 PM.*

*By April Little, Administrator/Clerk/Treasurer*

*These minutes are not official until approved by the Belleville Board of Trustees.*

MINUTES OF ORGANIZATIONAL/ SPECIAL VILLAGE OF BELLEVILLE BOARD  
MEETING HELD MONDAY, **APRIL 23, 2012** AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O'Brien, Howard Ward, Gary Ziegler, Jim Schmitz, Deb Kazmar and Bonnie Wilcox.

Also present: Michael Parkin.

3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – No discussion.
5. Visitors Who Would Like to Speak On an Agenda Item – No discussion.
6. **Organizational Items – Appointments and Confirmations** (Complete memberships are listed, with expirations as appropriate):

*a. **Standing Committees (Annual)** – Trustee Kazmar made a motion to accept recommendations a 1-3 as presented; seconded by Trustee Ziegler. Motion carried.*

- i. **Public Works and Parks** – Gary Ziegler-Chair, Ben O'Brien, Jim Schmitz.
- ii. **Finance and Personnel** – Bonnie Wilcox-Chair, Tyler Kattre, Gary Ziegler
- iii. **Police** – Deb Kazmar-Chair, Bonnie Wilcox, Ben O'Brien

*b. **Special Committees, and Commissions Chairperson** - Trustee Kazmar made a motion to accept b 1-3 as presented; seconded by Trustee Wilcox. Motion carried.*

- i. **Senior Citizen Board** (Annual) – Mary Butts, Bob Hoenisch, Herb Blaser, Debra Kazmar-Trustee
- ii. **Economic Development Committee** – Judy Bacha-Chair (2014), Jim Schmitz (2013) -Trustee, Jerry Jansen (2014), Rick Francois (2014), Mike O'Connor (2013), Paul Lawinger (2013), Carol Larson (2014), Herb Blaser (2013), Johann Veeneman (2014), Bonnie Wilcox (2014)
- iii. **License Advisory Commission** (Annual) – Gary Ziegler-Chair, Howard Ward, Glen Kazmar

*c. **Plan Commission** – Trustee Ziegler made a motion to approve the nominations; seconded by Trustee Kazmar. Motion carried.*

- i. Trustee members –Tyler Kattre & Ben O'Brien (2014), Jim Schmitz (2015)

- ii. Citizen members – Terry Kringle – Chair (2014), Larry Enlow (2015), Donna Moore (2014), Mike Potts (2015).
- d. **Library Board** – *Trustee Ziegler made a motion to approve the nominations; seconded by Trustee O'Brien. Motion carried.*
- i. Trustee member – Bonnie Wilcox (2014)
  - ii. Citizen members – Barbara Belle (2013), Mary Gehin (2013), Denise Mussehl (2015), Linda Schmitt (2015)
- e. **Emergency Management** – *The committee is looking for damage assessment team volunteers. Trustee Wilcox made a motion to accept as listed; seconded by Trustee Kazmar. Motion carried.*
- i. Trustee Members – Gary Ziegler, April Little (Vice Chair), Howard Ward (2014)
  - ii. Citizen Members - Terry Kringle-Chair (2014), Rick Zaffino (2013), Daniel Rung (2013)
  - iii. Representative Members (Annual) – Roger Hillebrand-Police, Jerry Butts-Public Works, Tom Adams-Fire, Gary Ziegler-EMS, John Beil-School, Rick Francois-Chamber/Business
- f. **ADA Compliance Committee (Annual)** – *Trustee Ziegler made a motion to approve the nominations; seconded by Trustee O'Brien. Motion carried.*
- i. (Ex-Officio) April Little-Clerk, Jerry Butts-Public Works Director, Jean Christensen-Librarian, Roger Hillebrand-Police Chief
  - ii. Trustee – Tyler Kattre
  - iii. Citizen members - Renee Funseth, Debbie Bongard, Linda Kahl
  - iv. Chairperson – Jill Wennesheimer
- g. **Board of Appeals** – *Trustee Ziegler made a motion to approve the nominations; seconded by Trustee Kazmar. Motion carried.*
- i. Citizen Members – Kathy Gile (2015), David Eustice (2015), Mary Gehin (2015), Joe Gastel (2013)
  - ii. Alternate members – Jim Root (2015), David Ace (2013)
  - iii. Chairperson – William Stuessy (2013)
- h. **Fire & EMS Association** – *Trustee Wilcox made a motion to approve the nominations; seconded by Trustee O'Brien. Motion carried.*

- i. Trustees – Deb Kazmar & Howard Ward (2014)
- i. Community Development Authority** – *Trustee Ziegler made a motion to approve the nominations; seconded by Trustee Wilcox. Motion carried.*
  - i. Trustees – Deb Kazmar (2014), Howard Ward-Chair (2016), April Little-Ex Dir. (ex officio),
  - ii. Citizen – Mike Parkin (2014), Richard Hendrickson (2013), Tim Young (2014), Jennifer Mickelson (2013)
- j. Miscellaneous Committees** – *Trustee Kazmar made a motion to approve the nominations; seconded by Trustee Ziegler. Motion carried.*
  - i. **Intergovernmental Agreement Committee** (Annual) – Subcommittee of Plan Commission – Gary Ziegler, Terry Kringle
  - ii. **Lake Advisory Committee** (Annual) – Howard Ward-Chair, April Little-Ex Dir-Ben O’Brien-Trustee, Bonnie Wilcox-Trustee, Jim Root, Johann Veeneman, David Eustice, Mike Parkin, Don Funseth
  - iii. **Fundraising Committee** (Annual) – Terry Kringle, Herb Blaser, Rick Francois-Chair, Lena Funseth, Mike O’Connor, Jim Schmitz-Trustee
  - iv. **Historic Preservation** – Jerry Remy-Chair (2013), Roger Hillebrand (2014), Ron Pattinson (2013), Tyler Kattre-Trustee (2013), Kathy Gile (2014)
- k. Election of President Pro Tem: 2-2-13(a)** – *Trustee Kazmar made a motion to appoint Trustee Ziegler to be president pro tem; seconded by Trustee Wilcox. Motion carried.*
- l. Organizational discussion** – President Ward discussed taking on projects and finishing them instead of taking on too much at one time.
- m. Goals for next 2 years** – Ideas included a capital improvement plan for facilities and vehicle replacement. They will be reviewed at May Village Board meeting.
- n. Board meetings and committees** – no discussion
- o. Other pertinent organizational discussion** – no discussion
- p. Board Members signed Confidentiality Agreements.**

**7. NEW BUSINESS:**

- a. Resolution # 2012-04-02: Resolution of Village Of Belleville, County Of Dane and Green, Wisconsin, Requesting Outdoor Recreation Grant Funds From The**

**Wisconsin Department of Natural Resources (Trail Link)** – *Trustee Ziegler made a motion to approve resolution 2012-04-02; seconded by Trustee Wilcox. Motion carried.* This application will be for the first phase of the riverfront trail behind Public Works building, under USH 69 bridge to the new pedestrian bridge.

- b. **Agreement with JSD Professional Services Inc. for Trail Link Feasibility Study** – *Trustee Ziegler made a motion to approve the agreement with JSD for Trail study not to exceed \$1500 from CDA funds; seconded by Trustee Wilcox. Motion carried.* Jerry Butts pointed out that stormwater is an issue on the site that will need to be resolved in the planning. This study will be used for the DNR grant application.

8. **Other Business:** Future meeting dates were noted.

- 9. **Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee O'Brien. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:11 PM.

*By April Little, Administrator/Clerk/Treasurer  
These minutes are not official until approved by the Belleville Board of Trustees.*

MARCH 2012 TREASURER'S REPORT

	CHECKING	SAVINGS	CD ACCOUNTS	TOTALS
Account Balances:				
General Fund (100)	\$649,226.99	\$0.00		\$649,226.99
Debt Services (300)	\$268,516.00	\$0.00		\$268,516.00
Debt Service Reserve Funds	\$186,636.54			\$186,636.54
Capital Projects (500)	\$9,091.38	\$0.00		\$9,091.38
TIF 3 (510)	-\$210,418.71	\$50,459.45		(\$159,959.26)
TIF 4 (520)	-\$9,019.13	\$0.00		(\$9,019.13)
TIF 5 (530)	-\$16,468.92	\$0.00		(\$16,468.92)
Waste Management (550)	\$44,739.82	\$0.00		\$44,739.82
Water/Sewer (600)	\$996,639.92	\$538,775.31		\$1,535,415.23
Stormwater (650)	\$17,558.67	\$0.00		\$17,558.67
CDA (720)	\$14,638.79	\$361,298.23		\$375,937.02
Lake Restoration (800)	\$67,678.47	\$0.00		\$67,678.47
Library (900)	\$277,637.16	\$0.00		\$277,637.16
Cemetery (950)	\$31,898.62	\$24,703.37		\$56,601.99
<b>Monthly:</b>	<b>\$2,328,355.60</b>	<b>\$975,236.36</b>	<b>\$0.00</b>	<b>\$3,303,591.96</b>
<b>Expenditures:</b>	<b>\$500,698.25</b>			
<b>Net Payroll:</b>	<b>\$43,221.37</b>			
<b>Receipts:</b>	<b>\$147,709.23</b>			
<b>Withholdings:</b>	<b>\$24,744.20</b>			

**WATER AND SEWER TREASURERS REPORT**

<b>2012 as of MARCH 31, 2012</b>	Earned
Savings	184.08
Checking INTEREST	116.27
<b>Total Distributed to Checking Account</b>	<b>300.35</b>

<u>WATER</u>	PREVIOUS BALANCE	MARCH MONTH	CURRENT BALANCE
<b>DESIGNATED FOR PROJECTS</b>			
2009 Water Main Project R00372027.0	26,458.65	0.00	26,458.65
2010 Hwy 92 project 2010 borrow 325000 net 310,062	51,848.60	0.00	51,848.60
<b>SUB TOTAL</b>	<b>78,307.25</b>	<b>0.00</b>	<b>78,307.25</b>
Reserve	34,885.43	0.00	34,885.43
Prior undesignated \$173,708.58 & cash \$22,400.20	29,532.30	0.00	29,532.30
	64,417.73	0.00	<b>64,417.73</b>
<b>GENERAL OPERATION</b>			
2012 Revenue	31,334.94	16,579.75	47,914.69
2012 Expense	-13,999.95	-19,504.89	-33,504.84
2012 Public Fire Protect Rev	16,790.68	8,703.05	25,493.73
Miscellaneous Revenue	2,403.01	1,802.37	4,205.38
Internal Transfer Designated Projects	0.00	0.00	0.00
cash	286,669.02	0.00	286,669.02
<b>SUB TOTAL WORKING CASH</b>	<b>323,197.70</b>	<b>7,580.28</b>	<b>330,777.98</b>
INTEREST	90.46	92.70	183.16
<b>TOTAL WATER</b>	<b>466,013.14</b>	<b>7,672.98</b>	<b>473,686.12</b>

<u>SEWER</u>	<u>PREVIOUS BALANCE</u>	<u>MARCH MONTH</u>	<u>CURRENT BALANCE</u>
<b>DESIGNATED FOR PROJECTS</b>			
2010 Hwy 92 project village 2010 borrow 79,952	20,893.09	0.00	20,893.09
SUB TOTAL	<b>20,893.09</b>	<b>0.00</b>	<b>20,893.09</b>
WWTP R&R	<b>161,631.58</b>	0.00	<b>161,631.58</b>
Reserve	105,444.80	0.00	105,444.80
Future Clean Water Debt	368,912.78	0.00	368,912.78
TOTAL	474,357.58	0.00	474,357.58
<b>GENERAL OPERATIONS</b>			
2012 Billing Revenue	118,713.10	62,981.28	181,694.38
2012 Expense	-37,358.70	-24,521.71	-61,880.41
clean water monthly deposit	-110,000.00	-55,000.00	-165,000.00
Transfer to/from account	0.00	0.00	0.00
cash	-125,665.72	0.00	-125,665.72
SUB TOTAL WORKING CASH	-154,311.32	-16,540.43	-170,851.75
Deduct Meter Revenue	0.00	0.00	0.00
Miscellaneous Revenue	0.00	3,988.64	3,988.64
Connection Fee (2012)	0.00	0.00	0.00
Remaining 2011 C Water 401457.43 & CONNECTION 4583.86	406,311.29	0.00	406,311.29
Monthly Revenue 2012	110,000.00	55,000.00	165,000.00
Clean Water Debt Payment	0.00	0.00	0.00
<b>TOTAL CLEANWATER</b>	<b>516,311.29</b>	<b>55,000.00</b>	<b>571,311.29</b>
INTEREST	<b>196.90</b>	201.78	398.68
prepaid/prior yr exp	0.00	0.00	0.00
<b>TOTAL SEWER</b>	<b>1,019,079.12</b>	<b>42,649.99</b>	<b>1,061,729.11</b>
<b>TOTALS</b>			
WATER	466,013.14	7,672.98	473,686.12
SEWER	1,019,079.12	42,649.99	1,061,729.11
<b>BANK STATEMENTS</b>	<b>1,485,092.26</b>	<b>50,322.97</b>	<b>1,535,415.23</b>
Jerry's Petty Cash	25.00	0.00	25.00
<b>BALANCE SHEET</b>	<b>1,485,117.26</b>	<b>50,322.97</b>	<b>1,535,440.23</b>

<u>MARCH INTEREST JE</u>	<u>DEBIT</u>	<u>CREDIT</u>
600-00-11101-000-000 CASH	300.35	
600-10-48110-419-000 WATER		94.25
600-20-48110-419-000 SEWER		206.10

Village of Belleville  
Community Economic and Development Committee  
Minutes  
March 8, 2012  
Village Hall

Present: Diane O'Connor, Rick Francois, Carol Larson, Jim Schmitz, Herb Blaser, Johan Veeman, Scott Hayes, Keith Lehnherr, Jerry Jansen, Mike O'Connor, Christine Lade, and Randi MacLeod.

Absent: Howard Ward

Meeting called to order at 7:03 AM.

Christine Lade requested the verbiage in paragraph 5 which reads "Carol Larson and Christine Lade volunteered to work with Keith to create a draft for the full committee to review" to read Carol Larson volunteered and Christine Lade was volunteered to work with Keith to create a draft for the full committee to review. Rick Francois moved to approve the corrected February 9, 2012 minutes. Scott Hayes seconds the motion.

Judy Bacha reminded the members of the upcoming Epic tour scheduled for 2 PM that afternoon. Jerry Jansen informed the members that Janice Ringhand sits on the Entrepreneur Committee of the Governor's Conference. Janice would be an excellent resource, as well as, Cara Carper with the UW-Extension office that has statistics on the Wisconsin bike trails.

Keith Lehnherr presented to the members the work he, Carol Larson, and Christine Lade performed on the Economic Development website pages which is a part of the Village website. The ED pages will include statistics on the Village, commercial inventory for sale or lease, and financing resources. The complete pages will be available for review and at the next scheduled meeting in April.

Rick Francois informed the members the Grand Opening of the Lake will take place over Labor Day weekend. The Chamber will be holding a business fair for Chamber members only that same weekend.

Christine Lade moved to adjourn. Mike O'Connor seconds the motion.

Meeting adjourned at 8:03 PM.

Respectfully submitted,

Judy Bacha, Chair

## GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
V625	4/03/2012	ANDERSON, DONNA	142.79
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V626	4/03/2012	BEIERSDORF, VICTORIA L.	1,051.84
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V627	4/03/2012	BIGLER, JULIE L.	273.58
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V628	4/03/2012	EICHELKRAUT, WILLIAM B.	1,198.15
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V629	4/03/2012	FREEMAN, DEBRA	538.05
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V630	4/03/2012	HENDRICKSON, DARLENE M.	910.62
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V631	4/03/2012	HILLEBRAND, ROGER J.	1,409.02
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V632	4/03/2012	LEHMANN, BRONNA B.	686.14
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V633	4/03/2012	LIEN, TRACY	369.92
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V634	4/03/2012	LITTLE, APRIL A. W.	1,611.03
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V635	4/03/2012	MARTIN, JEREMY A	1,086.51
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V636	4/03/2012	SKOGEN, ROBERT M.	176.30
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V637	4/03/2012	VEENEMAN, MICHELLE	472.39
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
V638	4/17/2012	ANDERSON, DONNA	966.70
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V639	4/17/2012	BEIERSDORF, VICTORIA L.	1,053.42
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V640	4/17/2012	BIGLER, JULIE L.	233.31
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V641	4/17/2012	EICHELKRAUT, WILLIAM B.	1,324.00
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V642	4/17/2012	FREEMAN, DEBRA	565.24
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V643	4/17/2012	HENDRICKSON, DARLENE M.	910.60
	Manual Check	Pay period 04/02/2012 to 04/15/2012	

## GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
V644	4/17/2012	HILLEBRAND, ROGER J.	1,409.02
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V645	4/17/2012	LEHMANN, BRONNA B.	749.39
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V646	4/17/2012	LIEN, TRACY	386.77
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V647	4/17/2012	LITTLE, APRIL A. W.	1,611.03
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V648	4/17/2012	MARTIN, JEREMY A	1,197.81
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V649	4/17/2012	SKOGEN, ROBERT M.	172.39
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
V650	4/17/2012	VEENEMAN, MICHELLE	527.88
	Manual Check	Pay period 04/02/2012 to 04/15/2012	
15022	4/03/2012	*** Test Check ***	0.00
	Test Check	*** VOID *** VOID *** VOID *** VOID ***	
15023	4/03/2012	BUTTS, JERRY D.	1,274.96
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15024	4/03/2012	CHRISTENSEN, JEAN M.	691.32
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15025	4/03/2012	DIEDERICH, FREDERICK H.	943.73
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15026	4/03/2012	FURMAN, RACHEL M.	1,144.11
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15027	4/03/2012	HELLER, MOLLY K	167.50
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15028	4/03/2012	HULTINE, MOLLY M.	1,434.54
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15029	4/03/2012	O'CONNOR, THOMAS P.	1,337.38
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15030	4/03/2012	PAULI, DAVID J.	1,003.52
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15031	4/03/2012	PELTON, TERESA A.	643.90
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15032	4/03/2012	SOLBERG, SHEREE	254.49
	Manual Check	Pay period 03/19/2012 to 04/01/2012	
15033	4/03/2012	YOUNG, TERESA M	125.82
	Manual Check	Pay period 03/19/2012 to 04/01/2012	

## GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
15034	4/17/2012	*** Test Check ***	0.00
		Test Check *** VOID *** VOID *** VOID *** VOID ***	
15034	4/17/2012	*** Test Check ***	0.00
		Test Check *** VOID *** VOID *** VOID *** VOID ***	
15035	4/17/2012	BUTTS, JERRY D.	1,274.96
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15036	4/17/2012	CHRISTENSEN, JEAN M.	691.32
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15037	4/17/2012	DIEDERICH, FREDERICK H.	943.73
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15038	4/17/2012	FURMAN, RACHEL M.	1,062.28
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15039	4/17/2012	HELLER, MOLLY K	75.49
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15040	4/17/2012	HULTINE, MOLLY M.	1,422.22
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15041	4/17/2012	O'CONNOR, THOMAS P.	1,156.26
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15041	4/17/2012	O'CONNOR, THOMAS P.	-1,156.26
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15042	4/17/2012	PACE, JACK	148.88
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15043	4/17/2012	PAULI, DAVID J.	940.18
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15043	4/17/2012	PAULI, DAVID J.	-940.18
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15044	4/17/2012	PELTON, TERESA A.	624.74
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15045	4/17/2012	SOLBERG, SHEREE	312.23
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15046	4/17/2012	YOUNG, TERESA M	238.22
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15047	4/17/2012	O'CONNOR, THOMAS P.	1,265.38
		Manual Check Pay period 04/02/2012 to 04/15/2012	
15048	4/17/2012	PAULI, DAVID J.	1,140.48
		Manual Check Pay period 04/02/2012 to 04/15/2012	
18504	4/04/2012	*** Test Check ***	0.00
		Test Check *** VOID *** VOID *** VOID *** VOID ***	

## GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18505	4/04/2012	AGRI FAB INV # IN107907 PW EQUIP	58.71
18506	4/04/2012	ALLIANT ENERGY/WP&L ACCT # 366426-010	4,485.10
18507	4/04/2012	ALLIANT ENERGY/WP&L (2) ACCT # 393374-010	364.49
18508	4/04/2012	ASSOCIATED APPRAISAL CONSULTANTS, INC. INV # 12655	954.41
18509	4/04/2012	BADGER METER, INC. INV # 94418204	391.14
18510	4/04/2012	BAKER & TAYLOR ACCT # L3966642	368.98
18511	4/04/2012	BAKER & TAYLOR ACCT # L5105032	668.50
18512	4/04/2012	BAKER TILLY VIRCHOW KRAUSE LLP CLIEN # 1820229	2,990.00
18513	4/04/2012	BARNES & NOBLE INC. INV # 2283285	162.12
18514	4/04/2012	BELLEVILLE AREA SENIOR CITIZENS ELECTION DAY BAKE GOODS	7.50
18515	4/04/2012	BELLEVILLE MUNICIPAL WATER DEPT ACCT # 049-0101-00	994.55
18516	4/04/2012	BELLEVILLE MUNICIPAL WATER DEPT (2)	110.80
18517	4/04/2012	BELLEVILLE PRINTING COMPANY, INC. INV # 28898 DOOR HANGERS	183.51
18518	4/04/2012	BETTY CARLSON REFUND FOR LOST ITEM THAT WAS FOUND	20.45
18519	4/04/2012	BILL PREBOSKI INVOICE #1	1,177.60
18520	4/04/2012	BURRESON'S FOODS NSF CK RESTITUTION - ARLIS RILEY	26.21
18521	4/04/2012	BURRESON'S FOODS (2) ACCT # 047900500038 (LIBRARY ACCT)	27.56
18522	4/04/2012	BUSINESS CARD ACCT # 5472 0690 0015 2275 (UPS)	541.20
18523	4/04/2012	BUSINESS CARD (2) ACCT# 5472-0681-5737-1969	131.45

## GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18524	4/04/2012	BWI CUSTOMER # BEL475 03	6.48
18525	4/04/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0001982	279.53
18526	4/04/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015586	108.53
18527	4/04/2012	CITGO FLEET # 131801342	902.30
18528	4/04/2012	CITGO (2) FLEET # 132004243	1,431.94
18529	4/04/2012	DANE COUNTY TREASURER MARCH REPORT	518.00
18530	4/04/2012	DEBRA FREEMAN REIMBURSE - DVD CASES	125.00
18531	4/04/2012	FAMILY CIRCLE FC HEALTHY HOMESTYLE VOL 2	30.91
18532	4/04/2012	FRONTIER (2) 608-424-3545	202.81
18533	4/04/2012	GORDON FLESCH CO., INC. INV # 1G8292	121.05
18534	4/04/2012	INGRAM LIBRARY SERVICES INV # 04024977	42.72
18535	4/04/2012	MHA-WISCONSIN SUICIDE CONFERENCE - VICKI	40.00
18536	4/04/2012	MIDWEST TAPE INV # 2773496	570.68
18537	4/04/2012	MSA PROFESSIONAL SERVICES, INC. R00372050.0 ACM INSPECTIONS PD	12,638.59
18538	4/04/2012	NCL OF WISCONSIN, INC ACCT # 4400	130.63
18539	4/04/2012	NORTH SHORE BANK,FSB APRIL 2ND PAYROLL	250.00
18540	4/04/2012	NORTHERN LAKE SERVICE, INC. INV # 211802 SLUDGE TEST	467.50
18541	4/04/2012	PURE WATERS, LLC INV # 88100	29.00
18542	4/04/2012	QUILL CORP ACCOUNT # C437160	141.92

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18543	4/04/2012	SOUTH CENTRAL LIBRARY SYSTEM INV # 11-1007 ONLINE MAINTENANCE/SUPPORT	403.90
18544	4/04/2012	STATE OF WISCONSIN MARCH REPORT	651.80
18545	4/04/2012	SUGAR RIVER BANK BUTTS	200.00
18546	4/04/2012	SWEET STREET BAKERY INV # 4051 CAKE	38.00
18547	4/04/2012	THE MINNESOTA LIFE INSURANCE COMPANY MAY 2012 PREMIUM	475.62
18548	4/04/2012	UW-GREEN BAY, OUTREACH GOVERNMENT GREEN BAY INSTITUTE - DARLENE	437.00
18549	4/04/2012	WASTE MANAGEMENT OF WI-MN MARCH CHARGES	13,562.64
18550	4/04/2012	WI ENVIRONMENTAL IMPROVEMENT FUND OLD PLANT INTEREST	537,309.54
18550	4/30/2012 Manual Check	WI ENVIRONMENTAL IMPROVEMENT FUND VOID CHECK - LOST IN MAIL	-537,309.54
18551	4/04/2012	WISCONSIN PROFESSIONAL POLICE ASSOCIATION, INC APRIL DUES # 243	159.00
18552	4/04/2012	WISCONSIN RURAL WATER ASSOCIATION INV # 1818	240.66
18553	4/06/2012	WMCA BOARD OF REVIEW TRAINING -BONNIE WILCOX	9.00
18554	4/06/2012	WMCA DISTRICT IV APRIL 18 DIST IV MTC - APRIL/DARLENE	40.00
18555	4/10/2012	SUGAR RIVER BANK INTEREST DUE ON LOAN # 86386	3,139.66
18556	4/17/2012 Test Check	*** Test Check *** *** VOID *** VOID *** VOID *** VOID ***	0.00
18557	4/17/2012	ALLIANT ENERGY/WP&L (3) ACCT # 167309-010	2,458.07
18558	4/17/2012	ANGELA MORRICK APR 3RD ELECTION	50.00
18559	4/17/2012	BADGER TRUCK CENTER OF MADISON LLC ACCT # BB915	19.43
18560	4/17/2012	BAKER & TAYLOR INV # 2026879529	238.00

## GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18561	4/17/2012	BARNES & NOBLE INC. INV # 2293148	1,285.32
18562	4/17/2012	BELLEVILLE AUTO BODY LLC 2011 CROWN VICTORIA REPAIRS	1,170.75
18563	4/17/2012	BELLEVILLE SCHOOL DISTRICT REIMBURSE FOR WOODFIBER FOR PARKS	1,912.50
18564	4/17/2012	BUCKY'S PORTABLE TOILETS, INC. INV # 340 COMM PK THRU 05-03-12	170.00
18565	4/17/2012	BURRESON'S FOODS FOOD PANTRY MILK VOUCHERS	781.53
18566	4/17/2012	BURRESON'S FOODS (2) ACCT # 047900500038 (LIBRARY ACCT)	10.56
18567	4/17/2012	CATE MACHINE AND WELDING, INC. INV # 35064 ANNUAL CYLINDER RENT	124.12
18568	4/17/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015420	306.03
18569	4/17/2012	CHARTER COMMUNICATIONS ACCT # 8245 11 719 0015388	137.08
18570	4/17/2012	CINTAS CORPORATION ACCT # 446-32222	261.12
18571	4/17/2012	CK BOOKS TWO BOOKS	30.00
18572	4/17/2012	CNA SURETY BOND/POLICY # 0601 61326205	300.00
18573	4/17/2012	DANE COUNTY CLERK INV # 2012-1	369.22
18574	4/17/2012	DANE COUNTY REGISTER OF DEEDS CEMETERY DEED - FRANCIS/MARJORIE BEST	30.00
18575	4/17/2012	DAWN SASS APR 3RD ELECTION	50.00
18576	4/17/2012	DEMCO INV # 4563950	2,622.35
18577	4/17/2012	FIRST SUPPLY LLC - MADISON CUSTOMER # 5004848	1,755.00
18578	4/17/2012	FRANCOIS SALES & SERVICE, INC. ACCT # 3481	244.29
18579	4/17/2012	GCLEAA 2012 DUES	25.00

## GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18580	4/17/2012	GREEN COUNTY HIGHWAY COMMISSION PROJECT 8428 SALT	1,299.50
18581	4/17/2012	GREEN COUNTY SOLID WASTE MARCH	281.01
18582	4/17/2012	HAROLD'S EXCAVATING CO. DAVE WALLIN FUNERAL	1,200.00
18583	4/17/2012	HILLEBRAND ENTERPRISES INV # 12-108 WI FLAGS	60.50
18584	4/17/2012	HILLEBRAND ENTERPRISES INV # 12-111 FLAGS FOR PARKS	313.00
18585	4/17/2012	HOWARD WARD REIMBURSE -BATTERIES FOR DOOR BELL	3.78
18586	4/17/2012	INGRAM LIBRARY SERVICES INV # 04126363	9.36
18587	4/17/2012	JANET BABLER APR 3RD ELECTION	50.00
18588	4/17/2012	JEAN CHRISTENSEN MAR 22ND ADM COUNCIL MTG-SUN PRAIRIE	33.30
18589	4/17/2012	JO ANN W. THERKELSEN APR 3RD ELECTION	50.00
18590	4/17/2012	JOAN ROOT APR 3RD ELECTION	50.00
18591	4/17/2012	JUDY MOE APR 3RD ELECTION	50.00
18592	4/17/2012	K.D. ENGINEERING CONSULTANTS, INC. INV # 4526	3,381.88
18593	4/17/2012	LANTECH SERVICES, LLC INV # 61529	595.00
18594	4/17/2012	LUCILLE O'CONNOR APR 3RD ELECTION	50.00
18595	4/17/2012	MADISON METROPOLITAN SEWERAGE DISTRICT CUSTOMER # VBELLE INV # 9418	16,611.12
18596	4/17/2012	MARY AUSTIN ELECTION INSPECTOR - APR 3RD ELECTION	50.00
18597	4/17/2012	MARY LOU BOLLIG APR 3RD ELECTION	50.00
18598	4/17/2012	McCANN'S UNDERGROUND, INC. CLEANED/TELEVISED LINE BEHIND P.D.	300.00

## GENERAL FUND CHECKING

## ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18599	4/17/2012	MIDDLETON COMMUNITY BANK RETURN BALANCE OF SITE PLAN DEPOSIT	882.00
18600	4/17/2012	MIDWEST TAPE INV # 2791009	217.89
18601	4/17/2012	MODERN MARKETING INV # MM1088620 CALENDARS	114.82
18602	4/17/2012	MOLLY HULTINE REIMBURSE - UNIFORM ALLOWANCE	219.20
18603	4/17/2012	MONTGOMERY ASSOCIATES -RESOURCE SOLUTIONS LLC INV # 3860 WEST SIDE DREDGING CRS	5,138.40
18604	4/17/2012	NATIONAL ELEVATOR INSPECTION SERVICES, INC. INV # 0060685 ROUTINE INSPECTION	75.00
18605	4/17/2012	NEWS PUBLISHING COMPANY, INC. ELECTION NOTICES	1,369.66
18606	4/17/2012	NORTH SHORE BANK,FSB APRIL 16TH PAYROLL	250.00
18607	4/17/2012	NORTHERN LAKE SERVICE, INC. INV # 212433	250.20
18608	4/17/2012	PITNEY BOWES INV # 1281536-AP12	76.71
18609	4/17/2012	PKK LIGHTING, INC. INV # R065534-IN	812.03
18610	4/17/2012	PRAXIS CONSULTING QUICK CLERK USERS GROUP TRAINING CONF-TP	125.00
18611	4/17/2012	PUBLIC HEALTH MADISON DANE COUNTY PRIVATE SEPTIC MAINTENANCE PAYMENT	17.34
18612	4/17/2012	PURE WATERS, LLC INV # 88101	24.00
18613	4/17/2012	QUILL CORP ACCT # C437160	213.15
18614	4/17/2012	QUILL CORPORATION ACCT # C264557	64.79
18615	4/17/2012	ROGER HILLEBRAND REIMBURSE FOR JUDGE ZIEGLER RECEPTION	254.19
18616	4/17/2012	SHARON FELLOWS APR 3RD ELECTION	50.00
18617	4/17/2012	SOAP OPERA DIGEST 52 ISSUES	59.96

## GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
18618	4/17/2012	STATE OF WISCONSIN (2) CUSTOMER # 882409	50.00
18619	4/17/2012	SUGAR RIVER BANK BUTTS	200.00
18620	4/17/2012	SWEET STREET BAKERY INV # 4058 CAKE	60.00
18621	4/17/2012	SYLVIA ZENTNER APR 3RD ELECTION	50.00
18622	4/17/2012	TERESA PELTON REIMBURSE- ZIEGLER RECEPTION EXPENSES	51.69
18623	4/17/2012	TERRY KRINGLE REIMBURSE FOR E. M. SUPPLIES	34.09
18624	4/17/2012	U.S. CELLULAR ACCT # 335032686	28.21
18625	4/17/2012	VERONA ACE HARDWARE INV # 89616	105.44
18626	4/17/2012	VIRGINIA SCHENK APR 3RD ELECTION	50.00
18627	4/17/2012	VOGEL BROS. BUILDING CO. B'VILLE CLINIC SITE PLAN DEPOSIT BALANCE	5,698.25
18628	4/17/2012	WAYNE RUPPERT REIMBURSE FOR ROTO ROOTER CHARGES	370.00
18629	4/17/2012	WEAVER AUTO PARTS - NEW GLARUS ACCT # 90444	109.97
18630	4/17/2012	WJZ CLEANING, LLC INV # 5847 MARCH CLEANINGS	440.00
18631	4/17/2012	WJZ CLEANING, LLC (2) INV # 5848 MARCH CLEANINGS	250.00
18632	4/17/2012	HOESLY MEATS, INC. HAMBURGER FOR FOOD PANTRY	502.43
18633	4/23/2012	WISCONSIN DEPARTMENT OF NATURAL RESOURCES PEDESTRIAN BRIDGE DESIGN PERMIT	500.00
18634	4/30/2012	BELLEVILLE POST OFFICE APRIL USE	297.64
18635	4/30/2012	WI ENVIRONMENTAL IMPROVEMENT FUND OLD PLANT INTEREST	537,309.54
TIDADMFFEE	4/20/2012	WISCONSIN DEPT OF REVENUE Manual Check TID ADM FEE PD ONLINE AT MY TAX ACCOUNT	450.00

5/02/2012 1:52 PM

Reprint Check Register - Quick Report - ALL

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ACCT

GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACHMAYHEAL	4/17/2012	HEALTH INSURANCE	17,798.30
	Manual Check	ACH HEALTH INS - MAY PREMIUM	
ACHAPRILDENT	4/10/2012	DENTAL INSURANCE	1,779.51
	Manual Check	ACH DENTAL INSURANCE APRIL PREMIUM	
		Grand Total	705,452.48

GENERAL FUND CHECKING

ALL Checks

Posted From: 4/01/2012 From Account:  
Thru: 4/30/2012 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	80,450.26
Total Expenditure from Fund # 300 - DEBT SERVICE FUND	3,139.66
Total Expenditure from Fund # 510 - TIF 3 / FAR WEST SIDE DEV	150.00
Total Expenditure from Fund # 520 - TIF 4 - INDUSTRIAL	150.00
Total Expenditure from Fund # 530 - TIF 5 - DOWNTOWN / RR CORRIDOR	150.00
Total Expenditure from Fund # 550 - WASTE MANAGEMENT	15,193.20
Total Expenditure from Fund # 600 - WATER & SEWER	574,618.33
Total Expenditure from Fund # 650 - STORM WATER UTILITY	4,157.28
Total Expenditure from Fund # 800 - LAKE RESTORATION	5,638.40
Total Expenditure from Fund # 900 - LIBRARY	19,695.30
Total Expenditure from Fund # 950 - CEMETERY FUND	2,110.05
Total Expenditure from all Funds	705,452.48

Village of Belleville  
Community Economic and Development Committee  
Minutes  
March 8, 2012  
Village Hall

Present: Diane O'Connor, Rick Francois, Carol Larson, Jim Schmitz, Herb Blaser, Johan Veeneman, Scott Hayes, Keith Lehnerr, Jerry Jansen, Mike O'Connor, Christine Lade, and Randi MacLeod.

Absent: Howard Ward

Meeting called to order at 7:03 AM.

Christine Lade requested the verbiage in paragraph 5 which reads "Carol Larson and Christine Lade volunteered to work with Keith to create a draft for the full committee to review" to read Carol Larson volunteered and Christine Lade was volunteered to work with Keith to create a draft for the full committee to review. Rick Francois moved to approve the corrected February 9, 2012 minutes. Scott Hayes seconds the motion.

Judy Bacha reminded the members of the upcoming Epic tour scheduled for 2 PM that afternoon. Jerry Jansen informed the members that Janice Ringhand sits on the Entrepreneur Committee of the Governor's Conference. Janice would be an excellent resource, as well as, Cara Carper with the UW-Extension office that has statistics on the Wisconsin bike trails.

Keith Lehnerr presented to the members the work he, Carol Larson, and Christine Lade performed on the Economic Development website pages which is a part of the Village website. The ED pages will include statistics on the Village, commercial inventory for sale or lease, and financing resources. The complete pages will be available for review and at the next scheduled meeting in April.

Rick Francois informed the members the Grand Opening of the Lake will take place over Labor Day weekend. The Chamber will be holding a business fair for Chamber members only that same weekend.

Christine Lade moved to adjourn. Mike O'Connor seconds the motion.

Meeting adjourned at 8:03 PM.

Respectfully submitted,

Judy Bacha, Chair

General Engineering Company  
P.O. Box 340  
916 Silver Lake Drive  
Portage, WI 53901



*Engineers • Consultants • Inspectors*

608-745-4070 (Office)  
608-745-5763 (Fax)  
[gec@generalengineering.net](mailto:gec@generalengineering.net)  
[www.generalengineering.net](http://www.generalengineering.net)

Village of Belleville  
Attn: April Little, Clerk  
24 West Main Street  
P.O. Box 79  
Belleville, WI 53508

RE: Monthly Building Inspectors Report

Dear Ms. Little:

Please find enclosed the Building Inspector's Report for the permit activity that has been completed for your municipality. Our intentions are to have a continually up-dated report, which will include the entire calendar year up through the last full month for your review and perusal at your monthly municipal meeting.

I head our building inspection department and will be the initial contact to resolve complaints, disputes, etc. Routine business will be completed during scheduled office hours. Building inspector mobile numbers are listed below.

Kelly Green (608) 697-7771

In the event that there is ever a conflict that is not resolved quickly by our building inspection department or somehow we have failed to properly complete any of our tasks as a building inspector for your municipality; please contact me personally. I will follow-up and get back to you with an answer.

Thank you for the opportunity to work with you.

Sincerely,

**GENERAL ENGINEERING COMPANY**

*Mark E. Jankowski* / BKF

Mark E. Jankowski  
Director of Inspection Services

MEJ/bkf

Enclosures



Consulting Engineering • Construction Management • Building/Structural Design • Environmental Services  
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



Municipality No.: 13-106		Village of Belleville									
GEC Job No.: 113-106		2012 Building Permit Applications									
Date	Permit #	Class	Address	Owner/Contractor	Est.Cost	Description	GEC Fee	Fee			
1/12/2012	12-01-13-106	130	516 SUGAR AVE	STEWART RELVEA	\$1,000.00	WATER SOFTENER	\$0.00	\$25.00			
1/12/2012	12-02-13-106	131	244 NORTHSORE DR	SHARON MANION	\$1,000.00	ELECTRIC	\$67.50	\$73.50			
1/19/2012	12-03-13-106	125	206 FOURTH ST	LISA KOETH	\$6,000.00	ALTERATIONS	\$0.00	\$25.00			
1/19/2012	12-04-13-106	122	5 N HARRISON ST	GLADYS YAEGER	\$3,500.00	HVAC	\$60.00	\$66.00			
1/19/2012	12-05-13-106	434	536 SUGAR AVE	DAVID MYERS	\$5,000.00	BASEMENT FINISH	\$82.50	\$90.00			
1/26/2012	12-06-13-106	131	5 N HARRISON ST	GLADYS YAEGER	\$1,000.00	ELECTRIC	\$67.50	\$73.50			
						Total Month Permit Fees January	\$277.50	\$353.00			
2/2/2012	12-007-13-106	434	27 W PEARL ST	WILLIE WILD	\$4,000.00	WINDOWS	\$0.00	\$25.00			
2/9/2012	12-008-13-106	434	102 N PARK ST	ANTHONY & TRACEY GEHIN	\$10,000.00	REMODEL	\$82.50	\$90.00			
2/9/2012	12-009-13-106	434	330 E SCHOOL ST	KELSEY DURST	\$7,500.00	REMODEL	\$82.50	\$90.00			
2/9/2012	12-010-13-106	434	121 E SCHOOL ST	CHAD & CINDY GENSCHAW	\$20,000.00	REMODEL	\$82.50	\$90.00			
2/16/2012	12-011-13-106	126	27 W PEARL ST	WILLIE WILD	\$11,000.00	RE-ROOF	\$0.00	\$25.00			
2/23/2012	12-012-13-106	434	44 RIVER ST	ANN-MARIE CAIN	\$7,900.00	REMODEL	\$75.00	\$82.50			
						Total Month Permit Fees February	\$322.50	\$402.50			
3/1/2012	12-013-13-106	131	448 MITCHELL ST	DONALD SPARBY	\$800.00	ELECTRIC	\$67.50	\$73.50			
3/1/2012	12-014-13-106	434	121 E PEARL ST	IARED WELLS	\$4,000.00	REMODEL	\$82.50	\$90.00			
3/9/2012	12-015-13-106	131	1107 RIVER ST	DULUTH TRADING CO	\$0.00	COMMERCIAL ELECTRIC	\$107.50	\$117.50			
3/15/2012	12-016-13-106	125	106 4TH ST	SCOTT MAURER	\$5,000.00	SIDING	\$0.00	\$25.00			
3/20/2012	12-017-13-106	320	1107 RIVER ST	STEVE SCHLECT	\$720,000.00	COMMERCIAL ADDITION	\$1,690.78	\$1,880.23			
3/22/2012	12-018-13-106	434	420 PARKWAY AVE	PHILIP SMITH	\$3,000.00	BASEMENT FINISH	\$82.50	\$90.00			
3/22/2012	12-019-13-106	123	116 GREEN VIEW DR	RENEE OVERLAND	\$3,690.00	FENCE	\$66.50	\$73.50			
3/29/2012	12-020-13-106	434	2 W MAIN ST	ROBERT OLSON	\$1,700.00	REMODEL-ADMINISTRATIVE ONLY	\$0.00	\$25.00			
3/29/2012	12-021-13-106	125	235 W CHURCH ST	JESSICA KRIER	\$11,000.00	SIDING	\$0.00	\$25.00			
3/29/2012	12-022-13-106	434	436 BOWLAVARD AVE	ISMAEL ARAUJO	\$900.00	ADDITION	\$67.50	\$73.50			
3/29/2012	12-023-13-106	127	27 W MAIN ST	BOARDMAN CLARK LLC	\$700.00	SIGN	\$67.50	\$73.50			
3/29/2012	12-024-13-106	128	14 EAST AVE	DAVID & NANCY BERGEBY	\$1,500.00	SHED	\$107.50	\$117.50			
3/29/2012	12-025-13-106	434	126 ALBERT CIRCLE	BRANDON SCHMITZ	\$0.00	ADDITION	\$67.50	\$73.50			
3/26/2012	12-Z-01-13-106	97	116 GREEN VIEW DR	RENEE OVERLAND	\$3,690.00	FENCE	\$10.00	\$11.00			
3/29/2012	12-Z-02-13-106	97	436 BOWLAVARD AVE	ISMAEL ARAUJO	\$900.00	ADDITION	\$10.00	\$11.00			
3/30/2012	12-Z-03-13-106	97	126 ALBERT CIRCLE	BRANDON SCHMITZ	\$0.00	ADDITION	\$10.00	\$11.00			
						Total Month Permit Fees March	\$2,437.28	\$2,770.73			
						Total Permit Fees YTD	\$3,037.28	\$3,526.23			

**April Little**

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**From:** Siggi Sigmarsson [Siggi@ma-rs.org]  
**Sent:** Friday, April 27, 2012 8:31 AM  
**To:** Gary Ziegler  
**Cc:** April Little  
**Subject:** Public Works and Parks Committee Meeting

Update from Lake Projects:

**Dam Permit Compliance:**

- We have word from the DNR that all the dam permit submittals have been approved and we are just waiting for the final letter from them. The west lake has been filled up to 857 and as soon as we have the final letter of approval, the west lake can be filled completely to the old elevation of 858.

**Construction Project:**

- FEMA floodplain map revisions have been submitted to FEMA and we are waiting for comments or approval. Expecting feedback in the next 2-3 weeks.

**Maintenance and Monitoring:**

- Next activity taking place late spring/early summer

**West Lake Dredging Project**

- Contractor has been planning to come and do final restoration work for the last month but is anxious every time it rains and cancels his trip down here from Green Bay because he doesn't want to do the restoration when the soil is wet. He has until May 15th to finish the final restoration. He will most likely come next week to finish up. Restoration and clean up in Community Park and restoration on Mr. Tretow's property and Village property at the end of Grant Street is what remains.

The Village is in the process of planning a turtle nest installation in the new habitat islands. Howard Ward, Richard Wedepohl and April are heading up that project. Location has been staked out. I've raised some concerns about the disturbance associated with this project in the restoration areas in the new habitat islands and potential impacts to the restoration efforts. Any disturbance to the habitat islands could result in additional effort associated with the restoration which could result in more cost on the restoration contract with NES. I'd recommend keeping NES updated on the construction methods and scope of the project and making sure any disturbance is minimized.

Let me know if you need any more information.

Thanks

Siggi Sigmarsson, P.E., LEED AP  
Water Resources Engineer  
[siggi@ma-rs.org](mailto:siggi@ma-rs.org) | <http://www.ma-rs.org>

**Montgomery Associates Resource Solutions, LLC**  
119 South Main Street | Cottage Grove, WI 53527  
Phone: (608) 839-4422

4/27/2012

Fax: (608) 839-3322  
Cell: (608) 695-2404

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**From:** Gary Ziegler [mailto:gary.ziegler@mhcdc.org]  
**Sent:** Tuesday, March 20, 2012 12:36 PM  
**To:** Siggie Sigmarsson  
**Subject:** Public Works and Parks Committee Meeting

Siggie,

The next Public Works and Parks Committee meeting has been scheduled for TUESDAY, March 27th at 6:00 p.m. at the Village Hall.

If you feel you need to attend, please do. Otherwise, please provide an update via e-mail as you have done recently and I will pass it along to the other Committee members.

Call or e-mail me if you have any questions.

Thanks.

Gary

Gary J. Ziegler, Chair  
Village of Belleville  
Public Works and Parks Committee  
608-280-2667 (Work)  
608-225-2357 (Cell)

4/27/2012

**PLEDGE RECORD**

<b>LAKE PROJECT COST</b>	<b>\$2,998,388.00</b>
<b>CURRENT REVENUE SOURCES</b>	
Local Tax Money	\$1,840,330.41
Grants	\$590,988.00
Pre-fund raising pledges	\$25,000.00
Previous Lake Restoration Fund	\$13,857.04
<b>TOTAL</b>	<b>\$2,470,175.45</b>

This is less \$100,000 due to loss of a previous pledge.  
 \$128,212.55 (Additional revenue needed for lake project)

<b>PRE-FUNDRAISING PLEDGES</b>	<b>TOTAL</b>	<b>TO DATE</b>	<b>CONT.</b>	<b>DATE OF</b>
Rosemary Gall	\$25,000.00	\$25,000.00	\$25,000.00	8/5/10

\$12,500 of this flowed through MCF. MCF paid this to the Village.

**IN KIND DONATIONS**

Herb & Loretta Blaser - Land	\$38,000.00
McGonigley Associates	\$43,655.00
McGonigley Associates - Olton	\$2,300.00
McGonigley Associates - Credit Memo	\$7,891.25
M&S (Community Park Portion of Park Study)	\$4,000.00
<b>TOTAL</b>	<b>\$95,846.25</b>

Included in table below

FUND RAISING PLEDGES	PLEDGE AMOUNT	TOTAL PLEDGES	PER CENT OF \$1,200,000	CASH PLEDGES	TOTAL CASH PLEDGES	PLEDGED YEARS	NUMBER OF PAYMENTS	DATE OF PLEDGE	CONTROL PLEDGES TO DATE	DATE OF LAST CONT.	TOTAL CONTRIBUTIONS TO DATE	IN KIND TO DATE	* PROJECTED 2012 DONATIONS	PROJECTED 2013 DONATIONS	* LEFT ON PLEDGE
Anderson Processing	\$20,000.00	\$20,000.00	1.67%	\$20,000.00	\$20,000.00	1	1	7/27/11	\$20,000.00		\$20,000.00		DONE	DONE	\$0.00
Anonymous	\$50.00	\$20,050.00	1.67%	\$50.00	\$20,050.00	1	1	4/20/11	\$50.00		\$20,050.00		DONE	DONE	\$0.00
Anonymous 1	\$25,000.00	\$45,050.00	3.75%	\$25,000.00	\$45,050.00	1	1	10/20/10	\$25,000.00		\$45,050.00		DONE	DONE	\$0.00
Anonymous 2	\$70,000.00	\$115,050.00	9.58%	\$70,000.00	\$115,050.00	4	4	12/30/11	\$13,000.00		\$130,050.00		\$6,000.00	\$6,000.00	\$0.00
Anonymous 2 (Mike & Cindy O'Conroy)	\$5,000.00	\$120,050.00	10.00%	\$5,000.00	\$120,050.00	3	3	7/28/11	\$5,000.00		\$135,050.00		\$5,000.00	\$5,000.00	\$0.00
Argall Dairy Systems, Inc.	\$7,500.00	\$127,550.00	10.63%	\$7,500.00	\$127,550.00	3	3	8/13/11	\$7,500.00		\$142,550.00		\$7,500.00	\$7,500.00	\$0.00
Belleville Community Club	\$50,000.00	\$177,550.00	14.79%	\$50,000.00	\$177,550.00	10	10	9/29/10	\$10,000.00		\$187,550.00		\$5,000.00	\$5,000.00	\$0.00
Blaser, Herb & Loretta	\$38,000.00	\$215,550.00	17.96%	\$38,000.00	\$215,550.00	2	2	2/12/11	\$38,000.00		\$223,550.00		\$38,000.00	\$38,000.00	\$0.00
Casc, Eugene and Lori	\$3,600.00	\$219,150.00	18.26%	\$3,600.00	\$219,150.00	3	3	2/12/11	\$3,600.00		\$227,150.00		\$3,600.00	\$3,600.00	\$0.00
Dunith Trading (Steve Schlect)	\$75,000.00	\$294,150.00	24.51%	\$75,000.00	\$294,150.00	2	2	7/17/11	\$75,000.00		\$301,150.00		\$75,000.00	\$75,000.00	\$0.00
Eyeball/Machine Co. (Alec David)	\$2,000.00	\$296,150.00	24.68%	\$2,000.00	\$296,150.00	1	1	7/29/11	\$2,000.00		\$303,150.00		\$2,000.00	\$2,000.00	\$0.00
Falley, Phil	\$100.00	\$296,250.00	24.69%	\$100.00	\$296,250.00	1	1	9/6/11	\$96.76	12/7/10	\$154,946.76		DONE	DONE	\$0.00
Federated Youth Foundation, Inc.	\$2,000.00	\$298,250.00	24.85%	\$2,000.00	\$298,250.00	1	1	1/15/10	\$2,000.00		\$156,946.76		DONE	DONE	\$0.00
Finnegan Family	\$150,000.00	\$448,250.00	37.35%	\$150,000.00	\$448,250.00	4	4	9/29/10	\$150,000.00		\$306,946.76		\$50,000.00	\$50,000.00	\$0.00
Fulmuth, Leah & Carley	\$1,500.00	\$449,750.00	37.48%	\$1,500.00	\$449,750.00	1	1	10/27/10	\$1,500.00		\$308,446.76		\$1,500.00	\$1,500.00	\$0.00
Gall, Kowatary	\$12,500.00	\$462,250.00	38.52%	\$12,500.00	\$462,250.00	2	2	7/27/11	\$12,500.00		\$320,946.76		\$12,500.00	\$12,500.00	\$0.00
Giles, Ronald & Kim	\$10,000.00	\$472,250.00	39.35%	\$10,000.00	\$472,250.00	2	2	5/7/11	\$10,000.00		\$330,946.76		\$10,000.00	\$10,000.00	\$0.00
Hank, Steve and Becky	\$1,500.00	\$473,750.00	39.48%	\$1,500.00	\$473,750.00	3	3	8/26/10	\$1,500.00		\$332,446.76		\$1,500.00	\$1,500.00	\$0.00
Jenkins Engineering - Jim Kind	\$7,500.00	\$481,250.00	40.10%	\$7,500.00	\$481,250.00	1	1	3/1/10	\$7,500.00		\$340,946.76		\$7,500.00	\$7,500.00	\$0.00
Kirtleson, Rebecca and Darlene	\$5,000.00	\$486,250.00	40.52%	\$5,000.00	\$486,250.00	2	2	7/27/11	\$5,000.00		\$345,946.76		\$5,000.00	\$5,000.00	\$0.00
Koch, Chad	\$200.00	\$486,450.00	40.54%	\$200.00	\$486,450.00	1	1	8/12/2011	\$194.72		\$346,141.48		\$69.28	\$69.28	\$0.00

**PLEDGE RECORD**

Donor Name	Pledge Amount	Original Due Date	Current Due Date	Percentage Paid	Amount Paid	Balance Due	Project	Status	Amount
Kimble Terry & Jean	\$3,000.00	9/23/12	9/23/11	100%	\$3,000.00	\$0.00	3	DONE	\$0.00
Land O Lakes Foundation	\$2,000.00	8/22/12	8/22/11	100%	\$2,000.00	\$0.00	1	DONE	\$0.00
Landmark Services Cooperation	\$2,000.00	8/22/12	8/22/11	100%	\$2,000.00	\$0.00	1	DONE	\$0.00
Lalipier & Clark	\$1,000.00	8/22/12	8/22/11	100%	\$1,000.00	\$0.00	1	DONE	\$0.00
Leathers Gary & Sue	\$500.00	8/22/12	8/22/11	100%	\$500.00	\$0.00	1	DONE	\$0.00
Lynn Gene E	\$300.00	8/22/12	8/22/11	100%	\$300.00	\$0.00	1	DONE	\$0.00
Madison Community Foundation	\$300.00	8/22/12	8/22/11	100%	\$300.00	\$0.00	1	DONE	\$0.00
Miscellaneous - Bowling Fundraiser	\$300.00	8/22/12	8/22/11	100%	\$300.00	\$0.00	1	DONE	\$0.00
Montgomery Associates	\$333.33	8/22/12	8/22/11	100%	\$333.33	\$0.00	1	DONE	\$0.00
Montrose - For Retirement	\$200.00	8/22/12	8/22/11	100%	\$200.00	\$0.00	1	DONE	\$0.00
MUSA - In Kind (Part of park plan work)	\$4,000.00	7/24/12	7/24/11	100%	\$4,000.00	\$0.00	1	DONE	\$0.00
Nicholson, Bluff (DKH)	\$200.00	8/22/12	8/22/11	100%	\$200.00	\$0.00	1	DONE	\$0.00
Olsen Becky	\$50.00	8/22/12	8/22/11	100%	\$50.00	\$0.00	1	DONE	\$0.00
Prattland Dairy (Chuck Fahey - Jerry Burt)	\$50.00	8/22/12	8/22/11	100%	\$50.00	\$0.00	1	DONE	\$0.00
Schlicht, Steve and Warren	\$50.00	8/22/12	8/22/11	100%	\$50.00	\$0.00	1	DONE	\$0.00
Schmitt, Jim	\$50.00	8/22/12	8/22/11	100%	\$50.00	\$0.00	1	DONE	\$0.00
Saltford Reservoir	\$50.00	8/22/12	8/22/11	100%	\$50.00	\$0.00	1	DONE	\$0.00
Sugar River Bank of New Canaan	\$400.00	8/22/12	8/22/11	100%	\$400.00	\$0.00	1	DONE	\$0.00

\* Projected pledges are not definite as some pledge amounts are different from one year to the next.

TOTAL CONTRIBUTIONS TO 3/31/12 \$392,017.78  
 LESS IN KIND MONIES TO DATE \$57,546.25  
 CASH CONTRIBUTIONS TO DATE \$334,471.53  
 MCF ADMINISTRATIVE FEE 1/18/11 -\$115.00  
 MCF ADMINISTRATIVE FEE 12/15/11 -\$2,700.00  
 DISTRIBUTED TO VILLAGE 1/18/11 -\$12,500.00  
 DISTRIBUTED TO VILLAGE 12/15/11 -\$270,000.00  
 BALANCE 3/31/12 \$99,146.53  
 MCF BALANCE 12/31/11 \$97,021.52

TOTAL CASH PLEDGES \$703,335.00  
 EXPENDITURES TO DATE -\$838,335.00  
 REMAINING FOR PROJECTS IN CASH LEDGES \$418,650.00  
 PROJECTED 2012 CASH DONATIONS \$212,400.00  
 PROJECTED 2013 CASH DONATIONS \$105,925.00  
 PROJECTED CASH DONATIONS AFTER 2013 \$50,499.95



## Dane County Land & Water Resources Department

Lakes & Watersheds • Land Acquisition • Land Conservation • Parks

Kevin F. Connors, Director

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May 1, 2012

April Little  
Village of Belleville  
24 W. Main Street, P.O. Box 79  
Belleville, WI 53508

*Sent via email to:* [alittle@villageofbelleville.com](mailto:alittle@villageofbelleville.com)

Dear April,

I am pleased to inform you that your Partners for Recreation and Conservation (PARC) grant application for the Lake Belle View/Sugar River Restoration Area Bridge and Access Improvement project scored very well, thus will be advancing to the next level of review and be considered for grant funding. The Dane County Park Commission will make a funding recommendation on your project at their meeting on Wednesday, May 9<sup>th</sup>. Please contact me if you're interested in attending this meeting. Otherwise, I will be in touch with you after May 9<sup>th</sup> to let you know the Park Commission's funding recommendation for your project. I may contact you prior to this meeting with any further questions or clarifications on your project.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

Sara Kwitek  
Acquisition and Planning Specialist  
224-3611  
[Kwitek@countyofdane.com](mailto:Kwitek@countyofdane.com)

**Project Schedule**

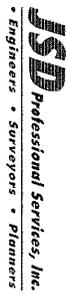
**Belleville Pedestrian Bridge**

Belleville, WI

JSD Project # 10-4494

Prepared By: JSD Professional Services, Inc.

Revised: 04-23-2012



	March	April	May	June	July	August	September
<b>Preliminary Design</b>	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27	3 10 17 24
Village of Belleville Public Works Meeting							
Village Board Approval of Final Design							
Finalize Construction Bid Documents							
<b>PARC Grant Application Process</b>							
Preparation and Submittal of PARC Dane County Grant Application							
PARC Grant Award Notification							
<b>WISDNR Permitting Process</b>							
Tentative Approval of Preliminary Design							
Preparation and Submittal of WISDNR Permit (Waterway and Wetland)							
Response to Application from WISDNR Waterway and Wetland (30 Days)							
Notice of Public Hearing - If necessary (30 Days)							
WISDNR Wetland and Waterway Permit Obtained							
<b>Construction Bidding Process</b>							
Finalize Construction Bid Documents							
Advertisement of Bid Documents							
Contractor Bidding Deadline							
Award to Successful Contractor (DNR Permit Obtained)							
<b>Construction</b>							
Site Improvements Contract							
Custom Manufacturing Construction							

**April Little**

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**From:** Justin Frahm [justin.frahm@jsdinc.com]  
**Sent:** Monday, April 30, 2012 8:21 AM  
**To:** Gary Ziegler  
**Cc:** April Little  
**Subject:** RE: 4/30/12 PW&P Committee Meeting Agenda  
**Attachments:** 10-4494 Belleville Ped-Bridge - Development Schedule.pdf

Gary:

I appreciate including me on the email for the agenda. We are in the midst of preparing Construction documents from a site improvements and structural design stage and will be finalizing these in the next two weeks. I know we discussed the aggressive possibility of having these prepared in two weeks after the Village approval of final design, however we will need another week or two to finalize the construction documents. The design documents are currently being processed by our structural design department. In the last two weeks the WISDNR permit application was submitted April 23 which proved an effort in itself, as well as providing preliminary opinion of costs and a schematic design for the Badger State Trail Link (pedestrian connection under HWY 69/River St. Bridge) in providing materials to the RTA Stewardship grant, which April and I have been discussing late last week and will be finalizing today.

Please review the schedule attached which was discussed at the April 16 Village Board meeting. In the next two weeks we will be finalizing the construction documents package and beginning the bid process immediately after that. This will allow us a preliminary 30 day notice, a week for bidding questions and award of Final bid in early July upon issued WISDNR permit as well as notice of PARC Grant award.

I know April will be visiting our offices today to prepare the RTA Stewardship grant with the necessary materials, however in light of no recent changes or updates to the plan or schedule, do you still need me to attend public works this evening or can you simply update Public Works that we are preparing construction documents and the bid package and will be scheduling a village review the week of May 14?

Regards,

Justin Lee Frahm, ASLA, Associate Planner/Landscape Architectural Designer  
B.S. Landscape Architecture  
Landscape Architecture & Design

**JSD Professional Services, Inc.**

· Engineers · Surveyors · Planners

*Please consider your environmental responsibility before printing this email.*

Madison Regional Office

161 Horizon Drive, Suite 101

Verona, WI 53593

608.848.5060 phone ext. 226

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[justin.frahm@jsdinc.com](mailto:justin.frahm@jsdinc.com) | [www.jsdinc.com](http://www.jsdinc.com)

4/30/2012

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**From:** Gary Ziegler [mailto:gary.ziegler@mhcdc.org]  
**Sent:** Thursday, April 26, 2012 4:23 PM  
**To:** Benjamin O'Brien; Jim Schmitz; Jerry Butts; Kevin Lord; Siggie Sigmarsson; Justin Frahm  
**Cc:** April Little; Julie Bigler  
**Subject:** 4/30/12 PW&P Committee Meeting Agenda  
**Importance:** High

Hi,

I have attached the agenda for the 4/30/12 Public Works and Parks Committee Meeting.

Call or e-mail me with any questions.

Thanks.

Gary

4/30/2012

Board Priorities 2012-13

Subject	Committee	Priority	Status	Next Steps / Comments
ADA Improvements: public facilities & elevator	ADA	High	In Progress	Contract signed; August deadline
Internal Operations improvements	Administrator	Normal	In Progress	Hiring process complete
Village Website Upgrade	Administrator/ Contract CDA	High	July 1 due	Draft site being finalized
CDA - Façade Grant	CDA	Normal	As needed	
CDA: Railroad Corridor & Waterfront	CDA	Normal	In Progress	Landmark acquisition - TE grant appl fall 2012; Waterfront Stewardship grant
TIFs 4 & 5	CDA / Village Board	Normal	2012	Pending proposal for TIF 4 - Landmark
New resident and business attraction / retention	Economic Development	Normal		Exploring hiring of intern w/ Chamber
BUDGET	Finance	Normal	Annual	Prepare for post-Budget bill cuts
Finance to do: Borrowing	Finance	Normal	Annual	Completed refinace of bond anticipation note fall 2011; Expected short term borrow
Finance to do: Fees Resolution	Finance	Normal	July 1 due	For fall budget process / new code book
Police Union negotiations	Finance	Normal		
Lake Project	Lake	Normal	In Progress	Explore new friends group / volunteer activities
Trail loop addition	Lake	Normal	In Progress	Eagle Scout project; fall construction
Codification:	Ordinances	Normal	August 1 due	Organizational review complete; legal review complete; final draft received
Succession Planning / Staffing	Finance / Public Works	Normal	July 1 due	UW-Oshkosh report received; implement recommendations
OFFER TO PURCHASE - COSGROVE (Stewardship Grant)	Plan Commission	Normal	June 1 due	DNR contract, new CSM & Offer signed. May closing.
Intergovernmental Agreement-Montrose	Plan Commission	Normal	Nearly complete	Draft agreement under review; then submit to state for ok
TIF 3 / Far West Side Development	Plan Commission	Normal	Waiting	Agreements complete; Finish Baker's Woods plat - may require reopening Spec. Assess.

Board Priorities 2012-13

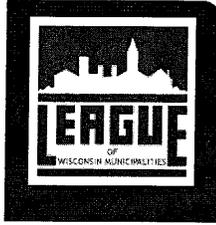
Subject	Committee	Priority	Status	Next Steps / Comments
Pedestrian Bridge	Public Works	High	1-Sep	Bids to approve on May 21
Code Enforcement	Public Works	Normal	In Progress	Continue in 2013?
Old Library repair	Public Works	High	In Progress	Contract signed; August deadline
Wayfinding Signs	Public Works	2011	July 1 due	Finalized layout & placement. Obtained permits. Funding in PARC grant
Meter installation	Public Works	High	Nearly complete	
Sidewalk repair	Public Works	Normal		Budgeted item
Waste/Recycling RFP	Public Works	Normal		Contract expires end of 2012
Capital Improvement Plan	Public Works	Normal	2012	
Equipment Planning	Public Works	Normal	2012	
Park Lights: Sugar River Park	Public Works	Normal	Waiting	Volunteer project
Tree board and 2011 grant activities	Public Works	High		Grant expiring soon. Need work order & database updated
Park Planning	Public Works & Lake Fundraising	High	Waiting	Funding dependent; implement new plan items. Possible fall work crew & grant funds
Intergovernmental Coop (equipment & facilities)	Special committee	Normal	2012	
Municipal Facility Planning	Special committee	Normal	2012	
Visioning	Village Board	Normal	On hold	Proposal received from UW-X; end April 2011
Land Purchases		Normal	Fall negotiations	Natural Heritage Land Trust; Also for other Public Works facilities

Board Priorities 2012-13

Subject	Committee	Priority	Status	Next Steps / Comments
Audio/Video Recording of Village Meetings: Training for Users	Administrator		Complete	
Credit card machine for Village payments	Administrator		Complete	
Read Access to Accounting Sys for Dpt Heads (+ EMS / Fire Chief)	Administrator / Finance Chamber	Low	Complete	Implement calendar sharing (future)
Logo Development	Finance	Normal	Complete	
UTILITY FINANCING - rate study!!!	Finance		Complete	Rate increases implemented
Finance and Personnel - Policy Manual (Fiscal & Employee)	Personnel	High	Complete	
Offer to Purchase - Dutch Patchin	Plan Commission	Normal	Complete	2011 construction complete
GAZEBO / RAMP	Public Works	Normal	Complete	Only minor painting to finish
Urban Forestry Grant - Ordinances, EAB & inventory report	Public Works	Normal	Complete	2009/10 project done; grant funds received
Stormwater Utility / Floodplain LOMAs	Utilities		Complete	LOMAs done; implemented stormwater charges; Education campaign done
Collect on outstanding debt			Complete	
Lake Committee - Planning			Complete	Construction complete Summer 2011; Fundraising Underway



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### Courts FAQ 1

#### How does a municipality go about establishing a municipal court?

A municipality can establish a municipal court by adopting an ordinance providing for the election of a judge and the operation and maintenance of a court. See Wis. Stat. sec. 755.01(1). Once a municipal court is created, it must be maintained at the expense of the municipality. Sec. 755.01(1). The municipal governing body fixes the salary of the judge. The municipal governing body may authorize the judge to appoint court clerks and deputy clerks. The municipal governing body fixes the salary of any municipal court staff

Two or more municipalities may create a joint municipal court by entering into an agreement under sec. 66.0301, and enacting identical ordinances establishing a joint municipal court. Sec. 755.01(4).

A municipal governing body may by ordinance abolish a municipal court at the end of any term for which the judge has been elected. Wis. Stat sec. 755.01(2).

Municipalities interested in establishing a municipal court should contact the Office of Judicial Education within the Director of State Courts Office. The number is (608) 266-7807. There is also an information pamphlet on starting a municipal court. It may be viewed online at <http://www.wicourts.gov/about/organization/municipal/docs/startcourt.pdf>.

You will need Adobe Acrobat to read this PDF file. This is a free program and can be downloaded at this link: [Adobe Acrobat Reader](#)

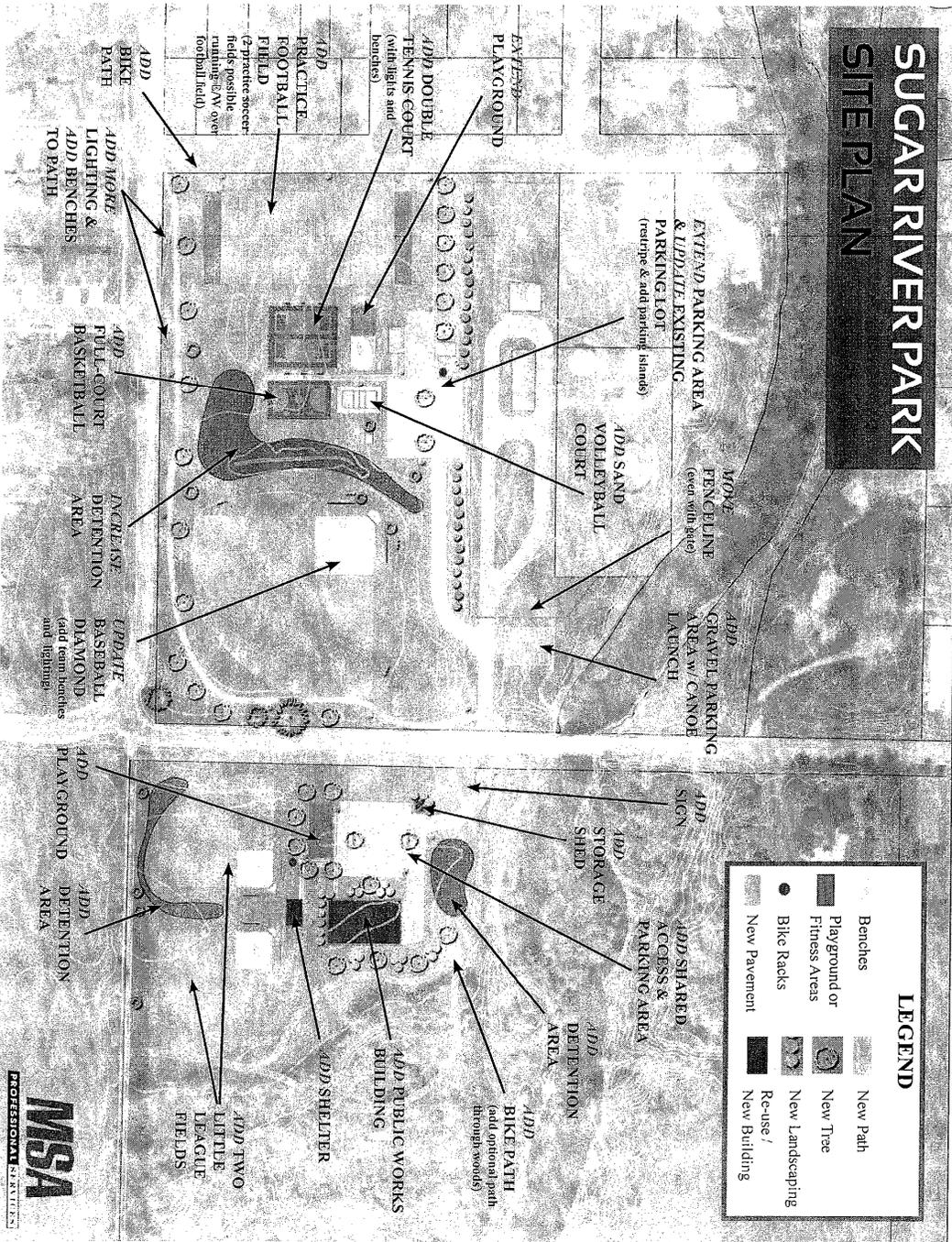
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# SUGAR RIVER PARK SITE PLAN



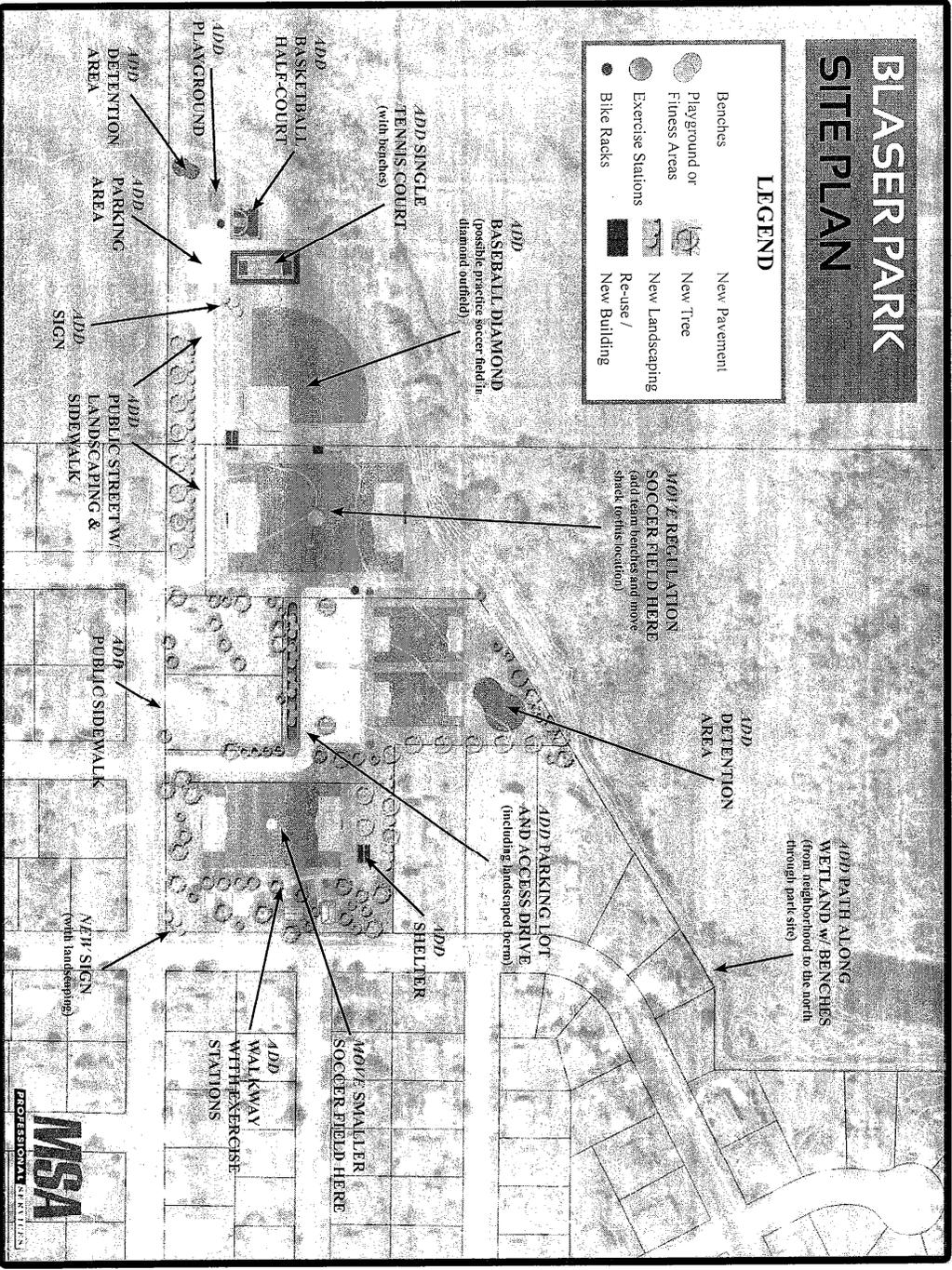
### LEGEND

	Benches		New Path
	Playground or Fitness Areas		New Tree
	Bike Racks		New Landscaping
	New Pavement		Re-use / New Building

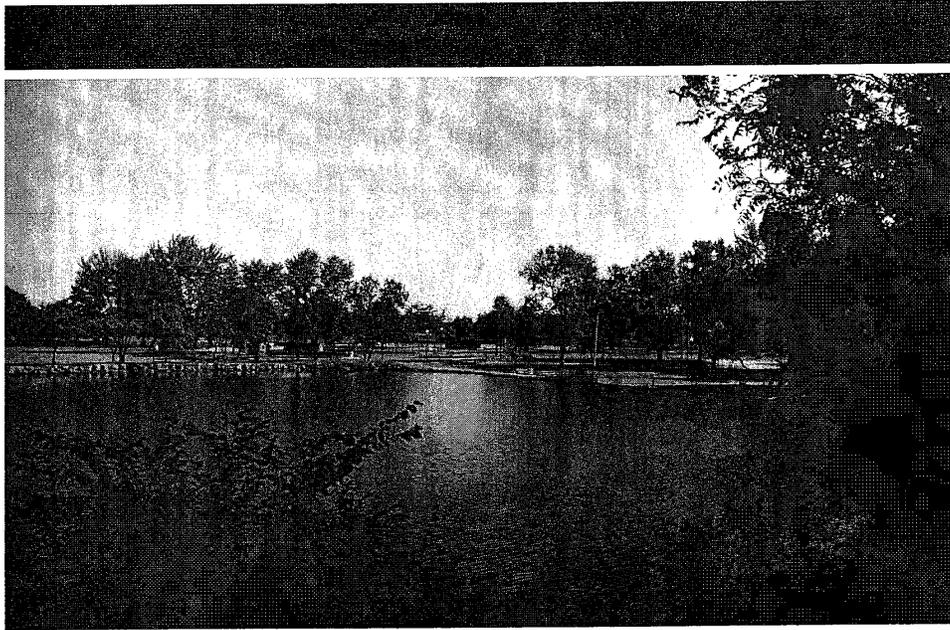
# BLASER PARK SITE PLAN

## LEGEND

	Benches		New Pavement
	Playground or Fitness Areas		New Tree
	Exercise Stations		New Landscaping
	Bike Racks		Re-use / New Building







# VILLAGE OF BELLEVILLE, WI

## **Comprehensive Outdoor Recreation Plan**

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### **2011-2016**

Prepared by MSA Professional Services, Inc.  
in cooperation with the Village of Belleville  
Public Works & Park Committee  
*FINAL DRAFT* March 30, 2011



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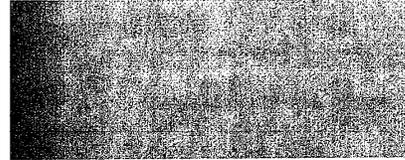
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**ACKNOWLEDGEMENTS**

The following people are responsible for the creation, refinement, and adoption of this Plan

**Village President**

Terry Kringle

**Village Board**

Ben O'Brien - Trustee  
 Debra Kazmar - Trustee  
 Jim Schmitz - Trustee  
 Bonnie Wilcox - Trustee  
 Gary Ziegler - Trustee  
 vacant - Trustee

**Public Works & Parks Committee**

Gary Ziegler - Chairman  
 Ben O'Brien - Member  
 Jim Schmitz - Member  
 Jerry Butts - Public Works Director

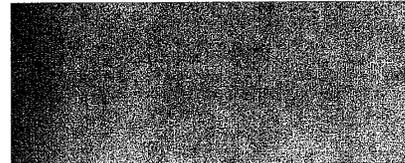
**Village Staff**

April Little - Village Administrator

**MSA Professional Services, Inc.**

Jason Valerius, AICP & LEED® AP  
 Andrew Bremer, AICP  
 Stephen Tremlett, AICP

*Belleville residents, property owners, and business owners attended meetings, reviewed draft materials, and submitted comments that have improved this Plan.*



**Preface**

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# CHAPTER 1

## INTRODUCTION

1. Background
3. Planning Process
3. The Role of Village Parks
4. Regional Context

The following report is the Comprehensive Outdoor Recreation Plan (CORP) for the Village of Belleville. The purpose of the plan is to provide general policy direction regarding park and open space planning and maintenance to satisfy the recreational needs of current and future residents, and to protect and enhance the underlying and sustaining natural resource base of the community. The Plan is also intended to be a support document and component of the Village of Belleville Comprehensive Master Plan. This plan along with the Village's other long-range plans and development-related ordinances, will be used to implement the Village's park program.

Specifically the plan provides:

- *Information regarding demographic trends and existing natural resources,*
- *An inventory of existing park and recreational facilities,*
- *An analysis of recreational needs and demands,*
- *General policy direction regarding park and open space planning and maintenance,*
- *Recommendations for improving existing park facilities,*
- *Recommendations for park and open space acquisition and (re)development projects.*

This plan identifies conceptual locations and recommendations for different types of parks, natural areas, and recreational facilities. In nearly every case, more detailed planning, engineering, study, budgeting, and/or discussion will be necessary before decisions are made to actually acquire land or construct recreational facilities.

### 1.1 BACKGROUND

Recreation planning has been an essential component of long-range community planning in Belleville for many years. The Village prepared its first park and open space plan in 1990, and since that time, several updates have occurred including the latest one in 2007. This plan builds upon those previous efforts to address new challenges and opportunities which have only recently emerged. At this time, there are three primary factors which are influencing the decision to update the Village CORP.

**The Village is growing.** The population in Belleville has increased an estimated 424 people since year 2000 (22% growth), and additional growth is anticipated. In 2008, the Village approved the annexation of 230 acres known locally as the "Francois-Fox" and "Olson-Baker" properties. When combined with the adjacent and already approved "Shamrock Hills" plat, a new "West Neighborhood" has emerged. This area will become the Village's third major neighborhood area and is bounded by County Highway PB on the west, the Sugar River on the north, Lake Belle View on the east and State Highway 69/92 on the south. A master plan for the area was developed by the Village as an amendment to their comprehensive plan in 2008. The Village anticipates this new area will primarily develop as mixed-use residential neighborhoods, with the portion near the corner of CTH PB and STH 69/92 developing for business use. Studies have concluded that residential neighborhoods which incorporate adequate park and recreational facilities maintain a higher value, both monetarily

## Chapter 1 Introduction

### LAKE BELLE VIEW RESTORATION PROJECT

*The Village has been working on a plan to restore Lake Belle View for over thirty years. Lake Belle View is created by an impoundment of the Sugar River. The Lake consists of approximately 94 acres of open water and 18 acres of forested islands. It is estimated that four feet of river-borne sediment has accumulated in the lake since 1926, resulting in a mean depth of two feet and a maximum depth of less than 10 feet. The lake has the distinctive water quality and fishery problems associated with aging impoundments including sedimentation, turbidity, lack of aquatic plant diversity, excessive nutrients and algal blooms. Excessive biological production, such as the growth of algae, which reduces water clarity and ultimately leads to depressing oxygen levels in the lake, reduces water quality. Surface runoff from agricultural and urban areas draining into the river has magnified water quality issues.*

*In September of 2008, the Village hired a multi-disciplinary team of consultants to facilitate action on the restoration effort by reviewing previous studies and identifying restoration options and alternatives for the Village to consider. In October of 2009, the Village agreed upon a restoration plan.*

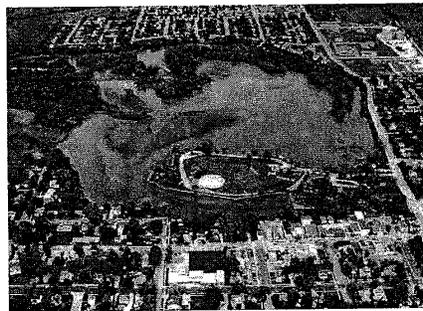
*The goal of the project is to provide water quality improvements to the Sugar River by reducing rough fish habitat, thermal pollution, and improvement of river system connectivity. This will be accomplished by separating the lake from the river system by constructing a berm, and possibly by development of a kayak run/fish passage around the dam. The berm will allow the river to maintain velocity through and around the lake, preventing deposit of sediments and nutrients into the lake, and restoring the cool water fishery in the river downstream of the dam. Additional dredging of the lake is planned to increase lake depths to improve water quality, aquatic and fish habitat. The project is unique in its approach of maintaining both bodies of water while allowing the river to run continuously past the lake.*

*The berm will double as a recreational trail connecting the North Shore neighborhoods to Community Park and beyond to Downtown Belleville. Some of the dredge material from the lake will be used to help construct the dam and also deposited around the existing lake islands to enhance the islands and create additional rare forested floodplain habitat areas.*

*In October 2010, the project began with construction of an earthen berm that stretches from the northwest corner of Lake Belle View to the Community Park. Dredging and other construction activities are planned through the winter months, with a goal of completing the project by July, 2011.*

and socially, than those without. Creating a plan that addresses the park and recreational needs of the new neighborhood is essential to its long-term success.

**Restoration of Lake Belle View is underway providing opportunities to improve Community Park.** Community Park, is a 13-acre island located immediately north of downtown in the southeast corner of the Lake. The park is the Village's most highly utilized recreation facility serving a variety of functions (football, baseball, tennis, basketball, picnicking, fishing, ice skating, ice hockey, and community festivals). However, surface water drainage in some areas of the site is poor, resulting in turf damage and generally poor recreation and general use conditions. The Lake Belle View Restoration project has the potential to provide the fill material necessary to raise some areas of the park and improve drainage. However, these and other construction activities associated with the lake restoration project may temporarily, or permanently, limit the public's use of the park for certain recreational activities. Therefore, one of the principal reasons to update the Village CORP is to reassess the recreational facilities appropriate for Community Park.



**Maintaining eligibility for competitive park and recreation acquisition and development grants.** Further reason for updating a CORP involves maintaining eligibility for grant aids for park and open space acquisition and development, such as the State's Knowles-Nelson Stewardship program. In order to maintain eligibility for Stewardship funds, municipalities must have a CORP that has been locally approved within the last five years. In addition, projects for which the Village seeks aid must be identified within its CORP.

The Wisconsin Legislature created the Knowles-Nelson Stewardship Program (Stewardship) in 1989. Named for two of Wisconsin's most revered conservation leaders, Warren Knowles (Governor 1965-1971) and Gaylord Nelson (Governor 1959-1963, U.S. Senator 1964-1981), the purpose of the program is to preserve valuable natural areas and wildlife habitat, protect water quality and fisheries, and expand opportunities for outdoor recreation. The conservation and recreation goals of the Stewardship Program are achieved through the acquisition of land and easements, development of recreational facilities, and restoration of wildlife habitat.

**1.2 PLANNING PROCESS**

In 2010, the Village of Belleville requested the assistance of MSA Professional Services, Inc. to update its Comprehensive Outdoor Recreation Plan. Preparation and adoption of this plan occurred over a four month period. Oversight for the project was provided by the Public Works and Parks Committee. The Committee met three times with the planning consultant to provide policy recommendations and to review draft documents. Early in the planning process the

consultant facilitated a community open house to gather citizen feedback on desired public park and recreational facilities and improvements. Additional public input was provided through a web-based survey.

**1.3 THE ROLE OF VILLAGE PARKS**

Proper planning is essential for the Village's park and open space system to continue to meet the recreation needs of the community, as well as to continue to preserve valuable natural areas. Whether the Village is experiencing a bear or bull period of economic growth, it is important to remember the many benefits that park and recreational facilities provide the community.

**Community Image** – Local parks provide opportunities for formal and informal social gatherings. Community festivals, organized recreational events, or chance meetings between Village residents at local parks, all provide opportunities for residents to socialize with people they might not otherwise meet. In addition, having excellent park and recreation facilities can be a source of pride for a community. These factors contribute to the image of the Village as “A great place to live, work, and play”.

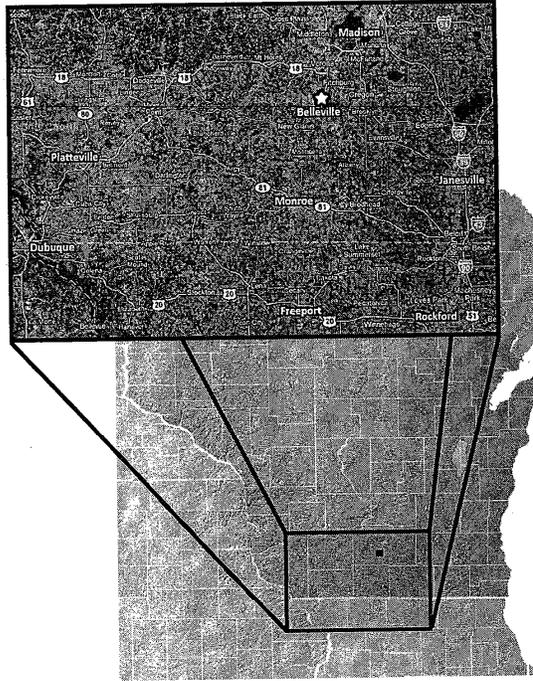
**Community Health** – With the rising national trend in obesity, especially among children, the Village's park and recreational facilities play a vital role in maintaining and improving the health of residents in the community. In addition, many studies have demonstrated increases in park and recreation facilities and programs can reduce community crime rates.

PROJECT MILESTONES	
November 29th, 2010	Park & Recreation Meeting #1 (existing conditions review)
December, 2010	Open House & Community Web Survey (gathered public opinions)
January 24th, 2011	Park & Recreation Meeting #2 (reviewed preliminary recommendations)
March 28th, 2011	Park & Recreation Meeting #3 (reviewed draft plan)
April 4, 2011	Village Board Meeting (plan adoption)

## Chapter 1 Introduction

**Ecological Health** – While park and open spaces provide opportunities for improvements to the health of residents, they also contribute to the greater ecological health of the Village. Local parks are often tied together with environmentally sensitive areas such as wetlands, floodplains, surface waters, or significant woodlands. These areas provide food and shelter for local wildlife and natural stormwater retention. Individual parks can provide important “rooms” of natural resource activity; however, they become even more functional when they can be linked together by environmental corridors, or “hallways.” Wildlife, plants, and water all depend on the ability to move freely within the environment from room to room.

**Economic Prosperity** - Leisure time is an important component of people’s lifestyles and increasingly people are choosing locations to live based on quality of life amenities such as the amount and type of recreational facilities a community can offer. The ability to retain or attract new residents has direct economic benefits to the Village. Studies have also concluded that property values generally increase the closer residential lots are to a park facility. In addition, if a local parks system is designed with regional amenities, or connections to regional destinations, it can serve to bring additional visitors to the Village. The additional tourism can be a significant benefit to businesses.



### 1.4 REGIONAL CONTEXT

The Village of Belleville (pop. 2,332) is located in southern Dane County and northern Green County, along State Highways 69 and 92, and County Highways PB, D, and CC. Belleville was founded in 1851 and incorporated as a village in 1892. The Village is approximately 20 miles southwest of Madison (state capital, pop. 235,419), 60 miles northwest of Rockford IL (pop. 157,280), and 90 miles northeast of Dubuque IA (pop. 57,241). Other communities within 15 miles of the Village include the cities of Verona (pop. 11,288) and Fitchburg (pop. 24,141), and the villages of Brooklyn (pop. 1,317), Monticello (pop. 1,130), New Glarus (pop. 2,061), and Oregon (pop. 9,492).

# CHAPTER 2

## EXISTING CONDITIONS

5 Demographics	8 Wetlands
6 Geology & Topography	8 Forests & Woodlands
6 River Basin & Watersheds	8 Endangered Species
7 Water Bodies	9 Existing Land Use
7 Floodplains	9 Proposed Land Use

The following chapter details some of the important natural resources in the Belleville area and Dane County. The information comes from a variety of resources, including the Wisconsin Department of Natural Resources (DNR) and the US Census.

### 2.1 DEMOGRAPHICS

The section describes some of the historic demographic trends for the Village of Belleville as it pertains to population, housing, age composition, income, and school enrollment.

#### POPULATION

The most recent population estimate for the Village is 2,332 (year 2009), an increase of 424 residents since 2000. From year 1970 to 2000, the population for Belleville grew by 79.5% (approximately 2.7% annually), while the growth rate for Dane County was only 46.9%. Additionally, from 2000 to 2009, the population in Belleville has increased by 22.2% (approximately 2.5% annually), while Dane County only grew by 15.2%. The Village's population is expected to reach 3,526 by year 2030, which represents a 85% growth rate from year 2000 to 2030. This is nearly 50% higher than the expected growth rate for Dane County over the same period, and more than four times the expected growth rate for the State.

#### HOUSING

As the population gradually increases, household size is expected to decrease. In 1970, the average household size in Belleville was 2.88. By 2000, this number had shrunk to 2.50. This follows national trends and reflects both a decrease in the

	Village of Belleville	Dane County	Wisconsin
1970	1,063	290,272	4,417,821
1980	1,302	323,545	4,705,642
1990	1,456	367,085	4,891,769
2000	1,908	426,526	5,363,675
2009*	2,332	455,927	5,580,757
Projection			
2010	2,475	480,573	5,751,470
2015	2,721	503,017	5,931,386
2020	2,935	527,534	6,110,878
2025	3,243	554,848	6,274,867
2030	3,526	579,976	6,415,923
% Growth	84.8%	36.0%	19.6%

Source: US Census, \*estimate

	Village of Belleville	Dane County	Wisconsin
People per Household (1970)	2.9	3.3	3.3
People per Household (1980)	3	2.7	2.8
People per Household (1990)	2.6	2.6	2.7
People per Household (2000)	2.5	2.5	2.6
People per Household (2009)*	2.5	2.4	2.4
Housing Units (1970)	369	92,442	1,472,322
Housing Units (1980)	486	126,275	1,863,857
Housing Units (1990)	561	147,851	2,055,774
Housing Units (2000)	764	180,398	2,321,144
Housing Units (2009)*	1,105	210,009	2,549,915

Source: US Census, \*ACS Data

number of children per family, increased life expectancies, and an increase in the divorce rate. It is expected that the average household size will stabilize around 2.0-2.5 over the next two decades.

## Chapter 2 Existing Conditions

### AGE COMPOSITION

The 1990 and 2000 population-by-age statistics reveals an increase in the proportion of the Village population under the age of 20 (up 1.4%) and a decrease in the proportion of the population over 65 (down 3.8%).

### INCOME

The median household income in Belleville in year 2000 was \$49,272, 7% higher than Dane County's.

### SCHOOL ENROLLMENT

The Village is located in the Belleville School District and is served by four schools: Belleville Elementary (grades PreK-1), Belleville Intermediate (grades 2-6), Belleville Middle School (grades 7-8) and Belleville High School (grades 9-12). School enrollment for 2010 was 956 students, up 7.7% from 888 in year 2001.

## 2.2 GEOLOGY & TOPOGRAPHY

The surface geology north of the Sugar River consists primarily of sand and gravel outwash plain deposits from the most recent glaciation. The part of Belleville south and west of the river is in the "driftless" region of Dane County, where there are no glacial deposits. The subsurface geology of the Village consists of Ordovician sandstones and dolomite (magnesium-rich limestone) deposited 400-600 million years ago. Most of the Village south of the Sugar River consists of Ordovician-St. Peter formations, which are mainly sandstone, shale and conglomerates. North and west of the Sugar River, dolomite of the Prairie du Chien Group is found.

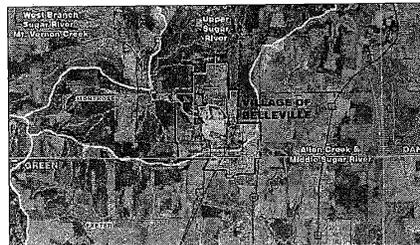
The topography in the Village of Belleville reflects both the unglaciated and glaciated landscape of Dane County. Topographic relief ranges from about 1,000 feet above sea level at its highest elevation in the southwest corner of the Village, down to 860 feet above sea level near the Sugar River.

## 2.3 RIVER BASINS & WATERSHEDS

Wisconsin is divided into three major River Basins each identified by the primary waterbody into which the basin drains. The Village is in the Mississippi River Basin.



The three basins are further subdivided into 24 Water Management Units (WMUs) with the Village of Belleville in the Sugar-Pecatonica WMU. Each WMU is further subdivided into one or more of Wisconsin's 334 Watersheds. A watershed can be defined as an interconnected area of land draining from surrounding ridge tops to a common point such as a lake or stream confluence with a neighboring watershed. The Sugar-Pecatonica WMU consists of 16 watersheds. The Village of Belleville is within the Upper Sugar River and the Allen Creek and Middle Sugar River Watersheds (as shown below).



**2.4 WATER BODIES**

The primary surface water bodies in the Village are the Sugar River and Lake Belle View. The Sugar River flows southeast through the Village. The Village discharges its treated municipal wastewater to the river.

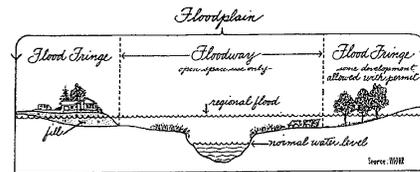
The Sugar River has been nominated as a state "Exceptional Resource Water" since it supports a productive smallmouth bass and trout fishery above the Village. An ERW designation does not include water quality criteria like a use designation. Instead, it is a label that identifies waters the State has identified that warrant additional protection from the effects of pollution. These designations are intended to meet federal Clean Water Act obligations requiring Wisconsin to adopt an "antidegradation" policy that is designed to prevent any lowering of water quality.

Three "threatened" fish species (redfin shiner, river herring, and Ozark minnow) have also been found in the Sugar River. There are over 30 different species of fish in the river. Major water quality concerns are associated with streambank erosion, animal waste runoff and sedimentation from cropland erosion. In addition, most of the storm sewers in the Village discharge either to the Sugar River or to Lake Belle View. All of these sources contribute to lake sedimentation problems.

**2.5 FLOODPLAINS**

The Federal Emergency Management Agency (FEMA) designates floodplain areas. A flood is defined as a general and temporary condition of partial or complete inundation of normally dry land areas. The area inundated during a flood event is called the floodplain. The floodplain includes the floodway, the floodfringe, and other flood-affected areas. The floodway is the channel of a river and the adjoining land needed to carry the 100-year flood discharge. Because the floodway is characterized by rapidly moving and treacherous water, development is severely restricted in a

floodway. The floodfringe, which is landward of the floodway, stores excess floodwater until it can be infiltrated or discharged back into the channel. During a regional flood event, also known as the 100-year, one-percent, or base flood, the entire floodplain or Special Flood Hazard Area (SFHA) is inundated to a height called the regional flood elevation (RFE).



(Source: WisDNR Floodplain & Shoreland Zoning Guidebook)

Floodplain areas generally contain important elements of the natural resource base such as woodlands, wetlands, and wildlife habitat; therefore, they constitute prime locations necessary for park, recreation, and open space areas. Much of the land area along the Sugar River on the Village's northwest side lies within the floodway, refer to Map 1 (Existing Land Use). Every effort should be made to discourage incompatible urban development of floodplains and to encourage compatible park, recreation, and open space uses.

Benefits of floodplain management are the reduction and filtration of sediments into area surface waters, storage of floodwaters during regional storms, habitat for fish and wildlife, and reductions in direct costs (cleanup operations, reconstruction, etc.) and indirect costs (disruption of business operations, declining tax base in flood blight areas, etc.) due to floods.

## **Chapter 2** Existing Conditions

### **2.6 WETLANDS**

Wetlands are areas in which water is at, near, or above the land surface and which are characterized by both hydric soils and by the hydrophytic plants such as sedges, cattails, and other vegetation that grow in an aquatic or very wet environment. Wetlands are nature's filters and sponges. They temporarily store floodwaters, filter pollutants from surface waters, control erosion and sediment, supply surface water flow and recharge groundwater supplies, and provide habitat for wildlife.

Wetlands are not conducive to residential, commercial, and industrial development. Generally, these limitations are due to the erosive character, high compressibility and instability, low bearing capacity, and high shrink-swell potential of wetland soils, as well as the associated high water table. If ignored in land use planning and development, those limitations may result in flooding, wet basements, unstable foundations, failing pavement, and excessive infiltration of clear water into sanitary sewers. In addition, there are significant onsite preparation and maintenance costs associated with the development of wetland soils, particularly as related to roads, foundations, and public utilities. The Wisconsin DNR and the US Army Corp of Engineers require mitigation when natural wetland sites are destroyed. Recognizing the important natural functions of wetlands, every effort should be made to discourage incompatible urban development and to encourage compatible park, recreation, and open space.

All the significant wetlands located in the Belleville area are associated with floodplains. The largest wetland areas are along the Sugar River on the northwest and southeast sides of Belleville. Refer to Map 1 (Existing Land Use) for the wetland areas in the Belleville region, as designated by the Wisconsin DNR.

### **2.7 FOREST & WOODLANDS**

Under good management forests, or woodlands, can serve a variety of beneficial functions. Unfortunately, woodlands, which require a century or more to develop, can be destroyed through mismanagement in a comparatively short time. The destruction of woodlands, particularly on steep slopes, can contribute to stormwater runoff, the siltation of lakes and streams, and the destruction of wildlife habitat.

Woodlands can and should be maintained for their total values; for scenery, wildlife habitat, open space, education, recreation, and air and water quality protection. The Existing Land Use Map displays those lands that are wooded in the Belleville area.

### **2.8 THREATENED OR ENDANGERED SPECIES**

While the conservation of plants, animals and their habitat should be considered for all species, this is particularly important for rare or declining species. The presence of one or more rare species and natural communities in an area can be an indication of an area's ecological importance and should prompt attention to conservation and restoration needs. Protection of such species is a valuable and vital component of sustaining biodiversity.

Both the state and federal governments prepare their own separate lists of such plant and animal species but do so working in cooperation with one another. The Wisconsin DNR's Endangered Resources Bureau monitors endangered, threatened, and special concern species and maintains the State's Natural Heritage Inventory (NHI) database. The NHI maintains data on the locations and status of rare species in Wisconsin and these data are exempt from the open records law due to their sensitive nature.

**2.9 EXISTING LAND USE**

Existing land use within the Village as of January 2010 are summarized in the table below. The Village consists of two distinct neighborhoods separated by Lake Belle View. The older historic Village Center is located south of Lake Belle View and has experienced some recent growth south of STH 92. The neighborhood north of the lake contains a higher percentage of the Village's multi-family developments. In addition, there is a small cluster of houses south of Blaser Park that are in the Town of Montrose.

There are two commercial areas within the Village. The central business district comprises 2-3 blocks of retail sales and services along Main Street. The second commercial area includes the land on either side of STH 69. Most industrial development is located within the Village's business park between CTH D and the Lower Sugar River.

Existing Land Use		
	Acreage	Percent
Agriculture	279	25.0%
Commercial - Retail Sales	18	1.6%
Commercial - Retail Services	16	1.4%
Communication and Utilities	7	0.6%
Industrial	63	5.6%
Institutional & Governmental	44	3.9%
Mobile Home	-	0.0%
Multi-Family Residential	20	1.8%
Open Space/Vacant Land	52	4.7%
Parks and Recreation	46	4.1%
Single-Family Residential	203	18.2%
Transportation	131	11.7%
Two-Family Residential	13	1.2%
Vacant/Unused Land	19	1.7%
Water	116	10.4%
Woodland	89	8.0%
<b>Total</b>	<b>1,116</b>	<b>100%</b>

**2.10 PROPOSED LAND USE**

There is a significant percentage of agricultural land in the Village due to several recent annexations on the west side. The Existing Land Use Map includes plats for this area, not all of which have been officially approved, but which coincide with the master plan developed by the Village for this area in 2008. Planned land uses in this area include commercial development along CTH PB and STH 92, predominantly single-family housing to the north and east, and dedicated open space along the south side of the Sugar River. Refer to the next page for a conceptual layout of land uses in this neighborhood completed as part of the master plan. While some changes to planned roadways and land uses have occurred (e.g. the Health Clinic has moved to the Business Commercial Area) the general development concepts still remain relevant.

Map 1 also denotes the location of other planned community expansions. Concept plans for the Northeast and Northwest Neighborhoods were also completed with the master plan for the West Neighborhood, and appear on the following page.



## CHAPTER 3

# PARK, OPEN SPACE, & RECREATION INVENTORY

11 Village-Owned Facilities  
14 Rec Programs & Events

14 Schools/Private-Owned  
15 Regional Park & Recreation

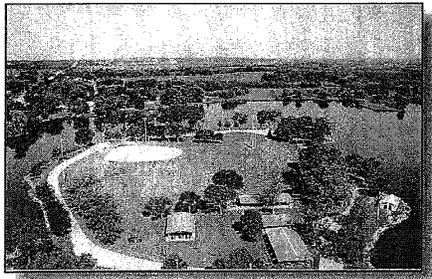
The following chapter documents existing park and recreational facilities both within the Village of Belleville and the surrounding region. Several other relevant plans exist and should be consulted for additional information including:

- Dane County Park and Outdoor Recreation Plan
- Wisconsin State Comprehensive Outdoor Recreation Plan

### 3.1 VILLAGE-OWNED FACILITIES

Currently, the Village of Belleville manages five parks and has conserved several other sites as open space, totaling roughly 66 acres. The five parks are Belleville Community Park, John Frederick Memorial Park, Blaser Neighborhood Park, Green View Park and Sugar River Park. Below are descriptions of facilities and activities at each park site.

#### BELLEVILLE COMMUNITY PARK



This community park is the largest in the Village at approximately 13 acres and has the most improved and utilized recreational facilities in the Village. The park is located on an island within the 93-acre Lake Belle View, just north of the downtown.

The site has the following amenities:

- A Lighted Combined Football-Baseball Field
- Four Picnic Shelters (400/700/1,500/1,920 sq.ft.)
- Two Concession Buildings (400/580 sq.ft.)
- A Double Restroom Facility (240 sq.ft.)
- A Warming House (540 sq.ft.)
- Two Playground Areas (totaling 6,750 sq.ft.)
- A Horseshoe Pit Area
- Two Basketball Half-Courts
- Two Tennis Courts
- 75+ Picnic Tables
- A Lighted Parking Lot (~0.75 acres)
- A Boat Launching Ramp

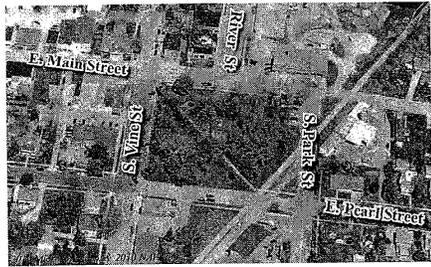
The park serves a wide variety of functions, including festivals, boating, athletic events, playgrounds, and pickicking. The park also has a Veteran's Memorial, which sits on the south-side of the Sugar River near downtown Belleville.

## Chapter 3 Park, Open Space, & Recreation Inventory

### JOHN FREDERICK MEMORIAL PARK



This 1.8-acre special purpose park is located on the southside of Main Street at the east end of the downtown.

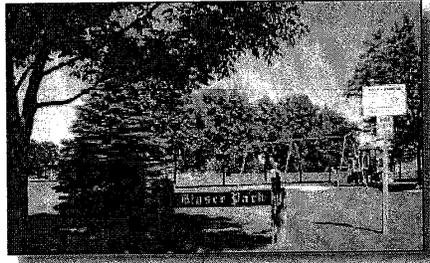


The site has the following amenities:

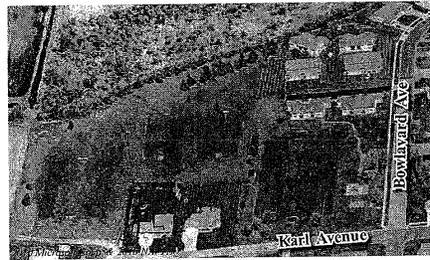
- A National Landmark - Old Library
- A Memorial of Village Founder, John Frederick
- A Drinking Fountain
- A Gazebo
- An Information Board
- A Restored Water Fountain

Library Park, as it is also known locally, primarily provides open space amongst large mature trees. The site is home to the Village's National Landmark, known as the Old Library, which has been restored and now plays host to a variety of public meetings. The park also plays host to the Fall Festival, which celebrates the end of the growing season.

### BLASER NEIGHBORHOOD PARK



This neighborhood park provides 7.5 acres of useable outdoor recreation space. It is located in the northwest corner of the Village bordered by Karl Avenue and Bowlvard Avenue.



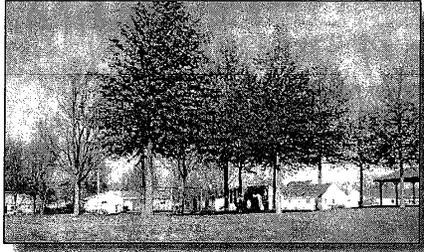
The site has the following amenities:

- Two Soccer Fields
- Two Soccer Fields for Small Children
- A Playground Area
- A Picnic Shelter
- A Bathroom Facility with Drinking Fountain

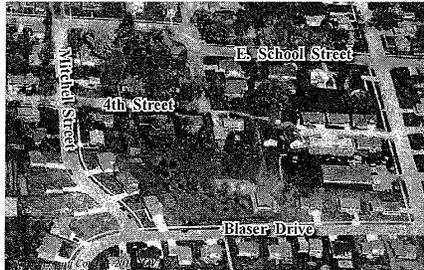
The Village also owns the 17.4 acre parcel north of the park, which consists primarily of wetlands.

## Park, Open Space, & Recreation Inventory **Chapter 3**

### GREEN VIEW PARK



This 2.4-acre neighborhood playground is nestled between single-homes and elderly housing. The park is accessed by Blaser Drive between Mitchel Street and East Avenue.

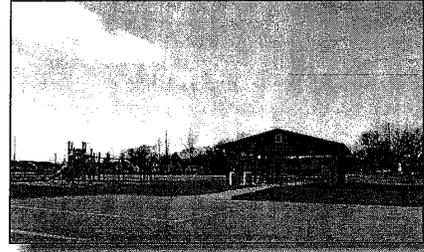


The site has the following amenities:

- A Shelter
- A Play Structure

This park is primarily used by the residents within the surrounding neighborhood.

### SUGAR RIVER PARK



This 8.5-acre community playfield is located in the southeast section of the Village bordered by E. School Street and Remy Road.



The site has the following amenities:

- Two Soccer Fields
- Two Ballfields
- A Playground Area with Picnic Tables
- A Double Restroom
- A Paved Parking Lot

This site also has a paved bike path along E. School Street and Remy Road connecting the neighborhood to the Sugar River.

## Chapter 3 Park, Open Space, & Recreation Inventory

### LAKE BELLE VIEW ISLANDS

There are several islands within the lake that are owned by the Village, totaling approximately 17.2 acres. Most of them are heavily wooded and add significantly to the scenic quality of the lake and its shorelines. None of the islands provide land access, nor do any contain any improvements.

### RIVER EDGE AREA

The Village owns 2.6 acres of land along the banks of the Sugar River within the Belleville Industrial Park on the eastside of the Village.

### 3.2 EXISTING REC. PROGRAMS & EVENTS

At this time, the Village of Belleville does not support a director of recreational services. Youth and adult sports leagues are organized by volunteers, who coordinate scheduled use of park space amongst each other and Village staff. Many of these organizations support on-going park maintenance by volunteering labor or through direct financial assistance.

Youth or Adult Sports Leagues include:

- Belleville-Albany Bobcat Youth Football
- Belleville Youth Baseball
- Belleville Youth Softball
- Belleville Bulldogs Youth Soccer
- Adult Softball League
- Adult Horseshoe League

In addition to these various leagues, the community also sponsors several events throughout the year, including:

- Belleville Community Picnic in Community Park
- Busy Beaver 4-H Club Picnic in the Park
- Tae Kwon Do Demonstration
- Public Library Summer Reading Program Picnic
- Car Show (sponsored by Community Club)
- Kiwanis "Movie in the Park"
- Belleville PTO Fall Festival
- Belleville UFO Day activities

### 3.3 SCHOOLS-OWNED FACILITIES

In addition to Village's recreational sites, residents have access to recreational facilities at area schools.

#### ELEMENTARY SCHOOL

Belleville Elementary School is located at 237 W. Pearl Street, just south of Main Street. There is a one-acre open field that is fenced in, as well as the following amenities:

- A Basketball Court
- A Playground Area
- A Fenced-In Open Field

#### INTERMEDIATE SCHOOL

This school is located at 101 S. Grant Street, just east of the middle and high school complex. There is a one-acre open field, as well as the following amenities:

- A Basketball Court
- An Outdoor Swimming Pool
- A Playground Area

#### MIDDLE & HIGH SCHOOL COMPLEX

This school complex is located at 625-635 W. Church Street, just south of Main Street on the west side of the Village. There is approximately 30 acres of useable outdoor recreation area, which include:

- A Baseball Diamond
- A Softball Diamond
- A Soccer Field
- A Lighted Flex Field (Football/Soccer) & Track with Stadium Bleachers
- A Discus Field
- A Shot Put Field
- Play Equipment (at the Middle School)

**3.4 REGIONAL PARKS  
& REC. FACILITIES**

There are variety of other park and recreational facilities within close proximity to the Village of Belleville. Ownership varies between State, County, DNR, and private ownership. The following list provides the most significant facilities within the Belleville region that residents most likely would use. It is not an exhaustive list, but provides a variety of recreational activities. For more information, contact the representative websites (Dane County, Green County, DNR, etc.).

**DNR SITES**

- **Badger State Trail** - This limestone-surfaced trail runs 40 miles between Madison and the Wisconsin-Illinois border along an abandoned railroad corridor. The trail runs through Belleville along side the Library Park where there are bike racks, benches, and a parking lot. Walking, bicycling, in-line skating, snowmobiling, all-terrain vehicle (during winter months), cross-country skiing, and snowshoeing are allowed recreational activities.
- **Military Ridge State Trail** - This limestone and asphalt trail runs 40 miles between Dodgeville and Madison by the way of an 1855 military route between Verona (*approximately 9.9 miles from Belleville*) and Dodgeville. Walking, bicycling, in-line skating, snowmobiling, cross-country skiing, and snowshoeing are allowed recreational activities.
- **Sugar River State Trail** - This limestone and asphalt trail runs 24 miles from New Glarus to Brodhead along an abandoned railroad corridor. The Trailhead is located in New Glarus (*approximately 6.8 miles from Belleville*). Walking, bicycling, in-line skating, snowmobiling, cross-country skiing, and snowshoeing are allowed recreational activities. Camping can be found at the New Glarus Woods State Park, which can be accessed via this state trail.
- **New Glarus Woods State Park** - This Wisconsin DNR site is approximately 431 acres, and is located in the Village of New Glarus (*approximately 6.8 miles from Belleville*). The site offers camping, hiking, hunting, picnicking and snow snowshoeing. The park also provides direct access to the Sugar River State Trail.
- **Sugar River Wetlands State Natural Area** - This 110-acre state natural area is located near the City of Verona (*approximately 9.9 miles from Belleville*). The site is a part of a larger grassland habitat restoration complex along the Sugar River and contains a diverse wetland ecology with a few species that are on the State's Endangered and Threatened Species list. Activities allowed in SNAs include hiking, fishing, hunting, trapping and skiing, but exceptions may apply to some sites.
- **Olson Oak Woods State Natural Area** - This 166-acre state natural area is located near the City of Verona (*approximately 12.7 miles from Belleville*). This site offers a variety of tree species, including open-grown oaks dating to the 1750's, and nearly 300 species of vascular plants. See Sugar River Wetlands SNA for possible activities on this site.
- **Hook Lake Bog State Natural Area** - This 380-acre state natural area is located in the Village of Oregon (*approximately 15.6 miles from Belleville*). The site is one of the highest quality wetlands in Dane County and contains many species that are rare to Dane County. See Sugar River Wetlands SNA for possible activities on this site.

## Chapter 3 Park, Open Space, & Recreation Inventory

### DANE COUNTY SITES

- **Badger Prairie Park** - This park is located just east of the City of Verona (*approximately 9.6 miles from Belleville*) at the intersection of County Highway PB and U.S. Highway 18 and 151, serves as the center of the Ice Age Trail Junction Area. The park has a shelter facility, play fields, mountain bike trails, a playground, and a new aeromodeling field. The park also provides access to Military Ridge State Trail and a segment of the Ice Age National Scenic Trail.
- **Prairie Moraine Park** - This 160-acre park is primarily a dog park, but also offers views of the Johnstown Moraine. The entrance is two miles south on County Highway PB outside of the City of Verona (*approximately 9.9 miles from Belleville*).
- **Scheidegger County Forest** - This 78.6-acre managed forest is located along the Range Trail south of the City of Verona (*approximately 7.0 miles from Belleville*). It is presently not open to the public, but there are plans to provide passive recreation on this site in the future.
- **Donald County Park** - This park is located right off of STH 92 southeast of the Village of Mt. Horeb (*approximately 11.9 miles from Belleville*) and encompasses more than 700 acres of parkland. The site provides many scenic views of oak/pine woods, restored prairie habitat, wetlands and rock outcroppings. The many miles of trails provide views of the rugged beauty while hiking, cross country skiing, horseback riding and snow shoeing. The park also is well-known for its trout streams (Deer Creek, Frye Feeder and Mt. Vernon Creek).

### GREEN COUNTY SITES

- **Exeter Park** - This 8-acre park is sits on the Sugar River in Dayton (*approximately 3.6 miles from Belleville*). There is a shelter, playground equipment, handicap-accessible porta-potty, and parking. There is also a gravel trail leading down to the river with a canoe/kayak landing.
- **Lake Montesian** - This small lake is located in the Village of Monticello (*approximately 13.2 miles from Belleville*) has an island that is accessible by footbridge, and provides opportunities to fish, canoe, and kayak.

### Private Sites

- Argue-Ment Golf Course, New Glarus, WI (*approximately 3.7 miles away*)
- Edelweiss Chalet Country Club, New Glarus, WI (*approximately 5.8 miles away*)
- Bergamont Golf Course, Oregon, WI (*approximately 7.5 miles away*)
- Foxbury Golf Club, Oregon, WI (*approximately 9.0 miles away*)
- University Ridge Golf Course, Madison, WI (*approximately 11.0 miles away*)
- Hawks Landing Golf Course, Verona, WI (*approximately 12.0 miles away*)
- Hawks Landing Pool & Tennis Club, Verona, WI (*approximately 12.0 miles away*)
- John Powless Tennis Center, Madison, WI (*approximately 13.0 miles away*)
- Parkcrest Swim & Tennis Club, Madison, WI (*approximately 15.0 miles away*)

## CHAPTER 4

# ANALYSIS OF NEEDS & DEMANDS

17 Quantitative Analysis  
18 Qualitative Analysis

20 Geographic Analysis

This chapter presents an analysis of how well the Village's existing park and recreational facilities satisfy current needs in the community. The adequacy of the Village's existing park and recreation system was evaluated in the following ways:

- Quantitative Analysis – a comparison of existing parkland acreage and population projections versus park and recreational facility service standards.
- Qualitative Analysis – a summary of public input regarding Village park and recreational facilities gathered from a 2007 Youth Sports Survey, and the 2010 Community Web Survey and Open House completed as part of this project.
- Geographic Analysis – an analysis of the geographic distribution and accessibility of parkland and recreational facilities in Belleville.

### 4.1 QUANTITATIVE ANALYSIS

An analysis of existing recreational land area is provided to determine if the recreational needs of the residents are being met. This analysis is limited to an evaluation of the space, or land, devoted to recreational use. For the purpose of calculating anticipated parkland demand, a level of service of 27 acres per 1,000 residents was assumed. This level of service is based on the standard developed in the previous park plan and carried forward as a policy in this plan (*refer to Chapter 5*). It was derived by dividing the total acreage of active parkland by the total number of housing units.

Currently the Village is providing approximately 64.7 acres of active parkland (*excluding 36.4 acres of preserved land*). This translates to 0.03 acres of parkland per person, or 27.7 acres per 1,000 residents. Based on the level of service standard set in this plan (27 acres per 1,000 residents), the Village should have approximately 63.0 acres of parkland, or 0.03 acres per person. This represents a surplus of 1.7 acres of total parkland.

Assuming the population projections are correct, and the Village does not add additional parkland, the Village will have a shortfall of 30.5 acres by year 2030. This analysis excludes the Village's preserved land, totaling 36.4 acres, as it does not offer passive or active uses. Additionally, the regional recreational facilities (Badger State Trail) and school facilities were excluded from this calculation since access and maintenance of these properties are not regulated by the Village.

Although the total acreage of community park and recreation lands is an easy indicator of the presence of parks and recreation space, it is not the only indicator of whether a community is able to meet the park and recreation needs of its residents. **The National Recreation and Park Association advocates that the location of parkland, and the types of recreational facilities offered on that land, are just as important as the total acres of parkland.** A community with a lot of parkland, but few recreational facilities, is less likely to meet the needs of its residents than a community which has a lesser amount of parkland, but has a larger variety of recreational opportunities.

## Chapter 4 Analysis of Needs & Demands

ACTIVE PARK SPACE SURPLUS/DEFICIT BY TYPE (in acres)*					
Year	2009	2015	2020	2025	2030
Population	2,332	2,721	2,935	3,243	3,526
Mini-Park	-0.6	-0.7	-0.7	-0.8	-0.9
Neighborhood Playground	1.2	1.0	0.9	0.8	0.6
Neighborhood Park	5.7	5.3	5.1	4.8	4.5
Community Playfield (excluding school properties)	-3.2	-5.1	-6.2	-7.7	-9.1
w/ School Properties	26.8	24.9	23.8	22.3	20.9
Community Park	1.3	-0.6	-1.7	-3.2	-4.6
<b>TOTAL (excluding school properties)</b>	<b>4.5</b>	<b>-0.1</b>	<b>-2.6</b>	<b>-6.2</b>	<b>-9.5</b>

\* Based on NRPA Recommendations (see Appendix B)

As the table above illustrates, the Village has a shortfall in mini-parks and community playfields (excluding school facilities) and will have a shortfall of community park space by 2030 (based upon the NRPA minimum park size standards for each type of park space). If the acreage associated with school facilities were included in the analysis, Belleville would have a surplus of parkland now and into the future.

### 4.2 QUALITATIVE ANALYSIS

As part of the planning process the Village conducted a Community Web Survey to poll residents opinion regarding Belleville's park facilities. The information is a key component to analyzing the recreational needs and demands in Belleville. The following is a summary of responses to key questions. A complete copy of the survey results is available in Appendix A.

#### GENERAL PARK USE/SATISFACTION

- 34.6% of respondents indicated they were "dissatisfied" with park facilities in Belleville, 57.7% indicated they were "satisfied".
- 64.6% of respondents indicated the Village has enough parks to meet the needs of their household, 18.8% indicated their needs are not met.
- Excluding winter months, the top three visited parks per week in order were: Sugar River, Blaser Park, and Community Park.

#### COMMUNITY PARK USAGE

When asked specifically about recreational activities/facilities used most often when visiting Community Park, the top responses were Ball Diamond (69.8%) and Community Festivals (54.7%)

#### RECREATIONAL FACILITY DEMAND

When asked if the Village's current supply of recreational facilities meets their households needs, 49.0% of respondents indicated that they are not met, while 42.9% indicated their needs are met.

When asked what type of park areas/facilities the Village should add, the top six responses were:

- 52.7% Baseball Diamonds
- 38.2% Soccer Fields
- 32.7% Football Fields
- 29.1% Fishing Docks
- 27.3% Softball Diamonds
- 23.6% Hiking/Running Trails

#### TYPES OF NEW PARKS DESIRED

When asked what type of park facilities should be developed as the Village continues to grow:

- 64.6% indicated Community Parks should be a high priority,
- 31.9% indicated Off-Road Bike & Pedestrian



## Chapter 4 Analysis of Needs & Demands

### Belleville Youth Baseball

*Our needs for the immediate future will be to reconfigure and reconstruct the two youth diamonds at Sugar River Park. These would be home fields for the 9,10,11, and 12 year old age groups. We would also like the Village to consider allowing an independent lawn service company/contractor to maintain and mow fields. This will free-up time and costs need to employ Village workers to maintain those. We would also like the Village to explore the notion of having a paid position of Recreation Coordinator. This person would be in charge of everything from scheduling, setting up officials, and coordinating lawn care.*

*We would like the Village to consider constructing a four-plex of diamonds, three which could accommodate up to 75 foot length bases and an area which would have outfield fences up to 250 feet. The fourth field would need to accommodate regulation length bases (90 feet) and an outfield area having fences out to 350 feet in centerfield. With this would be a separate concession stand and utility shed to house equipment.*

### Belleville Youth Softball

*A two field complex that would have the ability to grow into a 4-plex would be ideal. Additionally, at any park used by youth sports, concession stands are the lifeblood. Bathrooms are always nice. It might be helpful to have someone do all of the youth sports field scheduling and act as a contact person with the clubs, the Village, and the Chamber of Commerce.*

### Belleville Bulldogs Youth Soccer

*Based on population growth our club would like to duplicate the field situation that we have at Blaser Park. This will allow our club room to grow in the future as we currently depend on using quite a bit of practice field space at the high school and this may not be available to us in the future.*

<sup>1</sup> Map 2 reflects a 1/4-mile service area for Community Park based on a travel time analysis, since many residences on the west side of the lake must travel around the Sugar River to get access to the park.

*It would be interesting to look into the possibility of having a sports director/coordinator. We currently do all of our field work ourselves, except for the mowing, which is a huge factor in soccer. If we had a better idea of when that was scheduled we could work our games and practices around that.*

### **4.3 GEOGRAPHIC ANALYSIS**

The location of park and open space facilities in relation to the Village's residents is an important indicator of how well existing facilities meet the needs of the community. The National Recreation and Park Association advocates that all residents should live within a 1/4 to a 1/3 mile of some type of public park or open space. Map 2 indicates areas of the Village that are not currently served by a neighborhood park; that is, they do not fall within the 1/4 mile recommended service area of any park, or the service area is broken by a pedestrian barrier, such as Lake Belle View.<sup>1</sup>

Map 2 indicates the following deficiencies in the location of parkland:

- There are some residences on the northside that are outside of the 1/4-mile service area for Blaser Park. However, this concern seems minimal since using a 1/2-mile buffer, the maximum service area for a neighborhood park, would provide full coverage.
- A significant portion of the existing residences on the west side of the Village are under served by public parkland. However, if the recreational facilities located at each school site are considered in the analysis, full coverage is obtained.
- The majority of the planned "West Neighborhood" has the potential to be underserved with park facilities if the vacant land in this area develops into residential neighborhoods without new park facilities. The same is true of the proposed Northeast and Northwest planned neighborhoods.

Map 2 also provides one-mile service areas for Community Park and Sugar River Park. Both parks offer unique and diverse recreational resources that are intended to serve the broader needs of more than one neighborhood. For example, Community Park offers fishing opportunities and space for community festivals, while Sugar River Park provides space for soccer, baseball, and football at one location. Because of the size of these parks and the recreational facilities they offer, these parks are classified above the level of a neighborhood park or playground; and therefore, have service areas of 1-2 miles. However, for the purpose of illustrating gaps where residences do not have some type of park within walking distance, a 1/4-mile service area was assumed for all parks regardless of classification.

**Chapter 4** Analysis of Needs & Demands

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# CHAPTER 5

## GOALS & POLICIES

23 Over-Riding Goal  
23 Objectives & Policies

Before any standards are applied and recommendations developed, there should be an understanding of basic goals, objectives, and policies that should be considered in developing a park and recreation system. The following policies have been adapted from the National Park, Recreation, and Open Space Standards, a publication of the National Recreation and Park Association. These policies are paramount in obtaining a balanced allocation of land to meet the Village's social, physical, and economic needs.

### 5.1 OVER-RIDING GOAL

**Ensure the provision and stewardship of sufficient parks, recreation facilities, and natural areas to satisfy the health, safety, and quality of life needs of citizens and visitors - and to enrich the environmental and aesthetic quality of the Village's neighborhoods and the surrounding region.**

### 5.2 OBJECTIVES & POLICIES

**Objective 1: Acquire and develop new park and recreational facilities where Village growth creates a need for additional facilities and where existing residents are underserved by existing Village parks.**

- *Policy 1: Most residents should be within a ten minute walk or 1/4 mile from a public park or open space area and the Village will strive to maintain a minimum of one acre of parkland per 15 housing units (the equivalent of 27 acres per 1,000 residents using an average of 2.5 people per housing unit).*
- *Policy 2: The Village will require that residential developments dedicate parkland, provide recreational facilities, and dedicate or otherwise preserve conservancy areas like wetlands and floodplains. In such special cases that this is not possible, the Village will require that residential developments provide fees-in-lieu of parkland dedication and fees-in-lieu of park development sufficient to meet the anticipated cost, on a per household basis, of providing park improvements at a level equivalent to the park standards adopted in this plan.*
- *Policy 3: The Village may consider the use of an Official Map, Purchase of Development Rights (PDR), or other planning tools, to reserve areas planned for future public park and open space areas.*

## Chapter 5 Goals & Policies

### **Objective 2: Preserve environmental corridors located within Belleville and its extraterritorial jurisdiction.**

- *Policy 1: The Village will guide the location and design of development in order to prevent potential adverse impacts to environmental corridors, and the habitat of threatened and endangered species.*
- *Policy 2: The Village may consider the development of utilities, roads, stormwater management and telecommunications facilities within parks, or through environmental corridors, provided practicable steps to minimize disturbances to these areas are taken.*
- *Policy 3: The Village encourages using environmental corridors and open space areas to link community parks, including allowing the development of compatible recreational uses and facilities (i.e. trails, shelters, playfields, etc.) within environmental corridors.*
- *Policy 4: The Village encourages lake rehabilitation efforts to improve the water quality of the Sugar River and Lake Belle-View.*
- *Policy 5: The Village will practice the use of native landscaping within Village park and open space areas and will encourage the removal of invasive species from the landscape.*

### **Objective 3: Improve interconnectivity and visibility of Village parks and open spaces throughout the community.**

- *Policy 1: New park and recreational facilities should be centrally located within the area that they are intended to serve.*
- *Policy 2: The provision of safe and convenient pedestrian and bicycle connections between parks, open spaces, and recreational*

*facilities will be emphasized in on-going Village planning and acquisition efforts, with a particular emphasis in maximizing connections between Village parks and the Badger State Trail.*

### **Objective 4: Provide a diversity of multi-seasonal and multi-use recreation opportunities.**

- *Policy 1: The Village will require that land dedicated for use as park areas in new neighborhoods be of sufficient size to accommodate the recreational needs of the new neighborhood, and when possible, for multiple uses.*
- *Policy 2: The Village's park and recreation system will provide a variety of recreational opportunities to address the diverse needs of residents.*
- *Policy 3: The Village encourages "special purpose" parks, plazas, and open spaces within commercial and industrial areas to provide outdoor gathering places and aesthetic enhancements in otherwise developed environments for the enjoyment of employees and patrons.*
- *Policy 4: The Village encourages the restoration and maintenance of historic places or structures as unique enhancements to the community's recreational resources.*

### **Objective 5: Coordinate parkland development and recreational uses with other government units.**

- *Policy 1: The Village will coordinate park and open space acquisition, development, and management with neighboring towns and Dane County to enhance regional recreational opportunities and to prevent duplication of facilities where such duplication is not necessary.*

- *Policy 2: Where feasible and otherwise consistent with Village park needs, locate neighborhood and community parks adjacent or near to schools so that there are opportunities for joint use of facilities. This can enhance the school environment and prevent duplication of facilities.*

**Objective 6: Provide safe park and recreational facilities with access for all persons regardless of race, creed, age, sex, or economic status.**

- *Policy 1: Facility development must be reviewed with safety in mind, adhering to accepted standards prior to installation.*
- *Policy 2: To the extent possible, future park facilities, or improvements to existing facilities, will be designed to meet the requirements of the American's With Disabilities Act (ADA).*
- *Policy 3: The Village will prohibit land uses adjacent to existing or planned park and recreational areas that will pose a public safety or access hazard for individuals using the park or recreational facility.*

**Objective 7: Preserve environmental corridors as permanent open space areas.**

- *Policy 1: The Village will preserve areas for open space where development is difficult due to unstable soils, steep slopes, poor drainage conditions, or other similar conditions. Recreational uses in these areas will be limited to passive recreation uses, including nature walking, wildlife photography, or snowshoeing. The Village will prohibited active recreational uses from locating in environmental corridors if they are found to not be conducive to periodic flooding, or if they pose a threat to plants and animals using these areas for food and habitat.*

**COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT**

*The ADA, enacted in 1990, clearly states the right of equal access for persons to local government services such as parks. New facility or park development must comply with the ADA and provide accessibility.*

*There are fundamental differences in how accessibility in the outdoors is accommodated compared to indoors or the built environment. While restrooms, shelters, interpretive centers, and parking lots, for example, need to follow detailed ADA guidelines, other improvements such as trails, boat landings and swimming beach areas, for example, do not necessarily need to follow indoor or built environment ramp grades or surfacing requirements.*

*A good rule of thumb for the Village to follow is that anything constructed must not make the outdoor experience anymore difficult than what occurs naturally. Mother Nature does not have to comply with ADA, but the Village does.*

(source: www.ada.gov)

- *Policy 2: The Village will encourage public awareness of environmental and cultural resources within local parks using interpretative signage or historical markers. The Village encourages the use of park facilities for outdoor environmental education.*

**Objective 8: Coordinate future improvements to park and recreational facilities.**

- *Policy 1: The Village may acquire, or dedicate, parkland in advance of development in order to prevent the loss of high quality sites to other uses.*
- *Policy 2: The Village may explore alternative means of reserving lands required for open space to ensure that lands are obtained at*

## Chapter 5 Goals & Policies

*the lowest cost to the public (e.g. state and federal grants, non-profit organizations, conservation easements, purchase of developments rights).*

- *Policy 3: The Village will maintain a capital improvements plan to replace worn or damaged recreational equipment and facilities.*
- *Policy 4: The Village encourages volunteer participation and stewardship in maintaining existing and future parks. Citizen involvement in the recreation and open space decision-making process is encouraged.*
- *Policy 5: The Village will review and update this Comprehensive Outdoor Recreation Plan every five years.*

# CHAPTER 6

## RECOMMENDATIONS

28	Existing Park Facilities
33	New Park Facilities
36	Recreational Trails
36	Other Recommendations

The quantitative, qualitative, and geographic analysis discussed in Chapter 4 reveals the need for improvements to existing facilities, as well as, the acquisition and development of new sites for future recreational use. It should be noted that some of the actions may require considerable cooperation with others, including the citizens of Belleville, local civic and business associations, neighboring municipalities, Dane County, and State agencies. In nearly every case, more detailed planning, engineering, study, budgeting, and/or discussion will be necessary before decisions are made to actually acquire land or construct recreational facilities.

The recommendations of this plan are divided into four major sections: (1) recommendations for existing park facilities; (2) recommendations for new park facilities; (3) recommendations for recreational trails; and (4) miscellaneous recommendations. Many of the specific recommendations discussed in each section are identified on the Potential Park and Recreation Facilities Map<sup>2</sup>. Acquisition projects will be implemented through donation, dedication, purchase, or a combination of all three, from willing sellers.

Most recommendations include an estimated timeframe for completion. The timeframes suggested were developed based on a combination of public demand, and the relative ease and anticipated cost for design and construction.

<sup>2</sup> This map indicates approximate or preferred locations for new park and recreational facilities. More detailed planning and analysis may reveal other opportunities.

- Timeframes between 2011-2012 are considered "low hanging fruit" actions that should be relatively easy to implement and/or are of high-priority.
- Timeframes between 2013-2017 indicate that some moderate planning or additional budgeting will be required (moderate priority).
- Timeframes beyond 2017 indicate the action item requires more advanced planning and design, or may be cost prohibitive to implement in the short-term (low priority).

While adding new park facilities is important to enhancing the Village's park system, the Village maintains a commitment to a program of maintaining existing parks in satisfactory condition and providing sufficient funding for operations. Such maintenance and operations include providing sufficient budget for the following:

- Maintaining and replacing existing facilities and equipment, as needed,
- Maintaining the landscape at existing parks in good condition,
- Providing sufficient resources in support of recreational programs,
- Maintaining a safe and accessible environment at all Village parks.

As new lands are added to the park system, the Village will need to budget additional funds for maintenance and operations.

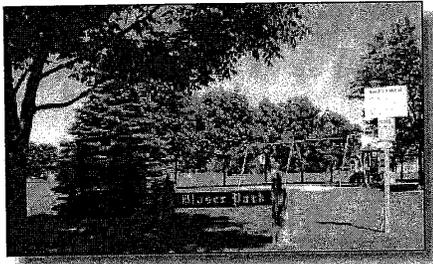
## Chapter 6 Recommendations

### 6.1 EXISTING PARK FACILITIES

At the time this plan was created, concept plans illustrating existing park facility recommendations were only created for Community Park, as a component of the Lake Restoration Efforts. The Village should consider developing similar site plans for each of their parks and adding them to this plan in Appendix C.

#### BLASER PARK

(Classification: Neighborhood Park)



#### 2011-2012

1. Add bike parking near the shelter and playground area.
2. Add benches for soccer players along main field.
3. Add deciduous trees along the park borders, especially near existing residential properties.
4. New sign w/ new Village logo (similar to Sugar River Park Sign).

#### 2013-2017

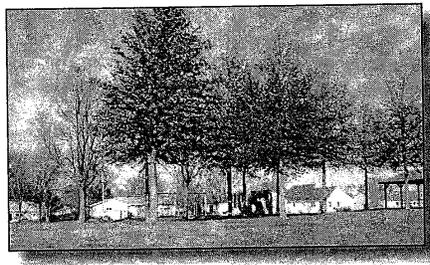
5. Add half-court basketball court (near swing set).
6. Add angled parking along Karl Avenue (from John to Rose St.), complete with sidewalk.
7. Add a paved path connecting new parking-basketball-playground-shelter-bathroom.

#### 2017+

8. Pave entrance at Karl Avenue/Bellrose St. with a row of parking spaces (future connection to planned neighborhood to the west).
9. Add trail/boardwalk along the edge of the conservancy.

#### GREEN VIEW PARK

(Classification: Neighborhood Playground)



#### 2011-2012

1. Add bike parking near the shelter and playground area.
2. Add benches around playground equipment.
3. Add a sign w/ new Village logo (similar to Sugar River Park Sign) and add a smaller sign at the pedestrian entrance along 4th Street (see #6).

#### 2013-2017

4. Tear down old storage barn.
5. Add trees along park edges.
6. Add a path from 4th Street to Blaser Avenue at the mid-block crosswalk, connecting both streets to the nursing home, shelter, future basketball court (optional see #7), and bathroom (see #8). Add park benches and bird houses along path. Consider adding pedestrian lighting along pathway.

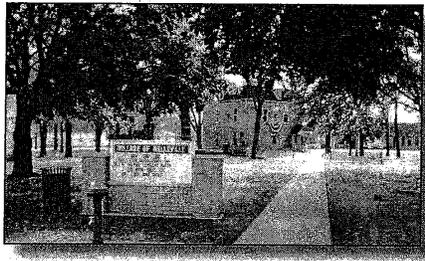
7. (OPTIONAL TO SUGAR RIVER) Add a half-court basketball on the SW corner of the park with landscaping between the court and neighboring residential properties.

2017+

8. Add restroom building/drinking fountain

**JOHN FREDERICK MEMORIAL PARK**

(Classification: Special Purpose Park)



2011-2012

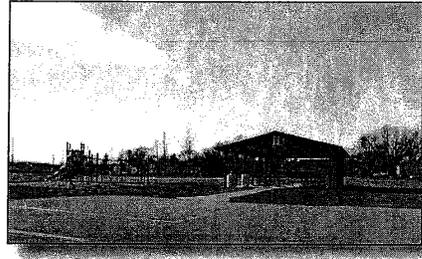
1. Replace the damaged gazebo.
2. Add historic marker for the old Library.
3. Add more bike parking near the intersection of Vine and Main.

2013-2017

4. Add a sign w/ new Village logo (similar to Sugar River Park Sign).
5. Add small playground feature near gazebo.
6. Repair and maintain the old Library for community festivals and rentals.

**SUGAR RIVER PARK**

(Classification: Community Playfield)



2011-2012

1. Add bike parking near playground and shelter
2. Add benches around playground equipment
3. Add player benches around main ball diamond
4. Reseed and stripe western portion of the park for a north/south multi-purpose field (football/soccer) with the option for two practice soccer fields running east/west. Additional lights, benches, scoreboard and bleacher amenities could be added.

2013-2017

5. Expand playground to include swing set/ climbing apparatus/fitness focused equipment.
6. Add sand volleyball court west of restrooms.
7. Add new sidewalk from E. Pearl St. and E. Church St. around proposed football field to existing restrooms/shelter/parking area.

2017+

8. Add lighted full-length basketball court and lighted tennis courts (2 courts side-by-side) between stormwater swale and planned multi-use field (see #6), eliminating the little league baseball field. Run a north/south sidewalk along facilities from E. School St. to the existing parking lot.

## Chapter 6 Recommendations

### BERM & LAKE BELLE CONSERVANCY ISLANDS



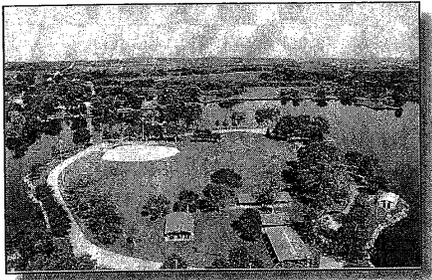
(Classification: Reservations & Preserves)

#### 2011-2012

1. Add benches periodically along the berm.
2. Add entrance features, including signs, trash/recycling receptacles at both ends of the berm.

### COMMUNITY PARK

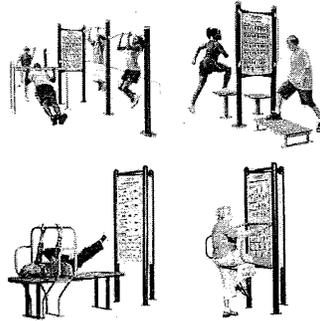
(Classification: Community Park)



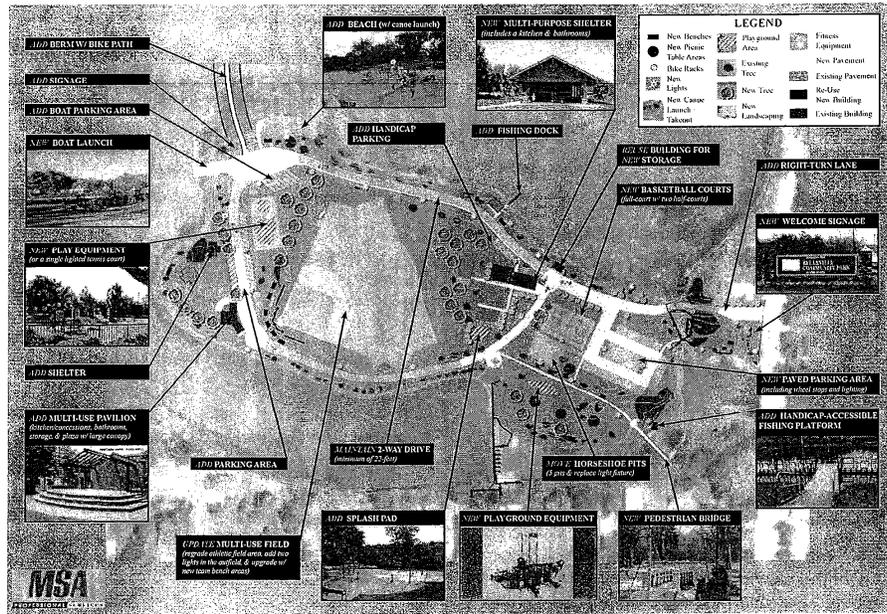
Initially MSA designed two alternative concepts for this park, as shown in the lower right of the next page. From these concepts the Village provided feedback and MSA revised the concept, as shown in the upper right of the subsequent page (see Appendix C for an enlarged version). The text that follows explains these planned updates:

#### 2011-2012

1. Regrade the flex-field with fill from the Lake Belle View dredging to help improve existing drainage problems.
2. Install utilities across the park to the planned multi-use pavilion behind the ball diamond.
3. Remove the tennis courts, fencing, basketball courts, and retaining wall. Reconstruct the area with horseshoe pits, full-length basketball court (with two half court hoops running parallel to full-length court) and landscaping (lawn, shrubs, and bushes).
4. Add parking areas along the Bross Circle. This includes areas near the picnic shelters, the baseball field, and the parking lot by the proposed basketball courts (*currently the tennis courts*). All parking spaces should have wheel stops to prevent cars from ruining landscaping and/or grass surrounding the parking spaces.
5. Regrade and reconstruct portions of Bross Circle with a minimum of 22 feet (where possible) to allow two vehicles to pass each other safely (excluding one-way section). Portions of the road that will not be reconstructed may need up to four feet of pavement added to meet this standard.
6. Add fitness-focused equipment at key locations around Bross Circle. A minimum of four locations are recommended (*the concept illustrates six locations*). Below are examples of this type of equipment.



FINAL CONCEPT PLAN



INITIAL CONCEPT PLANS

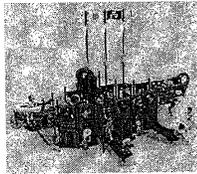


## Chapter 6 Recommendations

7. Reconstruct the boat launch and pave the entire area to allow for staging and boat parking. Also add a canoe launch on the opposite side of the berm (*adjacent to the proposed beach area*) providing access to Lake Belle View.

8. Add picnic tables and benches in key locations along the waterfront edges near the proposed beach, picnic shelter #3, and south of the parking lot.

9. Replace all play equipment surrounding the current horseshoe pit area with new equipment. It is recommended this area have play equipment that are unique, such as one the displayed in the image on the right.



10. Widen the Bross Circle at River Street to include a right-turn lane. All lanes should be a minimum 10.5 feet.

11. Replace the existing sign with a larger monument-style sign that is visible from River Street. Surround the sign with low perennials that will not interfere with the sign's prominence.

12. Add a new pedestrian bridge, replacing one that was damaged in years past.

### 2013-2017

13. Replace concession stand near the baseball diamond with a multi-use pavilion that includes bathrooms, storage, full-service concession stand, and an entertainment plaza off the back/side. The entertainment plaza could be paved or raised to include a stage. The paved area could include sponsored bricks to help fund this project. The few trees surrounding this plaza could be removed to provide a lawn area unobstructed from the picnic shelter #3 and the proposed plaza space. Adding new trees along the edge of the waterfront could help frame this new entertainment area. A

canopy section along the building edge is also recommended, but is not essential to creating this entertainment area.

14. Replace the baseball diamond team bench areas with larger benches and add a fence around them based on current standards. Also add two light poles beyond the baseball outfield. It is recommended that these poles be placed 19 degrees from dead centerfield at least 30 feet beyond the football endline, as illustrated in the final concept plan.

15. Reuse the current concession stand between picnic shelters #1 and #4 for new restrooms with a minimum of three toilets in each bathroom (men's/women's).

16. Clear out the old bathroom building and reuse it for storage.

17. Remove picnic shelter #4 and replace it with a multi-purpose shelter with an indoor kitchen.

18. Move the playground equipment across Bross Circle behind the proposed parking, leaving room for additional playground equipment in the future. In its place add another picnic shelter similar to picnic shelter #3.

### 2017+

19. Add pedestrian lighting that are evenly spaced along Bross Circle and on the major walkways working with the existing lighting scheme.

20. Add a splash pad or playground area just south of the Picnic Shelter #2.

21. Add a handicap-accessible fishing platform and pathway in the bend of the Sugar River near the proposed pedestrian bridge.

22. Add a larger playground area that includes several age groups northwest of the flex field. If this space is not used for additional playground equipment, there is room for a single lighted tennis or volleyball court. Planting mature trees, or tall screens, along the baseball field foul line are strongly recommended for either direction taken.

- 23. Add a beach near the berm along side the proposed canoe launch.
- 24. Add canoe portage points along the Sugar River before and after the dam. Recommended locations are along Bross Circle west of the dam and prior to the proposed pedestrian bridge east of the dam.

**6.2 NEW PARK FACILITIES**

The Village should develop new park and recreational facilities in areas that are under served by existing facilities, where future Village expansion is expected to occur, or where the acquisition of park and open space will advance the goals and policies of this plan or the Village's Comprehensive Land Use Plan. The analysis of park and recreation needs and demands identified several opportunities to address neighborhoods that do not have access within a 1/4 mile of an existing park facility. Specific recommendations are discussed below and illustrated on Map 3: Potential Park and Recreation Facilities Map. Acquisition projects will be implemented through donation, dedication, purchase, or a combination of all three, from willing sellers.

Timing for the completion of these projects is more difficult to estimate since new park development generally coincides with the construction of adjacent residential development; therefore, park development should occur as opportunities are presented, preferably before or at the time new neighborhoods are platted. The Village should consider developing site plans for proposed parks and add them to this plan in Appendix C.

**SHAMROCK PARK**

*(conservancy along the south side of the Sugar River in the planned West Neighborhood)*

**A. Neighborhood Park.**

Provide parking and access at the end of Gehin

Street or acquire a lot along James Avenue (possibly Lot #62 or #71) with parking set behind the single family lots. The park should include a shelter, bathroom, parking lot, playground equipment, and open play areas.

**B. Frisbee Golf Course.**

An 18-hole, corridor-style course could be created with limited space left over for a walking path along the Sugar River. Otherwise, a 9-hole course could be created with ample space left over for a path, play equipment, and other park amenities.



**C. Mountain Bike & Pedestrian Trails.**

Construct a linear pedestrian path along the conservancy area, including benches, trash and recycling receptacles, fitness focused equipment, interpretive nature signs, etc., spaced along the trail. A parallel mountain biking track/loop could also be accommodated.

**D. Trail Access/Mini-Parks.**

Provide mid-block easements from the residential neighborhood to the proposed hiking/biking trails. Where space permits, construct one or more Mini-Parks to serve as trailheads. A Mini-Park consisting of a gazebo, playground equipment, and associated benches can be built within a relatively small area. Besides providing access to the trail, the mini-park provides neighborhood gathering places and activity centers for small children.

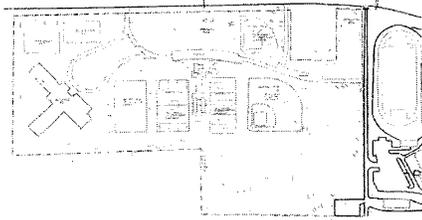
**SCHOOL DISTRICT EXPANSION SITE**

**E. Shared Use of Recreational Facilities.**

Work with the school district to provide fields for Village sports leagues as this site develops (see concept plan below provided by the School

## Chapter 6 Recommendations

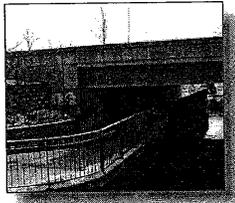
District). The Village and School District should consider adding tennis courts as an optional recreational facility to serve this portion of the community. An alternative location for the tennis courts would be next to the community pool where the existing soccer practice field is located.



### DOWNTOWN/SUGER RIVER CORRIDOR

#### F. Relocate the Public Works Building.

The Village would like to relocate the Public Works Department to a new location to allow the existing site to be redeveloped for mixed uses. If this occurs, the Village should consider developing a bike trail from the Badger State Trail along the river to Community Park. The trail could either cross STH 69 or go under it via a "river walk" under the existing bridge.

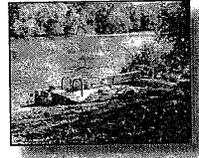


#### G. Depot Renovation.

Purchase and renovate the old depot as a multi-purpose building housing a Badger State Trailhead, bathrooms, and venue for events (wedding receptions, meetings, winter farmers market, etc.). Replace the industrial buildings and silos with parking. This portion of the block could also be redeveloped for commercial/mixed use, for business looking to capitalize on the proximity to the Badger State Trail.

#### H. Dog Park, or Kayak Viewing Station, or Fishing Dock/Canoe Launch.

The Village owns several parcels of land at the end of the cul-de-sac in the Business Park that combine to form 2.6 acres. These parcels could serve as a potential site for a small dog park, or as a viewing station/platform for the proposed Kayak Course (J), or as a fishing dock.

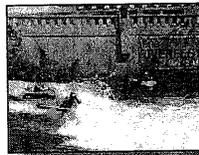


#### I. Riverwalk.

The Village owns about half of the shoreline along the northern edge of the Sugar River from Remy Road to the Badger State Trail. Additional property or easement acquisition could make it possible to construct a trail from the Badger State Trail to Remy Road and Sugar River Park.

#### J. Kayak Course or Wave Feature (include pedestrian viewing areas).

To supplement the eco-tourism economy, the Village could construct either a competitive kayak course (running from Community Park to Site K), or a kayak wave feature between the dam and the planned pedestrian bridge.



### SUGAR RIVER PARK EXPANSION

#### K. Parking Lot & Canoe Launch.

Move the fence line around the Public Works facility west away from Remy Road to align with the existing gate. Construct a small auxiliary parking lot with a canoe launch into the Sugar River. Construct additional storage shed.

**L. Park Expansion (~8 acres).**

Provide parking with additional ballfields, shelters/concession area. The space would provide up to three little league ball diamonds without overlap, or one baseball diamond and two little league diamonds with overlap. Include walking trail along outer edge.

**M. Sugar River Preserve/Trails.**

The Village should acquire the woodland on either side of the Sugar River to provide an area for mountain bike or pedestrian trails, which could be linked to the Badger State Trail via the proposed Riverwalk, and eventually to future neighborhoods east of CTH D and STH 92.

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**LAKE BELLE VIEW ISLANDS**

***N. Hiking Trails/Picnic Point.***

From the berm, construct hiking trails on this island for wildlife and bird watching enthusiasts. A picnic point could also be accommodated near the "canoe pass" (the small area between the two wooded islands).

---

**BLASER PARK EXPANSION**

***O. Park Expansion (~4 acres).***

Expand park to the west, construct additional park facilities (ball diamond, soccer field, tennis courts, parking lot, shelter, playground equipment, fitness focused equipment, and volleyball courts)

***P. Hiking/Mountain Biking Trails.***

From the berm construct a hiking trail and/or mountain biking trail along the edge of the floodway and wetland areas linking the proposed campground, Blaser Park, and the planned Northwest Neighborhood Mini-Park (See Site R).

***Q. Campground/Frisbee Golf Course.***

This site could serve as an ideal location for

either a public or private campground. The site is wooded and has direct access to the Sugar River at a location where there is minimal wetland for floodway areas. Any campground that is constructed at this site should provide adequate landscaping to buffer planned residential expansion in this area. This site could also serve as an alternative location for a Frisbee Golf Course. The developable portion of the site offers up to 24 acres for either use.

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**NORTHWEST NEIGHBORHOOD**

***R. Mini-Park.***

The master plan for the proposed Northwest Neighborhood identifies this site as a location for a future park. Given the size of this neighborhood and the proximity to Blaser Park, a mini-park should be sufficient to meet the needs of this area. The site should include a gathering place (e.g. gazebo or shelter), and playground equipment. The park should be linked to Blaser Park via the planned recreational trail along the edge of the existing wetland area, already owned by the Village.

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**NORTHEAST NEIGHBORHOOD**

***S. Northeast Neighborhood Park.***

To serve the recreational needs of the planned Northeast Neighborhood a new park will need to be developed. The size and type of amenities at this park will depend in-part on the planned densities of residential development and to what extent improvements have been made at Blaser and Sugar River parks.

## Chapter 6 Recommendations

### 6.3 RECREATIONAL TRAILS

The third major recommendation of this plan is the establishment of on and off-road recreational trails. The Proposed Park and Recreation Facilities Map identifies a number of potential on and off-road trails. The proposed on-road bike routes could be implemented immediately, while the proposed recreation trails will likely develop with the expansion of existing parks and new neighborhoods.

#### ON-ROAD BICYCLE ROUTES

The Village should create a network of on-street bicycle routes, which would connect important social, civic, and economic destinations within the community. The Potential Park and Recreation Facilities Map proposes creating a looping bicycle route that would link existing and proposed Village parks, schools, and other important destinations together. Most segments of the route could be established with simple route markers; however, the Village should consider additional painted lanes along roads with higher levels of traffic.



#### OFF-ROAD RECREATIONAL TRAILS

The Potential Park and Recreation Facilities Map proposes creating a number of recreational trails within the Village. The proposed trails primarily follow the edge of the existing wetland, floodplain and drainage corridors. Most trails are anticipated to be developed with a wood-chip or limestone base; however, opportunities should be explored to create ADA compatible trails. Parallel mountain bike trails should also be considered when new trails are proposed.

### 6.4 OTHER RECOMMENDATIONS

#### PROMOTE AWARENESS OF LOCAL RESOURCES

Promote awareness of local parks and historical and natural resources (as well as businesses). Steps to be considered:

1. **Install interpretive signage and historical markers.** Incorporating interpretive signage and historical markers as part of local park improvements can promote awareness of natural vegetation, geology, park founders, and other historical events.
2. **Install information kiosks at community parks.** Informational kiosks can help to promote existing Village businesses and upcoming community festivals.
3. **Install bicycle and trail maps at Village parks.** Where bicycle or pedestrian trails enter or exit Village parks, install maps indicating the entire trail network.
4. **Ensure that local streets provide sufficient signage to direct tourists to community parks.**

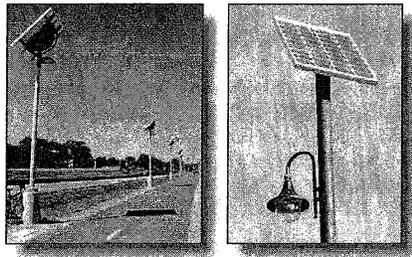


#### BEST MANAGEMENT PRACTICES (BMPs) & SUSTAINABILITY MEASURES

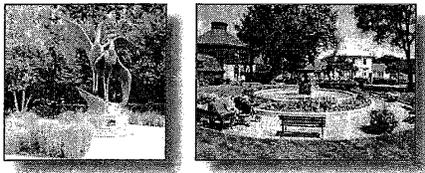
Promote BMP and sustainable measures within the Village's Park System. Below are some measures to be considered:

1. **Preserve or enhance wetland and floodplain areas within the Village.** Wetlands and floodplains provide a natural means of filtering pollutants and controlling erosion and flooding. Ensuring their protection to the fullest extent will help protect water quality in regional waterways.

2. **Install rain gardens and other retention and filtering features in public parks.** Rain gardens function as natural stormwater retention facilities and are an inexpensive alternative for reducing runoff and pollution.
3. **Only use native plant and tree species within Village parks.** Native plants are recommended because they generally do not require fertilizer and are more tolerant of local climate, soils, and water conditions.
4. **Provide recycling receptacles at all Village Parks.**
5. **Replace existing light fixtures with high-efficiency LED lighting.**



6. **Install additional bike racks at all Village parks.**
7. **Add outdoor public art or flower gardens to enhance local parks.**



8. **As a first resort, consider using local vendors within a 50-mile radius of Belleville for recreational supplies/equipment.** This action step will help to promote local economic development.

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**SITE PLANS FOR NEW PARKS**

Prepare site master plans for all existing and proposed Village parks. All site plans should be adopted to this plan in Appendix C.

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**PUBLIC LAND DEDICATION**

Negotiate public land dedications, including both park and trail dedications, as part of the approval process for all residential developments and incorporate the conclusions of such negotiations into a Developer Agreement or final subdivision plat.

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**CONDUCT A PARK FACILITIES NEEDS ASSESSMENT**

Wisconsin Statute 236.45, as amended in 2008, allows the Village to require the dedication of parkland or payment of a fee in lieu of land dedication, but it also requires that the cost to the developer have a rational relationship to the need resulting from the development. A park and recreational facility needs assessment study will provide a defensible rationale for any fees charged to developers. This study should be incorporated as Appendix D to this plan.

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**CAPITAL IMPROVEMENT PLANNING**

Incorporate improvements outlined in this plan to the Village's Capital Improvement Plan.

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**HIRE A COMMUNITY RECREATION DIRECTOR**

As the Village continues to grow it may become necessary to hire a full or part-time community recreation director to coordinate adult and youth recreation leagues.

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## **Chapter 6** Recommendations

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### **ADOPT THIS PLAN AS A COMPONENT TO THE VILLAGE'S COMPREHENSIVE LAND USE PLAN**

Future updates to the Village's Comprehensive Land Use Plan should include the parkland, bicycle, and recreational trail recommendations in this plan, or the entire plan itself may be adopted into the Comprehensive Plan.

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# CHAPTER 7

## FUNDING & FACILITY COST ESTIMATES

39 Grant Programs      41 Park Endowment  
41 Community Fundraising & Volunteer Groups      41 Facility Cost Estimates

Actual project and land acquisition costs will be required as part of the specific proposal for development of recreational facilities, as well as being dependent upon existing market conditions and supply costs. While maintenance of Village park and recreation facilities is generally funded through taxes and limited user fees, there are a wide variety of potential funding sources to assist with up-front capital costs, including the

acquisition of land and the development of that land for recreation purposes.

### 7.1 GRANT PROGRAMS

An important source of funding is grant programs offered by state and federal agencies, especially including the Wisconsin Department of Natural Resources. A summary of the applicable sources follows.

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
<p><b>Knowles-Nelson Stewardship Program</b></p> <p>The Stewardship Program was established in 1989 to preserve Wisconsin's most significant land and water resources for future generations and to provide the land base and recreational facilities needed for quality outdoor experiences.</p> <p>These goals are achieved by acquiring land and easements for conservation and recreation purposes, developing and improving recreational facilities, and restoring wildlife habitat.</p> <p>This is an umbrella program that funds the following grants:</p> <p><b>Aids for the Acquisition and Development of Local Parks (ADLP)</b></p> <ul style="list-style-type: none"> <li>Helps to buy land or easements and develop or renovate local park and recreation area facilities for nature-based outdoor recreation purposes (e.g., trails, fishing access, and park support facilities).</li> </ul> <p><b>Urban Green Space (UGS)</b></p> <ul style="list-style-type: none"> <li>Helps to buy land or easements in urban or urbanizing area to preserve the scenic and ecological values of natural open spaces for nature-based outdoor recreation, including non-commercial gardening.</li> </ul> <p><b>Urban Rivers (UR)</b></p> <ul style="list-style-type: none"> <li>Helps to buy land on or adjacent to river flowing through urban or urbanizing areas to preserve or restore the scenic and environmental values of riverways for nature-based outdoor recreation.</li> </ul> <p><b>Acquisition of Development Rights Grants (ADR)</b></p> <ul style="list-style-type: none"> <li>Helps to buy development rights (easements) for the protection of natural, agricultural, or forestry values, that would enhance nature-based outdoor recreation.</li> </ul>	50% local match required	1-May	DNR

## Chapter 7 Funding & Facility Cost Estimates

Funding Programs By Category	Maximum Award	Application Due Date	Granting Agency
<p><b>Land and Water Conservation Fund (LAWCON)</b></p> <ul style="list-style-type: none"> <li>This fund is used to implement projects that are identified by both the local and the state Comprehensive Outdoor Recreation Plan.</li> <li>In general, land acquisition, development, and renovation projects for public outdoor recreation purposes are eligible LWCF projects. LWCF does not include the "nature-based outdoor recreation" restriction that the Stewardship Local Assistance Programs do.</li> </ul>	50% local match required	1-May	DNR
<p><b>Recreational Trails Program Grant</b></p> <ul style="list-style-type: none"> <li>Eligible projects include: maintenance and restoration of existing trails, development and rehabilitation of trailside and trailhead facilities and trail linkages, construction of new trails, and acquisition of easement or property for trails.</li> <li>May only be used on trails which have been identified in or which further a specific goal of a local, county or state trail plan included or reference in a statewide comprehensive outdoor recreation plan required by the federal LAWCON.</li> </ul>	Up to 50% of the total project costs of a recreational trail project. Payments are reimbursements on costs incurred after project approval.	1-May	DNR
<p><b>Urban Forestry</b></p> <p>Provides technical service and financial assistance to communities for developing urban forestry programs. Priorities include:</p> <ol style="list-style-type: none"> <li>Communities needing to develop an urban forestry plan;</li> <li>Communities needing worker training; and</li> <li>Communities needing to conduct a street tree inventory.</li> </ol> <p>Eligible projects include 1) Undertaking street tree inventories; 2) Training for Village tree workers; 3) Developing urban open space programs; 4) Developing urban forestry plans; 5) Developing a tree ordinance; 6) Developing a public awareness program; and, 7) Tree planting and maintenance</p>	50% local match required.  Grants range from \$1,000 to \$25,000.	1-Oct	DNR
<p><b>Lake Protection and Classification Grants</b></p> <ul style="list-style-type: none"> <li>Designed to assist lake users, lake communities and local governments as they undertake projects to protect and restore lakes and their ecosystems. Eligible projects include: <ul style="list-style-type: none"> <li>Purchase of property or a conservation easement</li> <li>Restoration of wetlands</li> <li>Development of local regulations or ordinances</li> </ul> </li> <li>Lake classification projects that allow counties to design and implement local land and water management programs that are tailored to specific classes of lakes in response to various development and recreational use pressures (these grants are limited to \$50,000).</li> <li>Lake protection projects recommended in a DNR-approved plan including watershed management, lake restoration, diagnostic feasibility studies, or any other projects that will protect or improve lakes.</li> </ul>	25% local match required.  \$200,000 maximum per project.	1-May	DNR
<p><b>Recreational Boating Facilities Grant</b></p> <ul style="list-style-type: none"> <li>Construction of capital improvements to provide safe recreational boating facilities and for feasibility studies related to the development of safe recreational facilities.</li> <li>Also includes purchase of navigation aids, dredging of channels of waterways, and chemically treating Eurasian water milfoil.</li> </ul>	50% local match required	Established quarterly	DNR

**7.2 COMMUNITY FUNDRAISING & VOLUNTEER GROUPS**

Community groups and civic organizations are sometimes willing to organize fundraising efforts to assist with these costs, and they may also be able to marshal volunteer labor to assist with small development projects such as trail creation or playground installations. Local business and corporate support should also be sought. Both non-profit and for-profit organizations can be rewarded for their support with acknowledgement on a plaque or sign at the site. In addition, costs for acquisition and development may be defrayed through donation of land or developer required parkland dedication and/or cash-in-lieu of parkland.

**7.3 PARK ENDOWMENT**

The Village could develop a park endowment fund as an additional means of providing continual financial support for park acquisition and development. An endowment fund works like a permanent savings account. The amount individuals give, which is the principal, is never spent. Only the interest income is spent, thereby providing a continual source of monies. A park endowment fund can provide a means for residents to either bequeath money or provide ongoing donations to the Village's park system, with the certainty that the money donated will only be used for the advancement of recreation in the community. Gifts to an endowment fund are typically tax deductible under federal and state law.

**7.4 FACILITY COST ESTIMATES**

The table on the right describes approximate costs for the installation or construction of various recreational facilities. This costs reflect approximate contractor installed costs uses union labor in the Chicago-land area as of the fall of 2005. Anticipated costs for lighting, grading, and topsoil removal and replacement and surface drainage structures have not generally been included due to site variability. In addition, actual costs will vary based on the total number, size, or area of each recreational facility. In nearly every case, more detailed planning, engineering, and studying will be necessary to develop a more accurate cost estimate that corresponds to the particular needs of the Village.

Facility	COST ESTIMATE	
	Low	High
Basketball Courts	\$20,000	\$40,000
Baseball/Softball Diamonds	\$90,000	\$120,000
Soccer Fields	\$25,000	\$30,000
Tennis Courts	\$25,000	\$50,000
Sand Volleyball Courts	\$9,000	\$11,000
Touch/Flag Football Field	\$40,000	---
Disc/Frisbee Golf Course	\$7,000	\$15,000
Horseshoe Pitch	\$1,000	\$3,000
In-Line Skating/Hockey Rink	\$60,000	---
Ice Skating/Hockey Rink	\$85,000	---
Skate Park	---	\$100,000
Splash Pads	\$50,000	\$100,000
Rock Climbing Walls	\$18,000	\$35,000
Walks/Paths (per square foot)	\$5	\$35
Playground Equipment	\$1,000	\$100,000
Benches/Picnic Tables (each)	\$500	\$1,000

Source: 2006 Outdoor Rec Facilities Guide: A Guide for Illinois Communities



**VILLAGE OF BELLEVILLE  
PRELIMINARY DEVELOPMENT AGREEMENT  
RELATING TO PAYMENT OF VILLAGE COSTS**

Agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and among James R. Olson, John D. Baker, the John D. Baker Living Trust Dated February 23, 2012, and J and J Property Holdings, LLC (aka J&J Property Holdings, LLC), and the Village of Belleville, a Wisconsin municipal corporation.

**RECITALS**

- A. For purposes of this Agreement, the “Developer” shall mean James R. Olson, John D. Baker, the John D. Baker Living Trust Dated February 23, 2012, and J and J Property Holdings, LLC (aka J&J Property Holdings, LLC). The “Village” shall mean the Village of Belleville, a Wisconsin municipal corporation
- B. This Preliminary Development Agreement relates to Developer’s proposal to develop the following described lands (the “Property”) within the Village of Belleville: Lot 1, Certified Survey Map No. 12757, recorded in the Dane County, Wisconsin Register of Deeds Office in Volume 80 of Certified Survey Maps, pages 292-294, as Document No. 4592120.
- C. Developer wishes to obtain such Village approvals as may be necessary to subdivide and develop the Property (collectively referred to as the “Development”), in accordance with applicable State laws and Village ordinances and policies.
- D. The Village wishes to review and process the Development in accordance with applicable laws and policies, and without undue expense to Village taxpayers.

**AGREEMENT**

NOW, THEREFORE, in consideration of the above recitals, Developer agrees as follows:

**SECTION 1. PAYMENT OF VILLAGE COSTS**

1.1. The above recitals are incorporated in this Agreement.

1.2. For purposes of this Agreement, “Administrative Costs” shall mean all costs incurred by the Village in connection with the Village’s review and processing of the Development. “Administrative Costs” include, but are not limited to, costs incurred

by the Village for services performed by or on behalf of the Village by legal, planning, and engineering consultants. "Administrative Costs" shall also include publication costs and other expenses incurred by the Village in connection with the Village's review and processing of the Development. Developer agrees that Administrative Costs may be incurred in connection with, among other things: releasing existing special assessments against the Property, and levying new special assessments against the Property, in order to accommodate Developer's proposed land division; changing the zoning classification of the Property; review and processing of Developer's proposed land division; review and processing of traffic and stormwater management studies, plans, reports and permit applications; review of construction plans and specifications; preparation and review of this Agreement and other agreements relating to the Development; and, construction oversight, inspection and administration. Administrative Costs for consultants and professional services shall be the amount actually charged to the Village by such consultants and professionals, plus ten percent of those charges. Administrative Costs for construction inspection and observation shall be the actual costs charged to the Village, plus one percent. The additional ten percent and one percent shall be in lieu of charging for the time spent by Village employees on the Development.

1.3. Developer shall pay all Administrative Costs incurred by the Village. The Village shall bill Administrative Costs to the Developer. Bills shall be considered delivered upon personal delivery to the Developer, or upon mailing to the Developer at the following address:

Mr. James Olson  
1019 River Street  
P.O. Box 176  
Belleville, WI 53508

1.4. Developer shall pay the Village for Administrative Costs within thirty (30) days of the time when the Village delivers or mails any invoice for such costs to Developer. If Developer fails to pay Administrative Costs when due, the Village may withdraw the amount of such unpaid costs from the guarantee of payment required under section 2 below, may suspend work on the Development, and may disapprove the Development.

1.5. Developer acknowledges and understands that the legal, engineering and other professional consultants retained by the Village are acting exclusively on behalf of the Village, and not Developer.

1.6. Developer warrants and represents to the Village that Developer owns the Property.

1.7. James R. Olson, John D. Baker, the John D. Baker Living Trust Dated February 23, 2012, and J and J Property Holdings, LLC (aka J&J Property Holdings, LLC), shall be jointly and severally liable for satisfaction of Developer's obligations under this Agreement.

## **SECTION 2. GUARANTEE OF PAYMENT**

2.1. Developer shall guarantee reimbursement of the Administrative Costs by depositing with the Village Clerk cash or a cashier's check payable to the Village in the amount of \$5,000. Such deposit shall be made before the Village will begin processing the Development. Any unused amount of the deposit shall be refunded to Developer within 60 days after this Agreement is terminated pursuant to Section 3 of this Agreement.

2.2. If at any time the Village deems the monies on deposit with the Village pursuant to section 2.1 to be insufficient to pay Administrative Costs incurred or anticipated to be incurred by the Village, Developer shall deposit such additional amount as may be requested by the Village within ten (10) days of written demand by the Village.

2.3. Violation of this Agreement, including but not limited to failure to pay amounts when due or failure to deposit amounts required under this Section 2, shall entitle the Village to suspend its processing of the proposed Development, or disapprove the proposed Development.

2.4. Any amount owed the Village under this Agreement shall constitute a lien against the Property, collectible as a special charge under Wis. Stat. § 66.0627. Developer consents to the Village Treasurer placing on the tax roll as a special charge, without notice or hearing, any amounts remaining unpaid more than 30 days after billing.

2.5. The remedies provided in this Agreement are cumulative and not exclusive, and shall be in addition to, and not in lieu of, any other remedies available to the Village at law or in equity.

2.6. The Village may record this Agreement or a notice of this Agreement. The cost of recording is included in the Administrative Costs.

## **SECTION 3. TERMINATION**

3.1. This Agreement shall terminate upon (a) final rejection, approval or denial of the Development, (b) execution of a final or replacement development agreement that expressly supersedes this Agreement, or (c) Village receipt of a written statement from Developer withdrawing the Development from further consideration.

C:\Documents and Settings\April\Local Settings\Temporary Internet Files\OLK1D2\Preliminary Dev Ag re Payment of Costs - 2012.mpd  
(00722133).DOC  
0419121426

3.2. Developer's obligation to reimburse the Village for Administrative Costs incurred prior to the termination of this Agreement, and the Village's rights and remedies to enforce such reimbursement obligation under this Agreement and otherwise, shall survive the termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the year and date first set forth above, and by so signing this Agreement, certify that they have been duly authorized by their respective entities to execute this Agreement on their behalf.

**VILLAGE:**  
VILLAGE OF BELLEVILLE  
Dane and Green Counties, Wisconsin

By \_\_\_\_\_  
Howard Ward, Village President

ATTEST:

\_\_\_\_\_  
April Little, Village Clerk

STATE OF WISCONSIN

COUNTY OF DANE

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012, the above-named Howard Ward, Village President, and April Little, Village Clerk, of the Village of Belleville, to me known to be the persons and officers who executed the foregoing instrument and acknowledged that they executed the same as such officers by the Village's authority.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
Print Name: \_\_\_\_\_  
My Commission: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Matthew P. Dregne  
Village Attorney

**DEVELOPER:**  
J AND J PROPERTY HOLDINGS, LLC,  
aka J & J PROPERTY HOLDINGS, LLC

By \_\_\_\_\_  
James R. Olson, Member

By \_\_\_\_\_  
John D. Baker, Member

STATE OF WISCONSIN

COUNTY OF DANE

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012 the above named James R. Olson and John D. Baker, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
Print Name: \_\_\_\_\_  
My Commission: \_\_\_\_\_

JOHN D. BAKER LIVING TRUST DATED  
FEBRUARY 23, 2000, and any amendments  
thereto

By \_\_\_\_\_  
John D. Baker, Trustee

STATE OF WISCONSIN

COUNTY OF DANE

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2012 the above  
named John D. Baker, to me known to be the person who executed the foregoing  
instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin

Print Name: \_\_\_\_\_

My Commission: \_\_\_\_\_

JAMES R. OLSON, Individually

By \_\_\_\_\_  
James R. Olson

STATE OF WISCONSIN

COUNTY OF DANE

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012 the above named James R. Olson, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
Print Name: \_\_\_\_\_  
My Commission: \_\_\_\_\_

JOHN D. OLSON, Individually

By \_\_\_\_\_  
John D. Baker

STATE OF WISCONSIN

COUNTY OF DANE

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012 the above named John D. Baker, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
Print Name: \_\_\_\_\_  
My Commission: \_\_\_\_\_

**VILLAGE OF BELLEVILLE ORDINANCE 2012-05-01:**

An Ordinance Amending a Section of Title 10, Chapter 1, Section 43  
Relating to Business Uses in a Residential District

The Village Board of the Village of Belleville, Dane County and Green County,  
Wisconsin, do ordain as follows:

A Part of Section 10-1-43 is amended to read as follows:

**SEC. 10-1-43 PERMITTED AND CONDITIONAL USES – RESIDENTIAL DISTRICTS**

Description	R-SL	R-SM	R-SH	R-T	R-M	R-MH	R-E	P-G	P-R
<b>Business Uses</b>									
Bed & breakfasts, up to <del>four</del> <u>eight</u> guest rooms*	C	C	C	C	C	C	C	N	N
<u>Tourist Rooming Houses</u>	<u>C</u>	<u>N</u>	<u>N</u>						

*NOTE: P = Permitted, C = Conditional, N = Not allowed*

Adopted at a regular meeting of the Village Board this \_\_\_\_\_ day of May, 2012.

\_\_\_\_\_  
By Howard Ward, Village President

ATTEST:

\_\_\_\_\_  
April Little, Village Administrator/Clerk/Treasurer

*Vote: Yes - No – Publication: //2012*

This is **EXHIBIT 00372051**, consisting of 2 pages, referred to in the **Agreement between OWNER and ENGINEER for Professional Services**, dated April 1, 2001.

**Project Name:** Village of Belleville – Serv-Us Street Stormwater Improvements

**Client:** Village of Belleville  
24 West Main Street  
Belleville, WI 53508

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MSA proposes to render Professional Engineering Services to provide plans and specifications for stormwater improvements along Serv-Us Street in the Village of Belleville. Serv-Us Street was an area noted during the stormwater utility meetings to have flooding issue. The street currently has curb and gutter with limited storm sewer. The project will consist of the installation of storm sewer at the intersection of Serv-Us Street and N. Park Street and extend easterly along Serv-Us Street to an outfall along the existing ditch parallel to the railroad corridor along with spot curb and gutter replacements. The project will be completed in 2012 and be funded by the Stormwater Utility.

**Scope of Services**

**PHASE 1 – PRELIMINARY DESIGN**

MSA will provide a field survey of the area along Serv-Us Street from the intersection with STH 69 easterly to the intersection of the railroad corridor. The field survey will also include a limited distance (approx. 100 feet) northerly along N. Park Street. Diggers Hotline will be notified and property lines determined for use in the design of the storm sewer. MSA will create an existing surface with features and existing contours within and adjacent to the right-of-way.  
Est. Fee - \$1,800.00

**PHASE 2 – DESIGN PLANS AND SPECIFICATIONS AND PERMITTING**

MSA will develop design plans and specifications for the construction of the storm sewer improvements according to the standard specifications within the Village of Belleville. MSA will note areas of curb and gutter replacement based on a site visit and drainage concerns. MSA will revise the cost estimate to include the final design of the storm sewer. MSA will go over the plans and cost estimate with the Public Works Committee prior to seek approval to bid.

MSA will submit for permits as necessary for the construction of the project. It is anticipated to obtain permits through the DNR. Depending on the total disturbance area and size of the pipe, a Notice of Intent, Grading Permit, and outfall permit may be required and these permits may be combined. A previous wetland delineation has shown the wetland limits at basically the shoreland of the Sugar River and should not be impacted with the planned construction.  
Est. Fee - \$5,700.00

**PHASE 3 – BIDDING**

MSA will provided bidding documents and advertise for bid the Serv-Us Street Stormwater Improvements for construction in 2012. MSA will answer questions during bidding and provide addendums if necessary. MSA will publicly open the bids and create a bid tally for review by the Village. MSA will make a recommendation and complete the contracting for construction.  
Est. Fee - \$1,650.00

**PHASE 4 – CONSTRUCTION**

MSA will conduct a preconstruction meeting with the Village staff and Contractor to go over the project details, schedule, and concerns. MSA will provide construction related services for the construction of the Serv-Us Street Stormwater Improvements. MSA will provide staking for the storm sewer on a one-time basis anticipated to be completed in one trip. It is estimated the work can be completed in 2 to 3 weeks depending on weather and the availability of the schedule of subcontractors. MSA will keep the Village up to date on the schedule of the Contractor and if additional time is being planned to complete the project.  
Est. Fee - \$9,500.00

**DELIVERABLES:**

MSA will provide design plans and specifications for review by the Village and approving authorities on the project throughout design.

MSA will provide design plans and specifications for bidding purposes by Contractors both as hard copies and CD's.

MSA will provide a detailed breakdown of the costs by the Contractors and a recommendation of award to the Village of Belleville.

**COSTS:**

The estimated fee for the services to be performed by MSA is \$18,650. The estimate is based on the previously described services and anticipated duration of construction.

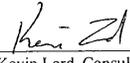
The Public Works Department requested the services.

IN WITNESS WHEREOF, the parties hereto have executed this Exhibit to the Agreement to be effective as of the date first above written.

Owner:  
VILLAGE OF BELLEVILLE

Engineer:  
MSA PROFESSIONAL SERVICES, INC.

By: \_\_\_\_\_  
Howard Ward, Village President

By:  \_\_\_\_\_  
Kevin Lord, Consulting Village Engineer

Date: \_\_\_\_\_

Date: 4-6-12

Address for giving notices:

Address for giving notices:

24 West Main Street  
Belleville, WI 53508  
Phone: 608-424-3341  
Fax: 608-424-3423

2901 International Lane, Suite 300  
Madison, WI 53704-3133  
Phone: 608-242-7779  
Fax: 608-242-5664



**Village of Belleville, WI**

**CLIENT LIAISON:**

Kevin Lord, P.E., R.L.S.  
Phone: (800) 446-0679  
Cell: (608) 712-2563  
klord@msa-ps.com

**DATE:**

April 23, 2012

**SERVICE DATES:**

March 18, 2012 – April 14, 2012

**R00372040 – BELL WEST CONSTRUCTION RELATED SERVICES**

Marge Dresen performed an erosion control inspection on Bell West subdivision of which a punchlist of items were provided to the developer via email. Overall the site looks well although with the upland farmlands runoff has silted in a majority of the catch basins and other areas that need to be cleaned. MSA is continually trying to contact the developer to facilitate these needs.

**R00372046 – BELLEVILLE GRANT STREET OUTFALL CRS**

MSA performed construction related services for the installation of the storm sewer and outfall at the end of Grant Street. The outfall has been installed and the remaining work is restoration. Kevin Lord met with Tretow's to discuss the restoration concerns of the resident. Kevin passed the information on to Siggy Sigmarsson of Montgomery Associates and the intent is to meet on site prior to the restoration taking place.

**R00372049 – VILLAGE OF BELLEVILLE 2012 GENERAL ENGINEERING**

**PHASE 100 – GENERAL MUNICIPAL**

Kevin Lord worked with the Village to develop a stormwater utility capital improvement plan to address the needs of the Village as well as those specific items identified during the utility planning. The plan was reviewed at the Public Works meeting with some changes following due to the direction of projects that were identified.

Kevin Lord worked with April to identify the timing and fees for the stormwater utility as it pertained to Cate's Machine.

Kevin Lord attended the Public Works meeting on March 27, 2012. The meeting began with a site visit to Community Park to review the planned park improvements and the location of the pedestrian bridge. Following the site visit, MSA discussed the current projects and outstanding issues. Main topic was the stormwater utility capital budget and anticipated projects. The planning work with Federal is not guaranteed and other projects need attention. Kevin is to work with Jerry to develop a cost estimate for Serv-Us Street for a 2012 project to be approved at the next meeting.

Kevin Lord was asked to determine the property line at the park donated to the Village at the end of Harrison Street. Kevin did research on the available information from the County Surveyor. Kevin met with Jerry on March 28, 2012 at the site and did not locate any existing property corners but gave an approximate location for the property line. The intent for the line location was for the Village to have access in order to clean the brush from the area.

*Your Trusted Partner*

PROJECT UPDATE



**PROJECT UPDATE**

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Kevin Lord met with Jerry Butts on March 28, 2012 to review Serv-Us Street for an upcoming stormwater utility project. The existing issues were reviewed and potential solutions were discussed for scoping the project.

Kevin Lord met with April Little on April 3, 2012. April was looking for the deed of the donation of the park area at the end of Harrison Street. It was not able to be located. Kevin Lord did some research on our system that we have tied into Dane County and was able to find the deed and passed a copy on to April for the files.

Kevin Lord looked over the request by April Little received by the DNR on the new model for the floodplain ordinance. The new ordinance was not reviewed in detail at this time but it appears to be similar to the existing.

**PHASE 130 – CHRISTIAN BROS SITE DEVELOPMENT**

Kevin Lord received revised information from Pete George with regards to the planned development for Christian Brothers at the northwest corner of STH 69 and Bowlavard Avenue. MSA requested additional stormwater calculations which were received. MSA reviewed the site requirements for stormwater, site planning, landscaping, and lighting purposes per the Village ordinances and provided a letter to the Plan Commission detailing the plan deficiencies.

**PHASE 500 – STH 92 WATER SERVICE CONNECTION**

MSA provided construction related services as requested by Jerry Butts for the water service along STH 92. Marge Dresen was on site with the Contractor to verify the work performed and that water service was restored to the residence.