

**Village of Belleville  
Public Works and Parks Committee Meeting  
October 15, 2012  
Minutes**

Present: Gary Ziegler, Ben O'Brien, Daniel Rung, Jerry Butts, April Little

Absent:

Guests: Darrell Krenz (Capital City Tree Experts), Mike Tretow, Richard Miller

**Meeting Called to Order by Gary Ziegler at 6:04 p.m.**

**Visitors Wishing to Speak on Items Not on the Agenda** – Mike Tretow was present to ask about the timeline for the North Grant Street Stormwater Project. Jerry Butts stated that the North Grant Street portion of the Project will start in approximately two (2) weeks. Mike also asked when work on the Greenview Pond is scheduled to start. Gary Ziegler stated that the Project is included in the 2013 Stormwater Utility Budget. Mike also asked if the pond by his residence was to have additional work done in the future. Gary Ziegler will check with Kevin Lord regarding the pond in question.

Richard Miller was present to discuss the timeliness of the Public Works and Parks Committee Meeting Minutes. No action was taken.

**Visitors Wishing to Speak on Agenda Items** – Darrell Krenz (Capital City Tree Experts) would like to speak on the Recommendation to the Village Board Regarding Award of Contract for Tree Removal agenda item.

**Public Works Director Report** – Jerry Butts did not have a prepared report.

Jerry did report that the tree that was reported as dead at the June 5, 2012 Public Works and Parks Committee meeting is actually alive.

Jerry also reported that he has purchased, after consultation with Gary Ziegler, a 450 gallon tank to use for watering purposes. The tank and accessories cost approximately \$500.00 and will come out of the 2012 budget

**Old Business**

**Wayfinding Signs** – Tabled to a future Public Works and Parks Committee meeting.

**2012 Street/Sidewalk Repairs** – Tabled to a future Public Works and Parks Committee meeting.

**Serv Us Street/North Park Street Stormwater Project** – Jerry Butts reported that the Project started October 15, 2013 and should take approximately four (4) weeks to complete.

**Urban Forestry Grant/Tree Removal/Tree Planting** – The Public Works and Parks Committee will be making a recommendation to the Village Board regarding an Award of Contract for the Terrace and Park Tree and Stump Removal

**Main Street Sidewalk, Decorative Brick and Trees Recommendation** – This item will be discussed at the October 15, 2012 Village Board meeting.

**2013 Budget** – The Public Works and Parks Committee discussed reviewed the 2013 Budget. Several changes were suggested that will be discussed at the October 15, 2012 Village Board meeting.

**New Business**

**Parks Use Requests** - The following Park Use Requests have been received:

No requests were received

**Utility Bill Adjustment Request** – The following Utility Bill Adjustment Requests have been received:

No requests were received.

**Stormwater Utility Credit Requests** – The following Stormwater Utility Credit Request have been received:

No requests were received.

**Recommendation to Village Board Regarding Award of Contract for Tree Removal** – Gary Ziegler reported that four (4) bids were received for the Tree Removal Project. Gary distributed a Bid Tally. The Bid results were as follows:

Capital City Tree Experts	
Base Bid A – Terrace Tree Removal	\$33,299.80
Base Bid A – Terrace Trees Stump Removal	\$4,759.50
Total – Base Bid A	\$38,059.30
Base Bid B – Park Tree Removal	\$11,964.00
Base Bid B – Park Trees Stump Removal	\$1,710.00
Total – Base Bid B	\$13,674.00
T & T Tree Service	
Base Bid A – Terrace Tree Removal	\$33,400.00
Base Bid A – Terrace Trees Stump Removal	\$8,350.00
Total – Base Bid A	\$41,750.00
Base Bid B – Park Tree Removal	\$12,000.00
Base Bid B – Park Trees Stump Removal	\$3,000.00
Total – Base Bid B	\$15,000.00
Whitney Tree Service	
Base Bid A – Terrace Tree Removal	\$41,750.00
Base Bid A – Terrace Trees Stump Removal	\$5,010.00
Total – Base Bid A	\$46,760.00
Base Bid B – Park Tree Removal	\$15,000.00
Base Bid B – Park Trees Stump Removal	\$1,800.00
Total – Base Bid B	\$16,800.00
Wolfe Tree Service	
Base Bid A – Terrace Tree Removal	\$33,400.00
Base Bid A – Terrace Trees Stump Removal	\$5,010.00
Total – Base Bid A	\$46,760.00
Base Bid B – Park Tree Removal	\$12,000.00
Base Bid B – Park Trees Stump Removal	\$1,800.00
Total – Base Bid B	\$13,810.00

April Little reported that the Urban Forestry Grant Funding that had previously been extended has recently been revoked. April and Jerry Butts have reviewed the 2012 Budget and have found funding for the Base Bid A portion of the Project. Funding for the Base Bid B portion of the Project could be taken from 2012 fund balance, borrowing or the 2013 budget (work could not start until after January 1, 2013) if the Contractor agrees.

**Motion by Ben O'Brien, seconded by Daniel Rung to recommend to the Village Board that the Village award a contract to Capital City Tree Experts for Base Bid A for Terrace Tree and Stump**

**Removal in an amount not to exceed \$38,059.30 with funding to come from Account # 500-00-55510-810-440 and for Base Bid B for Park Tree and Stump Removal in an amount not to exceed \$13,674.00 with funding to come from 2012 fund balance, borrowing or the 2013 budget with Base Bid B work to start after January 1, 2013. Motion carried.**

The Public Works and Parks Committee will meet on the following dates:

Monday, October 29, 2012 – 6:00 p.m. – Village Hall  
Monday, November 5, 2012 – 6:30 p.m. – Village Hall

**Motion by Ben O'Brien, seconded by Gary Ziegler to adjourn (6:46 p.m.). Motion carried.**

Respectfully submitted,

Gary J. Ziegler, Chair  
Public Works and Parks Committee