

**Village of Belleville
Public Works and Parks Committee Meeting
May 16, 2011
Minutes**

Present: Gary Ziegler, Ben O'Brien, Jerry Butts

Absent:

Guests: Kevin Lord (MSA), Jeff Hruby (Montgomery Associates), Siggi Sigmaisson (Montgomery Associates), Kelly Doyle (Montgomery Associates), Matt Leonard, Ralph Jacobs, David Ziegler

Meeting Called to Order by Gary Ziegler at 5:38 p.m.

Approval of Minutes – No Minutes to Approve

Visitors Wishing to Speak on Items Not on the Agenda – There were no visitors wishing to speak on items not on the agenda.

Visitors Wishing to Speak on Agenda Items – Matt Leonard, Ralph Jacobs and David Ziegler were all present to request a Utility Bill Adjustment.

Public Works Director Report – No report.

Engineers Report – See discussion at agenda items below.

Old Business

DUE TO A VILLAGE BOARD MEETING STARTING AT 7:00 P.M. AND THE LENGTHY DISCUSSION OF NEW BUSINESS ITEMS, NO OLD BUSINESS WAS CONDUCTED. THE OLD BUSINESS ITEMS WILL BE DISCUSSED AT A FUTURE PUBLIC WORKS AND PARKS COMMITTEE MEETING.

Far West Side Sanitary Sewer Interceptor and Related Street Reconstruction Project / Far West Side Watermain Extension – Tabled to a future Public Works and Parks Committee meeting..

Library Park Gazebo/Old Library Ramp – Tabled to a future Public Works and Parks Committee meeting.

Stormwater Utility – Tabled to a future Public Works and Parks Committee meeting.

Confined Space Entry/Rescue Equipment – Tabled to a future Public Works and Parks Committee meeting.

Clean Fill (Land for Sand Pit or Other Option for Disposal) – Tabled to a future Public Works and Parks Committee meeting.

Far West Side Well Study – Tabled to a future Public Works and Parks Committee meeting.

Village Ordinance Enforcement – Tabled to a future Public Works and Parks Committee meeting.

Review Public Works Department Job Descriptions – Tabled to a future Public Works and Parks Committee meeting.

Meter Hardware/Software/Meter Replacement – Tabled to a future Public Works and Parks Committee meeting.

Mailbox Replacement Policy – Tabled to a future Public Works and Parks Committee meeting.

Review Urban Forestry Plan & Tree Inventory Summary and Emerald Ash Borer Readiness Plan - Tabled to a future Public Works and Parks Committee meeting.

Review ADA Committee Village Property Recommendations – Tabled to a future Public Works and Parks Committee meeting.

Dam Design Improvement Plan – Tabled to a future Public Works and Parks Committee meeting.

Community Park Restoration Plans – Tabled to a future Public Works and Parks Committee meeting.

Greenview Development Drainage Concerns – Tabled to a future Public Works and Parks Committee meeting.

Intersection Snow Removal Policy – Tabled to a future Public Works and Parks Committee meeting.

Review Tree Ordinance, Tree Grant Applications and Discuss Tree Board – Tabled to a future Public Works and Parks Committee meeting.

Bell West Subdivision – Tabled to a future Public Works and Parks Committee meeting.

Lake Project Update – Tabled to a future Public Works and Parks Committee meeting.

Comprehensive Outdoor Recreation Plan – Tabled to a future Public Works and Parks Committee meeting.

River Dredging Project Lake Access and Stormwater Issues – Tabled to a future Public Works and Parks Committee meeting.

Community Club Use of Sugar River Park for Community Picnic – Tabled to a future Public Works and Parks Committee meeting.

Wayfinding Signs – Tabled to a future Public Works and Parks Committee meeting.

New Business

Parks Use Requests - The following Park Use Requests have been received:
No requests were received.

Utility Bill Adjustment Request – The following Utility Bill Adjustment Requests have been received:
Argall Dairy Systems, Inc. (171 Countryside Drive) – Matt Leonard was present to represent Argall Dairy Systems, Inc.. Argall Dairy Systems, Inc. received a utility bill for April, 2011 for 15,448 gallons. Their average monthly use for 2010 was 2,092 gallons. Matt Leonard reported that Argall Dairy Systems, Inc. did locate a toilet that was leaking. The toilet has been repaired. **Motion by Ben O'Brien, seconded by Gary Ziegler to approve a credit of 13,346 gallons to the Sewer portion of the March 29, 2011 Utility Bill for Argall Dairy Systems, Inc. Motion carried.**

First United Church of Christ (130 E. Church Street) – Ralph Jacobs was present to represent First United Church of Christ. First United Church of Christ received a utility bill for March, 2011 for 76,257 gallons. Their average monthly use for 2010 was 2,280 gallons. Ralph Jacobs reported that First United Church of Christ did find problems with several of their toilets/urinals. The toilet/urinals have been repaired. **Motion by Ben O'Brien, seconded by Gary Ziegler to approve a credit of 70,770 gallons to the Sewer portion of the April 28, 2011 Utility Bill for First United Church of Christ. Motion carried.**

Ziegler, David (110 N. Park Street) – David Ziegler was present to represent the rental property he owns at 110 N. Park St.. Mr. Ziegler received a utility bill for April, 2011 for 36,357 gallons. The average monthly use for 2010 was 3,600 gallons. Mr. Ziegler reported that the renters he had damaged the toilet in the house when they moved out and Mr. Ziegler did not discover the damage until several days after renters had moved out. The damage has since been repaired. **Motion by Ben O'Brien, seconded by Gary Ziegler to approve a credit of 32,534 gallons to the Sewer portion of the April 28,2011 Utility Bill for David Ziegler at 110 N. Park Street. Motion carried.**

Stormwater Utility Credit Requests – The following Stormwater Utility Credit Request have been received:

No requests were received.

Blaser Park and Sugar River Park Plan Diagrams Task Order – Kevin Lord distributed and reviewed a Task Order for Belleville Park Plan Renderings. The amount of the Task Order is \$2,350.00. The Park Plan Renderings are in addition to the Park Plan Renderings that were included in the Comprehensive Outdoor Recreation Plan recently completed by MSA. The Park Plan Renderings included in the Task Order are for Blaser Park and Sugar River Park. **Motion by Gary Ziegler, seconded by Ben O'Brien to recommend to the Village Board approval of the Belleville Park Plan Renderings from MSA in the amount of \$2,350.00 with funding as follows:**

\$1,000.00 Account # 100-00-55510-210 Parks Professional Service
\$2,350.00 Parks Capital Projects

Motion carried.

Utility/Infrastructure Improvements for Community Park – Kevin Lord, Jeff Hruby and Siggie Sigmaisson discussed numerous options for additional work to be performed as part of the Community Park Restoration Project including:

Running Water/Sewer to West End of Park for Future Bathrooms/Cook Shack
Running Water/Sewer to West of Current Bathrooms (past current planned paving)
Pave Bross Circle Completely
Pave Parking Lot

Kevin, Jeff and Siggie will continue to review the list and talk to Advance Construction regarding cost estimates and provide additional information at a future Public Works and Parks Committee meeting.

Community Park Spillway Improvements Change Order and Construction Related Services – Jeff Hruby and Siggie Sigmaisson distributed and reviewed a Memorandum f dated May 12, 2011 regarding the Lake Belle View Spillway Improvement Change Order Proposal. Jeff explained that tat the direction of the Village Board, Montgomery Associates requested a change order proposal from Advance Construction, Inc. to perform the construction required to improve the spillway capacity of the Lake Belle View Dam as required by th WDNR. Advance provided a base price proposal in the amount of \$96,000.00. Montgomery Associates requested supplemental unit price bids to provide imported embankment fill materials to augment what has already been stockpiled onsite. Montgomery Associates anticipates that the onsite stockpiled material will likely be completely used in the Community Park Grading Project, therefore the Spillway Improvement Project will require approximately 2,900 cubic yards of imported material. Advance is proposing to utilize material that was previously stockpiled at the Olson property, which would result in an additional cost of \$17,400.00. If the material does not meet the project specifications, Advance would propose to use material from a quarry at an estimated cost of \$29,000.00. The WDNR may require placement of a layer of clay on the upstream side of the embankment which would result in an additional cost of \$1,750.00. Therefore, the total estimated change order proposal cost will vary from \$112,400.00 to \$125,750.00. The Engineer's Opinion of Probable Cost for this work is \$148,400.00 with no contingency. Advance Construction's proposal is approximately 15 – 24% lower that the Opinion of Probable Cost Jeff distributed and reviewed a Summary of Funds Available for Financing Project Costs, The amount listed for Dam Construction is \$200,000.00.. **Motion by Gary Ziegler,**

seconded by Ben O'Brien to recommend to the Village Board approval of the Lake Belleview Spillway Improvements Change Order Proposal in the amount of \$125,750.00 (amount does not include any contingencies) with funds to come from Funds Available for Financing Project Costs.. Motion carried

Purchase of New Lawn Mower – Jerry Butts distributed information regarding the purchase of a new lawn mower. Jerry would like to reassess the Public Works Department lawn mower and other equipment needs before he makes a recommendation to the Public Works and Parks Committee.

The Public Works and Parks Committee will meet on the following dates:

Tuesday, June 7, 2011 – 6:00 p.m. – Village Hall
Monday, June 27, 2011 – 6:00 p.m. – Village Hall

Motion by Ben O'Brien, seconded by Gary Ziegler to adjourn (6:58 p.m.). Motion carried.

Respectfully submitted,

Gary J. Ziegler, Chair
Public Works and Parks Committee