

**BELLEVILLE PLAN COMMISSION  
REGULAR MEETING MINUTES**

WEDNESDAY, SEPTEMBER 21, 2011

7:00 p.m. *(Immediately following the public hearing)*

Belleville Village Hall, 24 West Main Street

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The meeting was called to order by Chairman Terry Kringle following the Public Hearing with Roll staying the same.

**Motion by Larry Enlow to approve the August 16, 2011, minutes with the correction of Parking to Parkin, electric to electricity, and complain to complaint. Seconded by Larry Enlow and motion carried.**

The next meeting will be scheduled for October 19, 2011 at 7:00pm. (this is not the regular meeting date) The reason for this would be to allow more time for a resolution between Christen Brothers Service and Landmark Services Cooperative.

**NEW BUSINESS - Motions and Votes May be Taken on the Following:**

**Certified Survey Map for Daniel and Diane McPhail combining Lots 2, 3, 4, 5 and half of 6 into a single lot.**

Diane McPhail, 224 East Avenue was present. They presented a new Certified Survey Map which would combine lots 3, 4, 5, and south ½ of lot 6 of block 6 (parcel 0508/344-6724-2) with lot 2, block 6, (parcel 0508/344-6582-4) into one lot. **Motion by Donna Moore, seconded by Larry Enlow to approve the new CSM for Daniel and Diane McPhail as requested as one parcel. Motion carried.**

**Clarification of Belleville Community Bank Site Plan approval July 13, 2011 – Signage**

Originally the Plan Commission approved the site plan on July 13, 2011 for Belleville Community Bank at 25/27 West Main Street. The signage was part of the site plan. At that time Kevin Lord of MSA stated the sign met our current ordinances, but he failed to check the Belleville Downtown Design Standards. Kelly Green, our Building Inspector pointed this out but no one noticed his comment on the side of the drawing. **Motion by Larry Enlow, seconded by Howard Ward that the July 13, 2011 approval of the site plan for the Belleville Community Bank included the non conforming signage which does not meet the Belleville Downtown Design Standards therefore this is a variance in those standards. Motion carried.**

**Act on Public Hearing**

Review the Conditional Use Permit of Landmark Services Cooperative to determine if there is a violation of their Conditional Use Permit for property located at 321 Fifth Avenue. No action because the Public Hearing will continue October 19, 2011.

**Correction of Bell West Subdivision James Street to James Avenue**

**There was some confusion with these streets. Motion by Howard Ward, seconded by Tyler Kattre to rename the portion that was James Street to James Avenue. Motion carried.**

**Proposal for Intergovernmental Agreement between the Village of Belleville and the Town of Montrose**

Terry sent it to the Town of Montrose but has not heard anything back from them. The Belleville Village Board had a concern over the number of years for tax payments on lands in the Rural Preservation Area.

**Proposal for 10-6-4 – Unincorporated Areas within E**

Bill Preboski prepared a draft dated September 21, 2011 of the Joint Planning Areas for the Intergovernmental Agreement between the Town of Montrose and the Village of Belleville. Upon reviewing this map, it was decided to move the N (North) area boundary to the south of Little Lakes Road, then straight west 2 more parcels, then south to the Village boundary. Bill will prepare a new map for the October meeting.

**Motion by Donna Moore, seconded by Larry Enlow to adjourn the meeting. Motion carried.**

Submitted, Mary Austin