

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, **JANUARY 21, 2013** AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Ben O’Brien, Howard Ward, Gary Ziegler, Daniel Rung, Jim Schmitz and Deb Kazmar. Excused: Tyler Kattre and Bonnie Wilcox.  
  
Visitor: Roger Hillebrand.
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – None.
5. Visitors Who Would Like to Speak On an Agenda Item – None.
6. **Consent Agenda:** *Trustee Kazmar made a motion to approve the consent agenda as presented; seconded by Trustee Ziegler. Motion carried.*
  - a. Approval of Minutes - January 7, 2013
  - b. Approval of Bills for January 2013 to Date
  - c. Approval of Treasurer’s Reports for December 2012
  - d. Approval of Fourth Quarter Treasurer’s Report for 2012
  - e. Approval of Operator’s License Application for Jennifer M. Olson
7. Committee Reports – Trustee Kazmar: February 2 will be testing date for the police officer hiring.
8. President’s Report – No discussion.
9. Administrator/Clerk/Treasurer’s Report – Board of Review training opportunities are coming up.
10. **Unfinished Business:**
  - a. **Lake / Pedestrian Bridge Projects Update & Issues** – Gates at Community Park are closed but can be opened for public access. The berm will not be plowed over winter.
  - b. **Hiring Process for Police Department Officers** – Everything is on schedule; 95 applications were received. Dan Bolch will help with the screening process.
  - c. **Natural Heritage Land Trust Parcels Acquisition: Stewardship Grant Issue / Hunting Access** (see 11A).

11. **New Business:**

- a. **Proposed Ordinance #2013-01-01: An Ordinance to Amend the Code of the**

**Village of Belleville, Chapter 395, Section 3 thereof, Entitled Firearms, Explosives and Other Missiles** – The Village’s and DNR’s attorney have worked on a draft ordinance amendment. A village can restrict what people hunt with; otherwise state hunting regulations apply. Rifles larger than .22 caliber would be prohibited. A permit would be required to hunt. The Village can still petition the DNR Board for more restrictive regulations, but this could take up to a year to process. *Trustee Ziegler made a motion to adopt Ordinance 2013-01-01 to amend Chapter 395 Section 3, and to authorize Howard Ward and April Little to make minor changes if needed to obtain DNR approval; seconded by Trustee Kazmar. Motion carried.*

- b. **Proposed State/Municipal Agreement for a Highway Improvement Project – STH 69 from STH 92 to CTH D** – The agreement states that the Village will participate in the reconstruction of a section of STH 69, including payment. The DOT representative will be invited to Belleville to discuss the design details. Many project details need to be worked out. *Trustee Ziegler made a motion to approve the state agreement with DOT for work on STH 69 from STH 92 to CTH D in 2016; seconded by Trustee Kazmar. Motion carried.*
- c. **Proposed Amendment to Police Chief Job Description** – Trustee Kazmar said that one phrase will be added to the chief job description to the effect that managing and operation of the police department is the most significant duty. *Trustee Kazmar made a motion to add the suggested paragraph to the job description; seconded by Trustee Ziegler. Motion carried.*

**12. Other Business:**

- a. Announcements – Trustee Ziegler will serve as acting chair for Finance and Personnel Committee until Trustee Wilcox’s return.
- b. Future meeting dates were announced.

**13. Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee Ziegler. Motion passed unanimously.* The meeting was adjourned by President Ward at 7:35 PM.

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on February 4, 2013.*