

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, MAY 20, 2013 AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Roger Hillebrand, Ben O’Brien, Howard Ward, Gary Ziegler, Bonnie Wilcox, Daniel Rung, and Deb Kazmar

Also Present: Herb Blaser; Officer Molly Hultine; Dick Miller, Mike Parkin, Ron and Connie Pattinson.
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – No discussion.
5. Visitors Who Would Like to Speak On an Agenda Item – No discussion.
6. **Consent Agenda:** *Trustee Wilcox made a motion to approve the consent agenda; seconded by Trustee O'Brien. Motion carried.*
 - a. Approval of Minutes – May 6, 2013 Village Board Meeting
 - b. Approval of Bills for May 2013 to Date
 - c. Approval of Class “B” Temporary Retailer’s License for Community Park for Wednesday Night Softball League
7. **Committee Reports** – Question on sale of old Belleville UW-Clinic. President Ward said that the property was transferred from UW to Madison Family Medicine (it is no longer in the state system). Price has been dropped to about \$250,000.
8. **President’s Report** – DNR has shocked the lake for fish; they found more carp than they would like. They will send us a report. There may be a need to bring in a commercial fisherman during the winter; there may be some grant money available. Putting in a tracking device might indicate where they are gathering. The good news is that there is a high number of pan fish, which feed on carp eggs.
9. **Administrator/Clerk/Treasurer’s Report** – No discussion.
10. **Unfinished Business:**
 - a. **Lake / Pedestrian Bridge Projects Update & Issues** – No date yet on sidewalk repair. Lakefest 2013 – Next meeting is June 13.
 - b. **Proposed Police Policy for Horse Patrol** – Officer Hultine gave a presentation on a proposed horse patrol. The patrol would be used primarily for special events, and utilize her personal horse. The horse is considered an officer. Such patrol offers

several advantages, including visibility, public relations, and off-trail capability. Some equipment may be donated. It is covered under liability insurance; it is an extra \$62 for property insurance. She has one horse trained, and an additional horse being trained. Chief Eichelkraut presented a draft police policy. Another officer would need to be on duty when she is on horse patrol in case a special call comes in or transport is needed. It was clarified that the Trek bicycle is also used for patrol. *Trustee Kazmar made a motion to move forward with mounted horse patrol, with \$62 for insurance coming from insurance budget line item, and policy review in April 2014; seconded by Trustee Wilcox.* Trustee Ziegler would like some public relations and suggested it be reviewed again in a year. Trustee O'Brien asked about scheduling. It will be implemented as scheduling allows. *Motion carried.*

- c. **Hiring Process for Police Department Officers** – (See closed session)
- d. **Hiring Process for Public Works Director** – Trustee Ziegler said seven applications were received. Two or three seemed qualified to interview. Interviews will be held by Public Works Committee on June 4. Second interviews could be done at the second Village Board meeting in June with top candidates, with final hiring recommendation at the July 1 Village Board meeting.
- e. **Proposal for Land Donation in Downtown District** – Tabled. No news.
- f. **Committee Appointments** – There is also a vacancy on Green County Development Corporation. President Ward offered to fill in.

11. New Business:

- d. **Memorandum of Understanding with Belleville Professional Police Association Regarding OIC and Resolution 2013-05-02: Approving Amendment to Collective Bargaining Agreement** – These two documents correct an inadvertent omission in the police union contract regarding payment for the officer in charge (OIC) in the absence of the chief. *Trustee Wilcox made a motion to approve the amendment to the bargaining agreement and adopt Resolution 2013-05-02; seconded by Trustee Kazmar. Motion carried.*
- e. **Recommendation from Plan Commission Regarding Proposed Ordinance 2013-05-01: An Ordinance to Rezone Lands to Public Recreation District** – This ordinance will formally rezone four major parcels acquired by the Village through Stewardship grants and donations to recreation land. *Trustee Ziegler made a motion to approve ordinance 2013-05-01; seconded by Trustee Kazmar. Motion carried.*
- f. **Recommendation from Plan Commission for Comprehensive Plan Amendment / Proposed Ordinance 2013-05-02: An Ordinance to Amend the Comprehensive Master Plan for the Village of Belleville to Incorporate the Joint Planning Area Neighborhood Plan** – Trustee Ziegler said that the Intergovernmental Agreement was passed by the Village but he is not sure if the Town of Montrose has adopted the agreement as well. This amendment will formally incorporate the agreement and joint planning area with Montrose into the Village's comprehensive plan. *Trustee Ziegler made a motion to adopt Ordinance 2013-05-02 effective upon Town of Montrose's passage of the Intergovernmental Agreement; seconded by Trustee Rung. Motion*

carried.

12. **Adjourn to Closed Session** for Discussion of Police Committee Recommendations Regarding Hiring of Police Officers, per 19.85(1)(c) - *Trustee Ziegler made a motion to go into closed session; seconded by Trustee Kazmar. Motion passed unanimously on a roll call vote.*
13. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – *Trustee Kazmar made a motion to go into open session; seconded by Trustee Wilcox. Motion carried. Trustee Ziegler made a motion to go with the Police Chief's recommendation to offer a full-time officer position to Jeremy Larson; seconded by Trustee Kazmar. Motion carried. Trustee Kazmar made a motion to not hire Jennifer Zipfel for the permanent part-time position; seconded by Trustee Rung. Motion carried.*
14. **Other Business:** Future meeting dates were noted.
15. **Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Ward at 7:45 PM.*

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on June 3, 2013.