

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD TUESDAY, JANUARY 3, 2012 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Deb Kazmar and Bonnie Wilcox. Excused: Jim Schmitz  
  
Visitors: Brad Peterson, Belleville Recorder; Justin Frahm and Hans Justeson, JSD Engineering; Terry Kringle; Michael Parkin; and Stephen Gochenaur
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – No discussion.
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:** *Trustee Ziegler made a motion to approve the consent agenda; seconded by Trustee Wilcox. Motion carried with Trustee O'Brien abstaining.*
  - a. Approval of Minutes - December 5, 2011
  - b. Approval of Bills for December 2011
  - c. Approval of Treasurer’s Reports for November 2011 / Fourth Quarter Reports 2011
  - d. Approval of Operator’s License Application for Ben O’Brien (Dam Bar)
  - e. Approval of Operator’s License Application for Nicholas L. Sies (Sugar River Lanes)
7. Committee Reports – No discussion.
8. **President’s Report** – President Ward suggested also looking at parcels north and west of the Sugar River for possible Stewardship purchase. President Ward is hoping to do another tour of the parcels the Village owns in the area where there might be a trail extension.
9. **Administrator/Clerk/Treasurer’s Report** – Little announced declared candidates for the Spring Election.
10. **Unfinished Business:**
  - a. **Lake Restoration / West Lake Dredging Projects Update** – A change order for \$750 to investigate the dam structure using the Ironworks Inc. was administratively approved as allowed under ordinance. Some under water-surface investigation is needed to satisfy DNR that the dam is structurally sound, because no building plans can be found (as work was done decades ago).
  - b. **Appointment of Chairperson and Member(s) to Community Development Authority** – President Ward is still looking for a chairperson. President Ward is

nominating Jennifer Mickelson to serve on the CDA; *Trustee Ziegler made a motion to approve Mickelson's nomination to CDA; seconded by Trustee Wilcox.* Motion carried. Ward also said the CDA has a situation where we need to have all members be Village residents, by state law, and one member is not a resident. He will work on resolving the situation.

- c. **Budget Amendment #1 – 2012 / 2011 Carryover Items to 2012** – Little said that the amendment carries over funds for police uniforms, a parks mower, library elevator repair, recodification, old library repair, a parks capital project, and library items. *Trustee Ziegler made a motion to approve Budget Amendment #1 - 2012; seconded by Trustee Kazmar. Motion carried.*

## 11. New Business:

- a. **Bridge Design Illustrations / Viewscape Presentations** – Justin Frahm, JSD Professional Services: Frahm showed several renderings of potential bridge designs by different bridge manufacturers. The challenge is to meet accessibility requirements. Bridge width would be 12 feet, but is a variable. Supports and abutments are another consideration, along with their floodplain impact. Treatments could be timber decking or steel truss. Steel has more costs because larger abutments are required but allows design versatility and longer span. Steel is harder to permit because abutments are more substantial. As you get above flood fringe, there is a five-foot elevation change that must be addressed.

Design options were discussed, with their various advantages and disadvantages: 1) Custom Manufacturing, 100 feet timber deck with sill pans (saves concrete abutments costs; open look under the bridge with riprap). Cost is about \$184,000 - \$225,000. 2) Treated timber with concrete abutments. Cost estimate is \$284-300,000 because of higher abutment costs. Both 1 and 2 would have 40-foot approaches and substantial elevations. 3) Steel truss design with 120-foot span with two 40-foot spans on the ends and concrete abutments. From Wheeler-con. Cost estimate is \$443-450,000. 4) Steel without spanning and using natural embankments. Cost estimate is \$316-325,000.

A 12-foot bridge accommodates two-way traffic and maintenance vehicles, but width is a variable. Treated timber can be maintained in pieces, whereas a steel truss system with concrete requires maintenance that is more intensive. All would have I-beams that could last 50-100 years. Timber might be 10-25 years for maintenance. Naturally weathered steel might be longest lasting option. President Ward was concerned with a patch-like effect on concrete maintenance. Terry Kringle asked if one side could be filled in without floodplain impact.

It was agreed to have one open house-style discussion January 23 at the Public Works Committee meeting at 7 PM, with Village Board decision on the options on February 6, 2012.

- b. **Proposed Purchase of Cosgrove Property with Stewardship Grant Funds / Hunting & Trapping Considerations** – Little said that the grant was initially awarded in 2009, but the state cancelled the funding. They have now “re-awarded” the grant to purchase the 10-acre parcel where the river and lake meet. However, the

Village would need to allow hunting by ordinance on the property; allowing bow hunting would be sufficient. Have also been discussions about a second Stewardship application north of the river and west of the Blaser-donated land. Stephen Gochenaur was present, and expressed willingness to explore the purchase. It could be a great expansion of the trail system. President Ward suggested it could be a benefit to allow trapping there and on the islands to protect the habitat. The Village is awaiting the contract from the DNR before proceeding with a purchase. All documents and negotiations were previously approved.

- i. **Proposed Resolution 2012-01-01: Resolution Supporting an Acquisition of Conservation Lands by the Village of Belleville from the WI-DNR** – *Trustee Ziegler made a motion to approve; seconded by Trustee Kazmar. Motion carried.*
- ii. **Annexation Petition** – Cosgrove has filed an annexation petition for the parcel. It will be easier to get Village approval than county's for the required CSM. The CSM will designate land not under water (as it is wetlands near the Sugar River) and carve out a southwest section for part of a stormwater pond to serve Shamrock Hills development. The Village cannot purchase these areas under the grant.
- c. **Proposed Purchase of Mower for Public Works (2011 Funds)** – Funds for a mower purchase were carried over in the budget amendment just approved. Public Works Committee is recommending proceeding with a purchase of a new diesel, 30-horse power, John Deere mower from Sloan Implement for \$13,299. Three written bids were obtained. *Trustee Kattre made a motion to approve the purchase of a John Deere 997 Commercial mower from Sloan Implement not to exceed \$13,299 using budgeted funds; seconded by Trustee Wilcox. Motion carried.*
- d. **Proposed MSA Task Order 372049 for 2012 General Engineering Services** – *Trustee Ziegler made a motion to approve MSA task order 372049 for general services during 2012; seconded by Trustee Kattre. Motion carried.*
- e. **Approval of Village Attorney / 2012 Rates** – *Trustee Kattre made a motion to approve; seconded by Trustee Ziegler. Motion carried.* There was no increase in the rates.
- f. **Administrator/Clerk/Treasurer's Office Staffing / Job Descriptions and Posting** – Mary Austin is retiring February 19. Job description revision and hiring ads are being drafted.

**12. ADJOURN TO CLOSED SESSION – Discussion of Clerk's Office Staffing per 19.85(1)(c)** - *Trustee Kattre made a motion to go into closed session; seconded by Trustee Wilcox. Motion passed unanimously on a roll call vote. Entered at 8:41 PM.*

*Trustee Kazmar made a motion to go into open session; seconded by Trustee Wilcox. Motion carried.*

**13. RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – No action. Finance and Personnel Committee will work on the descriptions and ads further.

14. **Other Business:** Future meeting dates were noted.

15. **Adjournment** – *Trustee Kattre made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Ward at 9:54 PM.*

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on January 16, 2012.*