

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, MARCH 5, 2012 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7: PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Jim Schmitz, Deb Kazmar and Bonnie Wilcox.

Visitors: Herb Blaser, Rick Francois, G.S. Donovan, Michael Parkin, Brad Peterson-Post  
Messenger Recorder, and Jean Tretow

3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Consent Agenda:** *Trustee O'Brien made a motion to approve the consent agenda (as follows); seconded by Trustee Kazmar. Motion carried.*
  - a. Approval of Minutes - February 20, 2012
  - b. Approval of Bills for February 2012
7. Committee Reports – No discussion.
8. President’s Report – No discussion.
9. Administrator/Clerk/Treasurer’s Report – No discussion.

10. **Unfinished Business:**

a. **Lake Restoration / West Lake Dredging Projects Update & Issues -**

- i. **Dam Emergency Action Plan** – Trustee Ziegler said that the action plan is required by the DNR. The plan was reviewed by the Emergency Management Committee. It lays out a plan for emergency notification in the event of a dam breach or failure. *Trustee Ziegler made a motion to approve the dam emergency action plan; seconded by Trustee Wilcox. Motion carried.*
- ii. **Dam Stability Analysis** – The analysis and action plan were sent for DNR approval. Test excavation upstream of the northern section of the dam found footings as hoped that provide reinforcement.
- iii. **Dam Inspection, Operation & Maintenance Plan** – The plan will also be sent to DNR for final approval. Staff had no comments. Approvals of the Dam Emergency Plan, Stability Analysis, and Inspection, Operation & Maintenance Plan from the DNR are pending. Once approved, water levels may be brought up.

Herb Blaser asked about whether a controlled burn might be done at the river site before levels are brought up. President Ward said that a burn could be done later in April to allow for drying, but the Fire Department was willing to do it. The goal would be to have the work done before the water levels were increased.

- b. **Appointment of Chairperson and Member(s) to Community Development Authority** – Tabled.
- c. **Administrator/Clerk/Treasurer’s Office Staffing / Hiring Process** – Ten candidates were interviewed, but a recommendation is not yet ready.
- d. **Proposed Ordinance 2012-02-02: An Ordinance Creating A New Section Of The Belleville Code Book Regarding Rapid Entry Lock Box Access Systems** – Trustee Ziegler said that Emergency Management Committee discussed this ordinance. It was suggested to create a list of buildings for which to request Knox box installation even if is not technically required by the ordinance. *Trustee Ziegler made a motion to approve Ordinance 2012-02-02; seconded by Trustee O'Brien.* The Village attorney reviewed the draft and her comments were incorporated. *Motion carried.*
- e. **Proposed Ordinance 2012-02-03: An Ordinance Amending Title 5 Chapter 2 of the Municipal Code Regarding Outdoor Burning, Open Burning And Burning Of Refuse** – Tabled for Police Committee review.

11. **New Business:**

- a. **Concealed Carry Ordinance Interpretation** – President Ward wanted to provide some clarification about the Village’s liability in the case that something should happen in a posted Village building and a person did not have their weapon. The Village would be covered either way, according to the Village attorney. It was recommended to leave the buildings posted as is. It is a question of interpretation, but insurance will cover the Village either way.
- b. **Proposed Sale of the 2008 Ford Crown Victoria** – Roger Hillebrand: Wisconsin Surplus Online Auction Service was used to dispose of the 2008 vehicle. A bid came in, but the bidder could not obtain financing. It was then rebid. On Friday, \$4460 was the final high bid received from an individual from Mequon. *Trustee Kazmar made a motion to accept the bid as stated; seconded by Trustee Wilcox. Motion carried.*

12. **ADJOURN TO CLOSED SESSION – Discussion of Clerk’s Office Staffing per 19.85(1)(c)** – *Trustee Ziegler made a motion to adjourn into closed session; seconded by Trustee Kattre. Motion passed unanimously on a roll call vote.*

13. **RECONVENE TO OPEN SESSION** – *Trustee Kazmar made a motion to go into open session; seconded by Trustee Wilcox. Motion carried.* No action. Recommendation on candidate to hire is forthcoming.

14. **Other Business:**

- a. **Announcements** – Tour of Epic in Verona will leave at 1:30 PM for Economic

Development Committee meeting. Others are welcome to join. Next Election Day is April 3.

b. Future meeting dates were noted.

15. **Adjournment** – *Trustee Ziegler made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously.* The meeting was adjourned by President Ward at 7:46 PM.

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on March 19, 2012.*