

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, MARCH 7, 2011 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Terry Kringle at 7:02 PM.
2. Roll call by Clerk – Trustees present were: Ben O’Brien, Terry Kringle, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox.
3. Visitors: Howard Ward, Jean & Mike Tretow, Jim Root, Dave Eustice, Bob Street, Herb Blaser, Sandy & Kerry Van Kleeck, Brad Peterson, Rick Francois, Jill Wennesheimer, and Debbie Bongard. Also present: Jeff Hruby, Montgomery Associates.
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now - None
6. Visitors Who Would Like to Speak On an Agenda Item -
7. **Consent Agenda: Trustee Ziegler made a motion to approve the consent agenda as follows; seconded by Trustee Wilcox. Motion carried.**
  - a. Approval of Minutes (February 21, 2011)
  - b. Approval of Bills for February 2011
8. Committee Reports – No discussion.
9. **President’s Report** – President Kringle said that he spoke with Dennis Christoffel of Northshore Bank, who had compliments for April Little and the office staff. The Board has completed many of its priorities for last two years; much has been accomplished.
10. **Administrator/Clerk/Treasurer’s Report** – There is a possibility the Village could receive reimbursement for the February blizzard expenses. FEMA is in the process of reviewing data more in depth.
11. **Unfinished Business:**
  - a. **Lake Restoration / West Lake Dredging Projects -**
    - i. Projects / Schedule Update – Jeff Hruby: He is still working with his staff to determine schedule update.
    - ii. **Project Change Orders – Consideration of Change Order for Grading in Community Park vs. Bid** – Hruby said a change order proposal for Community Park grading was solicited from Advance Construction, as it would seem financially advantageous. There would be a drainage crown in the center of the football field. The topsoil would be stripped off six inches. The stockpiled sand would be placed for better drainage and the top soil put back

into place. The estimate was given at \$63,000. Some grading would have had to be done regardless within the lake contract. The estimate includes seed and mulch. Slope from crown to side is three-quarters of a percent. Water will flow from north/northwest to southeast and southwest of a v-shape to the auxiliary spillway and new culvert. The design and budget has not yet been approved. Work would begin in May, although it would be good to strip top soil earlier. Public Works Committee would like to review the design on March 28 for recommendation to Village Board April 4. Park should be usable in summer 2012.

Regarding west lake dredging: Village Board has approved permitting and re-bidding the project for late summer/fall 2011 construction. Work could not be done April 1 – June 1. Main lake dredging is close to completion. Work is being done at night to take advantage of the colder weather.

Fundraising Priorities / Target Budgets – No report.

- b. **Discussion of Governor's Budget Repair Bill / Impact** – President Kringle said that it might be a while for bill passage. Fact sheet comments were briefly reviewed. It appears some provisions would start in 2012. General revenue sharing cuts will not be evenly distributed. Little will attend training on Thursday and Finance and Personnel Committee will start looking at places for cuts if shared revenues are cut in 2011. Could look at infrastructure and capital budgets.

## 12. New Business:

- a. ADA Compliance Report – See below.
- b. **Application for Community Development Block Grant** – The phase 2 grant for public facility improvements proposed last year was \$41,600; we will look for 100 percent funding and/or other budget funding.
- c. **Approval of Emergency Management Materials for Public Distribution** – Renee Funseth: the committee examined a best practices toolkit. Dane County has a program to register disabled people so that they can be assisted during an emergency. The task is to publicize this service. To do this, the committee would like to create a refrigerator magnet for the EMS open house in May. Cost estimate for 250 magnets is \$100. The service is for Dane County residents not Green County. Discussion of whether to put out resources information for the disabled. Committee was asked to bring back specific suggestions. Dane County might be willing to help with information distribution. **Trustee Ziegler made a motion to allocate out of emergency management committee funds up to \$200 to print magnets for the ADA Committee; seconded by Trustee Kazmar. Motion carried.**
- d. **Approval of Community Club Use of Sugar River Park for August 12-14, 2011 Community Picnic** – Trustee Ziegler said that a lot of planning is needed but it would be the only Village spot to have to relocate the picnic. Must work out details with Public Works and Police. There may be some neighborhood impacts that need to be addressed. **Trustee O'Brien made a motion to approve the use of Sugar River Park for the 2011 Community Club picnic; seconded by Trustee Wilcox. Motion**

carried with Trustee Ziegler abstaining.

- e. **Approval of Hiring of Public Works Seasonal Employee** – Two seasonal positions were included in the 2011 budget, but the timetable is expedited because of the meter reader failure. **Trustee Ziegler made a motion to approve hiring Rod Mussehl to start March 8 for the first public works seasonal employee position; seconded by Trustee O'Brien. Motion carried.** The attorney had no concerns with hiring from last year's candidate pool.
  - f. **Proposed Agreement with Dane County for the Reconstruction and the Jurisdictional Transfer of CTH CC (South Harrison Street) within Village of Belleville** – Trustee Ziegler said that the agreement is for the county to repair the remainder of the road; estimated at \$159,000; the Village is liable for half. **Trustee Ziegler made a motion to enter into the agreement with Dane County for Highway CC reconstruction and jurisdictional transfer up to \$90,000; seconded by Trustee Wilcox.** The Village would also take over jurisdiction after repair. Work would be done in 2011. Dane County would be willing to work with us on payment options. **Motion carried.**
  - g. **Request for Driveway Condemnation for Meier Property on State Highway 69/92 (Introduction and Process) / Cost Agreement** – The Department of Transportation is requiring the Village to close off any private driveways to the state highway (and direct traffic to the new road), but the Meiers appear unwilling to sell the needed land. The developer, Bell West, is asking the Village to undertake the condemnation process on their behalf. **Trustee Ziegler made a motion to begin the process to acquire the Meier property under Wis. Stats., contingent upon a cost recovery agreement with the developers; seconded by Trustee O'Brien Motion carried.** The cost could eventually be shifted back to the TIF after all other Village costs are paid.
  - h. **Discussion and Possible Action on Utility Budgets** – Auditors will be here March 21. Areas of suggestion/for question: Some salaries could be adjusted (between budgets). Could funds designated for projects funds be reappropriated? Would there be a possibility to use reserve funds for debt payment? Can this be used to offset the deficit? It was directed to obtain an estimate from the auditors to separate the water and sewer funds for easier reporting. As an alternative, would we be better off leaving water and sewer funds combined as opposed to separated? If funds are combined, can we apply excess cash toward sewer? Sewer budget needs to be decreased regardless.
13. ADJOURN TO CLOSED SESSION for Police Union Contract Policy Negotiations per 19.85(1)(e) – Not held.
14. **Other Business:** Announcements – Green County is hosting tornado-spotting classes Wednesday, March 9 in New Glarus. Future meeting dates were noted.
15. **Adjournment** – Trustee Wilcox made a motion to adjourn; seconded by Trustee O'Brien. Motion passed unanimously. The meeting was adjourned by President Kringle at 8:41 PM.

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on March 21, 2011.*