

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **MARCH 21, 2011** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Terry Kringle at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Ben O’Brien, Terry Kringle, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox
3. Visitors: Howard Ward, Ray Lamboley, Herb Blaser, Paul Ziehli, Barb Funseth, Meredith & Robert Smith, Jim Root, Roger Hodel, Debbie Bongard, Steve Meier, Elaine Meier, Jeff Meier, Laura & Jeff Viney, Mike Steckelis, Stacy Frey, Heather Acker, Vicki Hillebrand and Brad Peterson-Recorder.
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now – None
6. Visitors Who Would Like to Speak On an Agenda Item
7. **Consent Agenda: Trustee Kazmar made a motion to accept the consent agenda; seconded by Trustee Wilcox. Motion carried.**
 - a. Approval of Minutes (March 7, 2011)
 - b. Approval of Bills for March 2011 To Date
 - c. Approval of February 2011 Treasurer’s Report
8. **Committee Reports** – Jerry Butts, for ADA: a colored magnet design was presented. Magnets will be handed out at the EMS open house. An emergency information card was also presented. These and other materials will be handed out at EMS open house to provide emergency information for disabled.
9. President’s Report - None
10. Administrator/Clerk/Treasurer’s Report - None

**ACTION REQUIRING A VOTE MAY BE TAKEN ON
ANY OF THE FOLLOWING ITEMS**

11. **Unfinished Business:**
 - a. **Lake Restoration / West Lake Dredging Projects** – Public Works Committee is reviewing the Community Park restoration plan. River dredge: will obtain permits and then rebid most likely next winter. Dredging is complete on the main project and restoration work is beginning. A recommendation on types of boats that may be used on the lake will be coming.
 - b. **Draft Utility Budgets** – The bottom line is that we do not have enough income coming in. Options are drawing down reserves, raising rates, and increasing connection fees. Public Works will bring back a budget with changes for final approval.

- c. **Local Impact of Budget Repair Bill** – President Kringle said that alternative one for dealing with the impact is for employees to bear entire burden of changes; Alternative two – help ease the burden. If the Village Board decides to help we will need to decide how to do it. It was agreed the board should look into options for a short-term measure to help ease employees into it the cuts, but not use reserves. Goal is to make a decision on April 4.

12. New Business:

- a. **Audit 2010 Presentation by Baker Tilly** – The audit reports were presented by Heather Acker and Vicki Hillebrand. Acker – General Fund balances have been relatively stable over the years. They suggest the Village try to preserve its undesignated fund balance (\$340,204), which at 29 percent of expenditures is a solid number. These funds help maintain cash flow until state shared revenues are deposited in the fall. Percent of debt limit is at 77 percent. Debt service to non-capital expenditures is average at 10 percent; however, the percentage will rise as payments come due. Taxes at 46 percent are similar to other communities' share of total revenues. Expenditure percentages among departments and funds are quite typical; debt share has increased with the new borrowings however.

Hillebrand – there is a question of how much cash the utilities have. In the last two years, the amount available for capital items has decreased. However, with the water rate increase the amount for water capital is \$31,868. This budget was kept deliberately tight. Lack of growth and connection fee revenue has hurt the sewer utility. It has been running short \$150-160,000 per year. Most water funds available are unrestricted. The total water cash available restricted and unrestricted is \$461,936. On the sewer side, a lot of the funds are restricted or meant for qualified capital purchases. The total cash available between both utilities is \$1,565,925. Prior R&R funds are released from restriction. This could be used to offset shortages but then the funds are gone. Connection fee monies can be used for debt service. Unrestricted general operation sewer funds are at \$38,396. The rate increase suggested would be at 21 percent to get back to zero at year end. To have money to replace equipment, a higher increase is suggested. The prior R&R and connection fees could be used for debt payments.

- b. **Shamrock Hills II Developer's Agreements** – Item not ready
- c. **Resolution 2011-04-01: Relocation Order and Determination of Necessity for Acquisition of Property (Regarding Meier Property for Driveway/STH 69)** – The Meiers have a driveway that must be closed to meet the DOT-required number of accesses off Highway 69. This resolution would begin the process of opening their driveway onto Edison Street in Bell West; in other words, physically taking the driveway property and paying for it at assessed value. An assessor will make a value determination for the property. The driveway would be routed to the west onto the new street. Question about routing of traffic. Department of Transportation has already reviewed traffic plans for the area. The street would be to the west of Meiers' property. Any negative impacts would have to be taken into consideration and addressed during the negotiation process. **Trustee O'Brien made a motion to accept resolution 2011-04-01; seconded by Trustee Schmitz.** Philip Meier: the opening is very dangerous as it is currently because of vision problems. He does not object to moving it over as half

owner of the property. There would also be a turn lane in and out and bypass lane on south side as well for more safety. No additional right-of-way should be needed. **Motion carried.**

- i. **Property Acquisition Reimbursement Agreement With Bell West Development** – This agreement will require the developer to pay a deposit to reimburse Village for expenses on behalf of the Meier condemnation process. **Trustee Ziegler made a motion to approve the reimbursement agreement with \$15,000 required for deposit (section 2.1); seconded by Trustee O'Brien. Motion carried.**
 - d. **Village Board Member Compensation** – We will update the ordinance with current trustee compensation and increase president's pay to \$3600, to be effective the following term (beginning 2013).
 - e. **Approval to Bid Construction of STH 69 / CTH PB Improvements** – Trustee Ziegler made a motion to bid out the highway improvement project; seconded by Trustee Wilcox. Motion carried. (TIF 3 project)
 - f. **Proposed Change (Ordinance 2010-03-01) in Use in B-H Zoning District to Change Hardware Stores as Conditional Use to Permitted Use** – Trustee Wilcox made a motion to change zoning in the Business Highway District for hardware stores, Ordinance 2010-03-01; seconded by Trustee Ziegler. Motion carried.
 - g. **Purchasing:**
 - i. **Service Contract with Charter Communications for Telephone/Internet** – Stacy Frey, Charter Communications, was present. The agreement would be a three-year commitment. **Trustee Wilcox made a motion to accept the Charter proposal; seconded by Trustee Kazmar.** The timeline to implement will include construction, cost to be absorbed by Charter, beginning after frost. The switchover may have minor costs, but there will be a \$100 per location Charter offset to absorb installation cost. Costs are fixed for three years. **Motion carried.**
 - ii. **Air Duct Cleaning** – Trustee Ziegler made a motion to accept the Stanley Steamer proposal with funds not to exceed \$1749, from Village Hall physical plant budget; seconded by Trustee Kazmar. Motion carried. Howard Ward suggested looking at the filter and humidifier system as well to improve air quality at Village Hall.
2. ADJOURN TO CLOSED SESSION for Police Union Contract Policy Negotiations per 19.85(1)(e) – not held.
13. Other Business – ELECTION DAY is April 5; Meeting dates were noted.
14. **Adjournment** – Trustee Wilcox made a motion to adjourn; seconded by Trustee Ziegler. Motion passed unanimously. The meeting was adjourned by President Kringle at 8:56 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on April 4, 2011.