

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, **MARCH 26, 2012** AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Howard Ward, Gary Ziegler Jim Schmitz, Deb Kazmar and Bonnie Wilcox. Excused: Ben O'Brien
3. The Clerk stated that the meeting has been noticed as required by law.
4. ADJOURN TO CLOSED SESSION – Discussion of Clerk's Office Staffing per 19.85(1)(c)  
– *Trustee Kazmar made a motion to go into closed session; seconded by Trustee Kattre. Motion passed unanimously on a roll call vote. Closed session convened at 7:01 PM.*  
  
*Trustee Wilcox made a motion to hire Donna Anderson as utility/payroll coordinator; seconded by Trustee Kattre. Motion carried. Note: the offer will be made at the wage rate presented during the interview.*
5. RECONVENE TO OPEN SESSION – *Trustee Kazmar made a motion to resume open session; seconded by Trustee Kattre. Motion carried.*
6. **Adjournment** – *Trustee Ziegler made a motion to adjourn; seconded by Trustee Schmitz. Motion passed unanimously. The meeting was adjourned by President Ward at 7:20 PM.*

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on April 2, 2012.*