

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, APRIL 16, 2012 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Bonnie Wilcox, Jim Schmitz and Deb Kazmar  
  
Visitors: Stephen Gochenauer; G.S. Donovan, Justin Frahm-JSD Professional Services Inc.; Mike and Jean Tretow, Michael Parkin, Herb Blaser, Brad Peterson-Post Messenger Recorder, and Rick Francois
3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – No discussion.
5. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
6. Consent Agenda: *Trustee Ziegler made a motion to approve the consent agenda (as follows); seconded by Trustee Wilcox. Motion carried.*
  - a. Approval of Minutes - April 2, 2012
  - b. Approval of Bills for April to Date
  - c. Approval of First Quarter 2012 Treasurer’s Reports and Utility Reports for February 2012
  - d. Approval of Cigarette and Tobacco Products License for Family Dollar Store at 1029 River St.
7. Committee Reports – No discussion.
8. President’s Report – No discussion.
9. Administrator/Clerk/Treasurer’s Report – No discussion.
10. **Unfinished Business:**
  - a. **Lake Restoration / West Lake Dredging Projects Update & Issues** – Lake levels are being brought up, although not all the way because of seeding work to be done. Community Park baseball diamond has been redone. Some timbers need to be removed from the park area.
  - b. **Proposed Ordinance 2012-03-01: Establishing Regulations for Bed and Breakfast Establishments and Tourist Rooming Houses** – *Trustee Kattre made a motion to approve ordinance 2012-03-01; seconded by Trustee Wilcox. Motion carried.* Besides minor changes, the definition of occupancy was clarified.
  - c. **Proposed Ordinance 2012-02-03: An Ordinance Repealing and Recreating**

**Section 5-2-9 Regarding Outdoor Burning, Open Burning, and Burning of Refuse** – Definitions for “bonfire” and “campfire” were clarified, based on size parameters. *Trustee Ziegler made a motion to adopt Ordinance 2012-02-03; seconded by Trustee Kazmar. Motion carried.*

- d. **Approval of Contract with the WI-DNR for Stewardship Grant to Purchase Wetlands & Purchase Agreement** – *Trustee Wilcox made a motion to approve the Stewardship grant contract with the DNR; seconded by Trustee Kazmar. Motion carried.* Most of the administration expenditures occurred in 2009 and 2010, before the state canceled the funding, causing the Village to reapply. The DNR also lowered the per acre value of the Blaser land that was donated to \$3900/acre, and said these values were set in stone.
- e. **Requested Approval from DCCVA of Amendment and Agreement Relating to the Intergovernmental Agreement Between Dane County and Other Municipalities within Dane County Creating a County-Wide Interoperable VHF-Based Emergency Radio System Known as “DaneCom”** – Trustee Ziegler reported that the addendum ensures the validity of the original December agreement. *Trustee Ziegler made a motion to approve the Amendment and Agreement Relating to the Intergovernmental Agreement Between Dane County and Other Municipalities within Dane County Creating a County-Wide Interoperable VHF-Based Emergency Radio System Known as “DaneCom”; seconded by Trustee Wilcox. Motion carried.* All but three towns have now signed.

#### 11. **New Business:**

- a. **Approval of Final Design for Pedestrian Bridge** – Justin Frahm gave an overview of the bridge engineering design, elevations, schedule and analysis for the project. Bridge width would be 14 feet, but the railing would take up some of that width. The updated cost proposed is \$275,000. The Village also applied for a \$150,000 Dane County PARC grant toward half that cost. Discussion of length. Shortening the bridge would have increased the slope height and had greater impacts on the floodplain. The plan also has an ADA path connection into the parking lot. The bridge design will include riprap to provide easier maintenance. Timber components are also easier to maintain than steel. From a permitting standpoint, little earthwork will be done. The elevations are designed to meet ADA guidelines without adding additional “breaks” in between. \$418,000 in cash pledges remaining outstanding. If all goes well, the installation could happen in August under an aggressive schedule. *Trustee Ziegler made a motion to approve the design as presented; seconded by Trustee Kattre. Motion carried.* Frahm was directed to file permits to proceed.
- b. **Resolution # 2012-04-01: Resolution of Village of Belleville, County of Dane and Green, Wisconsin, Supporting a Request by National Heritage Land Trust for Partners for Recreation and Conservation (PARC) Grant Program Funds From Dane County** – National Heritage Land Trust has submitted an application to help Belleville with projects relating to the canoe launch, fishing pier and invasive species control. They have asked that the Village submit a resolution of project support. The Village’s PARC application requested supplies for these efforts. *Trustee Ziegler made*

*a motion to approve Resolution 2012-04-01; seconded by Trustee O'Brien. Motion carried.*

a. **Other Business:** Future meeting dates were noted.

12. **Adjournment** – *Trustee Schmitz made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Ward at 8:21 PM.*

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on May 7, 2012.*