

MINUTES OF ORGANIZATIONAL/ SPECIAL VILLAGE OF BELLEVILLE BOARD
MEETING HELD MONDAY, **APRIL 23, 2012** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Jim Schmitz, Deb Kazmar and Bonnie Wilcox.

Also present: Michael Parkin.

3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now – No discussion.
5. Visitors Who Would Like to Speak On an Agenda Item – No discussion.
6. **Organizational Items – Appointments and Confirmations** (Complete memberships are listed, with expirations as appropriate):

*a. **Standing Committees (Annual)** – Trustee Kazmar made a motion to accept recommendations a 1-3 as presented; seconded by Trustee Ziegler. Motion carried.*

- i. **Public Works and Parks** – Gary Ziegler-Chair, Ben O’Brien, Jim Schmitz.
- ii. **Finance and Personnel** – Bonnie Wilcox-Chair, Tyler Kattre, Gary Ziegler
- iii. **Police** – Deb Kazmar-Chair, Bonnie Wilcox, Ben O’Brien

*b. **Special Committees, and Commissions Chairperson** - Trustee Kazmar made a motion to accept b 1-3 as presented; seconded by Trustee Wilcox. Motion carried.*

- i. **Senior Citizen Board** (Annual) – Mary Butts, Bob Hoenisch, Herb Blaser, Debra Kazmar-Trustee
- ii. **Economic Development Committee** – Judy Bacha-Chair (2014), Jim Schmitz (2013) -Trustee, Jerry Jansen (2014), Rick Francois (2014), Mike O’Connor (2013), Paul Lawinger (2013), Carol Larson (2014), Herb Blaser (2013), Johann Veeneman (2014), Bonnie Wilcox (2014)
- iii. **License Advisory Commission** (Annual) – Gary Ziegler-Chair, Howard Ward, Glen Kazmar

*c. **Plan Commission** – Trustee Ziegler made a motion to approve the nominations; seconded by Trustee Kazmar. Motion carried.*

- i. Trustee members –Tyler Kattre & Ben O’Brien (2014), Jim Schmitz (2015)

- ii. Citizen members – Terry Kringle – Chair (2014), Larry Enlow (2015), Donna Moore (2014), Mike Potts (2015).
- d. **Library Board** – *Trustee Ziegler made a motion to approve the nominations; seconded by Trustee O'Brien. Motion carried.*
- i. Trustee member – Bonnie Wilcox (2014)
 - ii. Citizen members – Barbara Belle (2013), Mary Gehin (2013), Denise Mussehl (2015), Linda Schmitt (2015)
- e. **Emergency Management** – *The committee is looking for damage assessment team volunteers. Trustee Wilcox made a motion to accept as listed; seconded by Trustee Kazmar. Motion carried.*
- i. Trustee Members – Gary Ziegler, April Little (Vice Chair), Howard Ward (2014)
 - ii. Citizen Members - Terry Kringle-Chair (2014), Rick Zaffino (2013), Daniel Rung (2013)
 - iii. Representative Members (Annual) – Roger Hillebrand-Police, Jerry Butts-Public Works, Tom Adams-Fire, Gary Ziegler-EMS, John Beil-School, Rick Francois-Chamber/Business
- f. **ADA Compliance Committee (Annual)** – *Trustee Ziegler made a motion to approve the nominations; seconded by Trustee O'Brien. Motion carried.*
- i. (Ex-Officio) April Little-Clerk, Jerry Butts-Public Works Director, Jean Christensen-Librarian, Roger Hillebrand-Police Chief
 - ii. Trustee –Tyler Kattre
 - iii. Citizen members - Renee Funseth, Debbie Bongard, Linda Kahl
 - iv. Chairperson – Jill Wennesheimer
- g. **Board of Appeals** – *Trustee Ziegler made a motion to approve the nominations; seconded by Trustee Kazmar. Motion carried.*
- i. Citizen Members – Kathy Gile (2015), David Eustice (2015), Mary Gehin (2015), Joe Gastel (2013)
 - ii. Alternate members – Jim Root (2015), David Ace (2013)
 - iii. Chairperson – William Stuessy (2013)
- h. **Fire & EMS Association** – *Trustee Wilcox made a motion to approve the nominations; seconded by Trustee O'Brien. Motion carried.*

- i. Trustees – Deb Kazmar & Howard Ward (2014)
- i. **Community Development Authority** – *Trustee Ziegler made a motion to approve the nominations; seconded by Trustee Wilcox. Motion carried.*
 - i. Trustees – Deb Kazmar (2014), Howard Ward-Chair (2016), April Little-Ex Dir. (ex officio),
 - ii. Citizen – Mike Parkin (2014), Richard Hendrickson (2013), Tim Young (2014), Jennifer Mickelson (2013)
- j. **Miscellaneous Committees** – *Trustee Kazmar made a motion to approve the nominations; seconded by Trustee Ziegler. Motion carried.*
 - i. **Intergovernmental Agreement Committee** (Annual) – Subcommittee of Plan Commission – Gary Ziegler, Terry Kringle
 - ii. **Lake Advisory Committee** (Annual) – Howard Ward-Chair, April Little-Ex Dir-Ben O’Brien-Trustee, Bonnie Wilcox-Trustee, Jim Root, Johann Veeneman, David Eustice, Mike Parkin, Don Funseth
 - iii. **Fundraising Committee** (Annual) – Terry Kringle, Herb Blaser, Rick Francois-Chair, Lena Funseth, Mike O’Connor, Jim Schmitz-Trustee
 - iv. **Historic Preservation** – Jerry Remy-Chair (2013), Roger Hillebrand (2014), Ron Pattinson (2013), Tyler Kattre-Trustee (2013), Kathy Gile (2014)
- k. **Election of President Pro Tem: 2-2-13(a)** – *Trustee Kazmar made a motion to appoint Trustee Ziegler to be president pro tem; seconded by Trustee Wilcox. Motion carried.*
- l. **Organizational discussion** – President Ward discussed taking on projects and finishing them instead of taking on too much at one time.
- m. **Goals for next 2 years** – Ideas included a capital improvement plan for facilities and vehicle replacement. They will be reviewed at May Village Board meeting.
- n. **Board meetings and committees** – no discussion
- o. **Other pertinent organizational discussion** – no discussion
- p. **Board Members signed Confidentiality Agreements.**

7. NEW BUSINESS:

- a. **Resolution # 2012-04-02: Resolution of Village Of Belleville, County Of Dane and Green, Wisconsin, Requesting Outdoor Recreation Grant Funds From The**

- Wisconsin Department of Natural Resources (Trail Link)** – *Trustee Ziegler made a motion to approve resolution 2012-04-02; seconded by Trustee Wilcox. Motion carried.* This application will be for the first phase of the riverfront trail behind Public Works building, under USH 69 bridge to the new pedestrian bridge.
- b. **Agreement with JSD Professional Services Inc. for Trail Link Feasibility Study** – *Trustee Ziegler made a motion to approve the agreement with JSD for Trail study not to exceed \$1500 from CDA funds; seconded by Trustee Wilcox. Motion carried.* Jerry Butts pointed out that stormwater is an issue on the site that will need to be resolved in the planning. This study will be used for the DNR grant application.
8. **Other Business:** Future meeting dates were noted.
9. **Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee O'Brien. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:11 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on May 7, 2012.