

MINUTES OF SPECIAL / ORGANIZATIONAL VILLAGE OF BELLEVILLE BOARD
MEETING HELD MONDAY, APRIL 25, 2011 AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Ben O’Brien, Howard Ward, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox

Also present: Paul Ziehli, Terry Kringle and G.S. Donovan

3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now
5. Visitors Who Would Like to Speak On an Agenda Item
6. **Organizational Items:**
 - a. **Filling of Trustee Vacancy** – A vacancy was created when Howard Ward ran for trustee and president. As he has declined the trustee position, a vacancy has been created for the Village Board to fill. **Howard Ward made a motion to fill the spot with the next highest vote getter; seconded by Trustee O'Brien.** Trustee Schmitz felt it was a hard position to fill. Trustee Kazmar asked why post cards could not be sent out as before. **Motion defeated with Trustee O'Brien and Ward voting yes, and the other members voting no.** Donovan felt that the seat has been vacant long enough. Ziehli: felt that as that he received 47 votes in the last election, he deserved consideration. **Trustee Kazmar made a motion to send out post cards to find interested persons; seconded by Trustee Ziegler.** Trustee Wilcox had reservations about the process. **Motion carried with Trustee Wilcox and Trustee O'Brien voting no.**
 - b. **Standing Committee member appointments and Chairperson Confirmation - Annually: 2-2-4(a) – Trustee Ziegler made a motion to approve appointments (as follows); seconded by Trustee Kazmar. Motion carried.**
 - i. *Public Works and Parks* – 3: Ziegler (chair), New Trustee; and O’Brien
 - ii. *Finance and Personnel* – 3: Wilcox (chair), Schmitz, Ziegler
 - iii. *Police* – 3: Kazmar (chair), Wilcox, O’Brien
 - c. **Special Committees, and Commissions Chairperson and member appointment confirmation - Annually: 2-2-4(b) – Trustee Ziegler made a motion to approve the following appointments; seconded by Trustee Kazmar. Motion carried.**
 - i. *Senior Citizen Board* – 1 trustee and 4 citizens – Mary Butts, Bob Hoenisch, Herb Blaser, and Deb Kazmar. There is one vacancy.
 - ii. *Community and Economic Development Committee* – Judy Bacha (chair), new trustee, Jim Schmitz, Jerry Jansen, Rick Francois, Mike O’Connor, Paul Lawinger, Keith Lehnher, Herb Blaser, Johann Veeneman, and Howard Ward
 - iii. *License Advisory Commission* – 2 trustees and 1 citizen – Ziegler (chair), Howard Ward, and Glen Kazmar

- d. Plan Commission confirmations – for 3-year terms, 7 members – Trustee Wilcox made a motion to approve as presented; seconded by Trustee Schmitz. Motion carried.**
- i. *Trustee members* – New trustee, O’Brien, Ward
 - ii. *Citizen members* (2 until 2014 for a total of 4) Donna Moore and Terry Kringle chair (Also Lance Williston and Larry Enlow)
- e. Library Board - 3 year terms, May 1st (Library Board elects President) – Trustee Kazmar made a motion to approve as presented; seconded by Trustee Schmitz.**
- i. *Trustee member (1) - annually* - Wilcox
 - ii. *Citizen members* (2 until 2013 for a total of 3) – Barbara Belle and Mary Gehin (Also Denise Mussehl and Linda Schmitt)
- f. Emergency Management – Volunteer 3 year terms, others annually (11 members) – Trustee Kazmar made a motion to approve as presented; seconded by Trustee Wilcox. Motion carried.**
- i. *Trustee Members (1) appointed annually* – Chairman: Terry Kringle; April Little, vice chair
 - ii. *Citizen Members (1 until 2013)* – Rick Zaffino
 - iii. *Representative Members* – Police (Roger Hillebrand), Public Works (Jerry Butts), Fire (Tom Adams), EMS (Gary Ziegler), School (John Beil), Chamber/Business (Rick Francois)
- g. ADA Compliance Committee confirmations - annually: 2-6-1(a)(3) – Trustee Wilcox made a motion to approve the ADA Compliance Committee ; seconded by Trustee Schmitz. Motion carried.**
- i. Clerk, Public Works Director, Librarian, Police Chief
 - ii. *Trustee* – O’Brien
 - iii. *Citizen members* – Linda Kahl, Debbie Bongard, Renee Funseth
 - iv. *Chairperson* – Jill Wennesheimer
- h. Board of Appeals confirmations - 3-year terms – Trustee Kazmar made a motion to approve board of Appeals as presented; seconded by Trustee Wilcox. Motion carried.**
- i. *Citizen Members* (2 until 2013 for a total of 5) – Joe Gastel and William Stuessy (Also Kathy Gile, Dave Eustice and Mary Gehin)
 - ii. *Alternate members* (1 until 2013 for a total of 2) – David Ace
 - iii. *Chairperson* – William Stuessy
- i. Fire & EMS Association – Trustee Wilcox made a motion to approve as presented; seconded by Trustee Schmitz. Motion carried.**
- i. Trustees (2) – Kazmar and Ward
- i. Community Development Authority (7 members) – Trustee Schmitz made a motion to approve; seconded by Trustee Kazmar. Motion carried.**
- i. *Trustees* – 2 – Deb Kazmar and New Trustee
 - ii. *Citizen* – 2 until 2014 for a total 5 – Mike Parkin and Tim Young (Also Joe

- j. **Miscellaneous Committees – Trustee Schmitz made a motion to approve; seconded by Trustee Wilcox. Motion carried.**

Intergovernmental Agreement Committee (Subcommittee of Plan Commission) - Ziegler, Ward, Lance Williston, and Terry Kringle.

Five more committees will be added to next Village Board agenda.

- k. **Election of President Pro Tem: 2-2-13(a) – Trustee Kazmar made a motion to appoint Trustee Ziegler; seconded by Trustee Wilcox. Motion carried.**
- l. **Organizational discussion** – Meeting dates were noted. Please get minutes in on time; this can be delegated to others besides chairperson.
- m. **Goals for next 2 years** – Board member were surveyed for their thoughts on goals. Ideas included: new web site, progress on the lake, Far West Side Development, financial planning post-budget bill, codification, park planning prioritization, budget – particularly sewer, facilities planning, internal operations, tree board and planning, stormwater utility, collecting on outside debt, new resident and business attraction and retention, and land purchases. Set priorities at next meeting with assignment.
- n. **Other pertinent organizational discussion** – Terry Kringle: suggested to decide on filling of trustee vacancy for one year or entire term. Meeting with interested persons beforehand may narrow down field as well.
- o. **Board Members to sign Confidentiality Agreement** – Due next meeting.

NEW BUSINESS:

- 7. **Approve Resolution #2011-04-01:** Resolution to Request Grant Funding through the Targeted Runoff Management or Urban Nonpoint Source [Pollution] and Storm Water Grant Programs – Trustee Ziegler made a motion to approve; seconded by Trustee Wilcox. Motion carried. Village’s match would be through the stormwater utility.
- 8. **Other Business:** no discussion.
- 9. **Adjournment** – Trustee Kazmar made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Ward at 8:01 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on May 16, 2011.