

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **MAY 2, 2011** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Ben O’Brien, Howard Ward, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox
3. Visitors: Dave Eustice, Jim Root, Rick Francois, Herb Blaser, Michael Parkin, Brad Peterson-Post Messenger/Recorder, and Jill Wennesheimer-ADA
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now
6. Visitors Who Would Like to Speak On an Agenda Item
7. **Consent Agenda: Trustee Kazmar made a motion to approve the consent agenda items as presented; seconded by Trustee Wilcox. Motion carried.**
 - a. Approval of Minutes (April 18, 2011)
 - b. Approval of Bills for April 2011
 - c. First Quarter Reports 2011
8. Committee Reports
9. President’s Report
10. **Administrator/Clerk/Treasurer’s Report** – Little reported the election recount went perfectly. A Beloit College class was given a tour of the lake project site. Project volunteer opportunity details for the lake project are being worked out.
11. **Unfinished Business:**
 - a. **Lake Restoration / West Lake Dredging Projects**
 - i. **Change Order: Restoration Work Schedule** – Because of the very wet spring, the contractor has not been able to complete grading work for the restoration. The change order would grant an extension of the schedule to late summer/early fall but would not change the contract price. Some temporary seeding of areas would be done. **Trustee Ziegler made a motion to approve the contract change order request from Advance Construction; seconded by Trustee Kazmar. Motion carried.**
 - ii. **Boating Guidelines** – It appears on information from the DNR that Montrose must also approve any boating guidelines the Village adopts. Specific proposals for draft ordinances will be reviewed by Public Works and Lake Committees.
 - b. **Park Plan Adoption** – The Village’s planner Bill Preboski had some questions about

some details in the draft regarding park fees. In addition, MSA had suggested waiting to incorporate results from more detailed planning for Blaser and Sugar River parks (if the task orders should be approved).

- c. **Proposed Wayfinding Signs** – Little reported that proposed sign locations were viewed; a few of them might be problematic with DOT regulations (conflicts with other signs, visibility, etc.). DOT will be contacted about permitting process before final estimates prepared.
- d. Local Impact of Budget Repair Bill – no discussion.
- e. **Approval of Recommendations for Committee Establishment**
 - i. **Facility Needs Advisory Committee (Yearly)** – Trustee Kazmar made a motion to hold on the committee establishment for one year; seconded by Trustee Wilcox. Motion carried. Lack of funds for planning and construction were cited as reasons.
 - ii. **Lake Advisory Committee (Yearly)** – Trustee Kazmar made a motion to establish the Lake Advisory Committee; seconded by Trustee Ziegler. Motion carried. The committee would change its focus from construction planning to project enhancement planning.
- f. **Approval of Recommendations for Committee Appointments**
 - i. **Lake Advisory Committee (Yearly)** – Trustee Ziegler made a motion to approve the committee membership as recommended; seconded by Trustee Kazmar. Motion carried. Members: Joe Donlin (chairman), April Little, Ben O’Brien, Bonnie Wilcox, Jim Root, Johann Veeneman, Dave Eustice and Mike Parkin
 - ii. **Lake Fundraising Community (Yearly)** – Trustee Kazmar made a motion to approve the committee membership as recommended; seconded by Trustee Ziegler. Motion carried. Members: Rick Francois (chairman), Terry Kringle, Herb Blaser, Lena Funseth, Mike O’Connor, Jim Schmitz (Trustee)
 - iii. **Liaison Committee (Yearly)** – Trustee Kazmar made a motion to approve the committee membership as recommended; seconded by Trustee Wilcox. Motion carried. Members: Terry Kringle (Chairman), Lance Williston (CDA), Jim Schmitz (Economic Development), Chamber (Vacant), Gary Ziegler (Community Club) and Village Board member (vacant)
- g. **Village Board Goals for the Next Two Years** – A summary of various completed goals and new projects suggested at last meeting was presented. No changes made.

12. New Business:

- a. **Recommendation for Award of Contract Regarding STH 69-92 and CTH PB Improvements (TIF 3)** – Trustee Ziegler made a motion to award the bid for work on STH 69-92 and CTH PB to Maguire Construction not to exceed \$366,000 with funds from TIF 3; seconded by Trustee Wilcox. Motion carried. This was the low bid firm, as recommended by MSA. Mike Parkin had concerns about the quality of the work that might be provided by Maguire, based on their work done during the DOT’s highway project in 2010. Village Board had concerns on whether they could not take the low bid.

In addition, a task order contract would be coming from MSA for project oversight (construction related services). Trustee Ziegler made a motion to instruct MSA to provide the Village with daily reports on project progress and issues; seconded by Trustee Kazmar. Motion carried. Trustee Ziegler made a motion to instruct Little to explore with legal counsel whether there is a possibility of going with the next lowest bidder before the next Village Board meeting; seconded by Trustee Kazmar. Motion carried.

- b. Resolution 2011-05-01: Approving the Delegation of Authority to Municipal Court Judge at Initial Appearance** – Roger Hillebrand explained that this resolution would allow the municipal judge to exercise more discretion with initial disposition of traffic cases, which would save time and legal fees. It was drafted by the Village Attorney, in cooperation with the judge. **Trustee Kazmar made a motion to approve Resolution 2011-05-01; seconded by Trustee Wilcox. Motion carried.**
 - c. Update – Friends of Lake Belle View Group** – Little said that a small group met with Pat Goggin, UW-Extension, to discuss ideas for volunteer and educational opportunities to enhance the lake restoration project. More information to come.
 - d. League of Wisconsin Municipalities Training DVD** – President Ward: a training session on liability will be scheduled with the Village’s insurance representatives. The Village will receive some funds for participating.
13. **ADJOURN TO CLOSED SESSION** for a) Police Union Contract Policy Negotiations per 19.85(1)(e); and b) Administrator/Clerk/Treasurer Performance Evaluation per 19.85(1)(c) - Trustee Ziegler made a motion to enter into closed session; seconded by Trustee Kazmar. Motion passed unanimously on a roll call vote.
14. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – **Trustee O'Brien made a motion to reconvene in open session; seconded by Trustee Ziegler. Motion carried.** Reconvened 8:09 p.m. **Trustee Wilcox made a motion to accept the contract with North Shore Bank for healthcare reimbursement accounts for police association-represented employees, contingent on the Administrator/Clerk/Treasurer’s review of final language for consistency with the existing contract; seconded by Trustee Ziegler. Motion carried. Trustee O'Brien made a motion to accept the amended agreement between the WPPA and Village of Belleville for 2011 and 2012; seconded by Trustee Wilcox. Motion carried.** The amended agreement will allow police union employees to participate in the healthcare reimbursement plan at North Shore Bank. The union has indicated it will agree to the amendment, which allows establishment of an account after the accumulation of more than 240 hours of sick leave.
15. **Other Business:** Future meeting dates were noted.
16. **Adjournment** – Trustee Schmitz made a motion to adjourn; seconded by Trustee O’Brien. Motion passed unanimously. The meeting was adjourned by President Ward at 8:21 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on May 16, 2011.