

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, JUNE 18, 2012 AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Bonnie Wilcox and Deb Kazmar.
3. Visitors: Mike Tretow, Herb Blaser, Kyle Hansen, Michael Parkin, and Brad Peterson-Post Messenger Recorder
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now - None
6. Visitors Who Would Like to Speak On an Agenda Item - None
7. **Consent Agenda:** *Trustee Kazmar made a motion to approve the consent agenda items a through d; seconded by Trustee Kattre. Motion carried.* It was noted that item d was not typically done, but was communicated to staff members.
 - a. Approval of Minutes - June 4, 2012
 - b. Approval of Bills for June to Date
 - c. Approval of May 2012 Treasurer’s Reports
 - d. Approval of Application for Street Use Permit for Kyle Hanson, Sugar Avenue Block Party, June 30, 2012
8. Committee Reports - None
9. President’s Report – None
10. **Administrator/Clerk/Treasurer’s Report** – Refinancing is complete; rates were not quite as low as hoped but the “actual present value savings” will be \$57,094. Debt for the 2013 general levy will increase by \$31,978. Little and President Ward met with Natural Heritage Land Trust and Operation Fresh Start directors about planning for construction of the fishing piers and purchase of additional river frontage.
11. **Unfinished Business:**
 - a. **Lake Restoration / West Lake Dredging / Pedestrian Bridge Projects Update & Issues** – Pedestrian bridge: received two bids. The low base bid was \$133,000. This will come back to Village Board July 2. Final payment is due to Iron Works; contractors and residents met with the contractor and approved the final work. Mike Tretow asked to watch the grass restoration.

12. **New Business:**

- a. **Village Board Resignation / Vacancy -**
Trustee Jim Schmitz has resigned. We are contacting a few people who may be interested.
- b. **Committee/Commission Appointment Recommendations** – Waiting for new Village Board member. There is an opening on Library Board (name coming in July).
- c. **Public Works Committee Seasonal Hiring Recommendation** – Twelve applicants; two were interviewed. *Trustee Ziegler made a motion to hire Brent Pence for the seasonal Public Works position at \$12 per hour; seconded by Trustee Kazmar. Motion carried.* He has a lot of experience with machinery.
- d. **2011 Compliance Maintenance Annual Report Approval Resolution** – Jerry Butts gave an overview of the annual report on the wastewater treatment plant. Sludge storage is done by Madison Met. Biotech from Monroe is now hauling to Roger Hodel's fields. All quality parameters were graded as "A". *Trustee Ziegler made a motion to approve the Resolution 2012-06-01, Approving the Compliance Maintenance Annual Report for 2011; seconded by Trustee O'Brien. Motion carried.*
- e. **Public Works Committee Recommendation on Change Order for Work at Old Library** – Tabled. The dormers are in very bad shape and need wood replaced.

13. **Other Business:**

- a. Future meeting dates were noted.
 - b. Questions and Items for Referral – Kyle Hanson asked staff for information about the block party coordination.
14. ADJOURN TO CLOSED SESSION for discussion of a) Police Department Clerk Staffing and b) Administrator/Clerk/Treasurer Annual Evaluation per 19.85(1)(c) – *Trustee Ziegler made a motion to go into closed session; seconded by Trustee Kazmar. Motion passed unanimously on a roll call vote.*
15. Resume Open Session – *Trustee Kazmar made a motion to go into open session; seconded by Trustee O'Brien. Motion carried.* No action.
16. **Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee O'Brien. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:40 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on July 2, 2012.