

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, JULY 2, 2012 AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:03 PM.
2. Roll call by Clerk – Trustees present were: Deb Kazmar, Ben O'Brien, Howard Ward and Bonnie Wilcox. Excused: Tyler Kattre and Gary Ziegler
3. The Clerk stated that the meeting has been noticed as required by law.

Visitors: Barb & Roger Hillebrand, Ray Lamboley, Robin Moag-May, Sue Maurer, Michele & Brent Eichelkraut, Peg Eichelkraut, Connie Urfer, Barb Funseth, Luann Alme, Terry Kringle, Barb Eichelkraut, BJ Eichelkraut, Chanse & Shari Kaczmariski, Richard Miller, Herb Blaser, Victoria Beiersdorf-Police Department, Teresa Pelton-Police Department, Glen Kazmar, Rachel Furman-Police Department, Brad Peterson-Post Messenger, Justin Frahm, JSD Engineering and Michael Parkin

4. Visitors Who Would Like to Speak Now – No discussion.
5. Visitors Who Would Like to Speak On an Agenda Item -
6. **Consent Agenda:** *Trustee Kazmar made a motion to approve the consent as follows except for item H [deleted]; seconded by Trustee O'Brien. Motion carried.*
  - a. Approval of Minutes - June 18, 2012
  - b. Approval of Bills for June
  - c. Approval of Application for Temporary Class "B"/"Class B" Retailer's Licenses for Community Picnic August 9-13, 2012, Sugar River Park
  - d. Approval of Application for Temporary Class "B"/"Class B" Retailer's Licenses for Community Club 2012, Wednesday Night Softball League, July 11 – August 8 and August 9-12, 2012, Community Park
  - e. Street Use Permit for Community Picnic August 12, 2012, South Vine Street from West Main to West Pearl and West Pearl from South Vine to STH 92
  - f. Street Use Permit for Community Picnic August 10-12, 2012, Remy Road (Village Section) from STH 92 to Enterprise Avenue
  - g. Park Use Permit Applications for Belleville Community Club:
    - i. Community Picnic, Sugar River Park August 8 – 12, 2012
    - ii. Community Picnic Car Show, Library Park August 12, 2012
    - iii. Community Park – Softball Tournaments August 9 – 12, 2012
    - iv. Wednesday Night Softball League, July 11 – August 8, 2012
  - h. Approval of Belleville Chamber of Commerce Street Use Application for July 14, 2012 – Main Street
  - i. Approval of Temporary Premise Amendment for J&M Bar for July 14, 2012 only
7. Committee Reports – No discussion.

8. President's Report – Community Park is now open.
9. Administrator/Clerk/Treasurer's Report – Reminder that sewer rates will increase 6 percent on the next billing (for July consumption); Budget schedule is in the packet.

10. **Unfinished Business:**

**a. Lake Restoration / West Lake Dredging / Pedestrian Bridge Projects**

- i. **Pedestrian Bridge - Construction Bid Award** – Justin Frahm from JSD Engineering was present. Two alternate bids were provided. One was for form liners at the bridge abutments (#2), the other for landscaping (#1). Public Works Committee recommended the base bid and two alternates, which include the form liner. The schedule calls for August 3 completion of initial improvements, structure, grading, abutments, and sidewalk preparation for installation of the bridge itself. This would leave four weeks for Custom Manufacturing to install the bridge structure by September 2. Each phase takes about 2-3 weeks, so the schedule does allow for some flexibility.

The DNR permit was to be in the mail today. Receipt of the permit was one contingency. There were no foreseen restrictions on the permit. This would allow a preconstruction meeting to be held soon. JSD would like to know if there would be a groundbreaking event.

The bid summary was provided. Concrete Structures: \$158,600 lump sum, plus \$9,700 for landscaping alternate 1 and \$15,000 maximum for alternate 2, for a grand total of \$183,300. Western Contractors: \$133,340 lump sum, plus \$10,000 for alternate 1 and \$17,000 for alternate 2, for a grand total of \$160,340.

Total original project estimate was \$282,672, which included \$153,800 for Custom Manufacturing for bridge design and installation. The low bid is within 1.5 percent of original estimate. The two alternate bids could be separated out to save money by going through the Village instead of contractor. The Village can purchase the form liners itself for large abutments and reuse them. Liners can be used four times, which comes out to \$2/square foot. Forms can be made available then to the contractor. He recommended blending in design with rocks along shoreline and dam for color and texture.

*Trustee O'Brien made a motion to enter into a construction contract with Western Contractors for \$133,340 and bridge contract for \$153,800 with Custom Manufacturing, and for alternate 2 have the Village purchase forms individually and provide them to the contractor with pricing provided not to exceed \$3000; seconded by Trustee Wilcox. Motion carried.*

Preconstruction meeting will be held Friday morning.

Lake construction and river dredging is done. Restoration is ongoing.

September 2 is the date for the lake grand opening party; ideas and involvement are welcome.

- b. **Village Board Resignation / Vacancy** – Daniel Rung is interested, but cannot start

until August 1. No action.

- c. **Committee/Commission Appointment Recommendations** – new appointee would take over some vacancies. *President Ward made a motion to appoint Gary Ziegler to Plan Commission. Seconded by Trustee Wilcox. Motion carried.*
- d. **Public Works Committee Recommendation on Change Order for Dormer Work at Old Library** – The Historic Commission will donate \$1000 toward the repair. The dormers are in very poor repair, with wood rotted and missing. The work was included in an original alternate bid that was not accepted at the time. *Trustee Wilcox made a motion to continue with Joe Daniels and accept the donation for \$1000 (\$10,295 is the total cost of which \$9,295 is then the Village's cost).* The money will need to be found in the budget and/or probably borrowed in the short term borrow.

11. **New Business:**

- a. **Police Committee and Finance and Personnel Committee Recommendations Regarding Police Department Future Chief Hiring / Contract Proposal from Dane County Sheriff / Job Descriptions** – Police and Finance & Personnel Committees recommended to not contract with the Dane County Sheriff's department. *President Ward made a motion to not contract with Dane County Sheriff's Department; seconded by Trustee Wilcox. Motion carried.* Draft job description was discussed. Will work out job hiring ad at Police Committee meeting.
- b. **Community Park Usage Guidelines and Update** – Community Park was fully open on Sunday. The field side will be roped off to prevent parking on the new grass around the circle. No other restrictions. Will open in the morning and close the gates at 10 PM. Ball teams will be able to play now as well and use the concession stand. The goal is to let the restored park be the best it can be.
- c. **Proposed Ordinance 2012-07-01: An Ordinance Providing for the Direct Annexation of a Portion of the Town of Montrose to the Village of Belleville (Blaser-Donated Wetlands)** – This land is immediately north of the parcel just annexed recently. *President Ward made a motion to accept Ordinance 2012-07-01; seconded by Trustee Wilcox. Motion carried.*
- d. **Proposed Stormwater Projects: Serv Us Street Construction Bid and Green View Pond Grant Contract** – New storm sewer is needed. An existing Village easement that includes a driveway is needed to help capture the 10-year storm flow. The neighbor is in favor of the project. There is also some old water main and a sag in the sanitary sewer; they are seeking to replace it. The water main also has lead joints and leaks. The alternate #1 bid to repair the water and sewer would add \$44,313.50 to the cost. However, there are no funds for this. The stormwater utility portion of the project itself is \$103,377.50. Will look at utility budgets to see if the funds are available. Tabled.

12. **Other Business:** Future meeting dates were noted.

13. **ADJOURN TO CLOSED SESSION for discussion of a) Police Department Clerk Staffing and b) Administrator/Clerk/Treasurer Annual Evaluation per 19.85(1)(c)** –

14. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – *Trustee O'Brien made a motion to go into open session; seconded by Trustee Wilcox. Motion carried. President Ward to accept Tracy Lien's resignation as Police Clerk; seconded by Trustee Kazmar Motion carried.*
15. **Adjournment** – *Trustee O'Brien made a motion to adjourn; seconded by Trustee Wilcox. Motion passed unanimously. The meeting was adjourned by President Ward at 8:55 PM.*

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on July 16, 2012.*