

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, AUGUST 1, 2011 AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7: PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Jim Schmitz, Gary Ziegler, Deb Kazmar and Bonnie Wilcox
3. Visitors: Jim Root, Jean & Mike Tretow, Herb Blaser, Brad Peterson-Recorder, Michael Parkin and Terry Kringle
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now – None.
6. Visitors Who Would Like to Speak On an Agenda Item – None.
7. **Consent Agenda:** *Trustee Kazmar made a motion to approve the consent agenda as follows; seconded by Trustee Wilcox. Motion carried.*
 - a. Approval of Minutes (July 18, 2011)
 - b. Approval of Operator’s License Application for James Henry Nolden (Community Club)
 - c. Approval of Bills for July 2011
 - d. ****Approval of AMENDED Temporary “Class B”/”Class “B” Retailers License for Community Club Community Picnic August 10-14**
8. Committee Reports – No discussion.
9. President’s Report – Codification chapters for review are coming. President Ward is in the process of reviewing them.
10. Administrator/Clerk/Treasurer’s Report – Web site will be forwarded for review to ensure there are not problems with browser compatibility etc.
11. **Unfinished Business:**
 - a. **Lake Restoration / West Lake Dredging Projects** – Present were Rob Montgomery and Siggı Sigmarsson from Montgomery Associates (MARS). Montgomery gave an update of the project. Most of the physical work is done, but the ecological system restoration must be accomplished. Grading and restoration seeding must be done; in a holding pattern waiting for ice to melt inside the islands. In regards to Community Park restoration, Advance Construction should be on site this week for fine grading and seeding of playing fields. Village needs to monitor moisture content after this seeding; this is a Village responsibility.

Dam work is fundamentally complete, but some utility extension work will be done

soon. DNR permit is obtained for river dredging, and Army Corp of Engineers permit should be coming soon. Storm sewer restoration at the end of North Grant Street (manhole to the water) needs to be done as well; they are working with MSA on specifications. There may be a great cost advantage in getting this work done while contractors are already onsite. Rebidding should happen mid-late August for September award.

Lake levels are down now, and this must remain low for now until dredging work is done (trying to avoid waterlogged sediment). Liquidated damages start August 5 if Advance does not begin the park work. It was suggested keeping the costs for stormwater design segregated, rather than using fundraising funds. Bid items will be kept separate. The work could be done later, but it would save mobilization costs. The Village could choose to not go forward with the work. Dredging work will be done as soon as the contractor thinks conditions are appropriate, which could be December. A couple of schedules could be proposed.

- i. Award of Long-Term Restoration Contract** – Five bids were received. Only one, from NES Ecological Services, was near the engineer’s prediction of costs (\$157,000) at \$162,000. High bid was \$371,226. NES meets required qualifications; they successfully bid on emergent zone seeding previously and have worked with local property owners on shoreline restoration. MARS is recommending NES at \$162,000. It is a contract for restoration and maintenance work until 2014. They have obtained a performance bond from NES. *Trustee Ziegler made a motion to award the lake restoration contract to NES Ecological Service not to exceed \$162,000 (MARS project #1428-06); seconded by Trustee Wilcox. Motion carried.*
- ii. Award of Contract to MARS for Restoration Construction-Related Services Associated with Long-Term Vegetation Maintenance** – This relates to MARS’ review of the contractor’s work and pay requests, contract administrative duties, bonding reviews, and project closing. The price accounts for their presence in Belleville as part of the additional long-term monitoring. *Trustee Ziegler made a motion to approve the proposal from MARS (P-130) for construction-related services not to exceed \$16,820 through 2014; seconded by Trustee Wilcox. Motion carried.*
- iii. Award of Contract to MARS for Long-Term Permit Compliance Monitoring** – This will help monitor the restoration that will be taking place, as required by permitting process. It will help ensure restoration plan goals are met, and meet requirements of ACOE. This assumes volunteers will help with monitoring functions, and includes volunteer training. It will include habitat monitoring and requires conservancy easements to be dedicated (required by ACOE). Village is applying for a grant as an offset. This is a time and materials contract. It proposes five years of services, which could be continued into the future. After year five, monitoring needs will be far less intense. *Trustee Ziegler made a motion to approve the long-term monitoring proposal as required by DNR and ACOE permits, not to exceed \$97,700 from 2011-2015; seconded by Trustee Wilcox. Motion carried.*

- B. **First Amendment to Agreement to Undertake Development in Tax Increment District No. 3 (Bell West Development – West Side Neighborhood)** – Board requested more information on the process. Tabled until next meeting.
- c. **Committee Appointment Recommendations** – No action necessary.
- d. **Proposed Budget Resolution 2011-1** – Tabled until elevator situation is resolved, as those costs may be included in the resolution.

12. **New Business:**

- a. **Liaise Committee Update** – Terry Kringle: the project is called the Belle View / Sugar River Beautification Project. They would like to get some direction and funding ideas at next meeting. Questions are what are the priorities and can the committee get permission to go forward?
- b. **Acceptance of Land Donation from Herb Blaser** – This land (PIN # 0508-343-8870-2) is at the end of Harrison Street, on the riverfront. It could be made into a nice neighborhood spot for lake viewing. *Trustee Wilcox made a motion to gratefully accept the land donation from Herb Blaser, and the Village will pay all attorney fees; seconded by Trustee Schmitz. Motion carried.*
- c. **Resolution #2011-08-01: Resolution to Apply for Wisconsin Department of Natural Resources Lake Management Planning Grant Funds for Restoration Monitoring** – *Trustee Ziegler made a motion to approve the resolution 2011-08-01; seconded by Trustee O'Brien. Motion carried.*
- d. **Low Speed Vehicle Regulations (Map)** – The ordinance the Village approved says that the low speed vehicles can travel on **any** roads that are 35 MPH or less, which includes state highways. It was felt to leave the ordinance as is, making the Bross Circle and berm are off limits as they are under construction until January 1 to see if any problems arise. Any changes necessitate a change in the ordinance. The Village does have the option to make it more restrictive. Police Committee will review again at the beginning of the year after reviewing the situation in practice. *Trustee Wilcox made a motion to accept the map for restricting low speed vehicle traffic until April 2012; seconded by Trustee Schmitz. Motion carried.*
- e. **Future Use of UW Clinic Building at 21 S. Vine Street** – The building is usable for public facilities, but no money is available for remodeling whatsoever. The timing is not good. The question is whether the board wants to entertain the proposal from the UW to acquire it. Planning Commission would need to know what the building is to be used for in order to make a recommendation. Right now the building is not taxed. Parkin: Economic development was going to look at the building's uses as well. Maintaining two buildings would also be a cost factor. UW will be asked to bring a proposal forward. A tour was requested for a future Monday night.
- f. **Major Elevator Repair at Belleville Library** – President Ward suggested bidding out the work. Need to find another source of funding; fund balance is an option. The main hydraulic pump needs replacing. The elevator was installed in 1977. Trustee Ziegler made a motion to check with the library that some fund balance can be used toward repair for next meeting. No second. President Ward will speak to the elevator company and other consultants and report back.

- g. **Proposed Holiday Policy** – Trustee Wilcox: need a holiday policy for Christmas/New Year’s holidays, which are two days. Essentially the holiday days off would taken on Fridays or Mondays if weekends are involved. If an employee has to work on those days, a floating holiday plus time and a half pay is granted. There was some flexibility left in for the clerk’s office to work New Year’s Eve day because of heavy workloads that time of year. *Trustee Wilcox made a motion to approve the holiday policy for the handbook as presented; seconded by Trustee Schmitz.* Department heads or Administrator will make the decision on holiday hours. *Motion carried.*
- h. **Sick Leave Policy** – Trustee Wilcox explained the attorney’s concerns with the policy as originally drafted in regards to the proration being a problem with non-discrimination testing. There are some provisions that are of concern to the police union, especially in regards to the language that allows the Village Board to decide annual funding. Questions will be directed to the attorney and brought back.
- i. **Stormwater Utilities Fee** – Implementation has been delayed because of billing problems with the new meter system and workload issues. Goal is to get it done before October 1, which might involve asking staff in another department to assist.

13. Other Business:

- a. Announcements – Community Club Picnic is August 10-14.
- b. Future meeting dates were noted.

14. Adjournment – *Trustee Ziegler made a motion to adjourn; seconded by Trustee Kattre. Motion passed unanimously.* The meeting was adjourned by President Ward at 10:00 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on August 15, 2011.