

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, AUGUST 20, 2012 AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Howard Ward, Gary Ziegler, Bonnie Wilcox, Daniel Rung and Deb Kazmar

Visitors: Mike & Jean Tretow, Roger Hodel, Jerry Jansen, Brad Peterson-Post Messenger, Rick Francois, Michael Parkin, Anna Schramke, Kevin Lord (MSA), and Terry Kringle
3. The Clerk stated that the meeting has been noticed as required by law.
4. **Visitors Who Would Like to Speak Now**
 - a. **Terry Kringle** gave two comments: 1) the Village Board should look at planning for the Public Works director’s retirement now, including reorganizing and hiring internally vs. externally, and 2) for the police hiring process, internal candidates should be put at the top of the list as they have a vested interest in the department.
 - b. **Roger Hodel, Town of Montrose Chairman:** He presented a check to the Village President for \$20,000 on the condition that it is used for bridge replacement. The Village President gladly accepted the contribution.
 - c. **Anna Schramke, Green County Development Corporation (GCDC)** – Schramke gave an overview of the GCDC. The organization is funded in part from municipalities including Belleville and has a board of directors with a Belleville representative. The GCDC’s goal is to leverage resources and be responsive to community needs.
5. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
6. **Consent Agenda:** *Trustee Wilcox made a motion to approve the consent agenda as follows with a correction to 11b of the August 6 minutes; seconded by Trustee Ziegler. Motion carried.*
 - a. Approval of Minutes - August 6, 2012
 - b. Approval of Bills for August 2012 to Date
 - c. Approval of Treasurer’s Reports for July 2012
 - d. Approval of Temporary “Class B” / Class “B” Retailer’s License for Chamber of Commerce – Lakefest, September 2
 - e. Approval of Operator’s License Application for Jason J. Dux (Schwoegler’s)
7. Committee Reports – No discussion.
8. **President’s Report** – President Ward reported that they had another opportunity to work with the DNR to stock the lake with good-sized fish from the river. The new Village website

is now online.

9. **Administrator/Clerk/Treasurer's Report** – Little said that the board could have some training for the new online code features that are very powerful.

10. **Unfinished Business:**

- a. **Lake Restoration / West Lake Dredging / Pedestrian Bridge Projects Update & Issues**
 - i. **Grand Opening Celebration Update** – Mike Tretow requested control of the plants on the west side of the berm. President Ward said that he was trying to have some control done, but it would have to wait until the winter. Grand opening and the bridge construction are proceeding well and are on schedule.
- b. **Committee/Commission Appointment Recommendations** – *Trustee Ziegler made a motion to appoint Andy Ziehli as Community Development Authority chairman; seconded by Trustee Wilcox. Motion carried. Trustee Kattre made a motion to appoint Stewart Relyea to Plan Commission; seconded by Trustee Ziegler. Motion carried.*
- c. **Proposal for TIF #4 Project with Landmark** – A small group met with Randy Kyle from Landmark. They are proposing using 90 percent of future tax increment to go toward offsetting their gap funding for expansion, which is \$377,500. They would receive no more funds than that. The other funds would go toward paying down the administration costs to set up the district. Landmark controls four of the five parcels now in the district. Increment would be carved out for the remaining parcel should development be proposed, but nothing is in the works. Trustee Kattre commented that any agreement should guarantee the Village's deficit is funded. The project would be a pay-as-you-go district. No objections heard to proceeding to the development agreement stage.
- d. **Committee Recommendations Regarding Police Department Future Chief** – Trustee Kazmar: Police Committee decided not to go with the Milwaukee group for testing. They recommend working with Dan Bolch and Dave Carter, two law enforcement professionals, to help screen applications and develop questions. Still looking into testing services

11. **New Business:**

- a. **Proposal for Electronic Applications** – Facebook and YouTube – Andy Ziehli sent over a proposal for helping with electronic applications. It seems that the goals relate to promotion of economic development and tourism. It seemed to be a better fit for the Chamber of Commerce, which does have a Facebook page that is under used. Schramke suggested that LinkedIn might be a better fit. YouTube videos would be about Belleville in general, and could be linked to from the Village's website. It was decided to converse more about what we are trying to accomplish. Bill Eichelkraut also said that the police have special concerns with providing Facebook pages. Trustee Kattre was concerned about message control; the Village needs to be the

gatekeeper. More information will be sought for some future applications but there was interest in pursuing the issue further.

- b. Award of Bid for Serv Us Street Storm Sewer / Utilities Improvement Project – Discussion of whether improvements to the water and sewer utility infrastructure should also be done. Postponing the work will cost more in the future because of mobilization costs. The pipe is old clay, and is sagging in areas. Of the costs, \$23,900 would be water and \$7644 would be sewer. *Trustee Ziegler made a motion to award the contract, base bid plus alternates 1 and 2, to Corex Excavation and Construction, with funds for the base and alternate 2 (Grant Street inlet improvements) to come from the stormwater utility, and funds for alternate 1 from water and sewer fund balance or budget if funds are available; seconded by Trustee Kattre. Motion carried.* Total project cost would be \$116,062.85.

12. **Other Business:** Future meeting dates were noted.

13. **Adjournment** – *Trustee Wilcox made a motion to adjourn; seconded by Trustee Kattre. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:32 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on September 17, 2012.