

MINUTES OF SPECIAL VILLAGE OF BELLEVILLE BOARD MEETING
HELD MONDAY, **SEPTEMBER 17, 2012** AT
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Howard Ward at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O'Brien, Deb Kazmar, Daniel Rung, Howard Ward, Gary Ziegler and Bonnie Wilcox.

Also present: Herb Blaser, Mike & Jean Tretow, Michael Parkin, Rick Francois and Marechiel Santos-Lang

3. The Clerk stated that the meeting has been noticed as required by law.
4. Visitors Who Would Like to Speak Now - None
5. Visitors Who Would Like to Speak On an Agenda Item – No discussion.
6. **Consent Agenda:** *Trustee Kazmar made a motion to approve; seconded by Trustee Wilcox. Motion carried.*
 - a. Approval of Minutes - August 20, 2012
 - b. Approval of Bills for August 2012
 - c. Approval of Treasurer's Reports for August 2012
7. Committee Reports – No discussion.
8. President's Report – President Ward contacted the DNR Sugar River watershed manager to discuss vegetation in the west lake. A meeting will be set up ASAP.
9. Administrator/Clerk/Treasurer's Report – No report.

10. **Unfinished Business:**

- a. **Lake / Pedestrian Bridge Projects Update & Issues** – Bridge plans were made to code; however the railing was installed 1½ inches too high. The company will install another beam on the bottom to make it code compliant. Trustee Ziegler asked whether lights should be installed along berm and/or bridge. Trustee O'Brien said winter maintenance of the bridge also needs discussion. Ice depths, ATVs, safety patrol are other concerns. Concerns will be discussed further at a future meeting.
 - i. **Grand Opening Celebration Update** – Marechiel Santos-Lang and Rick Francois provided a summary report. They thanked the Village Board for their funding and faith in the celebration. It was an overwhelming success, judging from the statistics presented. It was estimated about 1000 people attended, and the Lakefest web site had 6221 hits to date. About 759 volunteer hours were contributed. Whether to have a Lakefest annually was a question.

The triathlon organizers wish to come back in 2013, as it was very well received. Trustee Ziegler thought it didn't hurt to continue, but was concerned about the time needed and weather variability.

- ii. **Signage** – No signage is needed regarding swimming in the lake. It is not a Village liability issue, according to the Village attorney and insurance company. It was mentioned that there has been fishing and skateboarding on the bridge. The concern is the potential damage from skateboards. To be discussed at a future Public Works Committee meeting.
- b. **Committee Recommendations Regarding Police Department Future Chief Hiring Process** – Ten candidates will be brought in for interviews, narrowed down from 28 applications received.

11. New Business:

- a. **Proposed Ordinance No. 2012-09-01: An Ordinance to Revise and Consolidate, Amend, Supplement and Codify the General Ordinances of the Village Of Belleville** – *Trustee Ziegler made a motion to approve Ordinance 2012-09-01; seconded by Trustee Kattre. Motion carried.* This motion means the new code book will replace the old version.
- b. **Proposed Resolution #2012-09-01: Resolution of Village Of Belleville, Counties of Dane and Green, Establishing a Fee Schedule** – *Trustee Ziegler made a motion to approve Resolution 2012-09-01; seconded by Trustee Kazmar. Motion carried.* The sections on planning and zoning, tree planting, brush and yard waste will be left as is, until further discussion can be had about related issues.
- c. **Proposed Developer's Agreement for Tax Increment District #4 with Landmark Services Coop.** – Tabled to October at Landmark's request. They had some additional questions about the agreement draft.
- d. **Proposed Curb Cut at Library Park** – The Community Picnic car show's organizers requested the cut to allow vehicles better access to Library Park. They may need to move to another town. The Community Club does make some profit from the event from food sales. A curb cut could possibly benefit other events. Getting a DNR permit is a problem because of the Badger State Trail. Jerry Butts had some concerns and felt it could be solved by a temporary ramp.
- e. **Proposed 2013 Budget / Wages Discussion** – Little provided some updates: a 1 percent increase on shared revenue (\$1000+) and \$31,000+ increase in debt service is expected. Will probably need to have a budget workshop meeting. Trustee Ziegler: Sidewalks on Main Street are heaving and the trees are causing some problems. Estimate to replace trees and sidewalks are about \$350,000. Trees are another concern; 95 need removal village-wide. These are in very poor condition. This amounts to about \$63,180 of work; about 51 trees will be replanted. A DNR grant can be applied; however, this leaves a shortfall of \$16,205. The trees' poor condition was confirmed by two arborists. It was suggested to split the request for proposal into a base bid for terrace trees and an alternate for park trees (which are presumably less of a risk if removal is delayed) as an alternate to save money. Discussion of disposal of

wood and chips.

12. Other Business:

- a. Future meeting dates were noted. President Ward would like to cancel second Village Board meetings whenever possible.
- b. **Questions and Items for Referral** – Mike Parkin asked about terrace restoration along Highway 92, as the grass is dead. Jerry Butts said the drought probably killed it. Contractor is obligated to maintain terraces for only one year, and then residents must water.

13. Adjournment – *Trustee Kattre made a motion to adjourn; seconded by Trustee Ziegler. Motion passed unanimously.* The meeting was adjourned by President Ward at 8:20 PM.

By April Little, Administrator/Clerk/Treasurer

These minutes were approved by the Belleville Board of Trustees on October 1, 2012.