

MINUTES OF REGULAR VILLAGE OF BELLEVILLE BOARD MEETING  
HELD MONDAY, **OCTOBER 3, 2011** AT  
7:00 P.M. VILLAGE HALL - 24 WEST MAIN STREET

1. Call to order - The meeting was called to order by Village President Pro Tem Gary Ziegler at 7:00 PM.
2. Roll call by Clerk – Trustees present were: Tyler Kattre, Ben O’Brien, Jim Schmitz, Gary Ziegler, and Deb Kazmar. Absent: Bonnie Wilcox and President Howard Ward
3. Visitors: Mike & Jean Tretow, Jim Root, Herb Blaser, Dave Ace, Rick Francois and Brad Peterson. Also present: Siggi Sigmarsson of Montgomery Associates (MARS)
4. The Clerk stated that the meeting has been noticed as required by law.
5. Visitors Who Would Like to Speak Now – No discussion.
6. Visitors Who Would Like to Speak on an Agenda Item – No discussion.
7. **Consent Agenda: Trustee O'Brien made a motion to approve; seconded by Trustee Kazmar. Motion carried.**
  - a. Approval of Minutes (September 19, 2011)
  - b. Approval of Bills for September 2011
  - c. Approval of Operator’s License Application for Danelle M. Johnson
  - d. Application for Temporary Class “B”/”Class B” Retailer’s License for American Legion Duppler Smith Post #460 on November 12 & 13, 2011
  - e. Approval of Permit for Park Use for Belleville Chamber of Commerce for Library Park on October 29, 2011
  - f. Approval of Permit for Street Use for Belleville Chamber of Commerce for UFO Day Parade on October 29, 2011 (1-2 PM); Main Street, Vine to Grant Street & Vine Street, from Main to School Street
  - g. Codification – Editorial Analysis Committee Recommendations
8. Committee Reports – Trustee Ziegler: Public Works is not planning to fill the second seasonal position in 2011. The remaining candidates from the last round had not expressed interest.
9. President’s Report – Not present.
10. Administrator/Clerk/Treasurer’s Report – A DNR matching grant was received for lake project monitoring for \$25,000.
11. **Unfinished Business:**
  - a. **Lake Restoration / West Lake Dredging Projects Update**
    - i. **Recommendation for Award of West Lake Dredging Contract & Alternate for Storm Sewer Work on North Grant Street** – Siggi Sigmarsson (Montgomery Associates) was present. The lowest bid was

received from Iron Works Construction. Five references were checked, with good recommendations. Their bid fit within the opinion of price. There is also an alternate for doing storm sewer work on the end of Grant Street; Iron Works was also lowest bid at \$13,600. MARS recommends both bids be accepted. Public Works Committee did confirm this recommendation. A supplemental unit prices was solicited for additional dredging at \$10.95 per cubic yard. This does not have to be decided at this point (work can be done as long as they are on site). Sigmarsson said the permits now allow temporary roads into the lake bed. Additional dredging would allow for an additional foot in depth. Expanding the dredge area would be difficult because of the permit.

*Trustee Kazmar made a motion to award the contract for dredging to Iron Works for \$159,935 for base and alternate, with \$146,335 from fundraising and \$13,600 from stormwater utility; seconded by Trustee Kazmar. Motion carried.*

- ii. **Approval of MARS Task Order for Construction-Related Services for West Lake Dredging** –Sigmarsson proposed MARS would oversee the dredging project construction, contract administration, insurance review, and construction documentation. Any damage would need to be repaired by Iron Works. They will also verify extent and depth of construction, and project closeout work. Task order is for June 2012 completion (May 15 for Iron Works). Storm sewer construction would be overseen by MSA. *Trustee Kattre made a motion to approve the MARS task order not to exceed \$19,500; seconded by Trustee O'Brien. Motion carried.* Funds would be from fundraising dollars.
- iii. **Approval of MSA Task Order #372046 for Construction-Related Services for Storm Sewer Work on North Grant Street** – *Trustee O'Brien made a motion to approve MSA Task Order #372046 for CRS not to exceed \$2200; seconded by Trustee Kattre. Motion carried.* Funds would be from stormwater utility.

Sigmarsson said maintenance work is coming along. Invasive species are being removed and monitoring continues. Advance Construction must do grading on habitat areas within the next few weeks. West lake dredging is expected to begin in November on the park side, as conditions allow; then moving to other side about a month later with spring restoration work. Jerry Judd: he was interested in receiving dirt from the project. Sigmarsson: the bid was to haul to Olson's property. Any change would need to be negotiated and Village Board approved. School District was also interested. It may be discussed at the next Public Works Committee meeting October 24.

- b. Discussion and Possible Action on ADA Improvement / CDBG-Grant Funded Projects – Tabled.
- c. Stormwater Utilities Update – Tabled.
- d. **Proposed Budget 2012** – Discussion of overtime hours, capital projects (including

12. **New Business:**

- a. **Recommendation of Village Representatives to Safe Routes to School Grant Committee (with Belleville School District)** – This ad hoc joint committee will investigate a grant submission for the proposed pedestrian bridge, which might help to get children to school more safely. *Trustee Kazmar made a motion to appoint as Village representative Lance Williston, Gary Ziegler and Bill Eichelkraut; seconded by Trustee Schmitz. Motion carried.*
- b. **Review Codification Chapters / Editorial Analysis (Village Board-Assigned)** – Preferred to discuss at a special Village Board meeting in November 14 at 6 PM.
- c. **Recommendation for Staffing Hours** – No action. Little was hoping to obtain some additional staff time for the office and Public Works, but the employee decided she could not work the additional hours with her current schedule.

13. **ADJOURN TO CLOSED SESSION:**

- a. **For discussion with Village attorney of options for working with the Baker's Woods developers to address unpaid fees and possible development assistance per 19.85(1)(g) and 19.85(1)(e); and**
- b. **For Discussion of Police Union Contract Negotiation Strategy, per WI Stats 19.85(1)(e)** – *Trustee Kazmar made a motion to enter into closed session; seconded by Trustee Kattre. Motion passed unanimously on a roll call vote.*

14. **RECONVENE TO OPEN SESSION** for possible action on items discussed in closed session – *Trustee Kazmar made a motion to go into open session; seconded by Trustee O'Brien. Motion carried.* Discussion of Baker's Woods bill – Baker and Olson made the first payment and signed agreements as directed. A counter offer will be made to the police union regarding officer wage increases.

15. **Other Business:** Future meeting dates were noted.

16. **Adjournment** – *Trustee Kazmar made a motion to adjourn; seconded by Trustee Schmitz. Motion passed unanimously.* The meeting was adjourned by President Pro Tem Ziegler at 9:26 PM.

*By April Little, Administrator/Clerk/Treasurer*

*These minutes were approved by the Belleville Board of Trustees on October 17, 2011.*